

CONTACT



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GitHub

<https://github.com/lindsaymorris813>



LinkedIn:

<https://www.linkedin.com/in/lindsaymorris813/>

SKILLS

Languages:

- HTML
- CSS
- JavaScript

Databases:

- MySQL

Tools & Libraries:

- Bootstrap
- Git
- Web APIs
- Express
- jQuery
- Bulma
- AJAX
- Visual Studio

EDUCATION

UNC-Charlotte

Bachelor of Arts - Biology
In Progress

Full Stack Developer Bootcamp
Expected: January 2021

Lindsay Morris

EXPERIENCE

Genius Admin

Apple, Inc

August 2017- Present

Coordinate and advise a team of 50+ technicians and geniuses and manage all repairs done in store and through depot services in order to repair customer relationships via technical support. Provide insightful advice and friendly, hands-on technical support to Apple customers in need. Quickly diagnose product issues on the spot, explaining situations with patience and compassion.

Associate Manager/ Server

Cinebarre

December 2015 - July 2017

Front & Back of House team management, training, and scheduling. Inventory maintenance and management.

Office Manager

The Dog Wiard

May 2015-January 2016

Office management and customer relations for 9+ locations. Streamline customer processes and scheduling all training and consultations. Payment processing and coordination.

Executive Assistant/PM Admin

NASCENT Technology, LLC

March 2013 - February 2015

Assisted in delivery of projects on time and within budget limitations by promptly solving complex problems and coordinating with lead project managers. Executive level scheduling, travel and expense coordination, and miscellaneous administrative and accounting duties.