CITS5206 UniCoders (Group 5206_3)

Minutes of Meeting 1 held on July 29, 2020 (Week 1a)

Present: Manpreet Kaur, Zhuojun Yang, Hao Li, Yit Tsin Chooi, Kang Liu
Apologies:
Absent:
Meeting Started: 2:00pm

ACTION

1.1 Self Introduction

  - All members introduced themselves and share their background

  - All members told others the programming languages they are familiar

1.2 Understanding all projects

  - All members read about the projects and share their opinion

1.3 List projects by preference

  - Each member created their own project preference list

  - 5 lists are combined and compiled into a group preference list

  - Han volunteered to upload the project preference list   Han

1.4 Come out with a Team Name

  - Team Name Suggested : Umbrella Corporation, UniCoders,

  - Team Name Decided: UniCoders

1.5 Choose our first Project Manager

  - Han is voted as the first Project Manager

1.6 Other issues mentioned

  - All minutes will be uploaded to google drive for all team member's review   Han

  - 1st meeting minute will be submited to Michael for review   Han

1.7 Date of Next Meeting

  - Monday 03 August, 4:00pm, Online Meeting

  Meeting Closed: 3:00pm