Project folder structure

ms_figures_tables →
- S Tables.xlsx
- ms.docx
- cover letter.docx
- author_contact.docx
- Figures_raw →
  - Archive →
    - Figure 1
    - Figure 2
    - Figure 3
    - Figure Revision
  - Figure 1.pdf
  - Figure 2.pdf
  - Figure 3.pdf
- Revision →
  - Revision cod
  - Response letter.docx
  - Write "response" to RL.docx, add "changes" to ms_track_change.docx
  - ms_highlight.docx (track_change during revision, remove trck_change and highlight changes using red)
  - ms_clean.docx
  - S Tables.xlsx
  - Publication format

data

project_records.pptx

GitHub
- src →
  - Analyse 1
  - Analyse 2
  - Analyse 3
  - Revisoin 1
- Data