

# Staff Onboarding

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• [Welcome To Our Team](#)

## Complete your onboarding *documentation*

Please fill out all required information and upload necessary documents to complete your registration.



### Step 1: Upload Required Documents


Please upload all required documentation. Accepted formats: PDF, JPG, PNG (Max 5MB per file)

#### Personal Information


<input type="text" value="First Name *"/>	<input type="text" value="Last Name *"/>
<input type="text" value="Email Address *"/>	<input type="text" value="Phone Number *"/>
<input type="text" value="Select Position *"/>	<input type="text" value="Employment Type *"/>


#### Credentials & Certifications

1. NDIS Worker Screening Check \*




 Choose File

2. Working with Children Check \*


 Choose File


  
Expiry Date \*

3. 100 Points of ID \*

Passport	Visa	Driver's License
 Choose File	 Choose File	 Choose File

4. NDIS Worker Orientation Module Certificate \*

 [Get Certificate](#)

 Choose File

Choose File

5. Supporting Safe and Enjoyable Meals Certificate \*

Get Certificate

Choose File

mm/dd/yyyy

Expiry Date \*

6. Infection Prevention and Control Awareness Certificate \*

Get Certificate

Choose File

mm/dd/yyyy

Expiry Date \*

Must be completed in the last 12 months

7. First Aid and CPR Course Certificate \*

Choose File

mm/dd/yyyy

First Aid Expiry (3 years) \*

mm/dd/yyyy

CPR Expiry (1 year) \*

8. Qualifications/Resume \*

Choose File

9. Staff Contract \*

Choose File

Upload signed contract for your position and employment type

10. National Police Check \*

Choose File

mm/dd/yyyy

Expiry Date \*

Valid for 1 year from issue date

Next Step ↗