

**MULTIMEDIA UNIVERSITY OF KENYA**

P.O. Box 15653 - 00503, Mbagathi, Nairobi Tel: +254 020 2071391, +254 020 724257083,  
+254 020 735900008 Fax: +254 020 2071243 Email: [info@mmu.ac.ke](mailto:info@mmu.ac.ke)

(MMU is ISO 9001:2015)

**ADMISSIONS CHECK LIST FORM FOR NEW STUDENTS**

Name of Student \_\_\_\_\_ Faculty \_\_\_\_\_  
Surname other names

SNo	ITEM	NO OF COPIES	REMARKS BY THE VERIFYING OFFICER
1	Original Letter of Offer	1	
2	Copy of the letter of Offer	1	
3	Original National ID / Passport / Birth Certificate <b>OR</b> any other document(s) that can be used to identify the new Student	1	
4	Copy of National ID / Passport / Birth Certificate <b>OR</b> any other document(s) that can be used to identify the new Student.	1	
5	Original KCSE result slips/KCSE Certificate, Leaving Certificate and any other Academic transcripts (where applicable).	1	
6	Copy of KCSE result slips/KCSE Certificate, Leaving Certificate and any other Academic transcripts (where applicable).	1	
7	Duly filled students' detail forms (MMU/F/AD/001-011).	1	
8	Colored Passport Photos	4	
9	Deposit slips or Bankers Cheque for total fee as quoted on the letter of offer.	1	
10	Medical Report	1	

