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IBM India Employees Transport Policy

Effective from June 1, 2020

Transport Policy was last updated on 02 June 2020

Please read through the Transport Policy and click on Submit. You will be directed to Update Profile page.

other passengers feel unsafe.

Midway de-boarding - Ensure you de-board the cab only at your registered address in the Commute@IBM tool. Never de-board mid-way or insist on being dropped at any other location under any circumstances.

Dangerous driving/drowsy driver - Stop driver immediately if rash driving/drowsy driving is noticed. Report at once to the IBM transport helpdesk for alternate vehicle arrangement.

Non-motorable roads - If residence is non-motorable, women employees should request for the escort guard or regular male employee for doorstep escort, and update in the Commute@IBM tool for advance planning of this need.

Abstain from sharing personal, official and personnel details - While traveling in the vehicle, please refrain from discussing personal or official information, or, any details pertaining to other employees, in the presence of the driver.

Adhere to Business Code of Conduct - Observe the IBM Business Code of conduct (BCG) with driver/escort guard/other passengers. BCG applies while you travel in IBM transport.

Report service lapses - Inform traffic violations to IBM Security hotline number (1800 102 4603)/ transport helpdesk.

Do not depart from accident location - Never leave the scene of incident unless instructed by the transport team. Alternate compliant cabs will be arranged as needed.

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