

www.lisa14o.com lisa.fortino06@gmail.com 425.417.4149





# SKILLS

- Strong HTML and CSS skills
- Comfortable working with Photoshop and Illustrator
- Moderate JavaScript/jQuery experience
- Knowledgeable about UI/UX designs and technology
- . Familiar with PHP
- Dedicated problem-solver
- Experience working with both teams and individually

## WORK EXPERIENCE

# Co-Founder and Webmaster

2015 - current

- Plume Records
- Designed responsive website for multiple browsers and platforms.
- Created and maintained standards-compliant HTML/CSS.
- Quality tested site content, browser and device compatibility.
- Continuously studied new tools and techniques for site improvement.
- Communicated with teams to maintain up-to-date content.

#### OTHER EXPERIENCE

Founder, Producer, Director, Writer OTPBJ Productions

2014 - current

- Prepared for, addressed, and overcame situations while maintaining clear and consistent focus on projects.
- Successfully completed several short films with a tight deadline and small budget.
- Effectively worked with small and large groups, sustaining energy and positivity.

# Guest Relations Intern Seattle International Film Festival

2011 - 2014

- Maintained and updated databases, spreadsheets, and scheduling systems ensuring their accuracy.
- Collaborated with a small team, overseeing travel, lodging, and transportation for guest filmmakers of America's largest film festival.
- Worked under the guidance of skilled staff to manage large group of volunteers.

## **EDUCATION**

Associate's Degree, Web Development // Web Design Seattle Central College

2014 - 2016

# COMMUNITY / VOLUNTEER

- \* MeetUp Groups General Assembly, Girl Develop It, Beer && Code
- · Vera Project Sound Engineer Volunteer
- Year-round SIFF Volunteer
- · Seattle Central College German Club President