

CRM/ILM ACCESS	SALES	MANAGER	ADMIN
1. CRM TAB:			
A. DASHBOARD			
1. SHOWROOM ACTIVITY			
2. DESK LOG			
3. SOLD LOG	*Only if checked in user profile to mark customers sold.		
4. MESSAGE LOG			
5. TRADE LOG			
6. LAUNCH KIOSK			
7. MY MOTOFACORY			
8. ADVANCED DESKING	*Only if checked in user profile to desk deals.		
9. LAUNCH CREDIT APP KIOSK			
B. RECENT			
1. VIEWED CUSTOMERS			
2. VIEWED DEALS			
3. ROUTE ONE			
4. DEALER TRACK			
5. DMS PUSH			
C. TASK			
D. CALENDAR			
E. EMAIL			
F. LEADS *	*		
1. SERVICE LEADS			
(IF CHECKED FOR SERVICE DEPT IN USER ID)	*		
2. PARTS ORDER LEADS			
(IF CHECKED PARTS DEPT UNDER THE USER ID)	*		
3. LEAD BUCKET (IF DEALER USES A LEAD BUCKET)	*		
G. ADD CUSTOMER			
H. CUSTOMERS			
1. SEARCH			
2. SOLD CUSTOMERS			
3. RECENT OPPORTUNITIES			
4. RECENTLY CONTACTED			
5. NOT RECENTLY CONTACTED			
I. DISTRIBUTION			
J. MORE			
1. WEBSITE FINANCE APPS			
2. LETTERS			
K. LINKS			
2. INVENTORY TAB – ACCESS OPTIONS ARE DIFFERENT SETTING IN ADVANCED USER SETTINGS.	*Only if access other than salesperson for inventory.		
3. REPORTS – ACCESS TO ALL REPORTS IN THE SYSTEM	*Only if access to inventory higher than salesperson and only for Inventory Reports.		
4. SETTINGS			
A. MY SETTINGS			
B. USERS			
1. USER LIST			
2. RECENT LOGINS			
3. TIME CLOCK MANAGEMENT			
4. MANAGE USER GROUPS			
C. WEBSITES			
1. MANAGE WEBSITES – ACCESS HAS TO BE SET IN WEBSITES			
2. FINANCE APPS			
3. DEALER VIDEOS			
D. DEALER HOURS			
E. ILM/CRM SETTINGS			
1. LEAD ASSIGNMENT			
2. LEAD SETTINGS			
3. ADD CUSTOMER SETTINGS			
4. CUSTOMER ASSIGNMENTS BY REP			
5. LEAD SOURCE LIST			
6. TEMPLATES			
7. EMAIL STATIONERY			
8. LETTER STATIONERY			
9. LETTER SETTINGS			
10. SALES PROCESSES			
11. SALES GOALS			
12. DESKING SETTINGS			
13. TASK COUNT LIST			
14. DEALER VIDEOS			
15. MANAGE HYPER LINKS			
16. RO OPCODES			
17. ROAD TO THE SALE			
E. SALES GOALS – ONLY IN THE MANAGER ACCESS ADMIN IS UNDER ILM/CRM SETTINGS			

INVENTORY ACCESS	SALESPERSON	INVENTORY MANAGER	ACCOUNT MANAGER
SEARCH FROM UPPER RIGHT OF SCREEN (NO INVENTORY TAB)			
INVENTORY FROM CUSTOMER DASHBOARD (NO INVENTORY TAB)			
INVENTORY TAB:			
1. INVENTORY DASHBOARD			
2. MANAGE INVENTORY			
A. INVENTORY VIEWS			
B. BATCH PRICE EDIT			
C. REMOVED INVENTORY			
D. VIEW CARFAX REPORT			
E. RECENT UPLOADED VIDEOS			
3. TRADE APPRAISAL			
4. BUYERS GUIDE BACK			
5. EBAY FUNCTIONS			
A. ACTIVE LISTINGS			
B. SOLD LISTINGS			
C. EBAY SETTINGS			
D. SAMPLE LISTINGS			
REPORTS TAB			
1. INVENTORY REPORTS ONLY			
SETTINGS TAB:			
1. DEALER SETTINGS			
A. IP SECURITY			
B. INVENTORY SETTINGS			
2. MY SETTINGS			
3. USERS			
A. USER LIST			
B. RECENT LOGINS			
C. TIME CLOCK MANAGEMENT			
D. MANAGE USER GROUPS			
4. WEBSITES			
A. MANAGE WEBSITES			
B. FINANCE APPS			
C. DEALER VIDEOS			
D. TESTIMONIALS			
5. DEALER HOURS			
6. BILLING			
A. INVOICES			
B. ACCOUNT ACTIVITY			