

Meeting called by: Aaron Nguyen

Facilitator: Jerry Liu

Notetaker: Ivana Jovasevic

Type of Meeting: Assignment 1 Finalization

Attendees: All

Absent: -

Minutes

Agenda Item: Review website against requirements

Presenter: Aaron

Discussion: Ensure our website meets all requirements

Conclusion: We need to add a few additional items to our website which are listed below in action items.

Action Items	Person Responsible	Deadline
Add FAQ on how to clone Github repository	Shayne	Tuesday September 26th
Add meeting time and location for each meeting	Jerry	Tuesday September 26th
Add each assignment title	Jerry	Tuesday September 26th

Agenda Item: Review project plan with requirements

Presenter: Shayne Kelly II

Discussion: Ensure our project plan meets all requirements

Conclusion: We need to add a few additional items to our project plan which are listed below in action items.

Action Items	Person Responsible	Deadline
Add a 'catchy phrase' for project summary	Ivana	Tuesday, September 26th
Rework user assumptions to support users who are not yet	Ivana	Done in meeting

Project Team 10 Meeting Minutes

Meeting #1

Date: September 25th, 2017

Time: 1:30-2:20pm

Location: SFU Burnaby ASB

able to read		
Adjust age range of users from 5-10 to 4-18	Ivana	September 25th, 2017
Clarify what is meant by “overall architecture”	Ask prof in class	Sept 25th in lecture
Get picture from everyone	All	Sept 26th
