EDUCATION

Drexel University – Philadelphia, PA   Sep. 2020 - Present
    Antoinette Westphal College of Media Arts and Design – *Bachelor of Science in Music Industry*
    Grade: Pre-Junior
    GPA: 4.0
    Concentrations: Recording Arts and Music Production; Minor: Business Administration
    Honors: Deans List Recipient, Drexel University, 2020-2021
    Relevant Courses: Intro to Recording, Sound Recording I, Digital Audio Workstations I, II, and III (Logic, Pro Tools, Ableton), Listening Techniques, Ear Training I, Music Theory I & II, Survey of the Recording Industry

MAJOR-RELATED EXPERIENCE

Sound Recording I – **Student;** Philadelphia, PA   Sep. 2021 - Present
- Engineers practical microphone setups in collaboration with classmates to produce clean, balanced recordings
- Operates industry standard analog consoles, patch bays, and effects in concert with Pro Tools systems
- Analyzes and troubleshoots signal flow errors to streamline the recording and production process

Reckoner – **Mixing and Mastering Engineer;** Pittsburgh, PA   Sep. 2020 – Nov. 2020
- Mixed and mastered 10 demo tracks for the Florida-based group, Reckoner to assist their acceptance at a recording studio
- Conceptualized and edited additional elements within tracks to add interest to the records
- Arranged the client's completed masters to ensure quick and easy online transfer and access

PROFESSIONAL EXPERIENCE

Graeter's Ice Cream – **Team Manager;** Pittsburgh, PA   Jun. 2020 – Present
- Coordinates teams of 4-10 in taking and creating more than $3,000 in orders a night to ensure efficient service
- Performs quality control checks on products delivered to customers to ensure satisfaction
- Greets hundreds of customers a day in a friendly manner to ensure a positive consumer experience
- Resolves complaints from customers and team members face-to-face, via phone, and via email
- Completes financial accounting, inventory counts, and subsequent bank drops and product orders

Neurie, LLC – **Chief Executive Officer;** Philadelphia, PA   Jun. 2020 – Present
- Works with a partner to research and design an appealing web product to attract customers
- Troubleshoots coding errors in self-taught HTML, CSS, PHP, and JavaScript to successfully develop a functional social media platform
- Interacts with online web servers and databases to organize personal account information and media

SKILLS

Hard Skills

Logic Pro X, Ableton, Pro Tools	Microphone selection and placement	103 WPM typing speed
Patch bay signal routing	Analog console administration	Microsoft Word, Excel

Drexel University   Philadelphia, PA
Bachelor of Science in User Experience & Interaction Design   Anticipated Graduation: June 2025

Rochester Institute of Technology   Rochester, NY
Bachelor of Science in New Media Interactive Development   Attended August 2020 - May 2021
Cumulative GPA: 4.0

Skills

- Adobe Photoshop, Illustrator, InDesign, Audition, Premiere (2016-Present)
- Programming languages: Python, Java, Javascript
- Beginner HTML/CSS

Experience

MOGO Korean Fusion Tacos   Asbury Park, NJ
Shift Manager   July - September 2021
- Instituted daily prep list according to anticipated sales and delegated tasks, ensuring smooth kitchen operations throughout the day
- Trained new hires thoroughly to maximize efficiency and team performance
- Motivated employees by celebrating work well done to create a positive and encouraging workplace

Front Counter   May - July 2021
- Communicated with kitchen to verify complicated orders and satisfy customers
- Completed restocking tasks in between transactions to use downtime constructively
- Ensured thorough cleaning of equipment and surfaces in compliance with health standards

Hatteras Press   Tinton Falls, NJ
Graphic Design and Marketing Intern   February - August 2020
- Designed the first-ever company lookbook, showcasing samples of the company's print capabilities to potential customers
- Created marketing materials and graphics to help local businesses enforce COVID-19 precautions, within 5-day turnaround
- Worked full-time hours remotely during the summer of 2020, emphasizing correspondence with my supervisor and efficient time management

Joe's Bagel and Grill   Belmar, NJ
Front Counter   July 2019 - July 2020
- Completed contactless deliveries to customers during initial COVID outbreak in compliance with essential work guidelines
- Supported coworkers by helping at different parts of the counter as needed
- Emphasized hospitality when serving customers to maximize dining experience

EDUCATION

Drexel University **September 2021 – May 2026**
*Bachelor of Science in Computing & Security Technology - **GPA - 3.36*** *Philadelphia, Pennsylvania*

WORK EXPERIENCE

Interscope/Geffen/A&M Records ↗ **April 2021 – Present**
Website Design *Santa Monica, California*
- **Designed and developed** website of Interscope/Geffen/A&M Records signee Jace "iayze" Salter
- **Directly managed relations** with client during development of product
- **Continue regular upkeep** of artist website

Harborside Academy, Kenosha Unified School District ↗ **September 2019 – September 2021**
Information Technology Intern *Kenosha, Wisconsin*
- **Performed physical repairs** of **30+ school-owned devices per week**
- **Managed projects** consisting of upkeep of a **network infrastructure of 400+ devices**
- **Helped others** by assisting with **program installation, system troubleshooting, system repair, and training**
- **Enrolled, deployed, and managed 400+ devices** on Kenosha Unified School District network via **Google Admin Console** and **Microsoft Active Directory**

SKILLS

Security: Nmap, hashcat, netcat, johntheripper, metasploit, wireshark
Programming: HTML/CSS, JavaScript, Bash
Operating Systems: Linux (Kali, Ubuntu), Windows 7/10/11 Administration, ChromeOS, MacOS
Related Technologies: Vim, Powershell/CMD, Terminal, Google Admin Suite, Microsoft Remote Server Administration Tools, LaTeX
Miscellaneous: Problem Solving, Project Management, Hardware Repair and Compatibility, Software Installation and Setup

INVOLVEMENT

Drexel CyberDragons ↗ **September 2021 – Present**
Member *Philadelphia, Pennsylvania*
- Take part in international "Capture the Flag" (CTF) competitions with CyberDragons CTF Team
- Participate in club-hosed CTF competitions
- Attend comprehensive instructional meetings, each based on valuable skills in the Cybersecurity industry

TechServ ↗ **September 2021 – Present**
Member *Philadelphia, Pennsylvania*
- Format and install custom Linux distribution on donated computers
- Perform teardowns of non-working computers and reuse parts in other computers
- Help to bridge the digital divide by donating working computers to organizations and people in need

TryHackMe ↗ **December 2021 – Present**
Participant
- Solve capture the flag style challenges to improve problem solving ability
- Complete at least one "room" per day
- Participating in community and regular use since December of 2021

CERTIFICATIONS

- Fortinet NSE 1   • Fortinet NSE 2   • Fortinet NSE 3
- AWS Security Fundamentals Second Edition

Redacted

██████████████████████████   **Philadelphia, PA**
                                             May 2018 - December 2019

- Audited accounts receivable and payable transactions to verify invoices with transactional data saving the company time and resources
- Cataloged pricings to assist in the verification of accounting, statistical, and financial records to ensure proper financial health of the business
- Revised data inventory and supply to prevent errors and to monitor opportunities to improve supply chain standard operating procedures

████████████████████████████   **Philadelphia, PA**
Caretaker   **January 2019 - Present**

- Directed care of and supervised a 90 year-old individual with Alzheimer's
- Displayed patience and sound judgment while addressing situations under extreme duress
- Scheduled clinical health records and examinations while imparting this information to the superintendents
- Monitored health and safety by setting dietary restrictions and implementing an itinerary for administering medicine
- Arranged enjoyable activities while incorporating cognitive exercises

█████████████   **Philadelphia, PA**
Food Service Worker   **May 2020 - December 2021**

- Delegated duties to staff of food workers, overseeing efficient production and timely service
- Received customer concerns in a respectable, courteous manner
- Performed routine tasks involving preparing food, resupplying inventory, and sanitizing stations while following protocol measures

████████████   **Philadelphia, PA**
Representative   **May 2021-September 2021**

- Increased Sales revenue by $7,000+ in 10 days by negotiating deals amongst customers through presenting strong visual and verbal presentations
- Recruited viable candidates utilizing the company's provided resources
- Organized schedules for marketing campaigns

EDUCATION

Drexel University   **Anticipated Graduation: June** ████████
Dual Major: General Business and Psychology

- Recipient of the Founder's Scholarship
- Recipient of the Drexel Grant
- GPA: ████████████

SKILLS

Microsoft Office
Microsoft Excel
Microsoft Word
Microsoft Powerpoint
Google Documents
Google Slides
Google Sheets

ACTIVITIES

- Vice President of Hallahan Ambassadors
- Member of National Honors Society
- Member of Spanish National Honors Society
- Member of Mu Alpha Theta
- Member of Psi Chi Mentorship

AWARDS

Community Service Award: (June 2019) completed 700+ community service hours, possessing the highest amount of community service hours in my class

RELEVANT COURSEWORK

- Foundations of Business I, II
- Microeconomics
- Macroeconomics
- General Psychology I
- AP Calculus AB
- AP English Literature and Composition
- AP English Language and Composition

Education

Drexel University
Bachelor of Science in Biology (Honors)
Major: Biological Sciences

Philadelphia, PA
Anticipated Graduation: June 2026
Cumulative GPA: ██

Honors/Awards

Dean's List, Drexel University, 2022-Present
Pennoni Honors College, Drexel University, 2021-Present
Presidential Scholarship, Drexel University, 2021-Present
Performing Arts Scholarship, Drexel University, 2021-Present

Skills

DNA Software: PhagesDB, DNAMaster, GeneMark, Starterator (PHAM), NCBI-BLAST, HHpred,
Laboratory: Gel Electrophoresis, Spectrophotometry, DNA Extraction, Bacterial Culture, Serial Dilutions

Relevant Coursework

Cells and Biomolecules	SEA-PHAGES I, II	General Chemistry III
Organic Chemistry I	Introduction to Sociology	Composition and Rhetoric III: Themes and Genres

Projects

Drexel University
██████████
Philadelphia, PA
September 2021 to December 2021
- Worked in a laboratory setting and mastered an array of different lab techniques/skills ranging from creating plaque assays using micropipettes to performing serial dilutions
- Used Direct Isolation technique to extract and purify a bacteriophage from a soil sample taken from outside a residence hall
- Collaborated with a lab partner, dividing up tasks and working efficiently to perform an array of serial dilutions
- Consulted with professor and lab TA to verify the validity and reliability of data/results
- Extracted DNA from bacteriophage and carried out Gel Electrophoresis
- Created and presented a visual presentation to the class on research findings

████████hool
Oral Immunotherapy Senior Project
January 2021 to May 2021
- Researched the molecular biology behind Oral Immunotherapy treatment and deepened knowledge via an array of scientific articles and supplemental videos
- Shadowed a local nurse practitioner for eighteen hours to gain insight about the treatment protocol
- Compiled and presented a ten minute "Google Slides" presentation on what Oral Immunotherapy entails

███████████Center
████████████
November 2020 to June 2021
- Created video tutorials on "iMovie" for the local elderly community on how to navigate their technological devices
- Consulted with faculty about making edits, spending approximately two hours each week filming and editing the videos

Experience

██████████Service Center
Peer Tutor
September 2021 to June 2021
- Taught underclassmen mathematics for one hour each week virtually via "Google Meet", and transferred expertise on the topic to the student
- Communicated effectively with student via email, working efficiently to set up appointments as well as to resolve time conflicts
- Developed a schedule and created a personal room in "Google Meets" to meet with student on a regular basis

█████████hool Marching Band
Pit Section Leader
May 2020 to April 2021
- Lead section and helped put together a four to five minute long performance
- Demonstrated proper band etiquette and diligence to underclassmen
- Consulted with band director and staff about rehearsal logistics

Activities

National Science Honor Society, ████████ol, 2020-2021
National Honor Society, █████████, 2020-2021
Environmental Club, ███████chool, 2017-Present
Science Bowl, ████████hool, 2020-2021
Key Club, ████████████ 2020-2021
Marching Band, ██████████ 2018-2021
Junior Varsity/Varsity Softball, ██████████ 2017-2021
█████████████ 2021-Present

EDUCATION

Drexel University   **Philadelphia, PA**
Bachelor of Science in Computer Science   Expected Gradu██████
Major: Computer Science   Cum█████

Relevant Coursework: Intro to Computer Science, Computer Programming I,
Computing and Informatics Design I and II, Calculus I, International Business
Honors and Awards: Founder's Scholarship (Drexel University), Pennoni Honors Program (Drexel University),
Freitag Family Scholarship (Philadelphia Futures), Java Proficiency Certificate (Steppingstone Scholars),
Capstone Diploma (College Board)

PROJECT AND EXTRACURRICULAR EXPERIENCE

Application Development Project   **Philadelphia, PA**
Development Project Lead   *June 2019 - November 2019*
- Created an application that allowed users to challenge other participants and/or the computer in multiple paper-and-pencil games (Tic-tac-toe, Connect 4, Hangman, etc)
- Coordinated stages of development and managed efficient time and ability usage of members to ensure quality workflow before deadline
- Refined and adapted structure of code based on user feedback to ensure quality in design

██████████████████████████   **Philadelphia, PA**
Teaching Assistant and Student   *August 2018 - October 2019*
- Provided guidance to students through in-class assistance and after-hours study sessions
- Coordinated with teachers and fellow assistants on classroom lesson plans and activities to reinforce learning concepts and improve performance
- Enforced rules and maintained order in a class of over 30 students, while maintaining a positive and understanding learning environment

████████████████████   **Philadelphia, PA**
Video Editor   *June 2016 - June 2019*
- Conducted the recording and editing of raw footage to create highly modified videos
- Implemented the use of creative techniques and sound design to provide entertaining content through video sharing and collaborating
- Demonstrated deep understanding and technical expertise in using Adobe Creative Suite applications over the course of multiple years

WORK EXPERIENCE

████████████████████████████████   **Philadelphia, PA**
Server and Host   *March 2021- November 2021*
- Demonstrated ability to work in a fast-paced and stressful environment by managing multiple work positions simultaneously due to understaffing issues
- Established outstanding courtesy and strong interpersonal skills with every customer interaction, building a friendly and welcoming image for the restaurant
- Drove profitable sales by regularly presenting in-depth product knowledge for customers

SKILLS

Technical Skills: Java, Python, Photoshop, Adobe Premiere, Google Suite
Additional Languages: Mandarin Chinese, Fujianese, Tagalog

Education

Drexel University   Philadelphia, PA
Bachelor of Science in Business Administration   Anticipated Graduation: June 2025
Major: General Business   Cumulative GPA: 4.0

Honors and Awards

Dean's List, Drexel University, Winter 2020–Present
Diploma, International Baccalaureate, August 2020–Present
STEM Alumni Scholarship, Downingtown Area School District, May 2020
Corporate Innovation Award of Excellence, International Baccalaureate, May 2020
Summer Intensive Scholarship, Bolshoi Ballet Academy, Summer 2018–2019

Skills

Microsoft Word, Excel, PowerPoint, and Teams

Project Experience

Global Classroom International Pitch Project   Drexel University
Team Lead   September–November 2020
- Navigated time–zones while coordinating schedules and tasks for an international 5–member team consisting of Drexel University and Amsterdam University of Applied Sciences students
- Utilized Enneagram styles to develop efficient and successful plans for each project benchmark and ensure harmony among the team
- Developed a unique app concept to benefit citizens of both the United States and Amsterdam, and were voted by peers as Most Creative Idea
- Created a detailed marketing plan adhering to our own target market data and pitched a captivating video voted by peers to be Best Overall Pitch and Best Video Visual

Financial Analysis of the Coca–Cola Company   Drexel University
Analyst   November 2020
- Applied research and analytical skills to generate a comprehensive report on the Coca-Cola Company's finances using information from their annual report
- Identified stock performance from statistics and found ratios using financial data from Income Statement and Balance Sheet
- Analyzed Coca-Cola Company's profitability, leverage, and liquidity to inform a prospective investor of overall performance and stability

Experience

College Bird   Philadelphia, PA
Marketing & Analytics Strategist; Content & Podcast Producer   February 2021–Present
- Work with team to devise plans for organizing marketing strategy and content to engage audience
- Research business analytics and develop an approach to capture, manage, analyze, and distribute College Bird's data from various engagement platforms
- Develop content ideas and write informative and interesting content for media outlets
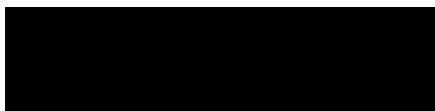- Produce, record, and edit content for podcast, "Outside the Resume"

Carmine's Parkside Pizzeria and Family Restaurant   Chester Springs, PA
Cashier, Customer Service   August 2016-Present
- Utilize interpersonal, phone, and POS system skills to assist customers in ordering
- Ensure all orders are complete and correct to uphold our caliber of service and quality
- Supervise trainees and aid in their understanding of company procedures and our POS system
- Maintain a safe and clean work environment to guarantee all staff, customers, and guests are comfortable

Activities

LeBow Peer Leader, Drexel University, March 2021–Present
Chapel Fellow, Drexel University Chapel Leadership Program, October 2020–Present
Global Engagement Scholar, Drexel University, November 2020–Present
Global Learning Community, Drexel University, June 2020–Present
Member, Drexel University's Retail and Design Club, October 2020–Present

Education

Drexel University   Philadelphia, PA
Bachelor of Science in Computer Engineering   Anticipated Graduation: June 2025

Honors and Awards

Dean's Scholarship, Drexel University, 2021 – Present
Omin Scholarship, Board of Directors of City Trusts, 2021 – Present
Access Engineering, University of Pennsylvania, Spring 2020

Relevant Coursework

Engineering Design Lab I, II   Electrical and Computer Engineering 200
Fundamentals of Physics I   Electrical and Computer Engineering 100
Calculus I, II

Computer Skills

Software: Microsoft Word, Excel, PowerPoint, Onshape, Visual Code Studio
Programming Languages: Java, Python, HTML, CSS, C++
Operating Systems: Windows 10, 11

Engineering Design Project

K'nex Bridge   Drexel University
Builder   October 2021
- Worked in a team of computer, chemical, and mechanical engineers
- Designed a truss bridge with K'nex pieces
- Tested the bridge and was able to withstand the minimal required weight

Employment Experience

Fox Chase Library   Philadelphia, PA
Volunteer   August 2019
- Straighten the books in bookshelves
- Moderated the "Summer of Wonder" program to help engage kids to read
- Directed people to resources in the library such as printers and computers

Hagerty Library   Philadelphia, PA
Technology Assistant   October 2021 - Present
- Assist manger with setting up the technology needed for virtual meetings
- Provide the staff with the technologies to operate the computer
- Help fix computer issues the staff are having with their computer

Activities

Member, Society of Artificial Intelligence, Drexel University, 2021 - Present
Member, Robotics Club, Drexel University, 2021 – Present