

## **CITS 5206 UniCoders (Group 5206\_3)**

### **Minutes of Meeting 13 held on September 18, 2020 (week 8)**

Present: Kang Liu, Zhuojun Yang, Hao Li, Manpreet Kaur

Wasim Anwar (mentor)

Apologies:

Absent:

Meeting Started: 9:00 AM

#### **ACTION**

#### **1 Report to mentor and team members**

- Explain the plan for next week on project timeline
- Expected outcome of this week

#### **2 Sprint\_3 task allocation**

- |                      |          |
|----------------------|----------|
| - Step 2 coding plan | Eddie    |
| - Step 1 coding plan | Manpreet |
| - Step 4 coding plan | Hao Li   |
| - Step 3 coding plan | George   |

#### **3 Discussion about the feedback from the client meeting**

#### **4 Scheduling the actual timeline for the coding the program and plan for the next meeting**

Meeting Closed: 10: 00 AM