Mailbox 648#, Xiamen University, Xiamen, Fujian, China

Zhang XXXX

Phone: (86) Email:

**EDUCATION**

**Bachelor of Engineering** in Department of Computer Science, XIAMEN UNIVERISTY 2006-2010

Annual Scholarship of Xiamen University

**WORK EXPERIENCE**

* **Zhejiang Xielianzhiye Real Estate Co. Ltd** July2010-Present

1. Assist in developing and processing a housing project of Lin Jiang Jin Yuan
2. Corporate with other related departments for the project feasibility study
3. Take part in formulating the project development plan and the project investment and operation plan
4. Assist in collecting and classifying revenue and cost documents of different projects, and analyzing and determining the appropriate amortization amount in each accounting period

* **Industrial and Commercial Bank of China, Jiading Branch** Feb 2010-May 2010

1. Review monthly financial statements of prospective corporate customers and analyze financial ratios to forecast the future trend of cash flows, ensuring that they have the ability to repay loans
2. Input key ratios, financial as well as non-financial information of corporate customers into information system and assist in credit risk analyses
3. Assist in preparing the discount business agreements according to specific conditions of corporate customers, and verify VAT invoices and other evidence to confirm the usage of proceeds

* **Zhejiang Jinyang Real Estate Co. Ltd** Jan 2010-Feb 2010, Jul 2009-Sep 2009

1. Contact with municipal government and cooperation partners, arrange housing product exhibitions, and maintain good relationship with customers
2. Assist in the feasibility investigation study of the project of Huijing Mansion
3. Review and check agency agreements with sub-contractors
4. Help in supervising the implementation of projects
5. Design appropriate forms and formulas to the specific needs of the Finance Department and Marketing Department to improve working efficiency

**EXTRACURRICULAR ACTIVITIES**

* University Volleyball Competition **Champion** 2007

As a captain to lead the volleyball team to take part in competitions and organize exercises and competitions

* Player of the Tennis Team of Department of Computer Science 2007

Take part in exercises and organize competitions

**TECHNICAL SKILLS**

* **Programming Language & Development Tools:**

C/C++, Java, SQL, Matlab, Visual Studio, eclipse

* **Web Server & Services management:**

Windows Server 2003/2008/2008 R2, Windows, Linux (Redhat, Fedora, Ubuntu), UNIX, Tomcat, MySQL

* **Office Software:**

Microsoft Word/Excel/PowerPoint/Visio/Project/Office Live, OpenOffice, Lotus, Google Documents/Calendar/Apps, SmartDraw, AutoCAD

* **Other:** Photoshop, Flash