

Interview Tips:

• Rehearse and Practice in Advance

- Practice in mock interviews with family/friends, or in front of a mirror
- o Be mindful of your body language, good eye contact, good handshake

• Do Your Research

- o Know the job details
- o Know the company

Do:

Dress for Success

- o Ask what proper attire is for your interview
- o Better to be overdressed than underdressed
- o Be well-groomed

Be Prompt

o If you don't know the location, map it and drive by in the days before.

• Be Mindful of Body Language and Mannerisms

- o Don't be too familiar
- o Be professional

Listen

o Make sure you understand the questions

• Be Specific

- o Take time to answer the questions correctly
- o Answer questions succinctly
- o Use examples relevant to the position you are interviewing for
- o Use appropriate language

Ask Questions

- o Show that you've done your homework and are interested in the job and company
- o Ask what the next steps are in the process