

# Linus Cheung



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## Summary

A diligent person who believes hard- work and critical thinking are the keystones to be successful in every aspect. Aiming to leverage my abilities from school, working experience, and critical thinking to land a knowledge expanding work environment. Excellent communication skills and comfortable working in a fast-paced, growth-oriented work climate. Currently searching for a position that offers variety and the opportunity to forge both personally and professionally.

## Experience



### Freelance wedding Interpreter

Freelance

Apr 2022 - Present (1 year 5 months)

Providing interpretation services for wedding events (English, Cantonese, Mandarin)



### Marketing Project Assistant (Supply Chain)

Cycle Link (U.S.A.) Inc.

Nov 2022 - Aug 2023 (10 months)

- Monitored and analyzed project progress and communicated updates to the Project Manager
- Engaged in negotiating and finalizing contractual terms, demonstrating a strong acumen for cost reduction strategies to optimize project budgets
- ensure project success through efficient coordination and effective communication with all stakeholders



### Project Coordinator ( commodity trading)

WR Fibers, Inc. / Taison Group

Jan 2022 - Nov 2022 (11 months)

- Serving as a media to accommodate supplier and client requests
- Proposing favorable and cost-efficient export solutions to my client
- Filing SI and AES for each purchase orders
- Inputting each transaction key data into the SAP system for banking purposes
- FSC certified, Processing FSC products with the coded sequences



### Price Analyst

NEPTUNE SHIPPING LTD

Feb 2021 - Jan 2022 (1 year)

- Liaised with both existing and Potential business Partners, and worked out import cooperation
- Analyzed market price trends and resolved any issues regarding price change
- Gave out quotations to our clients/consignees in regards to supply chain services
- Served as an import/ Export agent and provide all-rounded support to our consignees

-Worked out different challenging import projects as a team leader



### **Marketing And Public Relations Assistant**

LH Group Ltd (HKEx: 1978)

Jun 2019 - Sep 2019 (4 months)

- Provided creative ideas to promote and maintain a positive image for the company.
- Fostered interconnected relationships with customers
- Organized events to promote new stores and products
- Worked directly with clients regarding a joint promotion event



### **Quality Assurance Assistant**

LH Group Ltd (HKEx: 1978)

Jun 2019 - Sep 2019 (4 months)

- Checked off a list of equipment and product that are imperative for safety
- Drafted reports regarding safety instructions of each store



### **Customer Service Officer**

LHGroup

Jun 2018 - Sep 2018 (4 months)

- Responsible for dealing with customer's dissatisfactions hence developed a set of skills to handle customer discomfort.
- Rebuilt the connections for the company with dissatisfied customers
- Provided alternative solutions to customers on behalf of the company

## **Education**



### **UC San Diego**

Bachelor Degree, International Business

2016 - 2020

Vice President, UCSD Hong Kong student Union

- Promoted the welfare of the Cantonese- speaking Chinese student body.
- Collaborated with diverse groups from different universities such as USC, UCLA, UCSB, UCI, to hold various cultural events.
- Provided a social environment for those who want to stay in touch with the Cantonese-speaking culture



### **Lancaster Mennonite School**

High School Diploma



### **UC San Diego**

Professional certificate, Computer Software Engineering

## **Skills**

MongoDB • MySQL • Node.js • Express.js • HTML5 • Cascading Style Sheets (CSS) • JavaScript  
• TypeScript • Diverse Groups • Marketing