

# Elizabete De Freitas

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## Objective

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Graduated Enterprise Web and Mobile Developer with excellent React, HTML, Python and JavaScript knowledge; Seeking a software Developer position at Intuit, a challenging and inspirational environment that will give me the opportunity to utilize my knowledge and experiences to develop and contribute positively to the growth of the company and myself.

## Summary of Qualifications

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- Over 15 years of experience in customer service and team leadership
- Strong ethic and friendly, positive attitude
- Highly responsible and reliable, demonstrated through excellent reputation as a trustworthy Teamwork
- Creative and flexible, with a passion learning, decision-making and adapting to new challenges
- Front-end – HTML, CSS, JavaScript, Bootstrap, Angular, React, React Native
- Back-end – ASP.NET (5.0, Core 3.1), Python, Java
- Database management – Microsoft SQL server, MySQL, SQLite
- IDE's – Microsoft Visual Studio, Visual Studio code

## Education

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<b>Enterprise Web and Mobile Developer – triOS College, Mississauga</b> <ul style="list-style-type: none"><li>• Diploma</li></ul>	<b>Oct 2021 – Present</b>
<b>Professional Accounting – University of Toronto (Mississauga Campus)</b> <ul style="list-style-type: none"><li>• Certificate</li></ul>	<b>Sept 2016 – Jul 2017</b>
<b>Accounting I &amp; II – George Brown College</b>	<b>Sept 2015 – Jul 2016</b>



## Work Experience

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### **Office Manager, Aquatech Skin Care, Toronto**

**Sept 2012 – Sept 2021**

- Organized corporate and internal meetings, parties, and events
- Trained and successfully onboarded new hires
- Maintained efficiency within the office by establishing the best policies, standards, and procedures
- Placed monthly orders for office supplies
- Formulated and issued bills, invoices, and account and financial statements with 10% increased efficiency to ensure timely deliverables
- Eliminated discrepancies in finances by expertly auditing, documenting expenses, monitoring income, handling bank deposits, and managing statements.

### **Cake & Sweet Designer, Sweet Treasures Bonbonniere, Toronto**

**Feb 1998 – Aug 2012**

- Handled customer calls, inquiries, and purchases
- Kept up to date with the latest trends in both flavors and aesthetic of Cakes and Sweets
- Calculated inventory and orders necessary ingredients and materials
- Designed, prepared, and decorated cakes and sweets according to customer specifications