Lisa Jia

Toronto, Canada | 83 Kentland St. | P. (647)-640-8311 | E. lisa.jia01@gmail.com | portfolio: https://lisajia.tech

EDUCATION

Western University   **London, Ontario**
BSc Computer Science, HBA at Ivey Business   *09/20 - 04/24 (Expected)*
- **GPA:** 3.8/4.0
- Western Scholarship of Distinction, Dean's Honour Roll Recipient
- Courses: Linear Algebra, Statistics, Computer Science, Intermediate and Managerial Economics
- *Projects*: https://github.com/lizjia/CS1026, https://github.com/lizjia/CS1027

JOB EXPERIENCE

Government of Ontario, Treasury Board Secretariat   **Toronto, Ontario**
Technical IT Assistant   *05/21 - Present*
- Developed an automated testing webapp using Selenium in Python to perform frontend and regression testing
- Redesigned Ontario Government's single sign on site's (UI/UX) using HTML,CSS, and JavaScript in Brackets and Figma; debugged and reformatted using VSCode
- Migrated program to call web service API from SOAP to REST; tested with SoapUI and Postman
- Chaired ministry-wide Federated Health charity to raise over $1.4 million; contacted sponsors, managed all internal communication, and created all promotional content
- *Projects*: https://github.com/lizjia/OPS-Secure

ADDITIONAL EXPERIENCE

Western University, Global Research and Consulting Group   **London, Ontario**
Junior Project Lead   *09/21 - Present*
- Leads a group of 8 highly-skilled analysts to coordinate the planning and implementation of real life projects
- Developed a project scope through the identification and analysis of client problems
- Oversees projects from planning to final deliverables, ensuring timely completion of all milestones
- Partnered NPOs: Lift4Lift, Savyn

Western University, Women in Science   **London, Ontario**
Director of Technology   *09/21 - Present*
- Developed the Women in Science's dynamic website and landing pages from concept through deployment using Node.JS and React.JS in VSCode
- Maintained website through weekly updates and functionality checks
- Collaborated with 2 team members to implement new feature developments.
- Website: https://wisuwo.tech/

St Robert CHS, Student Council   **Thornhill, Ontario**
Social Convenor   *09/18 - 06/20*
- Elected through school-wide election
- Directed largest annual school dance; contacted all sponsors including venue and catering, oversaw all financial planning alongside school administration, and managed all student volunteers
- Manages all social media platforms and external communication, created all promotional posters

SKILLS AND INTERESTS

Technical Languages: (Most to Least proficient): Java, Python, HTML, CSS, R, C (learning), JavaScript (learning)
Interests: Travelling the World, NPO Involvement, Designing Websites, Discovering new music

AWARDS & CERTIFICATIONS

Awards:
- Dean's Honour Roll (Western University, May 2021)
- EQUITY Award (YCDSB, May 2019)
- Roseanna Mandarino (York Regional Police, May 2019)
- Honour Roll (St Robert CHS, 2016-2020)

Certificates:
- National Lifeguard (August 2019)
- Lifesaving/EFA Instructor (July 2019)
- HIGH FIVE Certificate (February 2019)
- Standard First Aid (July 2018)