Spotify - Data Governance Roles Template

In this document, we outline the key roles and responsibilities within Spotify's Data Governance framework. These roles ensure accountability, data quality, security, and regulatory compliance.

1. Data Steward

- **Primary Responsibility:** Oversee data management practices across specific departments.
- **Key Tasks:**
  - Ensure data accuracy, consistency, and reliability.
  - Collaborate with technical teams to implement data quality improvements.
  - Enforce data governance policies and manage data access.

2. Data Protection Officer (DPO)

- **Primary Responsibility:** Ensure compliance with data protection regulations such as GDPR and CCPA.
- **Key Tasks:**
  - Monitor compliance with privacy laws.
  - Serve as the point of contact for data protection authorities.
  - Provide advice on data protection impact assessments.
  - Oversee data breach response and notification processes.

3. Chief Data Officer (CDO)

- **Primary Responsibility:** Lead the data governance strategy and oversee data management across Spotify.
- **Key Tasks:**
  - Define data policies and strategies to meet business goals.
  - Ensure proper data usage, privacy, and compliance across all departments.
  - Collaborate with executive leadership to align data governance with business priorities.

4. Data Governance Committee

- **Primary Responsibility:** Guide the data governance framework and ensure alignment across the organization.
- **Key Tasks:**
  - Review and approve data policies and processes.
  - Address cross-departmental data governance challenges.
  - Ensure alignment with legal, compliance, and operational goals.