CITS 5206 UniCoders (Group 5206_3)

Minutes of Meeting 20 held on October 16, 2020 (week 11)

Present: Kang Liu, Zhuojun Yang, Hao Li, Manpreet Kaur
Mentor: Waism
Apologies:
Absent:
Meeting Started: 9:00 AM

ACTION

1 Presentation of current progress to mentor

 - Illustrate the problems met during the coding and testing.
 - ask mentor for advices of what is the process of handing the product to the cl
 - Asking how to get client's feedback and futher requirments for the final prode
 - Asking mentor how to document the project and learn from the project after

2 Schedule of the remaining time

 - Client Retrospective   Eddie
 - User guide   Manpreet
 - Installation guide   Hao Li
 - Auditor Retrospective   George

3 Documentation task assigned to everyone for sprint 3

 Meeting Closed: 10: 00 AM

one is done.