



# macOS Ventura Keyboard Shortcuts

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## FINDER COMMANDS

⌘ 1 – ⌘ 4	Switch Finder view type
⌘ N	New Finder window
⌘ T	New Finder window tab
⌃⌘ space	Open new search window
⌘ F	Find
⇧⌘ N	Create new folder
⌘ I	Get file info
⌃⌘ I	Show file inspector
⌘ J	Show view options
⌘ Y or space	Quick Look
⇧⌘ P	Show/hide preview
⌘ ⌂ 0	Use groups/stacks
⌘ ▲	Go to parent folder
⇧⌘ C	Go to the top level
⇧⌘ O	Go to Documents folder
⌘ ⌂	Move to trash
⇧⌘ ⌂	Empty trash

## APP COMMANDS

⌘ N	New window/document
⌘ O	Open file
⌘ W	Close window/document
⌘ S	Save document
⌃⇧⌘ S	Save As
⌘ Z	Undo
⌘ Q	Quit
⌃⌘ Q	Quit, close/keep windows
⌘ ,	App settings
⌘ H	Hide app
⌃⌘ H	Hide others
⌘ F	Toggle full screen mode
⌘ ▲▼	Page scrolling

## MISSION CONTROL

⌃▲	View Mission Control
⌃▼	Show app's windows
→	Go to next app
space	Enlarge under pointer
F11	Show Desktop
⌃◀ ⌃▶	Move between spaces

## APP SWITCHING

⌘ →	App switcher, then hold ⌘
→	Go to next app
`	Previous app
Q	Quit app
H	Hide/show app
⌘ `	Next window in app
⌃→	Next tab in window
⌃⌘ D	Hide/Show Dock

## TEXT EDITING

⌘◀ ⌘▶	Start/end of line
⌘▲ ⌘▼	Start/end of doc
⌃◀ ⌃▶	Previous/next word
⌃▲ ⌃▼	Previous/next paragraph
⌘X ⌘C ⌘V	Cut/Copy/Paste
⌘⌃ ⌄ V	Paste and Match Style
⌘ A	Select All
⌘ T	Show Fonts
(hold letter)	Choose accent mark
⌘ E	Insert symbol or emoji
⌃^	Start Dictation

## SYSTEM COMMANDS

⌃⌘ esc	Force quit apps
⌃⌘ Q	Lock screen
⇧⌘ Q	Log out
⇧⌘ ?	Open Help menu

## SAFARI

⌘ N ⌘ T	New window / tab
⇧⌘ N	New private window
⌘ R	Reload page
⇧⌘ H	Home
⌘ [ ⌘ ]	Back / Forward
⌘ D	Add bookmark
⇧⌘ D	Add to reading list
⌘ Y	Show history
⌘ + ⌘ -	Zoom in / Zoom out
⇧⌘ \	Tab overview
⇧⌘ B	Show / Hide Favorites bar
⌃⌘ 1 ⌃⌘ 2	Show / Hide Sidebars

## SPOTLIGHT, ETC

⌘ space	Spotlight search
▲▼	Select a result
space	Quick look
return	Open
⌘ R	Go to result location
⌘ D	Dictionary definition
⌘ B	Web search
⌘ ⌂ D	Look up selected text
⌘ ⌃ space	Finder file search
⌘ space (hold)	Siri
🌐 Q	Quick note

## SCREEN CAPTURE

⇧⌘ 5	Capture and recording controls
⇧⌘ 3	Capture the screen
⇧⌘ 4	Capture area (Add ⌃ to save to clipboard instead of file) (Space to select window instead of area)
⌘ command	⌃ option
⌫ delete	→ tab
🌐 globe	/ fn key