

Appendix B Dalhousie Shipping Information

Customs Requirements

<http://www.dal.ca/dept/procurement/employee-information/customs.html>

Note that Dalhousie University has a special discount with UPS. Therefore all shipments, whenever possible, should be made via UPS.

When goods are purchased for Dalhousie University from outside Canada, all goods are required to be reported to Canada Customs. This includes all commercial goods, gifts, biological samples, and samples of any type. Failure to report this can result in penalties and fines against Dalhousie University.

Personal shipments imported into Canada are not to be addressed to Dalhousie University and will not be processed by the Procurement Department.

Dalhousie **Customs** would be please to offer assistance or provide more information

Brokerage and customs Contact Information (both Imports & Exports)

All contact with our Broker, **Livingston International**, is done by the Customs Team, customs@dal.ca.

Dr. Randall Martin's account through Dalhousie's Customs is "**DAL 41148**", to be placed on the outside of purchases made out of country.

Dr. Martin's account with the physics department is "**35070**"

Physics office Shipping account is "**AV0912**"

Harmonized Tax codes (a.k.a. Uniform tariff code)

Link to all codes: <http://hts.usitc.gov/>

Units	Instrument	Description	HS Code	Value
1 box	Air inlet filter	Filter unit (polycarbonate filter mount + filters). This is most typical shipment	9027.10.40	10,000
1 box	Nephelometer	AirPhoton 3-wavelength integrating nephelometer, model IN100	9027.50	10,000
1 box	Air Sampler,	AirPhoton Control Box, model SS4e	9033.00	10,000
1 box	Air inlet filter	Filter unit (filter mount and 8 PTFE filters). This is more	9027.10.40	500
100	Teflon filters	PTFE filters, 100 pack	9027.10	400
100	Nuclepore filters	Grease-coated polycarbonate filters	9012.90.0000	500
1	Pump	Air pump (Leland or Parker)	8413.50.0050	500
1	Fan	Nephelometer fans	8414.80.1685	150
1	Harvard Impactor	PM2.5 inlet and assembly	?? (bundled with other inst.)	1500
1	Pelican case	Weather-resistant outdoor case for instrument	4202.12.20	150?

Shipping addresses and site images

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