

# LINETTE A. RIOS

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## EDUCATION

<b>The University of Texas at Austin</b>	Master in Professional Accounting, Financial Reporting & Assurance	May 2020
	Bachelor of Business Administration, Accounting	May 2019
	Minor: Management Information Systems	

## EXPERIENCE

**The University of Texas at Austin – Resident Assistant;** Austin, TX August 2017 – Present

- Act as an educator, counselor, and resource for over 1,800 residents living in Jester West Residence Hall
- Develop, plan, and implement five educational, social, and recreational programs per semester

**PricewaterhouseCoopers – Start Intern;** Houston, TX June 2017 – July 2017

- Consolidated AD/LDAP employee records with existing Excel metadata to facilitate the merging of sectors
- Led the integration of new records throughout the Energy, Mining, & Utilities sector to streamline communication

**Foundation Communities – Volunteer Tax Preparer;** Austin, TX January 2017 – April 2017

- Prepared over 50 returns and saved clients \$13,821 in tax preparation fees
- Generated \$88,403 in tax refunds by seeking out optimal tax deduction options
- Translated tax documents from English to Spanish for low-income families

**Subiendo: The Academy for Rising Leaders – Student Associate;** Austin, TX August 2016 – May 2017

- Led marketing campaigns to engage and convert leads to prospective candidates for the Subiendo Academy
- Cold-called over 100 disengaged applicants leading to an 81% conversion rate to a submitted application
- Compiled over seven years of student data to design an annual report for current and potential investors

## LEADERSHIP AND PROFESSIONAL DEVELOPMENT

**Target Corporation – Diversity Leadership Symposium Participant;** Minneapolis, MN August 2017 – August 2017

- Attended developmental workshops, panels, and networking sessions with Target leadership
- Competed in a case study with scholarship award opportunities

**Goldman Sachs – Undergraduate Camp Participant;** Irving, TX May 2017 – May 2017

- One of 300 students out of 6,000 applicants to explore the various revenue and federation divisions at GS
- Engaged in “fireside chats” with GS professionals geared towards resume-building and interview preparation

**Ernst & Young Accounting Ambassadors Program – MPA Mentor** August 2016 – Present

- Aid in academic tutoring sessions for fundamentals of accounting courses
- Share experiences/tips with an underrepresented business student who wants to succeed in accounting

**Valley Alliance of Mentors for Opportunities and Scholarships (VAMOS) – Treasurer** August 2015 – Present

- Manage organization’s budget totaling \$1,000 on marketing and social events for over 25 members
- Encourage others to perform required 40+ hours of volunteer service per year

## ADDITIONAL INFORMATION

**Computer Skills:** MS Word, MS Excel, MS PowerPoint, Adobe Photoshop, Adobe Illustrator, Adobe InDesign

**Programming Skills:** HTML, Python, SQL

**Honors:** University Honors (2017), Hispanic Scholarship Fund (2016), University Leadership Network (2015), Valley Alliance of Mentors for Opportunities and Scholarships (2015)

**Certifications:** Insurance and Coding Specialist, Basic & Advanced Volunteer Income Tax Assistance Certification

**Language Fluency:** Native in Spanish

**Work Eligibility:** Eligible to work in the U.S. with no restrictions