

Group 5

MEETING AGENDA

Meeting Time: 11:30 AM	Location: SFU Burnaby	Date: 2019/05/14
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Meeting called by	Jerry
Kind of Meeting	Weekly Meeting
Facilitator	Jeffery
Note Taker	Jeffery
Time Management	N/A
Attendees:	Keith, Scott, Ryne, Jeffery, Jerry

Topics

Time	Discussion Topic	Presenter	Deadline
11:30 AM	Weekly Catch Up	All	-
11:35 AM	Follow-up on Company Sponsorship	Scott, Jeffery, Keith	-
11:40 AM	Housekeeping (Locker, etc)	All	-
11:45 AM	Brainstorm ideas	All	-
1:15 PM	Conclusion	All	-

Notes:

MEETING MINUTES

Agenda Item: Housekeeping (Locker, etc.)

Presenter: All

Discussion:

1. Meet up on Thursday after workshop (TBD)
 - a. Ryne, Jeff busy on weekend
 - b. **Thursday May 16th 8:30 am or 10:30 am**
2. Finalize on couple project ideas
 - a. Bring a couple ideas to Andrew/Craig for discussion
3. Company Sponsorship - Next Weds **May 22nd**
 - a. Telus (TBD) - Keith to email Telus manager
 - b. Integral Group - To be known by end of week
 - c. Avigilon (TBD) - Scott to follow up
4. Locker is finalized
 - a. Locker 54: Downstairs
 - b. Locker combo: 37-27-52

Conclusion:

Good

Action Items	Person Responsible	Deadline
Book machine shop time slot	Jerry	May 14, 2019

Agenda Item: Brainstorm/project proposal

Presenter: All

Discussion:

1. Brainstorms
 - a. Automated Building Energy Optimization
 - i. Possible ideas
 - ii. Commercial use is most likely
 - b. Braille Training
 - i. Sensor difficult to transfer the data
 - ii. Tablet reads out words as finger brushes braille
 - iii. More research required
 - c. Search and rescue beacon
 - i. RCOO tag is already implemented
 - ii. Powered radio beacon to transmit location information
 - iii. Earthquakes vs Avalanche scenarios
 - iv. Earthquake is most feasible scenario
 - v. Integrated card with security
 - d. Underwater Sonic Modem (sonar)
 - i. Specific use case to validate project

Conclusion:

1. Email Andrew with meeting proposal
2. Discuss with Craig/Andrew on Thursday

Action Items	Person Responsible	Deadline
Email to Andrew Rawitz	Jeffery	May 15, 2019
