

To whom it may concern,

I have recently finished my service in the Republic of Korea Army in the 7th Mountain Infantry Division in June, 2022. Before my military service, I was pursuing my master's degree in International Relations at Josef Korbel School in University of Denver for 2 years after completing my B.S in Business Management at Boston College. While I had initially planned to return to my graduate studies after my service, I wanted to apply the skills I had learned both in academic and military settings to gain industry experience before furthering my education. I believe my capability to combine analytical skills and the ability to work in fast-paced environments will be a good fit for your company.

During my time in graduate school, I expanded my experience in applying analytical skills to strategy and policy questions using quantitative and qualitative methods. The best example of this experience is my project in IS4675: Advanced Topics: Defense and Security Policy Lab, in which I was part of a 5 people team that was tasked to address a foreign policy issue by producing a policy recommendations report and presenting it to a panel of industry professionals. The challenge was to take a broad ended policy question and produce a well-defined persuasive policy report. During this research, I found myself delving into subjects that I had no prior knowledge of, such as exploring the security impacts of relocating military early warning radar systems across Europe. I thoroughly enjoyed working in a team setting to tackle new and challenging problems. This research project pushed me to apply my technical and strategic skills with empirically based analyses and ultimately communicate research findings and analysis results to industry professionals and my peers, which I believe are the key functionalities of business operations.

At Carroll School of Business in Boston College, I had the opportunity to learn well rounded theoretical training in business as well as improving my technical skills in information systems including SQL and application design. One example that best showcases this is my web application project where I worked with a team to create a Customer Relationship Management system on Oracle APEX. We started with designing a SQL relational database, integrating it to the Oracle APEX, and designing the UX/UI for the front end of the app. Through this project I learned how to identify a customer need, break down a project, and execute the implementation to deliver a proof of concept demonstration of the application.

During my military service, I was a squad leader and a crew member of an artillery unit and was responsible for the operation and maintenance of the weapon. As a junior member for the first 6 months, I learned to work in a high stress environment as a crew. After becoming a Sergeant, I took on a leadership role as a squad leader and had 6 enlisted soldiers in my squad. My responsibilities for my squad involved counseling, hands-on training of artillery operation and maintenance, and being a resource for the junior enlisted in everyday life. This was a valuable leadership experience where I had to navigate through institutional regulations and processes and lead my team through various training exercises and resolve internal conflicts.

With combined experiences of my educational and military service and the insights and skills I have gained through various projects, I believe I will be a great fit for your team. I can be reached anytime by email (ljheun@gmail.com) and by phone (650-609-7340). Thank you for your time and I look forward to hearing from you.

Best Regards,
Je Heun (Jeffrey) Lee