

Linna Ngo
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EDUCATION

University of San Francisco, San Francisco, CA

Graduation: May 2019

Bachelor's of Science in Finance

Major GPA: 3.75

- USF Provost's Merit Scholarship Award
- Dean's Honor Roll
- School of Management Honors Program

Fall 2015 to Spring 2019

Fall 2015 to Spring 2016

Fall 2015 to Fall 2016

CareerFoundry UX Design Bootcamp

Expected Graduation: July 2022

UX Design Certification

ScrumAlliance Scrum Master

Graduation: May 2021

Scrum Master Certification

EMPLOYMENT EXPERIENCE

Citibank, US Pension Investments Team

Associate Vice President

April 2022 to Present

- Operationally support investment officers for all asset classes, with focus on the Private Equity end
- Regularly examine current processes in place to brainstorm and implement process improvements to increase accuracy and efficiency

True Link Financial, Inc.

Investment Analyst Associate

June 2019 to March 2022

- Portfolio analysis and fund accounting for over 100 portfolios within an agile startup environment
- Built large and complex workbooks to reconcile and analyze accounts on a daily basis, investigated and resolved discrepancies in monthly bank accounts under tight deadlines
- Collaborated with product managers, engineers and founders to pinpoint and improve business inefficiencies

True Link Financial, Inc.

Operations Intern

June 2017 to June 2019

- Worked closely with different teams, including product managers and engineers to create creative solutions within an agile startup environment to improve efficiency and accuracy for operations processes
- Conducted surveys and interviews with other employees to determine problem and discovery areas for business operations

EXTRACURRICULAR ACTIVITIES

GLIDE Daily Free Meals Program

Volunteer

February 2018 to December 2018

- Provided to those who are elderly, without homes, or families in need of meals
- Assist in setting up, distributing meals, and cleaning up after diners

Tenderloin Community School

Volunteer Senior Literature Tutor

September 2015 to July 2017

- Work one on one with struggling and multilingual students with the basics of the English language to help catch them up to reading at grade level

LEADERSHIP EXPERIENCE

Delta Sigma Pi (USF) Chapter

Vice President of Financial Development

December 2016 to May 2017