



## Meet Libby.

The one-tap reading app  
from your library

*It's easy to use and the app is free!*

# How to use Libby

BY AMY THOMAS, ADULT SERVICES MANAGER

LATAH COUNTY LIBRARY DISTRICT

# What is Libby?

- ▶ An app for your handheld devices to access OverDrive
- ▶ By logging in with your LCD credentials you can access the Valnet OverDrive library
- ▶ The Valnet collection includes audio and eBooks
- ▶ The Libby application is free
- ▶ Access to the Valnet OverDrive Library is free

## What is OverDrive?



**OverDrive®**

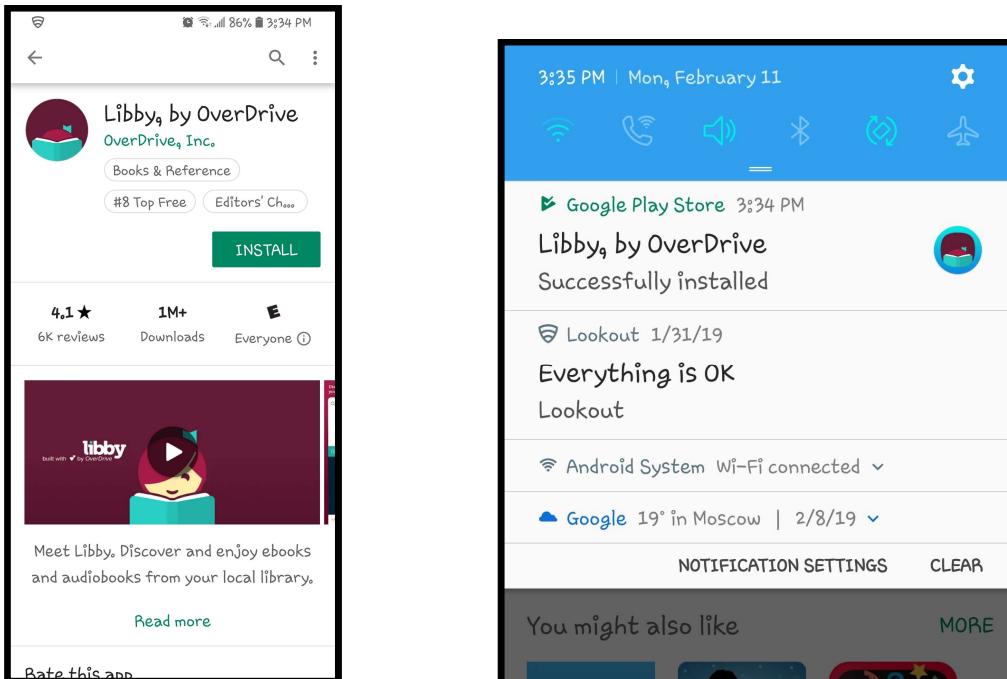
- ▶ Overdrive is an internet based service through which users can borrow eBooks and audiobooks.
- ▶ Valnet (the consortium LCLD is part of) pays for this service and the libraries in Valnet curate titles to be added to our OverDrive Collection (each library district pays to rent titles that everyone in Valnet gets access to)

## What do you need?

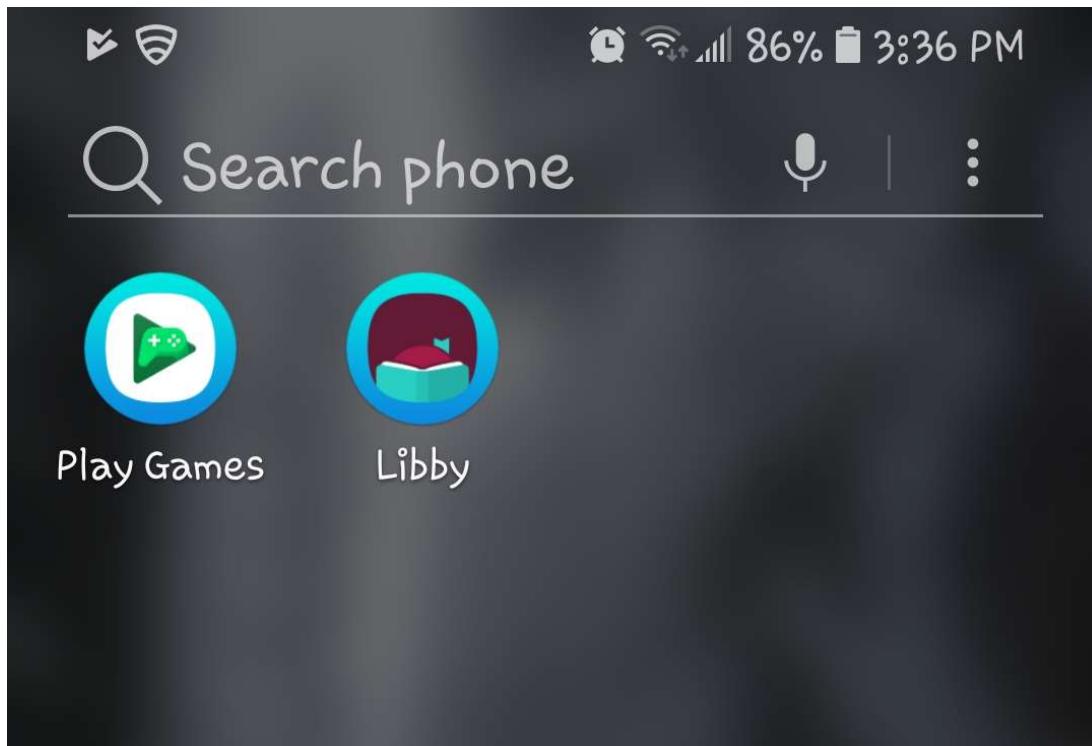
- ▶ A handheld device like a smartphone, tablet or iphone
- ▶ Wifi access
- ▶ A Latah County Library Card in good standing, \*No fines over \$5.00.  
You may have overdue items, but not so overdue that they have been  
marked as lost because at that point you're charged for the item (60  
days.)

# Install Libby

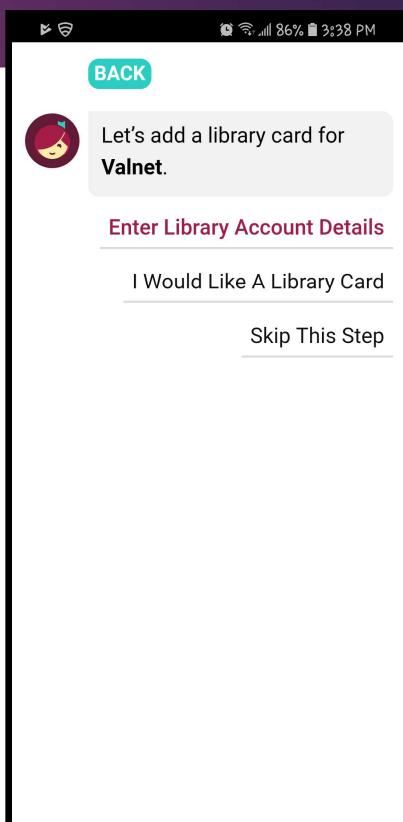
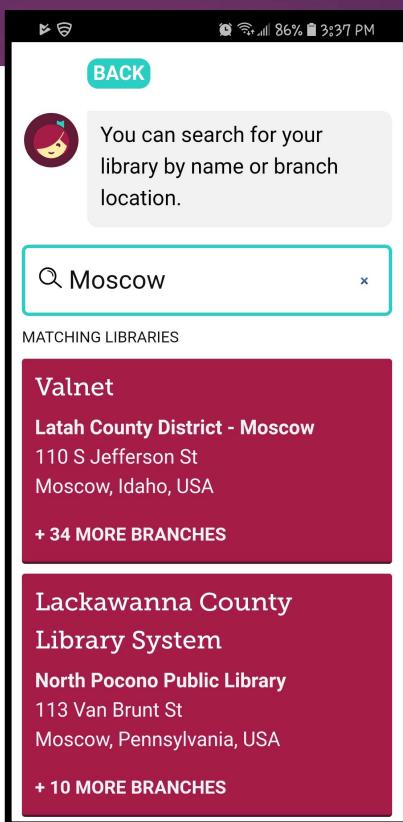
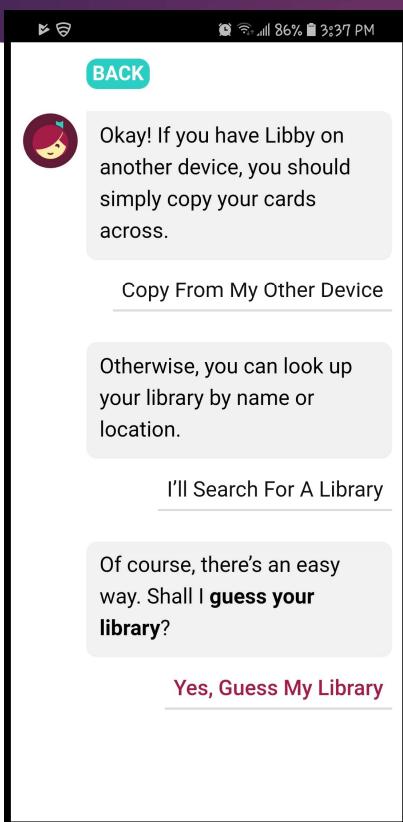
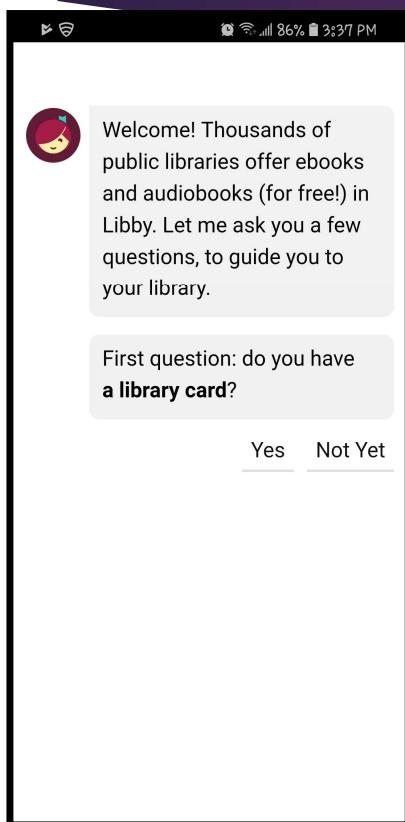
- ▶ Search for “Libby” in your App Store or Play Store
- ▶ Follow the normal steps for your device to install Libby by OverDrive



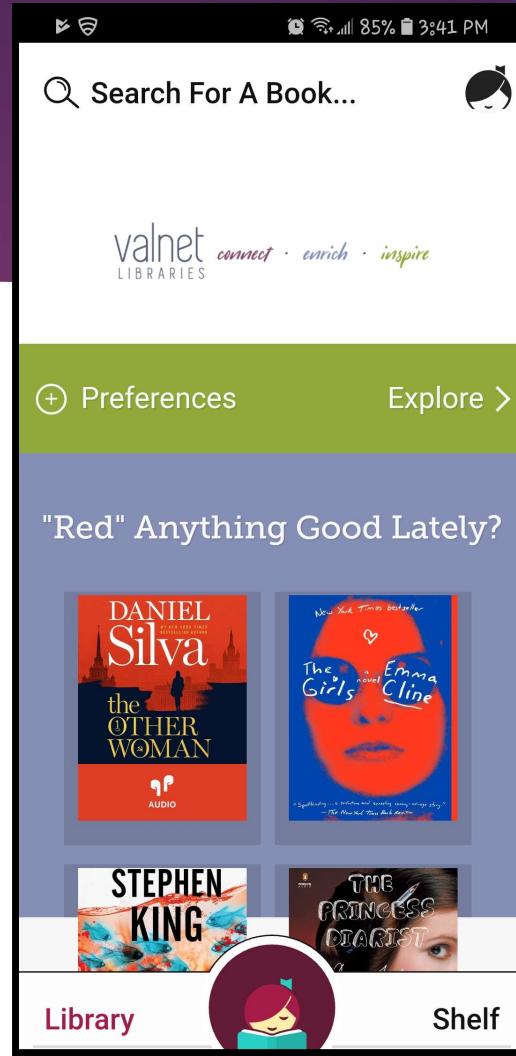
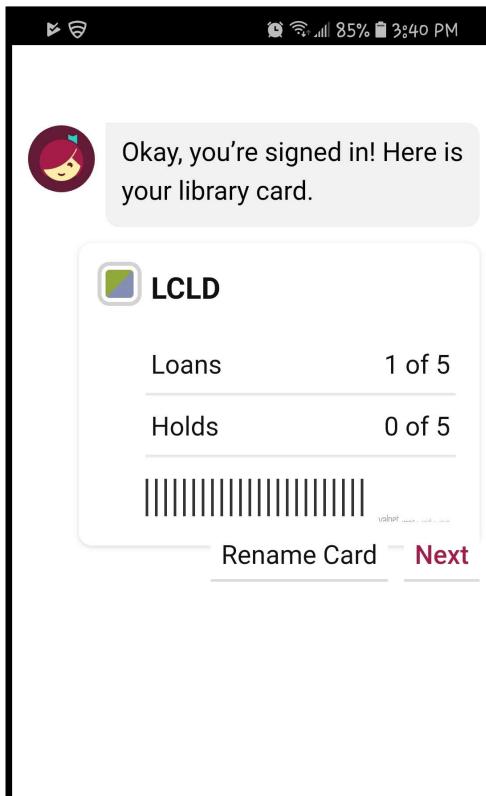
Libby Icon will be added



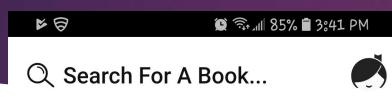
# Set up your account



# Signed in!



# Preferences



valnet LIBRARIES connect · enrich · inspire

⊕ Preferences Explore >

"Red" Anything Good Lately?

Library Shelf

VALNET

LIBRARIES

⊖ Preferences Explore >

Format Any

Language Any

Audience All

Compatibility Libby

Availability Everything

Sort By Default

These preferences are saved and applied to all lists.

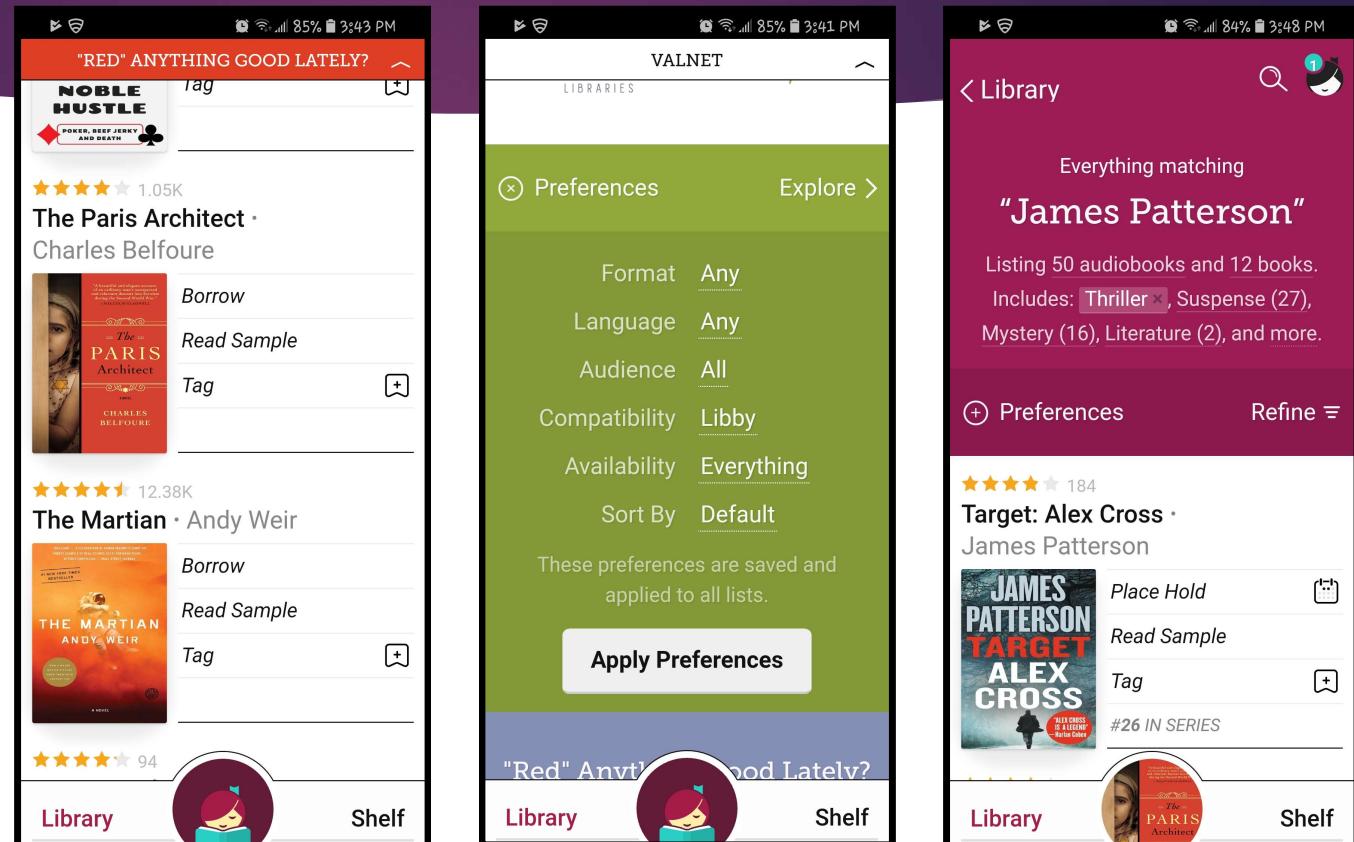
Apply Preferences

"Red" Anvt!ood Lately?

Library Shelf

# “Library” & “Shelf” on the bottom bar

- ▶ Library, the entire collection of titles made available through Valnet
- ▶ Shelf, the titles you have checked out, on hold, or have tagged.



# Browse

VALNET

"Red" Anything Good Lately?

DANIEL Silva  
the OTHER WOMAN  
AUDIO

The Girls · Emma Cline  
1.75K

STEPHEN KING  
END OF WATCH  
AUDIO

THE PRINCESS DIARIST · Carrie Fisher  
1.25K

Over 180 titles chosen  
by our librarians >

Library Shelf

"RED" ANYTHING GOOD LATELY? ▾

DANIEL Silva  
the OTHER WOMAN  
AUDIO

Borrow Play Sample Tag #18 IN SERIES

END OF WATCH · STEPHEN KING  
AUDIO

Play Sample Tag #3 IN SERIES

★★★★★ 1.25K

The Princess Diarist · Carrie Fisher

THE PRINCESS DIARIST · Carrie Fisher  
AUDIO

Borrow Play Sample Tag

★★★★★ 1.62K

End of Watch · Stephen King

STEPHEN KING  
END OF WATCH  
AUDIO

Borrow Play Sample Tag

★★★★★ 419

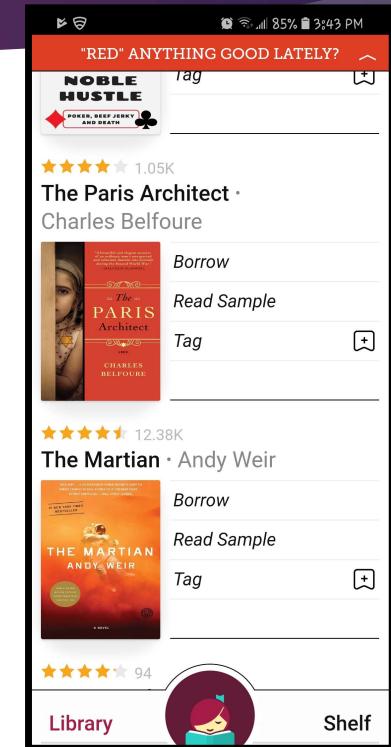
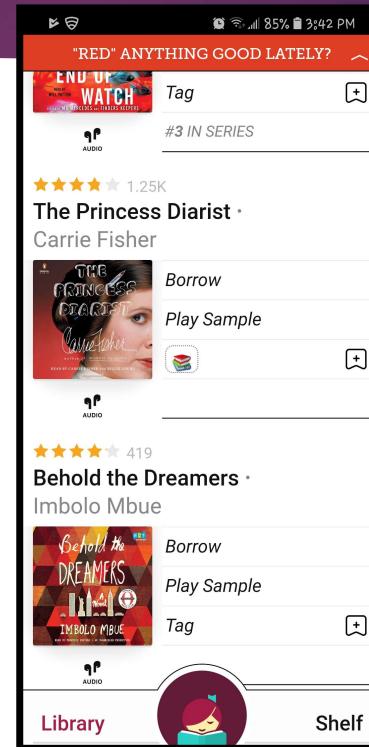
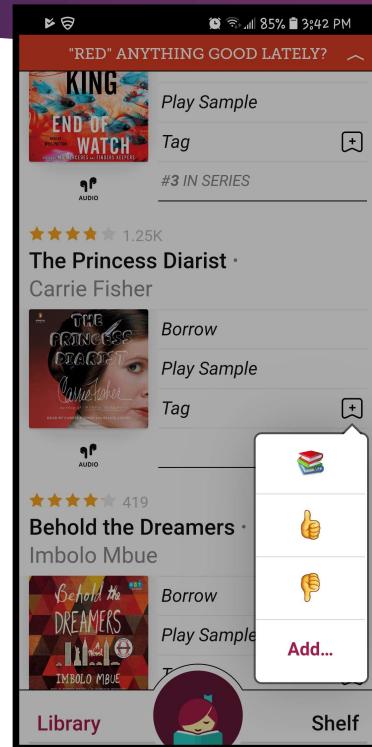
Behold the Dreamers · Imbolo Mbue

Behold the DREAMERS · IMBOLO MBUE

Borrow Play Sample Tag

Library Shelf Library Shelf

# Rate titles or add to list



# Check eBook out

The screenshots illustrate the steps to borrow an eBook from a library:

- Screenshot 1: Bookshelf View**

"RED" ANYTHING GOOD LATELY? [X]

**The Paris Architect** • Charles Belfoure

★★★★★ 1.05K

Borrow Read Sample Tag

**The Martian** • Andy Weir

★★★★★ 12.38K

Borrow Read Sample Tag

**Library** **Shelf**
- Screenshot 2: Borrow Confirmation**

< "Red" Anything Go... [X]

You are borrowing  
The Paris Architect  
for 21 days.

**LCLD**

Loans	1 of 5
Holds	0 of 5

**Borrow!**
- Screenshot 3: Borrowed Status**

< "Red" Anything Go... [X]

You have borrowed  
The Paris Architect  
for 21 days.

**Open Book**

Keep Browsing [underline]

Go To Shelf
- Screenshot 4: Read Options**

Back To Library [X]

Where would you like to read  
The Paris Architect?

**Kindle** **Libby**

Remember for all books [toggle switch]

# Libby eBook

## Contents

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3

The room started spinning around, and Lucien became so disoriented that he couldn't keep his balance. He sat on the floor and thought he was going to vomit.

"Christ, what a day!" he muttered.

Normally, Lucien would do anything to get a job, no matter how despicable. Like the time he slept with



## Shelf

[Loans](#)



[Holds](#)



[Tags](#)

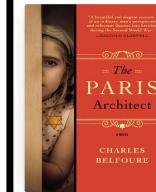


## Reading now

ACTIONS

**The Paris Architect** ·

Charles Belfoure



[Open In Libby](#)

Due: 21 Days

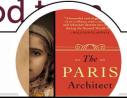


Downloaded



7%

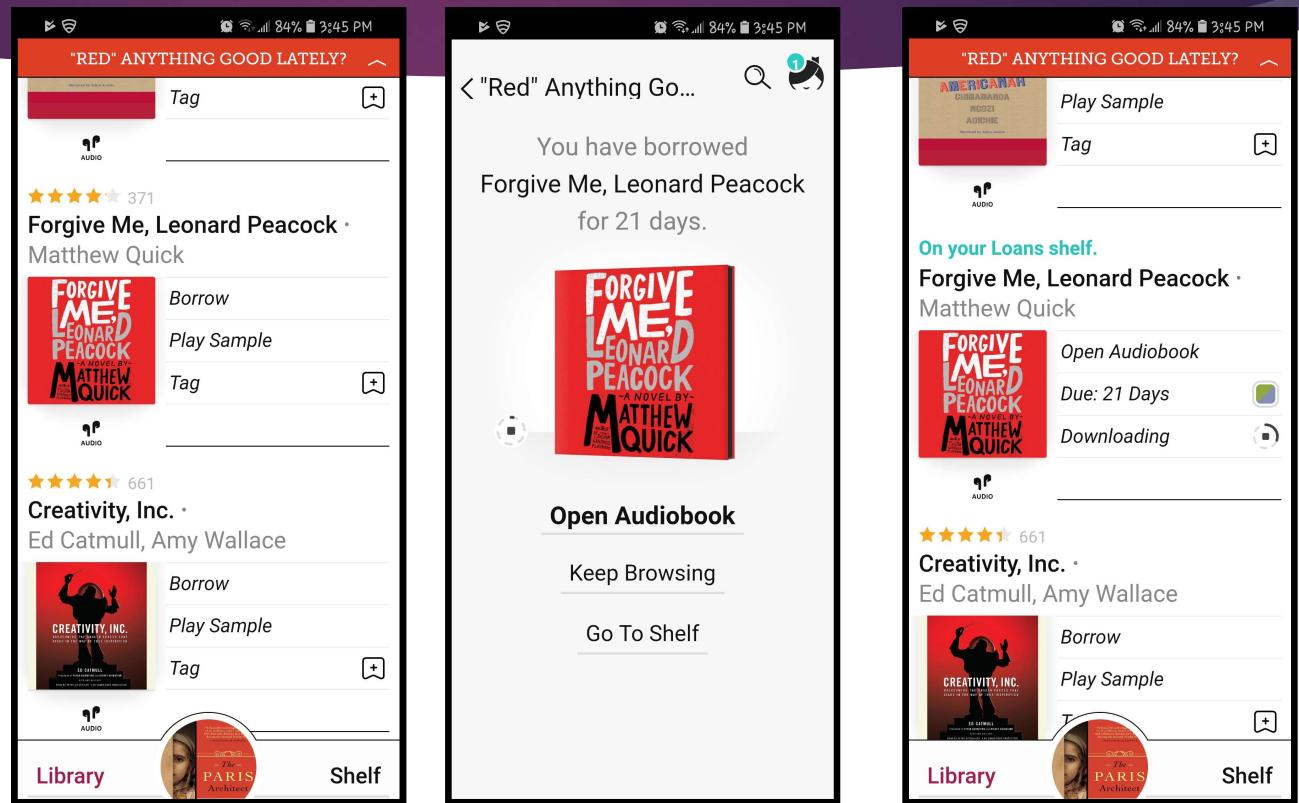
One good



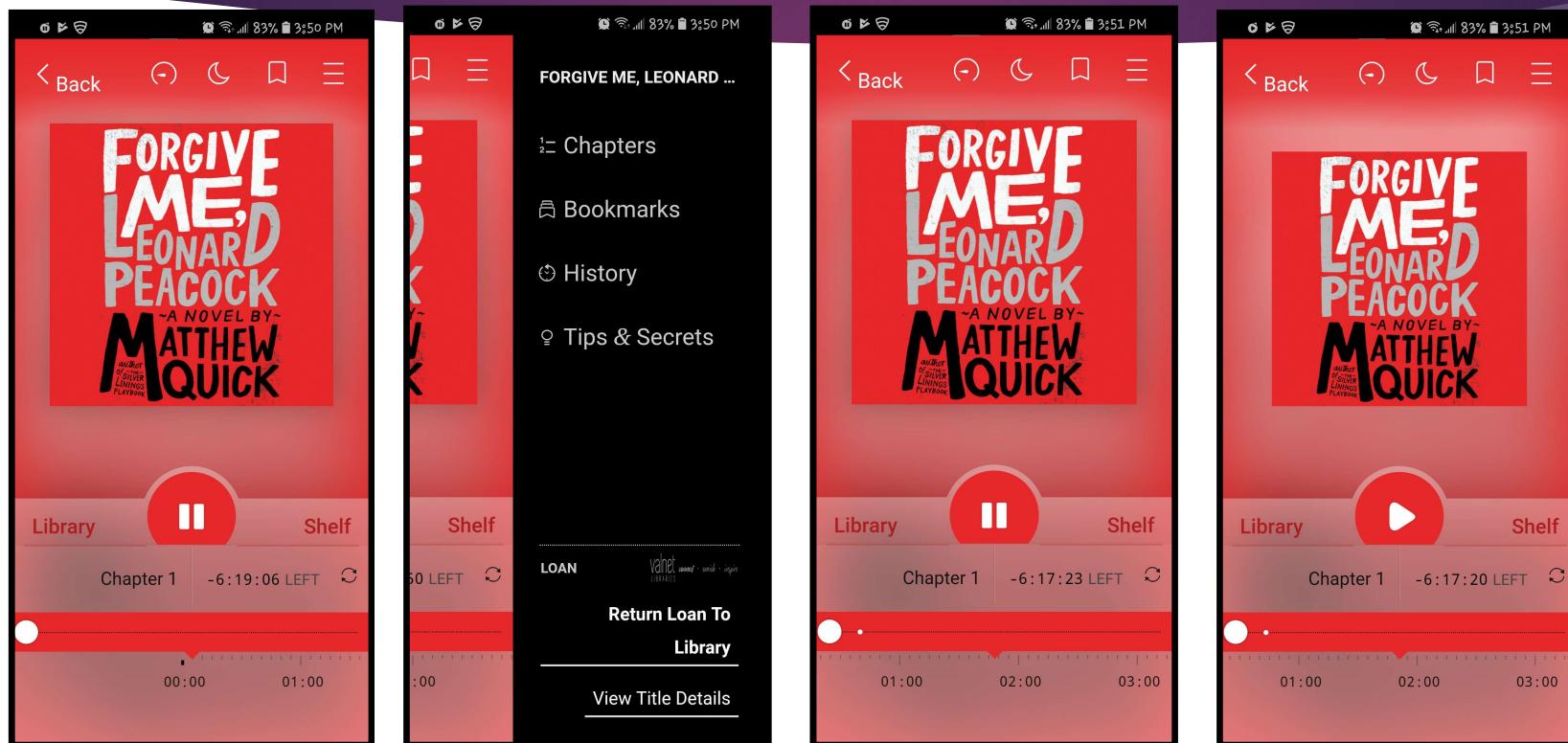
[Library](#)

[Shelf](#)

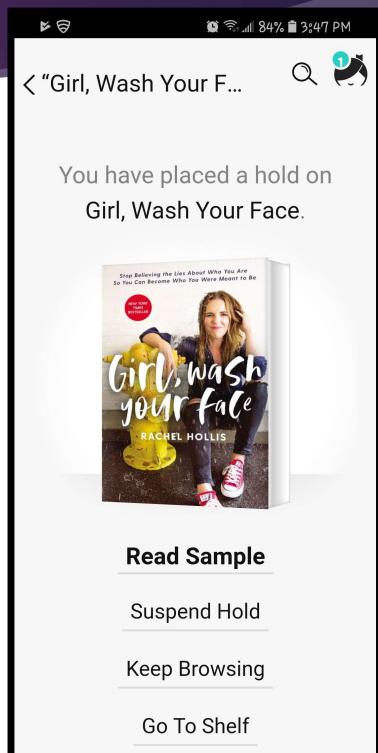
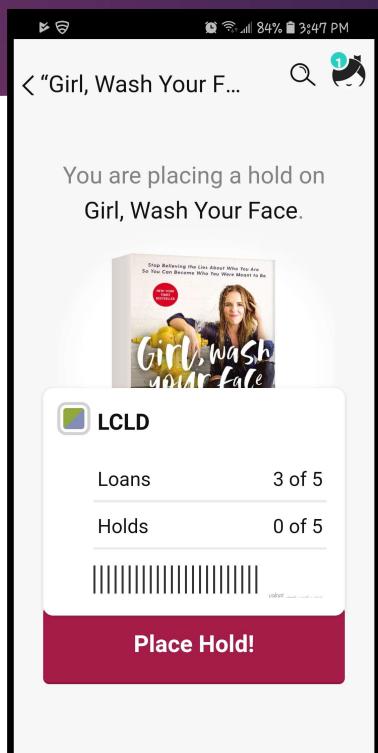
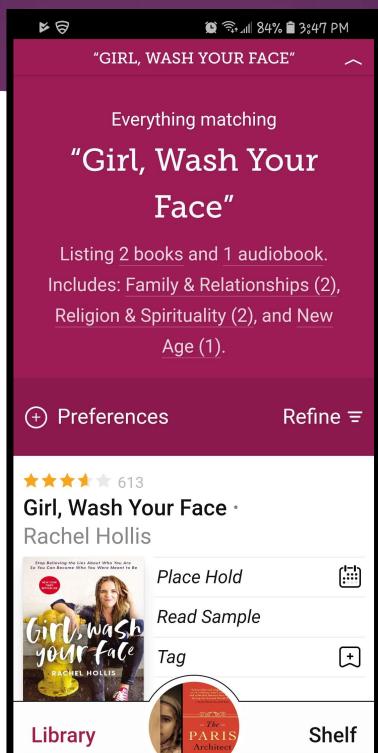
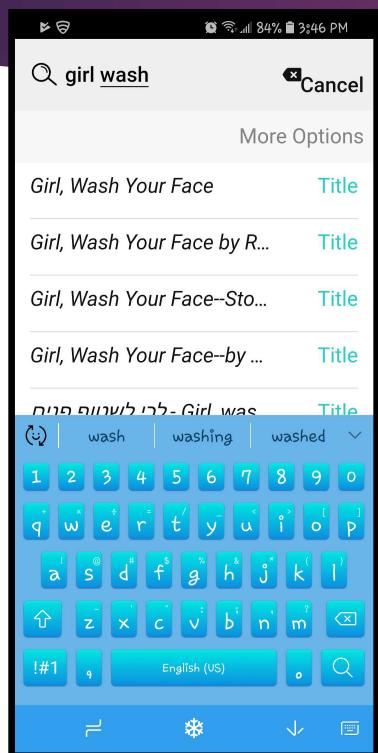
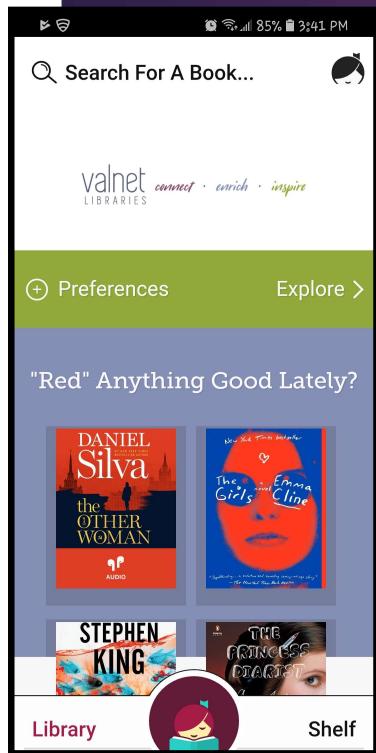
# Audio checkout



# Audiobook player



# Search by title & place holds



## Automatic checkouts on holds and automatic returns

- ▶ Titles you have on hold will automatically be checked out to your account.
- ▶ You will be notified of checkouts via the email you have on file with the library, unless you change that email within Libby
- ▶ When titles expire, they are automatically returned and will disappear from your account.
- ▶ Recently returned titles can be viewed at the far bottom of your Shelf.

# Search by author

The screenshots illustrate the search process for James Patterson across different platforms:

- Search Screen:** Shows the search bar with "James" and a keyboard. Below it is a list of authors: James Patterson (Author), James Dashner (Author), E L James (Author), Eloisa James (Author), and James Rollins (Author). A numeric keypad and language selection ("English (US)") are at the bottom.
- Search Results (1):** Shows the search results for "James Patterson" in a library interface. It displays "Everything matching" and lists 74 audiobooks and 20 books. Includes: Fiction (68), Thriller (62), Suspense (31), and more. Below are cards for "Target: Alex Cross" and "Murder in Paradise".
- Search Results (2):** Similar to the first result screen, but with a different count: "Listing 50 audiobooks and 12 books. Includes: Thriller, Suspense (27), Mystery (16), Literature (2), and more." The book cards are identical to the first screen.
- Book Detail Screen:** Shows the details for "Texas Ranger" by James Patterson (#26 IN SERIES). It includes a star rating of 4.5/5 (335 reviews), a "Place Hold" button, a "Read Sample" button, and a "Tag" button. The book cover features a silhouette of a person holding a gun.
- Hold Confirmation Screen:** Shows a confirmation message: "You are placing a hold on Murder in Paradise." Below is a preview of the book cover for "Murder in Paradise" and a "Place Hold!" button.

# “Shelf” Lower right: Loans

The screenshots illustrate the process of managing loans in a mobile library application.

**Screenshot 1:** The user is on the 'Shelf' screen. At the top, there are navigation icons (back, forward, search) and a battery level of 84% at 3:48 PM. Below the header, there are three main sections: 'Loans' (with a red circular badge '1'), 'Holds' (with a red circular badge '2'), and 'Tags'. Under 'Reading now', the book 'The Paris Architect' by Charles Belfoure is listed, along with its cover image, due date (Due: 21 Days), download status (Downloaded), and progress bar (7%).

**Screenshot 2:** The user has selected the 'Loans' section. The title 'Your loans' is displayed, along with a 'Shelf' icon and an 'ACTIONS' button. Two items are listed: 'The Paris Architect' by Charles Belfoure and 'Forgive Me, Leonard Peacock' by Matthew Quick. Each item shows its title, author, 'Open In Libby' button, due date (e.g., Due: 6 days), download status (Downloaded), and progress bar (e.g., 7% for 'The Paris Architect').

**Screenshot 3:** The user has selected the 'The Paris Architect' entry. A yellow callout box appears with the message: 'Your loan has downloaded. You can delete it to conserve space on your device (but then you will need to be online to open it). Size: 174.6MB'. Below this message are 'Remove Download' and a circular 'Downloaded' button. The 'Shelf' icon and 'ACTIONS' button are also visible.

# Returning titles, open menu in title

The screenshots illustrate the steps for returning a book titled "The Paris Architect" by Charles Belfoure:

- Screenshot 1:** The main shelf screen shows the book "THE PARIS ARCHITECT" by Charles Belfoure. Below it, a loan card for "LCLD" shows 2 of 5 loans and 3 of 5 holds. At the bottom are buttons for "Return Loan To Library" and "View Title Details".
- Screenshot 2:** A modal window titled "Back To Book" appears, confirming the return of "The Paris Architect" to Valnet. It includes a thumbnail of the book cover and a barcode.
- Screenshot 3:** The modal window displays a success message: "You have returned The Paris Architect to Valnet." Buttons for "Go To Shelf" and "Find Your Next Read" are visible at the bottom.
- Screenshot 4:** The shelf screen shows the book "Forgive Me, Leonard Peacock" by Matthew Quick. It includes an "ACTIONS" button, an "Open Audiobook" link, and a due date of "6 days". Below this, a section for "Recent returns" lists "The Paris Architect" by Charles Belfoure and "The Life-Changing Magic of Tidying Up" by Marie Kondo.

# “Shelf” Lower right: Holds & Tags

The screenshots show a mobile application interface for managing books. The top navigation bar includes icons for signal, battery level (84%), and time (3:48 PM). The main menu on the left has sections: Shelf, Loans, Holds, and Tags. The 'Reading now' section shows 'The Paris Architect' by Charles Belfoure with details: Open In Libby, Due: 21 Days, Downloaded, and a progress bar at 7%. The 'One good +' section shows a book cover for 'The Paris Architect' by Charles Belfoure.

- Screenshot 1: Shelf**  
Shows the main shelf screen with books listed. A red arrow points to the 'Holds' section in the sidebar.
- Screenshot 2: Your holds**  
Shows a list of holds. The first item is 'Murder in Paradise' by James Patterson, due in ~2 Weeks. Actions include Manage Hold, Read Sample, and PLACED TODAY. A red arrow points to the 'Your holds' section in the sidebar.
- Screenshot 3: Your holds (with context menu)**  
Shows the same holds list as Screenshot 2, but with a context menu open over the first item. The menu options are: Synchronize Shelf, Manage Hold Notices, and Suspend All Holds.
- Screenshot 4: Your tags**  
Shows a list of tags. The first item is 'The Paris Architect' by Charles Belfoure, with a red arrow pointing to it.

## Did you know?

- ▶ Libby will save your spot in eBooks and Audiobooks and sync with the cloud, so if you are using multiple devices to read or listen to a book it should sync to the spot you left off, or very close.
- ▶ Valnet Librarians buy titles for OverDrive every week.
- ▶ Our titles do expire after a certain amount of time or a certain number of checkouts, but you can fill out a purchase request in your library account to have a certain title bought in OverDrive again (please clarify if you want ebook or audio).
- ▶ Because titles return themselves you will never get a late fee from OverDrive.

Questions?

