

Cody Henderson

Ottumwa, IA

Work Experience

Temporary Employee

QPS Employment Group - Fairfield, IA
January 2022 to Present

Tire Technician

Washington discount tire - Washington, IA
June 2021 to January 2022

Repairs, balancing, rotating, new tires. From cars, semi's, tractors etc.

Gas Station Attendant/Cashier

Cobb Oil - Brighton, IA
May 2021 to June 2021

Cashier, stocking, opening and closing.

Rotomold Operator

Traffix Devices - Fairfield, IA
April 2021 to May 2021

Opening molds filling material closing sending through oven.

Gas Station Attendant/Cashier

Cobb Oil - Brighton, IA
March 2021 to April 2021

Stocking. Running cash register.

Dollar General key holder

Dollar General - Brighton, IA
November 2020 to February 2021

Started off as an associate. Promoted to key holder within a month.

Syspro Administrator Support

Traffix Devices - Fairfield, IA
August 2015 to August 2020

Within my short time here I've went from an assembler in production, to a shipping clerk in shipping, to a lead in shipping and then promoted to Administrator support. I check in shipments, receive them into our system. I enter shipped shipments(costs, tracking carrier, etc) into our system. I deal with our accounting department on a daily basis. I handle bin transfers in our system. I also reach out for information for our shipping department to our customer service department.

Temporary Employee

Temp Associates - Fairfield, IA

April 2015 to August 2015

I Was a temporary worker through temp associates at Traffix devices until I got offered a full time position and accepted it.

Education

Associate in Arts and Sciences

Indian Hills Community College - Ottumwa, IA
May 2007 to May 2013

High school diploma in Education

Cardinal Middle-Senior High School - Eldon, IA
August 2000 to May 2007

Skills

- Administrative Experience
- Microsoft Office (2 years)
- Materials Handling
- Forklift
- Warehouse Experience
- Pallet Jack
- Shipping & Receiving
- Manufacturing
- Tire Service

Languages

- English - Expert

Certifications and Licenses

Forklift Certified

August 2016 to August 2020

Handled Materials, unloaded/loaded trucks, organized shelves.

Assessments

Customer Focus & Orientation — Highly Proficient

August 2020

Responding to customer situations with sensitivity

Full results: [Highly Proficient](#)

Customer Service — Highly Proficient

August 2020

Identifying and resolving common customer issues

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.