

# Linn Let Arkar

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## SUMMARY OF SKILLS

- Bilingual in Burmese and English with confident written and verbal communication skills
- Program logistics for visiting volunteer groups and field coordination between migrant schools and outside organizations
- Professional photography and videography

## RELEVANT EXPERIENCE

### **Burma Border Projects, Mae Sot** — *Project Coordinator, Media*

DECEMBER 2018 – DECEMBER 2019

- Communications team, media and logistics.
- Field coordinating between office and migrant learning center.
- Translation and interpretation

### **Harrow International School, Bangkok** — *Part time Executive Producer*

MAY 2019 – Present

- Program and staff coordination for visiting student programs based in Mae Sot, including leadership and service projects
- Photography/videography for Harrow International School's Lionview Productions, including promotion material and event coverage

## ADDITIONAL EXPERIENCE

### **Lancifer (Musician), Myanmar** – *Manager & Creative Consultant*

March 2018 – July 2018

- Established partnerships with local professionals and collaborators
- Promotional photography and videography
- Professional business-level translation & interpretation of correspondence

REFERENCES AVAILABLE UPON REQUEST

Dear Hiring Manager,