

Group 5

MEETING AGENDA

Meeting Time: 12:00 PM	Location: ASB LAB 1, SFU	Date: 2019/11/28
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Meeting called by	Jerry
Kind of Meeting	Final Demo Prep
Facilitator	Jerry
Note Taker	Jeff
Time Management	Jerry
Attendees:	Keith, Scott, Ryne, Jeffery, Jerry

Topics

Time	Discussion Topic	Presenter	Deadline
12:00 PM	Final Demo Prep		

Notes:

MEETING MINUTES

Agenda Item:

- 1. Final Demo
 - a. Into mot, bus - Ryne
 - b. System over - keith/scott
 - c. Product risk - jerry/jeff
 - d. Standards - jeff
 - e. reflection/conclusion - jeff
 - f. Future - jerry
- 2. Hotpot Tuesday - Somewhere close (Keith)
 - a. Mongolian Hot Pot - Metrotown
- 3. Testing on Monday 10AM

Action Items	Person Responsible	Deadline
