Elizabeth M. Hoang

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EDUCATION

University of Georgia — Athens, GA

Bachelor of Business Administration in — August 2022
International Business & Management Information Systems;
Korean Language and Literature Minor

Major GPA: 3.66/4.00;
Overall GPA: 3.73/4.00;
Gilman Scholar, Zell Miller Scholarship Recipient, Westside High School Valedictorian (Class of 2017)

SKILLS

Technical Skills:
- Programming Languages: SQL, Python, Java, HTML, CSS, Javascript, ReactJs
- Software: MS Word, MS Excel, Adobe Photoshop, After Effects, Final Cut Pro
- Operating Systems: Windows, MacOS
- 80 WPM on Mobile Device
- 115 WPM on Computer Keyboard

Language Skills:
- Conversational Vietnamese, Intermediate Korean, Beginner Spanish

RELEVANT EXPERIENCE

Financial Manager / IT Manager — Macon, GA

Pro Nails — June 2017 – Dec 2021
- Monitored daily operations, including server hardware, software, and operating systems.
- Coordinated technology installations, upgrades, and maintenance.
- Custom-created a program for the business to calculate all costs and revenue.
- Computed and calculate employee paychecks bi-monthly.
- Prepared business activity reports, financial statements, and forecasts. -Ensuring financial and legal requirements are met.
- Found ways to reduce or maintain costs by studying financial reports and business processes.
- Analyzed market trends to discover business opportunities and maximize profits.

RELEVANT COURSEWORK

Network-Based App Development — Spring 2021
MIST 4630
- Developed websites utilizing HTML, CSS and created integrated applications within the websites using Java and SQL.
- Created an Amortization calculator website that takes inputted information and outputs a table of periodic payments taking account of the interest and principal.
- Hosted a SQL database using AWS RDS then implemented it on a HTML website that hosts and sorts the data using Java (JDBC) that connects it to the SQL database.

International Marketing — Spring 2021
MIST 4700
- Created a Marketing Plan for brand Drunk Elephant to expand into the United Kingdom and South Korea.

- Analyzed the differences between the United Kingdom and South Korean cosmetic markets to determine the target consumers and create a recommended plan to expand into said markets.

Systems Analysis and Design   Fall 2021
MIST 4620S
- Used Salesforce to develop and design an experience website that fulfills requirements set by the Terry Student Engagement Coordinator.
- Utilized a SCRUM/Agile environment with a team of 6 to develop the system and website.
- Created a website that centralized data storage, streamlined communication, hosted organization information and generate reports.

Advanced Data Management and Analytics   Fall 2021
MIST 5730
- Used Python to extract large and complex datasets and transform them into a comprehensive format.
- Created detailed reports from datasets and used data visualization to demonstrate the information visually.
- Used machine learning to predict the gaps in datasets to better interpret outcomes.

PROJECTS

Portfolio   July 2023
https://liz9999.github.io/portfolio - https://github.com/liz9999/portfolio
- Developed a visually appealing and responsive personal portfolio website using HTML, CSS, and ReactJs.
- Displays a clean, modern design that is optimized for various devices and screen sizes.
- Explore more of my projects and designs at the link above!

Discord Bot   December 2022 - Present
- Using Python, extract data from a private forum to give real-time updates on the latest events and posts.
- Interacts with a mySQL database to store and update scheduling information received from the scraped data and/or input from users.
- Can receive user input (a link) to extract and format content (videos, images, text) from websites that don't have proper embed formatting.

VOLUNTEER EXPERIENCE

Community Manager   Online
Discord Servers   February 2019 – Present
- Helped establish multiple communities with over 60,000 members total.
- Created a safe space for people to communicate with one another.
- Created events for members to connect with each other.

English Tutor   Da Nang, Vietnam
Vietnam 2020   January 2020 – October 2020
- Taught English to a few students aged 7-22 to help them better understand American English.
- Coached students to strengthen grammar, spelling, and essay writing skills.
- Shared instant feedback to promote memorization of the language.