

Employee Warning Notice

Date of Warning:		Time of Warning:
Employee Name		
Social Security Number		
Job Title		
Department		
Date hired		

Type of Violation	Nature of Violation	Remarks
Lateness		
Conduct		
Absence		
Disobedience		
Carelessness		
Defective Work		
Cleanliness		
Attitude		
Safety		
Other		

Signature of Employer_____

Date_____

I have read and understand this warning.

Signature of Employee_____

Date_____