

## Year in Industry Placement Agreement Form

### Organisational Details

Placement Provider	IDBS
Placement Contact	Gemma France
Name of student	Yan Tung Lam

### Placement Details

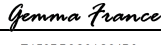


Placement Description	Intern software tester- 1 year fixed placement
Start Date	1 <sup>st</sup> August 2023
End Date (if known)	31 <sup>st</sup> July 2024
Likely Attendance Pattern	37.5 hour working week, Monday to Friday
Special / additional conditions agreed to	

### Declaration and Data Protection

The COMSC Placement Programme provides students with a Year in Industry work-based experience for an agreed period of time (*usually between 9 months and 15 months*). The students will gain valuable skills that are assessed against the SFIA skills framework (see <https://www.sfia-online.org/en/reference-guide/SFIA7-reference>).

I confirm the preceding information to be correct to the best of my knowledge and that it may be held as a paper and electronic record for audit purposes.

Please also see the all-party obligations below and sign below

	<small>DocuSigned by:</small>  <small>E150DB8C01C64B9...</small>	26 April 2023   09:37 BST
Placement Provider		
Placement Student		26 April 2023
Placement Team rep		2023/24

#### 1. OBLIGATIONS OF THE PLACEMENT PROVIDER

- 1.1. To promptly inform the Placement Team if there is an accident involving the student
- 1.2. To provide feedback to the Placement Team on the student's performance using the forms provided
- 1.3. To agree to at least one workplace visit from the academic supervisor with the student and their work-based supervisor (this may be a virtual visit for overseas placements and/or where Covid-19 restrictions apply)
- 1.4. To promptly inform the Placement Team if they wish to terminate the arrangement or if there are any issues

#### 2. OBLIGATIONS OF THE STUDENT

- 2.1. To comply with all Health & Safety rules and regulations in the Placement Provider's workplace
- 2.2. To meet their academic obligations by completing the Placement Report and providing supporting evidence
- 2.3. To promptly inform the Placement Team if they wish to terminate the arrangement or if there are any issues

#### 3. OBLIGATIONS OF THE PLACEMENT TEAM

- 3.1. To visit the student where possible at their place of work (this may be a virtual visit for overseas placements and/or where Covid-19 restrictions apply)
- 3.2. To provide feedback on the academic process and submitted reports
- 3.3. To promptly inform the Placement Provider if there are any academic reasons or issues for terminating the agreement

**Please retain a copy of this agreement for your records and return the signed copy to the student who will upload via the Pre-Placement Documents Upload form.**