

# HASTA TRAVEL & TOURS SDN. BHD.

Registration No: 1359376-T  
Address: HASTA HQ Office, Johor Bahru, Malaysia  
Phone: +60 12-345 6789 | Email: support@hastatravel.com

## RENTAL AGREEMENT FORM

Booking Reference:

#000018

### USAGE DETAILS

Pick-up Date & Time:	23 Jan 2026, 08:00 AM	Pick-up Location:	HASTA HQ Office
Return Date & Time:	24 Jan 2026, 06:30 AM	Return Location:	HASTA HQ Office
Duration:	2 day(s)		

### CUSTOMER DETAILS

Full Name:	Ali
Identity Card / Passport No.:	57395730302
Phone Number:	12999595
Email Address:	ali@customer.com

### CAR INFORMATION

Vehicle:	Perodua Alza
Vehicle Type:	Hatchback
Plate Number:	12NSK
Color:	Red
Seating Capacity:	5 person(s)
Transmission:	Auto

### VEHICLE PRICE & PAYMENT SUMMARY

Description	Amount (RM)
Daily Rental Rate	234.30
Number of Days	2
Total Rental Amount	518.60
Security Deposit (Refundable)	50.00
Total Payable	568.60

### RENTAL AGREEMENT - TERMS & CONDITIONS

#### 1. RENTAL RATES

- The rental rate quoted is per day for the vehicle specified above.
- Rental period is calculated on a 24-hour basis from pick-up to return time.
- Any partial day exceeding the booked period will be charged at the full daily rate.

## **2. SECURITY DEPOSIT**

1. A refundable security deposit of RM 50.00 is required at the time of pick-up.
2. The deposit will be refunded upon safe return of the vehicle in original condition.
3. Any damage or violations will be deducted from the deposit.

## **3. CANCELLATION POLICY**

1. Cancellations made 24 hours or more before the rental start date shall receive a full refund.
2. Cancellations made less than 24 hours before the rental start date shall forfeit 20% of the total rental amount.
3. No-shows will be charged the full rental amount.

## **4. EXCESS FEE**

1. The renter is responsible for any damage to the vehicle during the rental period.
2. Excess fee charges will apply based on the nature and extent of damage.
3. Please refer to the Excess Fee Schedule below.

## **5. FUEL POLICY**

1. The vehicle is provided with a full tank of fuel.
2. The renter must return the vehicle with a full tank of fuel.
3. Refueling charges will apply if the vehicle is returned with less fuel than provided.

## **6. VEHICLE CONDITION & MAINTENANCE**

1. The renter agrees to maintain the vehicle in good condition throughout the rental period.
2. The vehicle must be returned clean, inside and out.
3. Any cleaning required will be charged at RM 50.00 per hour.
4. The renter is responsible for all regular maintenance such as refueling.

7. DRIVER REQUIREMENTS

- 1. The renter must have a valid driving license and must be at least 23 years old.
- 2. Only the person named in this agreement is authorized to drive the vehicle.
- 3. Unauthorized drivers are strictly prohibited.

8. INSURANCE & LIABILITY

- 1. The rental includes comprehensive insurance coverage.
- 2. The renter is responsible for the deductible amount in case of accident or damage.
- 3. The renter assumes full responsibility for any consequences arising from the use of the vehicle.

9. TRAFFIC VIOLATIONS & FINES

- 1. The renter is responsible for all traffic violations and parking fines incurred during the rental period.
- 2. Amounts will be recovered from the security deposit or billed directly to the renter.

10. LATE RETURNS

- 1. The renter agrees to return the vehicle on the agreed date and time.
- 2. Late returns will be charged at the daily rental rate.
- 3. Any delay beyond 2 hours from the return time will be charged for a full day.

11. SMOKING & PETS

- 1. Smoking is strictly prohibited inside the vehicle.
- 2. Pets are not allowed inside the vehicle without prior written approval.
- 3. Violations will result in additional charges of RM 100.00 per violation.

12. EQUIPMENT & ACCESSORIES

- 1. All equipment and accessories provided with the vehicle must be returned in the same condition.
- 2. Loss or damage to equipment will result in replacement charges.

EXCESS FEE SCHEDULE

Damage Category	Excess Amount (RM)
Minor Scratches & Dents	100 - 300
Broken Window or Mirror	300 - 500
Significant Bodywork Damage	500 - 1,500
Major Accident Damage	As quoted by service center
Interior Damage (Seats, Dashboard)	200 - 800
Loss or Damage to Accessories	As quoted

AGREEMENT ACCEPTANCE

By signing below, the renter confirms that they have read, understood, and agree to all the terms and conditions outlined in this rental agreement. The renter acknowledges receipt of the vehicle in good condition and agrees to be fully responsible for the vehicle during the rental period.

ALI  
Renter Signature & Date: 12 Jan 2026

AUTHORIZED REPRESENTATIVE  
HASTA Travel Authority & Date: 12 Jan 2026

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For inquiries, please contact HASTA Travel at [support@hastatravel.com](mailto:support@hastatravel.com) or call +60 12-345 6789