

January 25, 2016

RE: Intern: AstraZeneca Pharmaceuticals – US Information Technology (Summer 2016)

Dear PR Representative,

I wish to apply for the US Information Technology internship currently posted on The College of New Jersey's Career Center website. I will be a rising senior majoring in Mathematics – Statistics with a Graphic Design minor at The College of New Jersey.

My relevant experience includes Excel spreadsheet organization as a member of TerraCycle, Inc.'s Operations team, manipulation of large datasets in SAS 9, and the completion of Pearson VUE's SAS Base Programmer Certification for SAS 9.4 in July 2015. During the spring 2016 semester, my Data Mining and Predictive Modeling class will include extensive use of R. Other related courses I have completed or will have completed by summer 2016 include Web I, Data Management and Analysis, Statistical Inference, Probability, Sampling and Nonparametric Statistics, and Regression Analysis.

Please see attached resume, and feel free to contact me at eisenhe2@tcnj.edu or 609-247-8104. I look forward to hearing from you.

Thank you.

Best regards,
Elizabeth Eisenhauer

OBJECTIVE

To obtain US Information Technology internship with AstraZeneca for the summer of 2016.

EDUCATION

The College of New Jersey, Ewing, New Jersey. Expected May 2017

- Bachelor of Arts: Major in Mathematics, Specialization in Statistics, Minor in Graphic Design
- GPA: 3.65/4.00

HONORS AND AWARDS

- Dean's List Spring 2014, Fall 2014, and Spring 2015
- TCNJ Merit In-State Scholarship
- Cape May Kiwanis Club Scholarship
- Upper Township Rotary Club Scholarship

EXTRA-CURRICULAR ACTIVITIES

- The College of New Jersey Environmental Club, Secretary
Development of programs and activities meant to expand membership and presence on campus; establishment of working relationships with The College of New Jersey faculty and administration in expansion of club's involvement in development of green campus; outreach to governmental and nonprofit organizations to initiate joint projects in the community, and design of new club identity and logo
- The College of New Jersey Humanitarian Yoga Club

SKILLS AND CERTIFICATIONS

- SAS Base Certification for SAS 9
- Experience in SPSS, R, and MatLab
- Proficient in SAS 9.4, Microsoft Office and Microsoft Office Suites, Adobe Illustrator, Adobe InDesign, and Adobe Photoshop

WORK EXPERIENCE

- Operations Intern – TerraCycle Inc., Trenton, New Jersey. December 2015 – Present
Organization of Excel spreadsheets and improvement of zero-waste office collection program
- Graphic Designer – Student Activities and Leadership, The College of New Jersey. September 2014 – Present
Provision of graphic design services to student and faculty organizations including logo design; flyer/poster art and typography, and design and implementation of mural art
- Statistics Project Manager – The Rainbird Foundation, Madison, Wisconsin. December 2014 – October 2015
Performed a nation-wide survey to collect state by state statistics on child abuse and presented findings in graphic format
- Server – Shoobies Restaurant, Sea Isle City, New Jersey. Summers 2010 – 2015
- Cashier and Usher – Center For the Arts, The College of New Jersey. September 2014 – May 2015
- Server – Sea Isle City Yacht Club, Sea Isle City, New Jersey. May – August 2013
- Cashier and Sales – The Maple Tree Gift Shop, Seaville, New Jersey. Summers 2009 – 2010

VOLUNTEER EXPERIENCE

- The College of New Jersey Campus Clean Up. April and September 2015
Organized and participated in the collection of waste and recyclables on and around the college campus
- Caring For Kids Cape May County. December 2011 and December 2014
Packaged and delivered donated holiday gifts to low income families
- South Jersey Land and Water Trust. August 2014
Gathered GPS location data on invasive plant species in South Jersey and submitted it to New Jersey Department of Environmental Protection
- Mathematics Tutor. September 2012 – June 2013
Provided high school level Algebra and Geometry tutoring services
- Oceana Nursing Home. November 2011 - June 2012
Routinely visited and spent time with residents
- New Jersey Clean Communities. March 2012
Designed educational recycling posters and assisted in running 2012 awards event