

# Group 10

## Meeting Agenda #0

**DATE: 09/18/2017**  
**1:30 PM – 2:20 PM**  
**LOCATION: ASB 9846.3 SFU Burnaby**

Meeting called by: Jerry Liu                      Type of meeting: Introduction & Brainstorming  
Facilitator: Shayne Kelly II                      Note taker: Ivana Jovasevic  
Timekeeper: Aaron Nguyen

Attendees: Jerry Liu, Aaron Nguyen, Ivana Jovasevic, Peter Saffold, Shayne Kelly II  
Please read: N/A  
Please bring: Laptops, Notepad

### Agenda

Topic	Presenter / lead	Time allotted
1. Team member introduce themselves.	Individual team member take turn	5 min
2. Assign roles for the project team	Individual member	5 min
3. Brainstorming project ideas	Project manager	30 min
4. Document meeting	Note taker and project manager	10 min

### Additional Information

Observers: N/A  
Resource persons: N/A  
Special notes: N/A

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