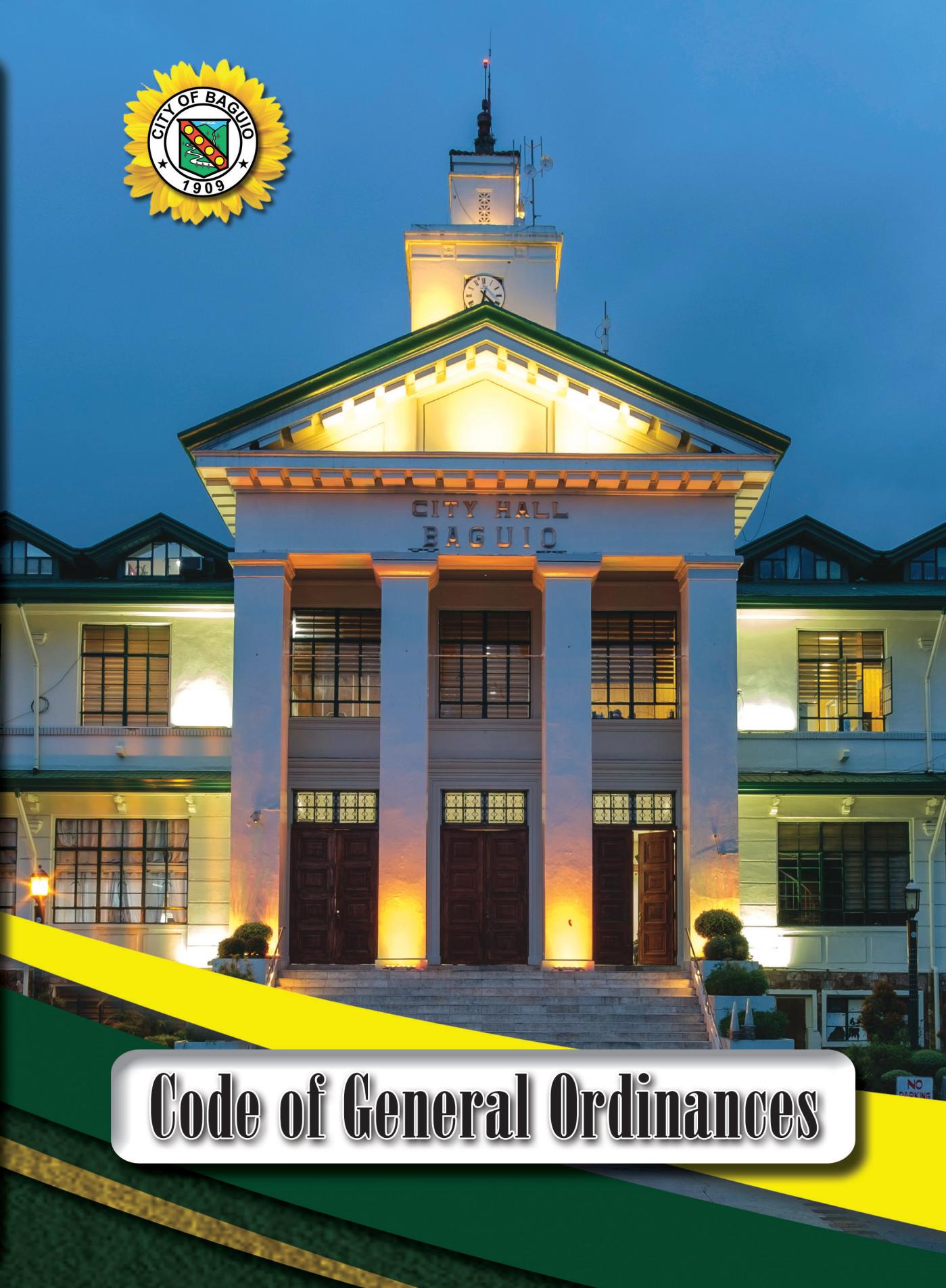




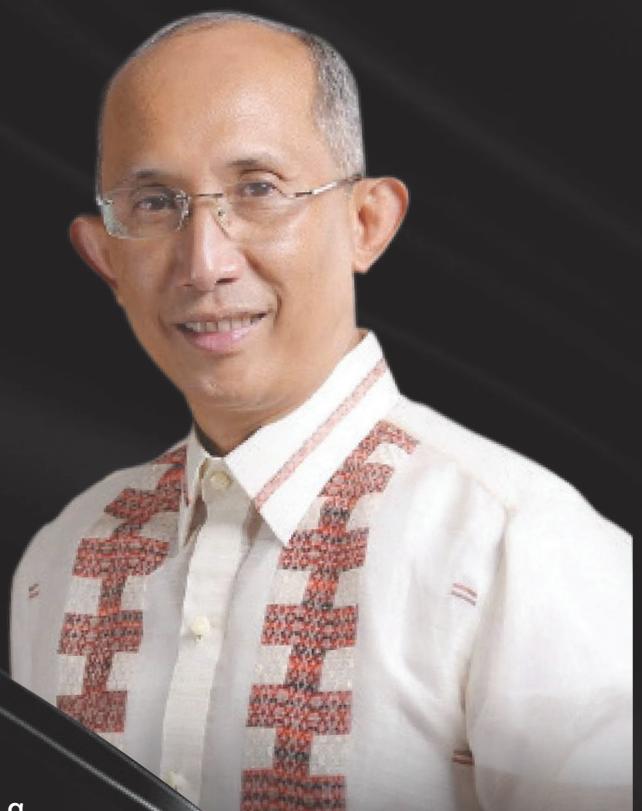
Code of General Ordinances



Code of General Ordinances

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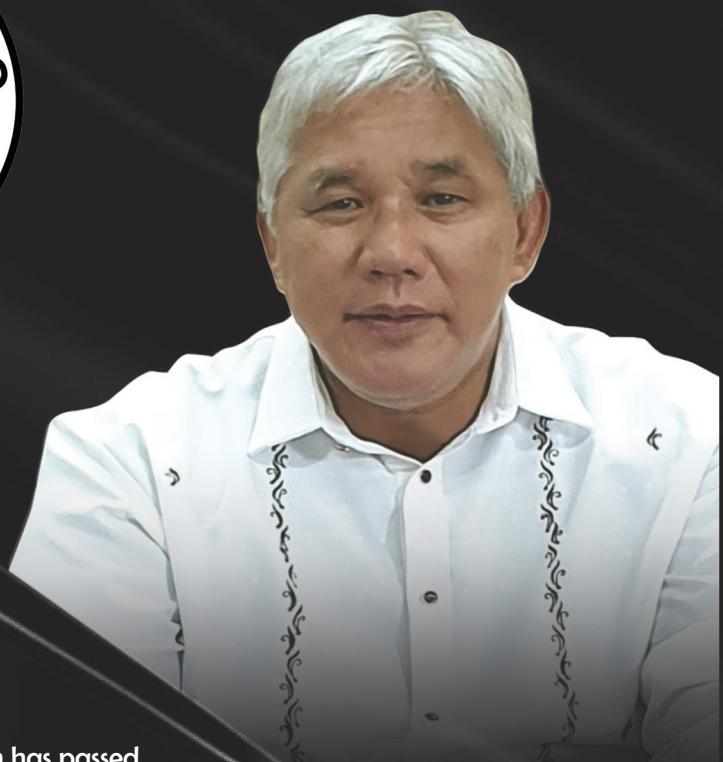




Congratulations to all who have toiled hard to make a once pre-conceived notion a reality. The initiative taken by the Sangguniang Panlungsod to publish a book containing the Code of General Ordinances cannot have come at a more appropriate time. Access to information does not only enable a more straightforward communication between the government and its people but it also serves as a tool to a more responsive administration. When ordinances are properly understood and implemented to the letter, we are able to protect and safeguard the upkeep of our citizenry.

The City government of Baguio could only do so much. Full delivery of services and an efficient local governance would only happen if each one would cooperate fully because what affects one ripples to the rest of us. We all wish for an effective and receptive government but this can only be achieved if we can all develop a responsible behavior—able to transcend the demands of time.

HON. BENJAMIN B. MAGALONG
City Mayor



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The Sangguniang Panlungsod ng Baguio has made it its mission to enact local laws for the general welfare of the city and its constituents.

Through the years, the Sanggunian has passed numerous significant laws with the aim to protect the interests of the people and the city itself.

We, in the Baguio City Council, are pleased to offer you a book that contains the city's codified ordinances reflective of our goal to provide the citizenry a just, sustainable, and enabling environment.

Driven by its desire to equip enforcers, key officials, and citizens with knowledge about the city's updated policies, the Sanggunian has enacted the Code of General Ordinances of the City of Baguio (Ordinance Numbered 50, Series of 2019).

The Code will empower enforcers or implementing units in the city as they execute their tasks and duties.

The Code will also guide the city legislators when enacting a new law to avoid redundancy and inconsistency with existing laws.

Most importantly, the Code will serve as an accessible reference material to all citizens.

It is our hope that, through this Code, people will be inspired further to contribute to the attainment of peace, equity, and prosperity in the city.

May this Code be held in high regard as it is a product of the collective effort of this city's leaders (both the past and the present), the civil society, and the people.

We enjoin the constituents in the city to consider the book as one of the essential tool kits in the realization of our desired vision for a better Baguio.

A handwritten signature of Hon. Faustino A. Olowan over a horizontal line.
HON. FAUSTINO A. OLOWAN
City Vice Mayor

GOVERNMENT OFFICIALS OF BAGUIO CITY (2019-2022)



Hon. Benjamin B. Magalang
Mayor



Hon. Marquez "Mark" O. Go
Congressman

Vice Mayor Faustino O. Olowan
Coun. Joel A. Alangsab
Coun. Benny O. Bomogao
Coun. Betty Lourdes F. Tabanda
Coun. Elaine D. Sembrano
Coun. Maria Mylen Victoria G. Yaranon
Coun. Isabelo B. Cosalan Jr.
Coun. Francisco Roberto A. Ortega VI
Coun. Arthur L. Allad-iw
Coun. Vladimir D. Cayabas
Coun. Fred L. Bagbagen
Coun. Lilia A. Fariñas
Coun. Philian Louise Weygan-Allan
Coun. Michael L. Lawana
Coun. Levy Lloyd B. Orcales





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GOVERNMENT OFFICIALS OF BAGUIO CITY (2016-2019)

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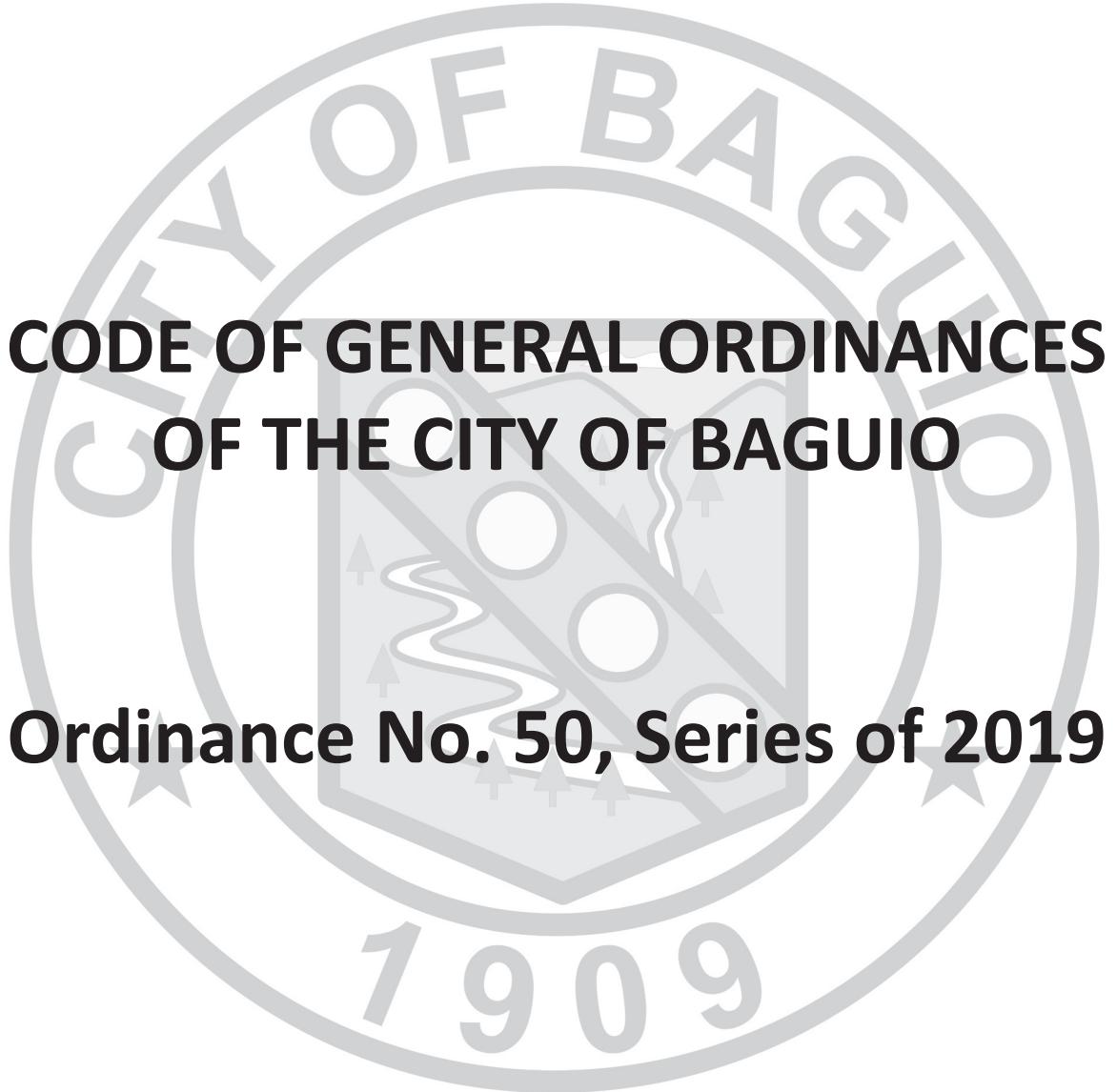
Mayor Mauricio G. Domogan
Congressman Marquez "Mark" O. Go
Vice Mayor Edison R. Bilog

from left to right

Coun. Peter C. Fianza
Coun. Benny O. Bomogao
Coun. Leandro B. Yangot Jr.
Coun. Lilia A. Fariñas
Coun. Elmer O. Datuin
Coun. Elaine D. Sembrano
Coun. Joel A. Alangsab
Coun. Edgar M. Avila
Coun. Arthur L. Allad-iw
Coun. Maria Mylen Victoria G. Yaranon
Coun. Faustino A. Olowan
Coun. Roberto C. Ortega

Coun. Michael L. Lawana
President of the Liga ng mga Barangay

Coun. Levy Lloyd B. Orcales
Sangguniang Kabataan Federation President



**CODE OF GENERAL ORDINANCES
OF THE CITY OF BAGUIO**

Ordinance No. 50, Series of 2019

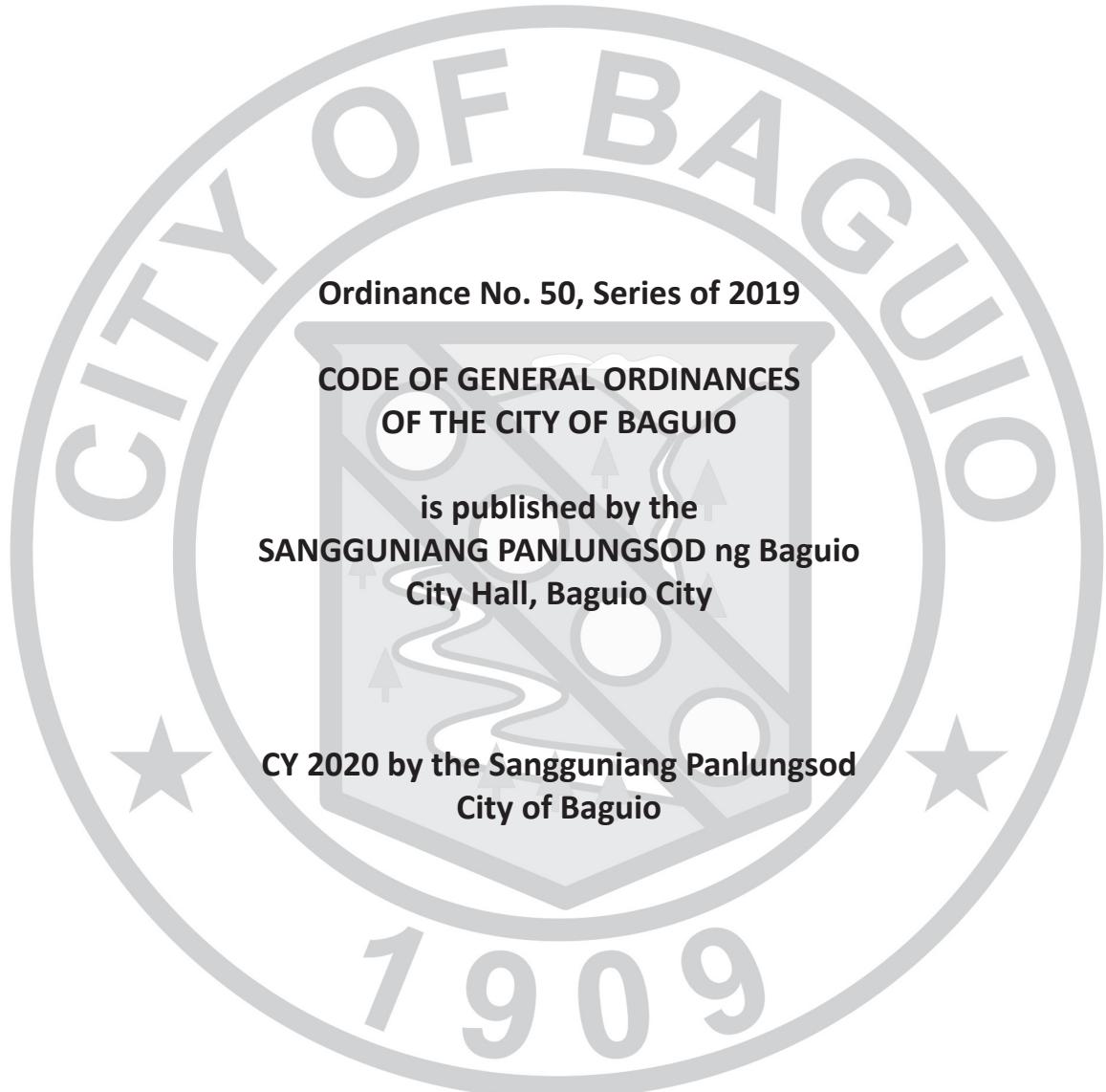


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Republic of the Philippines
City of Baguio
SANGGUNIANG PANLUNGSOD
(CITY COUNCIL)

REGULAR SESSION HELD ON 24 JUNE 2019

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Hon. Michael L. Lawana; and
Hon. Levy Lloyd B. Orcales.*

ORDINANCE Numbered 50
(Series of 2019)

ENACTING A CODE OF GENERAL ORDINANCES
OF THE CITY OF BAGUIO

Explanatory Note

The *Sangguniang Panlungsod* (City Council) of Baguio approved over four thousand ordinances from 1945 to present. Out of these, 812 were categorized as general ordinances. This number still need to be classified and put into a code according to subject matter for ease of reference. The code will, in effect, ensure clarity, confidence, convenience, completeness, and consistency in the enforcement of these ordinances.

NOW, THEREFORE, on motion, duly seconded,

BE IT ORDAINED BY THE *SANGGUNIANG PANLUNGSOD* (CITY COUNCIL) IN SESSION ASSEMBLED THAT:

SECTION 1. TITLE – This Ordinance shall be known and cited as the “**Baguio City Code of General Ordinances 2018**”.

BOOK I **AMUSEMENT, PARKS, AND PLAYGROUNDS**

ARTICLE I **GENERAL PROVISIONS**

SECTION 2. WORDS AND PHRASES. – Unless inconsistent with the context or subject matter or unless otherwise defined in a specific provision of this Book, the following words, when used, shall have the following meaning:

- a. Amusement Center – an establishment which allows others for a fee to operate or play with computer machines, kiddie rides, redemption machines, bump cars, canoe rides, computer internet machines, bowling lanes, archery ranges, sporting facilities and the like for one's amusement, entertainment, relaxation or fun. (Sec. 1, Ord. No. 015-2000)
- b. Concession – a space within certain premises for a subsidiary business or service.
- c. Concessionaire – a person, group, or company to whom a concession has been granted, especially to operate a subsidiary business or service. (Ordinance No. 96-2017)
- d. Edifice – include monuments, busts, sculptures, and the like. (Sec 2 (c), Ord. No. 067-2008)
- e. Freedom Park – is where citizens may without need of permission from any government authority, freely exercise their freedom of expression of speech and of the press, and their right peaceably to assemble and petition the government for redress of grievances. (Ord. No. 020-2006)
- f. Heritage Park – is a place kept in its natural state and maintained for recreational and ornamental purposes which can be passed on from generation to generation. (Sec. 2 (1), Ord. No. 013-2006)
- g. Motored-vehicle – refers to motorbikes, motor-bicycles or servi-cycles, tricycles, scooters, midget automobiles, or similar conveyances generated by motors or engines, used primarily for joy rides, recreation, or relaxation. (Sec. 1, Ord. No. 211-1954)
- h. Natural portion of park – refers to all natural landscaped flora and fauna such as trees, bushes, shrubs and all other plants, including the soil, sand, gravel, pebbles, rocks and any other item that make up a sculptured garden. (Sec. 2 (d), Ord. No. 067-2008)
- i. Non-motored vehicle – refer to those road conveyances not equipped with any motors or engines, such as tricycle, bicycles, and the like. (Sec. 1, Ord. No. 211-1954)
- j. Non-motorized wheeled vehicle – shall refer to vehicles being used for recreational purposes such as Go Karts, BMX, tri-bikes, choppers, Mt. Bikes, Junior Mt. Bikes, Gran Family Tours, and others. (Ord. No. 96-2017)
- k. Obstruction – refers to an interference or a hindrance to the rather smooth and uninterrupted flow of things such as, for purpose of this Code, the putting up or hanging of anything considered to obstruct the view of our public parks. (Sec. 2 (a), Ord. No. 067-2008)
- l. Structure – include man-made constructions such as, but not limited to, fences, posts, concrete flooring, tiling, riprap, constructed administrative offices in parks, comfort rooms and the like. (Sec 2 (b), Ord. No. 067-2008)
- m. Tree Nursery – is a place where tree/plants are produced, fostered, developed or grown for sale, transplanting or examination such as Botanical Garden and Busol Watershed. (Sec 2

ARTICLE II AMUSEMENT AND RECREATIONAL CENTERS

SECTION 3. LOCATION. – An amusement center may be established in any commercial building within the business district of the City or elsewhere in the City if the building is exempted from the provisions in this Code regarding zoning as to its location. (Sec. 2, Ord. No. 015-2000)

SECTION 4. CONDITIONS FOR THE OPERATION. – Amusement centers shall be operated under the following conditions and requirements:

- a. No child below twelve (12) years of age shall be allowed entry in any amusement center during its business hours except when accompanied by parent/s or guardian/s. Any minor who is enrolled in school shall not be allowed to enter the amusement center during school hours even if accompanied by his parent or guardian. (Sec. 3 (a), Ord. 015-2000)
- b. The amusement center may operate for business daily from nine o'clock in the morning to nine o'clock in the evening. (Sec. 3 (b), Ord. 015-2000)
- c. No amusement center shall be issued a license to operate unless proper ventilation, cleanliness and sanitation are provided for. (Sec. 3 (c), Ord. 015-2000)
- d. Gambling or other forms of betting shall be strictly prohibited. (Sec. 3 (d), Ord. No. 015-2000)

ARTICLE III PENALTIES AND PROHIBITED ACTS

SECTION 5. The following are the violations and its corresponding penalties:

Operation of Amusement Centers. – Any violation on rules and guidelines on the operation of amusement centers shall be considered an offense and shall be penalized as follows:

- a. First offense: a fine of ₱1,000.00;
- b. Second offense: a fine of ₱2,000.00; and
- c. Third and succeeding offenses: a fine of ₱5,000.00 and revocation of business permit. (Sec. 4, Ord. No. 015-2000)

SECTION 6. As a measure to protect children from crime, violence and harm, children shall not loiter, roam or play in the streets, roads, plazas, parks, internet shops/cafes, amusement/game facilities, or other public places or establishments in the City of Baguio between the hours of nine (9:00) o'clock in the evening to four (4:00) o'clock the following morning. For purposes of this Ordinance, a child/children is defined as a person/persons below sixteen (16) years of age. For the purpose of this ordinance, ‘loiter’, shall mean to linger or hang around in a public place or business without a particular or legal purpose.

SECTION 7. An adult purporting to be their guardian, parent or authorized custodian within the 3rd degree of relationship, either by consanguinity or affinity, shall be penalized under other applicable laws and ordinances.

Likewise, internet shop/cafes or amusement/game facility owners and/or managers, who allow a child/children to loiter in their internet shops/cafes, amusement/game facilities, during the curfew hour, shall be meted out the following fines and penalties:

FIRST OFFENSE : A fine of ₱3,000.00;

SECOND OFFENSE: A fine of ₱5,000.00;

THIRD OFFENSE : Closure of business or nonrenewal of business permit.

The City Treasury Office shall submit to the offices of the Local Chief Executive and the *Sangguniang Panlungsod* (City Council) an annual report on the implementation of this Ordinance, to include among others, the list of those apprehended and meted out the herein penalties. (Ord. No. 50-2009 and Ord. No. 23-2018)

ARTICLE IV PARKS

SECTION 8. GENERAL RULE. – It shall be unlawful for any person or group to use any structure, edifice, or any other portion that is a part of Baguio City parks, whether natural or man-made. It shall also be unlawful to suspend wires, ropes, fasten any wooden structure, or any other device intended for commercial, mercantile, or any other purpose that is destructive to said structures, edifices, or portions, and are obstructive to the parks' scenic views. (Sec. 1, Ord. No. 67-2008)

SECTION 9. PROHIBITED ACTS. – The following acts shall be prohibited:

- a. The hanging of banners, streamers, buntings, or pasting of posters, and other similar acts that can destroy or obstruct any portion of a public park for its aesthetic value with permanency or if allowed by the City Government, should go beyond the period so specified in the permit.
- b. The erection of wooden, steel, or plastic structures using any man-made park structure or natural portions of parks as a means of support.
- c. The setting up of shades, tents, or any other shelter for the vending of goods and wares, or any commercial or mercantile exploits.
- d. Any other act found by the City Government to be destructive of or obtrusive of the park. (Sec. 3, Ord. No. 67-2008)

SECTION 10. OTHER PROVISIONS. – For purposes of clarity in the application of this Article, it should be understood that there will always be activities held in our public parks that are allowed and regulated by the City Government such as the *Panagbenga*; however, it is the intent to preserve and protect our public parks from careless use, thus prohibiting and making it unlawful for any entity to put items destructive of and obstructive to our parks' scenic and aesthetic attraction. (Sec. 4, Ord. No. 67-2008)

SECTION 11. PENALTIES. – Any violation of the provisions on erection of structures obtrusive to the parks shall be penalized as follows:

- a. First offense: a fine of ₱1,000.00;
- b. Second offense: a fine of ₱2,000.00; and
- c. Third and subsequent offenses: an additional ₱500.00 fine for every succeeding offense. (Sec. 5, Ord. No. 067-2008)

A. BURNHAM PARK.

SECTION 12. AMUSEMENT AND RECREATION AREA. – Burnham Park is an amusement and recreation area where certain designated roads, streets, lanes or drives or portions thereof shall be

exclusively used for this purpose. (Sec. 1, Ord. No. 220-1955)

SECTION 13. OPERATION OF RECREATIONAL ACTIVITIES. – Applications to operate, for recreational purposes, scooters, motor bicycles, bicycles, tricycles, toy jeeps or any contraption used for recreational riding at Burnham Park, shall first be heard by the *Sangguniang Panlungsod* (City Council) to determine the needs and justification thereof. The *Sangguniang Panlungsod* (City Council), however, may delegate this function to any of its committee. The existing operators and the Chief of Police may be given a chance to be heard and express their objections, if any. (Sec. 1, Ord. No. 243-1956)

SECTION 14. OPERATIONS OF MOTORED AND NON-MOTORED VEHICLES. – All motored and non-motored vehicles for hire at the Burnham Park shall be allowed to operate from six in the morning until seven in the evening and shall be confined within the Lake Drive and shall be allowed of speed not exceeding ten kilometers per hour. (Sec. 1, Ord. No. 211-1954)

SECTION 15. LANES CLOSED TO VEHICLES. – The lanes or drives or portions thereof designated in the preceding section shall be closed to all vehicles other than those referred in the preceding section, from December 15 to June 15 every year. (Sec. 2, Ord. No. 220-1955)

SECTION 16. ROAD SIGNS. – The City Engineer shall prepare all the necessary road signs or blocks and to the painting of the lanes as required in the previous section. (Sec. 3, Ord. No. 211-1954)

SECTION 17. CHECK-UP. – The owners and/or operators of the vehicles shall submit every month, for check-up by the traffic division of the Baguio City Police Office, their vehicles to preclude possible accidents due to any mechanical defect, wear, and tear. (Sec. 4, Ord. No. 211-1954)

B. BURNHAM LAKE

SECTION 18. BOATING AT THE BURNHAM LAKE. – The following shall be the rules and regulations on rental of boats and boating at the Burnham Lake:

- a. The boats are intended for recreation and should not be used for any purpose beyond decency, modesty and morality.
 - b. Boat racing is strictly prohibited.
 - c. Renters of boats are prohibited to catch fish in the lake, either by hand or any other means of fishing.
 - d. As much as possible, boaters should stay away and be as far from the middle of the lake where the magic fountain is to avoid destroying the magic fountain and the multicolored electric bulb underneath.
 - e. A boat ride shall only be for thirty minutes may be extended once for another thirty minutes if there are only a few people renting boats.
 - f. Throwing of anything into the water, by boaters, such as refuse, paper, stone, left-overs of foods, empty cans and containers, etc. is prohibited.
 - g. Unless caused by force majeure, damage caused to boats or the lake in connection with boating or use of the boats shall be paid by renters of same.
- (Sec. 1, Ord. No. 68-1948)

The operation of city boats in the Burnham Park Lake shall be placed under the direct supervision and control of the City Environment and Parks Management Office, who may detail such member of his personnel from his office to set as collector or caretaker of the lake. (Sec. 2, Ord. No. 68-1948)

C. BAGUIO CENTENNIAL AND BOTANICAL PARK

SECTION 19. RENAMING. – The Botanical and Zoological Garden shall be renamed as Baguio Centennial and Botanical Park. (Sec. 1, Ord. No. 081-2009)

SECTION 20. IMPLEMENTATION OF PROGRAMS AND MEASURES. – The Baguio Centennial and Botanical Park shall be a tree nursery and heritage park. As such, the Department of Environment and Natural Resources and the City Environment and Parks Management Office, in coordination with other duly accredited non-government organizations, shall take the lead in the implementation of programs and measures for its conservation and protection. (Sec. 1, Ord. No. 013-2006)

SECTION 21. COMMITTEE. – A committee shall be assigned to formulate guidelines, plans and programs necessary for the successful implementation of the measures created for the conservation and protection of the Baguio Centennial and Botanical Park that shall be composed of the following:

Honorary Chairperson:	Congressional Representative, Lone District of Baguio
Chairperson:	City Mayor
Co-Chairperson:	Chairperson, <i>Sangguniang Panlungsod</i> Committee on Health and Sanitation, Ecology and Environmental Protection
Action Officers:	Representatives of the City Environment and Parks Management Office and the Department of Environment and Natural Resources
Members:	Chairperson, <i>Sangguniang Panlungsod</i> Committee on Tourism, Special Events, Parks and Playgrounds Representative of the Baguio Regreening Movement Representative of the <i>Alay sa Kalinisan</i> , Inc. City Budget Officer <i>Sangguniang Kabataan Federation</i> , President <i>Liga ng mga Barangay</i> , President Baguio Correspondents and Broadcasters Club President

(Sec. 4, Ord. No. 13-2006)

D. CONVERSION OF WALLS INTO GARDENS/PARKS

SECTION 22. GUIDELINES. –

- a. The Department of Public Works and Highways-Cordillera Administrative Region shall allow the use of the riprap walls of the following for its conversion into gardens or parks, in accordance with existing laws, ordinances, rules and regulations:
 1. Camp Allen;
 2. Baguio General Hospital Rotunda;
 3. Leonard Wood Road;
 4. Portions of Quirino Highway (Naguilian Road); and
 5. Other similar places where idle riprap are located. (Sec 3, Ord. No. 39-2008)
- b. The City Environment and Parks Management Office in coordination with the City Engineering Office shall be the implementing agencies of this project and shall be in charge of its continuing development. It shall include among its functions the dealing of enough manpower and supplies to be able to sustain development. (Sec 4, Ord. No. 39-2008)
- c. The amount of ₱200,000.00 shall be allocated from available funds not otherwise appropriated to effectively implement the project and shall henceforth be included in the annual budget of the City Environment and Parks Management Office. (Sec. 5, Ord. No. 39-2008)

E. MINES VIEW PARK

SECTION 23. PROHIBITED ACTS. –

- a. The City shall prohibit the practice of tossing coins, pennies and money bills or other valuables at the rock outside the fence of the kiosk in Mines View Park that endangers the safety and lives especially of the children who would try to reach for those coins and any person violating this prohibition shall upon conviction be penalized by a fine of ₱500.00.
- b. The fines paid in violation of this prohibition shall accrue to the City and shall be exclusively used for the development of Mines View Park.
- c. The *Punong Barangay* having jurisdiction over Mines View Park together with the Baguio City Police Office are enjoined to enforce this prohibition. (Ord. No. 27-1988)

F. ADOPT-A-PARK PROJECT

SECTION 24. IDENTIFICATION. – The City Environment and Parks Management Office shall be responsible in identifying and designating the parks, gardens, center islands and similar other places open for non-governmental organizations, people's organizations, civic organizations, schools and other institutions to adopt, develop, beautify and maintain voluntarily. (Sec 2, Ord. No. 49-2011)

SECTION 25. GUIDELINES. – The City Environment and Parks Management Office shall formulate the guidelines in the identification and maintenance of parks. It shall include therein the responsibilities and obligations of the party adopting a park such as, but not limited to, providing ornamental and/or flowering plants. The guidelines shall be submitted to the *Sangguniang Panlungsod* for approval. (Sec 3, Ord. No. 49-2011)

SECTION 26. BENEFIT. – The party adopting a park, garden, center island and other similar places shall be allowed to install a marker or a signage containing the name and logo of their organization and their clean and green and other environmental motto or slogan in the area. (Sec 4, Ord. No. 49-2011)

SECTION 27. SEARCH FOR BEST ADOPT-A-PARK. – To further encourage and sustain the Adopt-a-Park Project, a search for the “Best Adopt-a-Park” shall be launched. A Committee shall be created which shall be tasked to prepare guidelines on awards, incentives and recognition appropriate for the competition. Said committee shall be composed of the following:

Chairperson	:	City Mayor
Members	:	<ul style="list-style-type: none">· <i>Alay sa Kalinisan</i>, Inc.· Chairperson, <i>Sangguniang Panlungsod</i> Committee on Ways and Means· Chairperson, <i>Sangguniang Panlungsod</i> Committee on Tourism, Special Events, Parks and Playgrounds· Chairperson, <i>Sangguniang Panlungsod</i> Committee on Health, Sanitation, Ecology and Environmental Protection· Two (2) representatives from non-governmental organization/people's organization· Two (2) representatives from civic groups/schools/institutions.

(Sec 5, Ord. No. 49-2011)

G. FREEDOM PARKS

SECTION 28. The City shall designate portions of its parks as freedom parks where the citizens may exercise their constitutionally guaranteed right to freedom of expression, of speech and of the press as well as their right to peaceably assemble and petition for the redress of their grievances. (Sec. 2, Ord. No. 020-2006)

SECTION 29. No written permit is necessary for the use of the designated park for purposes of processions, rallies, parades, demonstrations, public meetings and assemblages for religious purposes; except that, for purposes of coordination and in order to avoid conflicts of schedules in the holding of activities thereat, request for the use of the public place shall be filed at least twelve hours before the intended activity with the City Mayor. (Sec. 4, Ord. No. 20-2006)

SECTION 30. Any person who intends to utilize the said freedom park shall file a request for reservation to use the particular freedom park with the City Mayor for the purpose of establishing the priorities in the use of the place, provided that for this purpose, the rule shall be first come, first served. Persons seeking reservation shall also notify the Police Director of the Baguio City Police Office in order that the said officer may design contingency plans to maintain peace and order in the venue of assembly and during the time of assembly, and for the purpose of coordinating traffic flow in the streets and thoroughfares that may be affected by the procession, rally, parade, demonstration, public meeting and/or religious assembly. If more time is needed for the use of the park, the City Mayor shall be notified accordingly and asked for extension if there are no applicants. (Sec. 5, Ord. No. 20-2006)

SECTION 31. The following shall be declared as Freedom Parks:

- a. Sunshine Park. – The Sunshine Park is hereby declared as freedom park where citizens may, without need of permission from any government authority, freely exercise their freedom of expression, of speech and of the press and their right to peaceably assemble and petition the government for redress of grievances. (Sec. 3, Ord. No. 20-2006)
- b. Melvin Jones Grandstand. –
 1. The Melvin Jones Grandstand, donated by the Lions Club of Baguio, located at the northern side of the football ground at Burnham Park, is hereby designated as “freedom corner”. The same to be open twenty-four (24) hours to anybody who desires to speak out his mind and/or engage in friendly debates.
 2. No public address system shall be allowed when using the “freedom corner”.
 3. No permit shall be required to use the freedom corner. However, there shall be no immunity granted to the speakers for words uttered and actions made. (Ord. No. 518-1969)

SECTION 32. PENALTIES. –

- a. Operation of motored and non-motored vehicles at Burnham Lake. Violation of any section or provision pertaining to the operation of motored and non-motored vehicles at Burnham Lake shall be punished, if convicted, by a fine of ₱250.00 or imprisonment of ten days in the discretion of the court. Subsequent violation by the operator may, in addition to fine and imprisonment, be penalized with cancellation of his license, permit, or concession. (Sec. 5, Ord. No. 211-1954)
- b. Boating at Burnham Lake. Violation on the provisions regarding renting of boats at the Burnham Lake shall be sufficient cause for the immediate cancellation of the privilege granted to any person or establishment allowed to rent out boats, and forfeiture of the money already paid thereof, without prejudice to filing of civil or criminal action in court. (Sec. 4, Ord. No. 68-1948)
- c. Tossing money and other things of value to the children at the Mines View Park. The act of throwing/tossing of coins, pennies, money bills or other things of value towards the site of the rock for the children to grab is hereby prohibited. Any person violating this prohibition shall, upon conviction, be penalized by a fine of ₱500.00. (Ord. No. 27-1988)

H. FERTILIZER DEMONSTRATION SITES

SECTION 33. The Rose Garden at Burnham Park, the Rizal Park, and the landscaped area fronting the City Hall, all in the City of Baguio, shall be designated as demonstration areas showcasing the use of organic fertilizers derived from the City's Environmental Recycling System and the sludge generated from the Baguio Sewage Treatment Plant.

SECTION 34. It shall be the policy of the City Government of Baguio to promote the use of environmentally-sound methods and sustainable practices that maximize the utilization of valuable resources and encourage resource recovery, conservation, and utilization.

SECTION 35. The designation of the Rose Garden at Burnham Park, the Rizal Park, and the landscaped area fronting the City Hall, is primarily to utilize the same as testing, experimentation, or demonstration areas to show the effects or results of using the organic fertilizers produced by the Environmental Recycling System and the sludge taken out from the Baguio Sewage Treatment Plant, in the growing, cultivation, and maintenance of ornamental plants, flowers, and foliage in the designated parks.

SECTION 36. The City Environment and Parks Management Office shall be tasked to implement this ordinance. The activities provided herein shall be incorporated in the Parks Management and National Greening Programs under the Program/Project/Activity/ Description of the City Environment and Parks Management Office.

SECTION 37. The City Environment and Parks Management Office shall adopt the application or use of the organic fertilizers produced by the Environmental Recycling System to supplement planting substrates or soil in the growing and maintenance of ornamental plants and foliage within the subject parks in lieu of inorganic fertilizers. Likewise, for the use of sludge or silt from the Baguio Sewage Treatment Plant as organic fertilizer for the purpose herein provided.

SECTION 38. To aid in determining the efficacy of the Environmental Recycling System and Baguio Sewage Treatment Plant sludge as organic fertilizers, the City Environment and Parks Management Office shall be authorized to enter into a limited partnership or cooperative arrangement with any duly registered entity engaged in production of organic fertilizer as its primary product or with the academe for the scientific study and evaluation of the organic fertilizers produced by the Environmental Recycling System and the sludge generated by the Baguio Sewage Treatment Plant as organic fertilizers.

SECTION 39. The organic fertilizer demonstration sites shall be designated as such for a minimum of nine (9) years and shall be maintained for as long as needed. The City Environment and Parks Management Office shall utilize such area to develop new ornamental plants, foliage, and other greeneries as planting materials together with new technologies for the enhancement of parks and roadside gardens.

SECTION 40. The City Environment and Parks Management Office shall come up with a semestral scientific report/document regarding the efficacy of the organic fertilizers produced by the Environmental Recycling System and sludge generated by the Baguio Sewage Treatment Plant as organic fertilizers as part of its continuing Research and Development Extension component relative to optimizing the use of organic by-products, its technology-based solutions for waste management and a strategy for cost recovery and biodiversity promotion.

The scientific reports/documents shall be made available to the public at the Baguio City Library.

SECTION 41. Upon approval of this ordinance, the Parks Management Division of the City Environment and Parks Management Office and the Solid Waste Management Division of the General Services Office shall jointly draw a common action plan to immediately implement the Environmental Recycling System organic fertilizer and Baguio Sewage Treatment Plant sludge as fertilizer pilot demonstration activity. The plan shall include, among others, a schedule of fertilizer application according

to quality, volume, frequency, mixture, plant type, and other related aspects to facilitate monitoring. The plan shall also be the basis for the evaluation of the performance of the Environmental Recycling System organic fertilizers and Baguio Sewage Treatment Plant sludge as organic fertilizer as well as the technologies used.

SECTION 42. No inorganic fertilizer, soil or plant growth enhancer, pest control chemicals or similar inorganic substances or solutions shall be used in the growing, cultivation, and maintenance of park plants in the designated parks.

SECTION 43. The annual budget for Parks and Forest & Watershed Management Services of the City Environment and Parks Management Office shall be adjusted accordingly for allocation for the implementation of this ordinance. (Ordinance No. 96-2017)

I. BURNHAM PARK NON-MOTORIZED WHEELED VEHICLE RENTAL

SECTION 44. **GENERAL POLICIES.** – For the security and safety of the park goers and customers of the NMWVs for rent at Burnham Park, the following shall be strictly followed:

- 44.a. All children below 12 years old should be accompanied by their parents/guardians before they are allowed to rent non-motorized wheeled vehicles;
- 44.b. No children shall be allowed to rent such during school days unless accompanied by their parents/guardians;
- 44.c. No racing of non-motorized wheeled vehicles;
- 44.d. No person smelling liquor, or alcohol and/or under the influence of alcoholic drinks shall be allowed to rent non-motorized wheeled vehicles;
- 44.e. Gambling of any kind by operators/workers and/or by the general public is prohibited in the area; and
- 44.f. Urinating, defecating and spitting as well as providing massage, nail services, and other unauthorized activities within the shed premises is prohibited.

SECTION 45. REGULATION, CONTROL AND LICENSING. –

- 45.a. The City Government of Baguio through the City Environment and Parks Management Office shall have full control, supervision, and jurisdiction over the non-motorized wheeled vehicle concessionaires including their operations and maintenance; such that all activities and facilities shall be subject to the regulation, control, and licensing by the City Government of Baguio;
- 45.b. The Certificate of Registration/License or Business Permit to operate, maintain, establish, or conduct non-motorized wheeled vehicle operations shall remain valid for one year from date of issue, unless sooner revoked by the City Government and/or subject to the condition that the non-motorized wheeled vehicle concessionaires shall vacate their areas of operation upon request of the City Government of Baguio in the implementation of the Burnham Park Development Plan;
- 45.c. No leasing or subleasing shall be allowed;
- 45.d. Adult and kiddie non-motorized wheeled vehicle concessionaires are prohibited to expand their allocated area, to construct, introduce structure/s, park furniture, additional appurtenances, umbrella and features in their leased areas without first securing consent and approval from the City Environment and Parks Management Office;

- 45.e. Non-motorized wheeled vehicle concessionaires shall select only one line of business, e.g. Adult or Kiddie non-motorized wheeled vehicles; and
- 45.f. Non-motorized wheeled vehicle concessionaires shall absolve the city of any liability in case of damages, injuries, and losses suffered in the operation of their business.

SECTION 46. BUSINESS DECORUM/SANITATION AND VICINITY MAKE-UP. –

- 46.a. Non-motorized wheeled vehicle concessionaires and workers shall maintain at all times courteous and harmonious relationship with the general public;
- 46.b. Non-motorized wheeled vehicle concessionaires and workers shall maintain sanitation, cleanliness and beautification of their immediate environs in terms of landscaping up to 5 meters radius from their maintained shed; However, all improvements to be introduced shall be with prior consent and approval of the CEPMO;
- 46.c. Non-motorized wheeled vehicle concessionaires shall continue to benchmark with other non-motorized wheeled vehicle operators in the country as basis to improve their operational services and amenities;
- 46.d. Major repair of non-motorized wheeled vehicles shall not be undertaken by the concessionaires within the perimeter of its leased premises;
- 46.e. Sleeping within the shed or its environs by the concessionaires or workers and/or by the general public shall not be allowed; and
- 46.f. Non-motorized wheeled vehicle concessionaires are prohibited from selling any items within their sheds, nor allow the storage of merchandise of vendors, nor allow their sheds to be occupied by other enterprising groups like masseurs, henna tattoo, manicurists, and the like.

SECTION 47. CONCESSIONAIRES' PERSONNEL. –

- 47.a. Non-motorized wheeled vehicle workers shall have identification cards and appropriate haircut and uniforms whenever they are on duty to identify and differentiate them from park goers and the general public;
- 47.b. Non-motorized wheeled vehicle workers shall present their updated police clearances on yearly basis to the City Environment and Parks Management Office for records purposes; and
- 47.c. Non-motorized wheeled vehicle workers smelling of liquor or under the influence of liquor or drugs shall not be allowed to work or report by their operators.

SECTION 48. BUSINESS HOURS/RENTAL RATES. –

- 48.a. The non-motorized wheeled vehicle operating hours is from 6:00 A.M. to 10:00 P.M. However, during summer time, it may be extended up to 12:00 midnight in coordination with the City Environment and Parks Management Office;
- 48.b. The maximum rental rate of non-motorized wheeled vehicles for adult customers are, as follows:

Go Kart (3 or 4-wheeler)	₱100.00 per hour
Tri-Bike/Chopper	₱80.00 per hour
Mt. Bike	₱50.00 per hour

Junior Mt. Bike ₱50.00 per hour

48.c. The maximum rental rate of non-motorized wheeled vehicles for kiddie customers are, as follows:

Pedal Go Kart (3 or 4-wheeler)	₱50.00 per 30 minutes	₱100.00 per hour
Tri-Bike/Chopper Go Kart	₱75.00 per 30 minutes	₱150.00 per hour
Mt. Bike	₱50.00 per hour	
Gran Family Tour	₱125.00 per 30 minutes	

48.d. An increase in rental rate shall have the written consent and recommendation of City Environment and Parks Management Office and approval of the City Mayor.

SECTION 49. NON-MOTORIZED WHEELED VEHICLE LANES AND SAFETY OF CUSTOMERS. –

49.a. To minimize accidents, separate non-motorized wheeled vehicle lanes for adult and kiddie customers shall be set and established; The NMWV lane shall be exclusively for adults while Jose Abad Santos Street shall be for kids; and

49.b. The premises assigned both for adult and kiddie non-motorized wheeled vehicles are subject to possible site relocations within the park reservation and as deemed necessary by the City Government of Baguio without prior notice.

SECTION 50. SIGNAGE. –

50.a. The non-motorized wheeled vehicle concessionaires shall provide their own signages subject to the prescribed size, font, color, and font size as to be provided by City Environment and Parks Management Office;

50.b. The prescribed rates, as legislated, shall likewise be placed in a signage at the non-motorized wheeled vehicle concessionaires' area for information of the riding public; and

50.c. The signage rates shall be monitored by City Environment and Parks Management Office.

SECTION 51. NON-MOTORIZED WHEELED VEHICLE COUNT AND ALLOWABLE UNITS FOR RENT IN A DAY. –

51.a. Every adult non-motorized wheeled vehicle concessionaire is allowed a maximum 5 Go Kart units and 12 non-motorized wheeled vehicle units of standard 2-wheeler, 3-wheeler, and 4-wheeler for rent in a day;

51.b. Every kiddie non-motorized wheeled vehicle concessionaire is allowed a maximum of 32 Go Kart units either 3-wheeler or 4-wheeler for rent in a day;

51.c. No fabrication of non-motorized wheeled vehicle frames (any size frame) to smaller frame to suit for kiddie riders or vice versa by both the adult non-motorized wheeled vehicle or kiddie non-motorized wheeled vehicle concessionaires; and

51.d. Any excess unit found during periodic inspection or reported to City Environment and Parks Management Office shall be automatically subjected to confiscation by the inspection team (as created under Section 13) and the unit shall be kept at the Burnham Park Office until such time that it will be redeemed by the operator after payment of ₱10,000.00 per unit. In the event that the owner of the confiscated non-motorized wheeled vehicle is no longer interested to retrieve the unit after a notice is issued, the confiscated unit will be surrendered to the General Services Office for appropriate disposal.

SECTION 52. PENALTY. – Any non-motorized wheeled vehicle concessionaire found to violate this ordinance shall be penalized as follows:

First Offense	Warning
Second Offense	₱2,500.00
Third Offense	₱5,000.00 pesos and cancellation of business permit

After the cancellation of business permit, the concessionaire shall voluntarily vacate the premises, failure to do so authorizes the City Environment and Parks Management Office to clear the premises without need of court action; and the spaces/shed vacated shall be offered to the general public but not to his/her kin within the 4th degree of consanguinity or affinity.

SECTION 53. IMPLEMENTATION AND ENFORCEMENT. – The various non-motorized wheeled vehicle concessionaires, the City Environment and Parks Management Office in coordination with the Baguio City Police Office and the security agency personnel contracted out by the City Government of Baguio shall ensure the enforcement and implementation of the above-stated rules and regulations.

SECTION 54. INSPECTION TEAM. – An inspection team is hereby created and composed of the City Environment and Parks Management Office, Baguio City Police Office, and the security agency personnel contracted out by the City Government of Baguio.

SECTION 55. MONITORING OFFICES. – The City Environment and Parks Management Office and the Permits and Licensing Division of the Office of the City Mayor shall be the lead office in monitoring the implementation of this ordinance. (Ordinance 77-2018)

BOOK II BUILDING, CONSTRUCTION AND PUBLIC WORKS

ARTICLE V GENERAL PROVISIONS

SECTION 56. WORDS AND PHRASES. – Unless inconsistent with the context or subject matter, the following words, when used in this Code shall have the following meaning:

- a. Big structures – shall refer to four-storey buildings or more. (Sec. 3, Ord. No. 28-1991)
- b. City – shall mean the City of Baguio.
- c. Cost of labor – includes salaries and wages and fringe benefits.
- d. Estimated direct cost– shall be composed of the cost of materials and labor. The cost of materials includes cost at source, including processing, crushing, stockpiling, loading, royalties, local taxes, construction and/or maintenance of haul roads, and the like; expenses for hauling to project site; handling of expenses; storage and allowance for wastes and/or losses. (Sec. 3, Ord. No. 007-2003)
- e. Indirect Cost– include overhead expenses and unforeseen contingencies. (Sec. 4, Ord. No. 007-2003)
- f. Medium structure – shall refer to two to three-storey building. (Sec. 3, Ord. No. 28-1991)
- g. Overhead Expense – include engineering and administrative supervision, transportation allowances, office equipment and supplies, contractor's all-risk insurance and financing cost (premium on bid security; premium on performance security; premium, charges and fees on credit lines; and cost of money necessary to finance project. (Sec. 4, Ord. No. 007-2003)

- h. Small structure – shall refer to walls, columns and/or one-storey building. (Sec. 3, Ord. No. 28-1991)

ARTICLE VI GUIDELINES ON PUBLIC WORKS PROJECTS

SECTION 57. STANDARD SPECIFICATIONS. – The 1988 Standard Specifications for Public Works and Highways, Vol. II: Standard Specifications for Highways, Bridges and Airport, is adopted for all city, national-city, and national projects in the City of Baguio. (Sec. 1, Ord. No. 017-1989)

SECTION 58. COST ESTIMATES. – The following shall be the guidelines and standards to be used in the preparation of cost estimates for public works projects:

- a. The percentages of the cost components shall depend on the amount of the estimated direct cost (EDC) as shown on the table below:

Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7	Col. 8	Col. 9
EDC	Indirect Cost % For Com & Profit OCM (% of EDC)	Profit (% of EDC)	% Cost for MOB/DEMOB maximum)	IC% (Col. 4+5+6)		Misc. CEO Quality Control (in case of PUSO & OCAPS, as the need arises)	TIC Range (Mark-up) (Col 7+8)	

(Sec. 5, Ord. No. 007-2003)

- b. All preparations of programs of work and cost estimates of all city-funded and administered infrastructure projects shall be based on this Code as shown on the table below:

Summary for Regular Bid Projects:				
Direct Cost:				
Material				Cost
P _____				Cost
Labor				Cost
P _____				rental
Equipment				
P _____				
Total		Direct		Cost
P _____				
Indirect Cost:				
_____ %	Mark-up	(of	Direct	Cost)
P _____				
1% Quality Control		(of	Direct	Cost)
P _____				
3% PBAC (of		Fund Allocation)		
P _____				
10% VAT (Labor and Equipment Rental)				

P _____
Total project Cost (Direct + Indirect Cost)
P _____
AAE (Total project Cost minus 3% PBAC)
P _____
Project Duration : _____ Calendar Days
Summary for "Pakyaw" Projects:
Direct Cost:
Quality Control (of Direct Cost)
P _____
% Contingencies (of Direct Cost)
P _____
Indirect Cost:
7% BIR & Other Taxes (of Indirect Cost)
P _____
Total Project Cost (Direct + Indirect Cost)
P _____
Project Duration: _____ Calendar Days

(Sec 6, Ord. No. 007-2003)

- c. The offices or departments concerned shall confirm that they can proceed with the projects at the cost estimates they have prepared. (Sec. 7, Ord. No. 007-2003)
- d. Items of work to be used in the preparation of cost estimates and programs of work shall be in accordance with generally accepted standards such as the latest standard submit standards for items not found in the standard specifications. (Sec 8, Ord. No. 007-2003)
- e. Public work projects involving maintenance and repair of water-ways, drainage, sewer lines, waterlines, roads and alleys and other public works shall have their cost estimation submitted to the *Sangguniang Panlungsod* by the City Engineer thru the City Mayor for a resolution appropriating funds. (Ord. No. 608-1975)

ARTICLE VII PRIORITIZATION OF PROJECTS

SECTION 59. APPROVAL BY THE SANGGUNIANG PANLUNGSOD. – The *Sangguniang Panlungsod* shall approve all the projects to be funded by the national government that are recommended by the City Development Council before it is submitted for funding by the respective national agency. (Sec. 1, Ord. No. 010-1991)

SECTION 60. IDENTIFICATION AND PRIORITIZATION. – Funds from local, national or foreign source which are not earmarked for specific projects and which are to be disposed of by the *Sangguniang Panlungsod* for any purpose shall be referred to the Committee on Ways and Means for final identification and prioritization of the projects for which said funds are to be appropriated before the same shall be acted upon by the *Sangguniang Panlungsod*. (Sec. 2, Ord. No. 10-1991)

SECTION 61. CONSULTATION. – Except for projects that are urgent and require immediate execution, all projects to be implemented in the different barangays in the city must first be prioritized in consultation with the different districts covering the said barangays before the same shall be submitted to the *Sangguniang Panlungsod* for appropriate action.

In the event that the officials in the districts covering the various barangays in the city are not elected and/or organized, projects to be submitted for funding to the *Sangguniang Panlungsod* coming from any district must first be certified by majority of the *Punong Barangays* in the said district as their priorities before the *Sangguniang Panlungsod* can appropriately act on them. (Sec. 3, Ord. No. 10-1991)

SECTION 62. GUIDELINES IN PRIORITIZATION. – Prioritization of projects shall be in accordance with the following guidelines:

- a. Prioritization of projects shall be based on its urgency, reasonable distribution to and importance to the barangays and the city. Barangays which are already recipients of funding from the BALGU/NALGU, Barangay Development Fund and other national and local funds for the current fiscal year shall be considered as second priorities for project funding by the city;
- b. As much as possible, depressed barangays shall be given priority in funding which shall supplement their ten percent (10%) share in the real estate income collected by the City Treasurer; and
- c. Infrastructure funds and other funds accruing to the city that may be earmarked for the prosecution of infrastructure projects shall be appropriated and released on a quarterly basis. Projects not included for funding for the quarter shall be included in the succeeding quarters. (Sec. 4, Ord. No. 10-1991)

SECTION 63. REFERRAL TO COMMITTEES. – All projects that are proposed to be funded pursuant to the prioritization hereof shall be referred to the appropriate committees of the *Sangguniang Panlungsod* for their study and recommendation in accordance with its rules. (Sec. 5, Ord. No. 10-1991)

ARTICLE VIII PERMITS

SECTION 64. SEWER CONNECTION. – No occupancy permit shall be issued by the building official without Certificate of Sewer Connection from the City Environment and Parks Management Officer. (Sec. 2, Ord. No. 98-1995)

SECTION 65. PLANTING TREES. – No occupancy permit shall be issued unless the building owner secures a certification which states that he has fully complied with the requirement of planting trees, preferably pine, within the construction site or in watersheds, or parks, with the required number:

- a. Not less than five (5) seedlings if the land area is not more than 250 square meters;
- b. Not less than ten (10) seedlings if the land area is more than 250 square meters but less than 500 square meters;
- c. Not less than twenty (20) seedlings if the land area is more than 500 square meters but less than 1000 square meters; and
- d. If the land above referred to is 1000 square meters or more, each tree to be cut shall be replaced with a minimum of ten (10) tree seedlings. (Ord. No. 005-2011)

SECTION 66. OTHER REQUIREMENTS. – In addition to existing requirements of safety, health, sanitation and drainage, the applicants for the issuance of building permits shall be accompanied

by the documents hereunder indicated, to wit:

- a. Certificate of allocation or award;
- b. Copy of Titled Sales Application or Miscellaneous Sales Application filed with the District Lands Office, Bureau of Lands, Baguio City;
- c. Certification from the Bureau of Lands that the land is not the subject of conflicting claims of any nature;
- d. Certification from the Office of the City Treasurer to the effect that the awardee has updated his lot payments in favor of the City; and
- e. Certification from the Awards Committee that the allocation is not in conflict with another right and/or subject to question by prior allocatees.

SECTION 67. SIDEWALKS. – Closure or occupancy of sidewalk shall not be allowed unless a permit shall first be obtained from the Office of the City Mayor, stating the duration of the occupancy or closure. The closure of a street shall bear the approval of the *Sangguniang Panlungsod*. (Ord. No. 004-1991)

SECTION 68. PERMIT/CLEARANCE, WHERE WRITTEN. – The permit/clearance shall be written on a billboard duly approved by the City Engineering Office at the expense of the person/s responsible for it. The billboard shall be displayed at the excavation or project site and must indicate the nature of activities/ excavation/ diggings, purpose, persons responsible, duration of the activity and others that may be required by the City Engineering Office. (Sec. 2, Ord. No. 013-1993)

SECTION 69. All excavation permits granted by the City Government shall contain the following terms and conditions, which shall be conformed to by the applicant and by his duly authorized representative or contractor:

- a. The depth for excavation shall not be less than 30 centimeters from roadway surface;
- b. All excess materials shall be removed away from the traveled way so as to allow free flow of vehicular traffic;
- c. Precautionary measures and signboards must be installed and placed at a clear distance from the excavation to avoid pedestrian and/or vehicular accidents;
- d. Any damages both private and public which may be incurred due to the excavation shall be the sole liability of the applicant and his contractor;
- e. A concrete cutter must be used for excavations extending more than 30 meters;
- f. All openings must be closed, covered, and/or backfilled within 72 hours from the start of excavation: Provided, That exemption from this condition must bear the written authority or permit from the City Mayor's Office. In addition to penalties as hereafter provided, the applicant and the contractor shall pay the sum equivalent to ten pesos per square meter of unclosed, uncovered or unbackfilled area for every day of delay;
- g. No excavations or openings shall be undertaken unless all materials, including backfill materials, are on site;
- h. Traffic flagmen shall be present in all excavation activities, especially during heavy traffic;
- i. Visible night lights must be installed in all openings and excavations;

- j. Manhole cover, valve covers, and similar covers must all be at the same height as the road surface; and
- k. All diggings or excavations more than 100 meters in length must be done during the dry season except for emergency cases as may be determined by the Office of the City Mayor or City Engineering Office. (Sec. 6, Ord. No. 13-1993)

SECTION 70. EMERGENCY EXCAVATIONS. – In case of emergency excavations conducted by public utility institutions such as the Baguio Water District, General Services Office of the City, telephone companies and the like, only a permit from the City Mayor's Office, which shall determine the emergency nature of the excavations, shall be needed. They shall, however, pay the necessary fees.

SECTION 71. ERECTION OF SIGNS, SIGNBOARDS AND BULLETIN BOARDS. – Permits for the display or erection of signs, signboards and/ or bulletin boards shall be issued under the following conditions:

- a. No sign, signboard or bulletin board shall, with two-face lettering, be more than two feet deep by three feet long, and not more than 3 feet deep by 6 feet long if with one-face lettering: Provided, That with the written permission and approval of the City Mayor first had, signs, with one-face lettering, more than the size herein prescribed, may be erected or displayed.
- b. No such sign or signboard perpendicular to any building shall extend into a public street more than three feet beyond the property line.
- c. All signs or signboards shall be seated in iron straps or other safe methods, approved by the City Engineer, and properly fastened to the building, and the lowest parts thereof shall not be less than eight feet above the sidewalk.

ARTICLE IX CONSTRUCTION

SECTION 72. HEIGHT. – Wooden-frame buildings outside the existing concrete zones containing not more than three stories with mezzanine maximum height from floor grade to rafter plate being 12.50 meters irrespective of the purposes for which such buildings are intended may be allowed only within Residence 3, business and industrial zones, as contemplated in the zonification ordinance No. 86 of the City of Baguio: Provided, That the City Engineer shall certify as to the structural stability and safety of buildings: Provided further, That when the profile of the road or street in front is not level no portion of the building shall exceed 12.50 meters in height. The perpendicular distance from top to top of two successive tiers of floor beams or joists shall be not less than 3:00 meters and no attic shall be allowed except mezzanine. In the case of reinforced concrete buildings, the maximum height of 13.50 meters shall remain in force. (Sec. 1, Ord. No. 382-1962)

SECTION 73. COVERINGS. – When road construction or excavation is ongoing, all canals, manholes and other pits that can pose danger shall be provided with temporary concrete coverings and/ or steel grills to avoid accidents and damage to property. The temporary coverings shall be changed to permanent concrete coverings and/or steel grills when construction has been completed. (Sec. 1, Ord. No. 054-2008)

SECTION 74. MATERIALS AND DEBRIS. – The owners and/or contractors of any constructions are likewise required to remove all materials and debris in any road, street or alley adjacent/surrounding and/or going to their construction sites and immediately undertake the restoration of destroyed or damaged public works or constructions within 72 hours. This condition shall be included in the contract or deemed included in the contracts for the prosecution of public work projects. Final payment to the contractor shall not be made unless the Office of the City Engineer certifies that the restoration work has been fully completed. (Sec. 27 Ord. No. 013-1993)

ARTICLE X **INSTALLATION OF SIGN AND BILLBOARDS AND** **EARLYWARNING DEVICE**

SECTION 75. POSTING, PAINTING, STAMPING OR AFFIXING BILLS, POSTERS, ETC. – It shall be unlawful for any person, firm, entity or corporation to post, paint, stamp or affix any bill, poster, placard or notice upon any telegraph, telephone or electric light pole, on walls or roofs of building, fences, trees and at places exposed to public view. Subject to the knowledge and comment of the City Engineer, such bill, poster, placard or notice may be posted on bulletin boards that are placed and distributed in strategic points in the City. These bills, posters, placards and/or notices in windows inside stores or establishments, pasted or painted or displayed inside automobiles, trucks or buses advertising particular products, films or local theater production does not fall within the purview of this Code.

SECTION 76. TRANSLATION. – It is declared a policy of the City Government of Baguio to require that all signs, sign boards, streamers and posters written in foreign alphabets, words and languages that are posted in conspicuous places within the City of Baguio shall have a corresponding English translation for the information and guidance of the general public.

The City Buildings and Architecture Office shall be responsible in notifying the owners of these signs, signboards, billboards, bulletin boards, streamers and posters to make the corresponding translation within thirty (30) days from the approval of Ordinance No. 054, Series of 2007. (Sec. 1 & 2, Ord. No. 054-2007)

SECTION 77. EARLY WARNING DEVICE. – It is declared a policy of the City Government of Baguio to require contractors and public utility companies doing repair of roads and facilities to install reflectorized early warning device in proper places at their work area to prevent accidents involving motorists and pedestrians especially at night. The City Engineering Office shall strictly monitor compliance with this provision and barangay officials are requested to protect the early warning device from being removed, stolen or destroyed by vandals. (Sec. 1 & 2, Ord. No. 043-1996)

ARTICLE XI **ABANDONED INFRASTRUCTURE**

SECTION 78. ABANDONMENT. – Abandonment shall be construed as non-performance of repair work after fifteen (15) days from the date of damage to or destruction of public property. (Sec. 3, Ord. No. 30-2006)

ARTICLE XII **RESTORATION OF DAMAGED INFRASTRUCTURE**

SECTION 79. PERMIT. – No person shall destroy or damage any public works or construction for whatever purpose unless he has secured a permit therefore signed by the City Engineer and has paid in advance the cost of restoration to the Office of the City Treasurer. (Sec. 1, Ord. No. 013-1993)

SECTION 80. RESTORATION OF DAMAGED PROPERTY. – Persons who caused damage to or destruction of public infrastructure due to intentional or negligent acts shall restore the damaged or destroyed portion of said public infrastructure. (Sec. 1, Ord. No. 030-2006)

SECTION 81. RESTORATION TO ORIGINAL CONDITION. – The owner and/or contractor shall undertake the restoration of destroyed or damaged public works or constructions to their original condition. This condition shall be included in the contract or deemed included in contracts for the prosecution of public works projects. (Ord. No. 064-1990)

SECTION 82. DAMAGE/DESTRUCTION CAUSED BY MOTORISTS. – In case of damage to or destruction of public infrastructure caused by willful intent or negligence of motorists or any similar incident, the Baguio City Police Officer responding to the incident shall inform the administrator of the

damaged or destroyed public infrastructure for the preparation of the cost estimates for the restoration of the damaged or destroyed public property, the cost being chargeable against the concerned person/motorist. (Sec. 2, Ord. No. 30-2006)

SECTION 83. TRUST FUND. – The amount equivalent to the restoration cost estimated by the City Engineering Office plus 50% thereof to cover liquidating damages in case of failure to restore shall be paid by the applicant to the City Treasury Office to be specifically designated as trust fund for the purpose to be used as ready and available fund for restoration of the destroyed or damaged public works or construction; Provided, however, That the whole amount of the deposit may be withdrawn after the City Engineer certifies that the restoration is completely undertaken pursuant to the provisions of this Code. (Sec. 4, Ord. No. 013-1993)

ARTICLE XIII **DEMOLITION**

SECTION 84. DAMAGED BUILDING/STRUCTURE. – Any building or structure that is damaged or in danger of collapsing and becoming a threat to public safety or a nuisance shall be declared condemned by the City Buildings and Architecture Office and shall be ordered demolished. (Sec. 1, Ord. No. 28-1991)

SECTION 85. OBLIGATION OF OWNER. – It shall be the obligation of the owner to demolish or repair his damaged wall, column, or building: Provided, That should the owner fail to undertake the necessary repair or demolition, it shall be the obligation of the residents in the surrounding area to report the existence of such damaged wall, column, or building to the proper authorities. (Sec. 5, Ord. No. 28-1991)

SECTION 86. ORDER OF DEMOLITION. – The order of demolition shall provide the period within which to demolish. Said period shall not exceed:

- a. Two to four months for small structures;
- b. Four months and one day to six months for medium structures; and
- c. Six months and one day to eight months for big structures. (Sec. 2, Ord. No. 28-1991)

SECTION 87. FAILURE OF PROPRIETOR TO DEMOLISH. – In case of failure of the proprietor or owner of the building to demolish the structure within the period stated in the demolition order, the demolition shall be undertaken by the City Building Official at the expense of the owner. (Sec. 4, Ord. No. 28-1991)

SECTION 88. POST-DEMOLITION. – The post-demolition team of illegal constructions/structures on the basis of a demolition order issued by the Office of the City Mayor shall follow the following guidelines:

- a. After the implementation of the Demolition Order, the Demolition Team, shall in the presence of responsible persons, preferably barangay officials, inventory the demolished materials as well as the construction equipment, tools and other paraphernalia, transport and impound the same in places designated for said purpose;
- b. The Demolition Team shall conduct immediate and regular monitoring and inspection of the demolished premises;
- c. If ever the demolished construction/structure is re-built and re-erected without legal authority, the same shall immediately be demolished by the Demolition Team without the need of another Demolition Order, following the same procedure set forth in paragraph 1 hereof; and
- d. If evidence so warrants, the proper authorities shall file the corresponding charges of PD 772

and/or BP 1096. (Sec. 1, Ord. No. 039-1991)

ARTICLE XIV **MISCELLANEOUS PROVISIONS**

SECTION 89. JOB MIX ACTIVITIES. – Job mix activities and placing of cement batching stations shall be prohibited along major thoroughfares and all barangay roads in the city.

The Department of Public Works and Highways-Cordillera Administrative Region, the City Engineering Office, and all barangay officials are tasked to oversee the implementation of this provision. (Sec. 2, Ord. No. 02-2012)

SECTION 90. CEMENT FOR PUBLIC WORKS AND PROJECTS. – Cement procured by the City intended for public works projects or for other public purposes, whether funded from city or national sources, shall be identified by marking the containers with the words “CITY OF BAGUIO” before the same are issued and made available for the said projects or other public purpose. (Sec. 1, Ord. No. 613-1975)

SECTION 91. SCALE MODEL REPLICA AND PERSPECTIVE. – The City shall require both government and private investors of development projects worth ₱300,000,000.00 and above to submit a scale model replica of their proposed project and a perspective if the projects are worth ₱229,000,000.00 and below, together with a brief description or annotation for presentation to the general public. (Sec. 1, Ord. No. 073-1996)

SECTION 92. INCLUSIONS IN CITY-FUNDED ROAD PROJECTS. – All city-funded road projects in the City of Baguio shall include curbs and gutters and a drainage system and, where needed or applicable, shoulders, slope protection and sidewalks.

In case of all nationally-funded road projects in the City of Baguio, the National Government Agencies (NGAs) concerned are urged to comply strictly with the policy set forth herein.

Existing roads already concreted or paved without thereof shall be reported, inspected and immediately recommended for renovation or completion to comply with the provisions of this Code. (Sec. 2, Ord. No. 088-1994)

SECTION 93. COST OF ESTIMATION. – The cost of estimation with provisions for appropriate clause shall be based on the estimate by considering all the prevailing prices and possible installation costs to be prepared by the City Engineering Office which shall not be less than:

₱469.00 per square meter or fraction thereof for concrete sidewalk;
₱483.00 per square meter or fraction thereof for asphalt macadam pavement;
₱500.00 per square meter or fraction thereof for asphalt overlaid roads; and
₱600.00 per square meter or fraction thereof for concrete pavements. (Sec. 3, Ord. No. 013-1993)

SECTION 94. RESTORATION COST. – Restoration cost shall be included in the estimate of City projects that entails the destruction/ damage to other public works or constructions. (Sec. 5, Ord. No. 13-1993)

SECTION 95. CERTIFICATE OF COMPLETION. – The permittee after completing the restoration work as provided in this Code, shall obtain within fifteen (15) days from completion of said project a Certificate of Completion from the City Engineering Office which shall issue the same within five (5) working days. The said refund shall be payable within fifteen (15) days from submission of the required supporting documentary evidence. Furthermore, deposits that have not been claimed within sixty (60) days after completion of the restoration work, whether done by the permittee or by the city, shall be reverted to the general fund. (Sec. 1, Ord. No. 079-1996)

SECTION 96. TIMEFRAME FOR RESTORATION. – The City Engineering Office shall immediately undertake the restoration work within seventy-two (72) hours after the failure of the person with permit to do the restoration after due notice to them.

ARTICLE XV **PENALTIES**

SECTION 97. VIOLATIONS. – The following are the violations of this Code and their corresponding penalties:

- a. **Failure to secure permit prior to destroying or damaging public works and constructions.** – Any person found guilty violating the provisions pertaining to securing of permit prior to destroying or damaging public works and constructions shall be penalized by imprisonment of thirty (30) days or by a fine of ₱2,000.00, or both, at the discretion of the court. (Sec. 11, Ord. No. 013-1993)
- b. **Failure install reflectorized early warning device.** – Contractors and public utility companies who fail without justifiable cause to install the reflectorized early warning device as required by this Code shall make them jointly and severally liable and penalized as follows:
 1. First Offense – ₱250.00 fine;
 2. Second Offense – ₱500.00 fine, plus cancellation of permits given to the contractor and public utility company concerned;
 3. Third Offense – ₱1,000.00 fine, plus cancellation of permits given to the contractor and public utility company concerned and disqualification from participation in public works bidding. (Sec. 3, Ord. No. 043-1996)
- c. **Failure to provide English translation.** – Failure of the owners to make the corresponding English translation of signs, sign boards, streamers and posters written in foreign alphabets, words and languages within the prescribed period shall cause the City Buildings and Architecture Office to remove the signs, sign boards, streamers and posters at the expense of the owner. (Sec. 2, Ord. No. 54-2007)
- d. **Abandonment of damaged property.** – Abandonment of damaged public property has the following penalties:
 1. First Offense – five hundred pesos ₱500.00 fine and restoration of the abandoned damaged public infrastructure;
 2. Second Offense – ₱1,000.00 fine and restoration of the abandoned damaged public infrastructure; and
 3. Third Offense – ₱1,500.00 fine and imprisonment of not more than one month upon the discretion of the Court and restoration of the abandoned damaged public infrastructure. (Sec. 4, Ord. No. 30-2006)
- e. **Violation of the prohibition of job mix activities.** – Any person found violating the provision prohibiting job mix activities along major thoroughfares and all barangay roads in the city as well as the placing of cement batching stations therein shall be penalized as follows:
 1. First Offense – a fine of ₱1,000.00;

2. Second Offense – a fine of ₱3,000.00; and
3. Third Offense – a fine of ₱5,000.00 or revocation of license to operate in case of companies/establishments doing construction. (Sec. 3, Ord. No. 002-2012)

f. **Violations on temporary covering.**

1. **Administrative sanctions.** – Any road contractor and/or excavator found to be in violation of the provisions on temporary covering on excavations shall be penalized as follows:
 - i. First Offense – Reprimand;
 - ii. Second Offense – Revocation of contract in any government projects; and
 - iii. Third Offense – Barred from any government projects.

In case such projects are private in nature, the sanctions shall be:

- i. First Offense – Reprimand;
- ii. Second Offense – Suspension of business permit to operate within six (6) months; and
- iii. Third Offense – Revocation of business permit to operate.

Subsequent sanctions: In any government project made by the Department of Public Works and Highways, the City Engineering Office, the Baguio Water District, the Benguet Electric Cooperative, and all telephone and cable companies, the officials concerned shall be sanctioned as follows:

- i. First Offense – Reprimand;
 - ii. Second Offense – Suspension of one (1) month without pay; and
 - iii. Third Offense – Suspension of three (3) months without pay. (Sec. 1, Ord. No. 30-2009)
2. **Penal sanctions.** – Any private individual or contractor/ and excavator who has no license to operate found to be in violation of the provisions of this Code shall be penalized as follows:
 - i. First Offense – fine of ₱1,000.00 and reprimand;
 - ii. Second Offense – fine of ₱1,500.00; and
 - iii. Third Offense – fine of ₱2,000.00 or 3 days imprisonment or both at the discretion of the court. (Sec. 2 (b), Ord. No. 054-2008)

g. **Permit to occupy a portion of the street.** Failure of the owner or contractor of any project which occupies a portion of street, road and alley to secure the necessary permit before occupying the said portion of streets, roads and alleys shall be penalized for an imprisonment of ten (10) days and/or a fine of ₱1,000.00 or both at the sound discretion of the court. (Sec. 4, Ord. No. 004-1991)

h. **Submission of scale model or replica.** Any person, entity, or corporation violates the

provision of Section 63 hereof shall not be granted any Building and Occupancy Permit. (Sec. 2, Ord. No. 073-1996)

BOOK III **CHILDREN AND YOUTH**

ARTICLE XVI **EDUCATION, SPORTS AND RECREATION**

SECTION 98. ENVIRONMENTAL AWARENESS. –

- a. The City Schools Superintendent, the principals and the teachers of different public elementary schools in the City are hereby directed to require each pupil to bring to their respective schools at least one flowering plant and to take care for it for the duration of the school year.
- b. The public elementary school and the pupil who can keep the most beautiful flowering plants and gardens during the school year shall receive cash rewards/ incentives.
- c. An amount of ₱50,000 shall be included in the annual budget of the City Government of Baguio to implement this Section.
- d. A committee is hereby created to conduct, implement, and formulate the criteria for judging the most beautiful flowering plants and gardens, to be composed of the following:
 1. Chairperson – The Chairperson of the *Sangguniang Panlungsod* Committee on Tourism and Special Events, Parks and Playgrounds.
 2. Members – The City Schools Superintendent and the City Social Welfare and Development Officer.
 3. Sub-Committee –

§ Chairperson - The principal of the respective public elementary schools

§ Members - The president of the Parents-Teachers Associations of the respective public elementary schools and the *Punong Barangay* where the school is situated. (Ord. No. 008-1998)

SECTION 99. EDUCATION. –

- a. There shall be a Baguio City Public High School Student's Incentive Fund where qualified students of the Baguio City National High School and Pines City High School, and their respective annexes, are granted incentive allowance, as follows:
 1. A ₱100.00 a month each for a period of ten (10) months corresponding to the school term, to:
 - i. Any student enrolling at the Baguio City National High School and the Pines City National High School and their respective annexes, who had completed his elementary education at the head of his class; (Sec. 2 (1), Ord. No. 110-1988)
 - ii. Any student of the Baguio City National High School and the Pines City National High School and their respective annexes who finishes his studies at the head of either the first, second or third year classes in either the academic or the vocational course upon re-enrollment in the same class; (Sec. 2(2), Ord. No. 110-1988)

iii. Any student athlete who enrolls at the Baguio City National High School and the Pines City National High School and their respective annexes at the beginning of the school year who is certified by his school principal to be a full-fledged member of the region's delegation to any national meet the previous year; (Sec. 2(3), Ord. No. 110-1988)

iv. Any student enrolled at the Baguio City National High School and the Pines City National High School and their respective annexes that shall be accepted as a regular member of the school band and orchestra; (Sec. 2(4), Ord. No. 110-1988)

v. Any student who becomes or is elected or appointed as editor-in-chief, assistant editor-in-chief and managing editor of the respective newspaper organs of said school; (Sec. 2(5), Ord. No. 110-1988)

vi. Any student in the special science classes at the Baguio City National High School and the Pines City National High School; (Sec. 1, Ord. No. 01-1993)

vii. Any student in the Special Performing Arts Program of the Baguio City National High School; (Sec. 1, Ord. No. 49-2001)

2. A seventy-five pesos (₱75.00) a month for each period of ten (10) months corresponding to the school term to:

i. Any student enrolling at the Baguio City National High School and at the Pines City National High School and their respective annexes who had completed his elementary education, second highest in class;

ii. Any student of the Baguio City National High School and the Pines City National High School and their respective annexes who finished his studies with the second highest rating either in the first, second or third year classes in either academic or vocational course, duly certified by the principal; and

iii. Any student athlete enrolled in either school or their respective annexes that is certified by their principal as having been a full-fledged member of Baguio City's delegation to a regional meet. (Sec. 2, Ord. No. 110-1988)

Any student who qualifies to receive the incentive allowance provided in the preceding paragraphs shall receive only one and the higher rate, even if he qualifies under any or all of the various categories provided therein to enjoy the said grant to avoid double or multiple enjoyment. (Sec. 1, Ord. No. 3-1990)

b. The following shall be the guidelines for students enrolled at the Baguio City High School and Pines City High School or their annexes:

1. Each student enrolled at the Baguio City High School and at the Pines City High School shall pay an annual tuition fee in accordance with the schedule as follows:

Baguio City Residents	₱105.00
Non-Residents	₱180.00
Baguio City residents certified to by the Social Welfare and Development Office as indigents	Free

(Sec. 1 (a), Ord. No. 8-1979)

2. In cases where there are two or more children simultaneously enrolled and studying at the Baguio City High School and at the Pines City High School and who are being supported by, and under the care and custody of, the same parent or guardian, the

following tuition fees shall be paid, to wit:

	Baguio Resident	Non Resident
For the 1 st child	₱ 105.00	₱ 180.00
For the 2 nd child	₱ 90.00	₱ 150.00
For the 3 rd child	₱ 75.00	₱ 120.00
For the 4 th and Succeeding children	Free	Free

(Sec. 1 (b), Ord. No. 8-1979)

3. The determination as to whether a student is a Baguio resident or not shall correspondingly be made by the authorities concerned in the Baguio City High School and Pines City High School. (Sec. 1 (c), Ord. No. 8-1979)
 4. Discounts. Full payment of the tuition fee upon enrollment shall entitle the student to a ten (10%) percent discount, Provided, That, he has no back accounts with any of the City High Schools of Baguio City. (Sec. 1 (d), Ord. No. 8-1979)
- c. Scholarships.
1. Any student enrolling at the Baguio City National High School and at the Pines City National High School or their annexes who has completed his elementary education at the head of his class (valedictorian) as certified by the principal, director, or head of the elementary school concerned, shall be exempt from payment of tuition fees for one (1) school year; and any student who has completed his elementary education second highest in his class, likewise duly certified, shall be entitled to reduction of 50% of the tuition fees for one (1) year. (Sec. 1, Ord. No. 40-1983)
 2. Any student of the Baguio City High School and the Pines City High School who finishes his studies at the end of each school year at the head of whether the first, second, or third year classes in either the Academic or the Vocational Course as certified by the Principal, shall, upon re-enrollment, be entitled to exemption from payment of tuition fees for one (1) school year; and any student enrolled in either the Academic or the Vocational Course who finishes his studies at the end of each school year, with the second highest rating, in either the first, second or third year classes, likewise duly certified by the Principal, shall, upon re-enrolment, be entitled to a reduction of 50% of his tuition fee for one (1) school year. (Sec. 1, Ord. No. 40-1983)
 3. Student Athletes. –
 - i. Any student-athlete who enrolls at the Baguio City High School and the Pines City High School at the beginning of each school year shall be exempted from payment of tuition fees and miscellaneous fees for the school year upon the certification of the school sports development officer and confirmed by the school principal that the student athlete concerned was a full-fledged member of the city's delegation to the Cordillera Administrative Region Athletic Association sports competition and/ or other regional or national athletic competition and under the sponsorship of either the City Government of Baguio, Provided, the academic standing of such athletes shall be in accordance with and shall not fall below the standards set by the Department of Education. Provided, further, That the student-athlete concerned shall pass eligibility tests and be selected as regular member in sports competition and sponsored by locally recognized sports associations and sanctioned by the Department of Education. (Sec. 1, Ord. No. 28-1986)
 - ii. Any student who participates, after being selected by the school, to city-wide recognized sports competition by the city government and the private sector shall pay only fifty percent (50%) of his annual tuition fee; Provided, furthermore, That

the student-athletes concerned shall meet the academic standards set by the Department of Education. (Sec. 1, Ord. No. 28-1986)

4. Band Members. – Any student enrolled at the Baguio City National High School and the Pines City National High School, who shall be accepted as a regular member of the school band or orchestra, shall enjoy full exemption from tuition fees. Admission of members to such bands shall be in accordance with such rules and regulations that the school authorities may promulgate. (Sec. 1, Ord. No. 32-1985)
5. Cadet Officers of Citizen's Army Training. – The following cadet officers of the Citizen's Army Training in fourth year (CAT I) in all public city high schools of Baguio are hereby granted full and/or one-half (1/2) free tuition fee as shown, to wit:
 - i. Corps Commanders Full free tuition
 - ii. Regimental Corps Staff Members and Battalion Commanders One-half (1/2) free tuition fee

In the selection of the cadet officers, the school concerned shall conduct written and oral competitive examinations among all candidates for officers in their respective jurisdictions, in addition to the criteria already existing and being enforced. (Sec. 1 and 2, Ord. No. 3-1977)

- d. No fees shall be collected from student nurses who are training at the Baguio General Hospital Medical Center, City Health Services Office. (Ord. No. 355-1961)

SECTION 100. RECREATIONAL FACILITIES. –

- a. All business establishments in the City of Baguio with recreational facilities are required to install protective floor cover, such as foam or other appropriate materials, which can safely absorb a child's fall thereon. (Sec. 1, Ord. No. 044-1995)

No new business license and permit to operate shall be issued to business establishments that do not comply with the immediately preceding paragraph hereof. (Sec. 2, Ord. No. 044-1995)

Violations of this paragraph shall be penalized as follows:

1. First Offense: the business establishment caught violating for the first time shall be issued a warning.
 2. Second Offense: the business establishment shall pay a fine of ₱500.00.
 3. Third Offense: the operation of the business establishment shall be suspended until it has complied with the provisions of this paragraph.
(Sec. 4, Ord. No. 044-1995)
- b. Minors who are not accompanied by a coach or a responsible adult shall not be permitted to swim in or use any portion of the swimming facilities at the Baguio Athletic Bowl.

Since it is the purpose of the City Government of Baguio to encourage school children to learn the basics of and excel in swimming, the school children participating in such school activities shall pay only half the prescribed fee. (Sec. 2 (2.1), Ord. No. 34-2004)

- c. No child below twelve (12) years of age shall be allowed to enter any amusement center during its business hours except when accompanied by parent/s or guardian/s. However, any

minor who is enrolled in school shall not be allowed to enter any amusement center during school hours even if accompanied by his parent or guardian.

Violation of this paragraph shall be considered an offense and upon conviction, shall be penalized as follows:

1. First offense – a fine of ₦1,000.00.
2. Second offense – a fine of ₦2,000.00.
3. Third and succeeding offenses – a fine of ₦5,000.00 and revocation of permit.
- d. No person shall cause the showing of movie trailers of films classified by the Movie and Television Review and Classification Board as R-18, those which tend to glorify criminals, and violent films in theaters showing movies classified as “For General Patronage” (GP) and/or “Parental Guidance” (PG) and/or “Strong Parental Guidance” (SPG). Violation shall be penalized by imprisonment of not more than one (1) year and/or a fine not exceeding ₦5,000.00, or both, at the discretion of the court.

Owners of movie houses shall be punished by imprisonment of not more than one (1) year or a fine not exceeding ₦5,000.00, or both, at the discretion of the court. As to corporations, the officers shall be penalized by a fine of not more than ₦5,000.00. Likewise, the license issued to them shall be automatically revoked. (Sec. 3, Ord. No. 71-1996)

It shall be the duty of movie house owners to cause the showing of a notice during intermission to read, as follows:

NOTICE

THE SHOWING OF MOVIE TRAILERS OF FILMS CLASSIFIED BY THE MOVIE AND TELEVISION REVIEW AND CLASSIFICATION BOARD (MTRCB) AS R-18, MOVIES WHICH TEND TO GLORIFY CRIMINALS, AND VIOLENT FILMS, IN THEATERS SHOWING MOVIES FOR GENERAL PATRONAGE (GP) OR FOR PARENTAL GUIDANCE (PG) OR FOR STRONG PARENTAL GUIDANCE (SPG) IS PENALIZED BY IMPRISONMENT OR FINE AS PROVIDED FOR BY CITY ORDINANCE 071, SERIES OF 1996.

(Sec. 4, Ord. No. 71-1996)

Any person found to have violated the immediately preceding paragraph shall be penalized by a fine not exceeding ₦5,000.00 without prejudice to the cancellation of the license issued to him. (Sec. 5, Ord. No. 71-1996)

- e. Movie theaters are prohibited from admitting children below five (5) years of age except in movies or cartoon shows specifically intended for minors.

A notice shall be displayed in a conspicuous place at the ticket booth citing Ordinance 94 Series of 1989 and the prohibition as specified in the immediately preceding paragraph.

Owners/ proprietors (whether natural or juridical), their managers and/or employees who shall violate the prohibition of this paragraph shall, upon final conviction, be penalized as follows:

1. First Offense – a fine of ₦500.00.
2. Second Offense – a fine of ₦1,000.00.

3. Third Offense – a fine of ₱1,000.00 and cancellation of business permit.
(Ord. No. 94-1989)
- f. It shall be unlawful for operators of billiard halls and/or pool houses to allow minors inside their premises unless accompanied by their parents or guardians, except on Saturdays, Sundays and holidays when they may be allowed to enter said premises unescorted, but in no case shall be allowed to remain inside the said premises beyond six o'clock in the evening.
(Sec. 1, Ord. No. 607-1975)

Any person found guilty violating this paragraph shall be punished by a fine of ₱1,000.00 or an imprisonment of five (5) days, or both such fine and imprisonment, in the discretion of the court. (Sec. 5, Ord. No. 607-1975)

SECTION 101. COUNCIL OF STUDENT WELFARE. – The Council of Student Welfare shall provide assistance in the optimum development of every student by according them the opportunity to have access to quality goods and services.

- a. The following shall compose the Council of Student Welfare:
 - The City Mayor as the Chairperson;
 - The City Vice Mayor;
 - The Chairperson of the City Council Committee on Education, Culture and Historical Research;
 - The presidents of all colleges/universities in the city;
 - The principals of all high schools in the city;
 - The presidents of the central student governments of all colleges/ universities/ high schools in the city;
 - The City Schools Superintendent, Division of Schools, Department of Education, Baguio City;
 - The Regional Director of the Commission on Higher Education-Cordillera Administrative Region; and
 - The youth sector representative. (Sec. 4 (4.1), Ord. No. 53-2008)
- b. The Council shall have the following functions:
 1. Serve as the clearing house of all issues on student welfare, such as tuition fee, student housing, and scholarship funding; and
 2. Recommend policies, programs, activities and legislative measures to the City Council and other concerned offices which will enhance and enrich student life in the city. (Sec. 4 (4.2), Ord. No. 53-2008)

SECTION 102. STUDENT WELFARE DESK. – There shall also be a Student Welfare Desk under the Office of the Mayor.

- a. The Desk shall be manned by a staff or a Student Welfare Officer from Office of the City Mayor duly designated to act as such.
- b. The Student Welfare Officer shall be responsible for receiving all complaints from the students, coordinating and networking to provide solutions. The Officer shall be in charge of implementing/coordinating the implementation of all programs/activities relative to student welfare. Lastly, the Officer shall serve as the secretary of the Council of Student Welfare (CSW). (Sec. 5, Ord. No. 53-2008)

SECTION 103. YOUTH AND STUDENT ADVISORY COUNCIL. – There shall also be a Youth and Student Advisory Council that shall be composed of the Committee on Education, Culture and

Historical Research, Committee on Youth Welfare and Sports Development, heads, governors or presidents of the student government of all private and public high schools and universities and the existing youth organizations in the City. (Sec. 1, Ord. No. 88-1989)

ARTICLE XVII **WELFARE AND SAFETY**

SECTION 104. CURFEW. –

- a. As a measure to protect children from crime, violence and harm, children shall not roam, or play in the streets, roads, plazas, parks or other public places or establishments in the City of Baguio between the hours of 7:00 o'clock in the evening to 5:00 o'clock the following morning. For purposes of this section, a child/children is defined as a person below sixteen (16) years of age. (Sec. 8, 8.1 Art. IV, Ord. No. 074-2009)
- b. Any child who does not comply with the provisions of paragraph (a) of this Section shall be dealt with as follows and in accordance with Republic Act No. 9344:
 1. First non-compliance – the child shall be referred to the guidance counselor of the Council for Protection of Youth and Children.
 2. Second non-compliance – the child shall undergo counseling by the City Social Welfare and Development Office (*Silungan* Center).
 3. Third and subsequent non-compliance – the child shall be put by the City Social Welfare and Development Office under an intervention program, which may include community service. The City Social Welfare and Development Office shall ensure that the community service is appropriate to the child and is consistent with the goals of the intervention program. (Sec. 1, Ord. No. 50-2009 as amended)
- c. An adult purporting to be their guardian, parent or authorized custodian within the third (3rd) degree of relationship, either by consanguinity or affinity, shall be penalized under other applicable laws and ordinances. (Sec. 4, Ord. No. 50-2009 as amended)
- d. The following are the exemptions under this Section:
 1. Children who are in the company of their parents, guardians or any adult authorized to give them custody or protection. Said adult must show proof of relationship or guardianship vis-à-vis the children. However, no child be allowed the privilege of exemption should the adult purporting to be their guardian, parent or authorized custodian is not within the third (3rd) degree of relationship, either by consanguinity or affinity.
 2. A child who has attended a party, game or an after school affair, church functions or any other authorized activity which may last beyond curfew time. The police, however, should have been notified of such affair or function at least twenty four (24) hours before it is held. A certificate by the teacher or head of the institution to the effect that said child attended said program or affair that was terminated within the hour's aforesaid shall be valid excuse for the offense.
 3. College and/or high school students under the age of sixteen (16) shall be exempted from the coverage of this Section if they can show valid certification from their respective college deans or school principals that their class schedules extend beyond the established curfew or that a special school undertaking requires them to stay beyond the curfew and the concerned children can show proof of identification and enrolment.

4. Church members below sixteen (16) years of age who are involved in church and other religious activities shall be exempted from the coverage if they can show valid certification from the head or leaders of their religious organizations or denominations stating that the said scheduled activities do not allow them to go home before the established curfew or that the said undertaking requires them to stay out of their residence within the said curfew and the concerned children can show proof of membership with said religious organizations or denominations .
5. School-sanctioned activities that are scheduled within the curfew participated by, among others, children below sixteen (16) years of age, shall need prior exemption from the Office of the City Mayor through a letter signed by the person in charge of said activity and noted by the deans or principals of the concerned educational institution.
6. The City Treasury Office shall screen, examine and exercise discretion in giving due course in the processing of special permits for activities purportedly involving ‘only those of legal age’, and to coordinate with concerned officials of the Baguio City Police Office for the inspection of the same during the implementation and make sure that the staging of said events are in compliance with this Section.
- e. For nocturnal activities mentioned in paragraph (d) hereof, no application of special permits shall be given due course without the written undertaking of the organizers that they shall abide by the provisions of this Section.
- f. Children who fail to comply paragraph (a) hereof shall be turned over by the police or barangay officials to the custody of the City Social Welfare and Development Office, which shall immediately communicate with the parents or guardians of the children so that they can be fetched.
- g. The City Social Welfare and Development Office shall maintain the appropriate facility, in coordination with the Women and Children’s Desk of the Baguio City Police Office, and provide for the basic needs of the children in their custody in the facility. (Sec. 1, Ord. No. 50-2009, as amended)

SECTION 105. WEARING/POSSESSION OF IDENTIFICATION CARDS AT ALL TIMES. –

- a. All students are required to wear at all times inside even outside their school premises, their school-issued identification cards (IDs) or have their IDs in their possession containing the following pertinent data, among others, the birthdate, persons to contact in case of emergency and city address of the pupil/student.
- b. Any school that shall fail to issue an identification card to any student enrolled shall be liable to pay the following amount as penalty:
 1. First offense – a fine of ₱1,000.00.
 2. Second offense – a fine of ₱2,000.00.
 3. Third offense – a fine of ₱3,000.00 and shall be liable for damages to the student or pupil jeopardized in any manner because of the absence of required data in their identification cards. (Ord. No. 93-1994)

SECTION 106. CHILDREN OF DETAINED PERSONS. –

- a. No child below seven (7) years old shall be allowed to stay or live with a detained parent, relative or guardian inside the Baguio City Jail unless his temporary stay with the detained

person is in accordance with visitorial rights of detained persons and is for such period of time as is allowed by the Rules and Regulations governing the visitation of detained persons.

- b. Any child below seven (7) years of age whose custody, care and support is solely under a detained person shall be placed under the care, custody and supervision of the Council for the Protection of Children, unless the nearest of kin who requests in writing to take custody of the child is found by the Council for the Protection of Children to be fit and capable to do so.
- c. Where the voluntary consent of the detained person is not given, the Council for the Protection of Children shall automatically take physical custody of the child concerned, however, the child shall be presented to the detained parent, guardian or custodian on such days and on such times as the Rules and Regulations of the City Jail shall allow.
- d. The jail warden shall immediately inform the Council for the Protection of Children of the presence of any minor child whose custody and care is supposed to be under the Council for the Protection of Children.
- e. The refusal of any detained parent, guardian or custodian, or any person to have a minor child placed under the custody of the Council for the Protection of Children shall be considered a violation hereof and shall be punishable by a fine of ₱500.00 with subsidiary imprisonment in case of insolvency. (Ord. No. 36-1989)

ARTICLE XVIII YOUTH GROUPS

SECTION 107. PURPOSE. – The City Government of Baguio shall strengthen the participation of the youth by having the various youth groups register with the city to be actively involved in good governance. (Sec. 2, Ord. No. 63-2007)

SECTION 108. REGISTRATION. – All organized youth groups shall be required to register annually with the City Social Welfare and Development Office within the month of January of each year. For newly organized groups, registration shall be within thirty (30) days from its organization. Organized youth groups refer to grouping of not less than fifteen (15) youth members with a formal organizational setup, such as barangay youth, fraternities, sororities, *samahans*, indigenous and similar groups. The *Sangguniang Kabataan* and the school-sanctioned groups are not within the scope of this Article. (Sec. 3, Ord. No. 63-2007)

SECTION 109. REQUIREMENTS FOR REGISTRATION. – In its application for registration, the applicants shall submit the following:

- a. Application for registration;
- b. Complete names, addresses and contact numbers of all its officers and members and principal place of headquarters and other related information as may be prescribed;
- c. The application for registration shall be submitted to the Social Welfare and Development Office; and
- d. Statement of purposes. (Sec. 5, Ord. No. 63-2007)

SECTION 110. BENEFITS OF REGISTRATIONS. – All registered youth groups shall enjoy the following benefits:

- a. Participation in city government community undertakings in areas such as environment, arts and culture, peace and order and others;

- b. Be considered for appointment in local special bodies and committees; and
- c. Recommend policies affecting the youth. (Sec. 6, Ord. No. 63-2007)

SECTION 111. GOVERNING BODY. –

- a. The president/head of each registered group shall be a member of a Council of Youth Leaders. The Council of Youth Leaders shall formulate the programs and strategies to strengthen the participation of the youth in local governance for recommendation to the *Sangguniang Panlungsod* (City Council) and/or the City Mayor;
- b. The council members shall elect among themselves a chairperson, vice-chairperson, secretary and treasurer who shall compose the Executive Committee. The president of the *Sangguniang Kabataan* Federation shall be an ex-officio member of Executive Committee. (Sec. 7, Ord. No. 63-2007)

SECTION 112. SUPERVISION OF THE COUNCIL. – The City Social Welfare and Development Office, in coordination with the Baguio City Police Community Affairs Office, shall exercise supervision over the Council of Youth Leaders. (Sec. 8, Ord. No. 63-2007)

SECTION 113. PENALTIES. –

- a. **Organizing/maintaining an organized youth group without registering.** – Any person who shall organize or maintain an organized youth group and/or fraternity without having registered the same shall be meted the corresponding penalties:
 - 1. First offense – a fine of ₱2,000.00 and/or community service of ten (10) days.
 - 2. Second Offense – a fine of ₱3,000.00 and/or community service of fifteen (15) days.
 - 3. Third and Succeeding Offenses – a fine of ₱5,000.00 and/or community service of thirty (30) days.
 - 4. Revocation of registration permit of the group/fraternity.
(Sec. 9.1, Ord. No. 63-2007)
- b. **Membership in an unregistered youth group.** – Any person who is a member of an unregistered youth group shall be meted the following penalties:
 - 1. First Offense – a fine of ₱500.00 and/or community service of five (5) days.
 - 2. Second Offense – a fine of ₱1,000.00 and/or community service of ten (10) days.
 - 3. Third and Succeeding Offenses – a fine of ₱1,500.00 and/or community service of fifteen (15) days. (Sec. 9.2, Ord. No. 63-2007)
- c. **Youth groups involved in any form of public disorder or violation of existing laws and ordinances.** – Youth groups whose members shall be involved in any form of public disorder, violations of existing laws and ordinances shall, aside from the applicable penalties provided for by the Revised Penal Code, be meted the following penalties:
 - 1. First Offense – a fine of ₱2,000.00.
 - 2. Second Offense – a fine of ₱3,000.00.
 - 3. Third and Succeeding Offenses – a fine of ₱5,000.00.

4. Revocation of registration permit of the group/fraternity. (Sec. 9.3, Ord. No. 63-2007)

SECTION 114. IMPLEMENTATION. – The Social Welfare and Development Office and the Baguio City Police Office in cooperation with all officials of all barangays in the city shall be tasked to implement this Article. (Sec. 10, Ord. No. 63-2007)

ARTICLE XIX **BAGUIO YOUTH COORDINATING CENTER (BYCC)**

SECTION 115. FUNCTIONS. – The Baguio Youth Coordinating Center for brevity shall function as follows:

- a. Coordinate all activities of the various youth organizations and clubs in the different districts and communities in the City.
- b. Organize or assist in the organization of youth clubs in districts and communities in the city where no such clubs or organizations exist.
- c. Prepare a training program and schedule of year-round activities to cover such areas as sports, citizenship training, vocational efficiency and leadership training and other such areas that will enhance the proper growth and development of the youth.
- d. Coordinate with and solicit the assistance of various civic organizations and educational institutions for the proper execution of all programs and activities of Baguio Youth Coordinating Center.
- e. Conduct surveys and studies on problems of and opportunities for the youth. (Sec. 3, Ord. No. 477-1968)

SECTION 116. COMPOSITION. – The Baguio Youth Coordinating Center shall be under the direct supervision of the City Mayor and shall be composed of the following personnel who shall exercise their enumerated functions:

- a. Guidance Counsellor
 - i. The guidance counselor shall take charge of all the administrative functions of the Baguio Youth Coordinating Center.
 - ii. He shall be responsible in the management and coordination of all activities of the Baguio Youth Coordinating Center.
 - iii. He shall make sure that all cases brought to the attention of the Baguio Youth Coordinating Center and all projects undertaken are pursued vigorously and properly.
 - iv. He shall render periodic reports to the City Mayor on the activities of the Baguio Youth Coordinating Center.
 - v. He shall exercise authority over the rest of the personnel of Baguio Youth Coordinating Center.
- b. Juvenile Officer
 - i. The juvenile officer shall bring to attention of the BYCC all cases arising out of juvenile delinquency.
 - ii. He shall act as liaison officer for the BYCC.

- iii. He shall assist the guidance counsellor in following up cases handled by the BYCC and in organizing clubs and organizations in the city's various districts.
 - iv. He shall be answerable to the guidance counsellor.
- c. Social Welfare Worker
 - i. The social worker shall assist the guidance counsellor and the juvenile officer on all matters concerning juvenile delinquency.
 - ii. He shall act as liaison officer for the BYCC.
 - iii. He shall recommend to the SWA through the BYCC cases which call for the assistance of the SWA.
 - iv. He shall assist the guidance counsellor in following up cases handled by the BYCC.
 - v. He shall be answerable to the guidance counsellor.
- d. Sports Officer
 - i. He shall prepare a schedule of athletic activities.
 - ii. He shall take charge of the proper pursuance of all athletic activities initiated by the BYCC.
 - iii. He shall assist the guidance counsellor in coordinating all athletic activities of the youth in cooperation with civic organizations and educational institutions.
 - iv. He shall be answerable to the guidance counsellor.
- e. Programming Assistant
 - i. He shall assist the guidance counsellor by maintaining an updated program of activities for the BYCC.
 - ii. He shall assist the guidance counsellor by maintaining a complete record of all cases and projects handled by the BYCC.
 - iii. He shall perform general clerical functions as may be delegated to him.
 - iv. He shall be answerable to the guidance counsellor. (Sec. 4 and 5, Ord. No. 477-1968)

SECTION 117. ADVISORY BOARD. – There shall be an advisory board for the BYCC which shall be headed by the City Mayor as the Chairperson and the guidance counsellors of the different educational institutions and citizens of the city who may be invited by the BYCC as Members.

The advisory board shall meet at least once a month. (Sec. 6, Ord. No. 477-1968)

SECTION 118. The positions of guidance counselor, juvenile officer and social worker shall be occupied by the employees of the City Government having the same positions while the programming assistant and sports officer shall be created. (Sec. 8, Ord. No. 477-1968)

ARTICLE XX **JUNIOR POLICE FORCE**

SECTION 119. PURPOSE – The Junior Police Force is institutionalized as a civic and socially-oriented volunteer organization of first to third year high school students from both public and private educational institutions in the city for the purpose of prevention and control of juvenile delinquency and the maintenance and preservation of public peace, order and safety. (Sec. 1, Ord. No. 15-1995)

SECTION 120. SUPERVISION. – The Junior Police Force shall be under the supervision of the Baguio City Police Office and shall serve as a component of the Crime Prevention Student Councils in the schools. (Sec. 1, Ord. No. 15-1995)

SECTION 121. QUALIFICATIONS. – Only physically fit students, of good moral character, with good academic record, with prior written authority from their parents or guardians, and upon recommendation of their respective school heads may become members of the Junior Police Force. (Sec. 2, Ord. No. 15-1995)

SECTION 122. REPORT ON ACTIVITIES. – Before the end of the calendar year, the City Director of the Baguio City Police Office, through the Children and Youth Relations Section Officer, shall submit to the City Mayor and the *Sangguniang Panlungsod* a brief report on the activities and accomplishments of the Junior Police Force during the preceding year together with its schedule of activities for the incoming year. (Sec. 3, Ord. No. 15-1995)

ARTICLE XXI **CHILD-FRIENDLY BARANGAY**

SECTION 123. OBJECTIVES. – The general objectives of the search is to institutionalize a child-friendly environment in the promotion of their right to survival, development, protection and participation. Specifically, it aims:

- a. To promote awareness and consciousness that every barangay should be child-friendly;
- b. To give recognition to barangays that excel in the program of developing child-friendly culture;
- c. To encourage barangays to develop and initiate programs and activities helpful to the well-being and protection of children;
- d. To increase awareness of barangay officials and their constituents of the rights of children;
- e. To monitor and evaluate the implementation of programs and services for children in the barangay as a basis for recognition and recommendation for further improvement of the program; and
- f. To encourage them to prioritize and address issues affecting the full recognition of the rights of children. (Sec. 2A, Ord. No. 30-2004)

SECTION 124. MECHANICS. – The Monitoring and Validation Committee for the Search for Child-Friendly Barangay will be organized thru and Administrative Order to be issued by the City Mayor every January of each year to formulate guidelines for the search, to develop the evaluation tool and criteria, and to identify a set of indicators. The Monitoring and Validation Committee will be composed of the following:

Chairperson	: Representative of the Nongovernment Organization nominated by the Nongovernment Organization with children concerns
Co-Chairperson	: City Social Welfare and Development Officer

Members	: Special Services Division, Office of the City Mayor : City Planning and Development Office : City Health Services Office : Department of Education, Baguio City Division : Department of the Interior and Local Government, Baguio City : Representatives of Non-Government Agencies specifically promoting Youth and Child Development & Welfare Programs.
Secretariat	: City Social Welfare and Development Office : City Council's Committee on Social Services, Women and Urban Poor

The initial review and scoring will be conducted on the submitted documents and to be validated through barangay visits and interviews with the Barangay Officials and Members of the Barangay Council for the Welfare of Children. Only barangays with complete submitted documents will be visited. After the validation visits, the committee will consolidate and tally their scores to come up with winners based on the ratings they have given to the barangays. (Sec. 2B, Ord. No. 30-2004)

SECTION 125. REQUIREMENTS AND GUIDELINES. –

- a. The search for excellence in child friendliness among barangays is open to all barangays of the City of Baguio.
- b. The acceptance of entries for this search shall start on the first week of September and end on the last day of the same month with the following documents to be submitted by the participating barangay:
 - i. Application form duly accomplished;
 - ii. Development Plan of Action for Children;
 - iii. Copy of Budget and Appropriation for children development;
 - iv. Barangay Council for the Welfare of Children chart;
 - v. Copy of Barangay Ordinances and Resolutions concerning children;
 - vi. Copy of Growth Monitoring Services Report on children affairs;
 - vii. Documentation of activities conducted in the barangay to include the cases handled by the *Katarungang Pambarangay*, Advocacy, Education and Capability-Building concerning children affairs; and
 - viii. Other related documents or reports. (Sec. 2C, Ord. No. 30-2004)

SECTION 126. CRITERIA. – Entries are evaluated using the following criteria:

a. Planning and Policy Formulation	10%
b. Resource Allocation	15%
c. Service Delivery <ul style="list-style-type: none"> · Health and Nutrition · Education · Social Protection 	20%
d. Institution –building	5%
e. Capability-building	5%
f. Monitoring and Evaluation	5%
g. Impact Indicators	

· Health and Nutrition	6%
· Education	6%
· Social Protection	8%
TOTAL	100%
(Sec. 3, Ord. No. 30-2004)	

SECTION 127. AWARDS. – In recognition of barangays that have excelled in aspects of child protection and promotion of child welfare, the following awards will be conferred:

- a. Plaque of recognition and cash prizes to the champion, 1st, 2nd and 3rd prize winners, respectively; and
- b. Plaque of recognition to all the participating barangays. (Sec. 4, Ord. No. 30-2004)

SECTION 128. PROGRAMS AND FUNDING. – The amount of ₱200,000.00 as initial funding requirements for prizes and other operational expenses during the search is hereby appropriated from the General Fund after subject to increase every year thereafter upon request of the head of the City Social Welfare and Development Office. The amount shall be used as follows:

80% for prizes or incentives
20% for operational and capability-building programs

Further, the budget shall be included in the Operational Budget of the City Social Welfare and Development Office; and the determination or allocation of the prizes or incentives and operational expense shall be the responsibility and prerogative of the Monitoring and Validation Committee. The allocation of the same shall be approved by the committee through an Annual Budget signed by the Officers of the Committee and submitted to all concerned offices. (Sec. 5, Ord. No. 30-2004)

SECTION 129. BARANGAY PARTICIPATION AND FUNDING. – In consonance with Presidential Decree No. 603, entitled “The Child and Youth Welfare Code”, every Barangay Council is hereby encouraged to organize a Barangay Council for the Welfare of Children and coordinate with the City Social Welfare and Development Office in drawing and implementing plans for the promotion of child and youth welfare. Membership of this council shall be taken from responsible members of their respective community or barangay including a representative of the youth, as well as representatives of government and private agencies concerned with the welfare of children and youth whose area of assignment includes a particular barangay and shall be on a purely voluntary basis. The barangays are also hereby encouraged to allocate an amount in their respective annual budgets to be used solely for children development purposes. (Sec. 6, Ord. No. 30-2004)

SECTION 130. IMPLEMENTING AGENCY. – The City Social Welfare and Development Office is hereby designated as the implementing agency of a year-round and continuing Search for Child Friendly Barangay. The awarding ceremony for the search will be held every October of the year in consonance with the observance of the Universal Children’s Month. (Sec. 7, Ord. No. 30-2004)

ARTICLE XXII **LINGGO NG KABATAAN**

SECTION 131. INSTITUTIONALIZATION. – The week where the 12th day of August falls to coincide with the International Youth Day, and every year thereafter, is hereby declared as *Linggo ng Kabataan* in the City of Baguio as provided for under Section 30 of Republic Act No. 10742 [AN ACT ESTABLISHING REFORMS IN THE SANGGUNIANG KABATAAN CREATING ENABLING MECHANISMS FOR MEANINGFUL YOUTH PARTICIPATION IN NATION-BUILDING, AND FOR OTHER PURPOSES]. Such observance may cover a month-long celebration but not limited to less than a week. (Sec. 2, Ord. No. 76-2019)

SECTION 132. ACTIVITIES. – In the observance of *Linggo ng Kabataan*, the City Government

of Baguio, in coordination with the *Sangguniang Kabataan* Federation, shall conduct the following activities:

- a. Election of the counterparts of all elective and appointive local officials among in-school and community youth residing in the City of Baguio from ages 13 to 17. During said week, they shall hold office as boy and girl officials and shall perform such duties and conduct and activities as may be provided for in the implementing guidelines to be promulgated therefor;
- b. Commemoration of young Filipino heroes who made significant contributions to the development of the country or locality;
- c. Recognition and awarding of outstanding youth and youth organizations for their achievements and contributions to national development; and
- d. Awareness campaign on environmental issues, sports festival and competition, cultural festivals, arts and skills exhibition, volunteer work, tour of historical places, and such other youth-oriented activities as may be deemed relevant. (Sec. 2, Ord. No. 013-2001)

SECTION 133. COMMITTEE. – A Committee is hereby created to prepare guidelines for the implementation of this Article, which shall be composed of the following:

- a. The President of the *Sangguniang Kabataan Pederasyon* (SKP);
- b. The President of the *Liga ng mga Barangay* (LnB);
- c. The City Director, Department of the Interior and Local Government, or any duly authorized representative;
- d. The City Schools Division Superintendent, Department of Education (Dep-Ed), or any duly authorized representative;
- e. The City Youth Development Officer (CYDO);
- f. The City Youth Development Council (CYDC) and its members;
- g. The National Youth Commission – Northern Luzon Area Coordinator; and
- h. The City Sports Development Officer. (Sec. 3, Ord. No. 013-2001 as amended by Sec. 3, Ord. No. 76-2019)

ARTICLE XXIII STUDENT'S DAY

SECTION 134. OBSERVANCE. – The second Sunday of September of every year is hereby established and declared as Students' Day in the City of Baguio. (Sec. 1, Ord. No. 042-2013)

SECTION 135. FUNDING. – For the observance of Student's Day, an amount of ₱50,000.00 shall be allocated every year from the general fund to be included in the budget of the City Administrator's Office for the implementation of institutionalized activities in the City of Baguio which shall be spent in accordance with the program of activities prepared by the Students' Day Committee to be created for the purpose, composed of representatives from the Local School Board, the Department of Education Division Office, the Commission on Higher Education, schools, students, and concerned agencies, groups, organizations. (Sec. 2, Ord. No. 042-2013)

ARTICLE XXIV

TEN OUTSTANDING YOUNG MEN AND WOMEN

SECTION 136. INSTITUTIONALIZATION. – The Annual Search for Ten Outstanding Young Men and Young Women in the City of Baguio is hereby institutionalized as a continuing program of the City Government. (Sec. 1, Ord. No. 004-1999)

SECTION 137. SEARCH COMMITTEE. – A City Search Committee is hereby created to formulate the guidelines and the rules and regulations for the selection to be composed of the following:

- a. Chairperson – City Mayor
- b. Members –
 - The Chairperson of the *Sangguiniang Panlungsod* (City Council) Committee on Youth Welfare and Sports Development
 - A representative from the Academe
 - A representative from the various Student Councils in the City of Baguio
 - A representative from the Non-Government Organizations
 - A representative from the Religious Sector
 - A representative from the Barangay (Sec. 2, Ord. No. 004-1991)

SECTION 138. REQUIREMENTS. – The Committee shall consider a nominee according, but not limited, to the following requirements:

- a. He must be a Baguio-born resident or a resident of Baguio City for at least ten years;
- b. He must not be more than 35 years of age;
- c. He must be of known integrity and of good moral character;
- d. His talent and effort towards the development of the City of Baguio;
- e. He must have leadership quality for meaningful changes in the City;
- f. He must have performed equally important and worthy roles in both the private and public sectors;
- g. He must have the determination and persistence to assert the common good of his/her constituents; and
- h. He must have worthy sectoral contribution and participation in socio-economic, socio-cultural, and educational undertakings. (Sec. 3, Ord. No. 004-1999)

SECTION 139. AWARDS. – The awards for the winners shall consist of a *kalasag* type plaque and such other appropriate award as may be determined by the Committee, which shall be awarded in an appropriate occasion to be determined. (Sec. 4, Ord. No. 004-1999)

SECTION 140. FUNDING. – The amount of ₱50,000.00 shall be appropriated annually for this activity. (Ord. No. 004-1999)

ARTICLE XXV

CHILDREN'S RIGHTS MONTH

SECTION 141. INSTITUTIONALIZATION. – The month of June starting the year 1990 and every month of June thereafter is declared as “Children’s Rights Month” in the City of Baguio. (Sec. 1, Ord. No. 40-1990)

SECTION 142. CHAIRPERSON. – The City School Superintendent is hereby designated as the Chairperson in the appropriate celebration and observance thereof. (Sec. 2, Ord. No. 40-1990)

SECTION 143. ACTIVITIES. – Fitting and appropriate activities to give more meaning and substance to the “Children’s Rights Month” should take place among which are the following:

- a. Street parade;
- b. Seminars and symposia;
- c. Radio programs; and
- d. Campaigns. (Sec. 3, Ord. No. 40-1990)

SECTION 144. PARTICIPANTS. – The observance of “Children’s Rights Month” will involve all concerned particularly the following:

- a. Public and private elementary schools;
- b. Private nursery and preparatory schools;
- c. Orphanage and all institutions who have under their care street children and out of school youths;
- d. Department of Social Welfare and Development;
- e. Churches and civic groups; and
- f. Parents and Teachers Association (PTAs). (Sec. 4, Ord. No. 40-1990)

ARTICLE XXVI MISCELLANEOUS

SECTION 145. COLLECTION OF CONTRIBUTIONS. – Officials, employees and teachers of public schools in the City of Baguio be, as they are hereby, prohibited from collecting voluntary contributions from any pupil or student enrolled in any city school, or from the parents or the guardians enrolled in any city school, or from the parents or the guardians of such pupils or students for any civic, social, charitable or religious purpose: Provided, That any such organization undertaking any fund campaign, may assign any of their members, other than the persons aforementioned, in any public school building with a table visibly marked “Voluntary Contribution for the Boy or Girl Scouts”, “Voluntary Contribution for the Women’s Club”, etc. as the case may be. (Sec. 1, Ord. No. 266-1956)

BOOK IV CONTRACTS

ARTICLE XXVII VENUE

SECTION 146. EXCLUSIVE VENUE. – The City Government shall not enter into any contract with any person without provision that the venue of any and all actions arising from said contract shall be before the courts in the City of Baguio. (Section 1, Ord. No. 40-1992)

SECTION 147. No person or party shall be allowed to enter into a contract with the City Government of Baguio without first executing under oath a waiver to form part and parcel of the contract to the effect that all actions that may arise from said contract that he had entered into with the city government shall have its venue and shall be filed only before the courts in the City of Baguio. (Sec. 2, Ord. No. 40-1992)

ARTICLE XXVIII **CONTRACTS INVOLVING CITY OR CITY-ADMINISTERED FUNDS**

SECTION 148. Calls for bids that shall involve purely or partly city or city-administered funds and properties shall be published alternately at least once in any two (2) local newspapers. The publication shall indicate the actual date, time and place of the bidding to properly inform the public. The newspaper article shall also state that the details of the bidding are obtainable at cost from the department or office concerned that shall be required to entertain and attend to the needs of the responding parties particularly furnishing them with sufficient copies of necessary forms. However, the Local Finance Committee must have previously issued a certificate of availability of funds that shall form part of the corresponding record of each individual call. (Sec. 1, Ord. No. 64-1977)

SECTION 149. All the members of the *Sangguniang Panlungsod* shall be furnished with a copy each of the call for bids. The public biddings shall be conducted in the Session Hall of the City Hall of Baguio. (Sec. 2, Ord. No. 64-1977)

SECTION 150. The opening of bids shall be every Tuesdays and Fridays at 3:00 in the afternoon. Any bidding outside the place, days and time established in this Article shall be considered *void ab initio*. (Sec. 3, Ord. No. 64-1977)

SECTION 151. The City's Bids and Awards Committee shall prepare a bidding calendar and copies shall be posted at least ten (10) days before the scheduled date and time on the Bulletin Board near the entrance to the session hall of the *Sangguniang Panlungsod* and on all other bulletin boards located in the City Hall. (Sec. 3, Ord. No. 64-1977)

SECTION 152. No bidding shall be conducted on any other day except in emergency cases wherein delay may cause loss of or danger to life, limb and/or property as certified to by the head of the department or office concerned and by the City Mayor. (Sec. 3, Ord. No. 64-1977)

SECTION 153. The *Sangguniang Panlungsod* shall appoint, on a rotation basis, one of its members to attend a bidding day and act as its official observer in the corresponding deliberations of the Bids and Awards Committee, without prejudice to the attendance of other members who themselves shall be considered as official observers also. (Sec. 4, Ord. No. 64-1977)

SECTION 154. Contracts and/or awards involving an amount of at least fifty thousand pesos (₱50,000.00) shall need the confirmation of the *Sangguniang Panlungsod* for their validity. (Sec. 1, Ord. No. 037-1988)

SECTION 155. Violation of this Article shall, upon conviction, be penalized by imprisonment for six (6) months or a fine of ₱1,000.00, or both such imprisonment and fine, at the discretion of the court, without prejudice to the appropriate administrative action to be filed by proper authorities. (Sec. 7, Ord. No. 64-1977)

ARTICLE XXIX **DEFERRED PAYMENT PLAN FOR CITY PROJECTS**

SECTION 156. The City Mayor is granted the authority to enter into contracts under a deferred payment plan, or to borrow money from any of the government lending institution to finance the different projects for public improvements, such as the construction of a new slaughterhouse, expansion and improvement of the public market and the waterworks system of the city; and other similar public improvements which are revenue-raising and self-liquidating projects. (Sec. 1, Ord. No 478-1968)

SECTION 157. The city projects to be accomplished under the deferred payment plan as authorized shall undergo a bidding process in accordance with the laws and regulations of bidding in the City. (Sec. 2, Ord. No 478-1968)

SECTION 158. If the project shall involve labor and material contracts, the successful bidder-

contractor shall put up the necessary fund for the particular project and the city shall pay the contractor with interest over a period of four (4) years. (Sec. 3, Ord. No 478-1968)

SECTION 159. The City Engineer and the City Legal Officer shall draft the terms and conditions of the contract to protect the City's interest. Said contract shall be subject to the confirmation of the *Sangguniang Panlungsod*. (Sec. 4, Ord. No 478-1968)

BOOK V COOPERATIVE

ARTICLE XXX GENERAL PROVISIONS

SECTION 160. **PURPOSES.** – This Book is enacted for the following purposes:

- a. To promote the creation and growth of cooperatives, to strengthen and reinvigorate existing and operating cooperatives and to revive and rehabilitate non-operating cooperatives so that these cooperatives will be effective instruments to combat economic recession. (Sec. 2 (a) Ord. No. 66-2009)
- b. To encourage cooperatives to form and invest and become members of the Cooperative Bank of the City of Baguio, which shall be the principal conduit of funds to carry out or implement the multi-income generating micro-enterprises or livelihood projects established. (Sec. 2 (b) Ord. No. 66-2009)

SECTION 161. **WORDS AND PHRASES.** – The following words, when used in this Book, shall mean:

- a. City – City of Baguio.
- b. City Government – City Government of Baguio.
- c. Cooperative – An organization owned and run jointly by its members, who share in the profits or benefits.
- d. Fund – shall mean the Livelihood Fund that is part of the City's share from the proceeds of the Philippine Charity Sweepstakes Office.

ARTICLE XXXI LOAN

SECTION 162. **TERMS AND CONDITIONS.** – All contracts of loan extended to different cooperatives under the Fund shall comply with the following terms and conditions:

- a. The loan shall be twenty percent (20%) of the total amount of the project but shall not exceed ₱30,000.00, without interest, for a period of one year. It shall be payable in equal monthly installments during the last six (6) months of the period.
- b. The Cooperative shall have a permanent location/office where it regularly conducts its business.
- c. The Cooperative's stock-in-trade including its equipment and tools valued at twice the amount of the loan shall be pledged in favor of the City Government as security for the loan. If the pledge is not possible, the Chairperson of the Board, the President and General Manager of the Cooperative shall be solidarily liable with the Cooperative for the loan as guarantors or co-makers.

- d. Upon failure to pay any installment when due, the full amount including the charges, if any, shall become due and payable.
 - e. Cooperatives that are in existence for less than one year from its date of registration shall have at least twenty-five percent (25%) of its total subscribed capital stock paid. Cooperatives that are in existence for over a year shall have at least fifty percent (50%) of its subscription paid. The amount paid shall serve as the Cooperative's equity contribution to the project for which the loan is being sought.
 - f. The Cooperative shall be an accredited Non-Government organization under the Accreditation Program of the City Government of Baguio.
- (Sec. 2, Ord. No. 092-1995)

SECTION 163. APPLICATION FOR LOAN. – The following shall be attached to the Cooperative's written application for loan:

- a. The resolution of the Board of directors or General Assembly expressing the desire of the general membership to apply for a loan in the amount and for the purpose/s specified therein;
- b. The Articles of Incorporation and By-Laws of the Cooperative;
- c. Certificate of registration with the Cooperative Development Authority;
- d. A list of all the Cooperative's officials with their postal address and its members;
- e. Income statement of the Cooperative which has been operational for at least one year; and
- f. A feasibility study that shows the viability of the project intended for the loan.

(Sec. 3, Ord. No. 092-1995)

SECTION 164. EVALUATION. – All applications for loan shall be submitted to the *Sangguniang Panlungsod* for evaluation.

ARTICLE XXXII LIVELIHOOD, EMPLOYMENT AND COOPERATIVES DEVELOPMENT OFFICER

SECTION 165. POLICY. – The City Government of Baguio shall provide for the livelihood, employment and cooperatives program to succeed and attain its objective of enabling the participants to have more sources of income growing out of his single, initial economic undertaking. (Sec. 1, Ord. No. 095-2009)

SECTION 166. CREATION OF THE CITY LIVELIHOOD AND COOPERATIVES DEVELOPMENT OFFICER. – Pursuant to such policy, there is hereby created the City Livelihood and Cooperatives Development Office complemented initially by one (1) Livelihood and Cooperatives Development Officer as Head of the office, one (1) Livelihood and Cooperatives Development Specialist as Assistant Head, and one (1) Administrative Assistant II. Additional subordinate positions may be created as the need arises. (Sec 2, Ord. No. 095-2009)

SECTION 167. GENERAL FUNCTIONS AND DUTIES. – The functions and duties of the City Livelihood and Cooperatives Development Officer shall be as follows:

- a. Formulate measures for consideration of the *Sangguniang Panlungsod*, and provide technical assistance and support to the City Mayor in carrying out measures to ensure the delivery of basic services and provision of facilities through the development of cooperatives, and in providing the access to such services and facilities;

- b. Develop plans and strategies on cooperatives programs and projects and implement them upon approval thereof by the City Mayor;
- c. Assist in the organization of cooperatives;
- d. Provide technical and other forms of assistance to existing cooperatives to enhance their viability as economic enterprises and social organization;
- e. Assist cooperatives in establishing linkages with NGAs and NGOs involved in the promotion and integration of the concept of cooperatives in the livelihood of the people and other community activities;
- f. Be in the frontline of cooperatives organization, rehabilitation or viability enhancement, particularly during and in the aftermath of man-made and natural calamities and disasters, to aid in their survival and, if necessary, subsequent rehabilitation;
- g. Recommend to the *Sangguniang Panlungsod* and advise the City Mayor on all other matters relative to cooperatives development and viability enhancement which will improve the livelihood and quality of life of the inhabitants; and
- h. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

(Sec. 3, Ord. No. 95-2009)

SECTION 168. SPECIAL OR SPECIFIC FUNCTION AND DUTIES. – In addition to his general functions and duties as provided in Section 173 hereof, the Livelihood and Cooperatives Bank of Baguio City, and in expediting its operationalization.

- a. To expedite the promulgation and approval of the rules and regulations to implement the integrated programs on livelihood, employment and cooperatives as provided for in Ordinance No. 066 Series of 2009;
- b. To assist in fast-tracking the organization or creation of the Cooperatives Bank of Baguio City, and in expediting its operationalization;
- c. To expedite the formation of new or additional cooperatives; propose and carry out measures and programs designed to strengthening and reinvigorating existing and operating cooperatives as well as measures and programs aimed at reviving and rehabilitating non-operation cooperatives;
- d. To coordinate with the Public Employment and Services Office of Baguio City on plans and measures to enhance employment locally or abroad, and for spouses of those in foreign placements and for the unlucky jobseekers in job fairs and the like, to obtain self-employment;
- e. To design plans and programs on livelihood projects or microenterprises and together with those on employment and cooperatives, dovetail such plans and programs to the common objective of enabling the participants to have several sources of income growing out of his/their initial single economic activity or undertaking. (Sec. 4, Ord. No. 95-2009)

BOOK VI
ETHICS AND GOVERNMENT AFFAIRS

ARTICLE XXXIII
GENERAL PROVISIONS

SECTION 169. DECLARATION OF PRINCIPLES AND POLICIES – The following principles and policies are observed in the enactment of this Book:

- a. Subject to reasonable conditions, full disclosure of public transactions involving matters of public concerns;
- b. Accountability of public officials to the people;
- c. Public service with utmost responsibility, integrity, loyalty and efficiency;
- d. Public officials shall act with patriotism and justice;
- e. Public officials shall lead a modest life; and
- f. Public welfare above others. (Sec. 3, Ord. No. 89-2009)

SECTION 170. PLEDGE OF COMMITMENT – The city officials, department heads and employees of the City Government of Baguio shall perform a pledge of commitment to their sworn duties and responsibilities and those stated in the Citizen's Charter Guidebook. It shall adopt and implement a policy of full disclosure of all its transactions involving matters of public interest. It shall be the responsibility of the head of offices to monitor and supervise the implementation of the Citizen's Charter Guidebook. (Sec. 4, Ord. No. 89-2009)

SECTION 171. WORDS AND PHRASES – Unless inconsistent with the context or subject matter or unless otherwise defined in a specific provision of this Book, the following words, when used in this Book, shall have the following meaning:

- a. Barangay Official – shall include the *punong barangays*, barangay *kagawads*, barangay secretaries and barangay treasurers and the *Sangguniang Kabataan*. (Sec. 1, Ord. No. 17-1993);
- b. Conflict of Interest – this arises when a local official or employee is a member of a board, an officer, or a substantial stockholder of a private corporation or owner or has a substantial interest in a business, and the interest of such corporation or business, or his rights or duties therein, may be opposed to or affected by the faithful performance of official duty. (Sec. 3 (i), R.A. 6713);
- c. Divestment – is the transfer of title or disposal of interest in property by voluntarily, completely and actually depriving or dispossessing oneself of his right or title to it in a favor of a person or persons other than his spouse and relatives defined therein. (Sec. 3 (j), R.A. 6713);
- d. Family of Local Official or Employee – means their spouses and unmarried children less than eighteen (18) years of age. (Sec. 3 (g), R.A. 6713);
- e. Gift - refers to a thing or a right disposed of gratuitously, or any act of liberality, in favor of another who accepts it, and shall include a simulated sale or an ostensibly onerous disposition thereof. It shall not include an unsolicited gift or insignificant value not given in anticipation of, or in exchange for, a favor from a public official or employee. (Sec. 3 (c), R.A. 6713);

- f. Health Workers – are persons who are duly appointed as Barangay Nutrition Scholars, Barangay Nutrition Action Officers, and Barangay Health Workers. (Sec. 1 (a). Ord. No. 24-2013);
- g. Loan – covers simple loan and “*commodatum*” as well as guarantees, financing arrangements or accommodations intended to ensure approval. (Sec. 3 (e), R.A. 6713);
- h. Merit – promotion that is a systematic method of selecting employee for advancement or promotion on the basis of their qualifications, fitness and ability to perform the duties and assume the responsibilities of the position being filled. (Sec. 2, Art. II, Ord. No. 511-1969);
- i. Promotion – the advancement from one position to another with an increase in duties and responsibilities as authorized by law, and usually accompanied by an increase in salary. (Sec. 1, Art. II, Ord. No. 511-1969);
- j. Public Officials – include elective and appointive officials and employees, permanent or temporary, whether in the career or non-career service, including military or police personnel, whether or not they receive compensation, regardless of amount. (Sec. 3 (b), R.A. 6713);
- k. Quorum – shall consist of six members present in addition to the presiding officer in order that business can legally be legally transacted. (Sec. 2, Rule II, Ord. No. 15-1986);
- l. Receiving Any Gift – includes the act of accepting, directly or indirectly, a gift from a person other than a member of his family or relative as defined in this chapter, even on the occasion of a family celebrating or national festivity like Christmas, if the value of the gift is neither nominal nor insignificant, or the gift is given in anticipation of, or in exchange for, a favor. (Sec. 3 (d), R.A. 6713);
- m. Relatives – refers to any and all persons related to a public official or employee within the fourth civil degree or consanguinity or affinity, including “*bilas*”, “*pakaisa*”, and “*balae*”. (Sec. 3 (k), R.A. 6713);
- n. Separation without Cause – shall mean forced or involuntary retirement from the public service not arising out of any misdemeanor by the employee and/ or worker concerned, but by unforeseen exigencies arising out in the course of running a government machinery, i.e. lack of adequate funds, abolition of position and incapacitation or sickness contracted by the employee and/ or worker concerned during his employment. (Sec. 4, Ord. No. 369-1961);
- o. Session – it refers to a meeting of the *Sangguniang Panlungsod* (City Council), which, although lasting for several hours, is a single meeting. It may be regular or special formally called by the vice-mayor or as provided by these rules. The *Sangguniang Panlungsod* (City Council) shall hold one (1) weekly regular session for transacting business and as many special sessions as may be necessary and authorized in accordance with the guidelines prescribed by the Department of the Interior and Local Government. (Sec. 1, Rule II, Ord. No. 15-1986);
- p. Subsistence Allowance – grant given to Health Workers equivalent to the meals they take in the course of their duty, which shall be computed in accordance with prevailing circumstances as determined by the City of Baguio. (Sec. 1 (c), Ord. No. 24-2013);
- q. Substantial Stockholder – means any person who owns, directly or indirectly, shares of stock sufficient to elect a director of a corporation. (Sec. 3, RA 6713); and
- r. Voluntary Service – an act done or given in one’s own free will in delivering goods and programs that are headed by the City Health Services Office needed by the constituents of their respective barangay/s. (Sec. 1 (b), Ord. No. 24-2013).

ARTICLE XXXIV CITY OFFICES

SECTION 172. CITY ACCOUNTING OFFICE. – The City Accounting Office is responsible for auditing payroll/voucher and vouchers for infrastructures and supply for the City Government. (Citizens' Charter Service Guidebook)

SECTION 173. CITY ADMINISTRATOR'S OFFICE. – The City Administrator's Office is responsible for coordinating, monitoring, assessing, and giving appropriate feedback on the work or performance of all departments and officials under the supervision and control of the City Mayor to ensure that the vision, mission, objective/thrust and plans, programs and activities set for the City on an immediate, medium or long-term basis are realized. (www.baguio.gov.ph)

SECTION 174. CITY ASSESSOR'S OFFICE. – The City Assessor's Office shall be in charge of the city's appraisal and assessment services as well as Tax Mapping and Land Identification Services with the following general powers and duties:

- a. Transfer of ownership of titled, untitled land, building and machineries with segregation of portion-subdivision/consolidation;
- b. Simple transfer of titled lot/untitled lot;
- c. New assessment of lot;
- d. Request for "history" of one (1) tax declaration;
- e. Annotations, cancellation of mortgage and encumbrances; and
- f. Issuance of certificate of assessment, certificate of non-property and certified true copy of tax declaration. (Citizens' Charter Service Guidebook)

SECTION 175. CITY BUDGET OFFICE. – The City Budget Office is responsible for the monitoring of all infrastructure projects of the city, review of barangay budgets, provide technical support as requested, and system study and implementation.

The City Budget Office shall be headed by a Budget Officer with the following general powers and duties:

- a. Assist the City Council in preparing the final draft of the City Budget and other appropriations measures under such general policies as may be promulgated;
- b. Assist the City Council in developing programs, rules and regulations for the improvement, gathering, compiling, analysis, publication and dissemination of pertinent and necessary statistical information pertaining to the budget of the City Government of Baguio;
- c. Assist the City Council in making studies on projects contemplated by the Council, showing among others the cost, the period necessary for the completion of the project and in cases of self-liquidating projects, the income and period for the finished project to fully liquidate itself;
- d. Consolidate and analyze financial data relating to income and appropriations and prepare reports for the financial guidance and information of the City Council;
- e. Formulate proposed fiscal policies and plans, both short and long-term, designed to promote maximum social and economic development and gauge the effect of current and prospective fiscal plans on the economy;

- f. Counsel the City Council on the economic trend and relationships affecting and affected by government income and expenditures, and advise it concerning the impact of government fiscal policies on the economic growth of the city;
- g. Continuously review current and future public borrowing trends for economic and fiscal implications; and advise the City Council concerning the achievement of a judicious balance between taxation and borrowings as a means of financing governmental programs; and
- h. Maintain basic accounting records and books account and perform other functions as may be required. (Sec. 2, Ord. No. 519-1969)

SECTION 176. CITY BUILDINGS AND ARCHITECTURE OFFICE. – The City Buildings and Architecture Office is responsible for the issuance of new business permit, building permit and certificate of occupancy. It shall initiate, review and recommend changes in policies and objectives, plans and programs, techniques, procedures, practices and guidelines on vertical infrastructure development and other related public works for the city. (www.baguio.gov.ph)

SECTION 177. CIVIL REGISTRY OFFICE. – The Civil Registry Office is responsible for the issuance of civil registry documents, registration of legal instruments and amended/annotated certificates; and processing of petition correction of clerical error/change of first name and application for marriage license. (www.baguio.gov.ph)

SECTION 178. CITY ENGINEERING OFFICE. – The City Engineering Office is responsible for processing infrastructure projects, project implementation, claim for project payment, Town Site Sales Application of Lot; excavation permit, refund payments, asphalting, patching and unclogging of canals or drainages, equipment rental, taking and testing of samples of materials for infrastructure works and repair of street parks, alleys, lights and replacement of lights. It shall initiate, review and recommend changes in policies and objectives, plans and programs, techniques, procedures, practices and guidelines in horizontal infrastructure development and other public works of the City. (www.baguio.gov.ph)

SECTION 179. CITY ENVIRONMENT AND PARKS MANAGEMENT OFFICE. – The City Environment and Parks Management Office is responsible for tree cutting for endorsement to the Department of Environment and Natural Resources; emergency tree cutting and retrieval; Sewer Compliance Certification for building, business and occupancy permit processing; and issuance of park and recreation permit. It shall initiate the formulation, recommend changes and implement a comprehensive and integrated Environment Management and Monitoring Plan for the city in accordance with the parameters of sustainable urban development and management set for the city and all related national and local environment laws, standards and issuances. (www.baguio.gov.ph)

SECTION 180. CITY GENERAL SERVICES OFFICE. – The City General Services Office is responsible for providing research services and lease or use of government facilities and equipment. It shall be in charge of carrying out the following functions: (1) Supply and Property Management Program; (2) Records and Archives Management; (3) Motor Pool and Vehicle Maintenance (4) Solid waste management. (www.baguio.gov.ph)

SECTION 181. CITY HEALTH SERVICES OFFICE. – The City Health Services Office is in charge of the different health programs and plans of the city in relation to: (1) Health Education and Promotion; (2) Integrated Health Programs (3) Population Program Management; (4) Health Information Services; (5) and other related programs and services. (www.baguio.gov.ph)

It is responsible for the following:

- a. Issuance and renewal of sanitary permit to food-related, non-food related, water-related and other forms of businesses; health certificate to food and non-food handlers; medical certificate for reemployment, schools admission and travel abroad;

- b. Conduct of medical consultation;
- c. Treatment of animal bites and other cases/Hepatitis B immunization registration/admission;
- d. Preparation and issuance of Death Certificate;
- e. Health/Dental care for clients/patients;
- f. Issuance of Pink Card and Working Permit at Reproductive Health and Wellness Center (RHWC); and
- g. Conduct of Pre-marriage counseling. (Citizen's Charter Service Guidebook)

SECTION 182. CITY HUMAN RESOURCE MANAGEMENT OFFICE. – The City Human Resources Management Office is responsible for receiving applications for employment and responding to queries of employment in the City Government and other Civil Services matters. (Citizen's Charter Service Guidebook)

SECTION 183. CITY LIBRARY. – The City Library is responsible for providing library services to the people of Baguio and other clients. (Citizen's Charter Service Guidebook)

It shall be in charge of the maintenance of the city's library facilities as well as provide technical assistance in the establishment of barangay libraries. (www.baguio.gov.ph)

SECTION 184. CITY LEGAL OFFICE. – The City Legal Office shall be responsible on all legal matters concerning the city and its people and shall participate in the implementation of government programs and activities.

SECTION 185. CITY MAYOR'S OFFICE. – The City Mayor's Office shall have the general supervision and control over all programs, projects, services and activities of the city. (www.baguio.gov.ph)

- a. The City Mayor's Office has the following divisions under it with the following duties:
 - 1. Public Information Office that is in-charge of dissemination of relevant information concerning the City.
 - 2. Public Order and Safety Division that is in-charge of issuance of Mayor's clearance, claiming of confiscated goods, anti-vice task force, issuance of order to confiscate goods, issuance of demolition order.
 - 3. Public Employment Services Office that is in-charge of employment facilitation thru issuance of referrals and employment guidance and counseling; processing of working permits; issuance of working permits for food and non-food handlers; issuance of permit for entertainers and massage attendants; and issuance of working permit for minors.
 - 4. People's Law Enforcement Board that is in-charge of issuance of clearance and litigation (administrative complaint).
 - 5. Special Services Division that is in-charge in the appointment to barangay officials, issuance of business clearance to *Punong Barangays*; issuance of leave forms for *Punong Barangays*; and taking action on complaints against barangay officials. (Citizen's Charter Service Guidebook)
- b. There shall also be a City Disaster Operations Center that will act as a coordinating office of the City Disaster Coordinating Council and other inter-agency disaster operations groups in

the City that shall have the following objectives:

1. General. To minimize the impact of disasters/ calamities particularly in terms of destruction of properties and threat to lives and the environment.
2. Specific.
 - i. To ensure effective and efficient response to emergency needs of the City populace.
 - ii. To establish accessibility to and fast delivery of information on disaster management as well as prompt delivery of service before, during and after the calamity.
 - iii. To establish a center that will concentrate on the provision of the necessary knowledge and skills on disaster preparedness and strengthen the capabilities of the working committees on proper attitudes in coordination and collaboration. (Sec. 3, Ord. No. 27-1995)

The operations center shall be attached to a division under the Office of the City Mayor to be manned by a full-time working staff working with or without calamity. Said center will be the coordinating unit with the Regional Disaster Coordinating Council and the implementing arm of the City Disaster Coordinating Council. The Disaster Operations Officer to be assigned thereat shall be included in the plantilla of personnel in the Office of the City Mayor. As such, he shall be responsible for mobilizing working committees, both from the government and nongovernment sectors, for assistance in the preparation of response and recovery frameworks ament the effects of the disaster or other emergencies. He shall likewise prepare, collate and submit reports thereon to the City Disaster Coordinating Council Chairman for subsequent endorsements to other agencies or organizations.

In the absence of any disaster or calamity, the center shall regularly conduct seminars, training courses and other disaster mitigation measures, in coordination with other agencies, in high-risk areas.

Essentially, the Disaster Operations Center shall work under the City Disaster Coordinating Council in all matters involving planning, organization, training and operations. The Chairman thereof shall be responsible for the regular council meetings, coordination/networking with the Regional Disaster Coordinating Council and the other national line agencies, and the receipt and acknowledgement of the donations therefrom. (Sec. 4, Ord. No. 27-1995)

SECTION 186. CITY PLANNING OFFICE. – The City Planning Office is responsible for securing statistical and non-statistical data; application for zoning compliance for building permits; application for zoning compliance for business permits; issuance of certificate for TSA; and conduct of land identification for barangay needs. (Citizen's Charter Service Guidebook)

SECTION 187. SANGGUNIANG PANLUNGSOD. – The *Sangguniang Panlungsod* is responsible for legislating ordinances and resolutions on issues concerning the City. It has the following divisions under its supervision:

- a. Research Division that provides assistance to clients requesting for certified photocopies of resolutions, ordinances and other documents and lending compilations of resolutions and ordinances.
- b. Stenographic-Clerical Division that is in-charge of the issuance of minutes of the *Sangguniang Panlungsod* meeting, resolution and ordinances and provision of secretarial services.
- c. Agenda and Information Management Division that provides assistance in the preparation of

agenda and communications such as preparation of letters, endorsements and referrals of matters for action by the *Sangguniang Panlungsod* Committees and/or other offices.

- d. Administrative Division supports the maintenance and implementation of personnel discipline in the office. (Citizen's Charter Service Guidebook)

SECTION 188. CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE. – The City Social Welfare and Development Office shall provide the following services:

- a. Assistance to individual in crisis situation.
- b. Relief assistance/food for work.
- c. *Balik Probinsya*.
- d. Emergency shelter assistance.
- e. Assistance to families of World War II veterans.
- f. Self-employment assistance.
- g. Issuance of Solo Parent ID.
- h. Pre-marriage counseling.
- i. Parent effectiveness service, Empowerment and Reaffirmation of Paternal Abilities Training, Modular sessions for Women, Violence against Women and Children, Early Detection, Prevention, and Intervention of Disability, Protective Services Division, Community Volunteer Resource Development, Family Disaster trainings, Self-enhancement for senior citizens and Persons with Disabilities.
- j. Day care service.
- k. Community-based services for children in need of special protection.
- l. Organizing PAGASA Youth Association (PYA) at the barangay level.
- m. Social development center-residential care.
- n. Special services to senior citizens.
- o. Senior citizens ID replacement.
- p. Issuance of person with disability ID and purchase booklets.
- q. Assistance for physical restoration.
- r. Community-based rehabilitation services for senior citizens and persons with disabilities.
- s. Processing of solicitation permit.
- t. Issuance of certification.
- u. Preparation of endorsement, acknowledgement, correspondents and transmittal.
- v. Access to service information data.

w. Request for the use of social welfare facilities. (Citizen's Charter Service Guidebook)

SECTION 189. CITY TREASURER'S OFFICE. – The City Treasurer's Office shall have the following functions:

- a. Collection of Real Property Tax;
- b. Issuance of Statement of Account of Real Property, certificate of on-delinquency/certified true copy of tax declaration, certificate of assessment, certificate of non-property, annotation, cancellation of mortgage, tax map copy, verification fees;
- c. Payment of transfer of tax;
- d. Issuance of new business permit;
- e. Renewal of business permit;
- f. Application for Special Business Permit;
- g. Issuance of Certification related to business;
- h. Change of business address/line of business;
- i. Application for retirement of business;
- j. Issuance of Community Tax Certificate with and without in-come;
- k. Issuance of Authority to Operate a Barangay Micro Business Enterprise;
- l. Application to lease a stall at the City Market;
- m. Renewal of Market Lease Contract; and
- n. Collection of slaughter, stall rental, entrance and retention fees at the City Market, amusement tax, theater tickets, parking tickets and other fees.

In addition, the City Treasurer's Office shall also have the following functions: Local Fund Management; and tax mapping, campaign investigation and information Services. (Citizen's Charter Service Guidebook)

SECTION 190. CITY VETERINARY OFFICE. – The City Veterinary Office shall provide rabies vaccination; issuance of permits, certificates and licenses; and conduct of ante mortem examination, post mortem examination and post abattoir examination. (Citizen's Charter Service Guidebook)

The City Veterinary Office is also responsible for providing livestock and animal health services, abattoir services, livestock and meat inspection services. The Office of the City Veterinarian shall be under the direct control and supervision of the City Mayor. It shall be under the entire, direct and immediate charge of a duly qualified veterinarian who shall supervise all the operations carried therein. It shall enforce such rules and regulations for the abattoir not in conflict with the provisions of this Book, as may be adopted from time to time. It shall be responsible for the good order, cleanliness and maintenance of the abattoir, utensils, and appurtenances belonging thereto and shall be present whenever there is animal being slaughtered or meat being weighed. (Ord. No. 38-1947)

SECTION 191. CITY ENVIRONMENTAL IMPACT ASSESSMENT UNIT. – The City Environmental Impact Assessment Unit is tasked to ensure a rational and sustainable ecological balance *vis-à-vis* technological and industrial development. (Ord. No. 008-1999)

ARTICLE XXXV **DUTIES AND RESPONSIBILITIES OF LOCAL OFFICIALS AND EMPLOYEES**

SECTION 192. DUTIES, RESPONSIBILITIES AND OBLIGATIONS. – In the performance of their duties, all public officials and employees are under obligation to:

- a. **ACT PROMPTLY ON LETTERS AND REQUEST.** All City officials and employees shall within fifteen (15) working days from receipt thereof, respond to letters or other means of communications sent by the public except resolutions and ordinances that are subject to the approval of the City Government. The reply must contain the action on the request. A Time Frame Period System was established to help reduce backlog and red tape and to indicate the timeframe needed to act on a certain matter or concern. If the task entails a timeframe exceeding fifteen (15) days, then a certification to that effect must be issued by the concerned office stating the reason for delay. Any extension of time to complete a task must be requested from the Office of the Mayor. The Target Period System must be strictly enforced and sanctions for non-compliance shall be imposed by the City Mayor. (Resolution No. 11-2005)
- b. **IMPLEMENT ORDINANCES.** It shall be unlawful for any official or employee of the Baguio City Government to disregard, contravene, deviate from, or refuse to implement or execute lawful ordinance or resolution duly enacted by the *Sangguniang Panlungsod* of Baguio. (Sec. 1, Ord. No. 526-1970)
- c. **REPORT UNENFORCEABLE ORDINANCE OR RESOLUTION.** Any city official who believes that an ordinance or resolution of the *Sangguniang Panlungsod* is or has become unenforceable, defective or unreasonable should so officially inform the *Sangguniang Panlungsod* so that the remedial measure of repeal or revocation of such ordinance or resolution may be considered. (Sec. 2, Ord. No. 526-1970)
- d. **ATTEND MEETINGS AS REQUESTED BY THE CITY COUNCIL.** It shall be unlawful for any official or employee of the Baguio City Government, who has been requested to appear before the *Sangguniang Panlungsod* Meeting, not to comply with such request unless sufficient reasons for such non-compliance is transmitted in writing to the City Secretary before the scheduled meeting; Provided, however, That the City Mayor is excluded from the provisions of this Section. (Sec. 1, Ord. No. 547-1971)

ARTICLE XXXVI **USE OF GOVERNMENT FUNDS AND PROPERTIES**

SECTION 193. MOTOR VEHICLES. – Use of Government-owned motor vehicles.

- a. All government-issued service vehicles of all national line agencies with established offices in the territorial jurisdiction of the City and local government offices shall be required to properly identify all service vehicle issued to their respective offices by printing on two sides of the body of the vehicle the name and logo of the agency or office, office address and telephone number. However, the printing of the office address and telephone number shall be optional. The printed letters and numbers shall not be less than one (1) inch in width and five (5) inches in height and in color that is readily identifiable and luminous. The phrase “For Official Use Only” shall be likewise printed on conspicuous sides of the vehicle. (Ord. No. 018-2008)
- b. It shall be unlawful for any agency or office to print in any manner the name/s of any public official/s or head/s of offices on the government issued vehicle. (Sec. 4, Ord. No. 018-2008)
- c. Pursuant to Section 355 of Republic Act 7160 and other pertinent laws, all heads of national agencies with office established in the City of Baguio and heads of local government agencies shall be required to take the necessary action for the implementation of the immediately

preceding paragraphs in their respective agencies and offices. (Sec. 5, Ord. No. 018-2008)

- d. It is prohibited to use any motor vehicle owned by the City Government of Baguio other than for official use or in connection with the official duties of the user. (Sec. 1, Ord. No. 496-1968)
- e. The driver assigned to a particular government-owned motor vehicle of the City of Baguio or if no official driver is assigned the official or government employee who may drive the vehicle, is hereby required to accomplish a daily record of every trip he makes on an official form to be provided by the City Treasurer of Baguio, indicating therein the time and place of departure, distance travelled (point to point of each trip), time and place of arrival, names of passengers, purpose of each trip, the quantity of gasoline and oil spent during the day, and other data such as occurrence of breakdown and/or accidents, if any, which record should be submitted first thing every morning to the City General Services Office. (Sec. 2, Ord. No. 496-1968)

Except for vehicles designated by the *Sangguniang Panlungsod* for the official use of the City Mayor and city department heads, all motor vehicles owned by the City of Baguio or owned by other government agencies using fuel furnished by the city government shall be kept in a central garage to be operated by the City Engineer who shall release such vehicles to officials of the city government for making designated trips for official purposes only in the order in which applications are received and after taking into consideration the relative urgency of proposed trips.

SECTION 194. PROHIBITION ON AFFIXING NAMES, INITIALS, IMAGES/PICTURES ON ANY PUBLIC STRUCTURES, PROPERTIES, EQUIPMENT, VEHICLES AND PROGRAMS & PROJECTS USING PUBLIC FUNDS. – The following acts shall be prohibited:

- a. Putting up names, initials and/or images or pictures of any kind of any government official under the Local Government Code of 1991 to appear on all billboards and signage of government programs, projects and properties;
- b. Affixing of names of any politician, public official and/or private individual by way of inscription, painting, engraving, sculpting or superimposing of one's name, symbol, or sign using paint, metal or plastic craft, wood or cement structure, on all projects using public funds, such as, but not limited to, buildings, roads, bridges, overpasses, gymnasiums, classrooms, waiting sheds, terminals and markets;
- c. Affixing names of politicians and public officials on public equipment and vehicles including, but not limited to, movable properties such as construction equipment, trucks, ambulances, police cars, buses, office equipment, hospital equipment, communication equipment, sack of goods for distribution and others. (Ord. No. 33-2012)

SECTION 195. PAYROLL DEDUCTIONS. – It shall be unlawful for any disbursing or other officer to make payroll deductions in any amount, from salaries or wages due any city government official or employee without the latter's previous written consent, except for outstanding legal obligations deductible under existing law, ordinance, resolution or administrative rule or regulation. (Sec. 1, Ord. No. 340-1960)

SECTION 196. USE OF THE MULTIPURPOSE HALL. – To ensure that the use of the multipurpose hall is regulated and that enough funds are generated for its maintenance, the following rates of the different facilities and equipment shall be:

Description	Rates
1. Function Hall with 300-person capacity (aircon, inclusive of sound system, chairs, tables, LCD/Overhead projector)	₱ 500.00 per hour
2. Multipurpose Hall for 300 persons with air conditioning	₱ 400.00 per hour, inclusive of sound system, chairs and tables, if needed.
3. Tables, 4-person capacity	₱ 25.00 per day, minimum of 4 hours
4. Chairs, monoblock	₱ 5.00 per day, minimum of 4 hours
5. LCD projector with screen	₱ 1,000.00 per day, minimum of 4 hours
6. Overhead Projector with screen	₱ 300.00 per day minimum of 4 hours.

Payment of rentals shall be made one (1) day in advance of the scheduled function. A fraction of an hour shall be charged as one full hour. (Sec. 1, Ord. No. 16-2011)

SECTION 197. REGULATION OF PRIVATELY OWNED PHOTOCOPYING MACHINES IN THE CITY HALL AND OTHER BUILDINGS OWNED BY THE CITY OF BAGUIO. –

- a. It shall be the primary responsibility of the City General Services Office (GSO) to regulate the operation of privately owned photocopying machines located within the premises of the City Hall and all other buildings of the City Government of Baguio by authorizing the collection of fees. (Sec. 2, Ord. No. 01-2007)
- b. All existing photocopying machine operators and other interested operators who wish to extend their photocopying services in City Hall and other city-owned buildings shall submit the following to the City General Services Office:
 - 1. Letter of intent;
 - 2. Application for photocopying services;
 - 3. Photocopy of current business permit;
 - 4. Sample printout; and
 - 5. Contract of lease (once approved).

Contract for the photocopying services shall be for a period of one year.
(Sec. 3, Ord. No. 01-2007)

- c. The qualifications of a photocopying machine applicant/operator shall be as follows, to wit:
 - 1. Must be of legal age;
 - 2. Must have an appropriate business license; and
 - 3. Must be in the photocopying service for the past two (2) years. (Sec. 4, Ord. No. 01-2007)
- d. The operator of photocopying machines shall:
 - 1. Keep the premises clean at all times;
 - 2. Use the assigned areas for photocopying services only;
 - 3. Employ a maximum of two (2) employees; and
 - 4. Maintain quality service to all clients. (Sec. 5, Ord. No. 01-2007)
- e. The following fees and charges shall be applied to existing privately owned photocopying machines in City Hall and other city-owned buildings:

1. A monthly rental fee of ₱2,500 shall be charged for each unit occupying a space with a maximum area of two (2) square meters, exclusive of electric consumption;
2. Fees which remain unpaid on due or maturity date shall accrue an overdue charge of 5% per month;
3. All fees or charges shall be paid to the City Treasury Office on or before the 10th day of each month; and
4. All fees are non-refundable and non-transferable.

As to the electric consumption, the operators are required to have their photocopying machines installed with a separate electric meter at their own expense. (Sec. 6, Ord. No. 01-2007)

- f. The General Services Officer, in close coordination with the City Legal Officer, shall prepare a contract form which shall include the salient provisions of this Section that might arise from any act or omission on the occasion of such lease. (Sec. 7, Ord. No. 01-2007)
- g. The General Services Officer shall be responsible in monitoring the strict compliance with the provisions of this Section and shall submit a monthly report on the operation of the copying machines including a financial statement to the Office of the City Mayor and to the *Sangguniang Panlungsod*. (Sec. 8, Ord. No. 01-2007)

ARTICLE XXXVII RULES OF PROCEDURE

A. Conduct of Citizens' Forum

SECTION 198. GUIDELINES. – The following shall be the implementing guidelines of the Citizens' Forum:

- a. The Presiding Officer shall declare the citizens' forum open after all other matters in the agenda shall have been taken.
- b. Citizens who wish to avail of the citizens' forum in any regular session of the *Sangguniang Panlungsod* shall:
 - b.1. Report to the Secretary to the *Sanggunian* for purposes of:
 - (1) Identifying the citizen and/or group affected;
 - (2) Knowing the topic or problem to be presented; and
 - (3) Finding out other information to guide the members of the *Sangguniang Panlungsod* on what action or actions will be undertaken.
 - b.2. The Secretary to the *Sanggunian* will present the matter to the Honorable City Vice-Mayor as Presiding Officer who will assign the matter to the appropriate committee for action/recommendation.
 - b.3. The presentation of the problem by the citizen shall be limited to five (5) minutes per citizen or group.
 - b.4. The appropriate committee shall have the option to discuss the matter or to task for time to study the matter depending on the urgency of the problem.
- c. Questions shall be limited to one with one follow up each from not more than five (5) participants. Each participant shall first identify himself and name the organization, if there

be any that he represents before posing any question.

- d. The citizen's forum shall not exceed thirty (30) minutes subject to extension with the permission of the Presiding Officer.
- e. Questions directed to any member of the City Council, government official or employee not present during the session shall be entertained during the next following regular session to be noted by the City Secretary. The City Secretary shall invite concerned government and private individuals to attend said session.
- f. The rules governing order and discipline among the participants shall be the discretion of the Vice Mayor as Presiding Officer.
- g. The Secretary to the *Sanggunian* shall be tasked to coordinate the activity to be assisted by his staff or the public information officer upon request. (Ord. No. 40-1988)

B. Inquiries in Aid of Legislation.

SECTION 199. AUTHORITY TO CALL FOR FORMAL INQUIRIES IN AID OF LEGISLATION. – The *Sangguniang Panlungsod* (City Council) as a whole or any of its committees may conduct formal inquiries in aid of legislation in accordance with the following provisions. (Sec. 1, Ord. No. 64-2012)

SECTION 200. SCOPE OF INQUIRIES. – The inquiries may refer to effective implementation of approved resolutions, ordinances and existing laws, the amendment, modification or repeal thereof, the review of any defects in the social, economic, political or environmental systems and probes into actions or inactions, in order to expose corruption or inefficiency in the delivery of government services.

In case the inquiry is sought to review, amend, modify or repeal an existing ordinance or resolution, the particular section, title and number of the resolution, ordinance, or pertinent law must be clearly stated. (Sec. 2, Ord. No. 64-2012)

SECTION 201. INITIATION OF INQUIRY. – Inquiries may be initiated in the following manner:

- a. By any member of the *Sangguniang Panlungsod* (City Council); or
- b. By any person not a member of the *Sangguniang Panlungsod* (City Council), through a signed letter, bearing the complete name and address of the person, stating the facts upon which it is based and may be accompanied by supporting documents; or
- c. By information verbally manifested during the Citizen's Forum. If no member adopts the manifestation, the matter shall be referred to the appropriate committee.

Provided, That the person is identifiable in order to know whom to invite when the body will conduct the inquiry.

For a letter signed by a private person to be given due course, it must be endorsed by any member of the *Sangguniang Panlungsod*. (Sec. 3, Ord. No. 64-2012)

SECTION 202. REFERRAL OF THE MATTER. – As a rule, the proposed resolution calling for an inquiry shall be referred by the Vice City Mayor or Presiding Officer to the committee where the matter is within its competence and jurisdiction: Provided, That if the matter is ruled as urgent based on the concurrence of a majority vote of all members, there being a quorum, the referral to the appropriate committee may be dispensed with.

In case of referral to more than one (1) committee, an ad hoc committee or the *Sangguniang*

Panlungsod (City Council) as a whole, a consolidated inquiry shall be held.

A complaint must be under oath. (Sec. 4, Ord. No. 64 - 2012)

SECTION 203. JURISDICTIONAL CHALLENGE. – If the jurisdiction of the committee is challenged on any ground, the committee, before proceeding with the inquiry, must first resolve the issue. The committee shall retain its jurisdiction if it so decides, unless there is a written opposition by another member or when the committee refuses to act at which time the question on jurisdiction shall be thrown to the Body as a whole. (Sec. 5, Ord. No. 64-2012)

SECTION 204. PRELIMINARY DETERMINATION. – The committee to which the proposal has been referred to shall meet within five (5) days after such referral on a committee level meeting to determine what action will be taken.

The decision of the committee, whether to conduct or not to conduct the inquiry, shall be recommended to the *Sangguniang Panlungsod* (City Council) *en banc*.

The decision to conduct an inquiry shall require the concurrence of a majority of the members present, there being a quorum. (Sec. 6, Ord. No. 64-2012)

SECTION 205. REGULAR SESSION OF PUBLIC INQUIRIES. – All inquiries, except in executive sessions, shall be conducted on a committee level or on a regular or special session called for the purpose.

The inquiries shall be open to the public. Testimonies obtained during the public inquiries shall be transcribed and be made available to anyone who may request for a written copy from the City Secretary fifteen (15) days after the termination of the public inquiry. (Sec. 8, Ord. No. 64-2012)

SECTION 206. EXECUTIVE SESSION. – Executive sessions may be conducted if the inquiry involves matters that might endanger national security.

Attendance at executive sessions shall be limited to members of the *Sangguniang Panlungsod* (City Council), its staff, or other persons whose presence is requested or allowed by the Presiding Officer or Chairperson. Testimony obtained in an executive session, or even a summary thereof, shall not be made public, in whole or in part, unless authorized by the majority vote of the members of the City Council present during the executive session. (Sec. 7, Ord. No. 64-2012)

SECTION 207. TRANSCRIPT OF TESTIMONY. – A complete and accurate record of all testimonies and proceedings during the inquiries, whether in public or executive sessions, shall be kept. (Sec. 9, Ord. No. 64-2012)

SECTION 208. RIGHT TO COUNSEL. – Every guest shall be accorded the right to have a counsel of his own choice. The counsel's participation during the hearing shall be limited to advising the guest as to his legal rights. The counsel shall not be permitted to engage in oral argument with any member of the *Sangguniang Panlungsod* (City Council), but shall confine his activity to providing legal advice to his client. (Sec. 10, Ord. No. 64-2012)

SECTION 209. STATEMENT OF WITNESS OR GUEST. – Any guest may submit a prepared or written statement for the record and as advance information of the *Sangguniang Panlungsod* (City Council), not less than twenty-four (24) hours in advance of the hearing, and all relevant contents of the written statement/ position paper may be inserted into the transcript of the proceedings. (Sec. 11, Ord. No. 64-2012)

SECTION 210. CONTENTS OF INVITATION. – The invitation to a guest must state the date and time of the hearing, attach the proposed resolution, enumerate the issues and possible questions to be propounded and a request to bring all necessary documents in support of his reply. The letter of invitation must be received by the guest/witness at least three (3) calendar days before the scheduled hearing if he

is residing within Baguio City, and at least seven (7) days if leaving outside Baguio City. (Sec. 12, Ord. No. 64-2012)

SECTION 211. COMMITTEE REPORT. – Within fifteen (15) days from the conclusion of the inquiry, the committee shall meet to begin the consideration of its committee report.

The committee report shall be filed with the City Secretary who shall include the same in the next order of business. (Sec. 13, Ord. No. 64-2012)

SECTION 212. RIGHTS OF A PERSON APPEARING IN OR AFFECTED BY SUCH INQUIRIES. – Generally, rights of persons guaranteed by the Bill of Rights must be respected, particularly the right to due process of law and the right not to be compelled to testify against oneself, the right to be presumed innocent, and the right to privacy.

Guests must not be insulted, abused, harassed or embarrassed. The right to human dignity must be respected at all times. (Sec. 14, Ord. No. 64-2012)

SECTION 213. DUTIES OF GUESTS INVITED. – All invited guests should:

- a. Give frank, sincere and truthful testimony;
- b. Submit a letter explaining his failure to attend the hearing at least twenty-four (24) hours before the hearing, stating valid reasons for his absence and offering another date of his availability, preferably during the next regular session day scheduled every Monday of the week;
- c. Submit position papers/petitions, with supporting documents, at least twenty-four (24) hours before the hearing;
- d. Send his authorized representative for and in his behalf; and
- e. At his option, prepare an opening presentation, which must not exceed ten (10) minutes and with prior request made at least two (2) hours before the presentation and after approval of the said request. (Sec. 15, Ord. No. 64-2012)

SECTION 214. EFFECT OF FAILURE TO APPEAR AFTER THREE (3) INVITATIONS DULY RECEIVED. – Failure of the guest to appear for three (3) consecutive hearings, with written notice duly received, shall mean a waiver of his right to due process of law and the proponent or any of the members may make the appropriate resolution, or legislative action in accordance with law. (Sec. 16, Ord. No. 64-2012)

SECTION 215. PROHIBITED INQUIRIES. –

- a. Those with pending legal cases.
- b. When the inquiry is not in accordance with these duly approved rules of procedure.
- c. When the right against self-incrimination is involved. (Sec. 17, Ord. No. 64-2012)
- d. Conduct of hearing and other matters on disciplinary actions and administrative complaints against barangay officials.

SECTION 216. GROUNDS FOR DISCIPLINARY ACTIONS. –

1. An elective barangay official may be disciplined, suspended or removed from office on any of the following grounds:

- i. Disloyalty to the Republic of the Philippines;
 - ii. Culpable violation of the Constitution;
 - iii. Dishonesty, oppression, misconduct in office, gross negligence, or dereliction of duty;
 - iv. Commission of any offense involving moral turpitude or any offense punishable by at least prision mayor which is from six (6) years and one (1) day to twelve (12) years imprisonment;
 - v. Abuse of authority;
 - vi. Unauthorized absence for four (4) consecutive sessions, special and regular;
 - vii. Application for, or acquisition of, foreign citizenship or residence or the status of an immigrant of another country; and
 - viii. Such other grounds as may be provided in the Local Government Code of 1991, Republic Act 6713, Republic Act 3019, Administrative Code of 1987, Revised Penal Code and all other applicable general and special laws.
2. An elective barangay official may be removed from office on the grounds enumerated above by order of the proper court or the disciplining authority whichever acquires jurisdiction to the exclusion of the other. (Sec. 1, Ord. No. 100-2009)

SECTION 217. FORM AND FILING OF ADMINISTRATIVE COMPLAINTS. – A verified complaint against any erring barangay official shall be filed before the *Sangguniang Panlungsod* (City Council) of Baguio. Copies of the complaints shall be furnished the Department of the Interior and Local Government (DILG) through its City Operations Office. (Sec. 2, Ord. No. 100-2009)

SECTION 218. NOTICE OF HEARING. –

- a. Within seven (7) days after the administrative complaint is filed, the *Sangguniang Panlungsod* shall require the respondent to submit his verified Answer within fifteen (15) days from receipt thereof, and commence the investigation of the case within ten (10) days after receipt of such Answer of the respondent.
 1. Unreasonable failure of the respondent to file his/her verified Answer within fifteen (15) days from receipt of the complaint shall be considered a waiver of his rights to present evidence in his behalf.
 2. Unreasonable failure to commence the investigation within the prescribed period by the person or persons assigned to investigate shall be ground for disciplinary action.
- b. The venue shall be in the City of Baguio.
- c. No investigation shall be held ninety (90) days immediately prior to any local election and no preventive suspension shall be imposed within the said period. If preventive suspension has been imposed prior to the 90-day period immediately preceding local election, it shall be deemed automatically lifted upon the start of the aforesaid period. (Sec. 3, Ord. No. 100-2009)

SECTION 219. PREVENTIVE SUSPENSION. – The rules regarding preventive suspension shall be as follows:

- a. Preventive suspension may be imposed by the City Mayor;

- b. Preventive suspension may be imposed at any time after the issues are joined, when the evidence of guilt is strong, and given the gravity of the offense, there is a great probability that the continuance in office of the respondent could influence the witness or pose a threat to the safety and integrity of the records and other evidence;
- c. Any single preventive suspension of an elected barangay official shall not extend beyond sixty (60) days;
- d. In the event that several administrative cases are filed against an elective official, he cannot be preventively suspended for more than ninety (90) days within a single year on the same ground or grounds existing and known at the time of the first suspension;
- e. Upon expiration of the preventive suspension, the suspended barangay official shall be deemed reinstalled in office without prejudice to the continuation of the proceedings against him, which shall be terminated within one hundred and twenty days (120) days from the time he was formally notified of the case against him. However, if the delay in the proceeding of the case is due to his fault, neglect or request, other than appeal duly filed, the duration of such delay shall not be counted in computing the time of termination of the case; and
- f. Any abuse in the exercise of the power of preventive suspension shall be penalized as abuse of authority. (Sec. 4, Ord. No. 100-2009)

SECTION 220. SALARY OF RESPONDENT PENDING SUSPENSION. – The respondent barangay official preventively suspended from office shall receive no salary or compensation during such suspension, but upon subsequent exoneration and reinstatement, he shall be paid full salary or compensation including such emoluments accruing during such suspension. (Sec. 5, Ord. No. 100-2009)

SECTION 221. RIGHTS OF RESPONDENT. – The respondent barangay official shall be accorded full opportunity to appear and defend himself in person or by counsel, to confront and cross-examine the witnesses against him and to require the attendance of witnesses and the production of documentary evidence in his favor through the compulsory process of subpoena or subpoena *duces tecum*. (Sec. 6, Ord. No. 100-2009)

SECTION 222. FORM AND NOTICE OF DECISION. –

- a. The investigation of the case shall be terminated within ninety (90) days from the start thereof. Unreasonable failure to complete the investigation after the same period of ninety (90) days by the person or persons assigned to investigate shall be a ground for disciplinary action;
- b. Within thirty (30) days after the end of the investigation, the *Sangguniang Panlungsod* shall render a decision in writing stating clearly and distinctly the facts and the reasons for such decision. Copies of the said decision shall immediately be furnished the respondent and all interested parties. In case of the failure of the *Sangguniang Panlungsod* to render a decision on the resolution recommended on the investigation within thirty (30) days after the end of the investigation, the recommended resolution shall be considered the decision;
- c. The penalty of suspension shall not exceed the unexpired term of the respondent or a period of six (6) months for every administrative offense, nor shall any penalty be a bar to the candidacy of the respondent so suspended as long as he meets the qualifications required for the office; and
- d. The penalty of removal from office as a result of an administrative investigation shall be considered a bar to the candidacy of the respondent for any elective position. (Sec. 7, Ord. No. 100-2009)

SECTION 223. ADMINISTRATIVE APPEALS. – Decisions in administrative case, may within thirty (30) days from receipt thereof, be appealed to the Office of the President. Decisions of the Office of the President shall be final and executory. If no decision is made within thirty (30) days from receipt of the decision, the decision shall become final and executory. (Sec. 8, Ord. No. 100-2009)

SECTION 224. EXECUTION PENDING APPEAL. – An appeal shall not prevent a decision from becoming final and executory. The respondent shall be considered as having placed under preventive suspension during the pendency of an appeal in the event he wins such appeal. In the event the appeal results in exoneration, he shall be paid his salary and such other emoluments during the pendency of the appeal. (Sec. 9, Ord. No.100-2009)

SECTION 225. QUORUM. – The presence of the majority of all the members of the *Sangguniang Panlungsod* shall constitute a quorum. The body shall determine by a majority vote of its members, whether or not the respondent barangay official is guilty of the charge upon which the complaint is based. In case of a tie, the Chairman or the Temporary Chairman, as the case may be, shall vote to break the tie. If the Chairman or the Temporary Chairman does not vote, the respondent is deemed acquitted for lack of vote.

If for any reason the chairman is unable to attend a meeting or is disqualified from participating therein, the members shall elect a temporary chairman to perform the duties appurtenant to the position.

Any member who is related to the complainant or respondent by affinity or consanguinity within the fourth civil degree shall be disqualified from the proceedings and the case shall be tried by the remaining members provided there is sufficient numbers to constitute a quorum.
(Sec. 10, Ord. No. 100-2009)

SECTION 226. HEARING AND INVESTIGATION. – Hearing and investigation shall be summary in nature and without strict regard to the technical rules of evidence but in accord with the rudiments and requirements of due process.

Hearings shall be held every Friday at nine o'clock in the morning at the *Sangguniang Panlungsod* Session Hall. Relative to this, the *Sangguniang Panlungsod* hereby constitutes three (3) ad hoc committees with five (5) members each thereafter called Division I, Division II and Division III respectively that shall perform the tasks of investigation and hearing of a particular administrative case but the decision shall be by the *Sangguniang Panlungsod* sitting *en banc*.

Any member of the investigating division who, by his profession, represents in another case whether administrative or criminal, any of the complainant/s or respondent/s in the administrative case, shall be disqualified from participating in the investigation and hearing of the case.

Any member of the investigation division who is related to the complainant/s or respondent/s by affinity or consanguinity within the fourth civil degree, or who is a close associate of either party in a business interest or professional capacity, shall be disqualified from participating in the investigation and hearing of the case.

When the respondent in his Answer pleads guilty or admits responsibility to the charge, the *Sangguniang Panlungsod* shall nevertheless proceed with the hearing in order to determine the degree of responsibility of the respondent and the appropriate penalty to be imposed.

The parties and their witnesses, shall be duly notified of the scheduled hearing at least one (1) day before the date thereof, specifying the date, time and place of hearing.

Should both parties opt, decide or consent to the submission of position papers they will be required to submit their respective position papers together with the required attachments within thirty (30) days from failure to arbitrate or settle. The division may opt to conduct a hearing after submission of the position papers for clarificatory matters only.

Every witness shall be required to submit an affidavit that has been subscribed and sworn to. (Sec. 11, Ord. No. 100-2009)

SECTION 227. CONCILIATION PROCEEDINGS. – At any stage of the proceeding for investigation and hearing, the investigating division shall encourage both parties and their counsels to enter into amicable settlement, compromise, arbitration and conciliation. The terms and conditions of which shall be subject to the approval of the disciplinary authority.

With the end in view of shortening the procedure and streamlining the organizational hierarchy, the conciliation panel that is hereby created shall be composed of the members of the division that is handling the case.

The conciliation proceedings shall commence within fifteen (15) days after receipt by the panel of the complaint or fifteen (15) days from assignment to a particular division.

The panel shall attempt to amicably resolve the dispute of the parties to the administrative case.

Should the panel succeed in reconciling the differences of the parties, the members of the panel shall issue a certification to that effect with a recommendation for the dismissal of the administrative case.

In the event of failure by the panel to peaceably settle the matter, a certification signed by the members of the panel who conducted the proceeding to the effect that no reconciliation has been achieved shall be issued.

The venue for the proceedings shall be agreed upon by the parties and the members of the panel within the City of Baguio. (Sec. 12, Ord. No. 100-2009)

SECTION 228. EFFECT OF FAILURE OR REFUSAL OF COMPLAINANT TO PROSECUTE. – The failure or refusal of the complainant and his witnesses to appear and prosecute the case during the investigation, despite due notice, shall be a sufficient ground to drop the complaint: Provided, That the action is in *personam* where the culpability of the respondent cannot be established or proven without the testimony of the complainant. Prior to such action, however, the body shall exert efforts to locate complainant and witnesses and verify the reason(s) for their failure or refusal to testify and to pursue the complaint.

However, in case where the culpability of the respondent could be secured by other evidence outside the testimony of the complainant, nonappearance of the latter shall not be a ground to terminate the proceedings. As far as practicable, the body shall endeavor to pursue the investigation by securing the attendance of other vital witnesses to avoid miscarriage of justice. (Sec. 13, Ord. No. 100-2009)

SECTION 229. EFFECT OF DEATH. – Death of the respondent during the pendency of the investigation terminates the administrative case and has the effect of exoneration. (Sec. 14, Ord. No. 100-2009)

SECTION 230. POSTPONEMENT. – Postponements of the hearing and investigation shall be discouraged and shall be allowed only in meritorious cases, such as illness of a party or his counsel and/or other similar or unavoidable causes. A request for postponement on the ground of illness should be supported by a duly sworn medical certificate.

Regardless of the grounds invoked, not more than three (3) postponements of hearing and investigation shall be granted by reason of the unavailability or illness of any party, counsel or witness. In such a case, the fourth scheduled hearing shall be considered non-transferable in character and the projected investigation thereon shall proceed with or without presence of the persons concerned. (Sec 15, Ord. No. 100-2009)

SECTION 231. STENOGRAPHIC RECORD OF THE PROCEEDINGS; SECRETARIAT.

– The testimony of each witness and the manifestation of the Chairman and members, parties and counsel during the hearing and investigation shall be taken in shorthand or stenotype, if there is a stenographer or steno typist.

A transcript of record made by the official stenographer or steno typist and certified by him as correct shall be *prima facie* correct of such testimony and proceedings.

Where the services of the stenographer cannot be availed of, a typewritten substantial account of the proceedings duly certified as correct by the Chairman or Temporary Chairman, as the case may be, shall suffice.

Until such time that a permanent secretariat is assigned, the *Sanguniang Panlungsod* staff shall act as secretariat. (Sec. 16, Ord. No. 100-2009)

SECTION 232. MAINTENANCE OF DOCKET BOOKS. – There shall be a Docket Book for administrative complaints, in which all complaints shall be properly entered and given their corresponding number in order of their receipt.

The Docket Book shall contain a record of the following:

- a. Number and title of the case;
- b. Position and name of the complainant/s and respondent/s;
- c. Barangay;
- d. Date respondent received copy of the complaint;
- e. Date the answer of the respondent is received;
- f. Date subpoena or subpoena *duces tecum* is issued;
- g. Date investigation of the complaint is actually commenced;
- h. Date investigation thereon is terminated;
- i. The period of suspension;
- j. Date decision is promulgated indicating whether the respondent is exonerated or, if found guilty, the penalty imposed;
- k. Date the decision was served on the respondent; and
- l. When the motion for reconsideration/appeal was filed, if any, and its status. (Sec. 17, Ord. No. 100-2009)

ARTICLE XXXVIII **INCENTIVES AND COMPENSATION**

SECTION 233. HEALTH WORKERS. – All duly appointed volunteer Health Workers whose stipend every month is ₱1,500.00 shall be increased to ₱3,500.00 effective 2014 or earlier, if funds are available. (Sec. 1, Ord. No. 24-2013)

SECTION 234. EXEMPTION FROM PAYMENT OF CERTIFICATION FEES. – All employees of the City Government of Baguio who are required to secure certifications of any kind from the city in order that their transactions with the City Government or any national agency or instrumentality would be processed and given due course shall be exempt from the payment of certification fees. (Sec. 1, Ord. No. 035-1997)

SECTION 235. CASUAL OR EMERGENCY EMPLOYEES. – Casual or emergency employees who are made to renew their appointment shall be exempted from the payment of fees for clearances issued by the Fiscal and Mayor's Offices, by the Municipal and Regional Trial Courts, and by the Baguio City Police Station; Provided, however, That the period of renewal is a continuation of the preceding period of appointment. (Sec. 3, Ord. No. 65-1988)

SECTION 236. ALL BARANGAY OFFICIALS. - The *Sangguniang Kabataan* (Chairperson, seven members, secretary and treasurer), and members of the *Barangay Tanod* (BT), the *Integrated Barangay Tanod* (IBT), the *Lupong Tagapamayapa* and other barangay brigades are hereby exempted from the payment of Court, Police, Medical, Mayor's and Fiscal's clearance fees for official or personal purposes. (Sec. 1, Ord. No. 17-1993)

SECTION 237. PRIVILEGE LEAVE. – All city-paid officials and employees shall be entitled paternity leave, emergency leave and birthday leave privileges as follows:

- a. Paternity Leave – All City-paid male officials and employees may avail of three working days paternity leave with pay within sixty (60) calendar days from the date his legal wife gave birth or underwent miscarriage, unintentional abortion or stillbirth.
- b. Emergency Leave – All City-paid officials and employees may avail of two working days emergency leave with pay whenever an immediate relative dies. Immediate relative refers to the legal spouse, parents, children, brothers and sisters of the official or employee.
- c. Birthday Leave – All City-paid officials and employees may avail of one working day birthday leave with pay on his birthday or on any other working day within thirty (30) days after his birthday.

The above-cited leave privileges shall be non-cumulative and cannot be converted into its monetary value and shall not be charged/ deducted from the accumulated leave credits of the official/employee concerned.

The approval of the application for the above-enumerated leaves shall be ministerial on the part of the head of the office concerned. (Ord. No. 30-1993)

SECTION 238. LIVING PRICE ESCALATION BENEFIT. – Subject to existing rules and regulations of the Commission on Audit (COA), the Department of Budget and Management (DBM) and other authorities, an across-the-board/living price escalation incentive benefit shall be granted to all employees of the City Government of Baguio in the amount of two thousand pesos (₱2,000.00) each. Said benefit should be given annually in two quarterly payments as part of the incentive package under the Program on Awards and Incentives for Service Excellence (PRAISE) of the city.

SECTION 239. RETIREMENT GRATUITIES. – Retirement gratuities payable to city employees and/or workers and city-national employees and/or workers separated from the service within the purview of this Book shall not exceed the equivalent of twenty-four (24) months' salary based on the last salary received; Provided, That the retiring employee or worker shall be entitled to a gratuity in an amount equivalent to one month salary for every year of service; and Provided further, That any employee availing of the benefits provided by this code shall not be entitled to retirement under Commonwealth Act No. 186, as amended, and vice versa. (Sec. 1, Ord. No. 422-1965)

Accumulated vacation and sick leaves payable to city employees and/ or workers and city-national employees or workers who are separated from the public service shall not exceed ten (10) months allowed by law. (Sec. 3, Ord. No. 369-1961)

SECTION 240. CASH INCENTIVE TO RETIREES. – The City Government of Baguio shall grant cash incentive in the amount of ₱5,000.00 for every year of service of every retiring official or employee of the City Government, including elected government officials whose term of office shall

expire, in recognition of his/her unselfish contribution and dedicated service.

The reckoning period shall be on the year from the time he or she is employed with the City Government or elected until the retirement of the official/employee or expiration of term of the elective official.

A corresponding plaque of appreciation or recognition together with the lump sum benefit under this Ordinance shall be awarded to each retiree at an appropriate occasion.

The amount needed to enforce this Section shall be included in the budget of the PRAISE fund and the PRAISE Committee shall determine the number of employees retiring in the coming year and shall automatically include the amount needed in the budget as provided in the first paragraph of this Section. (Ord. No. 20-2013, amended by Ord. No. 79-2017)

ARTICLE XXXIX **EDUCATION, TRAINING, AND SEMINARS**

SECTION 241. BARANGAY. –

- a. The City Government of Baguio shall provide Barangay Officials and Barangay *Lupong Tagapamayapa* members of the city a continuing legal education regarding laws, ordinances and resolutions and current jurisprudence by conducting annual seminars.

The amount of ₱10,000.00 or so much thereof as necessary for its conduct shall be included in the annual budget of the City Government of Baguio to be allocated for the payment of honorarium for lecturers and other incidental expenses in connection therewith. (Ord. No. 36-2004)

- b. Training.
 1. The basic training of *Barangay Tanods* is institutionalized by the City Government of Baguio in coordination with the *Punong Barangays* of the different barangays in the City of Baguio to be conducted under the control and supervision of the National Police Commission Training Command at Teacher's Camp, Baguio City.
 2. Each barangay can send up to six trainees of either gender including any interested barangay official.
 3. The trainings shall be conducted in batches of fifty trainees for every program.
 4. The applicant shall secure an endorsement from the *Sangguniang Barangay*. The endorsement shall state that the applicant is a *bonafide* resident of the barangay and shall also include a certification of good moral character to support the application.
 5. The basic training shall be conducted in accordance with the Program Instructions furnished by the Baguio City Police Office.
 6. An amount of one thousand pesos (₱1,000.00) shall be appropriated for every participant to fund all the expenses incidental to the eight-day training which shall include vests, night sticks, caps and whistles to be distributed to the participants at the end of the training. (Ord. No. 23-1996)

SECTION 242. POLICE FORCE – The City Government of Baguio shall provide members of the Baguio City Police Office with continuing legal education on resolutions, ordinances and laws by conducting annual seminars to that effect.

The amount of one hundred thousand pesos (₱100,000.00), or so much thereof as may be

necessary, shall be included as part of and shall be drawn from the annual fund of the Baguio City Police Office being granted by the City Government of Baguio, which amount shall be allocated as honorarium for lecturers and such other incidental expenses in connection therewith. (Sec. 1 & 2, Ord. No. 57-2002)

ARTICLE XL MISCELLANEOUS

SECTION 243. SANGGUNIANG PAHAYAGAN. – The “*Sangguniang Pahayagan*”, the prime newsletter publication of the *Sangguniang Panlungsod* (City Council) ng Baguio, shall be published twice a year. It is obligatory for the law-making body of City to make known all laws and deliberations in order for all citizens of Baguio to be aware, proactive, and concerned of the undertakings for which they benefit from. (Ord. No. 46-2009)

SECTION 244. PUNCTUALITY IN GOVERNMENT AND NONGOVERNMENT ORGANIZATION'S ACTIVITES. – It is a declared policy that programs and activities within the city, whether government or non-government, shall start as indicated in its program.

The organizers shall be responsible in coordinating with the guests and participants as to allow the program to start at the appointed time. Guests of specific programs are also encouraged to come on time so as not to delay the opening of activities. (Ord. No. 69-2009)

SECTION 245. GUIDELINES AND PROCEDURE ON UNSOLICITED PROPOSALS. – The City Government of Baguio shall accept unsolicited proposals as part of its strategy to encourage citizen's participation in governance. Upon receipt of the proposal, it shall be submitted to a Technical Review Committee to be created by the City Mayor. The Technical Review Committee shall determine the need for project and preparation of Terms of Reference for submission to the *Sangguniang Panlungsod* for appropriate action.

The original proponent of the unsolicited proposal, who shall participate in the bidding, shall have the right to match the best offer. Should the original proponent decide to do so, the project shall be awarded to said entity.

Should the original proponent decline to match the best offer or is incapable of carrying out the project, the entity which made the best offer in the bidding shall be awarded the project.

The Office of the City Mayor shall formulate the implementing rules and regulations of this section. (Ord. No. 29-2008)

SECTION 246. CITY SPORTS COUNCIL. –

A. Functions. – A City Sports Promotion and Development Council shall be created with the following functions:

- a. Serve as a sports advisory council for the city;
- b. Recommend the formulation or adoption of sports activities, plans, policies and/ or programs;
- c. Meet immediately upon its creation to consider the need of appointing additional members from sectors that may have to be represented and to adopt its rules of procedures that will include the regularity and conduct of its meetings and the designation or tasking of members of certain functions or duties;
- d. Conduct local sports summits or consult with sports associations/organizations and other public and private entities concerned to identify needed sports actions, activities or programs for the city;

- e. Monitor or assist in the implementation of the sports promotion and development programs and activities; and
- f. Perform such other functions it may be further authorized or allowed to undertake.

B. Composition. The City Sports Council shall be composed of the Honorable City Mayor as Chairperson and of members to be named in the appropriate implementing order to be issued by the City Mayor following identification of chosen, selected, or appointed representative of the sports discipline, institution, association, group, officer, or officer, to wit:

- a. Sports and Recreation Division of the City Administrator's Office;
- b. Department of Education Division Superintendent;
- c. Department of Education Division Office Sports Committee/Officer;
- d. Baguio City Police Office;
- e. Baguio Correspondents and Broadcasters Club or media;
- f. Coach/trainer, combative sports;
- g. Coach/trainer, non-combative sports;
- h. Athletes' Organization;
- i. Umpires' referees' organization;
- j. Chairperson, *Sangguniang Panlungsod* (City Council) Committee on Education, Culture, and Historical Research;
- k. Chairperson, *Sangguniang Panlungsod* (City Council) Committee on Youth Welfare, and Sports Development;
- l. Chairperson, *Sangguniang Panlungsod* (City Council) Committee on Tourism, Special Events, Parks, and Playgrounds;
- m. President, *Liga ng mga Barangay*, Baguio City Chapter;
- n. President, *Pederasyon ng mga Sangguniang Kabataan*, Baguio City Chapter;
- o. Sports Coordinator, Private Secondary Schools;
- p. Sports Coordinator, Public Secondary Schools;
- q. Sports Coordinator, Private Elementary Schools;
- r. Sports Coordinator, Public Elementary Schools;
- s. Schools' Athletic Manager;
- t. Nongovernmental organizations/people's organizations;
- u. Chamber of Commerce/Business;
- v. Owner/ manager, sports facilities;

- w. Medical practitioner, sports medicine; and
- x. Representative, persons with disabilities.

The Sports and Recreation Division of the City Administrator's Office shall serve as the secretariat of the Sports Council.

C. Funding. Initial activities of the City Sports Council shall be funded from available savings or contingency appropriations of the Sports and Recreation Division of the City Administrator's Office.

Regular funding shall be programmed and allocated for the activities of the City Sports Council under the Office of the City Administrator. (Ord. No. 68-2014)

ARTICLE XLI PENALTIES

SECTION 247. VIOLATION OF EXEMPTION OF PAYMENT OF FEES OF CITY EMPLOYEES. – Any person collecting certification fees from city employees shall, upon conviction, be punished with a fine of ₱500.00 for the first offense; ₱1,000.00 for the second offense; and dismissal from the service for the third offense. (Sec. 2, Ord. No. 035-1997)

SECTION 248. AFFIXING NAMES OR INITIALS ETC. IN ANY PUBLIC STRUCTURE, PROPERTY ETC. – Politicians, public and/or private individuals who violate the provisions regarding affixing their names or initials and/or images/pictures on any public structure and property, equipment, vehicle and programs/projects using public funds shall be penalized as follows:

- a. If the violator is a politician or a public official, he shall be penalized with a fine of ₱5,000.00 and suspension of one month or imprisonment not exceeding thirty days at the discretion of a competent court; and
- b. If the violator is a private individual including contractors, he shall be penalized by a fine of ₱3,000.00 and revocation of his business or contractor's permit or imprisonment not exceeding thirty days, at the discretion of a competent court. (Sec. 3, Ord. No. 33-2012)

SECTION 249. REFUSAL TO IMPLEMENT LAWFUL ORDINANCE. – Any official who disregard, contravene, deviate from, or refuse to implement or execute any lawful ordinance or resolution duly enacted by the *Sangguniang Panlungsod* (City Council) shall be penalized with a fine not exceeding ₱1,000.00 or imprisonment not exceeding six (6) months, or both upon discretion of the court. (Ord. No. 526-1970)

SECTION 250. REFUSAL TO APPEAR AT A MEETING. – Any official or employee who has been requested to appear before a meeting of the *Sangguniang Panlungsod* (City Council) and who fails to comply without sufficient reason shall be penalized with a fine of ₱50.00 for every violation. (Ord. No. 547-1971)

SECTION 251. SELLING TICKETS OR SOLICITING BY THE BAGUIO CITY POLICE OFFICE. – Any member of the Baguio City Police Office found who is found violating the provision pertaining the prohibition to sell tickets or solicit contributions shall be penalized as follows:

1. First Offense – Imprisonment of ten (10) days.
2. Second Offense – Imprisonment of twenty (20) days.
3. Third Offense – Imprisonment of thirty (30) days. (Sec. 2, Ord. No. 512-1969)

SECTION 252. PAYROLL DEDUCTIONS. – Except for legal obligations allowed by existing
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laws, ordinance, resolution, or administrative rule or regulation to be deductible, any disbursing or other officer who shall make payroll deductions from salaries or wages due any government official or employee without written consent shall be penalized as misdemeanor and upon conviction shall pay a fine of not more than ₱200.00. (Ord. No. 340-1960)

SECTION 253. FRAUD IN AVAILING LEAVE. – An official or employee who is found to have availed of the paternity, emergency or birthday leave privilege through fraud, deceit, misrepresentation or dishonesty shall be liable administratively without prejudice to criminal prosecution. (Sec. 4, Ord. No. 30-1993)

BOOK VII **HEALTH AND SANITATION**

ARTICLE XLII **DEFINITION OF TERMS**

SECTION 254. WORDS AND PHRASES. – Unless inconsistent with the context or subject matter or unless otherwise defined in a specific provision in this Book, the following words or terms, if used herein or in any rule or regulation issued under this Book, shall have the following meaning:

- a. Accommodation and Entertainment Establishment – refer to restaurants, fastfood, eateries, hotels, motels, lodges, inns, boarding houses, disco houses, videoke bars and movie houses, or any other place with pleasant environment and atmosphere conducive to comfort, healthful relaxation and rest. It may offer food, sleeping accommodation and recreational facilities to the public for a fee.
- b. Acquired Immune Deficiency Syndrome – a condition characterized by a combination of signs and symptoms caused by Human Immunodeficiency Virus contracted from another person which attacks, and weakens the body's immune system making the afflicted individual susceptible to other life-threatening infections. (Sec. 3 [a], Republic Act No. 8504)
- c. Air Pollutant – means any matter found in the atmosphere other than oxygen, nitrogen, water vapor, carbon dioxide and the inert gases all in their natural or normal concentrations, that is detrimental to health or the environment, which includes, but not limited to smoke, dust, soot, cinder, fly ash, solid particles of any kind, gases, fumes, chemical mists, contaminated steam and radioactive substances. (Sec. 2, Ord. No. 61-2008)
- d. Air Pollution – means any alteration of the physical, chemical and biological properties of the atmosphere, or any discharge thereto of any liquid, gaseous or solid substances that will or is likely to create or to render the air resources of the country harmful, detrimental, or injurious to public health, safety or welfare or which will adversely affect their utilization for domestic, commercial, industrial, agricultural, recreational or other legitimate purposes. (Sec. 2, Ord. No. 61-2008)
- e. Airshed – refers to areas with common weather or meteorological conditions and sources of air pollution that affect the interchange and diffusion of pollution in the surrounding atmosphere. (Sec. 2, Ord. No. 61-2008)
- f. Ambient Air Quality – refers to the atmosphere's average purity in a broad area as distinguished from discharge measurements taken at the source of pollution or the present characteristic or nature of the surrounding atmosphere. (Sec. 2, Ord. No. 61-2008)
- g. Animal Effect – refer to any hay, forage or similar materials used as blankets and the like for Foot and Mouth Disease and other disease-susceptible animals. (Sec. 1 (i), Department of Agriculture Administrative Order No. 05-2002)

- h. Anonymous Testing – refers to a Human Immunodeficiency Virus testing procedure whereby identity of the individual being tested shall not be revealed. An identifying number or symbol is used to substitute for the name and allows the laboratory conducting the test and the person on whom the test is conducted to match the test result with identifying number or symbol. (Sec. 3 [b], Republic Act No. 8504)
 - i. Aquifer – is an area in the ground comprised of sand, gravel and rocks with materials that can hold a lot of water. (Sec. 5, Ord. No. 13-2007)
 - j. Avian Influenza – an infectious disease in chickens, ducks and other birds caused by different subtypes of the influenza A virus; more commonly known as Bird Flu. (Sec. 5 (1), Ord. No. 19-2007)
 - k. Big Garbage Bin – the term “big” refers to the size of garbage bins and better stated as “sizeable”. It is required to be provided by large business establishments and must bear dimensions sufficient enough to accommodate the volume of segregated garbage and enough to hold such for the period before their next collection. (Sec. 2, Ord. No. 052-2008)
- l. Bird Flu Status (Four stages)
 - a. Stage 1 – Avian influenza-free Philippines. No outbreaks of highly pathogenic avian influenza (HPAI) among poultry in the Philippines.
 - b. Stage 2 – Outbreaks of Avian Influenza in domestic poultry; may be single or simultaneous in various areas. An outbreak of bird flu may occur in a poultry farm or in a backyard where poultry is raised or among the wild birds.
 - c. Stage 3 – human cases of Avian Influenza but without person-to-person transmission.
 - d. Stage 4 – Influenza cases with person-to-person transmission cause by new influenza subtype. (Sec. 5 (6), Ord. No. 19-2007)
- m. Bottled Water – processed drinking water sold to the public in 1-liter containers and below. (Sec. 2, Ord. No. 59-2008)
- n. BWD – refers to Baguio Water District. (Sec. 5, Ord. No. 13-2007)
- o. By-product – refer to hides, horns, skin, bones, hooves and other parts or products of pigs, cattle, carabaos, goat, sheep and other cloven-footed animals that are unsuitable for human consumption. (Sec. 1 (g), Department of Agriculture A.O. 5-2002)
- p. CAMU VEC (Clean Air Monitoring Unit Validation Emission Certificate) – refers to a certificate issued by the Clean Air Monitoring Unit testing team, certifying that the particular vehicle meets the emission standards of this Book. The Clean Air Monitoring Unit Validation Emission Certificate shall be presented by the driver/owner/operator when paying polluters’ fees and in claiming vehicle plates and/ or driver’s licenses confiscated during Clean Air Monitoring Unit Roadside Inspection, Testing and Monitoring Team operations. The Clean Air Monitoring Unit Validation Emission Certificate shall have no validity period and shall not be used for vehicle registration. (Sec. 2, Ord. No.61-2008)
- q. Carabeef – meat of the carabao. (Sec. 1, Ord. No. 060-1993)
- r. City – refers to Baguio City.
- s. City Water Permit – refers to the water excavation, water drilling, water facility building permits, water facility operation and maintenance permit, water distribution permit, and

water recycle/ re-use permit which may be granted by the City Government upon compliance with existing national standards and local ordinances. (Sec. 5, Ord. No. 13-2007)

- t. Complete Treatment – a series of combination of water treatment processes, which shall include coagulation, absorption, sedimentation, slow and rapid sand filtration, aeration and chlorination. (Sec. 2, Ord. No. 59-2008)
 - u. Compression Ignition Engine – means an internal combustion engine in which atomized fuel temperature is raised through compression, resulting in ignition, e.g. diesel engines. (Sec. 2, Ord. No. 61-2008)
 - v. Compulsory Human Immunodeficiency Virus Testing – refers to Human Immunodeficiency Virus testing imposed upon a person attended or characterized by the lack of or vitiated consent, use of physical force, intimidation or any form of compulsion. (Sec. 1 (c), Ord. No. 23-2007)
 - w. Contact Tracing – refers to the method of finding and counseling the sexual partner or partners of a person who has been diagnosed as having sexually transmitted disease. (Sec. 1 (d), Ord. No. 23-2007)
 - x. Contamination – means the introduction of substances not found in the natural composition of water that makes it less desirable or unfit for intended use. (Sec. 5, Ord. No. 13-2007)
 - y. Contingency – emergency, unforeseen event. (Sec. 3, Ord. No. 10-2007)
 - z. Dangerous and communicable poultry diseases – shall apply to and include European fowl pest, fowl cholera, and fowl typhoid.
- aa. Dealer/agent – a person who uses his own delivery vehicle and capital in selling processed drinking water and bottled water but has no refilling station. (Sec. 2, Ord. No. 59-2008)
 - bb. DENR-EMB, CAR – refers to the Department of Environment and Natural Resources Environmental Management Bureau, Cordillera Administration Region. (Sec. 5, Ord. No. 13-2007)
 - cc. Design standards facility and utility – refer to Presidential Decree No. 1096 (National Building Code) which is the predominant basis for their building standards and Presidential Decree No. 856 (Sanitation Code) which provides the requirements in the operation of sewerage works and sewerage treatment plants.
 - dd. Designated Smoking Room – refers to a designated room inside the accommodation, establishment, public place or enclosed public place that is totally enclosed where a person is allowed to smoke without violating the Anti-Smoking Ordinance.

Any duly designated room/area in accommodation and entertainment establishment whether tourism-accredited or not as herein defined within the territorial jurisdiction of Baguio City, Provided, That the following conditions are met:

1. If the accommodation and entertainment establishments are air-conditioned, it must establish and designate a smoking room which shall not be more than $\frac{1}{4}$ of the total accommodation area of the establishment that is air-conditioned and equipped with an exhaust fan and totally enclosed on all sides and separated from the rest of the premises where smoking is prohibited; and
2. If the accommodation and entertainment establishment are not air-conditioned, it must establish and designate a smoking area that shall not be more than $\frac{1}{4}$ of the total

accommodation area of the establishment that is fully ventilated and separated from the rest of the premises where smoking is prohibited. (Sec. 3 (f), Ord. 08-2008)

- ee. Depo Dispensing Station – is a station that sources its water from a complete purified refilling system or mineral water refilling system transported through bulk system with minimum requirement of carbon filters, sediment filters, and ultraviolet lights then dispensed to the public. (Sec. 2, Ord. No. 59-2008)
- ff. Discharger – refers to any person or persons, natural or juridical, discharging liquid wastes, and other wastes to the environment, particularly city waters. (Sec. 5, Ord. No. 13-2007)
- gg. Disinfection – water treatment processes designed to destroy disease-causing organisms. The efficacy of disinfection is often assessed by measuring the coliform group of indicator organism. (Sec. 2, Ord. No. 59-2008)
- hh. Drainage Basin – is a depressed area surrounded by higher ground but usually with an outlet and drained by a river system. (Sec. 5, Ord. No. 13-2007)
- ii. Drainage Corridor – are narrow valleys or strips of land along main drainage lines. (Sec. 5, Ord. No. 13-2007)
- jj. Drainage work – refer to drilling of soil for purposes of drawing of water for residential, commercial, institutional, industrial and domestic uses. (Sec. 5, Ord. No. 13-2007)
- kk. Drinking water – means water intended for human consumption or for use in food preparation, which is mineral or purified. (Sec. 5, Ord. No. 13-2007)
- ll. Easement – is the term used to indicate/delineate protected area/ buffer. This refers to the zone of three (3) meters in urban areas, twenty (20) meters in agricultural areas, and forty (40) meters in forest areas along their margins which are subsequent to easement of public use in the interest of recreation, navigation, floatage, fishing and salvage. (Article 51, R.A. 9275)
- mm. Ecchymosis – escape of blood into the tissue, producing large and blotchy area of superficial discoloration (bruise). (Sec. 3, Ord. No. 10-2007)
- nn. Effluent – is the outflow, usually offensive, from sewage or industrial plants. (Sec. 5, Ord. No. 13-2007)
- oo. Emission – means any measurable air contaminant, pollutant, gas stream or unwanted sound from a known source that is passed into the atmosphere.
- pp. Enclosed Area – refers to an area which is closed whether totally or partially at the sides and is roofed or makes use of the flow above it as a ceiling or even if open on all sides but is covered by a roof, permanent or temporary in nature. (Sec. 3 (g), Ord. No. 08-2008)
- qq. Enclosed Public Place – refers to a room, building, structure or edifice that is constructed with a shelter or covered by a roof with panels or concrete wall, which structure is open to the public. (Sec. 3 (h), Ord. No. 08-2008)
- rr. Endemic – the constant presence of a disease or infection within a given geographical area. It may also refer to the usual prevalence of a given disease within such an area. (Sec. 3, Ord. No. 10-2007)
- ss. Environmental Compliance Certificate (ECC) – refers to the document issued by the Secretary of Department of Environment and Natural Resources or his duly authorized

representative certifying that the proposed project under consideration will not bring about an unacceptable environmental impact and that the proponent has complied with the requirements of the Environmental Impact Statement (EIS) System. (Sec. 5, Ord. No. 13-2007)

- tt. Environmental Impact Statement System (EISS) – refers to the procedure established by Presidential Decree No. 1586 to govern all water-related projects defined as environmentally critical projects or within an environmentally critical area. It also refers to the entire process of organization, administration and procedure institutionalized for the purpose of assessing the significance of the effects of physical development on the quality of environment. (Sec. 5, Ord. No. 13-2007)
- uu. Environmental Impact Statement/Study (EIS) – refers to the document/s of studies on the environmental impacts of a project including the discussions on direct and indirect consequences upon human welfare and ecological and environmental integrity. The EIS may vary from project to project but shall contain in every case all the relevant information and details about the project to enable the Department of Environment and Natural Resources and other concerned parties to make judicious decisions. It can be an initial environmental management plan and environmental monitoring program that is required before any water-related project intended for uses other than household water use. (Sec. 5, Ord. No. 13-2007)
- vv. Environmental Monitoring Certificate – refers to the document to be issued by the Local Drinking Water Quality Monitoring Committee (LDWQMC) for drinking water, cooking and industrial uses of manufacturers of food, drinking products and cooking products; and the City Environment and Parks Management Office (CEPMO), for other water uses to assure that water project proponents, water extractors and water distributors comply with health and environmental standards. (Sec. 5, Ord. No. 13-2007)
- ww. Environmental Impact Statement Monitoring and Evaluation – refers to the process of comparing the predicted impacts on the environment as stipulated in the EIS with those that actually occurred after the implementation and operation of the project. (Sec. 5, Ord. No. 13-2007)
- xx. Environmental Sanitation Clearance (ESC) – is the clearance issued by the Secretary of Health or his duly authorized representative allowing the collection, handling, transport, treatment and disposal of domestic sludge or septage. (Sec. 5, Ord. No. 13-2007)
- yy. Environmentally Critical Water Area – refer to those defined in Proclamation No. 2146 as watershed reserves, recharged areas of aquifers, areas frequently visited by floods and typhoons, and water bodies characterized by one or any combination of the following conditions:
 1. tapped for domestic purposes;
 2. within the controlled and/or protected areas declared by appropriate authorities; and
 3. which support wildlife and fishery activities. (Sec. 5, Ord. No. 13-2007)
- zz. Epidemic or Outbreak – is the occurrence in a community of cases of illness with a frequency clearly in excess of normal expectancy. A single case of a disease long absent from a population or the first invasion by the disease not previously recognized in that area requires immediate reporting and investigation; two cases of such a disease associated in time and place are sufficient evidence of transmission to be considered an epidemic. (Sec. 3, Ord. No. 10-2007)
- aaa. Essential Service – health and non-health related services whose absence would pose serious

threat to public safety. (Sec. 5 (13), Ord. No. 19-2007)

bbb. Excavation work – digging works for purposes of water-related facilities such as river-intake structures, sump, transmission and distribution lines, reservoirs, etc. (Sec. 5, Ord. No. 13-2007)

ccc. Exotic Bird – any bird species or subspecies that do not naturally exist in the Philippines. (Sec. 5 (3), Ord. No. 19-2007)

ddd. Exposed Person – Contact (within 1 meter) with live or dead domestic fowl or wild bird or with persons suspected to have bird flu during the 10-day period before the onset of symptoms. (Sec. 5 (11), Ord. No. 19-2007)

eee. Foot and Mouth Disease-Susceptible Animal – shall refer to cloven-footed animals including but not limited to pigs, cattle, carabaos, sheep and goats. (Sec. 1 (a), Department of Agriculture A.O. 5-2002)

fff. Foot and Mouth Disease-Controlled Area – refers to an area where there has been no Foot and Mouth Disease outbreak for the past six (6) months and where vaccination may be continuing or has ceased. (Sec. 1 (k) Department of Agriculture A.O. 5-2002)

ggg. Foot and Mouth Disease-Free Area – refers to an area where there has been no FMD outbreak for the past two (2) years and that no vaccination has been done for the last twelve (12) months. (Sec. 1 (l) Department of Agriculture A.O. 5-2002)

hhh. Foot and Mouth Disease Infected Area – refers to an area afflicted with Foot and Mouth Disease cases for the past two (2) years. (Sec. 1 (m), Ord. No. 25-2006)

iii. Foot and Mouth Disease Outbreak – refers to one or more reported clinical cases of Foot and Mouth Disease infection among animals that occur in a specific date and location (backyard or commercial farm, slaughterhouse or auction market). Foot and Mouth Disease cases that were detected within two (2) weeks after the initial case are also considered part of the same reported outbreak. (Sec. 1 (j) Department of Agriculture A.O.-5-2002)

jjj. Fowls/Poultry – shall apply to and include chickens, turkeys, ducks, geese, guinea fowls, pigeons, and other domesticated members of the Aves family. (Sec. 34, Chapter 6, Ord. No. 500-1934) It also includes marketable broilers, culls, day old chicks, pullets, game fowls, native chickens, ducks, hatching eggs, hobby birds or birds of any kind. (Sec. 5 (2), Ord. No.19-2007)

kkk. Foot and Mouth Disease (FMD) – refers to the highly infectious viral disease caused by Picorna virus that primarily affects pigs, cattle, carabaos, sheep, goats and other cloven-footed animals, thy symptoms of which include, among others, appearance of vesicles and blisters, lameness due to vesicles affecting the hooves, loss of appetite due to blisters or vesicles on the tongue, mouth and snout. (Sec. 1 (b), Ord. No. 25-2006)

lll. Fresh Meat – refers to meat that has not been treated in any way other than by modified atmosphere packaging or vacuum packaging to ensure its preservation. This includes frozen meat, chilled meat, minced meat and mechanically recovered meat. (Sec. 1 (c), Department of Agriculture A.O. 5-2002)

mmmm. Fully Processed Animal Product – refer to those that were subjected to any of the treatments enumerated in the paragraph below. (Sec. 1 (h) Department of Agriculture A.O. 5-2002)

nnn. Fully Processed Meat Product – refer to meat products which have been subjected to

such treatment that will ensure the destruction of the Foot and Mouth Disease or other virus according to the following procedures and that necessary precautions were taken after processing to avoid contact of the meat with any potential source of Foot and Mouth Disease or other virus.

1. Canning – refers to a process which involves heating the meat placed in a hermetically-sealed container to an internal core temperature of at least seventy degrees Celsius (70°C) for a minimum of thirty (30) minutes, or any equivalent treatment which has been demonstrated to inactivate the Foot and Mouth Disease or other virus.
2. Thorough cooking – refers to a process which involves heating deboned and deflated meat to an internal temperature of at least seventy degrees Celsius (70°C) for a minimum of thirty (30) minutes.
3. Drying after salting – refers to the process which involves thorough soaking of deboned meat, when rigor mortis is complete, in brine or table salt (NaCl) solution, at a ratio of 2.25 parts brine to one part meat, then drying the salted meat at ambient temperature. (Sec. 1 (e) Department of Agriculture A.O. 5-2002)

ooo. Governing Board – refers to a multi-sectoral body created under Section 9 of the Clean Air Act or R.A. 8749 to effectively carry out and implement the air quality action plan of an air shed.

ppp. Ground water – refers to water that comes from rain, sleet and hail (precipitation) that percolates into the ground passing through particles of soil, sand, gravel and rock until it is saturated with water. The top most part of this layer is called the water table. (Sec. 5, Ord. No. 13-2007)

qqq. Human Immunodeficiency Virus Negative – denotes the absence of Human Immunodeficiency Virus or Human Immunodeficiency Virus antibodies upon Human Immunodeficiency Virus testing. (Sec. 1 (i), Ord. No. 23-2007)

rrr. Human Immunodeficiency Virus Positive – refers to the presence of Human Immunodeficiency Virus infection as documented by the presence of Human Immunodeficiency Virus or Human Immunodeficiency Virus antibodies in the sample being tested. (Sec. 1 (h), Ord. No. 23-2007)

sss. Human Immunodeficiency Virus Testing – refers to any laboratory procedure done on an individual to determine the presence or absence of Human Immunodeficiency Virus infection. (Sec. 1 (j), Ord. No. 23-2007)

ttt. Human Immunodeficiency Virus Transmission – refers to the transfer of Human Immunodeficiency Virus from one infected person to an uninfected individual, most commonly through sexual intercourse, blood transfusion, sharing of intravenous needles and during pregnancy. (Sec. 1 (k), Ord. No. 23-2007)

uuu. Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome Monitoring – refers to the documentation and analysis of the number of Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome infections and the pattern of its spread. (Sec. 1 (f), Ord. No. 23-2007)

vvv. Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome Prevention and Control – refers to measures aimed at protecting non-infected persons from contracting Human Immunodeficiency Virus and minimizing the impact of the condition of persons living with Human Immunodeficiency Virus. (Sec. 1 (g), Ord. No. 23-2007)

www. Human Immunodeficiency Virus (HIV) – refers to the virus that causes Acquired Immune Deficiency Syndrome. (Sec. 1 (e), Ord. No. 23-2007)

xxx. Human Scavenging – person who dig, retrieve and salvage refuse or other items from garbage cans, receptacles and depositories for food or other purposes. (Sec. 3, Ord. No. 491-1968)

yyy. Illegal/ Unauthorized Shipment – refer to modes of transporting animal, meat and meat products prohibited under Department of Agriculture Administrative Order No. 5, Series of 2002 and Ordinance Number 25 Series of 2006 and those not covered by any written authority or permit from the appropriate government agencies which include but are not limited to the Bureau of Animal Industry (BAI), National Meat Inspection Commission (NMIC), Office of the Provincial/ Municipal/City Veterinarian, Veterinary Quarantine Service (VQS), etc. (Sec. 1 (p), Ord. No. 25-2006)

zzz. Industrial waste – means any liquid, gaseous or solid matter or other waste substance or a combination thereof resulting from any process of industry, manufacturing trade or business or from the development, processing or recovery or any natural resources which may cause or tend to cause pollution, or contribute to the pollution of the water, air and land resources of the City. (Sec. 5, Ord. No. 13-2007)

aaaa. Industrial wastewater – means liquid wastes resulting from any process of industry, manufacture, trade or business or from the development of any natural resource. (Sec. 5, Ord. No. 13-2007)

bbbb. In-Use Vehicle – means a motor vehicle duly registered with the Land Transportation Office (LTO).

cccc. Large Business Establishment – the term “large”, referring to the size of the business establishments would encompass business not considered micro-small and medium enterprise based on capitalization: Provided, however, That although the business establishment falls under such brackets according to capitalization, a business establishment may still be considered “large” if the Solid Waste Management Office and/or the City Environment and Parks Management Office would determine that the volume of segregated garbage collected by a micro, small or medium enterprise would approximate the equivalent volume of segregated garbage by other businesses considered large as herein defined. (Sec. 2 (1), Ord. No. 52-2008)

dddd. Local Health Authority – a government official or employee responsible for the application of a prescribed health measure in a local political subdivision. (Sec. 2, Ord. No. 59-2008)

eeee. Local Health Officer – the City Health Officer. (Sec. 2, Ord. No. 59-2008)
ffff. Massage – a method of treating the superficial soft parts of the body for remedial or hygienic purposes, consisting of rubbing, stroking, kneading, tapping, etc. with the hand or by the use of an instrument. (Sec. 1 (a), Ord. No. 584-1974)

gggg. Massage Attendant – any person employed in a massage clinic or establishment who assists or aids the masseuse in his or her practice of massage. (Sec. 1 (d), Ord. No. 584-1974)

hhhh. Massage Clinic – a place equipped with the necessary facilities for the practice of massage consisting of not more than two rooms. It may or may not be provided with facilities for Sauna or Turkish bath. (Sec. 1 (e), Ord. No. 584-1974)

iiii. Massage Establishment – a place equipped with the necessary facilities for the practice of massage consisting of more than two (2) rooms, and may or may not include facilities for

Sauna or Turkish bath. (Sec. 1 (f), Ord. No. 584-1974)

jjjj. Masseur – a man who gives massages professionally.
(<http://www.thefreedictionary.com/masseur>)

kkkk. Masseuse – a female person who is employed in a massage clinic or establishment and practices massage for business or profit. (Sec. 1 (c), Ord. No. 584-1974)

llll. Meat – refers to all edible parts of an animal. (Sec. 1 (b), Department of Agriculture Administrative Order No. 5-2002)

mmmm. Meat Product – shall refer to meat that has been subjected to a treatment irreversibly modifying its organoleptic and physicochemical characteristics. (Sec. 1, (d), Department of Agriculture Administrative Order No. 5-2002)

nnnn. Medical Confidentiality – refers to the relationship of trust and confidence created or existing between a patient or a person with Human Immunodeficiency Virus and his/her attending physician, consulting medical specialist, nurse, medical technologist and all other health workers or personnel involved in any counseling, testing or professional care of the former. It also applies to any person who, in any official capacity, has acquired or may have acquired such confidential information. (Sec. 1 (l), Ord. No. 23-2007)

oooo. Mineral Water - water that has undergone purification process, free from contamination and meets physic-chemical properties such as odor, taste, ph, and the parameters of mineral content pursuant to Presidential Decree No. 856. (Sec. 2 [b], Ord. No. 041-2007)

pppp. Mobile Source – any vehicle/machine propelled by or through oxidation or reduction reactions, including combustion of carbon-based or other fuel, constructed and operated principally for the conveyance of persons or the transportation of property or goods that emit air pollutants as a reaction product.

qqqq. Morbidity – the condition or state of being sick. (Sec. 3, Ord. No. 10-2007)

rrrr. Mortality – the state of death. (Sec. 3, Ord. No. 10-2007)

ssss. Motorcycle – any two-wheeled motor vehicle with at least one headlight, taillight and stoplight, and one or more saddle seats. For purposes of these rules, motorcycles shall include motorcycles with attached cars also known as “tricycles”.

tttt. Motor Vehicle – any vehicle propelled by a gasoline or diesel engine or by any means other than human or animal power constructed and operated principally for the conveyance of persons or the transportation of property or goods.

uuuu. Motor Vehicle Registration (MVR) – the official recording of a motor vehicle by the LTO subject to the conformance of the vehicle to the safety and emission standards provided under Section 21 of the Republic Act No. 8749 including the pre-evaluation of the documents/ requirements pursuant to Section 5 of Republic Act No. 4136, as amended, otherwise known as the Land Transportation Code.

vvvv. Negative Monitoring Report – a regular monitoring report that provides data on the presence or absence of Avian Influenza. (Sec. 5 (5), Ord. No. 19-2007)

wwww. Nuisance – is anything that injures health, endangers life, offenses the senses or produces discomfort to the community. It includes different types enumerated in Section 85 of the Sanitation Code. (Sec. 5, Ord. No. 13-2007)

xxxx. Opacity – the amount of light obscured by particle pollution in the atmosphere.

yyyy. Operator – is a person or firm legally authorized by the water facility owner/s to operate and maintain water facilities within the City. (Sec. 5, Ord. No. 13-2007)

It could also mean a person or entity that manages a transport business but not necessarily a vehicle owner.

zzzz. Outlet – means the terminus of a sewage works or point of emergence in the water resources of the City of any sewage, industrial waste or other wastes. (Sec. 5, Ord. No. 13-2007)

aaaaa. Over-the-Counter Weight Loss Supplement – any product intended for the purpose of weight loss that are sold without need of a prescription. (Sec. 1, Ord. No. 8-2011)

bbbbbb. Owner – refers to a person or entity who owns or maintains a water supply or sewerage facilities, infrastructure and/or utilities. (Sec. 5, Ord. No. 13-2007)

It also means the person or entity identified as the motor vehicle owner in the motor vehicle registration or by a valid deed of sale.

ccccc. Pandemic – worldwide epidemic. (Sec. 5 (14), Ord. No. 19-2007)

dddddd. Pandemic Influenza – new sub-type or mutated H5N1 Influenza A virus capable of human to human transmission. (Sec. 5 (10), Ord. No. 19-2007)

eeeeee. Particulate Matter or “Suspended Particulates” – any material, other than uncombined water, that exists in a finely divided form as liquid or solid.

ffffff. Person – means every natural or juridical being, susceptible of rights and obligations or of being the subject of legal relations. (Sec. 5, Ord. No. 13-2007)

gggggg. Person with HIV – refers to an individual whose HIV test indicates, directly or indirectly, that he/she is infected with HIV. (Sec. 1 (m), Ord. No. 23-2007)

hhhhh. Petechiae – a minute red spot due to escape of a small amount of blood. (Sec. 3, Ord. No. 10-2007)

iiiiii. Philippine National Standard for Drinking Water (PNSDW) – is a set of acceptable values, criteria, guidelines and limits for determined parameters in measuring drinking water quality. It covers requirements for bacteriological, physical, chemical, biological and radiological parameters. (Sec. 5, Ord. No. 13-2007)

jjjjjj. Point Source - refers to any identifiable source of pollution with specific point of discharge into a particular body of water. On the other hand, non-point source means any source of pollution identifiable as point source to include, but not be limited to, run-off from irrigation or rainwater which picks up pollutants from farms and urban areas. (Sec. 5, Ord. No. 13-2007)

kkkkkk. Pollutant – refer to solid waste, liquid waste, toxic waste, sedimentation/siltation and other by-product of a treatment process which causes pollution. (Sec. 5, Ord. No. 13-2007)

lllll. Polluted Water – water whose physical, chemical, bacteriological, biological and radioactive properties have been altered due to presence of domestic sewage, industrial waste or other substances in water that are possibly objectionable to or harmful to human lives. (Sec. 2, Ord. No. 59-2008)

mmmmm. Pollution – means any alteration of the physical, chemical and biological properties of any water, air and/or land resources of the Philippines, or any discharge thereto of any liquid, gaseous or solid wastes as will or is likely to create or to render such water, air and land resources harmful, detrimental or injurious to public health, safety or welfare or which will adversely affect their utilization for domestic, commercial, industrial, agricultural, recreational or other legitimate purposes. (Sec. 5, Ord. No. 13-2007)

nnnnn. Potable water – refers to the suitability of water for drinking and cooking purposes in accordance with the Philippine National Standards for Drinking Water. This also account for both health and aesthetic considerations. (Sec. 5, Ord. No. 13-2007)

Water that is free of microorganisms or disease-producing bacteria (pathogens). In addition, the water should not possess undesirable taste, odor, color, levels of radioactivity, turbidity or chemicals and it should pass the standards of the Philippine National Standards for Drinking Water. (Sec. 2, Ord. No. 59-2008)

ooooo. Potable/Safe Drinking Water – water that is free of microorganisms or disease-producing bacteria (pathogens). In addition, the water should not possess undesirable taste, odor, color, levels of radioactivity, turbidity or chemicals and it should pass the standards of the Philippine National Standards for Drinking Water. (Sec. 2, Ord. No. 59-2008)

ppppp. Poultry Holding Facility – includes commercial farms, backyard units, hatcheries, processing plants, slaughterhouses, aviaries, feed mills, cockpits and public markets. (Sec. 5 (4), Ord. No. 19-2007)

qqqqq. PPE – Personal Protective Equipment like coveralls, masks, goggles, plastic rubber boots and rubber gloves, etc. (Sec. 5 (9), Ord. No. 19-2007)

rrrrr. Primary Infection – refers to the invasion of pathogenic microorganism within the human body for the first time. (Sec. 3, Ord. No. 10-2007)

sssss. Proponent – refers to a person or entity that proposes to develop, construct, operate and maintain water supply or sewerage facilities, infrastructure and/or utilities. (Sec. 5, Ord. No. 13-2007)

ttttt. Public Building – refers to any of the following:

1. A building structure owned by the government or owned by private person but used, rented or occupied by the government or any of its instrumentalities.
2. Any building or structure used, or controlled exclusively for public purposes by any department, branch of government, local government unit or barangay without reference to the ownership of the building.

uuuuu. Public Place – refers to gasoline stations, banks, malls, town squares, terminals, shopping, business arcades, schools, churches, hospitals, cinema houses, gymnasium, funeral parlors, barber shops and other similar places where people usually congregate either to while away their time or to listen or attend concerts, rallies, programs such as but not limited to, Mines View Park, Sunshine Park, Imelda Park, and the like. (Sec. 3 (e), Ord. No. 08-2008)

vvvvv. Public Utility Vehicle – refers to Public Utility Jeepneys (PUJs), Public Utility Buses (PUBs), taxis, and other public utility vehicles used in transport of passengers. (Sec. 3 (b), Ord. No. 08-2008)

wwwww. Purified Water – water that has been produced by distillation, reverse osmosis or other suitable processes that meets the definition “purified water” pursuant to Presidential

Decree 856. If distillation is the applied purification process, the production may be called “Distilled Water”, “Carbonated Water”, or “Sparkling Water”. (Sec. 2, Ord. No. 59-2008)

xxxxx. Purpura – a condition characterized by confluent petechiae or ecchymosis over any area of the body. (Sec. 3, Ord. No. 10-2007)

yyyyy. Quarantine – isolation or restriction of travel of patients and/or contacts. (Sec. 5 (12), Ord. No. 19-2007)

zzzzz. Risk assessment – refers to the use of facts and assumptions to estimate the probability of posing harm to human health or the environment that may result from exposures to pollutants, toxic agents, or management decisions. (Sec. 5, Ord. No. 13-2007)

aaaaaa. Sanitary Engineer – a person duly registered with the board of examiners for Sanitary Engineers (Republic Act No. 1364) and who heads the sanitation division or section of the City Health Office or employed by the Department of Health. (Sec. 2, Ord. No. 59-2008)

bbbbbb. Sanitary Survey – is an activity to inspect and investigate the existing environmental conditions around the water source that may affect the quality of the water. (Sec. 2, Ord. No. 59-2008)

cccccc. Sauna Bath – a Finnish bath in which the steam is produced by pouring water over heated rocks. (<http://www.thefreedictionary.com/sauna>)

dddddd. Semi- Processed Meat Product – refer to those that have not been subjected to any of the three treatments of a fully processed meat product. (Sec. 1 (f) Department of Agriculture Administrative Order No. 5-2002)

eeeeee. Septage – means the sludge produced on individual onsite wastewater disposal systems, principally septic tanks and cesspools. (Sec. 5, Ord. No. 13-2007)

ffffff. Service Water – any water served for human consumption, which includes purified, mineral, or water that has undergone a purification process.

gggggg. Sewage – refers to the water-carried human or animal wastes from residences, buildings, industrial establishments, or other places, together with such water infiltration and surface water as may be present. The admixture of sewage and industrial wastes are also considered sewage. (Presidential Decree No. 984)

hhhhhh. Sewage work – individually or collectively those constructions or devices used for collecting, pumping, treating and disposing of sewage, industrial wastes or other wastes, or for the recovery of by-products from such sewage, industrial waste or other waste. (Sec. 5, Ord. No. 13-2007)

iiiii. Sewage or Sewerage System – refers to pipelines or conduits, pumping stations, force mains, constructed drainage ditches and all other construction devices, appurtenances used for collecting and conducting sewage and industrial waste to a point of treatment, discharge or ultimate disposal. (Sec. 5, Ord. No. 13-2007)

jjjjjj. Sewerage Treatment Facilities can be as follows:

1. Primary sewerage treatment facilities refer to physical settling process.
2. Secondary sewerage treatment facilities refer to biological degradation of the wastes that may be trickling filter and activated sludge sewage method.

3. Tertiary sewerage treatment facilities have chemical treatment to remove specific components. (Sec. 5, Ord. No. 13-2007)

kkkkkkk. Sludge – refers to any solid, semi-solid or liquid waste or residue generated from a wastewater treatment plant, water supply treatment plant or water control pollution facility, or any other such waste having similar characteristics and effects. (Republic Act No. 9275)

lllll. Smoke Opacity Meter (or Opacimeter) – it is an instrument that determines the smoke opacity in exhaust gases emitted by the engine system.

mmmmmm. Smoking – refers to the lighting and/or puffing of any lighted cigarette, cigar, tobacco or any other kind, form or type. Possession of any lighted cigarette, cigar, tobacco and the like within the prohibited areas of smoking shall constitute a *prima facie* evidence as an act of smoking prohibited under this Book. (Sec. 3 (a), Ord. No. 08-2008)

nnnnnnn. Spark-Ignition Engine – is an internal combustion engine in which the air/ fuel mixture is ignited by a spark plug, e.g. a gasoline engine, Liquefied Petroleum Gas engine, Compressed Natural Gas engine.

oooooooo. Surface water – refers to water from lakes, rivers, streams and ocean. (Sec. 5, Ord. No. 13-2007)

pppppp. Surveillance – is the continuing scrutiny of all aspects of occurrence or spread of disease pertinent to effective control. (Sec. 3, Ord. No. 10-2007)

qqqqqqq. Tap Water – refers to any water coming from a pipeline supply.

rrrrrr. Transmission – refers to the transfer of a disease to a person. (Sec. 3, Ord. No. 10-2007)

ssssss. Treatment – means any method, technique or process designed to alter the physical, chemical or biological and radiological character or composition of any waste and wastewater to reduce or prevent pollution. (Sec. 5, Ord. No. 13-2007)

ttttt. Turkish Bath – a type of bath in which the bather sweats freely in hot dry air, is then washed, often massaged, and has a cold plunge or shower.
[\(<http://www.thefreedictionary.com/Turkish+bath>\)](http://www.thefreedictionary.com/Turkish+bath)

uuuuuu. Vector – a carrier from a biological reservoir of an infected organism to another organism.

vvvvvv. Waste – means any material either solid, liquid, semi-solid, contained gas or other forms resulting from industrial, commercial, mining or agricultural operations, or from community and household activities that is devoid of usage and discarded. (Sec. 5, Ord. No. 13-2007)

wwwwww. Wastewater – refers to the waste in liquid state containing pollutants or waste substances. (Philippine Clean Water Act of 2004 or Republic Act No. 9275)

1. Commercial Wastewater refers to any liquid waste generated by trading or business establishment and or any related firms or companies which include but not limited to restaurants, shopping malls, commercial laboratories, hospitals, markets, commercial condominiums, hotels, gasoline stations and other establishments engaged in the collection and disposal of wastewater sludge.
2. Industrial Wastewater refers to any liquid waste resulting from any activity, process of industry or manufacturer or from the development, processing or recovery of any natural resources.

xxxxxx. Waters – as used in the Philippine Water Code refer to the water under the ground, above the ground, in the atmosphere and of the sea within the territorial jurisdiction of the Philippines. For purposes of the Water Code, waters only refer to those within the territorial jurisdiction of Baguio City as delimited in accordance with Department of Environment and Natural Resources administrative order on municipal waters. (Sec. 5, Ord. No.13-2007)

yyyyyy. Water distributor – also referred as “bulk water supplier, water peddler or hauler”. It can also be any person or entity which either for itself or on commission, travels from one place to place to sell water or offers to sell and deliver the same for domestic use and commercial purposes. (Sec. 5, Ord. No.13-2007)

zzzzzz. Water extractor – refers to a person or entity which extracts water from all forms of water sources (surface or ground) using any type of intake structure or facility. (Sec. 5, Ord. No.13-2007)

aaaaaaaa. Water permit – refers to the document attesting to the water rights granted by the national government, subject to conditions of beneficial use, adequate standards of design and construction, and such other terms and conditions as may be imposed by the National Water Resources Board. (Sec. 5, Ord. No.13-2007)

bbbbbbb. Water pollutant – means any substance whether solid, liquid or gaseous which directly or indirectly alters the quality of water so as to affect or tend to affect adversely any beneficial uses thereof. It is hazardous or potentially hazardous to health. It imparts objectionable odor, noise, temperature, change or physical, chemical or biological change to any segment of the environment. It is an excess of the allowable limits of concentration based on quality standards specified, or in contravention of the condition, limitations or restriction prescribed in the permit issued by concerned authority. (Sec. 5, Ord. No.13-2007)

ccccccc. Water pollution – is the impairment of the quality of water beyond a certain standard which varies according to the use of water and as set by the National Pollution Control Commission. It is the alteration of water in a way that makes it less usable for man or other organisms than it is in its pure state. (Sec. 5, Ord. No.13-2007)

ddddddd. Water quality – defines the state of water which conforms with the standards for different water usage classification as per Department of Environment and Natural Resources Memorandum Circular No. 97-23 (Updating Department Administrative Order No. 34 Series of 1990, otherwise known as the Revised Water Usage Classification/Water Quality Criteria Amending Section Nos. 68 and 69, Chapter III of the 1978 National Pollution Control Commission Rules and Regulations and Chapter II, Section 9 of the Sanitation Code of the Philippines) which also provides the standards for drinking water.

eeeeeee. Water quality standard – are legally enforced levels that have been arrived at after consideration of water quality criteria and the economic, social and political consequence of possible regulatory action. These are based on bacteriological, chemical and physical parameters herein below described:

1. Physical parameters include color, odor, temperature, solids/ residues, oil, grease, turbidity and conductivity;
2. Chemical parameters can be inorganic or organic. Inorganic constituents include salinity, hardness, ph, acidity, alkalinity and content of iron, manganese, chlorides, sulfates, sulfides, heavy metals (Hg, Pb, Cr, Cu, Zn). Organic constituents include nitrogen, ammonia, nitrite, nitrate and phosphorous; and
3. Bacteriological parameters include coliforms, fecal coliforms, specific pathogen and viruses. (Sec. 5, Ord. No. 13-2007)

fffffff. Water quality test – refers to the assessment of water quality based on bacteriological, biological, physical, chemical and radiological parameters by which the acceptability of water is evaluated. (Sec. 5, Ord. No. 13-2007)

ggggggg. Water resource – refer to all bodies of water such as but not limited to rivers, streams, watercourse/ waterways, ponds reservoirs, lakes, estuaries and ground water within the territorial jurisdiction of the City. (Sec. 5, Ord. No. 13-2007)

hhhhh. Water rights – the privilege granted by the government through the National Water Resources Board to appropriate and use water. (Sec. 5, Ord. No. 13-2007)

iiiiii. Water storage operator – refer to individuals or entities which maintain and operate water storage facilities such as steel or concrete ground or elevated reservoir, cisterns, etc. (Sec. 5, Ord. No. 13-2007)

jjjjjjj. Water supply system – includes intake structures, sump, storage facilities, treatment facilities, transmission and distribution pipelines or conduits, pumping station and all other construction devices, appurtenances used to supply water to households, commercial, institutional and industrial establishments. (Sec. 5, Ord. No. 13-2007)

kkkkkkk. Water supply system level – refers to the point or extent of source, type of facilities, and service area of a water supply system.

1. Level I (Point Source) is a protected well or a developed spring with an outlet but without a distribution system, generally adaptable for rural areas where houses are thinly scattered. It serves around 15 to 25 households and its outreach must not be more than 250 meters from the farthest user. The yield or discharge is generally 40 to 140 liters per minute.
2. Level II (Communal Faucet System or Stand posts) is a system composed of a source, reservoir, piped distribution network and communal faucets located at no more than 25 meters from the farthest house. The system is designed to deliver 40-80 liters of water per capita per day to an average of 100 households with one faucet per 4 to 6 households, generally suitable for rural and urban areas where houses are clustered densely to justify a simple piped system.
3. Level III (Waterworks System, Bulk Water Supply System or Individual House Connection) is a system with a source, reservoir, piped distribution network and household taps. It is generally suited for densely populated areas. This level of facility requires a minimum treatment for disinfection. (Sec. 5, Ord. No. 13-2007)

lllllll. Water supply system operation permit – refers to the city permit issued to allow proponent to operate and maintain the entire water supply system applied for subject to existing national laws and standards and pertinent local ordinances. (Sec. 5, Ord. No. 13-2007)

mmmmmmm. Water usage and classification – refers to the beneficial uses of fresh surface waters specified by Department of Environment and Natural Resources Administrative Order No. 34, Series of 1990:

1. Class AA or Public Water Supply Class I is intended primarily for waters having watersheds that are uninhabited and otherwise protected and which require only approved disinfection in order to meet the Philippine National Standards for Drinking Water.
2. Class A or Public Water Supply Class II is intended for sources of water supply that will

- require complete treatment (coagulation, sedimentation, filtration and disinfection) in order to meet the Philippine National Standards for Drinking Water.
3. Class B or Recreational Water Class I for primary contact recreation such as bathing, swimming, skin diving, etc. (particularly those designated for tourism purposes).

4. Class C for:

- i. Fishery water for the propagation and growth of fish and other aquatic resources.
- ii. Recreational water class II (boating, etc.).
- iii. Industrial water supply class I (for manufacturing processes after treatment).

5. Class D for:

- i. Agriculture, irrigation, livestock watering, etc.
- ii. Industrial water supply class II (e.g. cooling, etc.).
- iii. Other inland waters, by their quality, belong to this classification. (Ord. No. 013-2007)

nnnnnnn. Water use – refers to the purpose by which the water resources are used as defined in the Philippine Water Code of 1976 or Presidential Decree No. 1067:

1. Water use for domestic purposes means the utilization of water for drinking, washing, bathing, cooking, or other household needs, home garden and watering lawns or domestic animals.
2. Water use for municipal purposes means the utilization of water for supplying the water requirements of the community.
3. Water use for irrigation means the utilization of water for producing agricultural products.
4. Water use for power generation means the utilization of water for producing electrical or mechanical power.
5. Water use for fisheries refers to the utilization of water for the propagation and culture of fish as a commercial enterprise.
6. Water use for livestock is the utilization of water for large herds or flocks of animals raised as commercial enterprise.
7. Water use for industrial uses is the use of water in factories, industrial plants and mines including the use of water as an ingredient of finished products.
8. Water use for recreational uses is the utilization of water for swimming pools, bathhouses, boating, water skiing, golf courses and other similar facilities in resorts and other places of recreation. (Ord. No. 013-2007)

oooooooo. Water-well driller – refer to persons or entities who shall be allowed to drill, install or construct a water-well in the City, subject to existing national laws and standards and local ordinances. (Sec. 5, Ord. No. 13-2007)

ppppppp. Watershed – is an area of land that catches rain and drains or seeps into a marsh, stream, river, lake or groundwater. (Sec. 5, Ord. No. 13-2007)

qqqqqqq. Watershed reservation – refers to a forestland reservation established to protect or improve the conditions of water yield thereof or reduce sedimentation. (Sec. 5, Ord. No. 13-2007)

CHAPTER I AIR

ARTICLE XLIII ANTI-SMOKING

SECTION 255. WORDS AND PHRASES. – The terms below shall have the meanings ascribed to them in this section. Any words or terms not defined shall be given their plain and customary meanings, unless the context requires otherwise, and shall be interpreted in a manner consistent with the purpose.

- a. **Smoking** – refers to the lightning and/or puffing of any lighted cigarette, cigar, tobacco or any other kind, form or type. Possession of any lighted cigarette, cigar, tobacco and the like within the prohibited areas for smoking shall constitute a *prima facie* evidence as an act of smoking prohibited under this Ordinance.
- b. **Public Utility Vehicle** – refers to Public Utility Jeepneys (PUJs), Public Utility Buses (PUBs), taxis, and other public utility vehicles used in transport of passengers.
- c. **Accommodation and Entertainment Establishments** – refer to restaurants, fast foods, eateries, hotels, motels, lodges, inns, boarding houses, disco houses, videoke bars and movie houses, or any other place with pleasant environment and atmosphere conducive to comfort, healthful relaxation and rest, offering food, sleeping accommodation and recreational facilities to the public for a fee.
- d. **Public Building** - refers to any of the following:
 - 1) A building structure owned by the government or owned by a private person but used, rented or occupied by the government or any of its instrumentalities.
 - 2) Any building or structure used, or controlled exclusively for public purposes by any department or branch of the government, local government unit or barangay without reference to the ownership of the building.
- e. **Public Places** - means all places, fixed or mobile, that are accessible or open to the public or places for collective use, regardless of ownership or right to access, including but not limited to, schools, workplaces, government facilities, establishments that provide food and drinks, accommodation, merchandise, professional services, entertainment or other services. It also includes outdoor spaces where facilities are available for the public or where a crowd of people would gather, such as, but not limited to, playgrounds, sports grounds or centers, church grounds, health/hospital compounds, transportation terminals, markets, parks, resorts, walkways/sidewalks, entrance ways, waiting areas, and the like.
- f. **Designated Smoking Area** - refers to an outdoor space, duly approved by the City Health Services Officer, where smoking and/or vaping, may be allowed without violating this ordinance, that meets the following requirements:
 - 1) It shall be located in an open-space outside the building with no permanent or temporary roof or walls in an outdoor area.

- 2) It is not located in or within ten (10) meters from entrances, exits, or any place where people pass or congregate.
 - 3) It shall not have an area larger than 10 square meters.
 - 4) Food or drinks are not served in the designated smoking area.
 - 5) No building shall have more than one designated smoking area.
 - 6) Minors or persons below the age of 18 shall not be allowed inside.
 - 7) The designated smoking area has the following signage highly visible and prominently displayed:
 - a) “*SMOKING AREA*” signage with message showing “*MINORS NOT ALLOWED WITHIN THESE PREMISES*”; and
 - b) Graphic health warnings on the effects of tobacco use.
 - 8) It shall not be located in places where absolute smoking bans are in effect, such as, but not limited to: centers of youth activity such as playschools, preparatory schools, elementary schools, high schools, colleges and universities, youth hostels and recreational facilities for persons under eighteen (18) years old; elevators and stairwells; locations in which fire hazards are present, including gas stations and storage areas for flammable liquids, gas, explosives or combustible materials; within the buildings and premises of public and private hospitals, medical, dental, and optical clinics, health centers, nursing homes, dispensaries and laboratories; food preparation areas; public conveyances and in enclosed, partially enclosed and outdoor areas of transport terminals that are near entrances and exits or where people congregate; within the buildings of all government facilities and premises of all offices of the Department of Health, Department of Education, Commission on Higher Education, Department of Social Welfare and Development and the Civil Service Commission, and shall likewise include parks, plazas, playgrounds, sports and recreational facilities, and other facilities where an absolute smoking ban is imposed under special laws, administrative and executive orders, memorandum circulars and related policies.
- g. **Vaping** - refers to the act of inhaling and exhaling vapor produced by any Electronic Nicotine Delivery System (ENDS) or other electronic device whether or not it is used to deliver nicotine to the user, and mimics the act of smoking.
- h. **Enclosed or partially enclosed** - means being covered by a roof or enclosed by one or more walls or sides, regardless of the type of material used for the roof, wall or sides, and regardless of whether the structure is permanent or temporary.
- i. **Advertising and promotion** - means any form of commercial communication, recommendation or action with the aim, effect or likely effect of promoting a tobacco product or tobacco use either directly or indirectly. For purposes of this ordinance, it shall likewise apply to Electronic Nicotine Delivery Systems (ENDS).
- j. **Civil Society Organization (CSO)** - refers to a legally constituted voluntary civic and social organization or institution created with no participation of government, including but not limited to, charities, development non-governmental organizations (NGOs), community groups, women's organizations, faith-based organizations, professional associations, coalitions and advocacy groups duly recognized by the Office of the Mayor.

As used in this Ordinance, CSO does not include organizations, or associations related to, or connected with, or front groups of the tobacco industry.

- k. **Electronic Nicotine Delivery Systems (ENDS)** - means any device such as electronic cigarettes (e-cigarettes), electronic shisha (e-shisha), and other similar devices, whether or not it is used to deliver nicotine and other components to the user through the act of vaping that resemble the act of smoking or the outward appearance of smoking products.
- l. **Minor** - refers to any person below eighteen (18) years old.
- m. **Outdoor advertisement** - refers to any sign, model, placard, board, billboard, banner, bunting, poster, streamer, paint-on, light display, device, structure or representation, employed outdoors or visible from outside, wholly or partially to advertise or promote a tobacco product or Electronic Nicotine Delivery Systems (ENDS) to the public.
- n. **Person-in-charge** - refers to: in case of public places, public outdoor spaces, workplaces, and point-of-sale, the president/manager in case of a company, corporation, partnership or association, the owner/proprietor/operator in case of a single proprietorship, or the administrator in case of government property, facility, office or building; in case of public conveyances, the owner, driver, operator, conductor, or captain of the public conveyance; in case of schools, the city schools superintendent, school president, dean or principal.
- o. **Point-of-sale** - refers to any location at which an individual can purchase or otherwise obtain tobacco products and/or ENDS.
- p. **Public conveyances** - refers to modes of transportation servicing the general population, such as, but not limited to, elevators, airplanes, ships, jeepneys, buses, taxicabs, and other similar vehicles.
- q. **Second-hand smoke** - means the smoke emitted from the burning end of a cigarette or from other tobacco products usually in combination with the smoke exhaled by the smoker.
- r. **Smoke free air** - is air that is 100% free from tobacco smoke. This definition includes, but is not limited to, air in which tobacco smoke cannot be seen, smelled, sensed or measured.
- s. **Sponsorship** - means any form of contribution to any event, activity or individual with the aim, effect or likely effect of promoting a tobacco product or tobacco use either directly or indirectly.
- t. **Tobacco Products** - means products entirely or partly made of the leaf tobacco as raw material which are manufactured to be used for smoking, sucking, chewing or snuffing, such as but not limited to cigarette, cigar, pipe, shisha/ hookah and chew tobacco.
- u. **Tobacco Industry** - refers to organizations, entities, associations, and individuals that work for or on behalf of the tobacco industry, such as, but not limited to, tobacco manufacturers, wholesale distributors, importers of tobacco products, tobacco retailers, front groups and any other individuals or organizations, including, but not limited to lawyers, scientists and lobbyists that work to further the interests of the tobacco industry that compete with those of tobacco control.
- v. **Tobacco Industry Interference** - refers to a broad array of tactics and strategies used by the tobacco industry to interfere with the setting and implementation of tobacco control measures.

- w. **Workplace** - means any place used by people during their employment or work, whether done for compensation or voluntarily, including all attached or associated places commonly used by the workers in the course of their work (for example, corridors, elevators, stairwells, toilets, lobbies, lounges). Vehicles used in the course of work are considered workplaces.

SECTION 256. COVERAGE – It shall be unlawful for any person to smoke or to allow smoking in a public utility vehicle, government owned vehicle or any other means of public transport for passengers, accommodation and entertainment establishment, public building, public place, enclosed public place, or any enclosed area outside of one's private residence or private place of work, except in duly designated smoking areas. (Sec. 2, Ord. No. 08-2008) (Sec. 3, Ord. No. 34-2017)

It shall apply to all persons, whether natural or juridical, whether resident or not, and in all places, found within the territorial jurisdiction of the City Government of Baguio. (Sec. 3, Ord. No. 34-2017)

It shall also be unlawful for any person to smoke inside government offices, assembly halls, classrooms, hospital rooms and corridors except garage cars. (Sec. 1, Ord. No. 024-1989)

SECTION 257. PROHIBITED ACTS – The following acts shall be prohibited:

- a. Smoking or vaping in enclosed or partially enclosed public places, workplaces, public conveyances (whether mobile or stationary), or other public places, such as those enumerated under Section 255 (e), except in Designated Smoking Areas duly approved and fully compliant with the requirements under Section 255 (f);
- b. Knowingly allowing, abetting, or tolerating smoking in accommodation establishments, whether tourism-accredited or not, except when smoking within the duly Designated Smoking Areas.
- c. Smoking while inside a government-owned or public utility vehicle whether moving or stationary or while solicitation of passengers is ongoing on or while the vehicle is waiting;
- d. For persons-in-charge to allow, abet or tolerate smoking or vaping in places enumerated in the preceding paragraph, outside of approved Designated Smoking Area under Section 255 (f);
- e. Selling or distributing tobacco products and/or ENDS to minors;
- f. Purchasing tobacco products and/or ENDS from minors;
- g. Ordering, instructing or compelling a minor to use, light up, buy, sell, distribute, deliver, advertise or promote tobacco products and/or ENDS;
- h. Selling or distributing tobacco products and/or ENDS in a school, public playground or other facility frequented by minors, offices of the Department of Health and attached agencies, hospitals and health facilities, or within 100 meters from any point in the perimeter of these places;
- i. Selling of tobacco products and/or ENDS within premises of a government facility;
- j. Selling tobacco products and/or ENDS without a business permit to sell tobacco products or ENDS;
- k. Selling of tobacco products and/or ENDS as individual pieces or per stick/piece;
- l. Selling tobacco products and/or ENDS removed from its original product packaging or without the proper government-regulated and approved health warning;

- m. Selling tobacco products and/or ENDS by ambulant or street vendors, including other mobile or temporary stalls, kiosks, stations or units;
- n. Selling or distributing of sweets, snacks, toys or any other objects in the form of tobacco products which may appeal to minors;
- o. Placing cinema or outdoor advertisements of tobacco products and/or ENDS;
- p. Placing, posting, displaying or distributing advertisement and promotional materials of tobacco products or ENDS, such as but not limited to leaflets, posters, display structures and other materials within an establishment when such establishment or its location is prohibited from selling tobacco products and/or ENDS;
- q. Placing, posting, displaying or distributing advertisement and promotional materials of tobacco products or ENDS, such as but not limited to leaflets, posters, display structures and other materials that show a tobacco/ENDS brand's name (including company name), logo or indicia, such as in a point-of-sale establishment, where minors are allowed entry;
- r. Conducting promotional activities, campaigns, events, product sampling, and the like, where the establishment or its location is prohibited from selling or unauthorized to sell tobacco products and/or ENDS, and/or where minors are allowed entry;
- s. Displaying and placing tobacco products and/or ENDS in open store shelves/racks, except in enclosed, opaque and single-colored storages/containments;
- t. Facilitation, participation or partnership engaged by any government official or personnel, regardless of employment status (permanent, casual, contractual, job order, consultant or special appointment) in any form of contribution, sponsorship or corporate social responsibility (CSR) activity, event, program or project by a tobacco company, tobacco industry front groups, or any representation working to protect tobacco industry interests, executed for or within the territorial jurisdiction of the Baguio, with the aim, effect or likely effect of promoting a tobacco product and/or ENDS, its use either directly or indirectly. (Sec. 5, Ord. No. 34-2017)

SECTION 258. PERSONS LIABLE. – The following individuals are deemed liable under this chapter:

- a. Any person or entity who commits any of the prohibited acts stated in Section 257 hereof;
- b. Persons-in-charge who knowingly allow, abet, authorize or tolerate the prohibited acts enumerated in Section 267, or who otherwise fails to fulfill the duties and obligations enumerated in Section 7 of Ordinance Numbered 34, Series of 2017;
- c. If the violator is a minor, the enforcer of this Ordinance shall report the incident to the school principal/dean exercising jurisdiction over the minor-offender where he shall be required to comply with disciplinary measures under the school where he/she is enrolled, and/or to the City Social Welfare and Development Office for appropriate action or intervention, pursuant to Republic Act 9344 [AN ACT ESTABLISHING A COMPREHENSIVE JUVENILE JUSTICE AND WELFARE SYSTEM, CREATING THE JUVENILE JUSTICE AND WELFARE COUNCIL UNDER THE DEPARTMENT OF JUSTICE, APPROPRIATING FUNDS THEREFOR AND FOR OTHER PURPOSES]. Should the school have no policy for offenses committed by their pupils outside school premises or if the minor is an out-of-school youth, the enforcer shall ensure that the minor is referred to the Office of the City Social Welfare and Development (OCSWD) which may likewise involve the parents or guardians and/or a Barangay Official where the minor is a resident. (Sec. 6, Ord. No. 34-2017)

SECTION 259. INSPECTION OF ESTABLISHMENTS. – The City Health Services Office and the City Engineering Office are tasked to inspect and certify the appropriateness of the designated smoking areas provided by the accommodation establishments, whether tourism-accredited or not, taking into consideration the purpose of the law which is to protect nonsmokers from the pernicious effects of tobacco smoke.

The City Health Services Office, in coordination with the City Administrator's Office, shall conduct an ocular inspection of all non-accredited tourism establishments in the city to determine compliance with the requirements of this Chapter.

For tourism-accredited accommodation and entertainment establishments, the ocular inspection shall be conducted by the City Health Services Office in coordination with the City Tourism Office and the City Administrator's Office.

A period of sixty (60) days shall be given to the management of the accommodation and entertainment establishments to comply with the requirements under this chapter. Non-compliance with the requirements set forth in this Section shall be a ground for cancellation of the business permit of the said establishment. (Sec. 6, Ord. No. 08-2008)

SECTION 260. PENALTIES. – The following penalties shall be imposed on violators of this chapter:

a. Violation of Section 257 (a), (b), (c) Smoking or Vaping and Section 7:

i. First Offense	₱ 1,000.00
ii. Second Offense	₱ 2,000.00
iii. Third and Subsequent Offenses	₱ 3,000.00, or imprisonment for a period not exceeding 3 months, or both at the discretion of the court. Suspension or revocation of business license or permit (in case of a business entity or establishment), if applicable.

b. Violation of Section 257 (e) to (s) Sales/Access Restriction and Advertising and Promotions Ban:

i. First Offense	₱ 2,000.00
ii. Second Offense	₱ 3,000.00
iii. Third and Subsequent Offenses	₱ 5,000.00, or imprisonment for a period not exceeding 3 months or both at the discretion of the court. Suspension or revocation of business license or permit (in case of a business entity or establishment), if applicable.

c. Violation of Section 257 (t) Sponsorship/Contribution/Partnership with the Tobacco Industry Involving Government Officials/Personnel:

Apply Rules and Sanctions as prescribed by Republic Act No. 3019 or the Anti-Graft and Corrupt Practices Act, Republic Act No. 6713 or the Code of Conduct and Ethical Standards for Public Officials and Employees, Revised Penal Code (1932), and/or the CSC-DOH Joint Memorandum Circular 2010-01.

d. Revocation or Suspension of License/Permit:

1. The license/permit to sell (tobacco products/ENDS) or to operate of any establishment or of any public conveyance covered by this Ordinance shall also be suspended for at least one (1) week but not more than one (1) month, or revoked, should the same fail to perform the necessary action within fifteen (15) days upon receipt of violation notice or fail to pay within seven (7) working days the corresponding penalty as stated in the Citation Ticket for the violation committed.
 2. The suspension or revocation of the license/permit of the erring establishment or public conveyance shall only be lifted once all the requirements set forth upon re-inspection and evaluation of the Health Services Office, City Buildings and Architecture Office, Business Permits and Licensing Office and/or the appropriate agency or governing body has been fully complied with. Any Task Force member may recommend the revocation or suspension of license or permit of an erring establishment to the appropriate office.
- e. Community Service:
If a violator is unable to pay the fines imposed, he or she may choose to render community service within the city. For every hour of community service rendered, his/her outstanding fine shall be reduced by an amount equivalent to triple the hourly minimum wage (or other computations/fixed amount per hour for the total number of hours needed to be rendered) in the city.
- f. Confiscation or Removal:
Tobacco products, ENDS and their advertising/promotions paraphernalia associated with any violation of the prohibited acts in this ordinance may be subject to confiscation and/or removal.
- g. No Contest Provision:
Persons liable who have been apprehended or cited for violation of any of the prohibited acts of this Ordinance, except for Section 257 (t), and who do not wish to contest the violation, and is willing to pay voluntarily the administrative penalty imposed upon him/her for the first and second offenses enumerated in Section 260 (a) and (b) prior to the filing of formal charges with the proper court shall be allowed to pay the penalty with the City Treasury Office, within five (5) regular business days from apprehension, to avoid being criminally prosecuted. Otherwise, the case shall be prosecuted in court. The "No Contest Provision" can no longer be availed for third and subsequent offenses. The proceeds from payment of the herein penalties imposed shall be subject to the provision on Funding in Section 20 of Ordinance Numbered 34, Series of 2017.
- h. Subsidiary Imprisonment Provision:
Subsidiary imprisonment may be imposed by the court in the event that the offender, who is found guilty of violating the provisions of this Ordinance, is unable to pay the fine which he is sentenced to pay. (Sec. 8, Ord. No. 34-2017)

SECTION 261. POSTING OF BILLBOARDS. – The City Engineering Office is hereby tasked to put up billboards in conspicuous places in the city to notify the public of the restrictions, sanctions and penalties provided in this Article. (Sec. 18, Ord. No. 34-2017)

SECTION 262. IMPLEMENTATION. – The Baguio City Police Office (BCPO) is tasked with the proper and vigorous implementation of this Article. (Sec 9, Ord. No. 08-2008)

ARTICLE XLIV BURNING

SECTION 263. COVERAGE. – It shall be unlawful for any person to burn or cause to be burned trees, grasses, loose materials such as garbage, waste or dry leaves and any other inflammable matters including the holding of bonfires outside of his residence, in any public place or land, any private land adjoining any public land or vacant lots: Provided, That an enclosed fenced lot wherein a residential house is constructed shall be considered part of the residence. (Sec. 1, Ord. No. 571-1973)

Any person who improves or introduces any agricultural plants into any burned area shall be deemed to have burned or caused to be burned said area and shall be held liable. (Sec. 2, Ord. No. 301-1958)

SECTION 264. PERMIT. – The City Mayor or his duly authorized representative is authorized to allow and to issue permits for the burning of any such material or the holding of bonfires under conditions he shall deem proper and necessary. (Sec. 1, Ord. No. 571-1973)

SECTION 265. PENALTIES. – Any person found violating the provisions of this Article shall, upon conviction, suffer a penalty of a fine in the amount of ₱1,000.00 or imprisonment for sixty (60) days, or both such fine and imprisonment, in the discretion of the court. (Sec. 2, Ord. No. 571-1973)

ARTICLE XLV HAULING OF CHICKEN DUNG AND OTHER TOXIC-FUMED PRODUCTS

SECTION 266. COVERAGE. – To protect the health of the general public, all truck haulers of chicken dung and other toxic-fumed products are required to completely cover their loads to prevent the said dung and/or toxin fumes from coming out of their trucks/baggage compartments. (Sec. 1, Ord. No. 7-1990)

SECTION 267. ENFORCEMENT. – All police personnel manning police checkpoints/ outposts shall be authorized to stop and inspect all trucks/ vehicles hauling chicken dung and other toxin-fumed products in order to see to it that their loads are completely covered with canvass or similar material to prevent the spreading of the dung or fumes. (Sec. 2, Ord. No. 7-1990)

SECTION 268. PENALTIES. – Any violation of this Article shall, upon final conviction, be penalized as follows:

1. First Offense – ₱1,000.00 fine.
2. Second Offense – ₱2,000.00 fine.
3. Third and Succeeding Offenses – ₱3,000.00 fine. (Sec. 3, Ord. No. 7-1990)

CHAPTER II ANIMALS

ARTICLE XLVI DOGS

SECTION 269. LICENSES AND DOG TAGS. –

- a. No person shall own or keep any dog over three (3) months of age without having first obtained a license therefore.

The license year for dogs shall be from January 1 to December 31. The City Veterinarian shall issue the license after payment of fees in accordance with the Tax Ordinance.

- b. The Office of the City Veterinarian shall issue a dog tag on which shall be stamped the words “*City of Baguio Dog License*”. The dog tag shall be paid by the owner at cost. (Sec. 1, Ord. No. 025-2000)

SECTION 270. PROHIBITED ACTS. – The following shall be prohibited acts pertaining to ownership of dog/s:

- a. It shall be unlawful for any person to own or keep dogs without registering the same with the office of the concerned barangay and previously subjecting said animals to anti-rabies vaccination by the City Veterinarian who shall conduct periodical anti-rabies vaccination in the barangay or barangay districts of the City of Baguio. (Sec. 1, Ord. No. 09-2008)
- b. It is hereby prohibited for the owner or keeper of any dog to allow the same to go loose in any public place outside the premises of the owner. Any dog found outside the premises of the owner shall be considered a stray dog and shall be seized by any authorized personnel. (Sec. 1, Ord. No. 025-2000)
- c. It shall be unlawful for any person to bring into the city any dog without previously subjecting said animal to anti-rabies vaccination for at least 21 days before transport from point of origin. Valid Anti-Rabies Vaccination Certificate and Veterinary Health Certificate shall be presented to the police or any duly authorized officer who shall undertake inspection of the same.

Dogs entering the city shall be transported humanely in accordance with Republic Act No. 8485 or the Animal Welfare Act of 1998 which requires that all animals being transported to other places shall be accompanied with a valid Veterinary Health Certificate and shipping permit from the point of origin. (Sec. 3, Ord. No. 09-2008)

SECTION 271. SEIZED DOGS. – All impounded dogs seized by authorized personnel shall be delivered to the animal pound for safekeeping. Any dog found in public streets, highways, schools, parks, public grounds, churches, hospitals and plazas, or in or upon the premises of another other than its owner or keeper shall be seized by authorized personnel unless the dog is leashed and being held by its owner. (Sec. 1, Ord. No. 025-2000)

SECTION 272. DOGS AS NUISANCES. – Any dog which disturbs the peace and quiet of the neighborhood, has bitten a person outside the premises of the owner or for any reason an object of disgust may, upon petition signed by at least five (5) residents of the neighborhood, be declared a nuisance by the barangay council which shall notify the owner or keeper of such dog to that effect and shall order the owner or keeper to remove such dog from the barangay within three (3) days and upon failure to do so shall be punished by a fine of ₱1,000.00 and upon repetition of such neglect or refusal, the *barangay tanods* or barangay officials shall seize the dog declared as nuisance and deliver it to the animal pound for proper disposal. Dogs declared as nuisances shall be disposed by the city veterinarian by euthanasia upon arrival in the pound. (Sec. 1, Ord. No. 025-2000)

SECTION 273. CIVIL LIABILITY OF OWNERS TO DOG BITE VICTIMS. – The owner or keeper of a dog that has bitten a person outside the owner’s premises is obliged to pay all medical expenses incurred by the victim in addition to having the dog declared as nuisance as provided for in the preceding section. (Sec. 1, Ord. No. 025-2000)

SECTION 274. FEES. – For services rendered by the City Veterinarian for such vaccination, a fee of ₱60.00 per dog shall be paid. Anti-rabies vaccination shall be free of charge on the following occasions:

- a. *Pasadang Pambarangay*;
- b. First week of March, in celebration of Anti-Rabies Month; and

- c. World Anti-Rabies Day.
(Sec. 2, Ord. No. 09-2008)

SECTION 275. PENALTY. –

- a. Violators of Section 270 (a) hereof shall suffer a fine of not more ₱1,000.00 and/ or imprisonment of not more than six months upon the discretion of the court.

A violation of Section 270 (c) hereof shall cause the immediate impounding by the police of the said animal including the vehicles used to transport them. The police shall bring the said animals to the proper authorities. The City Veterinarian, the Pound Keeper, the *Barangay Tanods*, Barangay Officials or any authorized officer shall likewise have the authority to impound said animals. The animal shall be delivered to the dog pound for proper care. The animals shall be disposed of by adoption, donation to veterinary schools or laboratories for scientific studies or euthanasia in the order they are herein enumerated. Violators who commit the acts punished herein shall also be imposed a fine of not more than ₱5,000.00 and/or imprisonment for six months, at the discretion of the court.

Furthermore, any official or employee charged with the duties of implementing this Article who shall willfully fail or neglect or refuse without any valid reason to perform their duties shall likewise suffer the penalty provided for violation of paragraph “a” and in addition thereto shall be subjected to disciplinary action as may be provided for by existing laws and regulations. (Sec. 4, Ord. No. 09-2008)

- b. Violation of the provisions pertaining to dog tags and allowing their dogs to go loose shall pay a fine of not more than ₱5,000.00 or imprisonment of not less than six (6) months upon the discretion of the court. (Sec. 1, Ord. No. 025-2000)

SECTION 276. ANIMAL POUND. – The public animal pound shall be maintained under the supervision of the City Veterinarian.

A pound keeper and such other assistants and laborers as may be necessary to impound all stray animals within the city shall be appointed by the city mayor. Barangay officials, volunteers, *barangay tanods* may be deputized by the city mayor to do the same. The police officers and garbage collectors are also authorized to seize stray animals. All animals and pets in subdivisions, public roads, alleys, parks, schools, and churches and other public places shall be seized by authorized personnel regardless of whether the animal is vaccinated and the animal has a dog tag, in case of dogs.

Impounding fees, fines and maintenance fees shall be paid in accordance with the tax ordinance. Computation of fees shall include weekends and holidays. The animal shall be redeemed by the owner upon payment of the fees and fines.

In case of unclaimed animal, the city veterinarian shall conduct a public bidding five (5) days after its impounding, inclusive of weekends and holidays, and shall be sold to the highest bidder. In case there is a failure of bidding as declared by the city veterinarian, the unclaimed animals shall be killed by euthanasia or donated to government veterinary schools or animal laboratories for scientific studies or to animal welfare societies for adoption. (Sec. 1, Ord. No. 025-2000)

SECTION 277. REPORTING. – In order to achieve a high percentage of anti-rabies-vaccinated dog population in the city, the City Veterinarian shall deputize nongovernmental organizations (NGOs), volunteers or vaccinators who shall furnish the Office of the City Veterinarian the list of owners of dogs they vaccinated every end of the month for consolidation. (Sec. 5, Ord. No. 09-2008)

SECTION 278. FUNDING. – The amount of ₱500,000.00 shall be appropriated yearly and added to the annual budget of the City Veterinary Office for this purpose. (Sec. 6, Ord. No. 09-2008)

ARTICLE XLVII **HORSES**

SECTION 279. COVERAGE. – Owners/ keepers of horses for hire in the City of Baguio shall, before placing them for hire to the public, bring the horses to the City Slaughterhouse Compound to be examined by the City Veterinarian for possible disease transmissible to human and to determine the fitness of the horses for such amusement, recreation and exercise. (Sec. 1, Ord. No. 223-1955)

SECTION 280. FEES. – For such examination by the City Veterinarian, the owner and/or keeper shall pay an annual fee per horse. (Sec. 2. Ord. No. 223-1955)

ARTICLE XLVIII **PREVENTION, CONTROL AND ERADICATION OF FOOT AND MOUTH DISEASE AND OTHER ANIMAL DISEASES**

SECTION 281. OBJECTIVE. – The Objective of this Article is to adopt a control policy to prevent the introduction of Foot and Mouth Disease and other diseases or other virus into the City, thereby eradicating, preventing and controlling the spread of Foot and Mouth Disease and other diseases not only in Baguio City but also in nearby provinces of the region as well. (Sec. 2, Ord. No. 25-2006)

SECTION 282. DISEASE SURVEILLANCE, REPORTING AND FARM VISITATION. –

- a. It shall be mandatory on the part of the owner, manager, veterinarian or consultant of livestock farms and other similar establishments to report within twenty-four (24) hours, verbally or in writing, the occurrence or existence of Foot and Mouth Disease or other animal diseases to the following: the City Veterinarian, Department of Agriculture-Regional Field Office through the Veterinary Quarantine Service or to the National Foot and Mouth Disease Task Force of Bureau of Animal Industry or other task forces on animal diseases that may be created. In the event that report is made to the City Veterinarian, the responsible officer shall inform the National Foot and Mouth Disease Task Force (Bureau of Animal Industry) or other concerned task forces of such incidence or outbreak of Foot and Mouth Disease and other diseases.
- b. Any owner, manager, veterinarian or consultant of livestock farms and other similar establishments whose animals are affected with Foot and Mouth Disease and other communicable diseases shall ensure that no such animals are shipped, transported or otherwise moved out of the farm. The City Veterinarian shall deal with the afflicted animals in the manner provided by this Article and other applicable laws, rules and regulations.
- c. The City Veterinarian or his duly authorized representative, or a joint team of any of the officers and representatives of the Bureau of Animal Industry and Department of Agriculture-Regional Field Unit may, at any reasonable time of the day, visit and inspect livestock farms and similar establishments to monitor reported occurrences of Foot and Mouth Disease or other animal diseases. Farm owners, managers, farm veterinarians, consultants and/or their representatives are required to extend assistance to the Foot and Mouth Disease and other animal disease inspection team. They are also mandated to institute regular and sustained biosecurity measures to prevent the further occurrence and spread of Foot and Mouth Disease and other animal diseases.
- d. The City Veterinarian may initiate the inspection of livestock farms and similar establishments within the City and record the findings as reference in assisting the future visits of Bureau of Animal Industry's Foot and Mouth Disease inspection team or other animal disease inspection team. (Sec. 3, Ord. No. 25-2006)

SECTION 283. SLAUGHTERHOUSE AND STOCKYARD OPERATION. –

- a. It shall be illegal to operate any slaughterhouse, stockyard, holding pen, livestock auction market and similar establishments without the required licenses, permits or clearance duly approved by the Office of the City Mayor and other concerned government agencies. All illegal slaughterhouses, stockyards, livestock auction markets and similar establishments, more particularly those engaged in backyard operations, shall be closed immediately upon issuance of an order by the City and/or other concerned government agencies.
- b. All animals brought to slaughterhouses shall be for the sole purpose of slaughtering. At no time shall slaughterhouses, holding pens, stockyards and similar establishments be used as holding areas for live sales or for stocking purposes beyond the twenty-four (24) hour period provided in Paragraph (d) below.
- c. All animals brought to slaughterhouses must be covered by required permits and all necessary documents required by the controlling authorities (National Meat Inspection Certificate for “AAA” and “AA” slaughterhouses and local government unit for class “A” and non-accredited facilities). Owners are required to provide the controlling authorities with the necessary information about their animals for the purpose of traceability.
- d. All animals must be subjected to ante-mortem inspections before entering the holding pens and stockyards. All such animals must be slaughtered within twenty-four (24) hours from time of arrival. No slaughtered animals shall be kept in the slaughterhouses, holding pens and stockyards beyond the twenty-four (24)-hour period provided herein.
- e. All slaughterhouses should ensure that the National Meat Inspection Service Meat Control Officer, local government unit Meat Inspector and Livestock Inspector are present in the premises to undertake ante-mortem inspection upon arrival of the animals and prior to slaughter.
- f. All slaughterhouses, holding pens and stockyards must be properly cleaned and disinfected in accordance with National Meat Inspection Service and Bureau of Animal Industry approved cleaning and disinfection procedures after every operation. It shall be the responsibility of owners and operators of slaughterhouses, holding pens and stockyards to implement cleaning and disinfection program/s and to provide ample supply of disinfectants and cleaning paraphernalia at all times.
- g. All vehicles and accompanying persons must pass through the wheel and/or foot bath before entering the slaughterhouse, holding pen and stockyard premises at all times. They must also be properly cleaned and disinfected prior to leaving the premises.
- h. The National Meat Inspection Service Meat Control Officer and/or local government unit meat inspector/s shall likewise conduct post mortem inspection on all animals slaughtered. They shall also ensure that only wholesome Foot and Mouth Disease-or disease-free meat and meat products shall bear the Meat Brand and Meat Inspection Certificate.
 - i. All animals, meat and meat products infected with Foot and Mouth Disease must be condemned, burned, then buried immediately in a pit built for the purpose by the National Meat Inspection Service Meat Control Officer and/or local government unit Meat Inspector, at the sole expense of the owner.
 - j. The National Meat Inspection Service Provincial Veterinary Office and City Veterinary Office shall ensure that all laws, rules, regulations and ordinances pertaining to operation of slaughterhouses, holding pens and stockyards are strictly implemented and complied with. (Sec. 4, Ord. No. 25-2006)

SECTION 284. TRANSPORT AND TRADING OF LIVESTOCK, FMD AND DISEASE-SUSCEPTIBLE ANIMALS, MEAT, MEAT PRODUCTS, BY-PRODUCTS, ANIMAL PRODUCTS AND ANIMAL EFFECTS. –

- a. The transport, shipment and bringing in of livestock, Foot and Mouth Disease - and other disease-susceptible animals, their meat, meat products, by-products, animal products and animal effects from Foot and Mouth Disease - and disease infected areas, as determined by the City Agriculturist, City Veterinarian with notice to the public, to Foot and Mouth Disease - and disease-free areas into and within the City, shall be prohibited unless such livestock, Foot and Mouth Disease and other disease-susceptible animals, meat, meat products, by-products, animal products and animal effects come from duly accredited farms, meat processing farms and the like and are accompanied by Veterinary Health Certificate, Bureau of Animal Industry Authority to Ship, Meat Inspection Certificate (National Meat Inspection Service), Livestock/ Meat Handler's License and a Shipping Permit duly issued by the City Veterinarian, Bureau of Animal Industry, Veterinary Quarantine Officers or any licensed veterinarian duly deputized by Bureau of Animal Industry through the recommendation of the City Veterinarian and the City Mayor.
- b. It shall be unlawful to transport, ship or bring into the City livestock, Foot and Mouth Disease- and other disease-susceptible animals, their meat, meat products, by-products, animal products and animal effects found to be infected with Foot and Mouth Disease and other diseases, with or without the required permits, clearance and other documents.
- c. All permits, licenses and certificates such as but not limited to Live-stock Handlers' License, Veterinary Health Certificate, Meat Inspection certificate and Shipping Permit are required for the transport of livestock, Foot and Mouth Disease- and other disease-susceptible animals, their meat, meat products, by-products, animal products and animal effects from one local government unit to another within or outside the City. The permits, licenses, certificates and other necessary documents shall be presented to the authorities whenever required.
- d. All vehicles and carriers used in the transportation of livestock, Foot and Mouth Disease - and other disease-susceptible animals must be disinfected upon loading and unloading. In cases where the animal cargo is found positive for Foot and Mouth Disease and other diseases, the vehicle shall be impounded in the impounding area and properly disinfected under the supervision of the Department of Agriculture- Bureau of Animal Industry Veterinary Quarantine Service and the City Veterinarian. The expense for disinfection service shall be borne by the owner of the cargo. The infected animals shall be properly disposed of in accordance with the provisions of this Chapter.
- e. All livestock and meat traders must secure all the necessary permits, licenses, certificates and clearances for the transport of live animals, meat and meat products and by-products. (Sec. 5, Ord. No. 25-2006)

SECTION 285. GENERAL REQUIREMENTS FOR MOVEMENT OF LIVESTOCK, FMD- AND OTHER DISEASE-SUSCEPTIBLE ANIMALS, THEIR MEAT, MEAT PRODUCTS, BY-PRODUCTS, ANIMAL PRODUCTS AND ANIMAL EFFECTS. –

- a. The transport, movement or shipment into, outside or within the City of any of the following possible sources of Foot and Mouth Disease virus and other diseases or contamination shall require a written authority or permit from the Bureau of Animal Industry Director or his duly authorized representative:
 - i. Foot and Mouth Disease- and other disease-susceptible animals, their unprocessed semen and embryo/ova;
 - ii. Their fresh, frozen or chilled meat sourced locally; uncooked meat products and by-

- products; unprocessed and semi-processed milk sourced locally; and semi-processed meat products and byproducts;
- iii. Foot and Mouth Disease and similar vaccines;
 - iv. Dung of chicken, pig and ruminants; and
 - v. Animal effects or any hay, straw, forage or similar material used as feeds and bedding materials of Foot and Mouth Disease-and other disease-susceptible animals.
- b. In case of meat and meat products, a Certificate of Inspection from the National Meat Inspection Service shall be required before a written authority/permit can be issued by the Director of Bureau of Animal Industry or his duly authorized representative. (Sec. 6, Ord. No. 25-2006)

SECTION 286. LICENSING OF LIVESTOCK TRADERS, TRANSPORT OPERATORS, BOAR-FOR-HIRE OPERATIONS AND ARTIFICIAL INSEMINATION CENTERS. – All livestock traders, transport operators, Boar-for-Hire Operators and Artificial Insemination Centers are required to register and secure all the necessary licenses from the City Government thru the City Veterinary Office. Traders of livestock, meat, meat products and byproducts must secure all the required permits, licenses and clearances from the appropriate national and local government. (Sec. 7, Ord. No. 25-2006)

SECTION 287. COMPULSORY VACCINATION. –

- a. All owners, managers, veterinarians or consultants of livestock farms and similar establishments are required to vaccinate all livestock, Foot and Mouth Disease- and other disease-susceptible animals on a regular basis in accordance with Bureau of Animal Industry rules and regulations. A report on such regular vaccination shall be submitted by the owner, manager, veterinarian or consultant of livestock farms and similar establishments to the City Agriculturist or City Veterinarian.
- b. Backyard raisers of livestock, Foot and Mouth Disease- and other disease-susceptible animals shall present their animals for vaccination, voluntarily or whenever required, to the City Veterinarian or City Agriculturist or his representatives. (Sec. 8, Ord. No. 25-2006)

SECTION 288. ACCREDITATION OF POULTRY OR LIVESTOCK FARMS AND SIMILAR ESTABLISHMENTS. –

- a. It shall be mandatory for commercial livestock farms and similar establishments to secure accreditation from Bureau of Animal Industry, Department of Agriculture-Regional Field Unit Veterinary Quarantine Service and the City Veterinary Office.
- b. Only duly accredited livestock farms and establishments shall be allowed to transport livestock, Foot and Mouth Disease- and other disease-susceptible animals, their meat, meat products, by-products, animal products and animal effects. (Sec.9, Ord. No. 25-2006)

SECTION 289. DISPOSITION OF ILLEGAL OR UNAUTHORIZED SHIPMENTS. –

- a. The transport, movement or shipment of livestock, Foot and Mouth Disease-and other disease-susceptible animals, their meat, meat products, by-products, animal products, animal effects, Foot and Mouth Disease and other diseases vaccines and other items without the required permits/ certifications and which are contrary to the provisions of this Article are declared illegal/ unauthorized and are, therefore, prohibited. All such illegal/ unauthorized shipments shall be disposed of in accordance with the following guidelines:

- i. Livestock and Other Foot and Mouth Disease -Susceptible Animals. Those found infected with Foot and Mouth Disease shall be immediately condemned and disposed of by burning and burying in a deep pit built for the purpose to prevent the spread of Foot and Mouth Disease in the City. Those without signs of Foot and Mouth Disease or other diseases but were found to have no shipment papers shall not be unloaded from the transport carrier and shall be returned to the place of origin. If already unloaded, these shall be seized and returned immediately to their place of origin or source. If the owner or consignee refuses to do so, the animals shall be confiscated or detained at the expense of the owner until the said animals are returned to their place of origin.
 - ii. Meat and Meat products. Unauthorized shipment of meat and meat products shall be seized and disposed of immediately at the point of entry as provided by National Meat Inspection Service rules and regulations.
 - iii. Foot and Mouth Disease and similar vaccines. Unauthorized shipment of meat and meat products shall be seized and turned over to the Bureau of Animal Industry for proper disposal. iv. Animal Products, Effects and Other Goods not enumerated above shall be seized, condemned, burned and buried in the pit built for the purpose, at the sole expense of the owner.
- b. Any and all costs and expenses incurred in the storage and/or disposal of illegal/unauthorized items mentioned above shall be borne exclusively by the shipper/ trader/person or corporations liable for such violation.
 - c. The seizure, confiscation, disposal of animals, meat, meat products, by-products, animal products, animal effects and other items shall be properly documented, covered by appropriate custody or acknowledgment receipt and witnessed by at least two (2) representatives of the local authorities prior to condemnation, disposal or release.
 - d. All items, materials, things, goods and effects used in the illegal or unauthorized transport or shipment of livestock, Foot and Mouth Disease- and other disease-susceptible animals, their meat, meat products, by-product, animal products, animal effects and other items which are found to be infected with Foot and Mouth Disease or other diseases shall be impounded, disinfected and/or disposed of in accordance with this Section, other applicable sections, pertinent laws and rules and regulations at the sole expense of the owner/ operator. (Sec. 10, Ord. No. 25-2006)

SECTION 290. CREATION OF MULTI-AGENCY TASK FORCE. –

- a. The City Mayor shall form and constitute a multi-agency task force which shall be tasked to monitor and check the entry, shipment, movement and transport into and within the City of livestock, Foot and Mouth Disease - and other disease-susceptible animals, their meat, meat products, by-products, animal products, animal effects and other items at points of entry duly designated for the purpose. The multi-agency task force shall be composed of the following:
 - City Veterinarian as Chairperson
 - Department of Agriculture Regional Quarantine Officer as Vice Chairperson
 - Members: City Prosecutor
 - City Director, Baguio City Police Office
 - National Meat Inspection Service Regional Director
 - City Health Officer
 - City Department of the Interior and Local Government Officer
 - Local Department of Public Works and Highways Officer
- b. The multi-agency task force shall perform the following functions:

- i. Study and adopt an Emergency Outbreak Strategy immediately after being convened in order that a uniform policy is followed in case of a Foot and Mouth Disease or other disease outbreak taking into consideration Department of Agriculture Administrative Order No. 5, Series 2002, and the provisions of this article.
- ii. Verify pertinent documents that accompany the cargo livestock, poultry, meat and its by-products, as the case may be, namely:
 1. Veterinary Health Certificate for livestock issued by the City Veterinary Office or place of origin of its duly authorized representative;
 2. Animal Shipping Permit for livestock issued by the Regional and Provincial Veterinary Quarantine Office or its duly authorized representatives if shipment is from one region to another and from one City to another within the region, respectively;
 3. Authority to ship livestock by Bureau of Animal Industry or its duly authorized representative pursuant to Department of Agriculture Administrative Order No. 5 Series of 2002, and all pertinent administrative issuances, rules and regulations;
 4. Meat Inspection Certificate in case of meat, meat products, by-products from at least Class "AA" slaughterhouses and abattoirs. In no case shall meat, meat products and by-products enter the territorial jurisdiction of this City if the same originated from Class "A" slaughterhouses and abattoirs outside the City; and
 5. Livestock and/or poultry handler's license if shipment is for commercial purposes.
- iii. Conduct ocular inspection of the cargo to determine the physical health status of animals transported, meat, meat products and byproducts.
- iv. Gather necessary evidence for the effective prosecution of violators of this Section.
- v. Submit to the City Mayor a monthly quarantine checkpoint report stating in full the details of apprehensions and dispositions.
- vi. Enforce all quarantine laws, administrative order and memorandum circulars.
- vii. The City Prosecutor shall handle the investigation and prosecution of violators of this Chapter.
- viii. The Baguio City Police Office City Director shall provide police assistance and security for the implementers of this Section.
- ix. The City Veterinary or the Baguio City Police Office shall file appropriate complaint to institute the necessary legal action/s against violators of this Article.
- x. The multi-agency task force is hereby authorized to formulate and issue rules and regulations for the smooth and effective implementation of this Article.
- xi. The local Department of Public Works and Highways Officer shall provide assistance and support in the establishment of quarantine checkpoints and similar entry/ exit points for the movement, transport and shipment of livestock, Foot and Mouth Disease - and other disease-susceptible animals, meat, meat products, by-products, animal products and animal effects.
- xii. Subject to Civil Service law, rules and regulations, the members of the multi-agency task

force may designate from among the present personnel of their respective offices their duly authorized representatives who, in their absence, shall act and perform their respective functions under this Article. (Sec. 11, Ord. No. 25-2006)

SECTION 291. PENALTY. – Violation of any provision of this Article shall be punishable by a fine in the amount of not less than ₱3,000.00 but not more than ₱5,000.00 or by imprisonment of not less than six (6) months but not more than one (1) year, or both, at the discretion of the court. (Sec. 12, Ord. No. 25-2006)

SECTION 292. PRESUMPTION OF GUILT. – Any person having in his possession, control or custody Foot and Mouth Disease- and other disease-susceptible animals, their meat, meat products, by-products, including those regulated or prohibited under this Article, shall upon demand by competent authorities exhibit the documents prescribed in the preceding sections.

Failure to present such documents shall constitute *prima facie* evidence, and especially so if said animals, meat, meat products, by-products, animal products and animal effects in his possession are found to be infected with Foot and Mouth Disease or other diseases as diagnosed by the Bureau of Animal Industry or its duly authorized representative. (Sec. 13, Ord. No. 25-2006)

SECTION 293. NON-LIABILITY CLAUSE. –

- a. All charges for storage, demurrage, cartage, labor incident to inspection, cost of disinfection, impounding, burning, burying, condemnation, disposal of all animals, meat, meat products, by-products, animal products, animal effects and other items transported or shipped in violation of this Article shall be paid by the shipper, trader, person or firm found liable/violating any of the provisions of this Article.

The members of the multi-agency task force, Bureau of Animal Industry Director, Department of Agriculture-Regional Field Unit Veterinary Quarantine Service Officer and other local government personnel authorized to implement the provisions of this Article, and their duly authorized representatives shall not be held liable for damages incurred by the violator in the course of the implementation of the provisions of this Article. (Sec. 14, Ord. No. 25-2006)

SECTION 294. ADMINISTRATIVE PENALTY. – Any City Veterinarian or other local government officials and employees found to be grossly negligent in the performance of his/her obligations under this Article and in the implementation of the provisions of this Article shall be held administratively liable in accordance with the Civil Service law, rules and regulations. (Sec. 15, Ord. No. 25-2006)

ARTICLE XLIX CARABAO

SECTION 295. INSPECTION. – It shall be unlawful to sell carabeef in the city without the same being first reinspected by authorized meat inspectors of the city to determine its fitness for consumption. (Sec. 1, Ord. No. 060-1993)

SECTION 296. PASSING OFF AS OTHER MEAT. – It shall be unlawful to pass off carabeef, whether or not mixed beef or such other meat, and to sell the same for the price of beef or such other meat. All carabeef being sold in the market shall be visibly labeled as carabeef with its selling price. (Sec. 2, Ord. No. 060-1993)

SECTION 297. PENALTY. – Any person found to have violated the provisions of this Article shall be penalized as follows:

1. First Offense – a fine of ₱1,000.00 or ten (10) days imprisonment at the discretion of the court;

2. Second Offense – a fine of ₱2,000.00 or twenty (20) days imprisonment at the discretion of the court;
3. Third Offense – a fine of ₱5,000.00 and thirty (30) days imprisonment at the discretion of the court. (Sec.3, Ord. No. 060-1993)

Carabeef found in the possession of any person violating the provisions of this Article shall be confiscated and considered government property to be disposed of in accordance with Administrative Order No. 5 dated 20 September 1980. (Sec. 4, Ord. No. 060-1993)

ARTICLE L POULTRY DISEASES

SECTION 298. DECLARING QUARANTINE. – Whenever any dangerous and communicable poultry disease exists in this city, the owner or the keeper of the fowls affected, or any person who is aware of such fact shall report it to the Mayor who shall immediately make, or cause to be made by a competent person designated by him, the necessary investigation and advise the nearest government veterinarian of such fact. If the Mayor finds or is assured that such poultry disease exists, he shall publicly announce such fact by means of written notices and shall declare the area within the radius of two hundred (200) meters from the infected place to be under quarantine. (Sec. 35, Ord. No. 500-1934)

SECTION 299. QUARANTINE REGULATIONS. – Once a portion of this city has been declared under quarantine in accordance with the last preceding section, it shall be the duty of any person who owns or has under his charge fowls or poultry in the quarantined zone to observe the following:

- a. He shall kill or cause to be killed all sick fowls owned by him or under his charge and bury or cause them to be buried in a hole dug in his yard for the purpose, which shall be at least one-half meter deep, and shall pour kerosene on the fowls thus buries and burns them thoroughly and then cover the hole with a thick layer of soil;
- b. He shall never throw nor cause to be thrown dead fowls into ditches, brooks, rivers, or any place other than that destined for burial thereof;
- c. He shall clean and disinfect thoroughly his yards, chicken coops, and other devices used in connection with poultry raising; drain and disinfect thoroughly all wet places in his yard and spread slacked lime all over the area. In disinfecting either Creolin five percent (5%) or Carbolic acid three percent (3%) may be used; and
- d. He shall not remove from the quarantine zone to any other place any fowl or any eggs of fowls or coops, cages, or any other devices used in connection with poultry raising. (Sec. 36, Ord. No. 500-1934)

SECTION 300. PROHIBITED ACTS. – It shall be unlawful for any person to bring into the city for whatever purpose, fowls, eggs of fowls, or devices used in connection with poultry raising from any area infected with any dangerous and communicable poultry disease. Any fowls, eggs of fowls, or devices used in connection with poultry raising, may be admitted into this city only if the person bringing them are provided with a written certificate of the Mayor or his representative or the *Punong Barangay* in the barangay of origin to effect that said area is free from any dangerous communicable poultry disease. Said certificate shall also state, among other things, the number, kind and gender of the fowls, and the number and kind of eggs (whether chicken, turkey, duck, etc.) desired to be brought.

It shall likewise be unlawful for any inhabitant of this city whether or not engaged in the business of selling fowls, to bring into this city any fowl or their containers that could not be sold or disposed of in any area infected with any dangerous and communicable poultry disease. (Sec. 37, Ord. No. 500-1934)

SECTION 301. ENFORCEMENT. – In order to carry out the provisions of this Article, the City

Mayor or the City Veterinarian or their duly authorized representatives shall at all times have access to any land, lot, yard, field or poultry grounds where fowls sick of any dangerous and communicable poultry diseases are known or reasonably suspected to be present. The City Mayor or the City Veterinarian or their duly authorized representatives are hereby authorized to kill all such sick fowls in case the owner or keeper thereof fails or refuses to do so, without prejudice to the criminal action that may be brought against such owner or keeper. (Sec. 38, Ord. No. 500-1934)

SECTION 302. PENALTY. – Any person who violates any provision of this Article, or who obstructs or impedes, or assists in obstructing or impeding the officials entrusted with the enforcement of this Article, shall be liable to prosecution, and upon conviction shall suffer the penalty of a fine of not more than ₱500.00, or an imprisonment of not more than thirty (30) days or both, in the discretion of the court. (Sec. 39, Ord. No. 500-1934)

ARTICLE LI MILCH COWS

SECTION 303. INSPECTION BY VETERINARIAN. – Each and every owner or custodian of one or more milch cows shall present such animals to a competent veterinarian for inspection against disease at least twice each year. The regular dates of this inspection as provided for in this section, shall be January 2nd and July 1st of each year; Provided, That those who have presented an animal for inspection under the next succeeding paragraph shall be excused from presenting the animal at the next regular inspection should the special inspection have taken place within two (2) months of the date of the next regular inspection.

In addition to the regular inspection required by the last preceding paragraph, all owners of milch cows who shall in future bring milch cows into the City of Baguio for the purpose of selling milk shall present the animals for inspection without the least possible delay, and shall abstain from selling the milk until such inspection shall have been made. (Sec. 40, Ord. No. 500-1934)

SECTION 304. BRINGING MILK INTO THE CITY. – Non-residents of the City shall not be allowed to bring milk into the city until all the requirements of this Article have been complied with. (Sec. 41, Ord. No. 500-1934)

SECTION 305. VETERINARIAN'S CERTIFICATE RECORDED. – The certificate of the veterinarian to the effect that the animal is free from tuberculosis and all other harmful diseases of cattle shall be recorded with the city secretary. The certificate shall contain city and owner's brand together with the inspection number of the animal. (Sec. 42, Ord. No. 500-1934)

SECTION 306. METAL TAGS. – There shall be furnished by the City Government a small metal tag bearing the inscription "Inspection No. _____ Baguio" which shall be securely fastened to the left horn of the animal. (Sec. 43, Ord. No. 500-1934)

SECTION 307. KILLING COWS AFFLICTED WITH DISEASE. – Any milch cow known to the city veterinarian to have tuberculosis or other harmful disease shall be slaughtered immediately for the good of the public health, and the body shall be disposed of in such manner as will prevent its use by the owner or other persons. (Sec. 44, Ord. No. 500-1934)

SECTION 308. PENALTY. – Any person who fails to comply with the requirements of this Article, or any person who is the owner or custodian of a milch cow which has never been inspected, or fails to submit any such animal for inspection at the dates fixed by this Article for regular inspection except as provided herein, shall be subjected to a fine of not more than ₱500.00, or imprisonment for not more than two (2) Months, or both such fine and imprisonment, at the discretion of the court. (Sec. 46, Ord. No. 500-1934)

CHAPTER III HEALTH TEAM

ARTICLE LII HEALTH RESPONSE TEAM

SECTION 309. FUNCTION. – The Baguio City Health Response Team shall, among others, effectively and efficiently pursue crisis management by way of allaying the fears of the general public on reported outbreak of diseases in the City. (Sec. 1, Ord. No. 6-2005)

SECTION 310. COMPOSITION. – The Baguio City Health Response Team shall be composed of the following:

- Chairperson
- Co-Chairperson
- Action Officer
- Members
 - The City Mayor
 - The City Vice-Mayor
 - The Chairman of the Committee on Health and Sanitation, Ecology and Environmental Protection
 - Representative of the City Health Services Office
 - Representative of the Department of Health, Regional Office
 - Representative of the Cordillera Administrative Region Sentinel Hospitals, to wit:
 1. Saint Louis University Hospital of the Sacred Heart
 2. Baguio General Hospital and Medical Center
 3. Pines City Doctors' Hospital
 4. Baguio Medical Center
 5. Fort del Pilar Station Hospital
 6. Benguet General Hospital
 - Representative of the *Liga ng mga Barangay*, Baguio City Chapter
 - Representative of the *Pederasyon ng mga Sangguniang Kabataan*, Baguio City Chapter

The team may invite experts from non-governmental organizations to be their consultants. (Sec. 3, Ord. No. 6-2005)

CHAPTER IV SANITATION ARTICLE LIII ANTI-LITTERING

SECTION 311. GUIDELINES. –

- a. It shall be unlawful for any person to spit or expectorate, discharge mucus from the nose, urinate, throw, dump, leave or scatter pieces of paper, peelings, cigarette or tobacco butts, soil or any kind of refuse or garbage in public places such as parks, streets, plazas, lagoons, lakes, brooks, roads, canals, alleys, fences, walls, and inside public buildings or enclosure which are open to the public except in receptacles or containers provided for the purpose. (Sec. 1, Ord. No. 54-1988)
- b. It shall be mandated for betel nut (*nganga*) aficionados to discreetly spit in receptacles or containers, which shall they shall provide, to ensure the sanitation of public places and to safeguard the health of all citizens and persons in the City of Baguio. (Sec. 1, Ord. No. 6-2011)

- c. No person shall throw or dump garbage, waste matter, refuse, hazardous waste, and other substances, whether solid or liquid into canals, drainage systems, curbs and gutters, creeks, rivers, tributaries, rivulets and other natural waterways, including lakes, lagoons, catch basins, and other natural bodies of water, nor do any act that shall illegally obstruct the flow of water, cause elevation of river bed level, or bring about alluvial formation. (Sec. 1, Ord. No. 41-1996)
- d. Owners of buildings abutting on certain streets shall provide receptacles to be placed on the sidewalks or pavements to be used by the public in the disposal of refuse, sputum and/or expectoration, and owners of buildings or enclosures open to the public shall provide such receptacles inside the buildings or enclosures; Provided, That the City Mayor shall promulgate such regulations as may be necessary for the full implementation of this provision. (Sec. 3, Ord. No. 54-1988)
- e. Owners of commercial and industrial establishments such as hotels, restaurants, hospitals, cinema houses, stores, transportation companies, universities, colleges, schools and other similar institutions and/or establishments of any kind, and owners or administrators of commercial and residential lots shall be obliged to keep their areas and surroundings as well as the abutting roads, drainage canals, curbs and gutters, alleys and other passage ways and their immediate premises clean. The above establishments are to be inspected daily, not later than 9 o'clock every morning, by police officers and/or persons especially deputized for the enforcement of this Article. (Sec. 4, Ord. No. 54-1988)
- f. It shall be the duty of every person in any place, plaza, park, street, garden and similar public areas to pick up litter, garbage, or any debris near him, and any person neglecting to do so and/or refusing to do so upon orders by police officers and/or persons specially deputized for the enforcement of this Article shall be penalized. (Sec. 5, No. Ord. 54-1988)
- g. It shall be unlawful for any person, without authority from the City General Services Office, to remove, destroy, cart away or mutilate government-owned garbage cans, drums, concrete garbage receptacles, or any kind of garbage receptacles; Provided, That, for the purpose of this section, garbage cans, drums, concrete garbage receptacles, or any kind of garbage receptacles donated to the City Government of Baguio or its instrumentalities are within the term "government owned garbage cans, drums, concrete receptacles or any kind of garbage receptacles." (Sec. 6, Ord. No. 54-1988)
- h. Owners/ operators of public utility vehicles plying in whole or in part, Baguio City routes or streets are hereby required to install inside each of their vehicles garbage receptacles for use by their passengers in transit.

The drivers/ operators of public utility vehicles are enjoined to advise their passengers before each of their trips to their point of destination to put their litter or their garbage which they want to dispose of while they are in transit in the garbage receptacle and to refrain from throwing such litter or garbage out of the vehicles while travelling on city streets or roads. (Sec. 2, Ord. No. 032-1995)

- i. It shall be unlawful for any passenger of a public utility vehicle travelling on any city street or road to throw litter or garbage out of such moving vehicle. (Sec. 3, Ord. No. 032-1995)
- j. It shall be the duty of any jeepney/taxi/bus operator and driver's association with a loading and/or unloading station in the city and plying, in whole or in part, Baguio City routes, to assign alternately its members to clean of litter and garbage everyday the principal route or street traversed by vehicles of its members from the point immediately outside the Baguio Central Business District to the outlying city boundary of that street; Provided, That if the same city street is traversed by members of more than one (1) jeepney or bus operators and drivers association, such street shall be divided for cleaning purposes into as many parts as

there are such associations traversing the same; Provided, finally, That the cleaning of city streets within the Baguio Central Business District shall be the responsibility of the taxi operators and drivers association/s in the City of Baguio. (Sec. 4, Ord. No. 032-1995)

SECTION 312. PENALTY.— Violations of paragraphs d, e, f and g of the immediately preceding section, upon conviction, be penalized as follows:

- a. In the case of private individuals, the penalty for first violation shall be a fine of ₱300.00 and/or imprisonment for not less than twenty (20) days but not more than thirty (30) days, at the discretion of the court.
- b. For the second and for each subsequent violation, the penalty shall be a fine of ₱500.00 and/or imprisonment for not less than forty-five (45) days but not more than sixty (60) days, at the discretion of the court.
- c. In the case of establishments mentioned in paragraph (e) of the immediately preceding section hereof, the owners, proprietors, administrators, occupants, and/or managers shall be subject to penalty of a fine of ₱1,000.00 and/or imprisonment for not less than thirty (30) days but not more than sixty (60) days, at the discretion of the court or those found guilty of violating Section 317 (f) hereof, the penalty shall be a fine of ₱1,000.00 and/or imprisonment for not less than thirty (30) days but not more than sixty (60) days, at the discretion of the court.
- d. For those found guilty of violating paragraph (g) of the immediately preceding section hereof, the penalty shall be a fine of ₱1,000.00 or imprisonment for fifteen (15) days, at the discretion of the court. (Sec. 1, Ord. No. 047-1995)
- e. Any violation of paragraphs (a) and (b) of the immediately preceding section hereof shall upon conviction be punished, to wit:
 1. ₱1,000.00 fine or imprisonment of not less than thirty (30) days but not more than sixty (60) days, at the discretion of the court.
 2. In the case of a person in authority or agents in authority or agents of a person in authority, the penalty shall be a fine of ₱1,000.00 and/or imprisonment for not less than ninety (90) days but not more than one hundred eighty (180) days, at the discretion of the court.
 3. In the case of owners of establishments (for dumping garbage, soil, waste, and other refuse), the penalty shall be a fine of ₱4,000.00 and/or imprisonment of not less than one hundred twenty (120) days but not more than one hundred eighty (180) days, at the discretion of the court.
- f. Violation of paragraph (c) of the immediately preceding section hereof shall, upon conviction, be punished by a fine of ₱3,000.00 but not more than ₱5,000.00 or by imprisonment of not exceeding thirty (30) days nor more than sixty (60) days or both, in the discretion of the court. In case the violator is a corporation or any artificial or juridical person, the president, manager or any executive officers thereof shall jointly and severally suffer the penalty imposed in this Section. (Sec. 1, No. Ord. 001-1997)
- g. Violation of paragraphs (h), (i) and (j) shall be penalized as follows:
 - i. Failure or refusal of the public utility vehicle owner or operator to install garbage receptacle shall be punishable by a fine not exceeding ₱500.00.
 - ii. Violation of paragraph (i) shall be punishable by a fine not exceeding ₱500.00.

- iii. Failure or refusal of the jeepney/taxi/bus operators and driver's association to cooperate as mandated in paragraph (j) of the preceding Section shall be a cause for the denial, revocation, or non-renewal, as the case may be, of the disobeying association's application or permit for a loading and/ or unloading or terminal or parking station in the City. (Sec. 5, Ord. No. 032-1995)

SECTION 313. AMNESTY FROM PROSECUTION. – Any person found violating the provisions of this Article who voluntarily acknowledges his infraction and is willing to pay the fines as herein provided shall not be detained and/or be subjected to prosecution for violation of this section and his arrest shall not be recorded in the police blotter and/or in any court record if he shall avail of the provisions of this section by voluntarily paying the corresponding fine to the Clerk of Court, Municipal Trial Court of Baguio, and in his absence, the Desk Sergeant of the Baguio City Police Office on duty, who are hereby obligated and directed to issue corresponding official receipts to the person making the payment and shall require the violator to execute the following acknowledgement:

ACKNOWLEDGEMENT

I hereby acknowledge that I have violated the provisions of Ordinance Numbered 54, Series of 1988, and I am availing of the provisions of Section 10 thereof by voluntarily paying the sum imposed in the said Ordinance. (Sec. 10, Ord. 54-1988)

ARTICLE LIV CITY CEMETERY

SECTION 314. ORDERS OF CITY HEALTH OFFICER. – In the administration of the cemetery, the City Engineer shall consult with the City Health Officer on all questions affecting the public health and shall require conformity on the part of all concessioners with the orders of the City Health Officer. (Sec. 165, Ord. No. 500-1934)

SECTION 315. EXHUMATION OF BODIES. – Bodies shall only be removed upon order of the city attorney or at the request of the members of the family of the deceased within the third degree. (Sec. 176, Ord. No. 500-1934)

When by reason of decay or when in the process of disinterment the case or coffin shall be destroyed, it shall be the duty of the person desiring the removal of a body to provide at the cemetery a suitable case for the remains, which shall be properly cleansed and disinfected and placed therein by the cemetery authorities. (Sec. 184, Ord. No. 500-1934)

SECTION 316. PENALTY. – Any person violating any provision of this Article shall, upon conviction, be punished by a fine not to exceed ₱500.00. (Sec. 187, Ord. No. 500-1934)

ARTICLE LV CITY SLAUGHTERHOUSE

SECTION 317. PROHIBITED ACTS. –

- a. It shall be unlawful for any person, firm, or corporation in the City of Baguio to slaughter any four-footed animal for food or for sale, or allow the same or cause such animal to be slaughtered, except in the city slaughterhouse: Provided, That upon recommendation of the City Veterinarian, duly approved by the City Mayor, suckling pigs, lambs, goats, or any animals the weight of which is less than fifteen (15) kilos may be slaughtered outside of the city slaughterhouse for personal use only, and not for sale. (Sec. 2, Ord. No. 38-1947)
- b. No employee or laborer employed or connected with the Office of the City Veterinarian or at the City abattoir shall purchase, sell or be directly or indirectly interested in the purchase

or sale of any animal intended for slaughter, or parts of an animal already slaughtered or to be slaughtered. (Sec. 5, Ord. No. 38-1947)

SECTION 318. PENALTY.— Any person, entity, firm or corporation found violating any of the provisions of this Article shall, upon conviction, be punished by a fine of not exceeding ₱1,000.00, or by imprisonment for not more than Six (6) Months, or by both such fine and imprisonment at the discretion of the court. (Sec. 6, Ord. No. 38-1947)

CHAPTER V **HUMAN DISEASES**

ARTICLE LVI **ACQUIRED IMMUNE DEFICIENCY SYNDROME**

SECTION 319. BAGUIO ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS) WATCH COUNCIL.—

A. Functions

- a. The Baguio Acquired Immune Deficiency Syndrome (AIDS) Watch Council is hereby institutionalized and designated the sole Local Acquired Immune Deficiency Syndrome Council in the City of Baguio and is tasked to continue with the STI/Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome Program of the City Government of Baguio. (Sec. 1, Ord. No. 9-2010)
- b. The functions of the Baguio AIDS Watch Council shall be as follows:
 - i. The Baguio AIDS Watch Council shall lead in developing and sustaining an enabling environment where individuals and sectors can appropriately, effectively and expeditiously respond to the many challenges of Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome;
 - ii. The Baguio AIDS Watch Council shall foster commitment, coordination, cooperation and collaboration of STI/ Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome programs in the City of Baguio;
 - iii. The Baguio AIDS Watch Council shall lead in Advocacy, Networking/Coordination, Education and Prevention, Service Delivery, Capability Building, Monitoring and Evaluation, and Reporting of activities and related programs on STI/Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome in the City of Baguio; and
 - iv. The Baguio AIDS Watch Council shall, in connection with Republic Act No. 8504 [AN ACT PROMULGATING POLICIES AND PRESCRIBING MEASURES FOR THE PREVENTION AND CONTROL OF HIV/AIDS IN THE PHILIPPINES, INSTITUTING A NATIONWIDE HIV/AIDS INFORMATION AND EDUCATIONAL PROGRAM, ESTABLISHING A COMPREHENSIVE HIV/AIDS MONITORING SYSTEM, STRENGTHENING THE PHILIPPINE NATIONAL AIDS COUNCIL, AND FOR OTHER PURPOSES] take the lead in program and policy development related to STI/ Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome in the City of Baguio. (Sec. 1, Ord. No. 9-2010)

B. Composition. The following shall compose the Baguio AIDS Watch Council:

**OFFICERS AND
MEMBERS**

ORGANIZATIONS/GOVERNMENT AGENCIES AND OFFICES

President	Center for Health Development; Baguio General Hospital and Medical Center; Baguio Center for Young Adults; Plan International; Baguio-Benguet Medical Society; Department of Labor and Employment; City Social Welfare and Development Office; Department of Education; Baguio Association of Hotels and Inns; Philippine Information Agency; Family Planning Organization of the Philippines; Positive Action Foundation of the Philippines, Inc., Baguio; Pinoy Plus; Philippine Association of Medical Technologists-Baguio; Baguio Association of Senior Citizens
Vice-President	
Secretary	
Treasurer	
Assistant Treasurer	
Advisers	<i>Sangguniang Panlungsod</i> (City Council) Committee on Health and Sanitation, Ecology and Environmental Protection City Health Services Office Private Sector
Secretariat	Reproductive Health and Wellness Center Staff
Member Agencies	City Health Services Office Social Hygiene Clinic Center for Health Development Baguio General Hospital and Medical Center Baguio Center for Young Adults Plan International Baguio-Benguet Medical Society Department of Labor and Employment City Social Welfare and Development Office Department of Education Foundation for Humanity Center for Development Baguio Association of Hotels and Inns Philippine Information Agency <i>Sangguniang Panlungsod</i> (City Council) Committee on Health and Sanitation, Ecology and Environmental Protection Family Planning Organization of the Philippines Positive Action Foundation of the Philippines, Inc., Baguio Pinoy Plus Philippine Association of Medical Technologies-Baguio Baguio Association of Senior Citizens (Sec. 1, Ord. No. 009-2010)

- C. Organization and Convening. The Baguio AIDS Watch Council shall be organized and convened by the City Mayor to be composed of multi-sectoral representatives from different government and non-governmental agencies in the City of Baguio. (Sec. 1, Ord. No. 009-2010)
- D. Local Health Board. The Baguio AIDS Watch Council shall be a regular member of the Local Health Board lending its technical expertise on STI/Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome program. (Sec. 1, Ord. No. 009-2010)
- E. Funding. The Baguio AIDS Watch Council funding requirement shall be appropriated from City Development Fund of the City Government of Baguio to fulfill the mandate for the STI/Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome program of the City. (Sec. 1, Ord. No. 009-2010)

SECTION 320. PROVIDING ASSISTANCE TO PERSONS WITH HIV/ AIDS. –

A. Safe Practice and Procedures.

a. Requirement on the Donation of Blood, Tissue or Organ.

No laboratory or institution shall accept a donation of tissue or organ, whether such donation is gratuitous or onerous, unless a sample from the donor has been tested negative for Human Immunodeficiency Virus. All donated blood shall also be subjected to Human Immunodeficiency Virus testing and Human Immunodeficiency Virus - positive blood shall be disposed of properly and immediately. A second testing may be demanded as a matter of right by the blood, tissue, or organ recipient or his immediate relatives before transfusion or transplant, except during emergency cases; Provided, That donations of blood, tissues, or organ testing positive for Human Immunodeficiency Virus may be accepted for research purposes only, and subject to strict sanitary disposal requirement. (Sec. 5 (A), Ord. No. 23-2007)

b. Guidelines on Surgical and Similar Procedures.

The Department of Health, in consultation and coordination with concerned professional organizations and hospital associations, shall issue guidelines on precautions against Human Immunodeficiency Virus transmission during surgical, dental, embalming, tattooing or similar procedures.

The Department of Health shall likewise issue guidelines on the handling and disposition of cadavers, body fluids or wastes of persons known or believed to be Human Immunodeficiency Virus positive. (Sec. 5 (B), Ord. No. 23-2007)

B. Health and Support Services.

- a. Hospital-based Services –** Persons with Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome shall be afforded basic health services in all government hospitals, without prejudice to optimum medical care which may be provided by special Acquired Immune Deficiency Syndrome wards and hospitals. (Sec. 6 (a), Ord. No. 23-2007)
- b. Community-based Services –** Local government units, in coordination and in cooperation with concerned government agencies, non-government organizations, persons with Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome and groups most at risk of Human Immunodeficiency Virus infection shall provide community-based Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome prevention and care services. (Sec. 6 (b), Ord. No. 23-2007)
- c. Livelihood Programs and Trainings –** Trainings for livelihood, self-help and cooperative programs shall be made accessible and available to all persons with Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome. Persons infected with Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome shall not be deprived of full participation in any livelihood, self-help, and cooperative programs by reason of their health condition. (Sec. 6 (c), Ord. No. 23-2007)
- d. Control of Sexually Transmitted Diseases –** the City Health Services Office, in coordination and cooperation with concerned government agencies and non-government organizations, shall pursue the prevention and control of sexually transmitted diseases to help contain the spread of Human Immunodeficiency Virus infection. (Sec. 6 (d), Ord. No. 23-2007)

C. Monitoring

- a. Monitoring Program – a comprehensive Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome monitoring program or “AIDSWATCH” shall be established under the Social Hygiene Clinic, Health Services Office and the Baguio AIDS Watch Council Inc., to determine and monitor the magnitude and progressions of Human Immunodeficiency Virus infection in the City, and for the purpose of evaluating the adequacy and efficacy of the countermeasures being employed. (Sec. 7 (a), Ord. No. 23-2007)
- b. Reporting Procedures – all hospitals, clinics, laboratories, and testing centers for Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome shall adopt measures in assuring the reporting and confidentiality of any medical records, professional data, file, including all data which may be accessed from various data banks or information system. The Social Hygiene Clinic, Health Services Office, and the Baguio AIDS Watch Council, Inc. through its AIDSWATCH monitoring program shall receive, collate and evaluate all Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome related medical reports. The AIDSWATCH database shall utilize a coding system that promotes client anonymity. (Sec. 7 (b), Ord. No. 23-2007)

SECTION 321. MEDICAL CONFIDENTIALITY. – All health professionals, medical instructors, workers, employers, recruitment agencies, insurance companies, data encoders, and other custodians of any medical records, file, data or test results are directed to strictly observe confidentiality in the handling of all medical information, particularly the identity and status of the person with Human Immunodeficiency Virus. (Sec. 8, Ord. No. 23-2007)

ARTICLE LVII DIABETES

SECTION 322. DIABETES AWARENESS AND CONTROL LEAD AGENCY/ TEAM COMPOSITION. – A Diabetes Awareness and Control Lead Agency / Team shall be created under the auspices of the Health Services Office in coordination with the City Government of Baguio, particularly the *Sangguniang Panlungsod* (City Council) Committee on Health and Sanitation, Ecology and Environmental Protection, with the membership and representation of allied medical teams and other organizations that tackle diabetes and diabetes related diseases. The agency/team shall address proper awareness of diabetes and other related diseases under the City Health Services Office in coordination with nongovernmental organizations and other groups involved in assisting victims fight the disease. (Sec. 1, Ord. No. 40-2008)

SECTION 323. FUNCTIONS. –

- a. The City Health Services Office shall invite allied medical teams and other organizations, including the Chairperson of the Committee of Health and Sanitation, Ecology and Environmental Protection, or his representative, to regular meetings and meetings scheduled as the need arises in accordance with the gravity of the problem. (Sec. 2, Ord. No. 40-2008)
- b. The Diabetes Awareness and Control Lead Agency/Team and its officers and members shall formulate the guidelines that shall embody the operations of the team, the responsibilities of its officers and members, the delegation of duties of the committee created, and the implementation of its plans and procedures. (Sec. 3, Ord. No. 40-2008)

SECTION 324. FUNDING. – The funds needed for the creation of the Diabetes Awareness and Control Lead Agency/Team shall be sourced from available funds of the City Government of Baguio, the City Health Services Office and other funding sources or fund-raising activities. (Sec. 4, Ord. No. 40-2008)

ARTICLE LVIII

DENGUE

SECTION 325. DENGUE AWARENESS MONTH. – Every month of June shall be known as “Dengue Awareness Month”. (Sec. 1, Ord. No. 10-2007)

SECTION 326. PURPOSES. –

- a. To reduce the morbidity and mortality of dengue infection to a level wherein it will no longer be a public health problem.
- b. To prevent and control the transmission of dengue virus from its mosquito vector to man.
- c. To intensify health education on dengue prevention and control. (Sec. 2, Ord. No. 10-2007)

SECTION 327. BASIC INFORMATION ON DENGUE FEVER. –

A. Signs and Symptoms of Dengue Fever

- § Fever with severe headache.
- § Joints and muscular pains.
- § A dengue rash that appears 2 to 4 days after the onset of fever.
- § Rash is characteristically fine, bright red and usually appear first on the lower limbs and the chest. It may spread to over most of the body in some patients.
- § It may be associated with abdominal pain, nausea, vomiting or diarrhea, nose bleeding which warrants hospitalization. (Sec. 5 (A), Ord. No. 10-2007)

B. Signs and Symptoms of Dengue Hemorrhagic Fever (DHF)

1. Fever or history of acute fever of 2 to 7 days duration, occasionally biphasic.
2. Any 2 or more of the constitutional signs and symptoms like loss of appetite, body weakness, headache, muscle pain, joint pains, nausea, vomiting.
3. Hemorrhagic tendencies which can be any one of the following:
 - a. positive tourniquet test;
 - b. petechiae, purpura, facial flush, ecchymosis;
 - c. gum bleeding, nose bleeding, bleeding from venipuncture site, easy bruising;
 - d. abdominal pains which signals internal bleeding; or
 - e. bleeding from the stomach or from the intestine as manifested by blood in vomitus or black-colored stools. (Sec. 5 (B), Ord. No. 10-2007)

C. Dengue Shock Syndrome (DSS). Signs and symptoms of Dengue Hemorrhagic Fever plus manifestation of circulatory failure such as:

- rapid and weak pulse
- capillary refill of 3 seconds
- narrow pulse pressure (20 mm Hg or less), or
- hypertension for age, and
- cold, clammy skin and restlessness with or without difficulty of breathing or cyanosis. (Sec. 5 (C), Ord. No. 10-2007)

- D. Mode of Transmission. Dengue is transmitted by the bite of an infective female *Aedes* mosquito. Two *Aedes* species are known disease vectors in the Philippines – *Aedes aegypti*, the primary vector and predominant in urban areas and *Aedes albopictus*, the secondary vector and common in rural areas. These are day-biting mosquitos. The disease is not directly transmitted from person to person. The patient is usually infective to mosquitoes a day before the occurrence of the fever up to the last day of fever or an average of about five (5) days. (Sec. 5, Ord. No. 10-2007)

SECTION 328. STRATEGIES FOR PREVENTION AND CONTROL. –

- a. Integrated Vector Control (IVC). An integrated vector control approach is a combination of 2 or more vector control activities with supplementing effect toward reduction and/or elimination of breeding and resting places of mosquitoes particularly *Aedes*. The cornerstone of prevention and control is source reduction through container management, which consists of the following:
 1. Community participation and mobilization;
 2. Health education and promotion Information Educational Campaign;
 3. Legislative support;
 4. Environmental management and sanitation; and
 5. Mosquito control. (Sec. 6 (A), Ord. No.10-2007)
- b. Case Identification and Management
 - i. Identification. Dengue fever/ dengue hemorrhagic fever is a disease that requires obligatory report of epidemic to the local health authority. Barangays where dengue is occurring should always be aware of its association with the rainy season.

Dengue fever or dengue hemorrhagic fever should always be suspected in these areas whenever there are: 1) increase of fever cases in the community; and 2) death due to fever of undetermined cause.

All reported cases of dengue should be investigated for verification and contacts and source of infection determination in order to validate source of infection and possibly determine other unreported and undiagnosed cases in the area.
 - ii. Management. All suspected and diagnosed dengue cases should immediately be referred to a hospital as soon as possible. Management also includes vector control. An equally important aspect of dengue prevention and control is source reduction of vector breeding sites and habitat. Identification of potential breeding places of these day-biting mosquitoes and proper orientation of the family and community on vector control management is very essential. (Sec. 6 (B) Ord. No.10-2007)
 - c. Surveillance. Surveillance is considered one of the most important strategies of any prevention and control program. Through surveillance, prediction or early detection of cases can be made so that prompt application of appropriate control measures can be effected and further spread of cases can be prevented. The surveillance unit should require health facilities providing medical attention to submit reports of dengue cases seen or admitted in medical institutions at the earliest possible time. (Sec. 6 (C), Ord. No. 10-2007)
 1. General Classification of Surveillance

- i. Reactive- type of surveillance in which preventive and control action are done only upon the report of the medical care facilities or physicians and other health personnel who recognized the disease. Cases are already in such a proportion that its containment is almost difficult to attain.
 - ii. Proactive- in this instance, the health workers are the ones searching for cases even at the period when dengue is least expected. This is a better type of surveillance because cases are recognized at an early stage so that control measures may be instituted before they rise to an epidemic level. (Sec. 6, (C1), Ord. No.10-2007)
2. Types of Dengue Surveillance
- i. Clinical Surveillance- this type of surveillance takes place only in health facilities like hospitals, lying-in clinics, etc. where patients are admitted for treatment. Patients who come in are recognized based upon the manifestations presented by them.
 - ii. Laboratory Surveillance- this system entails collection of blood samples from dengue suspects for some laboratory diagnostic procedures. (Sec. 6 (C2), Ord. No.10-2007)

3. Color Codes of Intervention for Dengue Disease Surveillance

Color Codes	Interpretation for Dengue Surveillance	
Code White	No cases clustering in an area	No cases clustering in an area
Code Green	Clustering of Cases	More than 2 cases in a barangay or more cases in a 4 week period in a single barangay.
Code Yellow	Hot Spots	An increase in the number of cases for 2 consecutive weeks even though the number is still within expected range.
Code Red	Increase in incidence	An area where the number of cases is more than that of the expected range.

Based on the definition of National Epidemiology Center, Department of Health. (Sec. 6 (C3), Ord. No.10-2007)

SECTION 329. APPROPRIATION OF FUNDS. – The total amount of ₱500,000.00 shall be included in the budget of the City Health Services Office beginning calendar year 2007 and every year thereafter for purposes of this Article. (Sec. 7, Ord. No.10-2007)

ARTICLE LIX AVIAN AND PANDEMIC INFLUENZA

SECTION 330. PURPOSE. –

- a. To prevent the entry of the Avian and Pandemic Influenza, thus ensuring public safety;
- b. To promote the local livestock industry and other related industries;
- c. To promote and protect the health, safety and general welfare of the residents;
- d. To minimize morbidity and mortality from the Avian and Pandemic Influenza; and

- e. To maintain essential health and non-health services in the event of the occurrence of the Avian and Pandemic Influenza.
(Sec. 3, Ord. 19-2007)

SECTION 331. PRIORITY PROCEDURES. – Five (5) units shall support the City Executive committee with representative members from the government and private sector. The 5 units shall be as follows:

- a. *Rapid Action Team* : shall be composed of members who will carry out the immediate diagnosis of suspect premises and the initiation and implementation of the stamping out procedures.
- b. *Surveillance Team* : shall be composed of members who will conduct the regular surveillance and profiling of poultry diseases in the identified priority areas in their respective regions.
- c. *Quarantine Team* : shall be composed of members who shall ensure the implementation of the prescribed minimum biosecurity measures as stated in stage 1 and the regulation and/or prohibition of animal movements as stated in both stages 1 and 2.
- d. *Census Team* : shall be composed of members who will conduct periodic identification and consolidation of data on poultry population, kinds, and location in respective areas.
- e. *IEC Team* : shall be composed of members who will ensure adequate awareness of the general public on matters and upgrades pertaining to Avian and Pandemic Influenza. (Sec. 6, Ord. No. 19-2007)

SECTION 332. PROHIBITED ACTS. –

- a. Prohibition of Offer for Sale. – It shall be prohibited for any person to offer for commerce, engage in trade or have in possession any exotic species of poultry. It shall be penalized as stipulated in Chapter IV (Illegal Acts) of Republic Act No. 9147 otherwise known as the “*Wildlife Resources Conservation and Protection Act*”. This prohibition shall be enforced in coordination with the authorities of the Department of the Interior and Local Government-Local Government Unit Bureaus or the Baguio City Police Office. (Sec. 12, Ord. No. 19-2007)
- b. Prohibition of Possession. – It shall be unlawful for any person to possess or own or keep unregistered exotic birds for whatever purpose or intent. (Sec. 13, Ord. No. 19-2007)
- c. Other Prohibitions. – The city shall assist in the implementation of the following additional prohibitions to safeguard against Avian Influenza:
 - i. Prohibition on offer for sale and sale of live chickens in the market while there is threat of bird flu;
 - ii. Prohibition on placing chickens, ducks, and pigs together in the same area, cages or pens;
 - iii. Prohibition on chickens to roam freely; and
 - iv. Prohibition on transshipment through an Avian and Pandemic Influenza affected area/country. (Sec. 14, Ord. No. 19-2007)

SECTION 333. CREATION OF THE LOCAL AVIAN AND PANDEMIC INFLUENZA TASK FORCE. – The Avian and Pandemic Influenza Prevention and Control Task Force is hereby formed and created and shall be the main authority to oversee the implementation of the provisions of this

Article and the Preparedness and Response Plan for Avian and Pandemic Influenza and other related activities as may be provided by rules and regulations and guidelines by higher authority or mandated by the national laws. It shall be composed of, but not limited to, the following:

- | | |
|------------------|---|
| Chairperson | ● City Mayor |
| Vice-chairperson | ● City Vice-Mayor |
| Members | <ul style="list-style-type: none">● City Veterinarian● City Health Services Officer● <i>Sangguniang Panlungsod</i> Representative (Committee on Health and Sanitation, Ecology and Environmental Protection)● Special Services Division, Office of the City Mayor● President, <i>Liga ng mga Barangay</i>● City Director, Baguio City Police Office● City School Superintendent, Department of Education-Cordillera Administrative Region● Public Information Office, Office of the City Mayor● Community Environment Natural Resource Office Baguio● City Disaster Risk Reduction and Management Office● Nongovernment Organization Representative● Public Utilities Representative● Association of Veterinarians Representative● Association of Physicians Representative● Association of Game Fowl Representative (Sec. 9, Ord. No. 19-2007) |

SECTION 334. LEAD AGENCIES. – To strengthen the management structure of the Local Avian and Pandemic Influenza Task Force for the prevention and control of avian influenza and other emerging diseases, lead offices of each of the four stages of the Avian and Pandemic Influenza Plan shall be identified as follows:

- Stage 1 – City Veterinary office
- Stage 2 – City Veterinary Office
- Stage 3 – City Health Services Office
- Stage 4 – City Health Services Office (Sec. 10, Ord. No. 19-2007)

SECTION 335. FUNCTIONS OF THE CITY AVIAN AND PANDEMIC INFLUENZA TASK FORCE. –

- a. Carry out the proper implementation of the Avian and Pandemic Influenza Plan in the regional level.
- b. Conduct seminars on Avian and Pandemic Influenza awareness, prevention and preparedness and what to do during outbreak based on the Avian and Pandemic Influenza Plan Manual of Procedures.
- c. Accomplish data gathering to establish the poultry demographics and epidemiological profile based on poultry disease surveillance for regional monitoring and for consolidation of the Bank Administration Institute database/Geographic Information Systems Team.
- d. Enhance biosecurity practices in all levels of poultry production including processing plants, live broiler markets, and all other poultry holdings. (Sec. 7, Ord. No. 19-2007)

SECTION 336. OTHER FUNCTIONS OF THE CITY AVIAN AND PANDEMIC INFLUENZA TASK FORCE. –

- a. Formulate the Avian Influenza (Bird Flu) Preparedness and Response Plan (BFPRP). The Plan shall consist of four (4) stages to support the national government's plan.

1. Stage 1: Avian Influenza-free Philippines
 - i. Strategies or activities at the local level will include but shall not be limited to the following:
 1. Support to the Department of Agriculture. –
 - a. Monitoring of domestic fowl.
 - b. Mobilization of veterinarians/agriculturists.
 2. Support to the Department of Environment and Natural Resources. –
 - a. Monitoring of wild birds.
 - b. Strict implementation of the Wildlife Law.
 3. Support to the Department of Health. –
 - a. Surveillance of humans.
 - b. Vaccination of poultry workers/handlers.
 4. Support to the Philippine Information Agency. –
 - a. Conduct of community assemblies/public information.
 5. Support to the Department of Trade and Industry. –
 - a. Price monitoring of meat products.
 6. Sustained vigilance of local health officials and community.
 2. Stage 2: Avian Influenza in Domestic Fowl. –
 1. Support to the Department of Agriculture. –
 - a. Stamping out all fowls within 10 kilometer radius from the impact site.
 - b. Vaccination of fowls around the periphery of 10 kilometers from the impact site.
 - c. Prohibition of sale of poultry within 10 kilometers from the impact site.
 - d. Continuing quarantine of affected areas.
 - e. Surveillance of Avian and Pandemic Influenza in poultry.
 2. Support to the Department of Health. –
 - a. Surveillance of Avian and Pandemic Influenza in humans.
 3. Stage 3: Avian Influenza in Humans. –
 1. Support to the Department of Agriculture. –
 - a. Stamping out all fowls within 10 kilometer radius from the impact site.
 - b. Vaccination of fowls around the periphery of 10 kilometers from the impact site.

- c. Prohibition of sale of poultry within 10 kilometers from the impact site.
 - d. Continuing quarantine of affected areas.
 - e. Surveillance of Avian and Pandemic Influenza in poultry.
2. Support to the Department of Health. –
- a. Surveillance of Avian and Pandemic Influenza in humans.
 - b. Clinical management of cases.
- b. Conduct wide information campaign on Avian Influenza prevention, containment and control through the local media (radio, television and publications and public/ community assemblies).
- c. To organize the Avian and Pandemic Influenza Task Force at the regional level and secure their cooperation in the implementation of the Avian and Pandemic Influenza Plan. Their capabilities shall be developed and their roles and responsibilities shall be defined in the event of an outbreak.
- d. To provide all the necessary materials (reagents, personal protective equipment, disinfectants, etc.) and support from Stage 1 to Stage 4 of the Avian and Pandemic Influenza Plan.
- e. To establish linkages with the stakeholders both domestic and inter-national to gather support for the success of the plan.
- f. To perform and undertake other functions as may be necessary in the effective and efficient implementation of the Bird Flu Preparedness and Response Plan. (Sec. 8, Ord. No. 19-2007)

SECTION 337. MONITORING, REPORTING AND SURVEILLANCE. –

- a. Airport Monitoring of Smuggling of Fowl. – Smuggling of fowl shall be reported to the Philippine Aviation Security or the Baguio City Police Office. (Sec. 15, Ord. No. 19-2007)
- b. Regular Reporting. – The Local Veterinary/Agricultural Officer shall regularly submit a Monitoring report to the Regional Avian and Pandemic Influenza Task Force. (Sec. 16, Ord. No. 19-2007)
- c. Assistance in Surveillance. – The City shall assist the national/regional surveillance group in the conduct of sero-surveillance in their locality. They shall help in the identification of poultry-holding facilities and encourage participation of the facility owners/operators in surveillance and reporting. Surveillance reports shall be recorded and submitted to the National Avian and Pandemic Influenza Task Force Center at the Bank Administration Institute. Sero-surveillance must be conducted twice a year in the backyard/commercial farms and other susceptible fowls.

The City shall likewise assist Bank Administration Institute in enforcing requirements covering the local transport of animals including poultry and poultry byproducts as covered by the Bank Administration Institute Memorandum dated July 13, 2004. This activity shall be enforced in coordination with the Baguio City Police Office. (Sec. 17, Ord. No. 19-2007)

- d. Surveillance on Human Influenza. – The City Epidemiology and Surveillance Unit shall continue surveillance activities on emerging and re-emerging infectious diseases, which include human influenza, and work closely with the Regional Epidemiology and Surveillance

SECTION 338. INFORMATION DISSEMINATION. – The City Veterinarian and the City Health Services Officer, together with the information, education and communication task force, shall conduct regular information campaigns and capability building on Avian Influenza and Human Influenza Prevention and Control. These campaigns shall include recommended biosecurity and other Avian and Pandemic Influenza preventive measures. They shall be trained by the National and Regional Task Forces. (Sec. 19, Ord. No. 19-2007)

SECTION 339. SUSPECTED AVIAN INFLUENZA CASES. –

- a. **Reporting.** – The farm veterinarian or farm owner shall immediately report to the Bank Administration Institute, Department of Agriculture-Regional Field Unit or city veterinarian any occurrence of mortality of 3% (based on house population) in just a day in commercial farms or any unexplained mortality of poultry in two or more households within a barangay or “purok” in a span of two days in the case of backyard farms. Investigation or blood collection shall be conducted by the City Veterinarian and the Regional Animal Disease Diagnostic Laboratory technician within 24 hours. The farm shall likewise submit a regular negative reporting even with zero cases.
- b. **Movement Control.** – The Baguio City Police Office, upon notice from the Local Chief Executive, shall enforce movement control of farm personnel, Avian and Pandemic Influenza suspects, exposed persons, patients and contacts. (Sec. 20, Ord. No. 19-2007)

SECTION 340. COMMUNITY RESPONSE. – Measures to prevent cases and deaths shall be instituted to include provision of Personal Protective Equipment or Devices, the judicious use of antiviral agents, isolation and management of cases, infection control, and quarantine of contacts. (Sec. 21, Ord. No. 19-2007)

SECTION 341. PRE-PANDEMIC PREPARATIONS. – All agencies shall prepare and implement individual contingency plans, conduct regular information, education and communication on measures to slowing the spread of infection, and provide routine seasonal influenza vaccination of risk individuals. (Sec. 22, Ord. No. 19-2007)

SECTION 342. HOSPITAL REFERRAL. – All Avian Influenza suspects shall be referred to the Baguio General Hospital and Medical Center. Mechanisms to ensure readiness of health facilities, service, and manpower, supplies for the management of Avian and Pandemic Influenza and transport of cases shall be incorporated in the preparedness and response plan. (Sec. 23, Ord. No. 19-2007)

SECTION 343. BARANGAY HEALTH EMERGENCY RESPONSE TEAMS. – To maximize efforts at the grassroots level, the organized Barangay Health Emergency Response Teams, pursuant to DILG Memorandum Circular No. 2003-95 dated 07 May 2003 shall be mobilized to provide assistance to city in the implementation of the Local Avian Influenza Prevention Program. (Sec. 24, Ord. No. 19-2007)

SECTION 344. PENALTY. – Any violation of this Article by any person, firm, poultry traders, farm owners shall be liable to prosecution and upon conviction, shall be subject to a fine of not less than ₱1,000.00 but not more than five thousand pesos ₱5,000.00, or imprisonment of not less than two (2) months but not more than one (1) year or both, upon the discretion of the court. (Sec. 25, Ord. No. 19-2007)

CHAPTER VI **WATER, FOOD AND NUTRITION**

ARTICLE LX **NUTRITION MONTH**

SECTION 345. CELEBRATION. – An annual celebration of the Nutrition Month every July shall be considered a city event. (Sec. 1, Ord. No. 034-2008)

SECTION 346. ACTIVITIES. – An annual search for Outstanding Barangay Scholars, Best Implemented Barangay Nutrition Program, and Best Performing Barangay Nutrition Action Officer in the city is hereby institutionalized or ordained to provide legal basis for the regular annual monitoring and evaluation of their accomplishments and providing appropriate recognition for their efforts. (Sec. 2, Ord. No. 034-2008)

SECTION 347. GUIDELINES. – The following shall be the corresponding guidelines and funding for the implementation of the annual search:

- A. Objectives. – The general objective is to enhance the efficiency and effectiveness of the volunteer implementers and barangays in immediately responding to the problems identified in the community in implementing interventions and projects to resolve their difficulties and to ensure their full participation in sustaining the high performing status of the city in the nutrition program.
- B. Mechanics. – The Monitoring and Validation Committee of the city for the search will be organized thru an administrative order to be issued by the City Mayor every March of each year to review the guidelines for the search, to develop the evaluation tool and criteria and to identify a set of indicators.

The Monitoring and Validation Committee or the City Nutrition Evaluation Team will be composed of the technical representatives of the following:

Chairperson: Department of the Interior and Local Government– City Field Office
Co-Chairperson: City Health Services Office

Members: *Sangguniang Panlungsod* Committee on Health and Sanitation,
Ecology and Environmental Protection
City Planning and Development Office
City Social Welfare and Development Office
Special Services Division, Office of the City Mayor

Secretariat: City Nutrition Office (Baguio City Nutrition Council Secretariat)

The assessment, initial review and scoring will be done by the Health District Nutrition Coordinators based on the performance and submitted reports of all Barangay Nutrition Scholars and Barangay Nutrition Action Officers who obtained a rating of 90% and Barangay Nutrition Committees who obtained a rating of 85% in the assessment, initial review and scoring done by the Health District Nutrition Coordinators, are qualified for the evaluation by the City Nutrition Evaluation Team.

- C. Requirements and Guidelines. –
 - i. The search for excellence in nutrition will cover all Barangay Nutrition Action Officers and Barangay Nutrition Scholars who have rendered at least 2 years of service. All Barangay Nutrition Scholars and Barangay Nutrition Action Officers who obtained a rating of 90% and Barangay Nutrition Committees who obtained a rating of 85% in the assessment, initial review and scoring done by the Health District Nutrition Coordinators are qualified for the

validation/evaluation of the City Nutrition Evaluation Team.

Evaluation of Barangay Nutrition Scholars by the City Nutrition Evaluation Team will start by March and the Barangay Nutrition Committees by April and May of each year.

ii. Documents to be presented are as follows:

- Documents to be presented by the Barangay Nutrition Scholars:
 - a. Barangay Nutrition Scholar action plan;
 - b. Quarterly operation *timbang*;
 - c. Monthly weight monitoring of all 0-24 months old infants;
 - d. Monthly weight monitoring of malnourished preschool children;
 - e. Monthly weight monitoring of all 25-71 months old children;
 - f. Monthly accomplishment report;
 - g. Projects implemented along the lines of the five Philippine Plan of Action for Nutrition impact programs;
 - h. Nutrition spot map (updating from the latest weighing and indicating nutritionally at-risk households);
 - i. Consolidated report on nutritional status of preschoolers for the year;
 - j. Diary of activities;
 - k. Minutes of meeting (Barangay Nutrition Committee/Barangay Nutrition Scholar/BANSA);
 - l. Projects or activities in support of the local nutrition program (resource generation for nutrition; clean and green movement; zero waste management); and
 - m. Other related documents and reports.
- Documents to be presented by the Barangay Nutrition Action Officers and Barangay Nutrition Committees:
 - a. Barangay Nutrition Committee organizational and functional charts;
 - b. Barangay nutrition profile and situation analysis;
 - c. Barangay Nutrition and Action Plan;
 - d. Barangay nutrition quarterly and annual accomplishment reports;
 - e. Philippine Plan of Action for Nutrition highlights along the line of five (5) Philippine Plan of Action for Nutrition impact programs and five (5) enabling mechanisms;
 - f. Barangay Nutrition Committee minutes of meetings; resolutions; administrative orders;
 - g. Nutritional status of preschoolers;
 - h. Master list of preschoolers; pregnant and lactating women, malnourished preschoolers and program beneficiaries;
 - i. Barangay Nutrition Scholar and Barangay Nutrition Action Officer reports;
 - j. Nutrition project proposals;
 - k. Nutrition spot map;
 - l. Causal mode of malnutrition;
 - m. Nutrition funding support; and
 - n. Other related documents or reports. (Sec. 3, Ord. No. 034-2008)

SECTION 348. CRITERIA. – Entries are evaluated using the following criteria:

1. Criteria for the evaluation of the Barangay Nutrition Scholars:

Performance criteria	-	50%
Validation criteria	-	50%

The Barangay Nutrition Scholar/ Barangay Nutrition Action Officer shall be evaluated and rated based on the comparison of the annual accomplishments and the targets set in his/her Barangay Nutrition Scholar action plan and Barangay Nutrition Action Plan. Credit will be given to innovative accomplishments as a result of the resourcefulness of the volunteer worker and his/her assistance in other barangay activities. A volunteer with any administrative or criminal case filed against him/her will automatically not be included in the evaluation until after the case has been resolved and the person has been acquitted.

2. Criteria for the evaluation of the Barangay Nutrition Committees:

a. Organization	10.0
b. Nutrition Community Planning	17.0
c. Nutrition Service Delivery	27.0
d. Nutrition Institution	25.0
e. Monitoring and Evaluation	21.0
Total Score for Evaluation (TSE)	100.0

The evaluation uses the rating sheet criteria for the evaluation of the Barangay Nutrition Programs in the selection of the “Best Implemented Barangay Nutrition Program”.

3. Criteria for giving service awards to Barangay Nutrition Scholar and Barangay Nutrition Action Officer:

- a. Volunteer must have rendered continuous years of service without break except for a given valid reasons and as approved by the office.
- b. Must have reached a rating of at least 75% in the evaluation as conducted yearly by the district coordinators.
- c. Must have no administrative or criminal case filed against said worker.
- d. Must have good community standing and good relationship with peers. (Sec. 4, Ord. No. 034-2008)

SECTION 349. AWARDS AND RECOGNITION. – In recognition of the Barangay Nutrition Scholars, Barangay Nutrition Action Officers, and barangays that have excelled in their nutrition program, the following shall be conferred:

- a. Plaque of recognition and cash prizes to the champion, the City’s Outstanding Barangay Nutrition Scholar, and Best Implemented Barangay Nutrition Program.
- b. Cash prizes and Certificate of Recognition to the 1st and 2nd runner-up Barangay Nutrition Scholars and barangay winners.
- c. Consolation prizes and Certificate of Participation to all Barangay Nutrition Scholars and barangay non-winners who participated.
- d. Recognition of length of service rendered as a volunteer given to those who reached 5 years, and every 5 years additional length of service hereafter increasing in amount as the years go by. (Sec. 5, Ord. No. 034-2008)

SECTION 350. PROGRAMS AND FUNDING. – The amount of ₱350,000.00 as initial funding is hereby appropriated from the General Fund subject to increase every year thereafter upon request of the City Nutrition Evaluation Team thru the Chairperson, the City Mayor. The amount shall be used as follows:

60% for awards, incentives and prizes; and 40% for operational expenses, information

dissemination, advocacy and conduct of various activities and programs in the city celebration of Nutrition Month.

Further, the budget shall be included in the operational budget of the City Health Services Office; and expenses and liquidation shall be monitored by and be the responsibility of the Baguio City Nutrition Council Secretariat under the supervision of the City Health Services Officer who is also the City Nutrition Action Officer. (Sec. 6, Ord. No. 034-2008)

SECTION 351. BARANGAY PARTICIPATION AND FUNDING. – In consonance with Presidential Decree No. 1569, entitled “*Strengthening the Barangay Nutrition Program by providing for a Barangay Nutrition Scholar in every barangay, providing funds therefor, and for other purposes*” and Memorandum Circular 89-71 mandated by the Department of the Interior and Local Government, every Barangay Council is hereby directed to have a Barangay Nutrition Scholar and encouraged to organize a Barangay Nutrition Committee with a designated Barangay Nutrition Action Officer. The *Punong Barangay* and the Nutrition Action Officer assumes the responsibility of implementing and coordinating the Barangay Nutrition Program. The Baguio City Nutrition Council organizes the network that serves as delivery system for nutrition services. The program becomes the joint responsibility of the Barangay Development Council and the people. It underscores the importance of community leadership and initiative in the identification of malnutrition and nutrition-related problems seeking their solutions.

The barangays are also hereby encouraged to allocate an amount in their respective annual budgets to be used for the implementation of the nutrition program. (Sec. 7, Ord. No. 034-2008)

SECTION 352. IMPLEMENTING AGENCIES. – The Baguio City Nutrition Council and the City Nutrition Office are hereby designated as the implementing agencies of a year-round and continuing search for the city’s outstanding Barangay Nutrition Scholar, best performing Barangay Nutrition Action Officer and best implemented barangay nutrition program and various service awards. The awarding ceremony of the search will be held every July of the year in consonance with the observance of the National Nutrition Month celebration. (Sec. 8, Ord. No. 034-2008)

ARTICLE LXI IODIZED SALT

SECTION 353. COVERAGE – The provisions of this Chapter shall apply to all food service establishments, government and private hospitals, traders and dealers of salt, and establishments directly or indirectly connected with the use of salt or business of selling of salt within the City of Baguio.

- a. Food Establishments. All hotels, restaurants, carinderias, catering firms, eateries, street food vendors and others engaged in the food business shall use iodized salt in the cooking and preparation of food served to their customers and patrons and shall see to it that iodized salt shall be made available to them.
- b. Hospitals. All government and private hospitals shall use iodized salt in the preparation of food to be consumed by their staff and patients and shall see to it that iodized salt shall be made available to them.
- c. Consumer Businesses. All supermarkets, groceries, mini-marts and related outlets, whether for retail or wholesale, shall include iodized salt as one of their products for sale. Iodized salt shall be sold at conspicuous areas easily accessible to customers with safeguards to maintain quality of the salt.
- d. Traders. All traders of food grade salt, whether for retail or wholesale, shall only sell iodized salt. The City Salt Iodization Plant shall continue to produce iodized salt at regulated price and make this salt available in the barangays. (Sec. 2, Ord. No. 77-2002)

SECTION 354. EDUCATIONAL CAMPAIGN. – It shall be the policy of the City to promote
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the use of iodized salt through a massive information campaign in cooperation with agencies in line with the City's Health and Nutrition Program.

- a. The City Health Services Office shall spearhead the information dissemination on the benefits and rationale of the use of iodized salt and shall seek the cooperation of the media sector in the information campaign.
- b. Salt iodization and its benefits shall be included in all levels of health subjects in both public and private schools. (Sec. 3, Ord. No. 77-2002)

SECTION 355. IMPLEMENTATION AND MONITORING –

- a. There shall be created a City Salt Iodization Monitoring Team composed of the City Health Services Officer as Chairperson; the Nutrition Officer, the Sanitary Engineer, the Police Community Relations Officer and members of the Baguio City Nutrition Council specifically the Under Five Clinic, Baguio General Hospital and Medical Center, the Department of Trade and Industry, the Department of the Interior and Local Government, the Philippine Information Agency, the Public Information Office together with the Permits and Licensing Division of the Office of the City Mayor, as members.
- b. In each of the Barangays, there shall be a Barangay Salt Iodization Monitoring Team composed of the *Punong Barangay* as Chairperson, and the members of the Barangay Health Committee, the Barangay Nutrition Action Officer, the Barangay Health Worker, and the Barangay Nutrition Scholars, as members.
- c. The City Health Services Office, in coordination with the Salt Iodization Monitoring Team or any of its members, shall implement provisions of this Ordinance and monitor the quality of salt produced, sold, and consumed in all business establishments pursuant to the standards set forth by the Bureau of Food and Drugs.

The City Salt Iodization Monitoring Team shall assist and supervise the activities of the Barangay Salt Iodization Monitoring Team. The City Salt Iodization Monitoring Team shall be under the supervision and control of the City Mayor. (Sec. 4, Ord. No. 77-2002)

SECTION 356. INSTITUTIONALIZATION. – The Salt Iodization Program shall form part of the regular program of the City Health Services Office and shall be provided funds therefor. (Sec. 5, Ord. No. 77-2002)

SECTION 357. PENALTIES. – Any salt manufacturer, importer, distributor, seller, operator of hotel, hospital, restaurant, canteen, food street vendors and other food establishments found to be violating this Article as per official report of the City Salt Iodization Monitoring Team and Barangay Salt Iodization Monitoring Team shall be penalized, as follows:

- a. Upon conviction by the Court on the first, offense pay a fine of ₱1,000.00 or render community service for five (5) days or both upon the discretion of the Court;
- b. On the second offense, pay a fine of ₱3,000.00 or render community service for ten (10) days or both upon the discretion of the Court;
- c. On the third offense, pay a fine of ₱5,000.00 and revocation of the offender's business permit or license to operate or render community service for twenty (20) days or both upon the discretion of the Court.
- d. Fines should be paid at the City Treasurer Office and official receipts be duly given; and
- e. Barangays where the apprehension is made will be given a 50% share from the annual

collection of fines collected to be included in their next year's supplemental budget to be used in the implementation and monitoring of this Article. In case where the apprehension is made in any place outside the jurisdiction of any barangay, it will be given to the *Liga ng mga Barangay*, Baguio City Chapter (Association of Barangay Councils). (Sec. 6, Ord. No. 77-2002)

ARTICLE LXII FOOD FORTIFICATION

SECTION 358. COVERAGE. – This Chapter shall apply to all food service establishments, government and private hospitals, traders and dealers of rice, wheat flour, refined sugar, and cooking oil. (Sec. 2, Ord. No. 7-2005)

SECTION 359. MANDATORY FOOD FORTIFICATION. – The fortification of staple foods is hereby made mandatory for the following:

- a. Rice – with Iron.
- b. Wheat Flour – with Vitamin A and Iron.
- c. Refined Sugar – with Vitamin A.
- d. Cooking Oil – with Vitamin A. (Sec. 3, Ord. No. 7-2005)

SECTION 360. EDUCATIONAL CAMPAIGN. – It shall be the policy of the City of Baguio to promote the Food Fortification Program through massive information campaign in cooperation with agencies in line with the City's health and nutrition program.

- a. The City Health Services Office through the Nutrition Officer shall spearhead the information dissemination on the benefits and rationale of the use of fortified food and shall seek the cooperation of the media in the information campaign.
- b. Food fortification and its benefits shall be included in all levels of health subjects in both private and public schools. (Sec. 4, Ord. No. 7-2005)

SECTION 361. IMPLEMENTATION AND MONITORING. –

- a. A City Food Fortification Committee shall be created by the City Mayor with the private sector to implement a local level Food Fortification Program.
- b. A Food Fortification Plan shall likewise be developed by the City Health Services Officer through the Nutrition Officer and providing funds therefor to support the effective and prompt implementation of the Food Fortification Program.
- c. The City Food Fortification Committee shall:
 - i. Promote the use of fortified food by encouraging constituents of the City of Baguio to patronize and demand fortified products.
 - ii. Ensure that wholesalers and retailers of wheat flour, refined sugar, and cooking oil are selling only fortified products.
 - iii. Ensure that fortified food products are used during feeding programs in canteens in government offices and in government hospitals and government institutions.
- d. There shall be a Barangay Food Fortification Committee in each barangay composed of the *Punong Barangay* as Chairperson and the members of the Barangay Health Committee, the Barangay Nutrition Action Officer, a Barangay Health Worker, and a Barangay Nutrition Scholar, as members.

- e. The City Health Services Office, in coordination with the Food Fortification Committee or any of its members, shall implement the provisions of this Article and monitor the quality of rice, wheat flour, refined sugar, and cooking oil produced, sold and consumed in all business establishments pursuant to the standards set forth by the Bureau of Food and Drugs.
- f. The City Food Fortification Committee shall assist and supervise the activities of the Barangay Food Fortification Committee. The City Food Fortification Committee shall be under the supervision and control of the City Mayor. (Sec. 5, Ord. No. 7-2005)

SECTION 362. INSTITUTIONALIZATION. – The Food Fortification Program shall form part of the regular program of the City Health Services Office and shall be provided funds therefor. (Sec. 6, Ord. No. 7-2005)

SECTION 363. PENALTIES. – Any rice, wheat, flour, refined sugar, and cooking oil manufacturer, importer, distributor, seller, operator of hotel, hospital, restaurant, canteen, food street vendor and other food establishment, found to be violating this Chapter as per official report of the City Food Fortification Committee and Barangay Food Fortification Committee shall be penalized, as follows:

- a. Upon conviction on the first offense, shall pay a fine of ₱1,000.00 or render community service for five (5) days or both upon the discretion of the Court;
- b. On the second offense, shall pay a fine of ₱3,000.00 or render community service for ten (10) days or both upon the discretion of the Court;
- c. On the third offense, shall pay a fine of ₱5,000.00 and revocation of the offender's business permit or license to operate or render community service for twenty (20) days or both upon the discretion of the Court; and
- d. Fines shall be paid at the City Treasury Office and official receipts shall be duly issued.

Barangays where the apprehension is made will be given a 50% share from the annual collection of fines collected to be included in their next year's supplemental budget to be used in the implementation and monitoring of this Chapter. In case where the apprehension is made in any place outside the jurisdiction of any barangay, it will be given to the *Liga ng mga Barangay* (Association of Barangay Councils), Baguio City Chapter. (Sec. 7, Ord. No. 7-2005)

ARTICLE LXIII WATER

SECTION 364. PHILIPPINE NATIONAL STANDARDS FOR DRINKING WATER. – All water supply systems for domestic purposes, commercial, institutional, and industrial purposes that produce food or drinking products are subject to bacteriological and chemical examinations, together with the evaluation of results which shall conform to the criteria set by the Philippine National Standards for Drinking Water.

- a. **Types of Water Examinations Required.** – The following examinations are required for drinking water:
 1. **Initial Examination** – The bacteriological, physical, chemical and radiological examinations of water from newly constructed systems or sources are required before they are operated and opened for public use.
 2. **Periodic examination** – Water from existing sources is subject to bacteriological examination as often as possible but the interval shall not be longer than six months, while general systematic chemical examination shall be conducted every 12 months or

more often. Examination of water sources shall be conducted yearly for possible radioactive contamination. (Sec. 11 (a), Ord. No.13-2007)

- b. Examining Laboratories and Submission of Water Samples. – The examination of drinking water shall be performed only in private or government laboratories duly accredited by the Department of Health and the City Health Services Office. It is the responsibility of the operators of water supply systems to submit to laboratories duly accredited by the Department of Health and the City Health Services Office water samples for examination in a manner and at such intervals prescribed by the City Health Services Office. (Sec 11 (b), Ord. No.13-2007)

SECTION 365. STANDARDS FOR OTHER WATER USES. – Except for domestic purposes, all water systems for other uses as defined in this Article shall be maintained by concerned proponent, water rights holder, special use permit grantee and shall maintain said water system in accordance with the revised water usage and classification/water quality criteria and implementing rules and regulations set by the Department of Environment and Natural Resources. (Sec. 12, Ord. No.13-2007)

SECTION 366. CONSTRUCTION AND DESIGN STANDARDS. – All construction and design standards are subject to compliance with the provisions of the National Structural Code for Buildings, latest edition, adopted and promulgated by the Board of Examiners of civil engineers pursuant to Republic Act No. 544 [AN ACT TO REGULATE THE PRACTICE OF CIVIL ENGINEERING IN THE PHILIPPINES], as amended, otherwise known as the “*Civil Engineering Law*” and pertinent national laws and standards and local ordinances to ensure safety. In particular, the following shall be applied and enforced accordingly by the City Building Official:

- a. Residential Structures. As per Chapter 5.02- Sanitation, Section 5.02.01 of the National Building Code, all buildings erected for human habitation should be provided with plumbing facilities installed in conformity with the National Plumbing Code adopted and promulgated by the National Master Plumber Association of the Philippines pursuant to Republic Act No. 1378 [AN ACT TO REGULATE THE TRADE OF MASTER PLUMBER], otherwise known as the “*Plumbing Law*”.
- b. Subdivision Development. As provided for in Presidential Decree No. 957 [REGULATING THE SALE OF SUBDIVISION LOTS AND CONDOMINIUMS, PROVIDING PENALTIES FOR VIOLATIONS THEREOF] and Batas Pambansa Bilang 220 [AN ACT AUTHORIZING THE MINISTRY OF HUMAN SETTLEMENTS TO ESTABLISH AND PROMULGATE DIFFERENT LEVELS OF STANDARDS AND TECHNICAL REQUIREMENTS FOR ECONOMIC AND SOCIALIZED HOUSING PROJECTS IN URBAN AND RURAL AREAS FROM THOSE PROVIDED UNDER PRESIDENTIAL DECREES NUMBERED NINE HUNDRED FIFTY-SEVEN, TWELVE HUNDRED SIXTEEN, TEN HUNDRED NINETY-SIX AND ELEVEN HUNDRED EIGHTY-FIVE], the standard for building subdivision includes water supply which is a mandatory connection to appropriate public water system or centralized water supply system. Each subdivision shall have at least an operational deep well and pump sets with sufficient capacity to provide average daily demand to all homeowners. The minimum water supply requirement for household connection is 150 liters per capita per day.
- c. Hotels, Motels, Apartments, Lodging, Boarding, or Tenement Houses and Condominiums. These establishments shall provide their patrons with adequate water supply, toilet and bath facilities, in accordance with standards prescribed in the Sanitation Code of the Philippines, the National Building Code of the Philippines and local ordinances.
- d. Public Swimming or Bath Places. Section 52 of Presidential Decree No. 856 [CODE ON SANITATION] provides for the rules and regulations concerning sanitary practices and procedures, standards and criteria for sanitary structural requisites for swimming pools and

bathhouses to prevent water pollution and facilitate sanitation maintenance or eliminate the risk of infection.

- e. Massage Clinics and Sauna Bath Establishments. These establishments shall provide patrons with sanitary and adequate hand washing, bath and toilet facilities. (Sec. 13, Ord. No.13-2007)

SECTION 367. ENVIRONMENTAL STANDARDS. – All water-related projects are subject to the existing national environmental standards and required to submit an environmental study with attached environmental management plan and environmental monitoring program to the City Environment and Parks Management Office. The environment measures shall be as follows:

- a. General Provision. – For the purpose of this Section, the provisions of the Clean Water Act of 2004 or Republic Act No. 9275 [AN ACT PROVIDING FOR A COMPREHENSIVE WATER QUALITY MANAGEMENT AND FOR OTHER PURPOSES], its pertinent implementing rules and regulations, the Sanitation Code of the Philippines or Presidential Decree No. 856 [CODE ON SANITATION], Presidential Decree No. 1586 [ESTABLISHING AN ENVIRONMENTAL IMPACT STATEMENT SYSTEM, INCLUDING OTHER ENVIRONMENTAL MANAGEMENT RELATED MEASURES AND FOR OTHER PURPOSES], Presidential Decree Nos. 1151 [PHILIPPINE ENVIRONMENTAL POLICY] and 1152 [PHILIPPINE ENVIRONMENT CODE], Proclamation No. 2146 [PROCLAIMING CERTAIN AREAS AND TYPES OF PROJECTS AS ENVIRONMENTALLY CRITICAL AND WITHIN THE SCOPE OF THE ENVIRONMENTAL IMPACT STATEMENT SYSTEM ESTABLISHED UNDER PRESIDENTIAL DECREE NO. 1586] and other pertinent environmental administrative orders, memorandum circulars/orders shall be applied and enforced accordingly.
- b. Specific Provisions. – Adequate environmental safeguards shall be observed in the design, construction, and the use of any building or structure for the processing and transmitting of water or manufacture and production of any kind of particle or product which constitutes a hazard or nuisance affecting public health and safety, such as explosives, gas, noxious chemicals, inflammable compounds, or the like.
 - i. Excavations. – Subject to the provisions of Article 684 to 686 of the Civil Code of the Philippines on lateral and subjacent support, the quality of materials and design used structurally in excavations and footings shall conform to the internationally recognized and accepted principles of engineering as per Section 8.01.02 of the National Building Code of the Philippines.
 - ii. Sewage Collection and Disposal, Excreta Disposal and Drainage. – For purposes of this Section, Chapter XVII of the Sanitation Code of the Philippines or Presidential Decree No. 856 shall be applied and enforced accordingly.
 - iii. Drainage System. – All subdivision developments shall be provided with a drainage system which conforms to the natural drainage pattern of the subdivision site and shall drain into appropriate water bodies, public drainage system or natural outfalls. Underground drainage system for both open market and medium cost subdivision projects shall be properly engineered and environmentally sound, and shall be provided with adequate reinforced concrete pipes, catch basins, manholes/inlets and cross drain for efficient maintenance. Minimum drainage pipe shall be 30 centimeters.
 - iv. Abattoir Wastes. – All abattoirs shall have a sanitary waste disposal system.
 - v. Industrial Wastes. – All industrial wastes, including wastewater, shall be collected, stored, or disposed of accordingly to prevent health hazards, nuisances and water pollution.

- vi. Landscape. – Pursuant to Section 1, Article VII-A Environmental Development Controls of Ordinance No. 52, Series of 2003 AMENDING ORDINANCE NUMBERED 051, SERIES OF 2001, ENTITLED “ADOPTING THE REVISED COMPREHENSIVE ZONING REGULATIONS FOR THE CITY OF BAGUIO AND PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT AND AMENDMENT THEREOF AND FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT THEREWITH.” TO INCLUDE ARTICLE VII-A ON ENVIRONMENTAL DEVELOPMENT CONTROLS INCORPORATING THE REVISIONS MADE ON CHAPTERS V AND VI OF THE REVISED LAND USE PLAN OF BAGUIO, PARTICULARLY, THE ENVIRONMENTAL DEVELOPMENT CONTROLS INDICATED THEREIN AND MADE AN INTEGRAL PART OF THE ZONING ORDINANCE], the following landscape regulation is incorporated in this Code to be applied and enforced accordingly:
- a. All new buildings shall include in its design adequate provision for rain water capture for purposes of flushing, watering of plants, and cleaning.
 - b. Preservation of natural drainage ways and strict enforcement of easement as provided under the National Building Code of the Philippines shall be strictly followed.
 - c. Cutting of trees in forest and watershed reservation and parks shall not be allowed save under the provisions of Ordinance Nos. 54-87 [AN ORDINANCE TO CONTROL AND REGULATE TREE CUTTING AND PROVIDING FEES AND PENALTIES THEREFOR], 5-90 [AN ORDINANCE PROHIBITING THE NAILING, BOLTING, ETC., OF ANY SIGN/STRUCTURES OF ANY KIND TO ANY PART OF A TREE AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF], 301-58 [AN ORDINANCE PROHIBITING THE BURNING OR SETTING ON FIRE, TREES AND OTHER PLANTS ON ANY PUBLIC LANDS, AND PROVIDING FOR OTHER PURPOSES] and 44-88 [AN ORDINANCE REQUIRING OWNERS OF NEW CONSTRUCTIONS TO PLANT TREES AS A CONDITION FOR THE ISSUANCE OF AN OCCUPANCY PERMIT].
 - d. No construction of land and building development shall be allowed which will unnecessarily contribute to the flooding of the area or deterioration of its physical environment unless provided with appropriate flood and erosion mitigation drainage system and other safeguards.
 - e. The construction of houses and other physical structures within 40-meter strip of the lakeshore or riverbanks is prohibited.
- vii. Burial Grounds. – For this purpose, Section 90 of the Sanitation Code of the Philippines or Presidential Decree 856 shall be applied and enforced accordingly.
- viii. Stray Animals or Pasturing of Animals in Public Places. - Pasturing of animals in public places is prohibited. The pasturing, herding, tying out, or turning loose of horses, carabaos, goats, sheep or dogs along riverbanks or in any reforestation area where there is danger of same doing damage to plants, shrubs, grounds or roads, or where the same will be nuisance or pose threat to public health is hereby prohibited.
- ix. Any building or structure, or any ancillary or accessory facility thereto, and any alteration or addition to any building or structure already existing shall conform in all respects to the principles of safe construction of the National Building Code of the Philippines shall be suited to the purpose for which the building is designed and shall in no case contribute to making the community in which it is located an eyesore, a slum,

or a blighted area.

- x. Regional Industrial Center. – The Economic Zone within the City pursuant to the Clean Water Act of 2004 and PEZA Law (Republic Act No. 7916 [AN ACT PROVIDING FOR THE LEGAL FRAMEWORK AND MECHANISMS FOR THE CREATION, OPERATION, ADMINISTRATION, AND COORDINATION OF SPECIAL ECONOMIC ZONES IN THE PHILIPPINES, CREATING FOR THIS PURPOSE, THE PHILIPPINE ECONOMIC ZONE AUTHORITY (PEZA), AND FOR OTHER PURPOSES]) may be allowed by Department of Environment and Natural Resources to allocate effluent quotas to pollution sources within its jurisdiction that qualify under an environmental impact assessment system programmatic compliance program in accordance with Presidential Decree No. 1586 [ESTABLISHING AN ENVIRONMENTAL IMPACT STATEMENT SYSTEM, INCLUDING OTHER ENVIRONMENTAL MANAGEMENT RELATED MEASURES AND FOR OTHER PURPOSES] and its implementing rules and regulations.
- xi. Other protective measures. – To protect drinking water from contamination, protective measures stipulated in Section 13 of the Sanitation Code of the Philippines or Presidential Decree 856 shall be observed accordingly, to wit:
 1. Washing of clothes or bathing a radius of 25 meters from any well or other source of drinking water is prohibited.
 2. No artesian wells, deep or shallow shall be constructed within 25 meters from any source of pollution.
 3. No radioactive sources or materials shall be stored within a radius of 25 meters from any well or source of drinking water unless the radioactive source is adequately and safely enclosed by proper shielding.
 4. No person charged with the management of a public water supply system shall permit any physical connection between its distribution system and that of any water supply, unless the latter is regularly examined as to its quality by those in charge of the public supply to which the connection is made and found to be safe and potable.
 5. Installation of booster pump to boost water direct from the water distribution line of a water supply system where low water pressure prevails is prohibited.
 6. Provision of lining and water collection system to collect leachate that seeps from landfill, surface impoundments, and other utilities.
- xii. Unsanitary, Unsafe and Hazardous, or Dangerous Sites for Water-Related Projects – As indicated in Section 1.01.07 (a) of the National Building Code of the Philippines, the land site upon which will be constructed any building or structure, or any ancillary or auxiliary facility thereto, shall be sanitary, hygienic or safe. Where the land or site is polluted, unsanitary, unhygienic, unsafe or hazardous shall be reasonably improved or corrected, or proper remedial measures shall be prescribed or incorporated in the design or construction of the building or structure in accordance with the provisions of the National Building Code of the Philippines.
- xiii. Land Uses. – Water utilities and pertinent infrastructure shall only be permitted when the activity is allowable or conforming with the duly approved zoning of the site. In case of non-allowable or non-conforming uses, the proponent shall secure an Environmental Compliance Certificate for conversion of land use and/or zoning reclassification, and approval from the *Sangguniang Panlungsod* (City Council) for land reclassification. (Sec. 14 (b), Ord. No.13-2007)

- xiv. The project proponent, owner and operator of environmentally critical and crucial water projects and other projects with implications for water resources shall be required to submit an Environmental Impact Study which shall discuss the impact of the project on the community including the biological, physical, social, cultural and economic impacts. (Sec. 14 (c), Ord. No. 13-2007)
- xv. The City Engineering Office and the City Environment and Parks Management Office shall ensure that duly approved designs and plans of environmentally critical projects/activities or those within environmentally critical water areas are implemented accordingly and shall regularly inspect such facilities to mitigate the environmental impact of the proposed projects. (Ord. No. 13-2007)

SECTION 368. PERMITS. – City water permit(s) may be secured for the following purposes:

- a. To excavate/dig/drill — to be secured from the City Building Official on project/term basis.
- b. To build water facilities such as the intake structure, storage, treatment, transmission and distribution—to be secured from the City Building Official on project/term basis.
- c. To operate and maintain water supply systems including sourcing, transmission/distribution, storing and treatment, wastewater system including collection, treatment and disposal; other related facilities—to be secured annually from the City Environment and Parks Management Office.
- d. To distribute and sell water for drinking and other domestic purposes—to be secured annually from the City Health Services Office.
- e. To recycle or re-use water for drinking and other domestic uses—to be secured annually from the City Health Services Office; for other uses—to be secured annually from the City Environment and Parks Management Office. (Sec 17, Ord. No.13-2007)

SECTION 369. REQUIREMENTS TO SECURE CITY WATER PERMIT. – The following requirements shall be complied with:

- a. Barangay clearance;
- b. Locational/Zoning Clearance from the City Zoning Administrator/City Planning and Development Coordinator;
- c. Clearance from the Baguio Water District for water sources, extractors, and drillers for all purposes within 100 meters from BWD water sources pursuant to Section 31 of Presidential Decree No. 198 [DECLARING A NATIONAL POLICY FAVORING LOCAL OPERATION AND CONTROL OF WATER SYSTEMS; AUTHORIZING THE FORMATION OF LOCAL WATER DISTRICTS AND PROVIDING FOR THE GOVERNMENT AND ADMINISTRATION OF SUCH DISTRICTS; CHARTERING A NATIONAL ADMINISTRATION TO FACILITATE IMPROVEMENT OF LOCAL WATER UTILITIES; GRANTING SAID ADMINISTRATION SUCH POWERS AS ARE NECESSARY TO OPTIMIZE PUBLIC SERVICE FROM WATER UTILITY OPERATIONS, AND FOR OTHER PURPOSES] which refers to all person and firms which extract and dispose water within the jurisdiction of a water district;
- d. Water permit from the National Water Resources Board for all water uses, except domestic use;
- e. Clearance from the Department of Public Works and Highways for national roads and City Engineering Office for local roads affected by the project;

- f. Soil Investigation Report for proponents with large scale infrastructure to be constructed/built such as 250 cu. m. and above water storage and treatment facilities or structures beyond 9 meters in height;
- g. Environmental Impact Study with a certified true copy of the Environmental Compliance Certificate from Department of Environment and Natural Resources-Environmental Management Bureau, Cordillera Administrative Region, for the first time applicant before project implementation/construction or environmentally critical/crucial projects or water-related projects within an environmentally critical area; or Environmental Impact Statement Monitoring and Evaluation from City Environment and Parks Management Office for continuing operation;
- h. Certificate of Registration of Business Name from the Bureau of Domestic Trade for first time applicants;
- i. Business license from the City Treasury Office to operate and maintain water supply system or sewerage system; for water distributors, business license to operate and distribute water within Baguio City;
- j. Building Permit or Certificate of Occupancy for first time applicant before project implementation/construction of facilities/utilities;
- k. Duly Certified Water Quality Test from a duly accredited laboratory to assure compliance with Philippine National Standards for Drinking Water and/or other standards depending on the use of water being distributed. (Sec. 18, Ord. No. 13-2007)

SECTION 370. CLEARANCE FOR WATER SOURCES, EXTRACTORS AND DRILLERS. – All water sources, extractors and drillers for individual household domestic purpose shall secure a clearance from the City Water Resources Board while all others for water uses shall secure a clearance from the Baguio Water District subject to the requirements in Section 98 hereof. (Sec. 19, Ord. No. 13-2007)

SECTION 371. REQUIREMENT FOR OPERATING PURIFIED AND MINERAL WATER REFILLING STATIONS. – A person or entity before engaging in the operation of purified and mineral water refilling stations in the City of Baguio shall first secure the necessary business permit and other necessary requirements as follows:

- a. **Sanitary Permit** – Any person or company engaged in vending of water for human consumption shall secure a sanitary permit from the City Health Services Officer based on the requirements of these rules and regulations.

The procedure in securing sanitary permits for water-related establishments shall be the following:

1. Pay business taxes at the City Treasury Office so as not to incur penalty.
2. Present to the Sanitation Division, City Health Services Office, the following:
 - i. Certificate of Certified Water Operator's course of operator or employed certified water operator.

Qualified Health Services Office Personnel could conduct said water operator's course upon request of new water refilling operators through the recognized water refilling association; however, said Water Operator's Certificate is valid for the City of Baguio only.

- ii. Updated health certificates of all employees.
- iii. Laboratory analysis result of product water of refilling station.
- iv. Bacteriological analysis- should be zero bacterial count for all types.
- v. Chemical analysis- should pass Philippine National Standards for Drinking Water standards.
- vi. Hazard Assessment Control of Critical Points program duly signed by a Sanitary Engineer.
- vii. Certificate of Water Potability. The Certificate of Water Potability shall be secured by the deepwell and/or water source owners.

The water source owner shall submit a duly signed and prepared engineer's report, the format of which and necessary information needed by the city shall be provided by the Sanitation Division, City Health Services Office.

The latest bacteriological and chemical analysis result for the water source should pass Philippine National Standards for Drinking Water standards.

- 3. The Local Drinking Water Quality Monitoring Committee shall recommend approval or disapproval of issuance of Certificate of Water Potability to the water source.
- 4. The City Health Services Officer issues Certificate of Water Potability to the approved water source.

Certificate of Water Potability shall be acquired once but to be updated if there are changes in the water source. However, it shall be the responsibility of the owner to have the water tested for bacteriological and chemical analysis in the frequency prescribed by the Philippine National Standards for Drinking Water. Refilling stations sourcing water from the Baguio Water District water delivery firms, and other water sources should present the Certificate of Water Potability of these sources.

- 5. Issuance of Sanitary Permit to those able to comply with the above requirements:
 - i. Sanitary Permit – Any person or company engaged in vending of water for human consumption shall secure a sanitary permit from the City Health Services Office based on the requirements of these Implementing Rules and Regulations.
 - ii. Health Certificate – Personnel of all refilling stations shall undergo physical and medical examinations to obtain a health certificate from the local health officer that shall be renewed every six months.

They shall undergo the same orientation seminars conducted by the local health office for employees of good establishments.

- iii. Personal Hygiene – All personnel shall be required to observe proper personal hygiene especially washing of hands with soap and water after using toilet.
- iv. Water containers – shall be made of plastic or tin materials and so designed to facilitate easy cleaning. The containers shall be cleaned and disinfected before they are filled with water and shall be provided with tight-fitting covers.

A certification shall be secured from the regulating body to prove and show that all
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standards set were satisfactorily met prior to the issuance of a business permit.

All owners and/or dealers of purified and mineral water shall be required to display in their establishment a chemical and physical and bacteriological analysis of their water products from a private or a government laboratory duly accredited by the Department of Health prior to the issuance or renewal of their business permits. (Sec. 3, Ord. No. 59-2008)

SECTION 372. ANNUAL ACCREDITATION OF WATER DISTRIBUTORS. – All water distributors with business address within Baguio City shall likewise comply with the requirements enumerated in this Article, including those which hold business address outside the City but operate and distribute water in Baguio City. The following requirements shall be submitted by the water distributor to the City Water Resources Board for annual accreditation before the city water permit to operate and distribute within Baguio City shall be granted:

- a. Certificate of Registration of Business Name from the Bureau of Domestic Trade (required for first time applicants);
- b. Business license from the City Treasury Office to operate and distribute water within Baguio City;
- c. Duly certified Water Quality from a duly accredited laboratory test to assure compliance with Philippine National Standards for Drinking Water, and/or other standards depending on the use of water being distributed;
- d. Barangay clearance; and
- e. Certificate of Potability of Drinking Water from the Local Drinking Water Quality Monitoring Committee for drinking water, cooking and industrial uses of manufacturers of food, drinking products and cooking products; or Environmental Impact Statement Monitoring and Evaluation issued by the City Environment and Parks Management Office for other water uses to assure that water project proponents, water extractors and water distributors comply with health and environmental standards. (Sec. 23, Ord. No. 13-2007)

SECTION 373. ANNUAL VERIFICATION OF WASTEWATER GENERATORS. – All wastewater generators, including residential, commercial, institutional, industrial, and recreational establishments within the City of Baguio shall, before payments of the 1st quarter of real property tax, secure an annual clearance from the City Environment and Parks Management Office for annual verification of wastewater generation. All sewerage system operators shall secure the same before the issuance of business license to operate. (Sec. 24, Ord. No. 13-2007)

SECTION 374. REQUIREMENTS TO SECURE PERMIT TO OPERATE/ ENGAGE IN THE COLLECTION/DESŁUDGING, HANDLING, TRANSPORT, TREATMENT AND DISPOSAL OF SLUDGE AND SEPTAGE. – For any individual firm or operator, government or private operator, the following requirements shall be complied with:

- a. Certificate of registration of business name from the Bureau of Domestic Trade;
- b. Business license from the City Treasury Office to operate and distribute water within Baguio City;
- c. Barangay clearance from affected barangays (for sites of facilities to be developed by the project proponent);
- d. Environmental Sanitation Clearance from the Secretary of Health or the Director of the concerned Center for Health Development;

- e. Health certificate for operator and personnel (referring to individuals);
- f. Sanitation Permit for Operator (referring to firm); and
- g. Environmental Impact Study for facilities such as treatment and disposal facilities to be developed within the City of Baguio (if applicable). (Sec. 26, Ord. No. 13-2007)

SECTION 375. REQUIREMENTS TO SECURE LOCAL AUTHORIZATION FOR WATER RECYCLING AND/OR RE-USE. – The proponent shall submit all the requirements stated in this Chapter to secure authorization for water recycling and re-use and other documents which may be prescribed by the City Water Resources Board. (Sec. 27, Ord. No. 13-2007)

SECTION 376. DISINFECTION OF WATER SOURCES. – Disinfection of newly installed water intake structure and contaminated water sources shall be in accordance with the guidelines and procedures prescribed by the Department of Health. (Sec. 37, Ord. No. 13-2007)

SECTION 377. PROVISION OF WATER CATCHMENT, CISTERNS AND OTHER STORAGE FACILITIES FOR WATER RECYCLING. – For construction of new residential, commercial, institutional and industrial facilities, the owner/proponent shall provide for water catchment, cisterns and other storage facilities for water recycling. (Sec. 38, Ord. No. 13-2007)

SECTION 378. REQUIRED MATERIALS FOR WATER STORAGE. –

- a. Water distributors/transporters for domestic uses are required to use stainless materials;
- b. Underground storage tanks should have appropriate linings and/or seepage prevention mechanism. (Sec. 39, Ord. No. 13-2007)

SECTION 379. SAFE DRINKING WATER STORAGE. – The water storage owner or operator shall regularly monitor the water storage to ensure safe drinking water and apply disinfection procedure in accordance with the guidelines provided by the Department of Health. (Sec 40, Ord. No. 13-2007)

SECTION 380. DAMAGE DUE TO STORAGE OF WATER. – The proponent shall bear the cost of compensation for incidental damages or cost or restoration to original state of properties damaged by the installation, operation and maintenance of water storage facilities. (Sec. 41, Ord. No. 13-2007)

SECTION 381. AUTHORIZATION FOR WATER RE-USE. – As when re-use of wastewater is feasible, its uses shall not be for direct human consumption but be limited to other uses. No person or agency shall distribute water for public consumption without proper authorization and certification from concerned national and local agencies that such consumption will not adversely affect the health and safety of the public. (Sec. 46, Ord. No. 13-2007)

SECTION 382. PROHIBITION TO SERVE TAP WATER. – All restaurants, eateries, carinderias and other similar food establishments in the City of Baguio shall serve free drinking water to their customers. However, it is prohibited for restaurants, eateries, carinderias and other similar food establishments to use and to serve tap water as drinking water of their customers. (Sec. 1 and 2, Ord. No. 56-2009)

SECTION 383. DISPLAY AND STORAGE OF DRINKING WATER FOR CUSTOMERS. – Every restaurant, eatery, carinderia and other similar food establishment must display and store their drinking water in a safe and sanitary manner, labeled and marked as “mineral and purified water”. (Sec 3, Ord. No. 13-2007)

SECTION 384. TESTS TO BE CONDUCTED ON ALL WATER REFILLING STATIONS. – All purified and mineral water refilling stations shall conform to the criteria set by the Philippine National Standards for Drinking Water. This treatment of water to render it safe for drinking

and disinfection of contaminated water sources together with their distribution systems shall be in accordance with the procedures prescribed by the City Health Services Office.

The following frequency of tests shall be followed to really ensure protection of the public health:

- a. Bacterial or Bacteriology Test. – To be done every month. Since generally the source of water refilling stations is the Baguio Water District, contamination can be introduced anytime.
- b. Physio-chemical Test. – To be done every six months (The parameters are the same in all of the laboratories accredited by the Department of Health).

The water to be tested shall be the product water to test parameters such as calcium, fluoride, total dissolved solids, and acidity. The priority parameters of health significance are lead, nitrate, chloride, sulfate, and mercury.

- c. Other tests/examinations/parameters. – As needed, and/or upon recommendation of the City Health Services Office or the Baguio Local Drinking Water Quality Monitoring Committee.
- d. Periodic Testing of System. – The owner/operator shall be responsible in conducting periodic and complete testing of his system so as to ensure the quality of drinking water produced by his system's Hazard Control of Critical Points program.
The City Health Services Office shall conduct periodic inspection and periodic testing of all purified and mineral dispensing and refilling stations to safeguard the health of the consumers of purified and mineral waters. (Sec. 5, Ord. No. 59-2008)

SECTION 385. EXAMINATION OF DRINKING WATER. – The examination of drinking water shall be performed only in private or government laboratory duly accredited by the Department of Health. It is the responsibility of the operators of water systems to submit to accredited laboratories water samples for examination in a manner and at such intervals prescribed by the Department of Health.

Sampling intervals, methods and handling of samples shall in no way deviate from those prescribed by the latest edition of the Philippine National Standards for Drinking Water. (Sec. 6, Ord. No. 59-2008)

SECTION 386. DISPLAY OF RESULTS OF THE ANALYSIS OF WATER. – All owners and/or dealers of mineral and purified drinking water and other water uses are required to display in their establishments a chemical and physical analysis of their water products from a duly accredited laboratory. A Certificate of Potability of Drinking Water and/or Environmental Monitoring Certificate for Specified Water Use(s) is required prior to the issuance and renewal of their business permit. (Sec. 79, Ord. No. 13-2007)

SECTION 387. LABELING OF BOTTLED WATER. – Labeling of bottled water must be according to the requirements of the Food and Drug Administration. Bottled water must be processed, packaged, shipped and stored in a safe and sanitary manner, and truthfully and accurately labeled. All delivery vehicles shall be properly marked with the name of their respective refilling stations.

Improperly and untruthfully labeled product water shall be construed to mislead the consumers and shall be a violation or Ordinance No. 41, Series of 2007, and Ordinance No. 56, Series of 2009.

The coverings of the delivery vehicle shall not be allowed to touch the bottles or containers filled with processed water that will be delivered to the public. The containers shall be kept clean with the sticker and label of the name of the refilling station attached to the container. The use of dirty and dilapidated containers shall be a violation of Ordinance No. 41, Series of 2007 and Ordinance No. 56, Series of 2009. (Sec 7, Ord. No. 59-2008)

SECTION 388. CITY WATER STANDARDS MONITORING TASK FORCE. – A City Water Standards Monitoring Task Force is hereby created with the task and authority to formulate rules and regulations on the operations of purified and mineral water refilling stations in the City of Baguio, which shall include, but not limited to, the setting of price and safety and health standards in accordance with existing laws. The Task Force shall be composed of the following:

Chairperson	● City Mayor
Co-chairperson	● City Vice-Mayor
Vice-chairperson	● Chairperson of the <i>Sangguniang Panlungsod</i> Committee on Health and Sanitation, Ecology and Environmental Protection
Action Officer	● City Health Services Officer
Members	● City Treasurer ● City Environment and Parks Management Officer ● Representative of the Bureau of Food Administration ● Representative of the Department of Trade and Industry ● Representative of the Department of Science and Technology ● Two representatives from the private sector

The City Water Standards Monitoring Task Force shall convene upon the request of any of the members to amend any provisions of the implementing rules and regulations should it be necessary, especially the pricing provision in consideration of the dynamic economic situations. (Sec 8, Ord. No. 56-2008)

SECTION 389. IMPLEMENTING HEADS. – The City Health Services Office and the Baguio City Local Drinking Water Quality Monitoring Committee (as per Administrative Order No. 66, signed 06 May 2005) are hereby tasked to head the implementation of the Ordinance 41, Series of 2007 and Ordinance No. 56, Series of 2009. (Sec 9, Ord. No. 59-2008)

SECTION 390. PENALTIES. –

- a. Display of biological, chemical and physical analyses. – Any person found violating the provision on the Display in the Establishments Selling Mineral or Purified Water of the Biological, Chemical and Physical Analyses of their Water shall be penalized as follows:
 1. First Offense: A fine of ₱2,000.00 or ten (10) days imprisonment.
 2. Second Offense: A fine of ₱3,000.00 or twenty (20) days imprisonment.
 3. Third Offense: A fine of ₱5,000.00 and/or thirty (30) days imprisonment and the cancellation or revocation of the license and/ or permit upon the discretion of the court. (Sec. 84 [c], Ord. No. 013-2007)
- b. Pasturing of animals in public places. – Pasturing of animals in public places such as the reforestation areas and easement of bodies of waters shall be punished by a fine ranging from ₱100.00 to ₱500.00 or imprisonment of not less than five (5) days but not more than fifteen (15) days upon the discretion of the court. (Sec. 84 (d), Ord. No.13-2007)
- c. Offenses committed by corporations. – If the violator of the provisions of this Article is a corporation, trust, firm, partnership, cooperative, or any other juridical person, the penalty shall be imposed upon the president, general manager, and other guilty officer or officers of such corporation, trust, firm, partnership, cooperative, or juridical person. If the offender is an alien, he shall be subject to national law and procedures on deportation after serving his/her sentence. (Sec. 84 (e), Ord. No.13-2007)
- d. Offenses committed by local officials and employees. – If the violator of the provisions of this Article is a local official or employee, the City Government of Baguio may institute administrative proceedings, without prejudice to the right of any affected person, upon

verified complaint by any person. Administrative sanctions may be imposed upon a local official or employee who violates standards and provisions of this Article in accordance with applicable national laws on erring public officials and employees, e.g. Republic Act No. 3019 [ANTI-GRAFT AND CORRUPT PRACTICES ACT], Republic Act No. 6713 [AN ACT ESTABLISHING A CODE OF CONDUCT AND ETHICAL STANDARDS FOR PUBLIC OFFICIALS AND EMPLOYEES, TO UPHOLD THE TIME-HONORED PRINCIPLE OF PUBLIC OFFICE BEING A PUBLIC TRUST, GRANTING INCENTIVES AND REWARDS FOR EXEMPLARY SERVICE, ENUMERATING PROHIBITED ACTS AND TRANSACTIONS AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF AND FOR OTHER PURPOSES] otherwise known as the “Code of Conduct and Ethical Standards for Public Officials and Employees” or the Administrative Code of 1987.(Sec. 84 (f), Ord. No.13-2007)

- e. Failure to secure business permit; failure to treat water to render it safe for drinking; and failure to label bottles in accordance with Food and Drug Administration shall be penalized as follows:
 1. First Offense : ₱2,000.00 fine and temporary closure of establishment.
 2. Second Offense: ₱3,000.00 fine and imprisonment of twenty (20) days.
 3. Third Offense: ₱5,000.00 fine and imprisonment of thirty (30) days and permanent cancellation of business permit. (Sec. 10, Ord. No. 59-2008)
- f. Penalty for government official and employee. – Any government official/employee charged with the duty of enforcing the provisions of the section pertaining to drinking water who fails willfully or neglects to comply with any of the aforesaid provisions, without justifiable reason shall be administratively charged in accordance with the existing provisions of the Civil Service Law and pertinent provisions of Republic Act No. 6713 [AN ACT ESTABLISHING A CODE OF CONDUCT AND ETHICAL STANDARDS FOR PUBLIC OFFICIALS AND EMPLOYEES, TO UPHOLD THE TIME-HONORED PRINCIPLE OF PUBLIC OFFICE BEING A PUBLIC TRUST, GRANTING INCENTIVES AND REWARDS FOR EXEMPLARY SERVICE, ENUMERATING PROHIBITED ACTS AND TRANSACTIONS AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF AND FOR OTHER PURPOSES]. In addition thereto, he shall pay the amount of ₱3,000.00 as fine, if found guilty. (Sec. 10, Ord. No. 59-2008)
- g. Failure of the restaurant or carinderia or similar food establishment to serve free drinking water; failure of restaurant, carinderia and similar food establishments to display and store their drinking water in a safe and sanitary manner labeled and marked as mineral or purified water. –
 1. First Offense : fine of ₱1,000.00 and reprimand.
 2. Second Offense : fine of ₱3,000.00.
 3. Third Offense : fine of ₱5,000.00 and revocation of business permit. (Sec. 5, Ord. No. 56-2009)

CHAPTER VII

DRUGS

ARTICLE LXIV

OVER-THE-COUNTER WEIGHT LOSS SUPPLEMENTS

SECTION 391. PROHIBITION. – Any person operating a place of business where over-the-counter weight loss supplements are sold or offered for sale is prohibited from selling such products to individuals under eighteen (18) years of age. (Sec. 2, Ord. No. 8-2011)

SECTION 392. POSTING OF SIGN. – Any person operating a place of business where over-the-counter weight loss supplements are sold or offered for sale shall post in a conspicuous place a sign upon which there shall be imprinted the following statement: “Sale of over-the-counter weight loss supplements to persons under eighteen (18) years of age is prohibited by law”. Such sign shall be printed on a white card or board in red letters one-half inch in height. (Sec. 3, Ord. No. 8-2011)

SECTION 393. PENALTY. – Any person who violates the preceding paragraphs shall be penalized in the following manner:

- i. First Offense – Reprimand;
- ii. Second Offense – Fine of ₱3,000.00 or an imprisonment of not more than three (3) months or both upon the discretion of the court; and
- iii. Third Offense – Fine of ₱5,000.00 or an imprisonment of three (3) months and one day but not to exceed six (6) months or both upon the discretion of the court. The permit to operate business shall be automatically revoked or cancelled. (Sec. 4, Ord. No. 8-2011)

CHAPTER VIII

HEALTH-RELATED ESTABLISHMENTS

ARTICLE LXV

MASSAGE CLINICS

SECTION 394. WHO CAN PRACTICE. – No person shall engage in the practice of massage unless he is a holder of a certificate issued by the Committee of Examiners for Massagist in the Bureau of Health Services of the Department of Health and had registered and paid the required fees. (Sec. 2 (a), Ord. No. 584-1974)

SECTION 395. PROHIBITIONS. –

- a. No masseur/masseuse shall engage in any other occupation in which his/her hands may be contaminated or infected with disease-producing microorganisms.
- b. No person shall practice massage unless he/she is physically fit, free from venereal and skin diseases, tuberculosis, leprosy, or any other communicable diseases, as certified by the City Health Services Officer or his authorized representatives.
- c. Qualified masseurs/masseuses are forbidden to treat any kind of disease without the prescription of a duly qualified physician. Any person presenting himself for therapeutic massage to qualified masseurs/ masseuses should not be treated as such unless he/she shows a prescription signed by a duly licensed physician. (Sec. 2, Ord. No. 584-1974)

SECTION 396. QUALIFICATIONS OF MASSAGE ATTENDANTS –

- a. He/she must be a Filipino citizen of not less than twenty one (21) nor more than sixty (60) years of age;

- b. He/she must have satisfactorily completed at least the first two years of the high school course in a public or recognized private school or its equivalent;
- c. He/she must be physically fit and free from venereal or skin disease, tuberculosis, leprosy, or any other communicable disease, as evidenced by a health certificate issued by the City Health Services Officer or his duly authorized representative; such certificate to be renewed every three (3) months or oftener as circumstances require;
- d. He/she must have undergone an adequate and satisfactory training for at least six (6) months under a practicing masseuse and certified by the latter as to his/her proficiency in the practical technique of massage;
- e. He/she present the testimonials as to his/her moral character from two (2) persons of good moral standing in the community where he/she resides;
- f. Massage attendants when rendering services to a client/patron shall be under the personal supervision and responsibility of the practicing masseuse in charge of the massage clinic or establishment. (Sec. 3, Ord. No. 584-1974)

SECTION 397. REQUIREMENTS FOR MASSAGE CLINICS AND SIMILAR INSTITUTIONS. –

- a. All massage clinics or similar institutions which are to be established, operated and maintained shall first secure a sanitary permit from the City Health Services Officer or his duly authorized representative. The sanitary permit shall be valid for one (1) year from the date of issuance and shall be renewable every year thereafter.
- b. For every massage clinic, there shall be employed one (1) masseur/masseuse and for each room one (1) massage attendant; massage establishments shall employ one (1) masseur/masseuse for every two rooms and one (1) massage attendant for every room;
- c. Physical set up:
 - 1. The rooms shall be provided with sliding curtains;
 - 2. Facilities for washing and disinfecting the hands of attendants and masseuse and other equipment shall be available at all times;
 - 3. Sanitary toilet facilities should be easily accessible to clients and patrons;
 - 4. Clean sheets and towels for the use of patrons or clients and attendants should be provided;
 - 5. The premises shall, at all times, be maintained in good sanitary conditions. (Ord. 584-1974)

SECTION 398. SUPPLEMENTARY RULES AND REGULATIONS. –

- a. It shall be the duty of the operator or masseur/masseuse of the clinic/establishment to send notice to the City Health Services Officer immediately upon discovery of any case of reportable or communicable disease discovered among the employees, or patients or patrons therat, stating in such report the name, age, sex, and address of the person affected with the disease;
- b. No massage clinic/establishment shall be used for the pursuit of immoral or indecent acts or other purposes whatsoever;

- c. No person shall be permitted to make use of the massage room as sleeping quarters or for other domestic purposes;
- d. All massage clinics/establishments shall keep a registry book for which shall be entered the names, addresses of clients or patrons as well as their time in and time out;
- e. All massage clinics/establishments shall also keep a complete list of their employees or attendants indicating therein, their personal circumstances such as name, age, sex, address, and educational attainment;
- f. No masseur, masseuse or massage attendant shall be allowed to practice their trade, calling or profession outside their clinic or in a room service of hotel, motel, and other places. (Sec. 5, Ord. No. 584-1974)

SECTION 399. INSPECTION – All massage clinics/establishments including sauna and Turkish bath shall be open for inspection any time of the day or night; and with respect to health requirements of employees and sanitary conditions, inspection thereof shall be the sole responsibility and under the jurisdiction of the City Health Services Officer or his duly authorized representatives, as the case may be. (Sec. 7, Ord. No. 584-1974)

SECTION 400. PENALTIES. – Violation of any of the provisions of this Article shall be sufficient cause for the confiscation of the certificate of the masseur/masseuse or cancellation of the same, and for the closure, temporary or permanent, of the massage clinic or establishment. Any person or corporation who shall violate or fail to comply with any provision of this Article shall, upon conviction thereof, be penalized by a fine of ₱1,000.00 or by imprisonment for not more than six (6) months, or both such fine and imprisonment at the discretion of the court. (Sec. 7, Ord. No. 584-1974)

CHAPTER IX SANITATION

ARTICLE LXVI SANITATION AND PEST CONTROL

SECTION 401. KEEPING PREMISES CLEAN AND SANITARY. – It shall be the duty of the owner, agent, administrator, or other persons having authority over any public buildings, restaurants, tenement houses, prisons, theatres, factories, workshops, convents, hospitals, churches, schools, markets, bakeries, confectionaries, dairies, factories of aerated water, bottled or other drinks, or of ice, food-preserving establishments, or lands and the like, within the City of Baguio, to keep the same and its premises in a reasonably clean and sanitary condition at all times. These requirements shall also apply to carriages, cars, wagons and all other vehicles on land, water and air transportation. (Sec. 1, Ord. No. 579-1973)

SECTION 402. REGULAR PEST EXTERMINATION. – It shall be the duty of all such owner, agent, administrator or other persons having authority over the properties mentioned in the next preceding section to undertake a regular and consistent program of pest extermination by way of fumigation or other application of insecticides and other means of control, the manner and frequency of which to be determined by the City Health Services Officer who shall issue to such owner, agent, administrator, or other persons having authority over such properties, a certificate of compliance with the provisions of this Chapter: Provided, That certification to be issued will be as follows:

- a. Business establishments and other similar institutions- two times a year;
- b. Bodegas, lumberyards, offices, clinics and other similar establishments- once a year;

Provided further, That no certification will be issued except upon payment of the prescribed fees;

Provided finally, That such certification already issued may be revoked any time, if verified after inspection that reinfestation is evident. (Sec. 2, Ord. No. 579-1973)

SECTION 403. COMPLIANCE TO ORDER ISSUED BY CITY HEALTH OFFICER. – It shall be the duty of the owner, agent, administrator, or other persons having authority over such premises, buildings, or places, or his authorized representative, to comply with any order duly issued by the City Health Services Officer for repairs, improvements, alterations, constructions, fumigation, application of chemicals, demolition of unsanitary conditions within such time as may be specified in the order. All such orders shall be specific and definite: Provided, That a grace period for compliance of violation are as follows:

First sanitary order	five (5) days
Second sanitary order	three (3) days
Third sanitary order	two (2) days (Sec. 2, Ord. No. 579-1973)

SECTION 404. The owner, agent, administrator or person-in-charge over a building or any structure occupied as dwelling place, when notified by the City Health Services Officer or his duly authorized representative, that any of its rooms or its premises has become unsanitary or has the presence of pests or has become unfit for occupancy shall cause the premises to be put in a proper sanitary condition. (Sec. 4, Ord. No. 579-1973)

SECTION 405. PROHIBITED ACT. – It shall be a violation of this Chapter to let or sub-let, or suffer or permit to be used as habitation for occupancy by man or animal, any place, premises, building, or part thereof, which the City Health Officer or his authorized representative shall declare unfit for such purpose by reason of inadequate ventilation, drainage and unclean conditions, presence of insects and other pests or other unsanitary cause until such place, premises, building or part thereof shall be placed in sanitary condition satisfactory to the City Health Services Officer, who shall issue certificate therefor. (Sec. 5, Ord. No. 579-1973)

SECTION 406. PENALTY. – Any person found guilty of violating any provision of this Chapter shall be punished by an imprisonment of not less than two (2) months but not more than six (6) months, or a fine of ₱1,000.00, or both such imprisonment and fine, in the discretion of the court: Provided, That this shall not deprive the City Health Services Officer from cancelling or suspending the permit of any establishment found guilty of violating the provisions of this Chapter until said establishment has complied with the provisions of this Chapter. (Sec. 6, Ord. No. 579-1973)

SECTION 407. BUSINESS PERMIT. – Any person and/or agency involved in the control of insects and rodents within the City of Baguio shall acquire the required business permits and/or clearance certificate from the Office of the City Health Services Officer before engaging in the business. (Sec. 7, Ord. No. 579-1973)

ARTICLE LXVII SCAVENGING

SECTION 408. PROHIBITED ACT. – Human scavenging is strictly prohibited in the City of Baguio. (Sec. 1, Ord. No. 491-1968)

SECTION 409. PENALTY. – Any person caught and found guilty of scavenging shall be punished as follows:

1. First Offense – Reprimand.
2. Second and succeeding offenses – A fine of ₱250.00 for every time caught.
(Sec. 4, Ord. No. 491-1968)

ARTICLE LXVIII PLACES SERVING FOOD

SECTION 410. PROHIBITED ACT. – It shall be unlawful for any person, caretaker or a storekeeper of any bakery, panciteria, or restaurant where food is cooked, sold or offered for sale, to use said place for lodging purposes, unless provided with separate and sanitary toilets and bathrooms. (Sec. 1, Ord. No. 85-1988)

SECTION 411. CLEAN RESTROOMS. – Any person, owner, keeper, caretaker, or storekeeper of any bakery, panciteria, or restaurant utilized for lodging purposes, shall at all times keep the toilets, comfort rooms, and bathrooms clean and sanitary. (Sec. 2, Ord. No. 85-1988)

SECTION 412. INSPECTION. – The City Health Services Office shall regularly inspect all eateries to check on the sanitation within the premises. (Sec. 3, Ord. No. 85-1988)

SECTION 413. PENALTY. – Any violation of the provisions of this Article shall be punished by imprisonment of thirty (30) days or a fine of ₱500.00 or both such fine and imprisonment in the discretion of the court. The license or business permit of the violator shall also be cancelled upon conviction. (Sec. 4 and 6, Ord. No. 85-1988)

ARTICLE LXIX FOOD HANDLERS

SECTION 414. PROHIBITED ACTS. – It shall be unlawful for the owner or manager of any hotel, boarding house, tenement, lodging house, or restaurant; or of any establishment where cooked food are offered for sale; or any bakery, dairy, or laundry; or any salon, barber shop, or similar places, to employ persons who prepare, cook, handle, or serve food, or who come in contact with them unless said persons be duly provided with certificates signed by the City Health Services Officer stating that they are free from all contagious or infectious diseases. Such certificates shall be posted in a conspicuous place in the building where such persons are employed. (Sec. 396, Chap. 44, Ord. No. 500-1934)

SECTION 415. PERIOD OF VALIDITY OF CERTIFICATES. – These certificates shall be valid for a period of six (6) months after which they must be removed. There shall be no charge for the examination of such persons or for the issuance of the certificate required by the last preceding section. (Sec. 397, Chap. 44, Ord. No. 500-1934)

SECTION 416. INOCULATION/VACCINATION OF FOOD HANDLERS. – The City Health Services Officer may refuse to grant licenses to food handlers who are not inoculated against contagious or communicable diseases or cancel those already issued to them, when they refuse to be inoculated against such diseases, when inoculation is deemed necessary by the City Health Services Officer and approved by the City Mayor. (Sec. 398, Chap. 44, Ord. No. 500-1934)

ARTICLE LXX WASTE SEGREGATION

SECTION 417. BIG GARBAGE BINS. – Proprietors, owners, and/or managers of large business establishments such as, but not limited to, hotels, restaurants, malls and the like, are hereby mandated to provide big garbage bins sufficient to accommodate the volume of their segregated garbage collections. (Sec. 1, Ord. No. 52-2008)

SECTION 418. INFORMATION DISSEMINATION. – Large business establishments such as, but not limited to, hotels, restaurants, malls and the like, and as herein defined, shall be furnished with copies of this Article, including all other businesses that may be determined by the City General Services Office such as schools, manufacturing plants and all other establishment with large volumes of segregated garbage not specifically enumerated herein or that this Article may have failed to mention to include. (Sec. 3, Ord. No. 52-2008)

SECTION 419. VIOLATION AND PENALTY. – If any large business establishment as defined in this Article or any other business establishment as determined by the City General Services Office requiring the enforcement of this Chapter and, after due notification, have been found to be in violation hereof shall be penalized with the following:

1. First offense - A written notice informing the establishment to comply;
2. Second offense - A fine of ₦1,000.00; and
3. Third and succeeding offenses - A fine of ₦2,000.00; and ₦500.00 for every violation thereafter. (Sec. 4, Ord. No. 52-2008)

ARTICLE LXXI GARDENS

SECTION 420. FERTILIZER STORAGE. – Operators or owners of gardens in the city shall provide themselves with storage rooms for fertilizers, in accordance with building ordinances and after it has been approved by the City Environment and Parks Management Officer.

Under this Article, a garden shall be construed to mean a patch of land under cultivation for the purpose of raising vegetables, fruits, and flowers for sale to the public. (Sec. 1, Ord. No. 96-1948)

SECTION 421. ORGANIC FERTILIZERS. – All organic fertilizers shall be deposited in a storage solely for that purpose subject to such sanitary regulations as the City Environment and Parks Management Office may require. Organic fertilizers shall mean those organic substances such as bean cakes, fish meals, copra meals, portion of plants, etc., utilized for the purpose of enriching the soil. (Sec. 2, Ord. No. 96-1948)

SECTION 422. PROHIBITION. – Organic fertilizers shall not be applied directly to the soil unless substances shall have been fermented or decomposed in properly cleaned containers for a period of not less than thirty (30) days. (Sec. 1, Ord. No. 114-1950)

SECTION 423. ANIMAL MANURE. - No animal manure shall be used as fertilizer unless it is first properly fermented or decomposed for a sufficient length of time before application to the soil. (Sec. 4, Ord. No. 96-1948)

SECTION 424. VEGETABLES AND FRUITS. – No leaves, trunks, or other portions of vegetables or fruits or any garden refuse shall be allowed to ferment or decay in the open fields but shall, instead, be collected and deposited in the storage room. (Sec. 5, Ord. No. 96-1948)

SECTION 425. INSECTS. – For the purpose of preventing insect nuisances and the breeding of flies, all operators or owners of gardens shall cause their garden to be sprayed with dichlorodiphenyltrichloroethane or other insecticides at regular intervals and when so required by the City Environment and Parks Management Office. (Sec. 6, Ord. No. 96-1948)

SECTION 426. PENALTY. – Violation of this Article shall be punished by a fine of ₦1,000.00 or imprisonment of not less than ten (10) days but not more than six (6) months or both such fine and imprisonment in the discretion of the court. If the violation is committed by a firm, partnership, corporation, the manager, managing director, and/or person charged with the management of the business of such firm, partnership or corporation shall be criminally responsible. (Sec. 7, Ord. No. 96-1948)

BOOK VIII **LABOR AND EMPLOYMENT**

ARTICLE LXXII **DEFINITION OF TERMS**

SECTION 427. DEFINITION OF WORDS AND PHRASES. – Unless inconsistent with the context or subject matter or unless defined in a specific provision in this Book, the following words shall have the following meaning:

- a. Currency devaluation – is the decline of the value of the Philippine Peso and the other Asian currencies as against the American dollar. (Sec. 2, Ord. No. 38-1998)
- b. Displaced Baguio Worker – within the context of this Ordinance shall mean a resident of Baguio City who is certified by his immediate employer or the Philippine Overseas Employment Administration and the concerned Regional Office of the Department of Labor and Employment to have been separated from his employment for causes traceable to the devaluation of the Philippine Peso and other Asian currencies. In the case of the displaced employees and caddies of Club John Hay, the certification of their *Punong Barangay* as to their residency and the certification of the John Hay Poro Point Development Corporation as to their previous employment, shall suffice. (Sec. 2, Ord. No. 38-1998)
- c. Floor Show Girls – shall include any person who consummates a contract with nightclub proprietors, to sing, to dance, and to entertain by any medium customers of said establishment. (Sec. 2 [a], Ord. No. 473-1968)
- d. Floor Show Managers – shall include any person who is responsible for the management, arrangements, and presentation of floor shows and the consummation of any contract between proprietors and entertainers. (Sec. 2 [b], Ord. No. 473-1968)
- e. Hostess – shall include any woman employed by any establishment referred to herein to entertain guests at their tables or to dance with them. (Sec. 1, Ord. No. 049-1947)
- f. Itinerant Photographer – any person who moves from one place to another without any prior appointment or specific order from customers for the purpose of taking photos outside a studio and charges payment for such photos. (Sec. 1 [b], Ord. No. 277-1957)
- g. Labor Force – shall mean skilled and unskilled labor, excluding secretarial personnel. (Sec. 1, Ord. No. 603-1974)
- h. Local businessmen – shall be understood as those paying their business taxes, fees, and charges to the City of Baguio. (Sec. 1 (a), Ord. No. 80-1988)
- i. Lowest complying and responsible bid – shall be the proposal of one who offers the lowest price meeting all the technical specifications and requirements of the supplies desired and as a dealer in the line of supplies involved, maintains a regular establishment, and has complied religiously with previous commitments. (Sec. 1 (c), Ord. No. 80-1988)
- j. Massage – a method of treating the superficial soft parts of the body for remedial or hygienic purposes, consisting of rubbing, stroking, kneading, tapping, etcetera, with the hand or by the use of an instrument. (Sec. 1 (a), Ord. No. 584-1974)
- k. Massage clinic/office – a place equipped with the necessary facilities for massage consisting of not more than two (2) rooms and may or may not provide with facilities for sauna or Turkish bath. (Sec. 1, Ord. No. 584-1974)
- l. Massage establishment – a place equipped with the necessary facilities for the practice of

massage consisting more than two (2) rooms and may or may not include facilities for Sauna or Turkish bath. (Sec. 1, Ord. No. 584-1974)

- m. Masseur – a male person who practices massage for business or profit. (Sec. 1, Ord. No. 584-1974)
- n. Masseuse – a female person who practices massage for business or profit. (Sec. 1, Ord. No. 584-1974)
- o. Newspaper of general circulation – refer to the one that is printed, circulated, and published at regular intervals in the City of Baguio for the dissemination of local news and general information, with bona fide subscription list of paying subscribers, and not devoted to the interest or published for the entertainment of a particular class, profession, trade, calling, race, or religious denomination. (Sec. 1 (e), Ord. No. 80-1988)
- p. Photographer – A person who takes pictures as an occupation or business and charges payment therefore. (Ord. No. 320-1959)
- q. Retrenchment or layoff – within the context of this Ordinance shall mean the permanent separation from employment either here or abroad due to causes traceable to the devaluation of the Philippine Peso or due to the ongoing development at Club John Hay, Baguio City. (Sec. 2, Ord. No. 38-1998)
- r. Sauna bath – a kind of bath in which profuse perspiration induced by exposure of the body to dry heat inside a closed cubicle or zoom. (Ord. No. 584-1974)
- s. Supplies – shall include everything, except real estate, which may be needed in the transaction of public business or in the pursuit of any undertaking, project, or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any sort, including non-personal or contractual services such as the repair and maintenance of equipment and furniture and buildings, as well as trucking, hauling, janitorial, security, and related or analogous services. (Sec. 1 (b), Ord. No. 80-1988)
- t. Studio – A business establishment with gallery and a darkroom for developing, printing and enlarging prints where pictures are paid for.
- u. Terms and conditions – refer to other requirements not affecting the technical specifications and requirements of the supplies desired such as bending terms of delivery and payment, and related or analogous preferment. (Sec. 1 (d), Ord. No. 80-1988)
- v. Turkish bath – a kind of bath in which profuse perspiration by exposure of the body to moist heat or steam inside a cubicle or room, or the exposure of the body to moist heat with the use of some kind of contraption on that enclosed it although including the head. (Sec. 1 (h), Ord. No. 584-1974)
- w. Waiter or Waitress – shall include any person employed by any of the establishment herein defined for a fee or remuneration paid directly by the owner or operator of the establishment whose duties shall only be attend at the table of and receive orders from, customers. (Ord. No. 49-1947)
- x. Worker - means any member of the labor force, whether employed or unemployed. (Ord. No. 102- 2008)

ARTICLE LXXIII
REQUIREMENTS AND LIMITATIONS FOR CERTAIN EMPLOYEES
SECTION 428. ALIEN EMPLOYEES. –

- a. Employment permit. – No alien shall be allowed employment in any position or occupation or be allowed directly or indirectly to participate in the administration or management of any office, corporation, business firm, or other place of employment in whatever capacity whether the employment is temporary, casual, or permanent regardless of the source or origin of his compensation or the length of time spent in the place of business unless he has secured an employment permit from the Office of the City Mayor. Neither shall be allowed to engage in any kind of trade or business within the City without first securing the said employment permit. However, persons employed in diplomatic and consular missions of foreign countries and in technical assistance programs agreed upon by the Philippine Government and any foreign government and those working in their respective households, and members of different congregations or religious orders of any religion, sect, or denomination, who are not paid either monetarily or in kind shall be exempted from the provisions of this Article. (Sec. 1, Ord. No. 468-1968)
- b. Fees. – An annual fee shall be paid to the City Treasurer on or before the last working day of January before the City Mayor issues the employment permit. However, in case of new applicants for employment, the fee herein prescribed shall be paid immediately before employment. (Sec. 2, Ord. No. 468-1968)
- c. List of alien employees. – No employer shall accept the services of any alien, whether natural or juridical, who has not secured the permit prescribed in paragraph (a) hereof. The employer shall submit to the City Mayor once every quarter a list of the aliens in his employ showing the position, citizenship or nationality, age, nature of job, and salary or wage of each person so employed. (Sec. 3, Ord. No. 468-1968)

SECTION 429. NIGHT WORKERS. – All business establishments with entertainers and night workers shall require their employees to submit an authenticated birth certificate from the Philippine Statistics Authority. (Ord. No. 102-2008)

SECTION 430. TRANSIENT PHOTOGRAPHERS. –

- a. A license fee shall be imposed upon transient photographers doing business in Baguio City during the summer months covering the first and second quarters.
- b. All transient photographers who come to Baguio City to do business during the summer months shall first secure permits from the City Treasury Office and shall pay in full the corresponding city license fees. At the end of the period, such permit shall be surrendered to the City Treasury Office. Failure to secure said permits shall cause the collection of the corresponding city license fees for the rest of the year. (Ord. No. 465-1968)

SECTION 431. WAITRESS AND HOSTESS. – Any applicant for license to engage in the occupation of waitress or hostess shall file an application to that effect in the Office of the Mayor.

- a. Before any license or permit therefore may be approved, the applicant shall produce to the City Mayor or his authorized representative her birth certificate, or if not available, a written statement under oath from two (2) reputable persons regarding her age, date, and place of birth.
- b. The applicant shall likewise exhibit a written statement under oath from two (2) reputable persons showing her good moral character.
- c. The applicant must be at least eighteen (18) years old.

- d. Only persons who have no criminal record duly certified by the City Director of the Baguio City Police Office are allowed to engage in the occupation of waitress or hostess.
- e. The applicant shall secure a medical certificate from the City Health Services Officer showing that she is free from communicable disease, which certificate shall be renewable every month.
- f. The permit issued by the Office of the City Mayor or his authorized representative shall bear the picture of the applicant that shall be shown when required by competent authority at the establishment where the applicant works.
- g. The license issued for the occupation as waitress or hostess shall be kept in the possession of the applicant that must be shown when required by concerned authorities.
- h. An annual fee shall be paid to the City Treasurer upon approval of the permit by the Office of the City Mayor.
- i. Owners/ managers of establishments such as hotels, bars, restaurants, cafes, night clubs or other similar establishments shall not employ waitresses and hostesses without permit from the Office of the City Mayor. A list of the names, addresses and other information regarding the waitresses and hostesses employed or any changes in the information shall be submitted to the City Mayor.
- j. All licensed waitresses' and hostesses' personal records containing the name, address, civil status and other information shall be kept by the police department. (Ord. No. 14-1946)

SECTION 432. FLOOR MANAGERS AND FLOOR SHOW GIRLS. –

- a. All persons employed as floor show managers and floor show girls in nightclubs, bars, cocktail lounges are required to secure licenses and permits from the City and to comply with the rules on securing permits before engaging into their respective trades or professions and to pay for the same as that of a professional hostess. (Sec. 1, Ord. No. 473-1968)
- b. Floor show girls are also required to secure medical certificates from the City Health Services Officer even if they are in possession of medical certificates issued from another place. (Sec. 3, Ord. No. 473-1968)
- c. The medical certificates shall be valid only until the expiration of the floor show engagement and shall not entitle the same floor show girls to exceptions from the preceding sections upon a return engagement. The medical certificate and permit shall therefore specifically state that it is valid only for a particular period. (Sec. 4, Ord. No. 473-1968)

SECTION 433. EMPLOYEES OF MASSAGE ESTABLISHMENTS. – Qualifications of employees of a massage establishment:

A. Masseuse/Masseur/Massage Therapist

- a. Any person who wishes to practice his/her profession as masseur/masseuse shall secure a "Certificate of Massagist" issued by the City Health Services Office and shall register and pay the required fees;
- b. No massage therapist shall engage in any other occupation where his hands may be contaminated/infected by disease-producing microorganisms;
- c. No person can practice his profession as massage therapist unless he is physically fit, free from venereal and skin diseases, tuberculosis, leprosy, or any other communicable disease as certified by the City Health Services Officer or his/her authorized

representative; and

- d. Massage therapist are not allowed to treat any kind of disease without prescription. (Sec. 2, Ord. No.589-1974)

B. Massage attendants:

- a. He must be a Filipino citizen not less than twenty-one (21) or more than sixty (60) years old;
- b. He must have satisfactorily completed at least two years in secondary school in a public or recognized private school or its equivalent;
- c. He must be physically fit and free from venereal and skin disease, tuberculosis, leprosy, or any other communicable diseases as evidenced by a health certificate issued by the City Health Services Office. Said certificate shall be renewed every three (3) months or more often as circumstances may require;
- d. He must have undergone an adequate and satisfactory training for at least six (6) months under a practicing massage therapist who shall issue a certificate of proficiency in the practical technique of massage;
- e. He must present a testimonial as to his moral character from 2 persons of good moral standing in the community where he resides; and
- f. The massage attendant rendering service to a client must be under the personal supervision of the massage therapist in charge of the massage clinic or establishment. (Sec. 3, Ord. No. 589-1974)

SECTION 434. SECURITY AGENCIES AND SECURITY GUARDS. –

- a. All security agencies engaged in business in the City of Baguio shall be required to secure business permits before they are allowed to deploy their security guards within the City.
- b. All security guards must first secure a Mayor's Permit which shall only be issued to them upon presentation of their Police Clearance issued by the place of their origin and from the Baguio City Police Office.
- c. All security agencies operating in the City of Baguio shall submit to the Baguio City Police Office rosters of their security guards whom they have deployed with the following data:
 - 1. Names;
 - 2. Ages;
 - 3. Home and City Addresses;
 - 4. Security guard license numbers; and
 - 5. Service firearms issued, with corresponding serial number and the same to be duly licensed. (Sec. 3, Ord. No. 37-1989)

**ARTICLE LXXIV
JOB VACANCIES AND OVERSEAS RECRUITMENT**

SECTION 435. CLEARANCE FROM DEPARTMENT OF LABOR AND EMPLOYMENT AND PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION. – No person, natural or juridical, shall cause the advertisement of overseas job vacancies and/or overseas recruitment activities in print, broadcast media or any kind of advertisement without prior clearance from the nearest office of the Department of Labor and Employment or the Philippine Overseas Administration-Regional Extension Unit. (Sec 1, Ord. No. 42-1988)

SECTION 436. ADVERTISEMENT OF OVERSEAS JOB VACANCIES. – No print, broadcast media or any kind of advertisement shall advertise overseas job vacancies and/or overseas recruitment activities without prior clearance from the nearest office of the Department of Labor and Employment or the Philippine Overseas Employment Administration-Regional Extension Unit. (Sec 2, Ord. No. 42-1988)

SECTION 437. CONTENTS OF ADVERTISEMENT. – All advertisements in print, broadcast media or any kind of advertisement regarding overseas job vacancies and/or overseas recruitment activities shall contain the name or names of the persons causing the advertisement, the names of the president, manager and officers of the partnership, firm, corporation or entity which made the said advertisement. (Sec. 3, Ord. No. 42-1988)

SECTION 438. CLEARANCE FOR RECRUITMENT ACTIVITIES. – No person, natural or judicial, shall conduct recruitment activities within the City of Baguio without the prior clearance and authority issued to him/it by the nearest office of the Department of Labor and Employment and the Philippine Overseas Employment Administration-Regional Extension Unit. (Sec. 4, Ord. No. 42-1988)

ARTICLE LXXV PRIORITY TO LOCAL LABOR

SECTION 439. CONSTRUCTION COMPANIES. –

- a. Mandatory employment for local employees. – It shall be mandatory for all construction companies employing 21 or more persons to employ at least 50% of their labor force from the pool of available manpower in the City of Baguio; the words “labor force” as used in this Code shall mean skilled and unskilled labor, excluding secretarial personnel. (Sec. 1, Ord. No. 603-1974)
- b. Certified list of workers. – Before any construction company shall be allowed to start its construction job it shall first be required to present to the Office of the City Mayor a certified list of workers employed by such construction company showing, among others, the names and addresses of the employee and their City Mayor’s employment permit numbers. (Sec. 2, Ord. No. 603-1974)
- c. List of available manpower. – Construction companies are required to secure from the Public Employment Service Office a certified list of available manpower from which list such construction company shall determine the laborers it may employ. (Sec. 3, Ord. No. 603-1974)
- d. Unskilled workers or laborers. – Unskilled workers or laborers to be employed in any public works project- either recommended by the *Punong Barangay*, the City Mayor, the City Engineer or the department head concerned- shall come from the list of barangay residents furnished the City Engineer and by the *Punong Barangay*. This rule does not apply in case of technical or skilled workers and whenever no barangay resident can qualify. (Sec. 4, Ord. No. 608-1975)
- e. Public Employment Service Office to contact the qualified laborer. – The Public Employment Service Office shall, for and in behalf of the construction company, contact the laborer who shall be advised to report to the construction company for employment: Provided, That no person shall be registered with the Public Employment Service Office and included in the list of available manpower unless he shall have resided in Baguio City for at least three (3) months. (Sec. 4, Ord. No. 603-1974)
- f. Certification of compliance. – Upon satisfying the percentage requirements for labor force, the construction company shall prepare and furnish the Public Employment Service Office a certification to that effect and copies of said certification shall be displayed in the office of

the construction company and in the construction site for inspection. (Sec. 5, Ord. No. 603-1974)

- g. Certification of non-availability. – In case where the type and quantity of labor required by the construction company is not available in the City of Baguio, a certification as to non-availability shall be prepared by the Public Employment Service Office whereupon the construction company shall exercise the liberty of hiring labor from any other place outside of Baguio City. (Sec. 6, Ord. No. 603-1974)

SECTION 440. COMMERCIAL, INDUSTRIAL AND OTHER BUSINESS ESTABLISHMENTS. –

- a. Preference to qualified bona fide Baguio City residents. – All Baguio-based commercial, industrial or business establishments, as well as all private contractors and sub-contractors undertaking private construction projects in the City, or to whom awards are made for the undertaking of local public works projects in the City funded by the City Government of Baguio together with foreign-assisted projects, including those at the Baguio City Export Processing Zone and Camp John Hay, shall give preference to qualified bona fide residents of Baguio City in the employment of their personnel and workers, as follows:
1. Baguio-based commercial, industrial or business establishments must hire all their staff and personnel from the unemployed bona fide residents in the City of Baguio who are registered with, and referred to them, by the Public Employment Service Office for Baguio City and certified by the said office to be willing, qualified and capable for the positions needed by such establishments;
 2. All private contractors and sub-contractors to whom awards are made for the undertaking of local public works projects funded by the City Government of Baguio together with foreign-assisted projects must hire at least fifty percent (50%) of the unskilled and thirty (30%) of the skilled labor requirements from the unemployed bona fide residents in the City who are registered with, and referred to them by the Public Employment Service Office and certified by the said office to be willing, qualified and able to perform jobs needed by such contractors or sub-contractors: Provided, That in the case of contracts for public work projects to be undertaken in the barangay, such private contractors or sub-contractors shall hire one hundred percent (100%) of his unskilled workers from the unemployed bona fide and actual residents of the barangay where the project will be undertaken who are certified by the *Punong Barangay* to be willing, qualified and able to perform the job needed by the contractor or sub-contractor; and
 3. Private contractors, including sub-contractors undertaking private construction projects in the City of Baguio must hire the same percentage of their skilled and unskilled workers from the unemployed bona fide residents in the City who are registered with him, and referred to them by, the Public Employment Service Office and certified by the said office to be willing, certified and able to perform the jobs needed by such contractor or sub-contractor for their project.
- b. Certification from Public Employment Service Office (PESO). – That before any such establishment or contractor or sub-contractor is issued the Mayor's permit and other business licenses to do business in the City or to undertake construction projects therein, it shall present a verified certification from the PESO that it had supplied that office a list of the jobs needed to operate the business and that it had employed the required percentage from the unemployed bona fide residents in the City who are registered with, and referred to it by the PESO: Provided, That all commercial, industrial or business establishments now doing business in the City or all contractors or sub-contractors undertaking projects therein shall, within ten (10) days from the occurrence of any vacancy existing in their establishments,

submit a list of such vacancies to the PESO and must fill up such vacancies from the unemployed bona fide residents in the City who are registered with, and referred to them by the PESO.

- c. Sufficient compliance. – That where the number of available job applicants is less than the required percentage provided herein, said requirements shall be based on the maximum number of locally-available applicants, which fact shall be certified by the PESO as sufficient compliance with labor requirements under this Article; Provided, That the PESO shall be added among the offices that shall process and recommend approval of any application for Mayor's Permit. (Ord. No. 51-1992)

ARTICLE LXXVI EMPLOYMENT ASSISTANCE

SECTION 441. ASSISTANCE TO DISPLACED EMPLOYEES. – It is hereby declared a policy of the City Government of Baguio to extend assistance and/or provide employment for causes attributable to the devaluation of the Philippine Peso and other Asian currencies and to the displaced employees and caddies of Club John Hay due to any development thereat to help him and his family tide over the economic crisis which may be experienced in the country. (Sec. 1, Ord. No. 038-1998)

SECTION 442. TERMS AND CONDITIONS OF LOAN. – The seed money shall be extended to the displaced workers of Baguio City in the form of a loan under the following terms and conditions, to wit:

- a. The displaced worker shall be certified under oath by his *Punong Barangay* that he is a bona fide resident of Baguio City and is a registered voter thereat in the last two proceeding elections;
- b. He/she shall also be certified by his immediate employer and by the concerned Regional Director of the Department of Labor and Employment to have been separated from his employment for cause or causes traceable to the devaluation of the Asian currencies or to any development of Club John Hay. In the case of overseas Filipino workers the verified certification of the Philippine Overseas Employment Administration shall suffice if the certification from his foreign employer cannot be obtained. In either cases, the worker maybe required to submit additional proofs of his termination;
- c. He/she shall submit proof that he has successful finished a crash-course on, or has sufficient experience in the business, trade or livelihood project he shall engage in and that he/she has already a place in the City where he shall carry out or operate his undertaking;
- d. He/she shall also submit on the feasibility and viability of the business, trade or livelihood project he/she shall engage in; and
- e. All the foregoing certifications, proofs, documents, and information such as bank deposits and other sources of his income and that of the members of his immediate family, if required, shall be attached to a written application for a loan in a form to be provided and filed with the *Sangguniang Panglungsod*. (Sec. 4, Ord. No. 038-1998)

SECTION 443. PROCESSING OF APPLICATION FOR LOAN. – The application for the loan shall be processed by the *Sangguniang Panglungsod* Committee on Employment, Livelihood and Cooperatives, and Persons with Disabilities which shall submit its committee recommendations together with a report on the credit investigation of the worker-applicant. (Sec. 5, Ord. No. 038-1998)

SECTION 444. MAXIMUM AMOUNT OF LOAN. – The loan shall not exceed ₱50,000.00 for a term of two years with an annual interest rate of 6% on the diminishing balance and may be secured by a pledge on the personal properties of the worker-applicant equivalent to the value of the loan applied

for. (Sec. 6, Ord. No. 038-1998)

SECTION 445. PAYMENT OF LOAN. – The loan shall be paid to the City in 12-equal monthly installments on the second and last year of the period. The interest thereon for the first year may be paid in advance at the time of the delivery of the loan to the worker-applicant who shall be proceeded against in lieu of a court action to the worker-applicant. The interest for the second and last year shall be paid in installments as in the case of the principal. (Sec. 7, Ord. No. 038-1998)

SECTION 446. FAILURE TO PAY LOAN. – Failure to pay any two consecutive installments shall make the whole loan and all unpaid interests thereon as due and demandable. In which case the pledge constituted on the personal properties of the worker-applicant shall be proceeded against in lieu of a court action to collect the loan and the interests thereon. (Sec. 8, Ord. No. 038-1998)

SECTION 447. FUNDING. – The amount of ₱10,000,000.00 shall be included in the yearly city budget and shall be known as the Special Livelihood Fund from which the financial assistance for livelihood and cooperatives shall be drawn. (Sec. 9, Ord. No. 038-1998)

SECTION 448. PERJURY IN THE SUPPORTING DOCUMENTS. – Any perjury in the verified supporting documents shall be proceeded against and penalized under the provisions of the Revised Penal Code of the Philippines. (Sec. 10, Ord. No. 38-1998)

ARTICLE LXXVII **MISCELLANEOUS**

SECTION 449. SEATING FACILITIES. – All department stores, bazaars, and other stores shall provide stools, chairs, or similar adequate facilities within their respective premises to be used by their sales force when not actually attending to customers. (Sec. 1 Ord. No. 471-1968)

SECTION 450. DESIGNATION OF ITINERANT PHOTOGRAPHERS. – Only the owner, proprietor, manager, or administrator operating or conducting a studio for photography, may designate from any of his professional photographers, as his itinerant photographer; Provided, That the photographer so designated shall be issued, by his principal, an identification card bearing his/her (itinerant photographer's) picture and shall further contain the following information, to wit: Full name, age, picture right thumb print; signature and studio address of principal, countersigned and seal of the City Director of the Baguio City Police Office. (Ord. No. 320-1959)

ARTICLE LXXVIII **PENALTIES**

SECTION 451. The following are the violations of this Book and their corresponding penalties:

- a. Employment of aliens. – Violations on the provisions regarding employment of aliens shall, upon conviction, be punished by imprisonment of not less than three (3) months but not more than six (6) months or by a fine of ₱1,000.00 or both such fine and imprisonment in the discretion of the court: Provided however, That in case of juridical person, the president, vice president or person in charge shall be liable. (Sec. 4, Ord. No. 468-1968)
- b. Entertainers and night workers. – Business establishments employing entertainers and night workers without requiring the submission of Philippine Statistics Office-authenticated birth certificates shall be penalized as follows:
 1. First Offense – A fine of ₱1,000.00 and warning issued by the Office of the City Mayor upon recommendation of the Permits and Licensing Division;
 2. Second Offense – A fine of ₱2,000.00 and suspension of operation for three (3) months; and

3. Third Offense – A fine of ₱3,000.00 and revocation/forfeiture of business permit.

Entertainers and night workers who submitted falsified birth certificates in their applications for employment shall be prosecuted and be made liable under the provisions of the Revised Penal Code of the Philippines upon the endorsement of the City Legal Office of such violation to the Office of the City Prosecutor of Baguio City.

Applicants who fail to submit their duly authenticated birth certificates shall not be issued their working permits. (Ord. No. 102-2008)

- c. Transient photographers. – Anybody found guilty of non-compliance with requirement on permits for transient photographers shall be punished by a fine of ₱250.00 or an imprisonment not to exceed ten (10) days, or both, in the discretion of the Court. (Sec. 3, Ord. No. 465-1968)
- d. Hostess/waitress. – Any hostess/waitress who failed to secure an employment permit or any person owning or maintaining a bar, hotel, restaurant, café, night club or any similar establishment, who allows a waitress or hostess to work without the required permit or has failed to submit the required information regarding the waitress or hostess employed in his establishment within ten (10) days from the start of operation or has failed to report to the Office of the City Mayor within ten (10) days from date of change of the required information shall be punished by fine of ₱1,000.00, or by imprisonment of not more than six (6) months, or by both such fine and imprisonment at the discretion of the court. If the violation is committed by a firm or corporation, the manager, the managing director or persons charged with the management of the business of such firm or corporation shall be responsible therefor. (Sec. 11, Ord. No. 14-V, Ord. No. 1946)
- e. Massage clinics. – Violations on regulations of massage clinics shall be sufficient cause for confiscation of the certificate of the masseur/masseuse or cancellation of the same, and for the closure, temporary or permanent, of the massage clinic or establishment. Any person or corporation who shall violate or fail to comply with any provision of this Ordinance shall, upon conviction thereof, be penalized by a fine of ₱1,000.00 or by imprisonment for not more than six (6) months, or both such fine imprisonment at the discretion of the court. (Sec. 8, Ord. No. 584-1974)
- f. Security agencies and guards. – Violations on the requirement to secure business permits by the security agency before operating as such in the city and submission of the roster of security guards to the Baguio City Police Office shall cause the owner, operator and manager of the security agency liable to an imprisonment of not less than five (5) days and not more than fifteen (15) days, or a fine of ₱1,000.00 or both such fine and imprisonment at the discretion of the court.

Failure of the security guard to secure Mayor's permit shall render the security guard liable to an imprisonment of not less than five (5) days and not more than fifteen (15) days, or a fine of ₱1,000.00 or both such fine and imprisonment at the discretion of the court.

Likewise, the above-mentioned violations shall also be a ground for the security agency's immediate cancellation of business permit. (Ord. No. 37-1989)

- g. Seating facilities. – Any employer failing to provide stools for sales attendants shall be punished with a fine of ₱500.00 or imprisonment of six (6) months or both at the discretion of the court. (Sec. 2, Ord. No. 471-1968)
- h. Required labor force. – Any construction firm found guilty of not hiring the required percentage of his labor force from Baguio City shall be penalized as follows:
 1. First Offense – A fine of ₱500.00 for every week violation;

2. Second Offense – A fine of ₱500.00 and cancellation of building or construction permit; and
3. Third Offense – A fine of ₱500.00 and cancellation of building or construction permit and license.
(Sec. 2, Ord. No. 603-1974)

- i. Department of Labor and Employment and Philippine Overseas Employment Administration clearance. Failure to secure Department of Labor and Employment and Philippine Overseas Employment Administration clearance shall be punishable by a fine of ₱1,000.00 and an imprisonment of not more than six (6) months.

If the offender is a corporation, partnership, association or entity, the penalty shall be imposed upon the officer or officers of the corporation, partnership, association or entity responsible for the violation. (Sec. 6, Ord. No. 042-1988)

- j. Construction firm undertaking public works. Failure without good cause by the construction company or any private contractor or sub-contractor undertaking private construction projects in the city, or to whom awards are made for the undertaking of local public works projects in the city funded by the City Government of Baguio together with foreign-assisted projects, including those at the Baguio City Export Processing Zone and Camp John Hay to comply with the requirements of hiring the required percentage of his employees from the local labor force shall be penalized as follows:

1. First offense: A fine of ₱250.00 for every week of violation;
2. Second offense: A fine of ₱500.00 for every week of violation and the cancellation of Mayor's Permit or cancellation of building or construction permit;
3. Third offense: A fine of ₱1,000.00 for every week of violation and cancellation of Mayor's Permit or cancellation of building or construction permit and perpetual disqualification from participating in public works bidding.

The penalty clause provided for in paragraph (j) shall be included in all contracts to be entered into by and between the City Government and the contractor. (Sec. 5, Ord. No. 51-1992)

BOOK IX PEACE, ORDER, AND PUBLIC SAFETY

ARTICLE LXXIX GENERAL PROVISIONS

SECTION 452. WORDS AND PHRASES. – Unless inconsistent with the context or subject matter or unless otherwise defined in a specific provision in this Book, the following words, when used in this Book, shall have the following meaning:

- a. Alarm System – it means a simple electrical circuit with the purpose of notifying the existence of an emergency or calling for help. (Sec. 3 (1), Ord. No. 105-2008)
- b. Amusement Center – an establishment which allows others for a fee to operate or play with computer machines, kiddie rides, redemption machines, bump cars, canoe rides, computer internet machines, and the like for one's amusement, entertainment, relaxation or fun. (Sec. 1, Ord. No. 15-2000)
- c. Bars, Cocktail Lounges, Beer Gardens, Disco pads – shall include any place or establishment

whose principal business is the sale of alcoholic beverages or liquors of any kind, to be used or consumed within its premises.

A bar, cocktail lounge, beer garden or disco pad that allows music or dancing within its premises and display the services of professional hostesses to dance with, sit with and entertain customers shall be considered a night club, dancing school or dance hall and shall be subject to the provision of Ordinance No. 388, as amended by Ordinance No. 54-86, and other existing ordinances as regards payment of their corresponding license fees. (Chapter I, Art. 2, Sec. 1 (d), Ord. No. 25-1987)

- d. Boarding Dormitory – shall mean a house or building or portion thereof where selected persons for fixed periods of time are supplied with and charged for accommodation and meals. (Sec. 1 (c), No. Ord. 513-1969)
- e. Cabarets or Dance Halls – shall include any place or establishment where dancing is permitted to the public in consideration of any admission, entrance, or any other fee paid on, before, or after the dancing and where professional dancers or hostesses are employed. If intoxicating liquor or beverage is served, the operator or owner must secure a license as a dayclub or nightclub. (Chapter I, Art. 2, Sec. 1 (c), Ord. No. 25-1987)
- f. Carinderia – refers to any public eating places where food already cooked is served at a price. Carinderias may not sell, dispense or serve liquor unless they are situated in a tourist-oriented vicinity and they are duly accredited by the Department of Tourism. (Chapter I, Art. 2, Sec. 1 (f), Ord. No. 25-1987)
- g. Cemetery – shall mean burial grounds, memorial parks, funerary grounds, churchyard, necropolis, potter's field, catacomb, city of the dead, vault, crypt, charnel house, sepulcher, grave yard, resting place (last), bone yard. (Sec. 1, Ord. No. 14-1998 amending Art. 2, Chapter I, Ord. No. 1-1990)
- h. Closed-Circuit Television – is the use of video cameras to transmit signal to a specific, limited set of monitors.
- i. Dancing School – shall include any place or establishment where dancing is permitted to the public as a course where professional dancers are employed and where an admission fee or any other charge for dancing is collected by way of tuition fee and where intoxicating liquors or beverages may not be served. (Chapter I, Art. 2, Sec. 1 (b), Ord. No. 25-1987)
- j. Deadly Weapon – shall mean and include any sharp, pointed, bladed or blunt instrument whether manufactured, homemade or improvised and capable of inflicting injury upon a person such as a fan knife, *balisong*, dagger, ice pick, dart, bolo, kris, spear, flying arrows, axe, clubs, chaco, brass knuckles and similar instruments. (Sec. 1, Ord. No. 68-1987)

Provided, That this prohibition does not apply to firearms in the possession of persons who have secured a license therefor or who are entitled to carry the same under the provisions of existing laws. (Ord. No. 443-1967)

- k. Degree of Alarm System Need – refers to the gravity or magnitude of risk and/or danger a business establishment is in should a natural or man-made calamity happen, based on the considerations under this Section. (Sec. 3 (3), Ord. No. 105-2008)
- l. Digital Video Recorders – a video recording device that uses a hard disk drive or optical disk drive, instead of a videocassette recorder tape to record programs.

Sometimes called personal video recorders, digital video recorders are hard drive-based recording systems that allow viewers to copy television programs for later viewing similar

to videocassette recorders. A Digital Video Recorder is like a videocassette recorder but with a hard drive and without the hassles of videotapes or timers. Digital video recorders record shows digitally and save them to a hard drive. All recorded programs are listed on the television screen for playback in any order. (www.wikipedia.org)

- m. Emergency Hotline Numbers – shall refer, but not limited, to the following: Patrol “117”; Philippine National Police Hotlines; Bureau of Fire Protection Hotlines; National/Regional/City Local Disaster Coordinating Council Hotlines; National Bureau Investigation Hotlines; hospitals; and such other government and/or private hotlines, whose entities provide quick responses to emergency situations. (Sec. 3 (a), Ord. No. 29-2004)
- n. Emergency Situations – shall refer to incidents of fire, flood, earthquake, conflagration, civil disturbances, war, acts against national security and similar public disorders, traffic accidents, incidents that require immediate medical assistance, and such other incidents that involve the loss of life or property and of reporting the commission of a crime. (Sec. 3(b), Ord. No. 29-2004)
- o. Funeral Parlor – a business establishment where corpses are prepared for burial or cremation and where a funeral service may also be held and the body viewed by mourners. (Sec. 2, Ord. No. 16-2009)
- p. Gambling – betting of money, practice of playing games of chance, or betting in the hope of winning money. (Sec. 2, Ord. No. 16-2009)
- q. Hotel – includes a house or building or portion thereof in which any person or persons may be regularly harbored or received as transient or guests. A hotel shall be considered as living quarters and shall have the privilege to accept any number of guests and to serve food to the guests or customers therein. Hotels that maintain a dining hall or restaurant for its guest may sell, dispense or serve liquor if they secure a license to sell, dispense or serve liquor in addition to their license as hotels. Only those hotels that are duly accredited by the Department of Tourism as tourist-oriented shall be allowed to sell/dispense/serve liquor within the 100-lineal meters limit. (Chapter I, Art. 2, Sec. 1 (g), Ord. No. 25-1987)
- r. Hotel – shall mean a house or building where transient guests are received without stipulated engagement as to the duration of their stay and are supplied with and charged for meals, lodging and such services and attention as are necessarily incident to the use of such place as a temporary abode. (Sec. 1 (a), No. Ord. 513-1969)
- s. Liquefied Petroleum Gas means a gas liquefied by compression consisting of flammable hydrocarbons such as:
 - 1. Refinery Gas – consisting mostly of propane and butane, sometime pentane and hexane gases; and
 - 2. Natural Gas – chiefly methane with some amounts of ethane; usually with traces of helium and nitrogen gases.
(Sec. 2, Ord. No. 24-1976)
- t. Liquor – shall refer to all intoxicating beverages such as whisky, brandy, gin, rum, vodka, and other kinds of foreign and domestically fermented drinks to include beer and native wines such as *basi*, *tapey*, *tuba*, *lambanog*, and other intoxicating concoctions. (Sec. 2, Ord. No. 16-2009)
- u. Liquor Store or Retail Liquor Dealer – includes every person, except a retail wine dealer, who for himself or on commission sells or offers for sale distilled spirits (other than denatured alcohol) in quantities of five (5) liters or less at any one time and not for resale.

(Chapter I, Art. 2, Sec. 1 (i), Ord. No. 25-1987)

- v. Lodging Dormitory – shall mean a house or building or portion thereof where selected persons are supplied with and charged for accommodations but not meals. Occupants either cook their own food individually or in groups. (Sec. 1 (b), No. Ord. 513-1969)
- w. Long-Counter – the unstructured way of transacting business over a counter that measures at least seven (7) meters long with patrons of a business establishment, characterized by the absence of line or lines to determine which patron shall be entertained by the salesperson first. (Sec. 2 (2.1), Ord. No. 48-2008)
- x. Minor – shall refer to any person under eighteen (18) years of age. (Sec. 1 (a), Ord. No. 66-1987)
- y. Night club or Day club – shall include any place or establishment selling to the public food or drinks where customers are allowed to dance with their companions or with hostesses who may join them and sit at their tables. (Chapter I, Art. 2, Sec. 1 (a), Ord. No. 25-1987)
- z. Numbering System – method of dispensing tickets bearing numbers in logical sequence to patrons of an establishment using the long-counter system as a means of determining which patron shall be entertained first. (Sec. 2 (2.2), Ord. No. 48-2008)
- aa. Parlor Games – games which does not involve money or any other consideration of value and that money or any other consideration of value is not the object of the game. (Sec. 2, Ord. No. 16-2009)
- bb. Pedophilia – shall mean pathological sexual interest in children. (Sec. 1 (d), Ord. No. 66-1987)
- cc. Persons – shall refer to any individual who makes a call to any number designated as emergency hotline number. (Sec. 3 (e), Ord. No. 29-2004)
- dd. Police Line – is a demarcation line which is drawn by law enforcement officers who are involved in a legitimate and lawful crime scene or fire investigation or response. Its main purpose is to prevent bystanders, “*usiseros*” or kibitzers or other individuals not involved in such operation, response or investigation from getting near the crime scene. It is usually but not necessarily, indicated by a yellow strip of clothing or other material which bears in bold face the words “POLICE LINE, DO NOT CROSS”. (Sec. 2, Ord. No. 22-2012)
- ee. Prank Calls – shall refer to telephone calls or text messages made or sent by any person to emergency situation or request for assistance, but are made solely for the purpose of making fun of such hotlines or sow confusion among emergency responding units. (Sec. 3 (c), Ord. No. 29-2004)
- ff. Prostitution – shall mean the act of sexual intercourse or lascivious conduct with another person of the same or opposite sex, for monetary or other consideration. (Sec. 1 (b), Ord. No. 66-1987)
- gg. Relative – shall include the parents, adopting parents, step-parent, grandparent, foster parent or guardian, uncle, aunt, granduncle, grandaunt, or any other relative by consanguinity (whether full or half-blood) or by affinity, within the sixth civil degree. (Sec. 1 (e), Ord. No. 66-1987)
- hh. Restaurant – refers to any place that provides food to the public and accepts orders from them at a price. They may serve liquor as a necessary incident to dining. However, if they serve liquor in addition to their license to operate a restaurant they shall first secure form the City

Government of Baguio a separate license to sell, dispense or serve liquor. Only restaurants that are duly accredited by the Department of Tourism as tourist-oriented shall be allowed to sell, dispense or serve liquor within the 100-lineal meters limit provided under Chapter II, Article 4, hereof. Should a new restaurant be within 100 lineal meters from a school, church, hospital, place of worship or any institution of learning or of charity, they shall not be issued a license to sell, dispense, or serve liquor. (Chapter I, Art. 2, Sec. 1 (e), Ord. No. 25-1987)

- ii. Retail Dealer in Fermented Liquor – includes any person who for himself or on commission sells or offers for sale fermented liquors in quantities of five (5) liters or less at any one time and not for resale. Retail dealers of *tuba*, *basi*, *tapey*, *lambanog*, and the like, are not included. (Chapter I, Art. 2, Sec. 1 (h), Ord. No. 25-1987)
- jj. Retail Wine Dealer – includes every person who for himself or on commission sells or offers for sale only domestic distilled spirits in quantities of five (5) liters or less at any one time and not for resale. (Chapter I, Art. 2, Sec. 1 (j), Ord. No. 25-1987)
- kk. Sari-sari Store – includes any establishment engaged in the business of selling at retail essential commodities or goods of assorted kinds in small quantities for home consumption. They may sell liquor or other alcoholic beverages only in bottles (take home) but they are not allowed to dispense or serve liquor within their premises. They must secure in addition to their licenses and permits as sari-sari stores a separate license to sell liquor in bottles. They must not under any circumstance sell to minors. (Chapter I, Art. 2, Sec. 1 (l), Ord. No. 25-1987)
- ll. Senior Citizens and Persons with Disabilities Lane/Counter – a separate lane or counter exclusively devoted for the use of senior citizens and persons with disabilities, which is not covered by the regular numbering system in a given establishment. (Sec. 2 (2.3), Ord. No 48-2008)
- mm. Service Providers – shall refer to landlines, mobile phones, hand held radios, including all forms of telecommunication equipment. (Sec. 3 (d), Ord. No. 29-2004)
- nn. Sexual Exploitation – shall pertain to the satisfaction of lust by any act other than sexual intercourse, such as manipulation of sex organs, masturbation, oral sex, or the employment, use, persuasion, enticement, or coercion of any minor to indulge in any sexual conduct, or engaging minors to perform sexual acts and/or similar acts, for monetary or other consideration. (Sec. 1 (c), Ord. No. 66-1987)
- oo. Simulated Drill – a replication of an actual happening such as in cases of fire, earthquakes or holdups in the premises of business establishments in order to obtain a virtual assessment of the required engineering details pertinent to the design of alarm systems required by this Book. (Sec. 3 (4), Ord. No. 105-2008)
- pp. Signs – marks or labels specifically designating senior citizens and persons with disabilities express lane/s, ticket dispensers, or dispensing area/s. (Sec. 2 (2.4), Ord. No. 48-2008)
- qq. Tenement House – shall mean any building or portion thereof which is leased to and occupied as residence by four or more families doing their cooking within the premises but living independently of one another although having a common right in the use of the halls, stairway, patios, baths, azoteas, and toilets or some of them. (Sec. 1 (d), No. Ord. 513-1969)
- rr. Tourist-Oriented Establishment – refers to any establishment whose business involves furtherance of the tourist industry in the City of Baguio and are duly accredited by the Department of Tourism.
- ss. Video Game Machine – a video game machine is a television game with a circuit that consists

of five functional blocks, namely, the controller circuit (the brain of the system) which consists of a game processor with components to augment the operation of the device in controlling the position of the screen images; the oscillator circuit that provides the clock pulses; audio input with simplified simulated sound signals (such as engine and crash) form the controller circuit; Radio Frequency modulator which is an radio frequency oscillator with carrier wave output that can be tuned to a Very High Frequency Television channel; and a power supply circuit with optional voltage regulator. (Sec. 1, Ord. No. 11-1987)

For commercial purposes, the device may be switched on by inserting a coin through a slot that triggers a timer circuit that limits playing time; and is operated by a lever (“joystick”), press buttons, “accelerator”, or steering wheel that controls the movement, speed and position of images on the television screen.

For purposes of this Article, the term shall also include electronic mechanical game devices such as the crane, football, rifle shooting, and super add ball machines, and other electronic game machines, contraptions, apparatuses and devices.

The above definition does not preclude the inclusion of other devices that may be invested, developed and introduced for commercial purposes in fun centers, amusement houses and video game parlors.

ARTICLE LXXX CROSSING OR BREACHING A POLICE LINE OR CORDON

SECTION 453. REGULATED ACT. – No person shall be allowed to cross or breach a police line or cordon.

SECTION 454. PENALTY. – Any person found guilty of crossing a police line or cordon shall be penalized by a fine of ₱5,000.00 or imprisonment of fifteen (15) days, or both at the discretion of the court.

ARTICLE LXXXI DRINKING OF LIQUOR AND GAMBLING WITHIN THE PREMISES OF A FUNERAL PARLOR

SECTION 455. REGULATED ACT. – It shall be unlawful for any proprietor, owner manager or employee-in-charge of a funeral parlor to allow any person to drink liquor and gamble within their premises. (Sec. 1, Ord. No. 16-2009)

SECTION 456. NOTICE AND SIGNAGE. – Notices and signage for the prohibition of drinking liquor and gambling shall be posted within the premises of funeral parlor. The proprietor, owner, manager or employee-in-charge shall see to it that no drinking of liquor and gambling activities will take place. (Sec. 3, Ord. No. 16-2009)

SECTION 457. PENALTY. – Any person violating this Article shall be governed by Presidential Decree No. 1602, as amended, the Liquor Code and the Revised Penal Code.

The proprietor, owner, manager or employee-in-charge of such establishment shall be held liable for noncompliance and shall be penalized by a fine of ₱5,000.00 and automatic revocation of business permit and license to operate or twenty (20) days imprisonment or both at the discretion of the court. (Sec. 4, Ord. No. 16-2009)

ARTICLE LXXXII CURFEW FOR MINORS

SECTION 458. REGULATED ACT. – As a measure to protect children from crime, violence

and harm, children shall not loiter, roam or play in the streets, roads, plazas, parks, internet shops/cafes, amusement /game facilities, or other public places or establishments in the City of Baguio between the hours of nine (9:00) o'clock in the evening to four (4:00) o'clock the following morning. For purposes of this Ordinance, a child/children is defined as a person/persons below sixteen (16) years of age. For the purpose of this ordinance, 'loiter', shall mean to linger or hang around in a public place or business without a particular or legal purpose. (Sec. 1, Ord. No. 23-2018)

SECTION 459. PENAL PROVISION. – Any child who does not comply with the immediate preceding section hereof shall be dealt with as follows and in accordance with Republic Act No. 9344:

- a. First non-compliance – the child shall be referred to the guidance counselor of the Council for Protection of Youth and Children.
- b. Second non-compliance – the child shall undergo counseling by City Social Welfare and Development Office (*Silungan* Center).
- c. Third and subsequent non-compliance – the child shall be put by the City Social Welfare and Development Office under an intervention program, which may include community service. The City Social Welfare and Development Office shall ensure that the community service is appropriate to the child and is consistent with the goals of the intervention program.

SECTION 460. PARENT OR GUARDIAN, LIABILITY. – An adult purporting to be their guardian, parent or authorized custodian within the third degree of relationship, either by consanguinity or affinity, shall be penalized under other applicable laws and ordinances.

Likewise, internet shop/cafes or amusement/game facility owners and/or managers, who allow a child/children to loiter in their internet shops/cafes, amusement/game facilities, during the curfew hour, shall be meted out the following fines and penalties:

FIRST OFFENSE : A fine of ₱3,000.00;

SECOND OFFENSE : A fine of ₱5,000.00;

THIRD OFFENSE : Closure of business or nonrenewal of business permit.

The City Treasury Office shall submit to the offices of the Local Chief Executive and the *Sangguniang Panlungsod* (City Council) an annual report on the implementation of this Article, to include among others, the list of those apprehended and meted out the herein penalties. (Sec. 1, Ord. No. 23-2018)

SECTION 461. EXEMPTIONS. –

- a. The children are in the company of their parents, guardians or any adult authorized to give them custody or protection: Provided, That said adult can show proof of relationship or guardianship vis-à-vis the children; and, Provided further, That in no case shall the child be allowed the privilege or exemption should the adult purporting to be their guardian, parent or authorized custodian is not within the third degree of relationship, either by consanguinity or affinity.
- b. The child has attended a party, game, or other school affair, church functions or any other authorized affair, which may last beyond curfew time: Provided, That the police was notified of such affair or function at least twenty-four (24) hours before it is held. A certificate by the teacher or head of the institution to the effect that said child attended said program or affair that was terminated within the hours foretasted shall be valid excuse for the offense.
- c. College and/or high school students under the age of sixteen (16) shall be exempted from the coverage of this Article: Provided, That they can show valid certification from their

respective deans and principals that their class schedules do not permit them to go home before the curfew period established or that a special school undertaking requires them to stay within the curfew period; and Provided further, That the concerned children can show proofs of identification and enrolment.

- d. Church members below sixteen (16) years of age who are involved in church and other religious activities shall be exempted from the coverage; Provided, That they can show valid certification from the head or leaders of their religious organizations or denominations stating that the said scheduled activities do not permit them to go home before the curfew period established or that the said undertaking requires them to stay out of their residence within the said curfew period; Provided further, That the concerned children can show proof of membership with said religious organizations or denominations.
- e. Activities sanctioned by school administration that are scheduled within the curfew period involving, among others, children below sixteen (16) years shall need prior exemption from the Office of the City Mayor through a letter signed by the person in charge of said activity and noted by the deans or principals of the concerned educational institution. (Sec. 1, Ord. No. 50-2009 amending Sec. 1, Ord. No. 271-1957)

SECTION 462. SPECIAL PERMITS, SCREENING. – The City Treasury Office shall screen, examine and exercise discretion in giving due course in the processing of special permits for activities purportedly involving ‘only those of legal age’, and to coordinate with concerned officials of the Baguio City Police Office for the inspection of the same during the implementation and make sure that the staging of said events are in compliance with this Article. (Sec. 1, Ord. No. 50-2009 amending Sec. 1, Ord. No. 271-1957)

SECTION 463. NOCTURNAL ACTIVITIES, UNDERTAKING. – For nocturnal activities mentioned in the previous Section, no application of special permits shall be given due course without the written undertaking of the organizers that they shall abide by the provisions of this Article. (Sec. 1, Ord. No. 50-2009 amending Sec. 1, Ord. No. 271-1957)

SECTION 464. CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE, DUTIES. – Children who shall roam or play in the streets, roads, plazas, parks or other public places or establishments in the city between the hours of nine (9:00) o’clock in the evening to four (4:00) o’clock the following morning shall be turned over by the police or barangay officials to the custody of the City Social Welfare and Development Office, which shall immediately communicate with the parents or guardians of the children so that they can be fetched. The City Social Welfare and Development Office shall maintain the appropriate facility, in coordination with the Women and Children’s Desk of the Baguio City Police Office, and provide for the basic needs of the children in their custody in the facility.

ARTICLE LXXXIII **FIRECRACKERS AND FIREWORKS**

SECTION 465. REGULATED ACTS. – It shall be unlawful for any person, firm, entity or corporation to sell firecrackers and fireworks and/or to fire or explode them within the territorial limits of the City of Baguio, except when permit is granted by authority.

The sale and use of firecrackers such as big triangle, *rebentador* (five-star), *watusi*, *pla-pla*, pillbox, mother rockets, og, firecrackers without labels, and others of similar nature during the celebration of Christmas and New Year is hereby prohibited in the City of Baguio.

There shall be a total ban at all times in the city of all kinds of firecrackers prohibited by the national law. (Ord. No. 144-1951 as amended by Ord. No. 53-2009)

SECTION 466. FIRE SAFETY MEASURES. – The seller must observe the following:

- a. The seller must secure certification from the Bureau of Fire Protection.
- b. The seller must install fire safety equipment and devices.
- c. A ‘No Smoking’ sign must be provided in every stall.
- d. No testing of firecrackers in the premises of the stalls.
- e. No overcrowding of products.
- f. Any fireworks that remained unfired after the display shall be immediately disposed of in a safe way. (Ord. No. 144-1951 as amended by Ord. No. 53-2009)

SECTION 467. PENAL PROVISION. – Any person, firm, entity or corporation violating the provisions of this Article shall be guilty of misdemeanor and punished as follows:

- a. First Offense – confiscation of the firecrackers and a fine of ₱2,000.00;
- b. Second Offense – confiscation and a fine of ₱3,000.00 to ₱5,000.00 in the discretion of the court; and
- c. Third Offense – confiscation and revocation of business permit and imprisonment of not more than Thirty (30) days in the discretion of the court. (Sec. 1, Ord. No. 53-2009)

ARTICLE LXXXIV **SOUNDPROOFING**

SECTION 468. REGULATED ACTS. – All folk houses, folk dens, disco pubs and other similar establishments which employs playing band, combo or singer, or utilizes karaoke, organ or other similar instruments producing excessive noise are required to install and provide sound proof devices or noise absorbers and similar facilities to minimize and lessen or decrease the volume or the sound coming therefrom. (Sec. 1, Ord. No. 112-1988)

The provisions of this Article shall likewise be imposed on folk dens, folk houses, disco pads, nightclubs and other similar establishments operating near schools, universities, churches and public/government offices. (Sec. 6, Ord. No. 17-2008)

SECTION 469. PENAL PROVISION. – Failure to comply with the immediately preceding Section shall, upon inspection, make the owner, operator and manager liable for imprisonment and/or fine upon the discretion of the court as follows:

1. First Offense – Ten (10) days imprisonment or a fine of ₱1,000.00 or both;
2. Second Offense – Fifteen (15) days imprisonment or a fine of ₱2,000.00 or both; and
3. Third and Subsequent Offenses – Sixty (60) days imprisonment or a fine of ₱3,000.00 or both.

In addition to the penalties imposed, violation of this Ordinance shall result in the cancellation, revocation or confiscation of business permit or license issued to said establishment upon recommendation of the Inspection Team. (Sec. 1, Sec. 2, Sec. 5, Ord. No. 17-2008)

SECTION 470. INSPECTION TEAM. – An Inspection Team is created composed of the following:

Chairperson : City Health Services Officer

Members : Permits and Licensing Division Head; Office of the City Treasury; Public Order and Safety Division Head; and Office of the City Mayor (Action Officer).

The Inspection Team shall have the primary task of inspecting establishments complained of having violated this Article, and shall submit its recommendation following their inspections to the Honorable City Mayor for appropriate action. (Sec. 2, Ord. No. 17-2008)

SECTION 471. COMPLAINT. – A complaint filed before the Inspection Team on the violation of this Article shall be sufficient ground for investigation and any other appropriate action deemed necessary by the Inspection Team. (Sec. 4, Ord. No. 17-2008)

ARTICLE LXXXV NUMBERED TICKETING SYSTEM

SECTION 472. COVERAGE. – This Article shall cover all establishments employing the long-counter system or those that do not have lines to determine which patron to serve on a “first-come, first-served” basis. (Sec. 3, Ord. No. 48-2008)

SECTION 473. PROCESSING OF BUSINESS PERMITS. – The executive department of the local government unit shall, through the auspices of the City Treasury Office and the Permits and Licensing Division, require all businesses covered by this Article to employ this system and, in addition, shall:

- a. Cause the inclusion of said requirement in the general form used in the processing whether for new business or for renewal of business permits. There shall be a clause that the business establishment will undertake to comply with the requirements of this Article and that its duly authorized agent has understood the implication of the same; and that, in case of violation, he understands that the penalty therefor shall be those specified under this measure;
- b. Cause compliance of said requirement and issue a certificate of compliance or an indication in the general form for application/renewal of business permits before said permit shall be forwarded for final signature and approval of the City Mayor;
- c. Conduct periodic inspection of compliance to determine whether or not said system is in place;
- d. Recommend to the City Mayor whether or not the permit application of businesses under this Article should be granted, renewed, or revoked depending on compliance; and
- e. Recommend such warnings to be issued by the Office of the City Mayor compelling the business concerned to comply with the requirements hereto provided. (Sec. 4, Ord. No. 48-2008)

SECTION 474. PENAL PROVISION. –

- a. First Offense – a fine of ₱1,000.00 and stern warning issued by the Office of the Mayor upon recommendation of the Permits and Licensing Division, Treasury Office;
- b. Second Offense – a fine of ₱3,000.00 and suspension of operation for three (3) months and revocation/forfeiture of business permit;
- c. Third Offense – a fine of ₱5,000.00 and suspension of operation for one (1) year and revocation/forfeiture of business permit;
- d. The business permittee shall be eligible to apply for a new business permit only after the

penalties have been served. Should the owner of the business fail to comply with the requirements after having been placed under suspension, the establishment shall be placed in a blacklist and shall therefore not be allowed to conduct business in the city; and

- e. Monetary penalties under existing tax ordinances shall be applied whenever relevant. (Sec. 5, Ord. No. 48-2008)

ARTICLE LXXXVI INSTALLATION OF CLOSED CIRCUIT TELEVISION (CCTV)

SECTION 475. REGULATED ACT. – All banks are required to install high-definition Closed-Circuit Television otherwise known as CCTV with corresponding image recorders in their facilities: Provided, That those institutions who already have CCTV in their facilities register their installation with the City Treasury Office and the Baguio City Police Office; and, Provided further, That old installations should be upgraded. (Sec. 2, Ord. No. 88-2008)

SECTION 476. PENAL PROVISION. – All banks are required to refer to this Article; otherwise, noncompliance herewith shall cause the non-renewal of business permit until such time that the establishment concerned shall have complied. (Sec. 4, Ord. No. 88-2008)

ARTICLE LXXXVII ALARM SYSTEMS

SECTION 477. SCOPE. – This Article requires all business establishments deemed necessary, through a status report conducted by the Alarm Systems Inspectorate or through their authorized representatives, to install an efficient, effective and working alarm system. (Sec. 1, Ord. No. 105-2008)

SECTION 478. REQUIREMENT. – This Article does not require the use of commercial, expensive, or sophisticated alarm systems burdening the concerned sectors, but rather to provide them the necessary safety precautionary measures in the simplest working, efficient and effective form, with guidelines on their installation provided by the Alarm Systems Inspectorate, and with parts simply composed of: (a) an electrical source, (b) a switch, (c) the alarm, which is the major component, composed of a resounding bell, or a combination of both a resounding bell and a red blinking light clearly marked and identified as an emergency light, which may not be independent from each other, and (d) connecting electric wires to form a circuit, completing the alarm system. (Sec. 3 (1), Ord. No. 105-2008)

SECTION 479. THE ALARM SYSTEMS INSPECTORATE. – The following authorities shall conduct ocular inspections on business establishments in the City of Baguio that may require an alarm system:

- a. The Baguio City Police Office;
- b. The Bureau of Fire Protection-City Office;
- c. The City Buildings and Architecture Office; and
- d. The City Engineering Office. (Sec. 2, Ord. No. 105-2008)

SECTION 480. TYPES OF ALARM SYSTEMS. –

- a. Simple Alarm System: an alarm system composed of only a re-sounding bell; and
- b. Combination Alarm System: an alarm system composed of a re-sounding bell and a red blinking light which may be activated independently from each other. (Sec. 3 (2), Ord. No. 105-2008)

SECTION 481. CONSIDERATIONS IN REQUIRING BUSINESS ESTABLISHMENTS WITH AN ALARM SYSTEM. –

- a. Degree of difficulty in notifying an emergency or an imminent threat;
- b. Distance between the establishment and the nearest help or rescue;
- c. Number of lives at stake;
- d. Ages of persons involved;
- e. Time required for rescue to arrive;
- f. Amount of cash inflow at any given time;
- g. Value of items; and
- h. Other important considerations. (Sec. 4, Ord. No. 105-2008)

SECTION 482. GENERAL GUIDELINES ON THE ASSESSMENT OF BUSINESS ESTABLISHMENTS REQUIRING AN ALARM SYSTEM. –

1. Notification letters shall be forwarded to all business establishments pre-assessed by the Alarm Systems Inspectorate as to their degree of alarm system need prior to ocular inspections and mandatory simulated drills;
2. Independent business establishments within the commercial buildings already having fire and alarm systems in compliance to the National Building Code of the Philippines as a building requirement may still be required a simple Alarm System depending on their status as reported by the implementing authorities following an ocular inspection;
3. Commercial spaces composed of contiguous and closely adjoined stalls, makeshift or permanent, without the safety precaution of any alarm system, and with the danger of fire, are required to install one (1) alarm system for the whole block composed of one or more large resounding bells depending on the expanse of the premises but with independent switches for each separate stall;
4. Far-flung establishments with an exceptionally high level of difficulty to notify the existence of an emergency or to call for help are also required to install one (1) alarm system, depending on the degree of Alarm System need as provided for by the Alarm Systems Inspectorate. (Sec. 5, Ord. No. 105-2008)

SECTION 483. PENAL PROVISION. – Business establishments, individually or as a group, as enumerated in the preceding section, not in compliance with this Article as required by the Alarm Systems Inspectorate for the installation of simple and inexpensive but effective and working alarm system shall be recommended by the same Alarm Systems Inspectorate for the nonrenewal of their business permits. (Sec. 6, Ord. No. 105-2008)

**ARTICLE LXXXVIII
ANTI-PRANK CALLS**

SECTION 484. PROHIBITED ACTS. – The City shall accelerate the use of emergency hotline numbers that provide quick response to emergency situations by providing unhampered accessibility to those emergency numbers. As such, it shall be prohibited for any person to do the following acts:

- a. Make a prank call or send a text message through any service provider to any emergency

- hotline number;
- b. Make a call or send a text message to an emergency number for the purpose of reporting a false emergency situation;
 - c. Call or send text messages to an emergency number and leave the line hanging for the purpose of paralyzing the emergency line called;
 - d. Make lewd calls or send lewd text messages to emergency numbers; and
 - e. Call or send text messages to emergency numbers to mock, ridicule, insult, or otherwise hurl invectives at the phone operator, or otherwise, utter derogatory remarks against any individual other than said operator. (Sec. 4, Ord. No. 29-2004)

SECTION 485. PENAL PROVISION. – Upon conviction, the offender shall suffer the penalties as follows:

- i. First offense – imprisonment of ten (10) days;
- ii. Second offense – imprisonment of thirty (30) days; and
- iii. Third offense – imprisonment of sixty (60) days. (Sec. 5, Ord. No. 29-2004)

ARTICLE LXXXIX **AMUSEMENT CENTERS**

SECTION 486. LOCATION. – An amusement center may be established in any commercial building within the business district of the City of Baguio or elsewhere in the city if the building is exempted from the Zoning Ordinance as to its location. (Sec. 2, Ord. No. 015-2000)

SECTION 487. CONDITIONS FOR THE OPERATION OF AMUSEMENT CENTERS. – Such amusement center shall be operated under the following conditions and requirements:

1. No person below twelve (12) years of age shall be allowed to enter any amusement center during its business hours except when accompanied by parent/s or guardian/s. Any minor who is enrolled in school shall not be allowed to enter the amusement center during school hours even if accompanied by his parent or guardian;
2. The amusement center shall be open for business only from 9:00 in the morning to 9:00 in the evening daily;
3. No amusement center shall be issued a license to operate unless proper ventilation, cleanliness, and sanitation are provided for; and
4. Gambling or other forms of betting shall be strictly prohibited. (Sec. 3, Ord. No. 015-2000)

SECTION 488. PENALTIES. – Any violation of the provisions of the immediately preceding section shall be considered an offense and, upon conviction, shall be penalized as follows:

- i. First Offense - a fine of ₱1,000.00;
- ii. Second Offense - a fine of ₱2,000.00; and
- iii. Third Offense - a fine of ₱5,000.00 and revocation of business permit for the third and succeeding offenses. (Sec. 4, Ord. No. 015-2000)

ARTICLE XC LIQUOR

SECTION 489. SCOPE. – This Article shall govern the establishment, maintenance, and operations of places of amusement within the City of Baguio, regulating the sale and/or serving by, and/or drinking of, liquors or alcoholic beverages in certain places on Sundays and legal holidays, and providing for penalties for violations thereof. (Sec. 1, Art. I, Ord. No. 25-1987)

SECTION 490. ESTABLISHMENT. – No nightclub, day club, cabaret, dance hall, bar, disco pad, cocktail lounge, beer garden, restaurants, hotel, motel, retail dealer in fermented liquor, retail liquor dealer, retail wine dealer or sari-sari store or other establishments of similar nature shall be allowed to operate within the City of Baguio unless a business license and a business permit is secured (Art. I, Chapter II, Ord. No. 25-1987)

SECTION 491. LICENSING. – Unless otherwise specifically provided by law, the licenses and permits for liquor establishments shall be issued by the City Mayor (in accordance with Ordinance No. 588, as amended by Ordinance No. 54-86): Provided, That no new license shall be issued to any applicant unless there is attached to the application a certification to be issued by the City Engineer to the effect that the establishment is beyond the distance of 50 linear meters or 100 linear meters or 200 linear meters, as the case may be, from any school, church, hospital and/or other public buildings: Provided further, That tourist-oriented establishments selling, dispensing and/or serving liquor, in addition to the license required herein, shall also secure the necessary license from the Department of Tourism in accordance with Presidential Decree No. 189, as amended by Presidential Decree No. 259. (Sec. 1, Art. 2, Chapter II, Ord. No. 25-1987)

SECTION 492. MAINTENANCE. – The license and business permit issued for the operation of all places of amusement which of necessity involves the sale of or dispensing or serving of liquor shall be good for one year unless sooner revoked for violation of any of the provisions of this Article. (Art. 3, Chapter 2, Ord. No. 25-1987)

SECTION 493. OPERATION. –

1. Location. – No nightclub, day club, cabaret, dance hall, bar, disco pad, cocktail lounge, beer garden, bar and other establishments of similar nature, retail dealer in fermented liquor, retail liquor dealer, liquor store, retail wine dealer or establishment engaged in selling, and/or serving liquor or other intoxicating beverages to the public shall be established within a distance of 1.200 linear meters for –

- a. Night clubs;
- b. Cabarets;
- c. Dance halls;
- d. Disco pads;
- e. Beer gardens that allow dancing and employ hostesses;
- f. Bars that allow dancing and employ hostesses; and
- g. Cocktail lounges that allow dancing and employ hostesses:

Provided however, That for new establishments, the distance should not be within 500 linear meters.

2. 100 linear meters for –

- a. Retail dealer in fermented liquor;
- b. Retail liquor dealer;
- c. Liquor store;
- d. Retail wine dealer;
- e. Ordinary beer garden without dancing and without hostesses;
- f. Folkhouses;
- g. Ordinary bar without dancing and without hostesses; and
- h. Ordinary cocktail lounge without dancing and without hostesses from the city hall, public plazas, or any public building, schools, churches, hospitals, places of worship, athletic stadium, public park or any institution of learning or of charity: Provided, That when bars, beer gardens and cocktail lounges allow dancing and employ the services of professional hostesses to dance and entertain their customers, the distance of 200 linear meters from schools, hospitals and churches shall be observed: Provided further, That those already in existence within the prohibited zone at the passage of this Ordinance may continue, but upon their withdrawal from business, no new application for the same even in the former site of any of the establishment referred to herein shall be permitted: Provided furthermore, That the present operators within the prohibited zone may not transfer their rights to operate the same: Provided still furthermore, That establishments selling, dispensing or serving liquor within the prohibited zone that is within 200 linear meters or 100 linear meters as the case may be from schools, hospitals and churches only as above provided may continue to operate only until December 31, 1988, after which they shall not be issued new licenses for the succeeding years. Liquor-oriented establishments within the prohibited zones shall see to it that the noise coming therefrom shall not disturb those in the schools, hospitals or churches, public buildings, and similar edifices as above enumerated, and if such noise causes such disturbances then such establishment shall not operate during school hours when near a school or at night when near a hospital or when there are religious services when near a church or near a public building having regular office hours. (Sec. 1, Art. 4, Chapter II, Ord. No. 25-1987)

SECTION 494. DAYS AND HOURS OF OPERATION. – Excepting on Christmas Eve, New Year and on Saturdays and days preceding official holidays and town fiestas when they can open until 2:00 in the morning of the following day, the following liquor oriented establishment shall be opened only:

1. From 6:00 in the evening to midnight –
 - a. Night club;
 - b. Cabaret;
 - c. Disco pad;
 - d. Cocktail lounge with dancing and with hostesses;
 - e. Beer garden with dancing and with hostesses; and
 - f. Bar with dancing and with hostesses.
2. From 12:00 noon to 6:00 in the evening –

- a. Retail liquor dealer or liquor store; and
 - b. Retail dealer fermented.
3. From 5:00 in the afternoon to 11:00 in the evening—
- a. Ordinary beer garden;
 - b. Ordinary bar, folk houses, folk den; and
 - c. Ordinary cocktail lounge. (Sec. 2, Art. 4, Chapter II, Ord. No. 25-1987)

SECTION 495. RESTAURANTS. — Restaurants shall only sell, dispense or serve liquor from 10:00 in the morning to 8:00 in the evening.

The two preceding sections shall not apply to liquor-oriented establishments that are duly accredited by the Department of Tourism as tourist oriented establishment. (Sec. 2 (a), Art. 4, Chapter II, Ord. No. 25-1987)

SECTION 496. RESTRICTIONS AS TO PERSON. —

- a. Minors, intoxicated persons, and persons carrying deadly weapons or firearms of any description except government officials in the actual performance of their public functions, shall not be admitted or allowed to remain in any night club, dance hall, cabaret, cocktail lounge, folkhouses, folkdens, disco pads, bars, and within the premises of retail dealers in fermented liquor, retail liquor dealers and retail wine dealer, and any other similar establishments, either as customer, employee or under any capacity. However, minors may be admitted in such establishments when they are in private parties and accompanied by their parents or guardians but they will not be served liquor. The operator of liquor-oriented establishments shall require a person whom he suspects to be a minor to present his Community Tax Certificate or Voters Identification or Driver's License or any evidence to determine his age;
- b. Sari-sari stores. — Although they may be allowed to sell liquor by bottles upon obtaining the necessary license and permit therefor, they shall not be allowed to dispense, serve or sell liquor to customers within their premises otherwise their license and permit shall be cancelled automatically without prejudice to penal sanctions under this ordinance;
- c. All establishments engaged in selling, dispensing and/or serving of liquors to the public shall be adequately lighted and equipped with a telephone. If an establishment cannot secure a telephone line within the stipulated period, it shall present a certification to the implementing authorities that they have actually filed an application for a telephone line otherwise their license and permit shall be cancelled and shall not be renewed upon the expiration of the 6-month period;
- d. The wait staff employed in establishments engaged in the sale, dispensing or serving of liquors to the public shall always be in uniform while on duty and the number of such personnel in each establishment shall be limited to the number of tables that could be comfortably accommodated therein with one staff for every four (4) tables designed for four (4) customers; and
- e. The music emanating from combos and/or jukeboxes must be toned-down to the minimum volume. (Sec. 3, Art. 4, Chapter II, Ord. No. 25-1987)

SECTION 497. The sale and/or dispensing of liquor in bars, liquor stores, retail liquor dealers, retail dealers of fermented liquor, retail wine dealers and sari-sari stores shall be prohibited on Sundays and legal holidays starting at 12:00 midnight of Saturday or the day before the holiday. This prohibition

shall not apply to tourist-oriented establishments duly accredited by the Department of Tourism. Restaurants, bars, night clubs as defined in this Code shall not be subject to the provisions of this section. Liquor-oriented establishments shall post a notice in bold letters measuring 2 feet by 3 feet board of a permanent nature, that:

"Minors below 21 years old, persons already intoxicated, and persons in possession of firearms, bladed weapons shall not be allowed inside this establishment and shall not be served liquor."

The license of operators of liquor-oriented establishments found to be violating this section shall be cancelled in addition to the penal sanctions under this Code. (Sec. 4, Art. 4, Chapter II, Ord. No. 25-1987)

SECTION 498. SELLING AND DRINKING LIQUOR AND GAMBLING AT PUBLIC PLACES. – Selling and drinking liquor and gambling at any time of the year in public parks, cemeteries, along alley, city and national roads, and bus terminals is strictly prohibited. This prohibition likewise applies to drinking inside vehicles while the said vehicle, either moving or parked, are within alleys, cemeteries, city and national roads, taxi stands, bus and jeepney terminals. (Sec. 4, Art. 4, Chapter II Ord. No. 1-1990 as amended by Ord. No. 14-1998)

SECTION 499. INTOXICATION OR DRUNKENNESS. – No person shall be drunk or intoxicated or behave in a drunken, boisterous, rude or indecent manner in any public place or place open to public view or to be drunk or intoxicated, or behave in a drunken, boisterous, rude or indecent manner in any place or premises to the annoyance of another person. (Sec. 6, Art. 4, Chapter II, Ord. No. 25-1987)

SECTION 500. BAN ON SELLING, DISPENSING AND SERVING BEER, LIQUOR OR OTHER ALCOHOLIC BEVERAGES IN PUBLIC CARINDERIAS AND MARKET STALLS. – The selling, dispensing and serving of liquor or other alcoholic beverages of any kind to the public by public carinderias and market stalls are hereby prohibited. Market stalls shall be understood to mean stalls found at the city public market awarded by City Government to individual stallholders. Public carinderias referred to in this section shall refer to those existing at the City Public Market and those in the Satellite Public Markets. (Sec. 7, Art. 4, Chapter II, Ord. No. 25-1987)

SECTION 501. DISPLAY OF ORDINANCE ABSTRACT. – All liquor-oriented establishments shall display in a conspicuous place inside the establishment an abstract of this Article. (Sec. 8, Art. 4, Chapter II, Ord. No. 25-1987)

SECTION 502. ALLOWED ESTABLISHMENTS. – Establishments allowed to sell/dispense and/or serve liquor.

- a. Night clubs, cabarets or dance halls, bars, disco pads, beer houses, cocktail lounges, restaurants, as an incident to dining, hotels, motels, retail dealers in fermented liquor, liquor stores or retail liquor dealers, retail wine dealers and sari-sari stores: Provided, That in the case of cabarets or dance halls, the operator must obtain in addition to his license and permit to operate as such a license and permit to sell liquor; and, Provided further, That sari-sari stores may sell liquors in bottles only and are not allowed to dispense or serve liquor in their establishments or premises; and
- b. Eateries and refreshment parlors situated in tourist-oriented vicinities duly licensed and accredited by the Department of Tourism. (Art. 5, Chapter II, Ord. No. 25-1987)

SECTION 503. SUPERVISION, REVOCATION OF PERMIT. –

- a. Supervision. – Night clubs, cabarets, dance halls, bars, disco pads, cock-tail lounges, beer gardens, restaurants, hotels, motels, retail dealers in fermented liquor, retail liquor dealer or

liquor stores, retail wine dealers and sari-sari stores shall be under the supervision of the City Mayor and/or the City Administrator. Whenever public interest so requires or at the request of the operator, the City Mayor may post one or more policemen in said places to maintain peace and order in or around their premises until the situation for which they have been called shall have ceased to exist and enforce the provisions of this ordinance and other city or sanitary regulations in the premises. Night clubs, cabarets, dance halls, bars, disco pads, cocktail lounges, beer gardens that allow dancing and employ the services of hostesses to dance with and entertain their customers shall employ at least one duly-licensed uniformed security guard to render guard duty and to bodily search customers for deadly weapons, explosives and prohibited drugs during the hours of operation of said establishments.

- b. Revocation of Permit. – The City Mayor shall revoke any permit granted under this Book of Ordinances upon satisfactory evidence that gambling or any prohibited game has taken place within the premises of establishments in violation of any of the provisions of this Article, without prejudice to the filing of the corresponding court action against the operator. The revocation of the permit and license operate to forfeit in favor of the City Government of Baguio all sums paid therefor. (Art. 6, Chapter II, Ord. No. 25-1987)

SECTION 504. PENALTIES. –

- a. Penalty for intoxication or Drunkenness. – All persons violating the provisions on intoxication under Section 51 shall, upon conviction, be punished by a fine or by imprisonment, or by both such fine and imprisonment, in the discretion of the court, for each offense: Provided, That any person convicted of drunkenness or intoxication shall be penalized as follows:
1. ₱250.00 plus imprisonment of not less than five (5) days but not exceeding ten (10) days in the discretion of the court, for the first offense;
 2. ₱250.00 plus imprisonment of twenty days for the second offense;
 3. ₱250.00 plus imprisonment of thirty days for the third offense;
 4. ₱500.00 plus imprisonment of forty days for the fourth offense;
 5. ₱500.00 plus imprisonment of fifty days for the fifth offense; and
 6. ₱1,000.00 plus imprisonment of six months for the sixth and subsequent offenses; all with subsidiary imprisonment in case of insolvency at ₱250.00 per day.
- b. Penalty for Selling, Dispensing or Serving by and Drinking Liquors or Alcoholic Beverages in Public Carinderias and Market Stalls, and Serving or Dispensing of Liquors in Sari-Sari Stores. –

Any person violating the provisions of Section 498 shall, upon conviction thereof, be punished by a fine of ₱500.00, or by imprisonment for a minimum of two (2) months, but not exceeding six (6) months: Provided, That those persons found drinking liquors or other alcoholic beverages in public carinderias, market stalls, sari-sari stores and in parks and other public places in violation of Section 499 hereof, shall, upon conviction thereof, be punished by a fine of ₱500.00 and by imprisonment for not less than fifteen (15) days but not more than six months. In the case of establishments, the owner, operator, proprietors, managers, or persons in charge thereof, shall be liable. In addition to the above penalties, there shall be an automatic revocation of the licenses for the said establishments.

- c. Penalty for Violation of the Other Articles and Sections of this Article. – All persons violating any of the other provisions of this Article shall, upon conviction thereof be punished

by a fine of ₱500.00 and imprisonment of not less than fifteen (15) days but not exceeding six months. In the case of establishments, the operators shall be liable. In addition to the above penalties, there shall be automatic revocation of the license for the said establishments. The revocation of the permit and license operate to forfeit in favor of the City of Government of Baguio all sums paid therefor. (Art. 7, Chapter II, Ord. No. 25-1987)

ARTICLE XCI VIDEO GAME MACHINES AND SIMILAR DEVICES

SECTION 505. PROHIBITED ACT. – Video game machine centers, fun centers, amusement houses, or video game parlors or places of amusement using video game machines and other similar devices are not allowed to operate within a distance of one thousand (1,000) lineal meters from any educational institution to the center of the entrance of a given educational institution to the center of the entrance of a video game machine center, fun center, amusement house, video game parlor, video shop, or place of amusement using video game machines and other similar devices. (Sec. 2, Ord. No.11-1987)

SECTION 506. PROHIBITION FOR MINORS. – No person below sixteen (16) years of age shall be allowed to enter fun centers, amusement houses, video game parlors, or places of amusement employing video game machines and other similar devices, and play said video game machines and similar devices. (Sec. 4, Ord. No.11-1987)

SECTION 507. HOURS OF OPERATION. – These video game machine centers and places of amusement using video game machines are allowed to operate only from 9:00 in the morning to 12:00 midnight except when those video game machine centers operating within nightclubs and disco pads and other places of amusements, which may be allowed to operate from 11:00 in the morning to 2:00 the following morning. (Sec. 5, Ord. No.11-1987)

SECTION 508. MAINTENANCE OF VIDEO GAME MACHINES. – Video game machines shall be maintained in good conditions and coins dropped in defective video game machines and similar devices shall be refunded. (Sec. 6, Ord. No.11-1987)

SECTION 509. No video game machine centers or places of amusement employing video game machines should be granted a license to operate unless it provides for proper ventilation, cleanliness, and sanitation. (Sec. 7, Ord. No.11-1987)

SECTION 510. BETTING. – Gambling or other forms of betting are prohibited in these video game machine centers or places of amusement employing video game machines and similar devices. (Sec. 8, Ord. No.11-1987)

SECTION 511. PERSONS LIABLE. – The manager, operator, proprietor, or officer of any juridical entity operating any video game machines and similar devices shall be liable for any violation of this Article. (Sec. 9, Ord. No.11-1987)

SECTION 512. PENALTY. – Any violator of this Article shall be penalized by closure of the establishment, cancellation of the permit or license, confiscation of their equipment and a fine of ₱1,000.00. (Sec. 10, Ord. No.11-1987)

ARTICLE XCII PROSTITUTION AND SEXUAL EXPLOITATION OF MINORS

SECTION 513. PROSTITUTION, PEDOPHILIA AND/OR SEXUAL EXPLOITATION OF MINORS. – Any person who shall avail of the service of a minor for prostitution, pedophilia and/or sexual exploitation shall suffer the penalty of imprisonment for six (6) months or a fine of not less than ₱5,000.00 or both such fine and imprisonment at the discretion of the court. (Sec. 2, Ord. No. 66-1987)

SECTION 514. LEGAL PRESUMPTION. – The following persons are presumed to engage in the prostitution/pedophilia/sexual exploitation of minors:

- a. Any person, who not being a relative of minor, is found under suspicious circumstances with the said minor inside the room and/or cubicle of an inn, hotel, motel, pension house, apartelle or other similar establishments.
- b. Any person, who, in the company of a minor not related to him, is found showing/exhibiting pornographic films.
- c. Any person receiving services from a minor in sauna parlor or bath, massage clinic, health club and other similar establishments. (Sec. 2, Ord. No. 66-1987)

SECTION 515. CORRUPTION OF MINORS. – Any person who shall promote, facilitate or induce the prostitution, pedophilia and/or sexual exploitation of minors thru coercion, deceits or other means for his or her benefit shall suffer the same penalty provided in Section 76 hereof. (Sec. 4, Ord. No. 66-1987)

SECTION 516. LIABILITY OF OWNER, OPERATOR, MANAGER OF ESTABLISHMENTS. – Liability of owner, operator, manager, administrator, caretaker or tender of any hotel, motel, apartelle, pension house, inn, as well as bars or baths, massage clinics, lounges, disco clubs, sauna parlors or baths, health clubs and other similar establishments who admits, allows, permits or otherwise neglect to prevent the entry and stay of a minor into said place to facilitate the commission of the acts penalized under Section 519 hereof shall be liable for imprisonment of six (6) months or a fine of ₱5,000.00 or both such fine and imprisonment at the discretion of the court. (Sec. 5, Ord. No. 66-1987)

SECTION 517. NEGLECT/FAILURE TO REPORT TO AUTHORITIES. – Any person who knows of the sexual exploitation/or prostitution, pedophilia, of a minor but fails, refuses or neglects to denounce, report or inform the proper authorities of said exploitation/or prostitution, pedophilia, shall suffer the penalty of imprisonment of not more than 3 months or a fine not exceeding ₱500.00 or both fine and imprisonment at the discretion of the court. (Sec. 6, Ord. No. 66-1987)

SECTION 518. REHABILITATION OF MINORS. – The minor shall not be criminally prosecuted but shall be placed under the rehabilitation or reformation and committed to the care of his or her parents, relatives or family friend or to the Department of Social Welfare and Development subject to such condition as the court may impose.

In case the offender is a minor, he shall be prosecuted in accordance with Presidential Decree No. 603 (Child and Youth Welfare Code), as amended. (Sec. 7, Ord. No. 66-1987)

SECTION 519. RESPONSIBILITY OF MAYOR AND POLICE AUTHORITIES. – It shall be the responsibility of the City Mayor in coordination with the police authorities to strictly enforce the provision of this Article. (Sec. 8, Ord. No. 66-1987)

SECTION 520. It shall be the obligation of the City Government of Baguio to coordinate with the proper governmental agencies and socio-civic organizations towards the full rehabilitation of any victim of child abuse or exploitation. (Sec. 9, Ord. No. 66-1987)

ARTICLE XCIII DEADLY WEAPONS

SECTION 521. ISSUANCE OF RECEIPT. – It shall be mandatory for any person lawfully engaged in the sale of knives, axes, bolos to issue a receipt to the customer. (Sec. 2, Ord. No. 68-1987)

SECTION 522. POSSESSION OF DEADLY WEAPONS, EXEMPTION. – No person shall possess or carry any deadly weapon as herein defined outside his residence or place of work except:

- a. When the instrument is a necessary tool or equipment in a trade, profession, occupation, livelihood or work: Provided, That the possessor is actually proceeding from his residence

to his place of work and vice versa within a reasonable period of time to enable him to reach his destination; Provided further, That the instrument is kept in a scabbard or suitably wrapped and carried in a bag or other receptacle and not concealed in his person; and

- b. When the instrument is a knife, bolo or axe purchased from a lawful source when carried in the manner described under this section and provided that a receipt, sales invoice or other document evidencing the purchase is presented. (Sec. 3, Ord. No. 68-1987)

SECTION 523. PENALTY. –

- a. Issuance of receipt. Any person engaged in the sale of knives, bolos, axes who fails to issue a receipt shall, upon conviction, be punished by a fine of ₱250.00. The penalty herein provided shall be without prejudice to the cancellation of his license or permit to engage in business.
- b. Possession of deadly weapon. Unless otherwise exempted, any person carrying or possessing a deadly weapon outside his residence shall upon conviction be penalized as follows:
 - i. First offense – Four (4) months of imprisonment is principal penalty and a fine of ₱1,000.00;
 - ii. Second offense – Eight (8) months of imprisonment and a fine of ₱2,000.00; and
 - iii. Third and subsequent offenses – Twelve (12) months of imprisonment and a fine of ₱3,000.00. (Sec. 4, Ord. No. 68-1987; Sec. 1, Ord. No. 46-1995)

ARTICLE XCIV BAGGAGE BOYS ('COMBOY') AND CARTS ('CARITON')

SECTION 524. REGISTRATION. – All "caritons" shall be registered and a registration fee of ₱25.00 shall be charged each "cariton" by the City Treasury Office. (Sec. 1, Ord. No. 35-1986)

SECTION 525. PLATE NUMBER. – On each registered "cariton" shall be attached a plate number made of G.I. sheet or the like. (Sec. 2, Ord. No. 35-1986)

SECTION 526. All "caritons" shall be owned by the baggage carriers themselves and that each carrier shall be limited to one cariton only. (Sec. 3, Ord. No. 35-1986)

SECTION 527. PENALTY. – Any "cariton" found in the Baguio City Public Market area not duly registered shall be confiscated and the owner thereof shall be fined ₱250.00. (Sec. 4, Ord. No. 35-1986)

ARTICLE XCV SALE OF REGULATED DRUGS, COUGH SYRUPS AND RUGBY TO MINORS

SECTION 528. SELLING REGULATED/RESTRICTED DRUGS TO MINORS. – It shall be unlawful for any person or any drugstore to sell regulated drugs and all brands of cough syrups that contain restricted or regulated substance to minors even when they possess the requisite prescription therefor (Sec. 1, Ord. No. 10-1985)

SECTION 529. SELLING OF RUGBY TO MINORS. – It shall likewise be unlawful for any person or any establishment to sell "Rugby" as defined under Presidential Decree No. 1619 to minors. (Sec. 2, Ord. No. 10-1985)

SECTION 530. BAGUIO CITY POLICE OFFICE CLEARANCE – In the case of a person eighteen (18) years of age or over purchasing rugby in quantities of more than one pint, a clearance from the Baguio City Police Office shall first be secured showing the purpose for which the chemical is to be

used. (Sec. 3, Ord. No. 10-1985)

SECTION 531. PENALTY.— Any person, including the manager of the establishment, violating any provision of this Article shall upon conviction be penalized by a fine as follows:

- i. First offense – ₱500.00;
- ii. Second offense – ₱1,000.00; and
- iii. Third offense – ₱2,000.00 and/or imprisonment of not less than twenty (20) days but not more than six (6) months at the discretion of the court.

In the case of commercial establishments existing as artificial persons, the owner, manager, or employee in charge shall be held liable hereon. (Sec. 4, Ord. No. 10-1985)

ARTICLE XCVI DORMITORIES, BOARDING HOUSES AND TENEMENT HOUSES

SECTION 532. AN APPROVED BUSINESS PERMIT NECESSARY.— No hotel, lodging dormitory, boarding dormitory or tenement house shall be operated without first obtaining a business permit. Such permit shall specify the maximum number of persons permitted to dwell therein whether males or females, and which shall be displayed in a conspicuous place in the said premises: Provided, That the business permit shall be issued only after the requisite inspection has been conducted by the Composite Team along with its favorable recommendation, including such certifications deemed necessary and required by law, for the issuance of such permit; and Provided further, That the following conditions have been met prior to the issuance of such business permit:

Study Needs:

Provision for a well-ventilated study room equipped with reading tables, chairs, and adequate lighting facilities, as well as satisfactory Wi-Fi or internet connection for research purposes.

Safety Needs:

The installation of closed circuit television cameras (CCTVs) is hereby made mandatory for all hotels, lodging dormitories, boarding dormitories or tenement houses with the number of units installed to be determined by the Composite Team, subject but not limited to the following guidelines:

Big Establishments (2 floors or more)

- a. Minimum of two (2) closed circuit television camera (CCTV) units per floor.
- b. Minimum of two (2) closed circuit television camera (CCTV) units on the establishment grounds/parking area/garden/mini-park.

Small Establishments (single storey)

- a. Minimum of two (2) closed circuit television camera (CCTV) units.

It is also hereby made mandatory for all hotels, lodging dormitories, boarding dormitories or tenement houses to secure the services of security guards/in-house security personnel for their establishments. (Sec. 1, Ord. No. 03-2017)

A certification or a written statement must be obtained from the City Engineer to the effect that buildings operated for purposes of a dormitory or boarding houses do not pose danger to life and property.

The safety devices, health facilities, study needs and other such requirements as deemed

necessary shall be complied with before a permit to operate is approved and issued. (Sec. 2, Ord. No. 513-1969)

SECTION 533. GENERAL REQUIREMENTS. –

- a. Sufficient bath, toilet and sewage disposal facilities to be provided. – Convenient and adequate toilet facilities shall be provided, located, constructed and maintained, and that they shall not be offensive to the users nor become breeding places for flies, shall have no leakage or seepage and shall not offer possible pollution of any adjacent water sources. There shall be at least one water closet or approved latrine and bathroom for every ten (10) persons that occupy such premises.
- b. Water Supply. –
 - i. Water supplies to hotels, lodging dormitories, boarding dormitories or tenement houses for drinking and ordinary purposes shall be adequate and of sanitary quality.
 - ii. Wells or springs used as sources of water supply shall be constructed and located to preclude their pollution by seepage from cesspools, privies, sewers, stables, or manure piles or by surface drainage. The water from such sources shall be obtained by free gravity flow or by metal pump so arranged as to provide for delivery of water of safe sanitary quality.
 - iii. No common drinking cup shall be provided. All drinking fountains when provided shall be of sanitary design and construction.
- c. Protection of Food Supplies (Applicable to hotels and boarding dormitories only). – Adequate provision shall be made for sanitary storage, handling and protection of food supplies.
- d. Dishwashing (Applicable to hotels and boarding dormitories). – Adequate facilities including a plentiful supply of hot water for the washing of dishes and utensils shall be provided. Dishes and utensils shall be washed and disinfected effectively after each use.
- e. Sanitary Maintenance. – Hotels, boarding dormitories, lodging dormitories and tenement houses shall be kept in good repair and in clean and sanitary condition at all times and all filth, household refuse and other wastes which are offensive or injurious to health shall be effectively removed every day.
- f. Animals Prohibited. – Dogs, cats, fowls, and other pets shall not be kept in hotels, boarding dormitories, lodging dormitories and tenement houses, except in appropriate kennels or cages separate from living quarters.
- g. Communicable Diseases. –
 1. No person known to be capable of transmitting communicable diseases shall be employed in any hotel, lodging dormitory, boarding dormitory or tenement house in any capacity nor admitted thereto unless properly isolated.
 2. When no physician is in attendance, it shall be the duty of the person in charge of any hotel, lodging dormitory, boarding dormitory or tenement house or any other responsible person to report immediately to the City Health Services Officer.
 3. Whenever there shall occur in any hotel, lodging dormitory, boarding dormitory, or tenement house an outbreak of suspected food poisoning or any unusual prevalence of any illness in which fever, diarrhea, sore throat, vomiting, skin eruption or jaundice is the prominent symptom, it shall be the duty of the person in charge to report such

outbreak or unusual prevalence of illness to the City Health Services Officer, in person or by telephone.

- h. Health Certificate. – All persons employed in any hotel, lodging dormitory, boarding dormitory, tenement house in any capacity shall undergo medical examination as required for the issuance of up-to date health certificates.
- i. Kitchen and Storage. – There shall be a separate kitchen provided with running water, a paved floor, and a separate water closet.
- j. Size of Rooms. – All buildings erected or used as hotels, lodging dormitories, boarding dormitories, or tenement houses, shall have their rooms of such size that an air space of not less than fourteen cubic meters shall be provided for each applicant.

In order that the moral well-being of female boarders may be safeguarded, all dormitories and boarding houses shall provide for separate quarters for ladies and the gentlemen with separate and distinct entrances and exits to their respective halls, and when not feasible only one sex may be admitted into the dormitory or boarding house.

There must at all times be a house mother for female boarders, a dorm master for male boarders who shall be charged with the active management of the dormitory or boarding house, who shall act as a mother or father to the boarders and who shall maintain a logbook which shall show among others the number of boarders or lodgers the dormitory or boarding house has, and the whereabouts of all boarders and lodgers at any time of the day.

In cases where the size of the dormitory or boarding house does not warrant the maintenance of a house mother or a dorm master, the operator shall function as a house mother or dorm master provided further that all dormitories and boarding houses which have more than 10 female or male boarders each shall be required to have a house mother or dorm master.

All dormitories and boarding houses are required to prescribe a set of rules and regulations for the guidance and compliance of their respective boarders. Such set of rules and regulations shall at all times be displayed in conspicuous place within the premises. Among all others, such set of rules and regulations shall prescribe (1) specific hours of study periods in the evening; (2) courtesy among boarders; (3) upkeep of rooms, beddings, bathrooms and toilets; (4) banning intoxicating drinks and gambling inside the premises; (5) restriction of visitors to certain hours of the day and on specific days of the week; (6) keeping a log book for time out and time in of boarders; and (7) all others that are deemed necessary for good management. (Provision of recreational and/or educational activities)

- k. Study Halls (Applicable to lodging dormitories and boarding dormitories). – Whether it is a lodging or boarding dormitory, for female or male students, there shall be adequate study halls provided with adequate tables, chairs and lighting facilities. (Ord. No. 513-1969)

SECTION 534. EVIDENCE OF OVERCROWDING. – When any domestic building or any part thereof is ascertained to be in an overcrowded condition between the hours of eleven o'clock at night and five o'clock the following morning, such overcrowding shall be deemed to be *prima facie* evidence that such building or part thereof was let or sublet in contravention of the provision of this Article. (Art. XII, Ord. No. 513-1969)

SECTION 535. COUNTING OF OCCUPANTS. – The householder or tenant, together with his family, if any, if residents in any such tenement house, lodging dormitory, boarding dormitory, or hotel shall be counted in ascertaining whether such building or part thereof is in an overcrowded condition. (Art. XIII, Ord. No. 513-1969)

SECTION 536. KITCHEN NOT TO BE USED AS SLEEPING ROOM. – Any room of a

tenement house, lodging dormitory, boarding dormitory, or hotel used as a kitchen shall not be used as a sleeping room and the householder or tenant thereof shall be responsible that such common kitchen is not to be used as a sleeping room. (Art. XIV, Ord. No. 513-1969)

SECTION 537. ENTRY AND INSPECTION OF HOTEL, LODGING DORMITORIES, BOARDING DORMITORIES AND TENEMENT HOUSES. – The Composite Team, as well as the individual members upon previous vested authority and per requirements of law, shall be authorized to conduct announced and unannounced inspections/visitations of all establishments abovementioned, at any time of night and day, for the purpose of ascertaining, whether the provisions of this Ordinance are being complied with: Provided, That all announced and unannounced inspections/visitations shall be properly coordinated with all the members of the Composite Team and duly recorded with the Office of the Permits and Licensing Division of the City Government of Baguio; Provided further, That a copy of the report with attached recommendations of such announced/unannounced inspection/visitation shall be submitted to the Office of the City Mayor and furnished to the *Sangguniang Panlungsod*, two (2) weeks upon the conclusion of such announced/unannounced inspection/visitation.

For the purposes of this Article, the Composite Team shall be composed of the following:

1. A representative of the Bureau of Fire Protection – Baguio City, to check on compliance with the requirements of Republic Act No. 9514 or the Revised Fire Code of the Philippines of 2008;
2. A representative of the City Buildings and Architecture Office, to check on compliance with the requirements of Presidential Decree No. 1096 or the National Building Code of the Philippines;
3. A representative of the City Health Services Office, to check on compliance with Presidential Decree No. 856 or the Code on Sanitation of the Philippines;
4. A representative of the Public Order and Safety Division, Office of the City Mayor, to monitor and oversee compliance with all pertinent laws of agencies concerned;
5. A representative of the Baguio City Police Office, to determine the appropriate installation of closed circuit television camera (CCTV) units within the establishments concerned taking into consideration the strategic locations of such installations, and require establishment owners particularly lodging dormitories, boarding houses, boarding dormitories, and tenement houses, to submit a list of the number of their boarders as well as their particulars, to maintain a master list book/logbook, and check on compliance with pertinent local laws on the imposition of curfew;
6. A representative of the Permits and Licensing Division, Office of the City Mayor, to monitor and oversee compliance of establishment owners in securing the necessary permits and payment of fees for the operation of the business; and
7. A representative from the Department of Labor and Employment – Cordillera Administrative Region, to check and monitor compliance with pertinent labor laws in so far as employer-employee relationship is concerned. (Sec. 1, Ord. No. 03-2017)

SECTION 538. LEGAL PROCEDURE. – If any tenement house, lodging dormitory, boarding dormitory or hotel, or portion thereof, shall be found to be in an overcrowded condition, the Composite Team City Health Services Officer or his authorized representative shall order the tenant of the same, and also if necessary, the householder, to abate such overcrowding within a period of one week; such order shall specify the cubic capacity available for habitation in such tenement house, lodging dormitory, or hotel and the number of persons who may be legally accommodated therein. If the said order is not obeyed, the City Health Services Officer shall notify the City Fiscal as the case may be for appropriate action thereon. (Art. XVI, Ord. No. 513-1969)

SECTION 539. VIOLATIONS AND THEIR PENALTIES. – It shall likewise be mandatory that before the renewal of business permits for the abovementioned establishments the requisite inspection shall be conducted by the Composite Team along with its appropriate recommendation on whether the operating establishment continues to comply with the provisions of the Article and failing which shall be subjected to the penalties herein provided.

First offense : ₱1,000.00.

Second offense : ₱2,000.00.

Third offense: revocation of the business permit and closure of such establishment.

Succeeding offense shall cause the revocation of the business permit and closure of such establishment.

SECTION 540. FEES. – All dormitories and boarding houses shall pay an annual regulatory fee with the necessary increases to be determined by the *Sangguniang Panlungsod*. (Art. XVIII, Ord. No. 513-1969)

ARTICLE XCVII GAMBLING

SECTION 541. PERIODIC INSPECTION. – The City Building Official shall make periodic inspection of all buildings for the purpose of determining which buildings have departed from their approved plans and specifications on the bases of which building permits were issued, paying particular attention to the partitions, doors, and windows of buildings suspected of being used as gambling dens. (Sec. 1, Ord. No. 481-1968)

SECTION 542. The City Building Official, upon finding any building or structure as having departed from the approved plans and specifications, shall cancel the “permit to occupy” the same and declare the building or structure as not having conformed to the building requirements of the city and will require the owner of the building or structure to renovate, repair, or remedy the defect of the building. (Sec. 2, Ord. No. 481-1968)

SECTION 543. Upon declaration of the owner of the building that the repair, renovation, and/or remedy of the building’s defect has been accomplished, the City Building Official, after being satisfied that the building was repaired, renovated, or remedied of its defects to conform to the building requirements of the city and the approved plans and specifications of said building, shall cause to be issued to the owner of the building the “permit to occupy” the same. (Sec. 3, Ord. No. 481-1968)

SECTION 544. A police officer shall be posted at all times in the vicinity of all suspected gambling places to discourage would-be gamblers from entering said gambling dens. (Sec. 4, Ord. No. 481-1968)

SECTION 545. Sign boards of $\frac{1}{2}$ x 1 meter in dimension shall be posted by the Baguio City Police Office in the vicinity of all suspected gambling places with its text to read as follows:

“GAMBLING IS EVIL! AVOID IT! DON’T GAMBLE YOUR MONEY AWAY.
REMEMBER: ALL GAMBLING PLACES ARE UNDER
POLICE SURVEILLANCE.” (Sec. 5, Ord. No. 481-1968)

SECTION 546. An owner of a building who has knowledge that his building is being used as a gambling place, shall, upon proof of such knowledge, be considered and prosecuted as a gambling maintainer: Provided, That conviction for an offense of gambling committed in the same building in two separate occasions shall be deemed *prima facie* evidence of the knowledge of the owner of the use of his building as a gambling den. (Sec. 7, Ord. No. 481-1968)

SECTION 547. Any person found guilty of maintaining, betting in, soliciting bets for or participating in the operation of prohibited games of "monte", "jueteng", "panchong", "pacapio", "kiwit-kiwit", "Chinese cuajo", "cara y cruz", "banca-banca" (3 cards or 3 thimbles), "palso or taching" (touching), "capuit", "songkian", "illegal cockfighting", "mah-jong" (without license), "panguingue" (without license), "burro" (without license), "paquito" (without license), and other games of chance shall be punished by a penalty of imprisonment of six (6) months and a fine of ₱200.00. (Sec. 8, Ord. No. 481-1968)

ARTICLE XCVIII **HORSEBACK RIDING**

SECTION 548. Horseback riding shall be prohibited within the areas of the University of the Philippines College Compound and the Government Center. (Sec. 1, Ord. 488-1968)

SECTION 549. The franchise for horseback riding shall be transferred to other suitable places, like the Wright Park, or any place the city may so designate. (Sec. 2, Ord. 488-1968)

SECTION 550. Any horse owner or operator of horseback riding found violating the provisions of this Article shall be fined with ₱500.00 or imprisonment of six (6) months, or both, at the discretion of the court. (Sec. 3, Ord. 488-1968)

ARTICLE XCIX **GO-KART RACES AND SIMILAR ACTIVITIES**

SECTION 551. The holding of "go-kart" races and other similar noise-making activities on Sundays from 8 o'clock in the morning to 1 o'clock in the afternoon in and around Burnham Park and in the vicinity of churches and schools is prohibited.

ARTICLE C **INSTALLATION OF LIGHTING FACILITIES**

SECTION 552. All buildings of business establishments, including residential houses, situated within the business district zones of Baguio City shall be provided with an electric bulb, no less than 25-watt bulb, in front or over the sidewalk, in front of the establishment or buildings, to stay lighted between the hours of 6 o'clock p.m. to 6 o'clock a.m. of the following morning, every night of the week, payment for the current used thereof to be by flat rate. (Sec. 1, Ord. No. 296-1958)

SECTION 553. Any person violating the above provision shall be punished, upon conviction, by a fine of ₱250.00, or by imprisonment of not less than ten (10) days nor more than two months, or by both such fine and imprisonment in the discretion of the Court. (Sec. 2, Ord. No. 296-1958)

ARTICLE CI **KITE FLYING AND LOITERING**

SECTION 554. PROHIBITED ACTS. –

- a. The flying of any kite or of any authorized object within three (3) kilometers limit from the center of the Loakan Airport, Baguio City, is hereby prohibited.
- b. Without the prior permission or authorization from the Civil Aeronautics Administration or its duly authorized representative, no person or vehicle shall be allowed to enter, pass through, or park within the premises and other designated Areas of the airport except those otherwise designated by said Office. Residents in the vicinity of the Airport shall be issued the necessary permission or authority.
- c. No animal shall be allowed to graze, loiter, be tethered or let loose within the areas mentioned

in paragraph (a) hereof by its owner. (Ord. No. 298-1958)

SECTION 555. PENALTY. – Any violation hereof shall be punishable by a fine of ₱250.00 or by an imprisonment not exceeding thirty (30) days, or both such fine and imprisonment in the discretion of the court. (Sec. 4, Ord. No. 298-1958)

ARTICLE CII DISPLAY OF SIGNS, SIGNBOARDS AND BULLETIN BOARDS

SECTION 556. REGULATION OF SIGNS – No sign, signboards or bulletin boards for business, commercial or professional purposes and/or for advertising propaganda or publicity shall be displayed or erected, painted or written on walls or roofs of buildings exposed to public view in the city unless a permit to display the same is first secured in accordance with the succeeding section. (Sec. 1, Ord. No. 111-1949)

SECTION 557. CONDITIONS FOR ISSUANCE OF PERMIT. – The City Mayor is hereby authorized to grant or issue permits for the display or erection of signs, signboards and/or bulletin boards under the following conditions:

- a. No sign, signboard or bulletin board shall, with two-face lettering, be more than two feet deep by three feet long, and not more than 3 feet deep by 6 feet long if with one-face lettering: Provided, That with the written permission and approval of the City Mayor first had, signs, with one-face lettering, more than the size herein prescribed, may be erected or displayed.

No such sign or signboard perpendicular to any building shall extend into a public street more than three feet beyond the property line.

All signs or signboards shall be seated in iron straps or other safe methods, approved by the City Engineer, and properly fastened to the building, and the lowest parts thereof shall not be less than eight feet above the sidewalk. (Sec. 2, Ord. 111-1949 amended by Sec. 1, Ord. No. 302-1958)

- b. No sign, signboard or bulletin board shall be erected or displayed, except immediately in front of the place of business that it represents or advertises.
- c. No sign, signboard or bulletin board shall be erected in residential districts except as provided for in Article IV, Sec. 4 (i), (j) and (k) of Ordinance No. 86-1948, to wit:

“x x x.

“Sec. 4. Use Regulations in Residence-1 Districts. – In residence-1 districts, no building, structure or land shall be used, and no building or structure shall be erected or altered, in whole or in part, except for one or more of the following:

“x x x.

“(i) Certain auxiliary uses, customarily conducted in dwellings and homes, namely, the offices of physicians, surgeons, dentists, and other professional persons: provided that such professional persons are members of the family residing in the premises; and provided, further, that in no case shall more than twenty per cent of the floor area of the building be used for more than one of the said professionals; and provided, further, that no window or other display or sign shall be used to advertise such profession other than a single sign of not more than six inches in height and eighteen inches in length.

“(j) Customary, incidental home occupation, such as dress-making or tailoring

conducted within a dwelling and not in any accessory building, provided that no retail business of any sort is involved, no stock in trade is kept or commodities sold, except such as are made on the premises, no person who is not a resident in the premises is employed, no mechanical equipment is used, except such as is permissible for purely domestic or household purposes, and not more than one-fourth of the floor area of one storey of the dwelling is devoted to such home occupation; provided, further, that such home occupation does not require internal or external alterations, or involve construction features or use of equipment not customary in dwellings, that the entrance to the space devoted to such occupation is from within the building, and that no display pertaining to such occupation is visible from the street; and provided, further, that only one sign or device of not more than six inches in height and eighteen inches in length containing only the name and occupation, is displayed in connection with such one occupation.

"(k) Advertising sign not exceeding two square feet in size, when used to advertise the lease, hire or sale of a building or premises or portion thereof.

"x x x." (Sec. 2, Ord. No. 111-1949 amended by Sec. 1, Ord. No. 302-1958)

SECTION 558. REMOVAL OF SIGNBOARDS. – All signs, signboards, or bulletin boards that have been or may be erected within the City of Baguio, other than in the manner or at the places described herein, or are not aesthetic, are declared unsightly are subject to removal by the City Director of the Baguio City Police Office. Also, any sign, signboards or bulletin boards which shall be erected, displayed or maintained without the permit fee thereon having been paid as hereinafter provided shall be removed by the city at the expense of the owner.

The City Director of the Baguio City Police Office is hereby clothed with authority to execute the provisions of this Article as regards removal of signs and/or signboards in violation thereof. An appeal to the City Mayor may be taken from any order of removal made by the City Director of the Baguio City Police Office, and the decision of the City Mayor shall be final. (Sec. 3, Ord. No. 111-1949)

SECTION 559. RESTRICTION OF DISPLAY. – No commercial sign, signboard or bulletin board, except those which have been, or may be, erected in front of the business of the person or persons to whom permits have been or may be issued shall be erected or displayed on public streets, roads, places, sidewalks, parks, thoroughfares, or buildings of the City of Baguio: Provided, That one sign for advertising cinematograph shows, programs or other shows, not to exceed 50 cm. wide and 80 cm. long, may be permitted to be carried at one time on sidewalks and only on public streets having sidewalks, from 6 o'clock antemeridian to 6 o'clock postmeridian, for any one theater or cinematograph management. The subject matter of any such advertisement shall meet with the approval of the City Mayor who may issue a permit therefor without fee. No noise making, either by voice or by any device or implement, in connection with said advertisement shall be permitted and any permit granted by the City Mayor may be subject to such conditions as to limit the time and place of display, as he may deem necessary, for the public welfare, and may be revoked at any time the advertisement obstructs public street, or become a public nuisance, or upon receipt of a general complaint against the same. (Sec. 4, Ord. No.111-1949)

SECTION 560. PERMIT FEES. – Any person, firm, entity or corporation who displays or maintains in his or its premises or erects any outdoor sign, signboard, or bulletin board in a place exposed to public view, except such as are specifically exempted by law and set forth herein, shall pay a permit fee on each sign, signboards or bulletin board. (Sec. 5, Ord. No.111-1949)

SECTION 561. EXEMPTIONS. – Signs placed on premises announcing that said premises are for sale or for rent shall be included with the exempt class. (Sec. 6, Ord. No. 111-1949)

SECTION 562. CINEMATOGRAPH ADVERTISING. – No fee shall be collected for outdoor signs or signboards appearing at lobbies or entrances of theaters or movie houses, in windows inside

stores or establishments, pasted or painted or displayed inside automobiles, trucks or buses, advertising particular plays or films of local theaters or cinematographers. (Sec. 7, Ord. No. 111-1949)

SECTION 563. PROCEDURE. – The following procedure shall be followed in collecting the permit fees on signs, signboards, or bulletin boards:

i. The permit fees shall be paid upon the issuance of the same by the City Mayor.

ii. The following information shall appear on each permit receipt issued:

- (1) name and address of owner;
- (2) size in square feet and location of each sign, signboard, or bulletin board;
- (3) the serial number of the sign; and
- (4) the amount of permit fee due.

iii. Each sign, signboard or bulletin board shall be given a serial number by the City Treasurer beginning with number “1” at the time the permit is issued, which shall be legibly marked on each sign, signboard, or bulletin board, in a space provided for that purpose, at the lower left-hand corner and in figures not less than 2 ½ cm. in height. This serial number may be painted or otherwise permanently marked on each sign or bulletin board but must be clear and legible and shall appear thereon not later than three days after the permit has been issued. (Sec. 8, Ord. No. 111-1949)

ARTICLE CIII THEATERS

SECTION 564. PROHIBITED ACT. – It shall be unlawful for any owner, operator or man-in-charge of a theater, stadium or movie house in the City of Baguio to allow person or persons attending such amusement houses to obstruct or block the side aisles, fire exits, or entrances before or during the performance, whether it be a play, boxing, vaudeville, or movie film. The middle aisles, if there be any, shall be clear of any obstruction, person or persons during or before the actual performance or show: Provided, That policemen in uniform and other peace officers in the performance of their official duties may be allowed to stand on aisles, entrances, or fire exits. (Ord. No. 21-V- 1946)

SECTION 565. All theaters and/or movie houses duly licensed and operating within the City of Baguio shall construct double railings leading to their ticket windows so as to enable the customers thereof to fall in one line for the purpose of purchasing their tickets. (Sec. 1, Ord. No. 270-1957)

SECTION 566. The railings must be of any metal materials, above waist-high, and the length not to extend beyond the theater’s street entrance. (Sec. 2, Ord. No. 270-1957)

SECTION 567. PENALTY. – Allowing any person or persons attending such amusement houses, to obstruct or block the side aisles, fire exits or entrances before or during the performance, whether it be a play, boxing, vaudeville or movie film shall be punishable with a fine of ₱500.00, or by imprisonment of not less than 15 days nor more than six months, or by both such fine and imprisonment in the discretion of the court, and revocation of the license of such theater, stadium or movie house. (Ord. No. 19-V – 1946)

ARTICLE CIV REMOVAL OF POSTERS IN PRIVATE HOMES/BUILDINGS

SECTION 568. PROHIBITED ACTS. – It shall be unlawful for any person or group of persons to remove, mutilate or destroy, or found removing, mutilating or destroying posters, whether political or commercial, which are or have been posted, pasted, or put up in any private houses, buildings, or premises the owners of which or man-in-charge having authorized the posting of such posters. (Sec. 1, Ord. No. 225-1955)

SECTION 569. Any person or group of persons found or caught removing, mutilating or destroying said posters shall, upon conviction, be fined in an amount ₱250.00, or imprisonment of not less than 10 days nor more than 30 days, or by both such fine and imprisonment in the discretion of the court. (Sec. 2, Ord. No. 225-1955)

ARTICLE CV FIRE EXTINGUISHERS

SECTION 570. All owners of factories, warehouses, gasoline stations, theaters, bars, nightclubs and other places of amusements, hotels and lodging houses, and other commercial and industrial establishments in the City of Baguio, with a capitalization of not less than ₱1,000.00, be, as they are hereby, required to provide themselves with sufficient number of fire extinguishers within their respective establishments, the number for each to be determined by the Fire Marshall Bureau of Fire Protection, Baguio City. (Sec. 1, Ord. No. 197-1954)

SECTION 571. **PENALTY.** – Any violation of the immediately preceding section, when found guilty, shall be punished by a fine of ₱500.00 or imprisonment of not less than ten days, or by both such fine and imprisonment in the discretion of the court. (Sec. 2, Ord. No. 197-1954)

ARTICLE CVI STORAGE, KEEPING, OR FILING OF FIREWOOD

SECTION 572. **PROHIBITED ACT.** – It shall be unlawful for any person, partnership or corporation to store, keep, or pile firewood commonly known as “talacsan”, for sale to the public, in any yard, vacant lot, or space exposed to public view: Provided, That the mere possession by such person, partnership, or corporation of any license or permit duly issued by any government office authorizing him to cut trees of any forest products or to sell firewood shall be *prima facie* evidence that he is engaged in the business of selling firewood. (Sec 1, Ord. No. 209-1954)

SECTION 573. **PENALTY.** – Violation of the preceding section shall subject the person or the manager of the partnership or corporation concerned to a minimum penalty of ₱250.00 or imprisonment of 15 days, or by both such fine and imprisonment in the discretion of the court, the confiscation of the firewood involved in the offense, cancellation of the license issued by the City Government, and forfeiture of the amount paid for said license. (Sec. 2, Ord. No. 197-1954)

ARTICLE CVII DOG OWNERS

SECTION 574. **LIABILITY OF DOG OWNERS.** – Any person owning or keeping a dog, whether at home or in his premises, shall be held criminally liable for misdemeanor in case his or her dog bites any person in the streets. (Sec. 1, Ord. No. 171-1953)

SECTION 575. **PENALTY** – For said act or commission the owner and/or keeper thereof shall suffer a penalty of a fine of ₱500.00 without prejudice to the civil liability said owner and/or keeper may incur under existing laws. Lack of license of such dog, more especially when it is not muzzled, shall be considered an aggravating circumstance in meting out penalty to said owner. (Sec. 2, Ord. No. 171-1953)

ARTICLE CVIII INFLAMMABLE/ COMBUSTIBLE MATERIALS

SECTION 576. **PROHIBITED ACT.** – No person, firm, entity or corporation shall have, keep, or store at his place of business, establishment, or elsewhere fifty (50) meters to the nearest inhabited house or building within the City of Baguio, any carbide, calcium carbide, nitric acid, crude petroleum, gasoline, tar, pitch resins, or other highly inflammable or combustible materials, whether solid, fluid or gas, without first having obtained a license therefor from the City Treasury Office: Provided, That as license need be secured to have, keep or store for sale, any of said inflammable or combustible materials

in quantities not more than those specified hereunder:

MATERIALS

	Maximum Quantity allowed to be kept or stored
Carbide -----	50 lbs.
Calcium carbide (in cases) -----	240 lbs.
Nitic acid (in jars) -----	1 jar
Benzene -----	10 gals.
Alcohol -----	10 "
Gasoline -----	10 "
Naptha -----	10 "
Turpentine -----	30 "
Petroleum -----	30 "
Crude petroleum -----	20 "
Gasonol -----	20 "
Other substances for fuel of motors -----	20 "
Tar (in barrels) -----	100 kilos
Pitch (in barrels) -----	100 "
Resin (in barrels) -----	100 "
Matches (in cases) -----	100 "
Celluloid -----	10 "
Kapok or cotton (in sacks) -----	10 "
Straw (in bales only) -----	100 "
Excelsior (packed) -----	100 ":

Provided, however, That, upon application duly approved by the City Mayor, gasoline not in excess of twenty (20) gallons may be stored or kept, without paying any fee, in private premises, repair shops and garages for use exclusively in any motor vehicles that may be kept therein, in addition to the quantity contained in the tank or tanks of such vehicles. The City Director of the Baguio City Police Office shall supervise the location and manner of such storage in private premises, repair shops and/or garages, and if in his judgment the location or manner of storing such gasoline or petroleum is dangerous, he shall issue an order to the possessor directing that the same be stored properly or be removed within 24 hours. (Sec. 1, Ord. No.165-1952)

SECTION 577. FEES. – There shall be paid for each license granted for storage of any combustible substance listed below an annual fee payable quarterly, semi-annually or annually:

- a. Carbide, 10 lbs. or more but not exceeding 100 lbs.
- b. Carbide, 101 lbs. or more but not exceeding 1000 lbs.
- c. Carbide, 1001 lbs. or over.
- d. Calcium carbide, 2 cases (240 lbs.) or more but not exceeding 100 cases.
- e. Calcium carbide, 101 cases or more but not exceeding 200 cases.
- f. Calcium carbide, 201 cases or more but not exceeding 300 cases.
- g. Calcium carbide, 301 cases or more.
- h. Petroleum or kerosene, 5 gals. or more but not exceeding 25 gals.
- i. Petroleum or kerosene, 26 gals. or more but not exceeding 500 gals.
- j. Petroleum or kerosene, 501 gals. or more but not exceeding 3000 gals.

- k. Petroleum or kerosene, 3001 gals. or more.
- l. Crude petroleum, 40 gals. or more but not exceeding 400 gals.
- m. Crude petroleum, 401 gals. or more but not exceeding 2000 gals.
- n. Crude petroleum, 2001 gals. or over:

Provided, That the keeping or storing of combustible materials enumerated below in quantities not exceeding those indicated opposite each, are hereby exempted from the payment of license fees provided hereof.

a. Benzene -----	10 gals.
b. Alcohol -----	10 "
c. Naphtha -----	10 "
d. Turpentine -----	10 "
e. Pitch -----	50 kilos
f. Matches -----	100 "
g. Celluloid -----	10 "
h. Kapok or cotton -----	10 "
i. Straw -----	50 "
j. Excelsior -----	50 "
k. Other combustible materials not specified herein ----	50 "

(Sec. 2, Ord. No.165-1952)

SECTION 578. PENALTY. – Any person, firm, entity, or corporation found violating any provision of this Article or who fails to comply therewith shall, upon conviction for each and every violation or non-compliance, be punished, by a fine of ₱500.00 or an imprisonment of not less than one month nor more than six (6) months, or by both such fine and imprisonment in the discretion of the court. If the violation is committed by an entity, firm, or corporation, the manager, man-in-charge, or managing director, as the case may be, shall be held criminally responsible therefor. (Sec. 3, Ord. No. 165-1952)

ARTICLE CIX POSTING OF BILLS

SECTION 579. PROHIBITED ACTS. – It shall be unlawful for any person, firm, entity or corporation to post, paint, stamp or affix any bill, poster, placard, or notice upon any telegraph, telephone or electric light pole, or walls or roofs of buildings, fences, trees and at places exposed to public view: Provided, That, subject to the knowledge and consent of the City Engineer, such bill, poster, placard or notice may be posted or thumbtacked on bulletin boards put and distributed in the strategic points of the City; Provided, further, That these bills, posters, placards, and/or notices in windows inside stores or establishments, pasted or painted or displayed inside automobiles, trucks or buses advertising particular products, films of local theaters or cinemas do not fall within the purview of this Article. (Sec. 1, Ord. No.138-1951)

SECTION 580. That subject also to the approval of the City Engineer, ten (10) days immediately preceding an election, be it national, provincial, city, or barangay each registered candidate for any position in such election may be permitted to put up posters and/or placards in automobiles, trucks or buses, the size of which shall not be more than one meter by 1.5 meters. Handbills as regards publicizing a candidate may be distributed in and around the city. (Sec. 2, Ord. No.138-1951)

SECTION 581. PENALTY. – Any person found violating the provisions of this Article shall, upon conviction, be punished by a fine of ₱500.00 or of not less than ten days and not more than one month imprisonment, or both, in the discretion of the court. If the violation is committed by an entity, firm or corporation, the manager, man-in-charge, or managing director thereof shall be held criminally responsible therefor. (Sec. 3, Ord. No.138-1951)

ARTICLE CX COMMUNITY SERVICE

SECTION 582. DEFINITION. – Community service refers to work or any effort rendered without compensation for the good of a community or for the members of a community. (Sec. 1, Ord. No. 30-2003)

SECTION 583. APPLICABILITY. – These guidelines shall be applicable for the implementation of community service as a penalty or as an alternative to a penalty. (Sec. 2, Ord. No. 30-2003)

SECTION 584. FORM OF COMMUNITY SERVICE. – Community service shall include, but shall not be limited to the following:

- a. Cleaning of public areas or buildings.
- b. Tree planting and gardening/beautification in public areas.
- c. Doing clerical or office work in public offices.
- d. Providing assistance in sports, arts, academic, and similar activities.
- e. Rendering service for the youth, senior citizens, or other abled persons.
- f. Assistance in hospitals and health clinics.
- g. Performing similar functions.

(Sec. 3, Ord. No. 30-2003)

SECTION 585. SPECIAL PROVISION FOR MINORS. – Minors who are made to perform community service shall not engage in any work which may be considered exploitative of child labor under the Labor Laws. (Sec. 4, Ord. No. 30-2003)

SECTION 586. DURATION OF COMMUNITY SERVICE. – The duration of the community service to be rendered shall be that stipulated in the specific ordinance violated. If there is no duration specified in the ordinance, the judge in his discretion shall specify the duration. (Sec. 5 (5.1), Ord. No. 30-2003)

For violation of ordinances where waiver of prosecution is provided, the equivalent community service shall be equal to the number of days provided for as penalty in the ordinance violated. (Sec. 5 (5.2), Ord. No. 30-2003)

SECTION 587. OFFICE OR AGENCY IN-CHARGE. – This Article shall be implemented by the following offices or agencies:

Type of Offender	Office or Agency In-Charge
Minors who shall avail of waiver from prosecution	City Social Welfare and Development Office
Minors who are charged in court	Court Social Worker
Adults who avail of waiver from prosecution	Special Services Division, Office of the City Mayor
Adults who are prosecuted but opt to avail of community service	City Social Worker and Special Services Division, Office of the City Mayor
Adults who are sentenced	Parole and Probation Office

(Sec. 6, Ord. No. 30-2003)

SECTION 588. PROCEDURE. –

- a. Before arraignment, the accused shall be given the option to proceed with the case in the normal process or undergo a program on community service in lieu of further prosecution.

For minors, all records should be kept confidential or expunged so that it would not prejudice their future, unless the minor is considered a habitual delinquent.

- b. The Presiding Judge in consultation with the accused, shall determine which form of community service the accused would render. The proper endorsement and notice shall be sent to the head of the government office or barangay concerned.
- c. In cases of referrals made by the Court, the office or agency concerned shall submit a report to the Court within 30 days. In cases of waivers from prosecution, the office or agency concerned shall submit a similar report to the City Legal Office, copy furnish the Baguio City Police Office and the City Prosecutor's Office within the same period of 30 days. (Sec. 7 Ord. No. 30-2003)

SECTION 589. PENALTY. – If the designated office or agency head fails or refuses to comply with the provisions of this Article, he may be charged administratively under Civil Service laws, rules and regulations, without prejudice to any interested party filing a criminal case under Republic Act No. 6713, should he desire to do so. (Sec. 8, Ord. No. 30-2003)

BOOK X PUBLIC UTILITIES

ARTICLE CXI GENERAL PROVISIONS

SECTION 590. DEFINITION OF WORDS AND PHRASES – Unless inconsistent with the context or subject matter or unless otherwise defined in a specific provision, the following words, when used in this Book, shall have the following meaning:

- a. City Water Permit – refers to the water excavation, water drilling, water facility building permits, water facility operation and maintenance permit, water distribution permit, and water recycle/re-use permit which may be granted by the City Government upon compliance with existing national standards and local ordinance. (Sec. 5, Ord. No. 13-2007)
- b. Complete Treatment – a series or combination of water treatment processes which shall include coagulation, absorption, sedimentation, slow and rapid sand filtration, aeration and chlorination. (Sec. 2, Ord. No. 41-2007)
- c. Consumer – one who pays to consume the goods and services produced.
- d. Contamination – the introduction of substances not found in the natural composition of water that make it less desirable or unfit for intended use. (Sec. 2, Ord. No. 41-2007)
- e. Department – shall mean the Department of Health. (Sec. 2, Ord. No. 41-2007)
- f. Disinfection- water treatment process designed to destroy disease-causing organisms. The efficacy of disinfection is often assessed by measuring the coliform group of indicator organism. (Sec. 2, Ord. No. 41-2007)
- g. Drainage basin – is a depressed area surrounded by higher ground but usually with an outlet and drained by a river system. (Sec. 5, Title I, Ord. No. 19-2006)
- h. Drilling works - refer to drilling of soil for purposes of drawing water for residential,

commercial, institutional, industrial and domestic uses. (Sec. 5, Title I, Ord. No. 19-2006)

- i. Drinking water – water intended for direct human consumption or for use in food preparation. (Sec. 2, Ord. No. 41-2007)
- j. Franchise – an authorization granted by a government or company to an individual or group enabling them to carry out specified commercial activities.
- k. Ground water – refers to water that comes from rain, sleet and hail (precipitation) that percolates into the ground passing through particles of soil, sand, gravel and rock until it is saturated with water. The top most part of this layer is called the watertable. (Sec. 5, Title I, Ord. No. 19-2006)
- l. Industrial waste – any liquid, gaseous or solid matter, or other waste substance or a combination thereof resulting from any process of industry, manufacturing trade or business or from the development, processing or recovery or any natural resources which may cause or tend to cause pollution or contribute to the pollution of the water air and land resources of the city. (Sec. 5, Title I, Ord. No. 19-2006)
- m. Local Health Authority – a government official or employee responsible for the application of a prescribed health measure in a local political subdivision. (Sec. 2, Ord. No. 41-2007)
- n. Local Health Officer – the City Health Services Officer. (Sec. 2, Ord. No. 41-2007)
- o. Pollution – any alteration of the physical, chemical and biological properties of any water, air and/or land resources of the Philippines, or any discharge thereto of any liquid gaseous or solid wastes as will or is likely to create or to render such water, air and land resources harmful, detrimental or injurious to public health, safety or welfare or which will adversely affect their utilization for domestic, commercial, industrial, agricultural, recreational or other legitimate purposes. (Sec. 5, Title I, Ord. No. 19-2006)
- p. Polluted Water – water whose physical, chemical, bacteriological, biological and radioactive properties have been altered due to the presence of domestic sewage, industrial waste or other substances in water that are possibly objectionable or harmful to human lives. (Sec. 2, Ord. No. 41-2007)
- q. Potable/Safe Drinking Water – water that is free of microorganisms or disease-inducing bacteria (pathogens). In addition, the water should not possess undesirable taste, odor, color, levels of radioactivity, turbidity or chemicals and it should pass the standards of the Philippine National Standards for Drinking Water. (Sec. 2, Ord. No. 41-2007)
- r. Public Utility – an organization supplying a community with electricity, gas, water, or sewerage.
- s. Purified water – water that has been produced by distillation, deionization, reverse osmosis, or other suitable processes that meet the definition of “purified water” pursuant to Presidential Decree No. 856. If distillation is the applied purification process, the production may be called “Distilled Water”, “Carbonated Water” or “Sparkling Water”.
- t. Sanitary Engineer – a person duly registered with the Board of Examiners for Sanitary Engineers (Republic Act No. 1364) and who heads the sanitation division or section or unit of the City Health Services Office or employed with the Department of Health. (Sec. 2, Ord. No. 41-2007)
- u. Sanitary Survey – an activity to inspect and investigate the existing environmental conditions around the water source that may affect the quality of the water. (Sec. 2, Ord. No. 41-2007)

- v. Waste – any material either solid, liquid, semi-solid, contained gas or other forms resulting from industrial, commercial, mining or agricultural operations, or from community and household activities that is devoid of usage and discarded. (Sec. 5, Ord. No. 19-2006)
- w. Water resources – refer to all bodies of water such as but not limited to rivers, streams, watercourse/waterways, ponds, reservoirs, lakes, estuaries and ground water within the territorial jurisdiction of the city. (Sec. 5, Ord. No. 19-2006)

ARTICLE CXII WATER SERVICES

SECTION 591. ROLE OF BAGUIO WATER DISTRICT. – As mandated by Presidential Decree No. 198, the Baguio Water District shall continue to operate and maintain its water supply systems in Baguio City in accordance with existing national and local laws, and serve as one of the accredited local water test laboratories. (Sec. 66, Ord. No. 19-2006)

SECTION 592. CITY WATER PERMIT. – City water permit(s) may be secured for any of the following purposes:

- a. To Excavate/Dig/Drill – to be secured from the City Building Official on project/term basis.
- b. To build water facilities such as the intake structure, storage, treatment, transmission and distribution- to be secure from the City Building Official on project/term basis.
- c. To operate and maintain water supply systems including sourcing, transmission/distribution, storing and treatment, wastewater system including collection, treatment and disposal; other related facilities to be secure annually from the City Treasury Office.
- d. To distribute or sell water for drinking and other domestic purposes –to be secured annually from the City Treasury Office.
- e. To recycle or re-use water for drinking and other domestic uses – to be secured annually from the City Health Services Office; for other uses to be secured from the City Environment and Parks Management Office. (Sec. 17, Ord. No. 013-2007)

SECTION 593. CITY WATER CONNECTION TO BUILDINGS CONSTRUCTED WITHOUT BUILDING PERMITS. – City water and electrical connections may be allowed for owners of buildings and structures without building permits from the Benguet Electric Cooperative, Inc. and the Baguio Water District, setting simplified guidelines and policy for the same and creating a committee for such purpose.

The connection of electric and water to buildings constructed without building permit in any private property not owned or leased by the owner of the building or in any government reservation does not mean condonation of the actuation of the builder in the construction of his structure in violation of Presidential Decree No. 1096 or Republic Act No. 7279 and other local ordinances and shall not prevent the authorities from demolishing said structures on lawful grounds.

There shall be a committee which shall be created that would oversee/screen applicants for electric and water connection to structures constructed within the City of Baguio without the necessary building permit and recommend the connection of electricity and water by concerned government and non-governmental agencies after compliance with certain requirements as provided hereunder. (Ord. No. 67-2009)

A. The following shall compose a committee:

- a. The City Mayor or his duly authorized representative as Chairperson.

- b. Benguet Electric Cooperative, Inc. Representative as Member.
 - c. Baguio Water District Representative as Member.
 - d. *Punong Barangay* who has jurisdiction over the property as Member.
 - e. Institute of Electrical Engineers of the Philippines, Baguio-Benguet Chapter (Non-Governmental Organization Representative) as Member.
- B. The following shall be the guidelines for screening:
- a. Applicants shall secure a certification from a duly certified or duly licensed electrical engineer or electrical practitioner accredited by the Benguet Electrical Cooperative, Inc. or the City Electrical Engineer, attesting to the safety of the electric service connection in case of electrical connection. A plan or certification regarding the water connection shall be certified by the Baguio Water District in case of water connections.
 - b. Presentation of proof of ownership (updated tax declaration and real property assessment of the building shall be submitted). Where the land when the building was constructed is not titled but covered by a tax declaration, the applicant shall secure a notarized authority from the proper government agency under whose name the land was declared for taxation purposes.
 - c. In case building owner is not the owner of the land, presentation of a duly notarized authority from the registered landowner shall be required.
 - d. Personal appearance is a must. The filing of an application through a representative shall not be allowed.
 - e. The applicants shall secure a certification from the Department of Environment and Natural Resources, the Clerks of Court and the City Legal Officer certifying that the subject lot where the building was constructed is not a subject of a pending land dispute or of any protest.
 - f. Excluded are structures within government reservations, school areas, national and forest reservations, duly identified watershed areas, road right-of-way and structures on dangerous areas as identified by the proper government agency.
 - g. This privilege shall be applicable to the bona fide residents (not transient squatters) of the City of Baguio whose identities have been duly certified by the *Punong Barangay* and attesting that the applicant is a bona fide resident of the barangay for at least one (1) year prior to application.
 - h. This Section shall apply to existing buildings constructed on a public land covered under a tax declaration or when an Order of Award was issued by the Department of Environment and Natural Resources. Hence, any new building constructed on a land after the effectiveness of this Article shall not be granted electrical and water connections except those applicants who are recipients of an Order of Award issued by the Department of Environment and Natural Resources. (Sec. 5, Ord. No. 67-2009)

SECTION 594. PHILIPPINE NATIONAL STANDARDS FOR DRINKING WATER. – All water supply systems for domestic, commercial, institutional, and industrial purposes that is used in food or drinking products are subject to bacteriological and chemical examinations. The evaluation of results shall conform to the criteria set by the Philippine National Standards for Drinking Water.

- a. Types of water examinations required. – The following examinations are required for

drinking water:

1. Initial examination. – The bacteriological, physical, chemical, and radiological examinations of water from newly constructed systems or sources are required before they are operated and opened for public use.
2. Periodic examination. – Water from existing sources is subject to bacteriological examination as often as possible but the interval shall not be longer than six months, while general systematic chemical examination shall be conducted every 12 months or more often. Examination of water sources shall be conducted yearly for possible radioactive contamination.
- b. Examining laboratories and submission of water samples. – The examination of drinking water shall be performed only in private or government laboratories duly accredited by the Department of Health and the City Health Services Office. It is the responsibility of operators of water supply systems to submit to laboratories duly accredited by the Department of Health and the City Health Services Office water samples for examination in a manner and at such intervals prescribed by the City Health Services Office. (Sec. 11, Ord. No. 19-2006)

SECTION 595. STANDARDS FOR OTHER WATER USES. – All water systems for uses other than domestic purposes shall be maintained by concerned Proponent Water Rights Holder and Special Use Permit Grantee who shall maintain said water system in accordance with the revised Water Usage and Classification/Water Quality Criteria and its implementing rules and regulations set by the Department of Environment and Natural Resources.

SECTION 596. ENVIRONMENTAL STANDARDS. – All water-related projects are subject to the existing national environmental standards and required to submit an environmental study with attached environmental management plan and environmental monitoring program to the City Environmental and Parks Management Office. The environmental measures shall be as follows:

- a. General provision. – For the purpose of this Section, the provision of the Clean Water Act of 2004 or Republic Act No. 9275, its pertinent implementing rules and regulations, the Sanitation Code of the Philippines or Presidential Decree No. 856, Presidential Decree No. 1586, Presidential Decree Nos. 1151 and 1152, Proclamation 2146 and other pertinent environmental administrative orders, memorandum circulars/ orders shall be applied and enforced accordingly.
- b. Specific provisions. – Adequate environmental safeguards shall be observed in the design, construction, and use of any building or structure for the processing and transmitting of water or manufacture and production of any kind of article or product which constitutes a hazard or nuisance affecting public health and safety, such as explosives, gas, noxious chemicals, inflammable compounds, or the like.
1. Excavations. – Subject to the provisions of Article 684 to 686 of the Civil Code of the Philippines on lateral and subjacent support, the quality of materials and design used structurally in excavations and footings shall conform to the internationally recognized and accepted principles of engineering as per Section 8.01.02 of the National Building Code of the Philippines.
2. Sewage collection and disposal, excreta disposal and drainage. – For purposes of this Section, Chapter XVII of the Sanitation Code of the Philippines or Presidential Decree No. 856 shall be applied and enforced accordingly.
3. Drainage system. – All subdivision development shall be provided with a drainage system which conforms to the natural drainage pattern of the subdivision site and shall drain into appropriate water bodies, public drainage system or natural outfalls.

Underground drainage system for both open market and medium cost subdivision projects shall be properly engineered and environmentally sound and shall be provided with adequate reinforced concrete pipes, catch basins, manholes/ inlets and cross drain for efficient maintenance. Minimum drainage pipe shall be 30 centimeters.

4. Abattoir wastes. – All abattoirs shall have a sanitary waste disposal system.
5. Industrial wastes. – All industrial wastes, including wastewater, shall be collected, stored, or disposed of accordingly to prevent health hazards, nuisances, and water pollution.
6. Landscape. – As per Section 1. Article VII-A (Environmental Development Controls) of Ordinance No. 52, Series of 2003 the following landscape regulation is incorporated in this Article to be applied and enforced accordingly:
 - a. All new buildings shall include in its design adequate provision for rainwater capture for purposes of flushing, watering of plants, and cleaning.
 - b. Preservation of natural drainage ways and strict enforcement of easement as provided under the National Building Code of the Philippines shall be strictly followed.
 - c. Cutting of trees in forest and watershed reservation and parks shall not be allowed save under the provisions of Ordinance Nos. 54-87, 5-90, 301-58, and 44-88.
 - d. No construction of land and building development shall be allowed which will unnecessarily contribute to the flooding of the area or deterioration of its physical environment unless provided with appropriate flood and erosion mitigation drainage system and other safeguards.
 - e. The construction of houses and other physical structures within a 40-meter strip of the lake shore or riverbanks is prohibited.
7. Burial grounds. – For this purpose, Section 90 of the Sanitation Code of the Philippines or Presidential Decree No. 856 shall be applied and enforced accordingly.
8. Stray animals and pasturing of animals in public places. – Pasturing of animals in public places is prohibited. The pasturing, herding, tying out, or turning loose of horses, carabaos, goats, sheep or dogs along riverbanks or in any reforestation area where there is danger of the same doing damage to plants, shrubs, grounds or roads, or where the same will be nuisance or pose threat to public health is hereby prohibited.
9. Any building or structure, or any ancillary or accessory facility thereto and any alteration or addition to any building or structure already existing shall conform in all respects to the principles of safe construction of the National Building Code of the Philippines, shall be suited to the purpose for which the building is designed, and shall in no case contribute to making the community in which it is located an eyesore, a slum, or a blighted area.
10. Regional industrial center. – The Economic Zone within the city pursuant to the Clean Water Act of 2004 and Philippine Economic Zone Authority Law (Republic Act No. 7916) may be allowed by Department of Environment and Natural Resources to allocate effluent quotas to pollution sources within its jurisdiction that qualify under an environmental impact assessment system programmatic compliance program in accordance with Presidential Decree No. 1586 and its implementing rules and regulations.

11. Other protective measures. – To protect drinking water from contamination, protective measures stipulated in Section 13 of the Sanitation Code of the Philippines or Presidential Decree No. 856 shall be observed accordingly, to wit:
 - a. Washing of clothes or bathing within a radius of 25 meters from any well or other source of drinking water is prohibited.
 - b. No artesian, deep or shallow well shall be constructed within 25 meters from any source of pollution.
 - c. No radioactive sources or materials shall be stored within a radius of 25 meters from any well or source of drinking water unless the radioactive source is adequately and safely enclosed by proper shielding.
 - d. No person charged with the management of a public water supply system shall permit any physical connection between its distribution system and that of any water supply, unless the latter is regularly examined as to its quality by those in charge of the public supply to which the connection is made and found to be safe and potable.
 - e. Installation of booster pump to boost water direct from the water distribution line of a water supply system where low water pressure prevails is prohibited.
 - f. Provision of lining and water collection system to collect leachate that seeps from landfill, surface impoundments, and other utilities.
12. Unsanitary, unsafe, hazardous or dangerous sites for water-related projects. As per Section 1.01.07 (a) of the National Building Code of the Philippines. – The land or site upon which will be constructed any building or structure or any ancillary or auxiliary facility thereto shall be sanitary, hygienic, or safe. The land or site that is polluted, unsanitary, or unhygienic, unsafe, or hazardous shall be reasonably improved or corrected, or proper remedial measures shall be prescribed or incorporated in the design or construction of the building or structure in accordance with the provision of the National Building Code of the Philippines.
13. Land uses. – Water utilities and pertinent infrastructure shall only be permitted when the activity is allowable or conforming with the duly approved zoning of the site. In case of non-allowable or conforming uses, the proponent shall secure an Environmental Compliance Certificate for conversion of land use and/or zoning reclassification and approval from the *Sangguniang Panlungsod* for land reclassification.
14. The project proponent, owner and operator of environmentally critical and crucial water projects and other projects with implications for water resources shall be required to submit an Environmental Impact Study which shall discuss the impact of the project on the community including the biological, physical, social, cultural, and economic impacts.
15. Guided by the applicable provisions of this Book, the City Engineering Office and City Environment and Parks Management Office shall ensure that duly approved designs and plans of environmentally critical projects/activities or those within environmentally critical water areas are implemented accordingly and shall regularly inspect such facilities to mitigate the environmental impact of the proposed projects.
16. The environmental monitoring activities stated in the Environmental Monitoring Program submitted by the project proponent shall be jointly undertaken by the Multi-partite Monitoring Team to be created through a memorandum of agreement between the project proponent, representatives of the Department of Environment and Natural

Resources-Environment Management Bureau, Cordillera Administrative Region, City Mayor, and duly accredited civil society organization with environmental advocacy, and creation of Environmental Monitoring Fund to be set aside by the proponent as determined by the Department of Environment and Natural Resources-Environment Management Bureau, Cordillera Administrative Region. The monitoring activities shall be undertaken in accordance with appropriate Department of Environment and Natural Resources implementing rules and regulations for Clean Water Act and pertinent administrative orders and memorandum circulars. (Sec. 14, Title II, Ord. No. 19-2006)

SECTION 597. PROCEDURE IN WATER SERVICE CONNECTIONS AND INSTALLATIONS OF WATER METERS AND PROVIDING FOR OTHER PURPOSES. –

- a. Unless the contract for water service is under the flat rate, plumbing connections for water services and installation of water meters shall be made by the Baguio Water District with materials and water meters to be furnished by the City of Baguio.
- b. The cost of the water meter, the plumbing materials and the labor in installing such water connections shall be at the expense of the customer/consumer: Provided, That the customer/consumer shall be properly billed by the City Treasury Office in writing of the total cost: and Provided further, That payment thereof may be made in twelve (12) equal installments.
- c. A water meter which is found defective but is repairable shall be temporarily replaced with a service water meter to be provided by the Baguio Water District while the defective water meter is being repaired. The cost of the repair shall be charged to the customer/consumer. Water meters found to be destroyed or beyond repair shall be replaced with a new one and the cost thereof charged to the customer/consumer as herein above provided.
- d. The non-payment of the charges provided in this Section shall cause the disconnection of the water services of the delinquent customer/consumer. (Ord. No. 616-1975)

SECTION 598. REQUIREMENTS TO SECURE CITY WATER PERMIT. – The following requirements shall be complied with:

- a. Barangay clearance.
- b. Locational/zoning clearance from the City Zoning Administrator/City Planning and Development Coordinator.
- c. Clearance from Baguio Water District for water sources, extractors, and drillers for all purposes within 10 meters from Baguio Water District water sources (pursuant to Section 31 of Presidential Decree No. 198 which refers to all persons and firms which extract and dispose water within the jurisdiction of a water district).
- d. Water permit from the National Water Resources Board for all water uses, except domestic use.
- e. Clearance from the Department of Public Works and Highways for national roads and City Engineering Office for local roads affected by the project.
- f. Soil Investigation Report (for proponents with large-scale infrastructure to be constructed/built such as 250 cu. m. and above water storage and treatment facilities or structures beyond 9 meters in height).
- g. Environmental Impact Study with a certified true copy of the Environmental Compliance Certificate from Department of Environment and Natural Resources-Environment

Management Bureau, Cordillera Administrative Region (for first time applicant before project implementation/construction or environmentally critical/crucial projects or water-related projects within an environmentally critical area) or Environmental Impact Statement Monitoring and Evaluation from the City Environment and Parks Management Office (for continuing operation).

- h. Certificate of Registration of Business name from the Department of Trade and Industry (required for first time applicants).
- i. Business license from the Permits and Licensing Division to operate and maintain water supply system and sewerage system; for water distributors, business license to operate.
- j. Building Permit or Certificate of Occupancy (for first time applicant before project implementation/construction of facilities/utilities).
- k. Duly Certified Water Quality Test from a duly accredited laboratory test to assure compliance with Philippine National Standards for Drinking Water, and/or other standards depending on the use of water being distributed. (Sec. 18, Art. III, Title III, Ord. No. 19-2006)

SECTION 599. PUNISHMENT TO UNAUTHORIZED PERSONS WHO CHANGE, ALTER, MANIPULATE, CLOSE OR DESTROY THE WATER VALVES IN THE CITY WATER SYSTEM. – It shall be unlawful for any unauthorized person to tamper, change, alter, manipulate or destroy water gate valves of the city waterworks system. If found guilty, he shall be punished: for the first offense, by a fine of ₱250.00 or imprisonment of fifteen (15) days or both; for the second offense, by a fine of ₱500.00 or imprisonment of thirty (30) days or both; and for the third and subsequent offenses, by a fine of ₱1,000.00 or imprisonment of six months (6) months or both, all in the discretion of the court.

SECTION 600. MINIMUM WATER SUPPLY REQUIREMENT. – The minimum water supply requirement for household connections is 150 liters per capita per day. All designs for household connection, water supply systems, and all other water-related projects shall use this minimum requirement. (Sec. 10, Ord. No. 19-2006)

SECTION 601. CLEARANCE FOR WATER SOURCES, EXTRACTORS AND DRILLERS. – All water sources, extractors and drillers for individual household domestic purpose shall secure a clearance from the City Water Resources Board while all others for other water uses shall secure a clearance from Baguio Water District, subject to the requirements stipulated in Section 375 hereof. (Sec. 19, Ord. No. 19-2006)

SECTION 602. CLEARANCE FOR ALL OTHER FACILITIES OR WATER PROJECT COMPONENTS. – All owners/operators of other facilities or water project components such as the laying of transmission and distribution pipes, construction of water storage and treatment plants, and individual (not part of a system) operation or maintenance of the same shall secure a clearance from the City Water Resources Board for water supply systems and the City Environment and Parks Management Office for sewerage systems before issuance of business license to operate. (Sec. 25, Ord. No. 19-2006)

SECTION 603. SIZE OF DRILLED WATER-WELL. – To be consistent with national law, this Article will adopt the maximum limit of the diameter of water-well drilled hole casing which is provided to be not more than 75 mm. (3 inches) in diameter by the Water Code of the Philippines. Hence the maximum size of the casing of water-well for domestic purposes is three (3) inches. (Sec. 34, Ord. No. 19-2006)

SECTION 604. REQUIREMENTS FOR DRILLED WELLS – Drilling of deep wells for the extraction of ground water shall conform to the following requirements:

- a. The well shall be designed and constructed that it will seal off contaminated water-bearing formations which have undesirable characteristics.
- b. A notice to the public must be conspicuously displayed near the drilling site announcing the drilling operation, drilling permit, date of issuance, the owner, and purpose of the drilled well.
- c. There shall be no unsealed openings around the well which may conduct surface water or contaminated or undesirable ground water vertically to the intake portion of the well.
- d. All parts of a permanent well shall be of durable materials.
- e. Wells constructed in a sand and gravel aquifer shall be provided with a weight-tight casing to a depth of 1.5 meters or more below the lowest expected pumping level: Provided, That where the pumping level is less than ten (10) meters from the surface, the casing shall extend three (3) meters below the lowest pumping level.
- f. Wells for domestic and municipal water supply shall be constructed in accordance with sound health and engineering practices.
- g. The extent of pumping and extraction of ground water shall take into consideration the possibility of land subsidence and mining of ground water.
- h. Unless otherwise allowed by the Baguio Water District, an abandoned well shall be properly plugged or sealed to prevent pollution of ground water to conserve the aquifer yield and artesian head and to prevent poor-quality water from one aquifer entering another and also to prevent accidents.
- i. Free-flowing wells shall be provided with control valves or other similar devices to control and regulate the flow of water of such wells for conservation purposes.
- j. Well site shall be provided with drainage facilities for the proper disposal/conveyance of surface water flow from the site. (Sec. 35, Ord. No. 19-2006)

SECTION 605. DISINFECTION OF WATER SOURCES. – Disinfection of newly installed water intake structures and contaminated water sources shall be in accordance with the guidelines and procedures prescribed by the Department of Health. (Sec. 37, Ord. No. 19-2006)

SECTION 606. CONNECTION TO WATER SUPPLY DISTRIBUTION AND SEWAGE LINES. – Any person, natural or juridical, who shall connect to the water supply and sewage line shall be subject to national laws and standards such as the National Building Code of the Philippines, the Sanitation Code of 1975 (Presidential Decree No. 856), and Plumbing Law (Republic Act No. 1378), Subdivision Law (Presidential Decree No. 957 and *Batas Pambansa Bilang 220*) and the Clean Water Act of 2004 (Republic Act No. 9275) and revised implementing rules and regulations of such laws. (Sec. 49, Ord. No. 19-2006)

SECTION 607. SIZE AND MATERIALS FOR PIPELINES. – The size and materials for transmission and distribution water supply pipelines and sewerage pipelines shall be in accordance with the National Building Code of the Philippines. (Sec. 50, Ord. No. 19-2006)

ARTICLE CXIII TELECOMMUNICATIONS

A. SMART COMMUNICATIONS

SECTION 608. By virtue of the provisions of the Local Government Code of 1991 (Republic **200** Ordinance Numbered 50, Series of 2019

Act No. 7160), the TELECOM Act (Republic Act No. 7925) and the SMART Congressional Franchise (Republic Act No. 7294), the *Sangguniang Panlungsod* (City Council) hereby grants to applicant, SMART Communications, Inc., the right-of-way permit/authorization for the installation of lines and cables, poles and guys, cross connect cabinets remote-switching units, remote switching stations, local exchanges and buildings, manholes and conduits within the City of Baguio, subject to the following conditions:

1. The applicant, SMART Communications, Inc., having been granted Congressional Franchise under Republic Act No. 7294 to establish, install, maintain, lease and operate integrated telecommunications/ computer/ electronics services and stations throughout the Philippines for public domestic and international telecommunications, is authorized to install, maintain and operate such telecommunication lines, poles, cables, apparatus, cell sites, antennas and other accessories needed for the provision of said telecommunication services, on, over, or under public roads, government rights-of-way, lands, bridges, rivers, waters, streets, lanes and sidewalks of the City of Baguio, and to install, construct, maintain and operate such telecommunication facilities required or needed for the purpose of connecting its telecommunication system with those of other telecommunication systems operated by other domestic and international service providers within the Philippines and other countries and territories: Provided, That upon reasonable notice by the *Sangguniang Panlungsod* and consent of the Secretary of the Department of Information and Communications Technology or of the National Telecommunications Commission, the grantee may be required at its own expense to relocate its telecommunication aerial lines so as to permit access to or between buildings or other structures and facilities when the public interest and safety so requires: Provided Further, That from any order to relocate telecommunication aerial lines, facilities and apparatus, the said grantee, its successors or assigns, shall have the right of appeal to the Secretary of the Department of Information and Communications Technology whose decision on the matter is final.

Should the grantee fail, refuse or neglect within a period of thirty (30) days after notice to relocate its telecommunication facilities and apparatus when so directed by the *Sangguniang Panlungsod* when public interest and safety so requires, then the City Mayor may relocate or cause to be relocated said telecommunication facilities and apparatus at the expense of the grantee, its successors or assigns: Provided, That the consent of the Secretary of the Department of Information and Communications Technology or the National Telecommunications Commission to relocate or install all telecommunication aerial lines, facilities and apparatus shall first be secured in accordance with its prescribed rules and regulations: Provided Further, That the poles erected and telecommunication lines and facilities installed by virtue of this authority shall be placed so as not to impair the efficient and effective transmission of messages or signals by any other company whose poles are erected by the grantee shall be of such height prescribed under the existing Philippine electrical laws or to a height of at least ten (10) feet above the level of the ground providing a height of at least fifteen (15) feet in crossing roads or streets, and shall be placed so as not to be a danger to the general public.

2. The grantee, SMART Communications, Inc. shall install, construct, maintain and operate public calling stations in strategic locations in the City of Baguio to the end that these shall be interconnected with technology capable of voice and/or data transmission pursuant to Republic Act No. 7294, Republic Act No. 7925, and Republic Act No. 7160, and other existing national laws and issuances and for the purpose of the grantee is authorized to install, maintain, construct and operate in the city all the necessary appliances, apparatus, facilities and equipment for the efficient functioning of the said public calling stations in the city.
3. The grantee, SMART Communications, Inc., may install, construct, maintain and operate such cable and/or radio telecommunication systems as may be known to science or other types of communication systems which may in the future be developed to provide telephone services including mobile services within the city and interconnect them to other

municipalities, cities, and provinces in the Philippines and ships at sea, aircraft in the air, and telecommunication systems of other countries.

4. For the purpose of installing and maintaining its telecommunication lines and facilities, the grantee may, with the approval of the City Mayor, make excavations or lay conduits in allowable public places, highways, lanes, alleys, avenues, sidewalks and bridges or other public places within the city pursuant to the provisions of all existing city ordinances and resolutions and subject to compliance with the other conditions stipulated thereunder:
 - i. The diggings shall be for a maximum of one hundred (100) linear meters length only per phase;
 - ii. That the grantee shall use cement cutter to shorten digging time and to eliminate collateral damages to other parts of the pavement;
 - iii. That the excavated materials shall be placed in jute sacks or confinement/storage areas;
 - iv. That the steel plates shall be placed above the dug portions of roads heavily traversed by motor vehicles;
 - v. That digging machineries such as backhoe and other excavation equipment shall be used in areas where applicable;
 - vi. That preferably, diggings will be done during night time and after the celebration of the Holy Week; and
 - vii. That the diggings shall be coordinated with the Public Utilities Services Office, the City Engineering Office, and other concerned government offices and agencies.

To protect the interest of the city and other public utility companies operating in the city, particularly Pilipino Telephone Corporation, from any damages, the grantee shall contract the services of builders, planners and contractors who already have ample experience in the installation of the present telephone system in the city owned by Pilipino Telephone Corporation.

The grantee shall be liable to pay damages or expenditures to be incurred by their company to the facilities of other public utility companies operating in the city in the pursuit of their projects. Should the grantee fail, refuse or neglect, after thirty (30) days from notice to repair or replace any part of road, bridge, highway, street, lane, alley, avenue, sidewalk, or public place altered, changed or disturbed by the grantee may be liable to such penalties as prescribed in existing ordinances and resolutions. (Sec. 1, Ord. No. 17-1996)

SECTION 609. The grantee shall pay the City Government of Baguio taxes provided for in the Revenue Code of the City of Baguio equivalent to one-half (1/2) of one percent (1%) of its annual gross receipts for the preceding calendar year, per Section 137 of Republic Act No. 7160 which provides among others that, "Notwithstanding any exemption granted by any law or other special laws, the city may impose a tax on business enjoying a franchise at a rate not exceeding fifty percent (50%) of one percent (1%) of the gross annual receipts for the preceding calendar year based on the incoming receipt or realized within its territorial jurisdiction. In case of newly started business, the tax shall not exceed one-twentieth (1/20) of one percent (1%) of the capital investment", and such other fees and charges collectible under existing ordinances: Provided, That the City Government may increase the rate of the tax herein imposed. Likewise, the grantee shall pay the City Government of Baguio the amount of ₱25,000.00 per annum in addition to the taxes provided for in the Revenue Code of the City of Baguio and other business license and Mayor's permit fees collectible from them. (Sec. 2, Ord. No. 17-1996)

SECTION 610. This authority shall not be transferred, sold or assigned, directly or indirectly, by SMART Communications, Inc. to any person, association, company or corporation, or other mercantile or legal entity without prior approval of the *Sangguniang Panlungsod*. (Sec. 5, Ord. No. 17-1996)

SECTION 611. The grantee shall provide ample parking spaces in their proposed office/technical center pursuant to the National Building Code of the Philippines and city ordinance and resolutions. (Sec. 6, Ord. No. 17-1996)

B. Common Provisions

SECTION 612. The franchise is granted subject to amendment or repeal by the *Sangguniang Panlungsod* of Baguio when so required by public interest.

SECTION 613. The subscription and other service charges and rates to be charged by the grantee for the telephone and other telecommunication services shall be subject to regulation by the National Telecommunications Commission and the *Sangguniang Panlungsod*.

ARTICLE CXIV ELECTRIC SERVICES

SECTION 614. The Benguet Electric Cooperative, Inc. and all other public entities are hereby required to phase-out all old and/or dilapidated poles/posts that pose danger to the public and to install new ones and for the other public utility entities operating business in the City of Baguio to coordinate with the Benguet Electric Cooperative, Inc. for the transfer of their lines to the newly-installed poles/posts possibly within 90 days, subject for reconsideration from May 31, 1999. (Ord No. 012-1999)

SECTION 615. REAL PROPERTY TAX ORDINANCE FOR PUBLIC UTILITY POSTS/POLES IN THE CITY OF BAGUIO. – Unless exempted by law and shown to have complied with the requirements therefor, all existing posts/ poles of any entity in the City of Baguio shall be subjected to real property tax assessment of the City as provided for under Section 218, subsection (d) and Section 233 of Republic Act No. 7160. The rate of tax to be imposed on all public utility posts/poles used commercially in the City of Baguio shall be on special classes, as provided for under Section 218, subsection (d) of Republic Act No. 7160, as follows:

Actual Use	Rate of Tax
a. Government owned or controlled corporation engaged in the supply or distribution or generation and transmission of electric power	10% marked value/post or pole x 2% (assessed value) = real property tax plus 10% market value/post or pole x 1% (Special Education Fund, Republic Act No. 5447)
b. For other private entity	30% marked value/post or pole x 2% (assessed value) = real property tax plus 30% market value/post or pole x 1% (Special Education Fund, Republic Act No. 5447)

(Ord. No. 016-1995)

ARTICLE CXV UTILITY SERVICES

SECTION 616. Electric light, heat and water meters shall be installed outside the building and shall not be more than eight (8) feet above the floor level or upper stairway landing. Water meters that are incased in a box as protective measure from being damaged or stolen, shall be provided with slots to allow meter readers and/or inspectors to get the readings any time. In cases where it is necessary to install the meters inside the building, it shall be made at a place accessible at any time to the meter readers and/or inspectors without informing the owner.

Anyone caught using defective electric light, heat, and/or water meters shall be charged three times the flat rate, in addition to the criminal liability under the existing laws. (Ord. No. 500-1969)

SECTION 617. RECONNECTION. – Disconnected city service such as water, light, heat, electricity, telephone, etcetera, due to delinquency in payments, which is reconnected by the proper city authorities shall be charged and collected a reconnection fee. The reconnection shall also be subject to a surcharge of five percent (5%) for non-payment on time.

The reconnection of the city service/s disconnected without the knowledge and consent of the proper city authorities is illegal. Upon conviction, it shall be punishable by a fine of ₱50.00 per day for each city service illegally reconnected, the total amount of which fine shall not exceed ₱500.00 for each city service.

This section shall apply regardless of who made the reconnection. (source)

ARTICLE CXVI **PUBLIC UTILITIES MONITORING PROGRAM**

SECTION 618. There is hereby established a Public Utilities Monitoring Program for Electricity and Water Consumption for government/buildings in the City of Baguio. (Sec. 1, Ord. No. 12-2013)

SECTION 619. COVERAGE. – The following shall be covered by this program:

- a. All City Government-owned public offices and buildings; and
- b. Other government buildings, including schools, where the public utilities (electricity and/or water) are paid for by the City Government of Baguio. (Sec. 2, Ord. No. 12-2013)

SECTION 620. The administrative officers of every office/agency/school shall make a monthly report of its electric and water consumption to the City General Services Office.

- a. The City General Services Office shall prepare a semi-annual report of each office/building/school;
- b. The report shall be submitted to the technical working group which shall study the reports and make the necessary recommendations with the objective of an efficient use of the utilities; and
- c. The technical working group, the membership to be designated in an administrative order to be issued by the Honorable City Mayor, shall be composed of representatives of the following officers:
 - i. The City General Services Office;
 - ii. The City Engineering Office;
 - iii. The City Buildings and Architecture Office;
 - iv. The City Environment and Parks Management Office;
 - v. The Department of Education;
 - vi. The representative from the private sector; and
 - vii. The other members to be appointed by the City Mayor. (Sec. 3, Ord. No. 12-2013)

BOOK XI SENIOR CITIZENS

ARTICLE CXVII GENERAL PROVISIONS

SECTION 621. WORDS AND PHRASES. – Unless inconsistent with the context or subject matter, or otherwise defined in a specific provision, the following words, when used in this Book, shall have the following meaning:

- a. Dental services – refers to oral examination, cleaning, permanent and temporary filling, extractions and gum treatments, restoration, replacement or repositioning of teeth, or alteration of the alveolar or periodontium process of the maxilla and the mandible that are necessary for the diagnosis or treatment of an illness or injury. (source)
- b. Geriatrics – is a branch of medical science devoted to the study of the biological and physical changes and the diseases of old age. (source)
- c. Home health care service – refers to health or supportive care provided to the senior citizen patient at home by licensed health care professionals to include, but not limited to, physicians, nurses, midwives, physical therapist, and caregivers. (source)
- d. Indigent senior citizen – refers to any elderly who is frail, sickly or with disability, and without pension or permanent source of income, compensation or financial assistance from his/her relatives to support his/her basic needs, as determined by the Department of Social Welfare and Development in consultation with the National Coordinating and Monitoring Board. (source)
- e. Lodging establishment – is either a building, edifice, structure, apartment or house including tourist inn, apartment hotel, motorist hotel, and pension house engaged in catering, leasing or providing facilities to transients, tourists or travelers. (source)
- f. Medical Services – includes hospital services, professional services of physicians and other health care professionals and diagnostics and laboratory tests that are necessary for the diagnosis or treatment of an illness or injury. (source)
- g. Nearest surviving relative – refers to the legal spouse who survives the deceased senior citizen. However, where no spouse survives the decedent, this shall be limited to relatives in the following order of degree of kinship: children, parents, siblings, grandparents, grandchildren, uncles and aunts. (source)
- h. Senior citizen or elderly – any resident citizen of the Philippines at least sixty (60) years old. (Sec. 1 (a), Ord. No. 008-2013)

ARTICLE CXVIII PRIVILEGES

SECTION 622. PRIVILEGES OF SENIOR CITIZENS. – The senior citizens shall have the following privileges:

- a. Except for overnight parking, at least twenty percent (20%) discount on parking fees on all establishment provided that the senior citizen must be driving the motor vehicle and must present his valid senior citizen identification card; (Ord. No. 008-2013)
- b. At least twenty percent (20%) discount for the use of pay rest rooms open to the public, whether publicly or privately operated: Provided, That the senior citizen presents a duly

registered senior citizen identification card issued by Office of the Senior Citizen Affairs or if unavailable the following documents can be presented:

- i. Identification paper or certification issued by the *Punong Barangay* of the place where the senior citizen resides indicating therein personal circumstances of the bearer;
 - ii. Passport;
 - iii. Other documents that establish that the person is at least 60 years old. (Ord. No. 67-2011)
- c. A twenty percent (20%) discount from all establishments relative to the utilization of transportation services, hotels and similar lodging establishments, restaurants, and recreation center, provided:
 - i. The following signs, whichever is applicable, shall be displayed conspicuously in any public utility vehicle plying in whole or in part of Baguio City routes or over the cashier's or sales counters of hotels and similar lodging establishments, restaurants, and recreation centers, drug stores, theaters, cinema houses and concert halls, circuses, carnivals, and other similar places of culture, amusement and leisure:

NOTICE

**RA NO. 7432 GRANTS SENIOR CITIZENS 20% DISCOUNT ON
FARES IN THIS VEHICLE WITH Plate No. _____
REPORT ANY VIOLATION BY THIS VEHICLE TO OSCA
TEL. NO. 442-3842**

or

NOTICE

**RA NO. 7432 GRANTS SENIOR CITIZENS 20% DISCOUNT ON
SERVICE, ADMISSION FEES/PURCHASES
IN THIS ESTABLISHMENT
REPORT ANY VIOLATION BY THIS ESTABLISHMENT TO OSCA
TEL. NO. 442-3842
(Sec. 1, Ord. No. 038-1996)**

- ii. The notices shall be printed in 1 cm. size bold letters on any hard writing material 15 cms. by 25 cms. in size in the case of commercial establishments and 11.5 cms. by 25 cms. in size in the case of public utility vehicles; (Sec. 2, Ord. No. 38-1996)
 - iii. The Traffic and Transportation Division of the City Engineering Office and the Baguio City Police Office and Permits and Licensing Division of the Office of the City Mayor shall monitor the display or posting of the sign on all public utility vehicles and covered service or business establishments. (Sec. 3, Ord. No. 38-1996)
 - d. Health card. – The City Health Services Office through the District Health Centers shall issue a health card to the registered senior citizens; and (Sec. 2 (2), Ord. No. 007-2013)
 - e. The mandatory 20% discount shall apply for the purchase of medicine including those dispensed by the District or Main Health Center. (Sec. 2 [6], Ord. No. 007-2013)
- Indigent senior citizens certified by the City Social Welfare and Development Office and other government agencies are entitled to avail of the free medicines and services. (Sec. 2 [7], Ord. No. 007-2013)

ARTICLE CXIX HEALTH CENTERS

SECTION 623. REGISTRY OF SENIOR CITIZENS. – The District Health Centers, in coordination with the respective Barangay Council and the Barangay Senior Citizen Association shall make a registry of all senior citizens residing within the area of jurisdiction. (Sec. 2 (1), Ord. No. 007-2013)

SECTION 624. CONSULTATION DAY – The City Government of Baguio, through the City Health Services Officer, shall designate one (1) day every month in each of the District Health Centers of Baguio City to attend the medical and other health needs of the senior citizens. A Medical Officer, duly licensed to issue prescriptions, shall likewise be stationed during the consultation day. The senior citizens may also avail of the twice-a-week consultation, together with the other clients of the Health Centers.

The following procedures shall be adopted:

- i. The District Health Centers, in coordination with the respective Barangay Council and the Barangay Senior Citizen Association, shall make a registry of all senior citizens residing within the area of jurisdiction;
- ii. The City Health Services Office, through the District Health Centers, shall issue a health card to the registered senior citizens. No fee shall be charged for the health card;
- iii. Medical conditions that may require further assessment, treatment and/or management, and other laboratory referrals shall be directed to the Main Health Center and/or government hospital, if the need arises;
- iv. The senior citizens are also entitled to an annual medical check-up at their respective District Health Center or at the Main Health Center. Prior scheduling shall be arranged by the District Health Center with the Public laboratory for laboratory services;
- v. The mandatory 20% discount shall apply for the medicines dispensed by the District or Main Health Center; and
- vi. Indigent senior citizens certified by the City Social Welfare and Development Office and other government agencies are entitled to avail of the free medicines and services. (Sec. 2 (3&4), Ord. No. 07-2013)

ARTICLE CXX INCENTIVES AND AWARDS PROGRAM FOR THE BEST BARANGAY SENIOR CITIZENS UNIT

SECTION 625. PURPOSE. – This project shall recognize the best performing Senior Citizens Unit in the different barangays of the City of Baguio by granting incentives and awards, as follows: (Sec. 2, Ord. No. 031-2009)

1. First Prize – ₱5,000.00.
2. Second Prize – ₱3,000.00.
3. Third Prize – ₱2,000.00.
4. Consolation Prizes – Ten (10) winners of ₱1,000.00 each.

The amount of the awards may be increased depending on the budget provided therefor. The amount of not less than ₱50,000.00 shall be included in the annual budget of the City Social Welfare and Development Office for this purpose. (Sec. 6, Ord. No. 031-2009)

SECTION 626. This program aims to:

- a. Recognize the efforts and participation of organized senior citizens on the barangay level;
- b. Encourage the elderly to plan and carry out activities for their self-enhancement and continuing development; and
- c. Assist the elderly in availing of the benefits they are entitled to from government and nongovernmental agencies and commercial establishments. (Sec. 3, Ord. No. 31-2009)

SECTION 627. MECHANICS. –

- a. In February of each year, the Office for Senior Citizens Affairs shall constitute a committee to take charge of this program. The committee shall disseminate the criteria and timetable and seek participation from every barangay.
- b. The awarding shall be done in October as part of the celebration of Filipino Elderly Month. (Sec. 4, Ord. No. 31-2009)

SECTION 628. CRITERIA. –

- a. The criteria for judging shall include the following factors:
 - i. Stability of the unit;
 - ii. Projects undertaken:
 - For the welfare and benefit of the members;
 - For the community.
 - iii. Efforts to assist members avail of benefits;
 - iv. Interaction with the barangay;
 - v. Interaction outside the barangay. (Sec. 5, Ord. No. 31-2009)
- b. The Office of the Senior Citizen Affairs shall formulate the detailed criteria for judging.

SECTION 629. FUNDING. – An amount of not less than ₱5,000.00 shall be included in the annual budget of the City Social Welfare and Development Office for this purpose. (Sec. 7, Ord. No. 31-2009)

SECTION 630. IMPLEMENTING AGENCY. – This project shall be implemented by the Office for Senior Citizens Affairs in coordination with the City Social Welfare and Development Office and the *Sangguniang Panlungsod* (City Council) Committee on Social Services, Women and Urban Poor. (Sec. 8, Ord. No. 31-2009)

ARTICLE CXXI PARTICIPATION TO NATION BUILDING

SECTION 631. CITY SENIOR CITIZEN OFFICIALS FOR A DAY. –

- a. The City shall observe a “Senior Citizen Week” every month of October and the first Monday of the first week of the same month of every year shall be known as the “Senior Citizens Officials for a Day in the City of Baguio”.
- b. The qualified senior citizens shall hold office as local government officials and shall perform

- duties and conduct activities relative thereto or that which may be specifically designed by various city offices.
- c. The senior citizens shall be entitled to an incentive in the form of an honorarium in the amount of not less than ₱1,000.00 each for services rendered.
 - d. Funds for the implementation shall come from the Maintenance and Other Operating Expenses account of the regular budget of the City Social Welfare and Development Office. (Sec. 1, Ord. No. 042-2010)
 - e. The guidelines for the selection of the Senior Citizens Officials for a Day shall be as follows:
 - i. The senior citizen must be an actual resident of Baguio City;
 - ii. He/she must be a member of an accredited senior citizens organization/association for at least three (3) years; and
 - iii. His/her senior citizen organization/association is registered or affiliated with an accredited senior citizen group. (Sec. 2, Ord. No. 038-2013)
 - f. The documentary requirements to be submitted relative to the previous paragraph shall be as follows:
 - i. Duly accomplished Senior Citizen Officials-For-A-Day application form; and
 - ii. Letter of endorsement from the senior citizen organization/association where he/she is affiliated. (Sec. 3, Ord. No. 038-2013)
 - g. The following are the criteria for the selection of the Senior Citizen Officials-for-a-Day:
 - Personal data

Educational background	15%
Job/business/professional history	5%
· Personal qualities and character traits	15%
· Achievements/accomplishments	30%
· Community involvement and service	30%
· Awards/recognition received	5%
Total	: 100% (Sec. 4, Ord. No. 038-2013)

- h. Senior citizens who have served as Congressperson, City Mayor, and City Vice-Mayor shall be designated to only one term to the said positions. However, they can be designated to lower positions for one (1) term only.

Those who occupied the positions of City Councilors and Department Heads can be designated for two (2) terms for the said positions. However, they are considered qualified for the positions of Congressperson, City Mayor, and City Vice-Mayor later. (Sec. 5, Ord. No. 038-2013)

- i. A screening committee is hereby created to be composed of the following:
 1. The Office of Senior Citizen Affairs head as chairperson.
 2. Immediate past designated Senior Citizen Officials-For-A-Day for the positions of Congressman, City Mayor, and City Vice-Mayor, as member;
 3. The president or the duly authorized representative of the duly registered senior citizen

- associations, as member; and
4. The City Social Welfare and Development Officer or the duly authorized representative. (Sec. 6, Ord. No. 038-2013)
 - j. The deadline for the submission of applications shall be on August 30 of every year. Applications received after the deadline shall be automatically disqualified. (Sec. 7, Ord. No. 038-2013)

SECTION 632. BARANGAY SENIOR CITIZEN OFFICIALS FOR-A-DAY. –

- a. The Barangay Senior Citizen Officials For-A-Day is institutionalized as a component program in the annual celebration of the Elderly Month in October. (Sec. 1, Ord. No. 39-2012)
- b. The qualified Senior Citizens shall hold office in their respective barangays on the first Monday of October of every year, simultaneous with the Senior Citizens Officials For-A-Day of the City Government of Baguio. The designation as a Barangay Senior Citizen Officials-For-A-Day is subject to the following: (Sec. 2, Ord. No. 39-2012)
 1. The senior citizen must be a member of good standing of the barangay senior citizen unit where he/she is residing for at least one (1) year; (Sec. 3.1, Ord. No. 39-2012) and
 2. The senior citizen unit shall submit to the barangay council its list of Barangay Senior Citizen Officials-For-A-Day officials at least a week before October. (Sec. 3.2, Ord. No. 39-2012)
- c. The Barangay Senior Citizen Officials-For-A-Day shall take their oath before the concerned *punong barangay*. (Sec. 3.3, Ord. No. 39-2012)
- d. The barangay council shall schedule a regular or special session on the first Monday of October, with the Barangay Senior Citizen Officials-For-A-Day sitting as barangay officials. (Sec. 3.4, Ord. No. 39-2012)
- e. The designation shall cover the positions of *punong barangay*, *barangay kagawads*, barangay secretary and barangay treasurer. The barangay councils may include other positions in the barangay. (Sec. 3.5, Ord. No. 39-2012)
- f. The grant of any honorarium for the Barangay Senior Citizen Officials-For-A-Day may be charged to barangay funds at the discretion of the barangay council. (Sec 4, Ord. No. 39-2012)

SECTION 633. CASH BENEFITS – The City Government shall extend cash benefits to qualified senior citizens in the form of honorarium of ₱20.00 per hour commensurate to services rendered by senior citizens as determined by the Office for Senior Citizens Affairs. (Sec. 1, Ord. No. 053-1995)

- A. Guidelines. The following implementing guidelines shall herein be adopted:
 - a. The senior citizens shall have rendered services to the community that shall consist of, but not limited to, the following:
 - i. tutorial and/or consultancy services;
 - ii. actual teaching and demonstration of hobbies and income generating skills;
 - iii. lectures on specialized like health, nutrition, environmental protection, and the like;

- iv. the transfer of new skills acquired by virtue of their training mentioned in Section 4, paragraph (d) of Republic Act No. 7432 (exemption from training fees for socio-economic programs undertaken by the Office for Senior Citizens Affairs as part of its work);
 - v. undertaking other appropriate services as determined by the Office for Senior Citizens Affairs such as school and blue lane traffic guide, tourist aide, pre-school assistant, counseling, senior citizen center personnel/staff (per Republic Act No. 7876 and Section 2, Article 1 of Department Order No. 21, Series of 1999) and clerical job particularly:
 - typing/computer encoding
 - filing or records, communications and documents
 - management and maintenance of senior citizens facilities
 - other related duties assigned from time to time (Sec. 2 (2.1), Ord. No. 14-2012)
- b. The Office for Senior Citizens Affairs shall prepare a program identifying the services that shall be available for senior citizens and it shall conduct investigation to determine whether the applicant is qualified for the benefit/privilege.
- c. The senior citizen applicant should possess the following qualifications:
- i. at least 60 to 74 years old;
 - ii. resident of Baguio City;
 - iii. member of any accredited senior citizen organization of Baguio City;
 - iv. must have sufficient time, talents, skills/ expertise, and willing to contribute to the improvement of the community; and
 - v. psychologically and physically fit and morally upright. (Sec. 3, Ord. No. 14-2012)
- d. The senior citizen applicants shall submit application forms to the Office for Senior Citizens Affairs during office hours, which shall be evaluated by a committee composed of:
- i. Office of Senior Citizens Affairs head;
 - ii. one (1) representative from the City Social Welfare and Development Office;
 - iii. one (1) representative from a civil society organization; and
 - iv. one (1) representative of the office/agency/barangay/group where the service will be rendered. (Sec. 4, Ord. No. 14-2012)
- e. The benefits/privileges herein mentioned shall be given to qualified senior citizens after the completion of service. (Sec. 5, Ord. No. 14-2012).
- f. The payments of the honoraria to senior citizen shall be subject to the usual accounting and auditing procedures of the City Government of Baguio. (Sec. 6, Ord. No. 14-2012)
- B. The provision in this section shall be amended 15 years from passage to conform to the intent of the legislative enactment. (Ord. No. 007-2011)

ARTICLE CXXII **OFFICE FOR SENIOR CITIZENS AFFAIRS**

SECTION 634. FUNCTIONS – The functions of the Office for Senior Citizens Affairs to be implemented by its Chairman shall be as follows:

- a. To plan, implement and monitor yearly work programs pursuant to the objectives of Republic Act No. 9257 otherwise known as the “*Expanded Senior Citizens Act of 2003*”;
- b. To draw up a list of available and required services that can be provided by the senior citizens;
- c. To maintain and regularly update on a quarterly basis the list of senior citizens and to issue nationally uniform individual identification cards, free of charge, which shall be valid anywhere in the country;
- d. To monitor compliance with the provisions of Republic Act No. 9257 particularly the grant of special discounts and privileges to the senior citizens;
- e. To report to the City Mayor establishments found violating any provision of Republic Act No. 9257; and
- f. To assist the senior citizens in filing complaints or charges against any establishment, institutions or agency that refuses to comply with the privileges under Republic Act No. 9257 before the Department of Justice or the city or municipal trial court. (Ord. No. 012-2008)

SECTION 635. ALLOWANCE. – A monthly allowance of ₱10,000.00 and a year-end bonus of ₱10,000.00 shall be granted to the Chairperson of the Office for Senior Citizens Affairs. (Ord. No. 012-2008)

SECTION 636. FUNDING. – The annual regular budget of the City Social Welfare and Development Office shall include the amount of one hundred thirty thousand pesos (₱130,000.00) which shall be treated as special accounts solely for the monthly allowance and year-end bonus of OSCA Chairperson. (Sec. 3, Ord. No. 12-2008)

ARTICLE CXXIII **CENTENARIAN AWARDS**

SECTION 637. QUALIFICATIONS. – The awardee should possess the following:

- a. a permanent resident of Baguio City for at least five (5) years up to date of the award of recognition;
- b. should have reached the age of 100 at the time of the awarding; and
- c. should be personally present to receive the award of recognition to be personally given by the city officials in a fitting ceremony, however, in cases where the awardee is unable to personally receive the award due to illness or has passed away prior to the awarding ceremony then his/her nearest surviving kin/relative may accept the award on his/her behalf. (Sec. 1, Ord. No. 87-2018)

SECTION 638. REQUIREMENTS. – The following documents must be submitted to the committee created by the Honorable City Mayor:

- a. birth certificate, or in its absence, a marriage contract or any other valid document that contains the date of birth of the awardee; or

- b. other records issued by duly established institutions like school records or employment records; or
- c. other relevant documents. (Sec. 3, Ord. No. 045-2013)

SECTION 639. AWARDS AND PRIVILEGES. – The Baguio Centenarian shall receive the following:

- i. a plaque of recognition and a congratulatory resolution of the City Government of Baguio, however, in case the awardee has passed away prior to the awarding ceremony then a posthumous Plaque of Recognition in honor of the centenarian and a Resolution of Condolence by the City Government of Baguio shall be given to the nearest surviving kin/relative of the awardee (Sec. 2, Ord. No. 87-2018);
- ii. cash award of ₱20,000.00. The centenarian shall also be entitled to receive an additional ₱5,000.00 to be given as birthday gift during his/her lifetime and which shall commence a year after the centenarian was honored by the city (Sec. 1, Ord. No. 53-2016);
- iii. regular monthly visit by government health personnel for checkup; and
- iv. other incentives. (Sec. 4, Ord. No. 045-2013)

SECTION 640. FUNDING. – Funds shall be incorporated in the annual budget of the City Social Welfare and Development Office. (Sec. 5, Ord. No. 045-2013)

ARTICLE CXXIV PENALTIES

SECTION 641. The following violations shall have the corresponding penalties:

- a. Discounted Parking Fees. – A business establishment collecting parking fees in violation of provisions on discounted parking fees for senior citizens shall be penalized as follows:
 - 1. First offense – a fine of ₱500.00.
 - 2. Second offense – a fine of ₱1,000.00.
 - 3. Third offense – a fine of ₱1,500.00. (Ord. No. 008-2013)
- b. Discounted Fees for Use of Pay Comfort Rooms. – If found guilty, after a complaint has been filed at the Office for Senior Citizens Affairs, the operators of Pay Comfort Rooms who violate the provision on 20% discount on the use of comfort rooms by senior citizens shall be penalized as follows:
 - 1. First offense – a fine of ₱500.00 and reprimand.
 - 2. Second offense – a fine of ₱1,000.00 and suspension of business operation for one (1) month.
 - 3. Third offense – a fine of ₱3,000.00 and revocation of business permit. (Ord. No. 67-2011)
- c. Discount from transportation, hotels, and similar establishments, all establishments offering transportation services; hotels and similar lodging establishments; restaurants and recreation centers; purchase of medicines; and admission fees charged by theaters, cinema houses and concert halls, circuses, carnivals and other similar places of culture, leisure and amusement.

– Failure of the aforementioned establishments to provide discount to senior citizens shall be penalized as follows:

1. First offense – Stern warning.
2. Second Offense – In case of violation by a public utility vehicle, its plate shall be confiscated and surrendered to the City Legal Office for safekeeping until redeemed by the payment of a fine of ₱500.00 by the owner thereof. In case of violation by a service in business establishment, the owner thereof shall be penalized with a fine of ₱1,000.00 or imprisonment of not less than 7 days, in the discretion of the court.
3. Third Offense – The owner of the public utility vehicle or the service or business establishment shall be penalized with a fine of ₱5,000.00 or imprisonment of not less than seven (7) days but not more than thirty (30) days, in the discretion of the Court. (Sec. 4, Ord. No. 038-1996)

BOOK XII SOCIAL SERVICES

ARTICLE CXXV GENERAL PROVISIONS

SECTION 642. WORDS AND PHRASES. – Unless inconsistent with the context or subject matter or unless otherwise defined in a specific provision, the following words when used in this Book shall have the following meanings:

- a. Barangay Officials – shall include the *punong barangay*, *barangay kagawads*, barangay secretary, barangay treasurer, and members of the barangay tanods. (Sec. 1, Ord. No. 611-1975)
- b. Currency devaluation – the decline of the value of the Philippine Peso and the other Asian currencies as against the American dollar. (Sec. 2, Ord. 38-1998)
- c. Displaced Baguio Worker – a resident of Baguio City who is certified by his immediate employer or the Philippine Overseas Employment Administration in the case of overseas Filipino workers and the concerned Regional Office of the Department of Labor and Employment to have been separated from his employment for causes traceable to the devaluation of the Philippine Peso and other Asian currencies. (Sec. 2, Ord. 38-1998)
- d. Grameen Bank Credit Scheme - an unconventional banking scheme where loans can be obtained without a collateral.
- e. Labor Force - skilled and unskilled labor but shall exclude secretarial personnel.
- f. Retrenchment or Lay-off - the permanent separation from employment either here or abroad, due to the causes traceable to the devaluation of the Philippine Peso. (Sec. 20, Ord. No. 38-1998)
- g. Solicitation - the act performed by individuals, persons, or groups such as associations and organizations that entails the request for monetary and/or material assistance such as food or clothing from able persons, whether natural or juridical, in the form of donations intended for an impending medical or personal need. (Sec. 1, Ord. No. 059-2013)
- h. Sponsorship - the act of giving financial and/or material support by able natural or juridical persons, whether individuals or groups such as business companies, associations, or organizations, intended to back up and support enterprising persons or groups who lack the

necessary funding to achieve a desired capital or promotional end. (Sec. 1, Ord. No. 059-2013)

ARTICLE CXXVI
BARANGAY OFFICIALS, TANODS, FIRE BRIGADES,
LUPONG TAGAPAMAYAPA AND POLICE

SECTION 643. FINANCIAL ASSISTANCE. –

- a. The City shall grant financial assistance to the duly elected *punong barangay*, *barangay kagawads* or Chairperson of *Sangguniang Kabataan*, the duly appointed barangay secretary, barangay treasurer, member of the Integrated *Barangay Tanod*, member of the barangay *tanod*, member of the Barangay Fire Brigade, member of the *Lupong Tagapamayaya* and member of the Demolition Team of the City of Baguio in case of physical injuries, sickness, or to their heirs, in case of death. (Ord. No. 59-1991)
- b. The amount of ₱300,000.00 shall be appropriated annually in the City Budget as Barangay Affairs Fund. If a larger amount is needed to fund the purpose of this Book, additional funds shall be appropriated any time of the year so long as the need for the Barangay Assistant Fund subsists. (Ord. No. 16-1999)
- c. There shall also be a special police fund to be known as the “Baguio City Police Trust Fund”. The accumulated proceeds shall be put as time deposit in any government bank that offers the highest interest. The interest earned shall be added to the fund. (Ord. No. 19-1993)

SECTION 644. AMOUNT OF FINANCIAL ASSISTANCE. –

- a. The following shall be the amount of financial assistance in cases of injury or death of a barangay official:
 1. ₱8,000.00 in case of death, complete loss of one or both hands, one or both feet, or one or both eyes;
 2. ₱5,000.00 for loss of one or both ears, one or more fingers or toes, or deformation of the face or arm by reason of any injury;
 3. Reimbursement of hospitalization and/or medical expenses, which hospitalization, preferably in a government hospital, shall not exceed three (3) days. The fact of unavailability of a government hospital during the first day of confinement shall be duly certified to qualify for the benefits under this Article. The total amount of hospital and medical expenses to be refunded shall not exceed ₱8,000.00.
 4. An additional amount of ₱4,000.00 in case the beneficiary shall have undergone a major operation requiring confinement for more than fifteen (15) days and the amount of ₱8,000.00 provided in the preceding paragraph hereof has been exhausted for the beneficiary’s continued hospitalization and medical expenses. (Ord. No. 26-1991)
- b. Members of the Fire Department who are in active service shall receive the following benefits:
 1. For the death of any member of the Fire Department in line of duty or from any cause arising out of or in the course of his employment, ₱1,000.00 shall be given to his legal heirs.
 2. For disability or injury, sickness or illness arising out of or in the course of his employment, the following amounts should be extended and given for medical care,

hospitalization and/or medicines dispensed as evidenced by receipts:

- i. Not more than ₱200.00 for the first month of confinement in a hospital or clinic upon advice of a physician.
- ii. Not more than ₱100.00 for the second month.

Provided, that if death by reason of said illness follows within fifteen (15) days after said confinement not due to his negligence or carelessness, his heirs shall be entitled to the benefits of death in subparagraph (i) hereinabove. (Sec. 5, Ord. No. 202-1954)

- c. A *bona fide* member of the Baguio City Police Office, irrespective of rank, who is injured in the line of duty, shall receive the following:
 1. Permanent disability – ₱10,000.00.
 2. Serious physical injuries – ₱5,000.00.
 3. Less serious physical injuries – ₱2,500.00.

All claims under this paragraph shall be supported by appropriate medical certificate and an official report on the circumstances that caused the disability or injury to be submitted to a designated committee. (Sec. 4, Ord. No. 19-1993)

SECTION 645. EXEMPTION FROM PAYMENT OF CLEARANCE FEES. – All barangay officials are exempted from the payment of Court and Police clearance fees, including Mayor's and Fiscal's clearance fees, whether for official or personal purpose. (Ord. No. 17-1993)

SECTION 646. SERVICE INCENTIVE. – The City shall give a service incentive ₱2,000.00 for every year of service to a retiring member of the Integrated *Barangay Tanod* (IBT).

For this purpose, additional amount of ₱100,000.00 annually shall be included in the budget of the Baguio City Police Office.

SECTION 647. DEATH BENEFITS. –

- a. The heirs of a barangay official who died during his incumbency shall be entitled to death benefits, as follows:
 1. Punong Barangay ₱3,000.00.
 2. Other Barangay Officials as defined ₱2,000.00.

The said barangay officials should be duly registered as such in the roster of officials attested to by the *Liga ng mga Barangay* (Association of Barangay Councils), Baguio City Chapter and must possess the proper identification cards to be entitled to death benefits.

The benefits herein granted shall not cover deaths caused by illness on account of vicious habits and/or suicide. For purposes of claiming death benefits granted under this Section, the circumstances of such death shall be duly verified and attested to by a resolution of the barangay council concerned.

- b. A gratuity of ₱2,000.00 shall be given to a member of the Baguio City Police Office and/or Baguio City Fire Department who is killed, or who dies as a direct result of injuries sustained while in the performance of his duties. This Section shall not cover civilian or part-time

members of the police or fire departments. Members of the demolition team who are injured or who dies in the performance of his duties shall also be compensated.

- c. The heirs of a bona fide member of the Baguio City Police Office, irrespective of rank, who dies in the line of duty shall be paid ₱12,000.00 from this fund upon presentment of his certificate of death and the official report on the cause and other circumstances of his death to a committee on award, which shall administer the fund composed of the City Mayor as chairperson, a member of the *Sangguniang Panlungsod* (City Council), the City Treasurer, and the City Auditor, as members. (Sec. 3, Ord. No. 19-1993)

ARTICLE CXXVII EDUCATION

SECTION 648. ACCESS TO QUALITY GOODS AND SERVICES. – The City shall assist in the optimum development of every student who shall be accorded the opportunity to have access to quality goods and services. (Sec. 2 & 3, Ord. No. 53-2008)

SECTION 649. COUNCIL MEETING. – The Council shall meet *en banc* at least once a year, while the subgroups of tertiary and secondary education shall meet twice a year. (Sec. 4.3, Ord. No. 53-2008)

ARTICLE CXXVIII LEGAL SERVICES

SECTION 650. RIGHTS OF ARRESTED/ DETAINED PERSONS. – The City Government of Baguio recognizes the rights of persons who are arrested, detained, or under custodial investigation. It likewise affirms the duties of the officer arresting, detaining, or investigating provided under Republic Act No. 7438 with the emphasis on the duty of the State to provide a competent and independent counsel to a person arrested, detained, or under custodial investigation. (Sec. 1, Ord. No. 32-2005)

SECTION 651. RIGHT TO COUNSEL. – The law enforcement agencies in the City of Baguio are directed to provide competent and independent counsel from the public or private sector to persons arrested, detained, or under custodial investigation pursuant to Republic Act No. 7438. (Sec. 2, Ord. No. 32- 2005)

SECTION 652. COUNSEL'S FEES. – The assisting counsel from the private sector shall be entitled to the following fees pursuant to Republic Act No. 7438:

- a. The amount of ₱150.00 if the suspected persons is chargeable with light felonies;
- b. The amount of ₱250.00 if the suspected persons is chargeable with less grave felonies; and
- c. The amount of ₱350.00 if the suspected person is chargeable with a capital offense. (Sec. 3, Ord. No. 32- 2005)

SECTION 653. CITY LEGAL OFFICE/ PROSECUTOR'S OFFICE. – The City Legal Office or Prosecutor's Office shall defend any member of the barangay brigade or demolition team who shall be sued for acts arising out of or in connection with his official duties. (Sec. 2, Ord. No. 13-1990)

ARTICLE CXXIX LOANS FOR TRADE, BUSINESS OR LIVELIHOOD PROGRAM

A. CONSTRUCTION

SECTION 654. HIRING FROM THE POOL OF MANPOWER IN THE CITY – All
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construction companies employing at least twenty-one (21) persons shall be mandated to hire at least half of their labor force from the available pool of manpower in the City. In the event of unavailability of the required number, a certification to that effect shall be prepared by the Public Employment Service Office enabling the construction company to hire labor from another place outside Baguio City. (Ord. No. 603-1974)

ARTICLE CXXX HOUSING

SECTION 655. BENEFICIARIES. – All housing development projects undertaken in the City of Baguio covered by *Batas Pambansa Bilang 220* specifically economic housing, 70% of their beneficiaries shall be bona fide Baguio City residents. As to socialized housing projects 100% of the beneficiaries thereof must be bona fide Baguio residents qualified under Republic Act No. 7279. (Sec. 1, Ord. No. 039-1998)

SECTION 656. CLEARANCE PERMIT. – No Locational Clearance and/or Development Permit for any housing project covered by *Batas Pambansa Bilang 220* shall be granted, unless the developer submits an undertaking to this effect. (Sec. 2, Ord. No. 039-1998)

SECTION 657. COMPLIANCE. – The agencies concerned shall monitor compliance of these requirements. (Sec. 3, Ord. No. 039-1998)

SECTION 658. VIOLATION. – Any violation of this Article shall be sufficient ground for the denial of a Locational Clearance and/or Development Permit. Should the project have already been granted a permit, it shall be sufficient ground for the revocation of said permit. (Sec. 4, Ord. No. 039-1998)

ARTICLE CXXXI BLOOD DONATION

SECTION 659. DONORS. – A pool of possible blood donors in all barangays in the City of Baguio shall be established with the following mechanics:

- a. Fifty (50) able-bodied and healthy individuals who are willing to donate blood will be selected in the barangay;
- b. These individuals will be screened and must not be suffering from any disease;
- c. The selected individuals will be blood typed and classified;
- d. In the event blood is needed in a barangay, the selected donors in that barangay shall be invited to donate blood to the patient;
- e. These blood donors are then classified as walking donors;
- f. Blood typing will be done by City Health Services Office; and
- g. *Punong Barangay* are enjoined to keep a list of potential blood donors, with their respective blood types and classifications, residing in their barangay. (Ord. No. 54-1992)

ARTICLE CXXXII DIFFERENTLY-ABLED PERSONS

SECTION 660. COUNCIL FOR THE WELFARE OF PERSONS WITH DISABILITIES. – The City Mayor, through an Administrative Order, shall create the Council for the Welfare of Persons with Disabilities. The said Council shall have the City Mayor as its chairperson while the Chairperson of the *Sangguniang Panlungsod* (City Council) Committee on Employment, Livelihood and Cooperatives, and Persons With Disabilities, the representatives of the persons with disabilities, the representatives of

different institutions catering to the needs of the persons with disabilities within the City of Baguio which are duly registered with the Department of Social Welfare and Development and the City Social Welfare and Development Office, shall be its members. (Sec. 2, Ord. No 18-2000)

SECTION 661. MOVIE ADMISSION OVERPRICE. – The *Sangguniang Panlungsod* shall see to it there is proper distribution of proceeds of the movie admission overprice which amount shall be utilized for the different welfare and charitable institutions in the City of Baguio. (Sec. 1, Ord. No. 18-2000)

SECTION 662. DISTRIBUTION OF PROCEEDS FROM MOVIE ADMISSION OVERPRICE. – The proceeds of the movie admission overprice shall be distributed as follows:

Philippine National Red Cross	30%
Community Chest	5%
Boy Scouts of the Philippines	10%
Girl Scouts of the Philippines	10%
<i>Sangguniang Kabataan</i> or Youth Projects and Activities	5%
Police Fund	10%
Council for the Protection of Children	5%
<i>Balikatan sa Kaunlaran</i>	5%
Regreening and Reforestation	5%
Philippine Mental Health Association	5%
Council for the Welfare of Persons with Disabilities	5%
Other charitable and/or welfare agencies or institution	5%

(Sec. 1, Ord. No. 18-2000)

SECTION 663. RESERVE FUND. – A reserve fund from the proceeds of movie tickets admission for the different projects for the persons with disabilities shall be allocated by the City Government. (Sec. 1, Ord. No. 18-2000)

SECTION 664. WHITE CANE SAFETY WEEK. – The first week of August each year shall be observed as the “White Cane Safety Week” in the City of Baguio for the purpose of instilling public awareness on the plight, not only of the blind, but also of the deaf, the mute, the lame, the intellectually-challenged, and such other classes of persons with disabilities. (Ord. No. 90-2002)

SECTION 665. FUNDING FOR PROGRAMS AND ACTIVITIES. – The amount of ₱200,000.00 or so much thereof shall be included as part of, and shall be drawn from, the Annual Tourism Funds of the City for the yearly implementation of the programs and activities (such as: Opening Program, Parade, Talent Show, Sportsfest, prizes for winners and honoraria for coaches and facilitators of the different talent and game categories, and other incidental expenses) of “White Cane Safety Week”. (Sec. 2, Ord. No. 90-2002)

ARTICLE CXXXIII WOMEN

SECTION 666. PRO-LIFE FUND. – The PRO-LIFE Baguio City Chapter shall be allocated a three percent (3%) share from the ticket overprice in all movie houses in Baguio City to help sustain its program in providing assistance and service to women who are pregnant, unwed, abandoned and rejected. (Sec 1, Ord. No. 02-2004)

ARTICLE CXXXIV INDIGENTS

SECTION 667. LABORATORY SERVICES. – Persons who, after investigation, have been found and considered as indigents, shall be exempt from payment of fees for laboratory services as follows: (Sec. 1, Ord. 37-1991)

1. X-ray, 14" X 17".
2. Fluorography, 17mm3.
3. Other laboratory services:
 - a. Hematology.
 - b. Blood typing.
 - c. Blood chemistry.
 - d. Spinal fluid.
 - e. Serology.
 - f. Urinalysis.
 - g. Bacteriology.
 - h. Sputum.
 - i. Stool

(Sec. 14 (h), Ord. No. 588-1974)

ARTICLE CXXXV RELIEF AND REHABILITATION SERVICES

SECTION 668. RELIEF AND REHABILITATION ASSISTANCE. – The City of Baguio shall provide relief and rehabilitation assistance to victims of disasters and calamities, both man-made and natural. (Ord. No. 80-2009)

SECTION 669. The assistance shall be as follows:

- A. Relief Assistance:
 - a. Emergency Food Assistance – ₱150.00 per day for a maximum of 30 days.
 - b. Assistance to Individuals in Crises – maximum of six thousand pesos ₱6,000.00 per beneficiary.
 - c. Financial Assistance to Bereaved Family Members – ₱20,000.00 per dead victim to cover the funeral expenses and ₱30,000.00 per rescuer or government official or employee who dies in the performance of or is involved in rescue and disaster operations.
 - d. Should a victim be missing, the family shall be given a financial assistance of ₱2,000.00 a day for a maximum of five (5) days. If the victim is still missing on the tenth day, the family shall receive the financial assistance to complete the amount of ₱20,000.00. There must be proper investigation by authorities to determine whether or not the victim was within the premises of the disaster area.
 - e. For victims who are injured, a maximum of ₱10,000.00 depending on the extent of the injury and expenses. (Sec. 1, Ord. No. 80-2009)

B. Rehabilitation Assistance:

- a. Food-for-work and Cash-for-work – ₱100.00 per day per participant for ten (10) days.

- b. Emergency Shelter Assistance per family shall be a maximum of ₱20,000.00 for totally damaged residential house and a minimum of ₱1,000.00 to a maximum of ₱10,000.00 to victims of partially damaged residential house.
- c. *Balik Probinsya* – a maximum of ₱4,000.00 per family for transportation and food while on travel.
- d. Supplemental feeding – ₱10.00 per child per day for thirty (30) days/month for six (6) months. (Sec. 2.2, Ord. No. 046-2001)

SECTION 670. GUIDELINES. – The City Social Welfare and Development Office shall formulate guidelines for the implementation of the assistance under this Article. It shall also determine the beneficiaries and the amounts to be given after an assessment by the social workers in accordance with the established criteria and procedure. (Sec. 3, Ord. No. 80-2009)

SECTION 671. FUNDING. – Funds for the implementation of this Article shall be included in the annual budget of the City Social Welfare and Development Office or obtained from the Local Disaster Risk Reduction and Management Fund. (Sec. 4, Ord. No. 80-2009)

ARTICLE CXXXVI **UTILIZATION OF SOCIAL SERVICES FUND**

SECTION 672. GUIDELINES. – In compliance with the Joint Circular No. 2003-1 of the Department of Budget and Management and the Department of Social Welfare and Development, the following are the guidelines for the utilization of the one percent (1%) as appropriated/allocated in the barangay budget for the older persons and persons with disabilities:

- A. The funds shall be utilized for the implementation of programs/activities/services which shall address the needs of older persons and persons with disabilities in any of the following areas:
 - a. Information, education and communication campaign/advocacy:
 - 1. Seminars/orientations/programs to inform and raise the awareness of general public on ageing, needs of persons with disabilities, prevention of discrimination; (honorarium/snacks/transportation costs);
 - 2. Production of Information Education Campaign (IEC) materials to inform and raise the awareness of the public. This involves multimedia, including the production of uniforms to identify the elderly and persons with disabilities; and
 - 3. Generating additional resources and needed technical support for IEC.
 - b. Human Resource Development and Capability Building of the clientele groups:
 - 1. Formal and nonformal education programs, including educational trips;
 - 2. Livelihood training programs;
 - 3. Vocational skills training programs;
 - 4. Caregiving training for family members of clientele groups;
 - 5. Specialized skills training for professionals and service providers for clientele groups; and
 - 6. Socialization programs (dancing, recreational activities and similar activities).

- c. Provision of Employment and Livelihood Opportunities, including Financing/Micro Lending.
- d. Health and Safety Program:
 - 1. Health programs including devices/equipment for public use;
 - 2. Medicines and health devices for indigents; and
 - 3. Protective devices in public utilities/areas.
- e. Empowerment of clientele groups:
 - 1. Equipment/Furniture/Supplies for offices of clientele groups; and
 - 2. Offices/Buildings of clientele groups. (Sec. 1, Ord. No. 26-2011)

SECTION 673. The provision under Joint Circular No. 2003-1 shall be applied in a suppletory manner for the use/purpose not contained in the above provision. (Sec. 2, Ord. No. 26-2011)

ARTICLE CXXXVII **PHILHEALTH CAPITATION FUND**

SECTION 674. CREATION. – A Philhealth Capitation Fund, herein referred to as PCF, is hereby created from the proceeds of the out-patient benefit package to be provided by the Philippine Health Insurance Corporation, hereinafter referred to as Corporation, for qualified indigent families in the City of Baguio under the indigent sector component of the National Health Insurance Program. (Sec. 1, Ord. No. 16-2001)

SECTION 675. USE, MANAGEMENT AND DISPOSITION OF FUNDS. – The use, management and disposition of the PCF shall be governed by the following rules:

- a. The Capitation Fund shall be released on a quarterly basis by the Corporation under the following conditions:
 - i. The initial release shall be made within the first week of the first month of the applicable quarter, subject to prior accreditation of the Rural Health Unit and the payment of the premium contribution by the city; and
 - ii. On the second week of the first month of succeeding quarters, upon submission of required reports, subject to prior payment of premiums in case of quarterly mode of premium remittance.
- b. The disposition of the PCF shall be governed by the following rules:
 - i. The disbursement and liquidation of the PCF shall be in accordance with pertinent government accounting and auditing rules and regulations;
 - ii. A separate book of accounts shall be maintained by the City of Baguio; and
 - iii. Only drugs listed in the Primary Medical Care Drugs of the Philippine National Drug Formulary, medical supplies and equipment necessary to carry out the delivery of the required services including referral fees and administrative costs not to exceed twenty percent (20%) of the Capitation Fund may be charged to the PCF.
- c. The Corporation may withhold the release of the subsequent quarterly PCFs in case of

violation of any of the foregoing. (Sec. 2, Ord. No. 16-2001)

SECTION 676. The *Sangguniang Panlungsod* (City Council) shall authorize the City Mayor to enter into and sign a Memorandum of Agreement with the Philippine Health Insurance Corporation, represented by its President and Chief Executive Officer, in accordance with the rules set forth under this Article. (Sec. 3, Ord. No. 26-2001)

ARTICLE CXXXVIII GRAMEEN BANK REPLICATION PROGRAM

SECTION 677. **IMPLEMENTATION.** – The Grameen Bank Replication Program of the Department of Social Welfare and Development shall be implemented in the City of Baguio through the various *sangguniang barangays* opting to be project sites therefor as replicators in accordance with the Operating Policies of the Grameen Bank Replication Program, except as modified by this Article. (Ord. No. 008-1995)

SECTION 678. **SITE SELECTION.** – The criteria for choosing a project site shall be as follows:

- a. It must be a depressed area as defined by the City Development Council.
- b. The area must have at least fifty (50) very poor households with potential to become members of groups.
- c. Ideally, development institutions should not service the site; however, it should be accessible enough taking into consideration the resource capability of the institution in monitoring the activity.
- d. Preferably, there should be no existing government or private organization extending credit services.
- e. Should two or more barangays are chosen as project sites, these must be contiguously located. (Ord. No. 008-1995)

SECTION 679. **MEMBERSHIP CRITERIA.** – The following shall be the criteria in selecting group members:

- a. The members should preferably be women.
- b. The potential group member should be landless. If she is cultivating land, it must not exceed 0.5 hectares.
- c. They shall pass the Means Test as indicated below:
 - i. Their income must be classified under the bottom thirty percent (30%) of the national poverty level. Per capita income should not exceed ₱400.00.
 - ii. They must have a house index of not more than twenty (20) points. The total house floor should not exceed one hundred (100) square feet.
 - iii. Their total asset valuation should not exceed ₱10,000.00. (Ord. No. 008-1995)

SECTION 680. **GROUP FORMATION.** –

A. Group Composition. –

- i. A group must have five (5) members.

- ii. The members of a group must be neighbors in terms of residence.
- iii. The members should preferably belong to the same age bracket, educational background and economic level.
- iv. There should be no first-degree relatives (i.e. parent-child, siblings) within a group.
- v. The group must undergo Compulsory Group Training and pass the Group Recognition test.
- vi. If one or two applicant leave the group after the Compulsory Group Training but before the Group Recognition Test, the three remaining members may still be recognized as a group: Provided, That they look for replacements who shall undergo the Compulsory Group Training and pass the Group Recognition Test.
- vii. Members must be willing to become leaders.
- viii. The members shall select/elect among themselves their group chairperson and secretary. (Ord. No. 008-1995)

B. Duties and Responsibilities of Members and Officers. –

- a. Members
 - i. Must regularly and punctually attend meetings.
 - ii. Must remit weekly payments.
 - iii. Must save regularly (at least ₦1.00/ week).
 - iv. Must help one another.
- b. Chairperson
 - i. Calls the members for center meetings.
 - ii. Calls for group meetings.
 - iii. Gathers the weekly collections and remits to the Center Chief during a center meeting.
 - iv. Gathers payments of loans from the Group Fund.
 - v. Recommends loan proposals of members to the Center Chief.
 - vi. Facilitates a prompt solution to minor problems and raises major problems at the center level.
 - vii. Maintains discipline among the group.
 - viii. Motivates members to pay their loans and save regularly.
- c. Secretary
 - i. Checks the attendance of the members in group meetings.

- ii. Keep all records of the group and prepares the minutes of the meeting.
 - iii. Takes the place of the chairperson in case of her absence.
 - iv. Assists the group chairperson in the conduct of the group meeting. (Ord. No. 008-1995)
- C. Term of Office.** – Officers of a group will serve a term of one year. After her term, the group elects a new chairperson and secretary. The incumbent chairperson and secretary should preferably not get re-elected to enable all the other members to serve as officers. (Ord. No. 8-1995)
- D. Decision Areas.** – The group may decide on the following:
- a. Selection of members.
 - b. Expulsion of members (but should be later raised at the center level for approval).
 - c. Election/selection of chairperson and secretary.
 - d. Sequence of each member in borrowing.
 - e. Dissolution of the group (which may include as basis, the group member's delinquency in payment of loans, failure to attend meetings, and deviation from the Grameen Bank operating principles).
 - f. Passing on the loan obligation of a defaulting member to other members of the group.
 - g. Usage of the Group Fund. (Ord. No. 008-1995)

SECTION 681. CENTER FORMATION. –

- A. Composition.** – A center is composed of five (5) groups. A sixth group may join a center if no other groups can be formed. Three (3) groups however, may already form an interim center and elect a temporary center chief.

The center chief and the deputy center chief that shall hold office for one year shall lead a center.

B. Decision Areas. –

- a. Penalties/sanctions on loan delinquency and non-utilization/misuse of loans. The center may impose on the group with delinquent member to repay the overdue loan of their delinquent member. Penalties may also be imposed for utilizing loans for purposes other than the intended projects. Penalties imposed by the Center goes to the Center Fund, while penalties imposed by the group goes to the Group Fund.
- b. Election/selection of the center chief and the deputy center chief.
- c. Solution to problems elevated from the group. (Ord. No. 008-1995)

SECTION 682. LENDING POLICIES. –

A. Projects Eligible. –

- a. Any income-generating project is eligible for a loan. For “long-gestating” projects (e.g.

piggery, cattle raising), however, the borrower must have a secondary source of income that will provide a daily/weekly cash flow on a regular basis.

B. Loan Duration. – All loans shall have duration of 50 weeks.

C. Maximum Loan Amount. –

- a. First Loan: ₦2,000.00.
- b. Second Loan: ₦3,000.00.
- c. Third Loan: ₦4,000.00.
- d. Fourth Loan and succeeding loan: ₦5,000.00.

The loan must depend on the borrower's actual need based on her project but must not exceed the loan ceilings stated above.

D. Mode of Payment. – Payment of loans must be made weekly during center meeting.

E. Interest Rate. – This shall be the option of the replicator (NGO). However, it must be set to cover the cost of money and administrative cost.

F. Loan Release Sequence. – The 2-2-1 order must be followed. This means that the 2 most needy members of the group get to borrow first, followed by the third most needy and the group secretary, and lastly, by the chairman. A waiting period of four (4) to six (6) weeks must be observed between each turn to borrow to instill discipline within the group.

In case of default, the next borrower shall wait for another 1-2 weeks before acquiring a loan. The principle of group accountability will influence the rest of the group members to pressure the defaulting member to meet her obligation.

G. Re-loaning. –

- a. **Loan Amount.** The amount of loan released is based on the following:
 - 1. The credit track record of the borrowing member including repayment record and attendance.
 - 2. The result of a second means test that determines how well the member has reinvested her loan/earnings.
- b. **Release Schedule.**
 - 1. The loan releases should be based on the borrower's track record. Delay in payment of a previous loan shall result to delay in loan release.
 - 2. The 2-2-1 sequence must still be followed. (Ord. No. 008-1995)

SECTION 683. POLICIES ON SAVINGS. –

A. Compulsory savings. –

I. The Group Fund. –

- a. Composition

1. Personal Savings (one peso (₱1.00) per week or two pesos (₱2.00) per week).
 2. Group tax 1 (5% loan, deducted in advance).
 3. Group Tax 2 (5% loan from the Group Fund).
 4. Compulsory Group Training (CGT) Fund (one peso (₱1.00) per day for the duration of the seven days training).
 5. Penalties.
 6. Income (interest income from depositing the group fund with the bank).
- b. Usage. – A maximum of 50% of the Group Fund outstanding balance may be borrowed at a time by the group members. The loan must be used only in cases of emergencies like accidents, sudden illness, and immediate need for house repairs during calamities, tuition fees of children, among others.
- c. Withdrawal. – In the event of withdrawal from membership, the member can claim:
1. Personal savings, and
 2. Group Tax 1.

If the whole group disbands, the Group Fund balance after (a) and (b) have been deducted is equally divided among the members.

II. The Mutual Aid Fund (Emergency Fund). –

- a. Composition. – The fund is comprised of 4% of the regular loan amount or 25% of the interest of the regular loan.
- b. Usage. –
 1. Death benefit to the family of the deceased member; and
 2. Write-off of the deceased member's outstanding balance.

The amount of benefits shall be set by the replicator (NGO) considering the total mutual aid fund that can be accumulated and the probability of death.

III. Withdrawal. – A member who withdraws from the group cannot claim her previous contributions to the fund.

B. Voluntary savings. – A center may form any voluntary savings fund for the benefit of the members: Provided, That its purpose is clearly specified with the center concerned. Such saving funds shall be the center's fund account. (Ord. No. 008-1995)

SECTION 684. REPLICATOR. – To be designated as a Replicator, the *sangguniang barangay* members shall undergo a training seminar on how to operate the replication program with success in the project site. (Ord. No. 008-1995)

SECTION 685. BUDGET. – To ensure the continuity and viability of the program, the amount of ₱2,000,000.00 shall be appropriated in the 1995 Annual Budget of the City Government of Baguio to be used exclusively for the implementation of the Grameen Bank Replication program: Provided, That the *sangguniang barangay* Replicator shall draw from this fund interest-free loan in an amount equivalent only to the total amount of the loans of its borrowers; Provided Further, That such loan of the *sangguniang*

barangay Replicator shall be repaid to the City Government of Baguio through budgetary allocation/appropriation by the *sangguniang barangay* concerned for three years beginning 1995. (Sec 3, Ord. No. 008-1995)

ARTICLE CXXXIX SOLICITATIONS AND SPONSORSHIPS

SECTION 686. SCOPE. – This Article shall encompass but not be limited to, all solicitations, fund-raising activities, and requests for sponsorships and advertising and other related activities conducted by individual persons or groups such as associations or organizations intended to raise fund for personal (in case of individuals) or capital gain (in case of groups or organizations), and where donor-donee relationships arise from such transactions. (Sec. 1, Ord. No. 059-2013)

SECTION 687. DELIMITATION. – This Article does not include transactions, or the so-called ‘x-deals’ or ‘exchange deals’, where no solicitation, sponsorship, or support for funding actually transpires, but is only an exchange of services for monetary, material, or an equivalent service agreed upon by the parties. (Sec. 1, Ord. No. 059-2013)

SECTION 688. MANDATE. –

1. All solicitations addressed to the different offices in the City Government of Baguio shall be referred to the *Sangguniang Panlungsod* (City Council) Committee on Social Services, Women, and Urban Poor for study and recommendation.
2. Allocate the amount of ₱2,000,000.00 for the purpose of addressing solicitation needs herein mentioned.
3. Double the medical assistance funds of each member of the *Sangguniang Panlungsod* (City Council) in the Annual Budget of the City Government of Baguio which is intended for the Baguio General Hospital and Medical Center and appropriate the same in the Annual City Budget.
4. No solicitations shall be done along the corridors of the Baguio City Hall and in other public places so as to assure that solicitation letters are properly received and acted upon by the City Government. (Sec. 1, Ord. No. 059-2013)

SECTION 689. DISPLAY OF DSWD SOLICITATION PERMIT. – This Article hereby obligates all letters of solicitation, fund-raising activities, and requests for sponsorship or advertising or other related activities to have as an attachment to said letters and request a duly authorized Department of Social Welfare and Development requests for solicitation permit to be shown and displayed to the persons or groups from whom solicitations, fund-raising activities, or for sponsorship, or advertising or other related activities without such permit or certifications issued by the Department of Social Welfare and Development shall be rendered null and void, and therefore, deserves no consideration. (Sec. 1, Ord. No. 059-2013)

ARTICLE CXL PENALTIES

SECTION 690. The following are the violations of this Book and its corresponding penalties:

- a. Failure to Pay any Two Consecutive Installments. – Failure to pay any two consecutive installments in loans obtained by the displaced worker shall make the whole loan and all unpaid interests thereon as due and demandable. In which case the pledge constituted on the personal properties of the worker-applicant shall be proceeded against in lieu of a court action to collect the loan and the interests thereon. (Sec. 8, Ord. No. 38-1998)

- b. Perjury in the application of loan by a displaced worker under Article LXXII. Any perjury of the verified supporting documents shall be proceeded against and penalized under the provisions of the Revised Penal Code of the Philippines. (Sec. 10, Ord. No. 38-1998)
- c. Employment of laborers. – Any construction firm that fails to employ the required number of persons if he has a staff of at least twenty-one (21) persons shall be penalized as follows:
 - 1. First offense – ₱500.00 fine for every week of violation.
 - 2. Second offense – ₱500.00 fine, plus cancellation of building or construction permit.
 - 3. Third offense – ₱500.00 fine, plus cancellation of building or construction permit and license. (Sec. 7, Ord. No. 603-1974)

**BOOK XIII
SPECIAL EVENTS
ARTICLE CXLI
LIST OF SPECIAL EVENTS**

SECTION 691. LIST OF SPECIAL EVENTS. – The following special events are hereby institutionalized as regular annual activities of the City Government of Baguio:

A. Chinese New Year. –

- 1. To show its support in the celebration of the Chinese New Year, the City Government of Baguio shall coordinate and assist the representatives of the private sector responsible for the planning, formulation and implementation of the programs and activities related thereto.
- 2. In order to safeguard the interest of the City and preserve the comfort, convenience and well-being of its inhabitants, the organizers shall coordinate with the appropriate offices of the City Government before the implementation of the prepared programs and activities.
- 3. The Office of the Administrator shall coordinate with various concerned government offices in charge of the maintenance and preservation of public peace, order and safety, the preservation and enrichment of culture and the enhancement of the economic prosperity and the comfort and convenience of its inhabitants, among others.
- 4. The Office of the City Administrator shall create a Coordinating Committee to draw up the guidelines, rules and regulations necessary for the efficient and effective discharge of its duties and responsibilities.
- 5. In developing the programs and activities for the celebration, the Coordinating Committee shall make sure that the City Government shall be exempt from any liability that might arise from any act or omission on occasion of the observation of the celebration.
- 6. Before the implementation of the programs and activities, a copy thereof shall be submitted to the *Sangguniang Panlungsod* to ascertain compliance with existing laws, ordinances, or resolutions.
- 7. The City Mayor may, at his discretion, determine the streets or public places to be used for the assembly in order to secure the convenient use thereof by the public; he may provide an adequate patrolling of the police force to maintain public safety and order. (Ord. No. 018-1999)

B. Ibaloi Day. –

1. The Ibaloi Day is institutionalized to commemorate an important event in the history and culture of the Ibaloi Tribe and to accord due recognition to the original and indigenous inhabitants of the city.
2. A committee is created for the purpose of coordinating all the activities which shall be spearheaded by the Ibalois through their representatives or accredited indigenous people's organization.
3. The committee shall be composed of the following:

Chairperson	- City Mayor
Vice Chairperson	- a representative from the Ibaloi Tribe
Members	<ul style="list-style-type: none">- Chairperson of the <i>Sangguniang Panlungsod</i> Committee on Tourism, Special Events, Parks and Playgrounds- City Tourism Officer- a representative from an indigenous people's organization

4. The annual celebration shall be observed on February 23 of every year. (Ord. No. 009-2013)

C. Liberation Day (Veterans Day). –

1. Liberation Day (Veterans Day) shall be observed on April 27 of every year to honor the heroes of the Second World War, and to particularly commemorate the deeds of the men and women who participated in the liberation of Baguio City from the Japanese Imperial Army.
2. Appropriate ceremonies and activities sponsored by the City Government shall be prepared. (Ord. No. 033-1990)

D. Children's Rights Month. –

1. The whole month of June every year shall be observed as Children's Rights Month to enhance the commitment to protect children from all forms of neglect, abuse and exploitation and to promote awareness to children's rights.
2. The City Schools Superintendent shall be designated as Chairman of the activities for the celebration.
3. Appropriate activities shall be prepared such as, but not limited to, the following:
 - a. Street parade.
 - b. Seminars and symposia.
 - c. Radio programs.
 - d. Campaigns.
4. All private nursery and preparatory schools; public and private elementary schools; orphanage and other institutions in charge of the care of street children and out of school youth; the Department of Social Welfare and Development; churches and civic groups; and Parents and Teachers Associations are encouraged to participate in the activities. (Ord. 40-1990)

E. Filipino-Japanese Friendship Day. –

1. The celebration of the Filipino-Japanese Friendship Day shall be observed on July 23 of every year.
2. The City Mayor shall create a committee which shall coordinate with the Japanese community in the City of Baguio in the preparation of activities for the celebration of this day. (Ord. No. 066-2012)

F. White Cane Safety Week. –

1. The White Cane Safety Week shall be annually observed every first week of August.
2. The White Cane Safety Week is institutionalized to instill public awareness on the plight of the persons with disabilities.
3. Different activities intended to inculcate dignity and enhance self-worth among the persons with disabilities shall be prepared. (Ord. No. 090-2012)

G. Korean Day. –

1. The Korean Day shall be observed on October 5 every year.
2. The Korean Day is observed in recognition of the contribution of the Korean community in the City specifically in increasing the volume of tourists' arrival contributing to more economic opportunities.
3. The Special Events Division of the Office of the City Administrator shall be responsible in assisting the implementation of the activities in line with this event in coordination with the Korean community of the city. (Ord. No. 065-2012)

H. Barangay Day and Barangay Christmas Celebration. –

1. The barangay day shall be held every 10th of October annually. (Sec. 1, Ord. No. 33-2014)
2. The various barangays shall organize various sporting events for the *Palarong Pambarangay* as one of the activities of the Barangay Day. (Sec. 1, Ord. No. 078-2009)
3. The barangay Christmas celebration shall be on the 2nd Saturday of December of every year. (Sec. 1, Ord. No. 078-2009)
4. A budget of ₱600,000.00 shall be appropriated yearly for the celebration of Barangay Day and Barangay Christmas Day. One half of said amount shall be spent on the various sports events during the *Palarong Pambarangay*; while the remainder of the amount shall be spent for the Barangay Day and Barangay Christmas Day celebrations. (Sec. 1, Ord. No. 078-2009)

I. Annual Search for the Most Outstanding Mother in the City of Baguio in observance of the Annual Celebration of the International Women's Day. –

1. The Annual Search for the Most Outstanding Mother in the City of Baguio shall be conducted on March of every year. The requirements, criteria, mechanics and guidelines for the activities of this event shall be formulated and prepared by the City Social Welfare and Development Office which shall serve as the implementing agency for this event. (Sec. 1, Ord. No. 14-2007)

2. A Monitoring and Validation Committee will be created by an Administrative Order issued by the Mayor. (Sec. 2, Ord. No. 014-2007)
3. The amount of ₱100,000.00 for the prizes and other operational expenses is appropriated from the General Fund and the same shall be included in the operational budget of the City Social Welfare and Development Office subject to increase every year thereafter upon request of the City Social Welfare and Development Officer which shall be broken down as follows:
 - 80% for prizes or incentives; and
 - 20% for operational and capability-building program.
(Sec. 3, Ord. No. 14-2007)

J. Baguio Day. – The following are the list of activities during the annual celebration of Baguio Day on September 1:

1. **Annual Search for Outstanding Citizens and Non-Government Organizations (NGOs), People's and/or Private Voluntary Organizations of Baguio.** –
 - i. The City Search Committee shall scout for and make nominations and to be composed of the following:

· Chairperson:	The City Mayor
· Members:	The Chairperson of the Baguio City Charter Day Celebration Committee
	A representative from the Professional Sector
	A representative from the Business Sector
	A representative from the Academe
	A representative from the Media
	A representative from the Barangay
	A representative from the Arts Sector
	A representative from the Religious Sector
	A representative from the Sports Sector
	A representative from the Youth Sector and
	Representatives from other sectors from nongovernment agencies and organizations. (Sec. 2, Ord. No. 37-2008)
 - ii. The City Mayor shall designate, through an Administrative Order to be issued in January of each year, the specific persons to compose the City Search Committee. The Committee shall submit all nominations not later than 15 June of every year.
 - iii. Seven (7) members of the Society of Outstanding Citizens of Baguio, a duly registered entity composed of previous Baguio Charter Day awardees and duly accredited by the City Council shall be appointed by the City Mayor to conduct the screening of the nominees. The approved members of the Screening Committee who shall represent various sectors, may not serve for more than two (2) consecutive terms. The Screening Committee shall validate all the entries received and submit all their findings to the Board of Judges.
 - iv. The evaluation of all entries shall be done by a Board of Judges to be composed of seven (7) members, not necessarily from the Society of Outstanding Citizens of Baguio. They shall be selected and appointed by the City Mayor, who shall be the Chairperson. The Co-Chairperson of the committee shall be from the Society of Outstanding Citizens of Baguio. (Sec. 4, Ord. 22-2016)

- v. To be qualified, the nominee should have brought honor and prestige to the City of Baguio through sustained contributions and achievements in local, regional, national, or international undertakings and should serve as a role model to the Baguio City constituents.
- vi. An individual nominee must meet the following minimum requirements:
 - a. He/she should be a resident of Baguio City for at least ten (10) years save in exceptional cases.
 - b. He/she must be of known integrity and of unquestionable good moral character.
 - c. He/she should have not been a previous Baguio City Charter Day awardee.
 - d. He/she must have demonstrated an outstanding involvement and achievement in, but not limited to, the following areas:
 - Professional
 - Business
 - Public Service
 - Community Service
 - Arts and Culture
 - Science, Technology and Agriculture
 - Youth

The Society of Outstanding Citizens of Baguio shall prepare the rating sheet for the final evaluation (Sec. 5, Ord. No. 22-2016)

- vii. The following shall be considered if the nominee is a nongovernmental organization and/or People's and/or Private Voluntary Organization:
 - a. The Nongovernmental organization/People's and/or Private Voluntary Organizations must have demonstrated an outstanding involvement and achievement in the accomplishment of its visions, missions and goals towards the development of the City of Baguio.
 - b. The Nongovernmental organization/People's and/or Private Voluntary Organizations must be duly accredited by the City Government of Baguio.
 - c. The Nongovernmental organization/People's and/or Private Voluntary Organizations must have existed for at least ten (10) years in the city except for exceptional circumstances.
 - d. The Nongovernmental organization/People's and/or Private Voluntary Organizations must have not been a previous Baguio Charter Day Awardee.
- viii. The awards, including the incentives, shall be given during the Baguio City Charter Day Celebrations on the 1st day of September of each year. A Commemorative Medallion/Trophy/Plaque shall be one of pertinent incentives to be given. (Ord. No. 040-1998, as amended by Ord. No. 37-2008)
- ix. The annual appropriation of not less than ₱200,000.00 for the implementation shall be included in the annual budget of the city. (Sec. 7, Ord. No 22-2016)

2. Annual search for the Ten Outstanding Motorist/Public Utility Drivers of the City.

- i. An annual search for the Ten Outstanding Motorists/Public Utility Drivers is hereby institutionalized and made a continuing program of the City Government of Baguio.
- ii. A City Search Committee is hereby created and tasked to draw up the guidelines, rules and regulations for the selection of awardees to be composed of the following:

Chairperson	- City Director, Baguio City Police Office
Members	- Chief of the Traffic Division, Baguio City Police Office
	- Chief of the Land Transportation Office, Baguio City District Office
	- Head of the Traffic and Transportation Management Committee
	- Head of the Federation of Jeepney Operators and Drivers Associations in Baguio City
	- Head of the Taxicab Operators and Drivers Association in Baguio City
	- a Representative of the Civil Society Organizations
	- a Representative of the Barangays
	- a Representative of the Schools

- iii. The awards, including the incentives, shall be given during the Baguio Day Celebrations on the 1st day of September of every year. (Ord. No. 031-1995)

3. Nick Domalsin Cup. –

- i. A physical fitness competition known as “Mr. Baguio” also known as the “Nick Domalsin Cup” shall be a regular feature of the Baguio City Charter Day Celebration to be participated in by body-building enthusiasts.
- ii. The competition shall be under the supervision of the City Government of Baguio and managed in accordance with the established rules for body-building.
- iii. An appropriate and permanent “Nick Domalsin Cup” shall be purchased on which shall be etched the names of the annual winners and shall be displayed for public viewing at a suitable place. (Ord. No. 071-1995)

4. Annual Search for Ms. Baguio or *Binibining* Baguio. –

- i. The Search for Miss Baguio or *Binibining* Baguio or any similar title in the City of Baguio shall be held every year on the occasion of the celebration of the Foundation Day of the City so that each year only one person shall carry the title of Miss Baguio or *Binibining* Baguio or any similar title.
- ii. The Office of the City Mayor is hereby authorized to adopt necessary measures to institutionalize the search, which shall not in any way exploit or degrade the women and to ensure that the selection shall be conducted in a dignified manner and for winners thereof to truly reflect the ideal attributes of the City of Baguio.
- iii. Only producers/organizers who can present a Mayor’s Permit, a certification from the Securities and Exchange Commission that they are created, registered and existing under and by virtue of the laws of the Republic of the Philippines, and an authorization to conduct such beauty pageant from the Department of Social Welfare and Development and from the City Government of Baguio shall be permitted to hold the pageant.
- iv. If no producer/organizer is qualified or interested to hold the beauty pageant, the City Government of Baguio shall hold it by hiring the services of competent

production companies to oversee the competition.

- v. Only *bonafide* residents of the City of Baguio with at least one (1) year shall be considered as contestant of the beauty pageant.
- vi. The competition shall commence from the barangay level and then to the district level: Provided, That majority of the barangays in the district do not want to participate or if there is no participant in majority of the barangays in the district. District level winners shall automatically represent their districts in the pageant. (Sec. 1, Ord.36-1998)
- vii. The district winners may be sponsored by any individual resident of Baguio City or by volunteer corporations, commercial establishments, nongovernmental organizations or the City Government of Baguio.
- viii. Solicitations shall be done by the City Government of Baguio through a duly authorized committee or office.
- ix. All tickets sold by the producer/organizer shall be registered with the City Treasury Office and shall be subject to the payment of amusement tax.
- x. Ten percent (10%) of the proceeds derived from donations and other advertisements shall be remitted to the City Government of Baguio.
- xi. To ensure that the provisions in this Section is strictly implemented, the City Mayor and the City Treasurer or their duly authorized representatives, shall be members of the Search Committee.
- xii. The titleholder of this pageant shall automatically become the Ambassador of Goodwill of the City of Baguio who shall promote programs, projects or activities of the City. In the event that she fails to perform her functions, the first runner-up shall assume her official functions.

The beauty pageant shall be a main feature of every Baguio Day Celebration. (Ord. No. 30-1998 as amended)

K. Celebration of the Nutrition Month of July and Search for Outstanding Volunteer Barangay Nutrition Scholar, Barangay Nutrition Action Officer (BNAO), and Best Performing Barangay Nutrition Committee. –

- 1. The annual celebration of the Nutrition Month of July (Presidential Decree No. 491) shall be considered a city event and the amount of ₱350,000.00 shall be appropriated to cover all necessary expenses for the launching program, various activities of the city in celebration, culminating programs and incentives and awards to deserving implementers.
- 2. The annual Search for outstanding Barangay Scholars, Best Implemented Barangay Nutrition Program and Best Performing Barangay Nutrition Action Officer in the city is hereby institutionalized or ordained to provide legal basis for the regular annual monitoring and evaluation of their accomplishments and providing appropriate recognition of their efforts.
- 3. The Monitoring and Validation Committee of the city for the search will be organized thru an administrative order to be issued by the City Mayor every March of each year to review the guidelines for the search, to develop the evaluation tool criteria, and to identify a set of indicators.

The Monitoring and Validation Committee of the City Nutrition Evaluation Team will be composed of the technical representatives of the following:

Chairperson	- Department of the Interior and Local Government – City Field Office
Co-Chairperson	- City Health Services Office
Members	- <i>Sangguniang Panlunsod</i> Committee on Health and Sanitation, Ecology and Environmental Protection - City Planning and Development Office - City Social Welfare and Development Office - Special Services Division, Office of the City Mayor - Representatives of the civil society organizations specifically promoting nutrition development programs
Secretariat	- City Nutrition Office (BCNC Secretariat)

The assessment, initial review and scoring will be done by the Health District Nutrition Coordinators based on the performance and submitted reports of all Barangay Nutrition Scholars and Barangay Nutrition Action Officers who obtained a rating of 90% and Barangay Nutrition Committee who obtained a rating of 85% will be qualified for the evaluation by the City Nutrition Evaluation Team. After the validation visits, the committee will consolidate and tally their scores to come up with the winners.

4. The search for excellence in nutrition will cover all Barangay Nutrition Action Officers and Barangay Nutrition Scholars who have rendered at least two years of service. All Barangay Nutrition Scholars and Barangay Nutrition Action Officers who obtained a rating of 90%, and Barangay Nutrition Committee who obtained a rating of 85% in the assessment, initial review and scoring done by the Health District Nutrition Coordinators, are qualified for the validation evaluation of the City Nutrition Evaluation Team.

Evaluation of Barangay Nutrition Scholars by the City Nutrition Evaluation Team will start by March and the Barangay Nutrition Committee by April and May of each year.

5. In recognition of the Barangay Nutrition Scholars, Barangay Nutrition Action Officers and barangays that have excelled in their nutrition program, the following awards shall be conferred:
 - i. Plaque of Recognition and cash prizes to the champion, the city's Outstanding Barangay Nutrition Scholar, and Best Implemented Barangay Nutrition Program.
 - ii. Cash prizes and Certificate of Recognition to the 1st and 2nd runner-up Barangay Nutrition Scholars and barangay winners.
 - iii. Consolation prizes and Certificate of Participation to all Barangay Nutrition Scholars and barangay non-winners who participated.
 - iv. Recognition of length of service rendered as a volunteer given to those who reached 5 years, and every 5 years additional length of service hereafter increasing in amount as the years go by.
6. The Baguio City Nutrition Committee and the City Nutrition Office are the implementing agencies of a year-round and continuing search for the city's outstanding Barangay Nutrition Scholar, best performing Barangay Nutrition Action Officer and best implemented barangay nutrition program and various service awards.

The awarding ceremony for the search will be held every July of the year in consonance

with the observance of the National Month celebration. (Ord. No. 34-2008)

L. Dengue Awareness Month. –

1. The Dengue Awareness Month shall be observed on the month of June of every year.
2. The following are the purposes/objectives in the observance of the Dengue Awareness month:
 - i. To reduce the morbidity and mortality rate of dengue infection to a level wherein it will no longer be a public health problem.
 - ii. To prevent and control the transmission of dengue virus from its mosquito vector to man.
 - iii. To intensify health education/information, education and communication on dengue prevention and control.
3. Enlist the help of the following agencies:
 - i. Department of Health – Cordillera Administrative Region
 - a. Extending technical assistance thru the conduct of training/orientation to all the participating agencies.
 - b. Continuing active surveillance, monitoring and follow-up of dengue fever patients.
 - c. Ensuring that all Department of Health hospitals are prepared to handle dengue fever cases.
 - d. Implementing effective control measures, i.e., identifying, searching and destroying breeding places.
 - e. Providing information, education and communication materials.
 - ii. Department of the Interior and Local Government – Cordillera Administrative Region and the Barangay Affairs Office, Office of the City Mayor
 - a. Directing the barangays to eliminate possible mosquito breeding sites in the community on a year-round basis.
 - b. Directing the barangays to monitor the health and situation in their respective jurisdiction.
 - c. Helping in the dissemination of information by barangay assemblies through the *Punong Barangay*.
 - d. Mobilizing community volunteers and Barangay brigades for house-to-house cleanliness campaign and supervising.
 - iii. Department of Education – Cordillera Administrative Region
 - a. Observing proper sanitation and clean surroundings in the school premises.
 - b. Incorporating information on dengue fever, its prevention and control, in its health education class among pupils and students.

- c. Informing parents of the importance of proper sanitation and clean surroundings free from mosquito at home.
 - iv. Department of Public Works and Highways – Cordillera Administrative Region
 - a. Help prevent water stagnation in canals and major water arteries by covering them.
 - b. Ensuring that construction sites do not serve as breeding grounds for mosquitoes.
 - c. Provide proper drainage of streets to prevent flooding or formation of mud puddles and water pools.
 - v. Department of Social Welfare and Development – Cordillera Administrative Region
 - a. Disseminating information on sanitation to include the sanitation module in all their training modules through their volunteer day care workers and parents of day care children.
 - b. Aiding on the referral of patients, especially indigent ones, to the Department of Health hospitals.
 - c. Helping in the active surveillance of dengue by advising suspect cases to go to the nearest health facility.
 - vi. Public Information Agency
 - a. Disseminating information through mass media.
 - b. Referring reports of their field personnel to the Department of Health for investigation and validation.
4. The total amount of ₱500,000.00 shall be included in the budget of the City Health Services Office beginning calendar year 2007 and every year thereafter for this purpose.

M. Tree Planting Months. –

1. The months of June, July, August and September of each year are hereby declared as “*Tree Planting Month*” with the month of June as the beginning for tree planting to instill awareness among the people on the present state of the environment.

The citizens of Baguio from all walks of life are hereby urged to participate in tree planting and tree tending activities as well as to encourage concerned government agencies to share in the advocacy programs on love of trees, tree planting, tree tending, solid waste management, support to clean air and water conservation campaign. This is in line with the thrust of various government agencies, nongovernment organizations and other institutions and those of individuals and residents in pursuing the preservation of the remaining forest covers as well as to promote the best practices on environmental protection.

2. The Tree Festival Executive Committee tasked to formulate the necessary guidelines as well as the schedule of activities for the month-long celebration is hereby created and to be composed of the following:

Chairperson : City Environment and Parks Management Officer

- | | |
|------------------|--|
| Vice-Chairperson | : Chairperson of the <i>Sangguniang Panlungsod</i> Committee on Health and Sanitation, Ecology and Environment Protection |
| Members | : Representative of the Lone District of Baguio;
: City Tourism Officer;
: City Public Information Officer;
: City Budget Officer;
: <i>Liga ng mga Barangay</i> President;
: <i>Sangguniang Kabataan</i> Federation President;
: Baguio Regreening Movement Representative;
: <i>Alay sa Kalinisan, Inc.</i> Representative;
: Department of Environment and Natural Resources Representative;
: Three (3) Representatives of the private sector; and
: Regional Multi-Environment and Natural Resources Protection Committee Representative. |
| 3. | The amount of ₱250,000.00 shall be integrated in the yearly budget of the City Environment and Parks Management Office beginning Year 2006. (Ord. No. 001-2006) |

N. *Linggo ng Kabataan.* –

1. The second week of December 2001, and every year thereafter is hereby declared as *Linggo ng Kabataan* in the City of Baguio as provided for under Chapter 10, Section 439, of the Local Government Code of 1991 and Presidential Proclamations No. 56 and No. 99, respectively.
2. In the observance of *Linggo ng Kabataan*, the City Government of Baguio in coordination with the *Sangguniang Kabataan* Federation, shall conduct the following activities:
 - i. Election of the counter parts of all elective and appointive local officials among in-school and community youth residing in the City of Baguio from ages 13 to 17. During said week, they shall hold office as boy and girl officials and shall perform such duties and conduct such activities as may be provided for in the implementing guidelines to be promulgated therefor;
 - ii. Commemoration of young Filipino heroes who made significant contributions to the development of the country or locality;
 - iii. Recognition and awarding of outstanding youth and youth organizations for their achievements and contributions to national development; and
 - iv. Awareness campaign on environmental issues, sports festival and competitions, cultural festivals, arts and skills exhibition, volunteer work, tour of historical places, and such other youth-oriented activities as may be deemed relevant.
3. A Committee is hereby created to prepare guidelines for the implementation of this Ordinance, which shall be composed of the following:
 - i. The President of the *Sangguniang Kabataan* Federation (SKF);
 - ii. The President of the Association of Barangay Councils (ABC);
 - iii. The City Director, Department of the Interior and Local Government (DILG), or representative;

- iv. The City Superintendent, Department of Education, Culture and Sports (DECS), or representative;
- v. The City Social Welfare and Development Officer, or representative;
- vi. The City Tourism Officer; and
- vii. The City Sports Development Officer. (Ord. No. 13-2001)

SECTION 692. CULTURAL TROUPE. – A City Government Cultural Troupe (Dance and Choir) shall be organized to be composed of employees of the City Government of Baguio who shall render performances of promoting tourism and hosting activities through production and concerts sponsored and co-sponsored by the City Government.

The Office for Administration under its Tourism and Special Events Section shall be responsible for the organization and supervision of the Cultural Troupe. (Ord. No. 015-1999).

The city government employees who are members of the Cultural Troupe (Dance and Choir) shall be allowed to practice during office hours: Provided, that office functions are not hampered; and, provided, further, that the activities of the city employees should not be detrimental to their primordial function as employees in the city government. (Sec. 4, Ord. No. 66-2008).

The respective department heads, division chiefs, section head and all other supervisors who supervise members of the City Government Cultural Troupe (Dance and Choir) are hereby directed to allow and encourage these members to join scheduled practices and performances to further enhance their skills and talents considering that they are representing the City Government of Baguio. (Sec. 5, Ord. No. 66-2008).

The amount of ₱200,000.00 or so annually from the Tourism Development Fund is hereby appropriated for the purchase of costumes and uniforms, musical instruments, including funds for the payment of tutor, practices and performances, snacks, water and traveling expenses, and other necessary expenses. (Sec. 6, Ord. No. 66-2008).

ARTICLE CXLII PUBLIC SAFETY DURING SPECIAL CELEBRATIONS

SECTION 693. Public safety during special celebrations in the city shall be the primary responsibility of the City Mayor, the City Police Director and the Chairperson of the festival or the activity organizer. As such, they shall see to it that the following are complied with: (Sec. 2, Ord. No. 21-2000)

A. ROAD/WATER SAFETY. –

- i. All potholes and diggings and other excavations should be covered/repaired at least one month prior to the actual festivities.
- ii. All sidewalks should be cleared of obstructions.
- iii. Ambulant vendors should be given designated areas where they can sell their goods.
- iv. Appropriate traffic signs shall be installed and appropriate traffic ordinances enforced.
- v. Streamers, buntins and other decorations shall be properly installed on alleys and roads.
- vi. Obstructions to bodies of water like water lilies, garbage and other debris shall be cleared.

- B. DESIGN AND FLOATS, PLATFORMS, TOWERS, STAGES, PAGODAS. –
 - i. The structural soundness and safety shall be guaranteed.
 - ii. Enforcement of maximum load capacities.
- C. ELECTRICAL INSTALLATION AND OTHER MAKESHIFT CONNECTIONS FOR LIGHTING AND SOUND SYSTEM. –
 - i. The installation of electrical wirings for floats, platforms, towers, stages, streetlights and sound systems shall be supervised by a licensed electrician to ensure that no incidence of electric shocks or fires will occur.
 - ii. Electric bulbs shall not be combined with combustible decorative materials, nor shall balloons be inflated or used as decorations near electric light bulbs or lighted candles.
- D. HANDLING OF FIRECRACKERS AND OTHER PYROTECHNIC DISPLAYS. –
 - i. The use of firecrackers shall be regulated during festivals.
 - ii. Firecrackers should be handled by authorized persons during celebrations.
 - iii. Persons handling firecrackers are prohibited to board bancas/boats participating during fluvial parades.
 - iv. Places where pyrotechnic materials are allowed to be exploded shall be designated.
- E. FIRE SAFETY AND RESPONSE TO EMERGENCIES. – All fire trucks and other fire-fighting equipment including the local paramedic teams shall be on full alert status during the celebrations.
- F. MEDICAL AND FIRST AID TEAMS. –
 - i. Medical stations shall be assigned in properly designated places.
 - ii. There shall also be first aid teams/persons assigned in various places.
 - iii. Emergency medical vehicles shall be available at all times.
- G. SANITATION AND HYGIENE EQUIPMENT. –
 - i. The local sanitary inspectors shall supervise the makeshift/temporary eating places (e.g. carinderia, *turo-turo*).
 - ii. Latrines/portable restrooms and garbage bins shall be provided in strategic places.
 - iii. Clogged drainage and sewers shall be cleaned to prevent the breeding of rodents or harmful insects such as mosquitoes and cockroaches.
- H. CRIME AND CRIMINAL ELEMENTS. –
 - i. Crowd control personnel or marshals shall be fielded to avoid the incidence of panic and stampede during shows and exhibitions.
 - ii. Police personnel shall be on the lookout for criminal elements such as, but not limited to, pickpockets, drug pushers/users, gyps, etc. (Sec. 1, Ord. No. 21-2000)

SECTION 694. PERMIT. – Individuals or groups/organizations intending to hold a local celebration shall first secure a permit from the Office of the City Mayor at least fifteen (15) days before the actual event. The request for the issuance of permit shall be accompanied by the detailed plan of the celebration. (Sec. 3, Ord. No. 21-2000)

SECTION 695. PENALTY. – Violations of the provisions of this Article shall be penalized as follows:

1. First Offense : a fine of ₱500.00.
2. Second Offense : a fine of ₱750.00.
3. Third Offense : a fine of ₱1,000.00. (Sec. 4, Ord. No. 21-2000)

BOOK XIV **STREETS, ROADS AND BARANGAY NAMES**

ARTICLE CXLIII **NAMING OF STREETS**

SECTION 696. GUIDELINES IN THE EXERCISE OF THE AUTHORITY TO NAME AND CHANGE THE NAMES OF STREETS AND OTHER PUBLIC PLACES IN BAGUIO CITY. – In the exercise of its power to name and change the names of all streets and other public places within the territorial jurisdiction of Baguio City:

- a. the *Sangguniang Panlungsod* shall not change the name of any particular street and other public place oftener than once every ten (10) years. (Sec. 1, Ord. No. 13-1985)
- b. no street, highway, avenue or similar thoroughfare or other public place shall be named, directly or indirectly, after living persons, except when it is a condition in a donation in favor of the government. (Sec. 1, Ord. No. 13-1985)
- c. in order to preserve and maintain a sense of historical continuity, the name of any street or other public place shall not be changed, except for good and compelling reasons. (Sec. 1, Ord. No. 13-1985)
- d. streets and other public places with names of local significance should continue to be so named; in fact, local color should be encouraged for it mirrors the unique character and personality of the city. (Sec. 1, Ord. No. 13-1985)
- e. if a landmark or institution is already named after any person, no other public place shall be named after him; Provided, That if a person has already given a double honor no change shall be made except for good and compelling reasons. (Sec. 1, Ord. No. 13-1985)
- f. streets and other public landmarks, not yet named, shall be named after established national heroes, national officials and achievers whose work directly benefited Baguio City, prominent Filipino historical figures, former city mayors and other local officials who had rendered outstanding service to the city, and Baguio City residents who had distinguished themselves in public service, business and industry, education and charitable work, arts and letters, and the like, who have not yet been so honored, and other names which are practical and applicable to the streets and roads concerned with significance on its location and vicinity. (Sec. 1, Ord. No. 29-1991)
- g. the awards given by the city over the years to outstanding citizens may be used as a guide in honoring important local personages. (Sec. 1, Ord. No. 13-1985)

- h. names that may provoke disunity or divisive controversy shall as much as possible be avoided. (Sec. 1, Ord. No. 13-1985)

SECTION 697. NAMING AFTER NATIONAL HEROES AND PATRIOTS, CERTAIN DESIGNATED AND/OR UNNAMED STREETS AND ROADS OF THE CITY. – Pursuant to the powers granted under the Administrative Code, the following roads and streets in the City of Baguio are hereby named after national heroes and/or patriots as follows:

Present Name of Designation/ Location	New Name
Assumption Subdivision Road	Teodora Alonzo Rizal Street (Sec. 2, Ord. No. 204-1954)
Aurora Hill Squatters Road No. 1	J. Torres Bugallon Street (Sec. 2, Ord. No. 204-1954)
Aurora Hill Squatters Road No. 2	Edilberto Evangelista Street (Sec. 2, Ord. No. 204-1954)
Aurora Hill Squatters Road No. 3	G. Lopez Jaena Street (Sec. 2, Ord. No. 204-1954)
Aurora Hill Squatters Road No. 4	Pascual Ledesma Street (Sec. 2, Ord. No. 204-1954)
Baguio Improvement Road No. 1	Fr. Mariano Gomez Street (Sec. 2, Ord. No. 204-1954)
Baguio Improvement Road No. 2	Pascual Poblete Street (Sec. 2, Ord. No. 204-1954)
Baguio Improvement Road No. 3	Dr. Trinidad P. de Tavera Street (Sec. 2, Ord. No. 204-1954)
Baguio Improvement Road No. 4	Dr. Gregorio Singian Street (Sec. 2, Ord. No. 204-1954)
Baguio Improvement Road No. 5	Aguedo Velarde Street (Sec. 2, Ord. No. 204-1954)
Barrio Obrero Road No. 1	J. Torres Bugallon Street (Contd) (Sec. 2, Ord. No. 204-1954)
Barrio Obrero Road No. 2	Miguel Malvar Street (Sec. 2, Ord. No. 204-1954)
Barrio Obrero Road No. 3	General de Jesus Street (Sec. 2, Ord. No. 204-1954)
Barrio Obrero Road No. 4	Jose Ozamiz Street (Sec. 2, Ord. No. 204-1954)
Barrio Obrero Road No. 5	Pedro Guevarra Street (Sec. 2, Ord. No. 204-1954)
Burnham Park East Road	Abad Santos Drive (Sec. 2, Ord. No. 204-1954)
Burnham Park West Road	Juan Luna Drive (Sec. 2, Ord. No. 204-1954)
Camdas Subdivision Road No. 1	Princess Urduja Street (Sec. 2, Ord. No. 204-1954)
Camdas Subdivision Road No. 2	Maria J. Gabriel Street (Sec. 2, Ord. No. 204-1954)
Camdas Subdivision Road No. 3	Tandang Sora Street (Sec. 2, Ord. No. 204-1954)
Cariño Subdivision Road No. 1	Rafael Palma Street (Sec. 2, Ord. No. 204-1954)
Cariño Subdivision Road No. 2	Tomas Pinpin St.(Sec. 1, Ord. No. 212-1954)
Chuntug Street No. 1 & 2	Shuntug Street (Sec. 1, Ord. No. 23-1997)
Ferguson Subdivision Road No. 1	Leonor Rivera Street (Sec. 2, Ord. No. 204-1954)
Ferguson Subdivision Road No. 2	Librada Avelino Street (Sec. 2, Ord. No. 204-1954)
Government Center Road No. 1	Teodoro Kalaw Street (Sec. 2, Ord. No. 204-1954)

Government Center Road No. 2	Felix N. Hidalgo Street (Sec. 2, Ord. No. 204-1954)
Holy Ghost Subdivision Road	Yangco St. (Sec. 1, Ord. No. 212-1954)
Lucban Teachers Camp Road	Manual Roxas Street (Sec. 2, Ord. No. 204-1954)
Outlook Drive Subdivision Road No. 1	Ventura delos Reyes Street (Sec. 2, Ord. No. 204-1954)
Outlook Drive Subdivision Road No. 2	Felipe Buencamino Street (Sec. 2, Ord. No. 204-1954)
Pacdal Subdivision Road No. 1	Antonio Ma. Regidor Street (Sec. 2, Ord. No. 204-1954)
Pacdal Subdivision Road No. 2	Jose Maria Basa Street (Sec. 2, Ord. No. 204-1954)
Pacdal Subdivision Road No. 3	Rajah Tupas Street (Sec. 2, Ord. No. 204-1954)

Quezon Hill Subdivision Road No. 1 & 2	Mariano Ponce Street (Sec. 2, Ord. No. 204-1954)
Quimson Subdivision Road No. 1	Pedro Bukaneg Street (Sec. 2, Ord. No. 204-1954)
Section "C" Road	Pedro Paterno Street (Sec. 2, Ord. No. 204-1954)
Section "D" Road	Julian Felipe Street (Sec. 2, Ord. No. 204-1954)
Street 1	Francisco Baltazar Street (Sec. 2, Ord. No. 204-1954)
Street 4	Florentino Torres Street (Sec. 2, Ord. No. 204-1954)
Street 5	Cecilio Apostol Street (Sec. 2, Ord. No. 204-1954)
Street 7	Cayetano Arellano Street (Sec. 2, Ord. No. 204-1954)
Street 15	Ignacio Villamor Street (Sec. 2, Ord. No. 204-1954)
Street 27	Gregorio del Pilar Street (Sec. 2, Ord. No. 204-1954)
Street 30	Jacinto Zamora Street (Sec. 2, Ord. No. 204-1954)
Street 31	Teodoro Sandiko Street (Sec. 2, Ord. No. 204-1954)
Street 32	Trinidad Tecson Street (Sec. 2, Ord. No. 204-1954)
Street 33	Andres Bonifacio Street (Sec. 2, Ord. No. 204-1954)
Street 34	Sotero Laurel St. (Sec. 1, Ord. No. 212-1954)
Street 41	Felipe Agoncillo Street (Sec. 2, Ord. No. 204-1954)
Street 42	Emilio Jacinto Street (Sec. 2, Ord. No. 204-1954)
Street 43	Lapu-Lapu Street (Sec. 2, Ord. No. 204-1954)
Street 44	Lakan-Dula Street (Sec. 2, Ord. No. 204-1954)
Street 45	Kalantiao Street (Sec. 2, Ord. No. 204-1954)
Street 46	Rajah Soliman Street (Sec. 2, Ord. No. 204-1954)

Street 47	Rajah Matanda Street(Sec. 2, Ord. No. 204-1954)
Street 48	Dagohoy Street (Sec. 2, Ord. No. 204-1954)
Street 51	Gregorio Perfecto Street (Sec. 2, Ord. No. 204-1954)
Street 52	Apolinario Mabini Street (Sec. 2, Ord. No. 204-1954)
Street 53	Tomas Claudio Street (Sec. 2, Ord. No. 204-1954)
Street 54 (North and South)	Abad Santos Drive (Sec. 2, Ord. No. 204-1954)
Street 56	Alejandro Albert Street (Sec. 2, Ord. No. 204-1954)
Street 57	Diego Silang Street (Sec. 2, Ord. No. 204-1954)
Street 58	Felipe Calderon Street (Sec. 2, Ord. No. 204-1954)
Street 59	Cuidno Carantes Street (Sec. 2, Ord. No. 204-1954)
Street 67	General Fidel Segundo Street (Sec. 2, Ord. No. 204-1954)
Street 68	Marcelo H. del Pilar Street(Sec. 2, Ord. No. 204-1954)
Street 69	Gen. Vicente Lim Street (Sec. 2, Ord. No. 204-1954)
Loop (end of Assumption Road leading to Mount St. Mary)	Justice Anacleto Diaz St. (Sec. 1, Ord. No. 212-1954)
From Leonard Wood Road down to Jungletown connecting Happy Glen Loop, forming a horse-shoe loop serving the three rows of PBW cottages	P. Valenzuela St. (Sec. 1, Ord. No. 286-1957)
From Bokawkan Road passing thru Bonifacio Elementary School connecting Ferguson Road	Gov. Bado Dangwa Street (Sec. 1 (d), Ord. No. 57-1977)
From Sanitary Camp St. passing thru Zarate Subdivision (Trancoville) connecting Lopez Jaena St.	Yap St. (Sec. 1, Ord. No. 286-1957)
From Outlook Drive to Outlook Subdivision passing thru JHM Seminary	Artiaga St. (Sec. 1, Ord. No. 286-1957)

Trinidad Road	Magsaysay Avenue (Sec. 1, Ord. No. 280-1957)
The main thoroughfare and principal street of the Quirino-Magsaysay Subdivision	Dr. Jose M. Cariño (Sec. 1, Ord. No. 348-1961)
Portion of Quezon Hill Road starting from its junction with Mariano Ponce Road at Km. 252.720 and continuing South and then East to Naguilian Road at Km. 253.190	Sofia Reyes de Veyra St. (Sec. 1, Ord. No. 370-1961)
Road connecting Pacdal Circle and Arellano Street (from Km. 252.835 to Km. 253.053)	Manuel V. Moran St. (Sec. 1, Ord. No. 396-1963)
Navy Cut-Off from its intersection with Leonard Wood Road at Km. 250.824 to that at Km. 251.210	Claro M. Recto Road (Sec. 1, Ord. No. 416-1965)
Artiaga St.	Maryhurst Road (Sec. 1, Ord. No. 417-1965)
Road connecting Naguilian Road at Km. 251.465 and Quezon Hill Road No. 2 at Km. 251.565	Lt. J. Artiaga Street (Sec. 2, Ord. No. 417-1965)
Rock Quarry Road	Felipe Jose Street (Sec. 1, Ord. No. 436-1966)

Part of Kayang Street presently located between Naguilian Road and Cariño Street	Felipe Jose Street (Sec. 1, Ord. No. 437-1967)
Part of Abanao Street, which is isolated from Abanao proper and is located between Kisad Road and Chuntug Street (Km. 249.481 to Km. 249.716)	Francisco "Balagtas" Baltazar Street (Sec. 2, Ord. No. 437-1967)
Western portion of Manzanillo Subdivision Street, which forms an "L" from Easter Road passing by the Nueva Segovia Seminary	Rev. John Wesley Street (Sec. 1, Ord. No. 455-1967)
Eastern side of Manzanillo Subdivision Street, which form an "L" from Easter Road and turns right past the Leon Manzanillo residence and terminates at a dead-end	Manzanillo Road (Sec. 1, Ord. No. 455-1967)
Portion of Leonard Wood Road starting from the Itogon junction which stretches and ends at the Pacdal Circle	Virginia Llamas Romulo Drive (Sec. 1, Ord. No. 460-1968)
Jungletown District (area bounded on the northeast by Happy Glen Loop-Leonard Wood; on the southeast by Leonard Wood Road and Hogan's Alley; on the southwest by Lot No. 100-New, Res. Section A and portion of Leonard Wood Road and Session Road junction; and on the northwest by YMCA Lot and Bagong Bayan Road)	Salud O. Mitra District (Sec. 1, Ord. No. 494-1968)
Entire length from the Military Cut-Off Circle to the City Limit leading to Balatoc Mines, comprising of a portion of Loakan Road (National), Major Maine Road (National), Balatoc Road (City-National) with an aggregate total length of 8.574 kilometers, more or less	General Emilio Aguinaldo Drive (Sec. 1, Ord. No. 504-1969)
Brower Road	Sixto A. Gaerlan Road (Sec. 1, Ord. No. 529-1970)
Sepic Road	Ayson Road (Sec. 1, Ord. No. 531-1970)
Street branching off from Magsaysay Avenue leading into the Slaughterhouse Compound	Juan Balajadia Street (Sec. 1, Ord. No. 551-1971)
Portion of Naguilian Road starting from the junction of Kayang and Abanao Streets fronting the Police Station Building	Pres. Elpidio Quirino Highway (Sec. 1 (a), Ord. No. 57-1977)
Street branching off the Session Road near the Supreme Court up to the back of the Court of Appeals	Mayor E.W. Reynolds Road (Sec. 1 (b), Ord. No. 57-1977)
Road branching off the Ice Plant Road (Utility Road), passing by the PNR cottage up to and joining Leonard Wood Road	Mayor E.J. Halsema Road (Sec. 1 (c), Ord. No. 57-1977)
Street (Gregoria de Jesus Street) branching off Bokawkan Road, passing by the Bonifacio Elementary School up to and joining Ferguson Road	Gov. Bado Dangwa Street (Sec. 1 (d), Ord. No. 57-1977)

Kayang Extension Street from its junction with Cariño and Urbano Street passing in front of the Baguio Central School and the back of the City Hall up to and joining Pres. Elpidio Quirino Highway	Councilor Francisco Yandoc Street (Sec. 1 (e), Ord. No. 57-1977)
Road beginning from Bayan Park Road up to Ambiong	Councilor Francisco G. Mayo Road (Sec. 1 (f), Ord. No. 57-1977)
Brookside Subdivision No. 1 Road	Councilor Martin Carreon Street (Sec. 1 (g), Ord. No. 57-1977)
Brookside Subdivision No. 2 Road	Councilor Eugenio Plata Street (Sec. 1 (h), Ord. No. 57-1977)
Brookside Subdivision No. 3 Road	Vice Mayor Bonifacio Panglao Street (Sec. 1 (i), Ord. No. 57-1977)
Brookside Subdivision No. 4 Road	Councilor Luis Castro Street (Sec. 1 (j), Ord. No. 57-1977)
Street (Zamora Street) branching off Session Road, beside the Baguio de Patria Building, up to and including the Cathedral Loop and going down to and joining General Luna Road	Father F. Carlu Street (Sec. 1 (k), Ord. No. 57-1977)
Road (Brent Road) from the junction of General Luna Road and Leonard Wood Road leading to and ending at the entrance of Brent School	Rev. Alfred Griffith Road (Sec. 1 (l), Ord. No. 57-1977)
Street (Lower P. Burgos Street) branching off Magsaysay Avenue up to and joining Fr. Burgos Street	Fr. Gomez Street (Sec. 1 (m), Ord. No. 57-1977)
Street (Upper P. Burgos Street) branching off the curve of Magsaysay Avenue in front of the Philippine Rabbit Terminal passing behind the Lyceum of Baguio High Schoo. Building up to and joining Bokawkan Road	Fr. Burgos Street (Sec. 1 (n), Ord. No. 57-1977)
Street branching off the road from the Hilltop Market behind Hangar Building up to and joining Fr. Burgos Street	Fr. Zamora Street (Sec. 1, Ord. No. 57-1977)
Rev. Alfred Griffith Road	Brent Road (Sec. 1, Ord. No. 12-1980)
Street branching off Outlook Drive (North) beside Casa Ferraren	Placido L. Mapa Street (Sec. 1, Ord. No. 15-1985)
Street connecting Arellano Street and Julian Felipe Street	Fred Ruiz Castro Street (Sec. 1, Ord. No. 26-1985)
Road at Camp 7 branching off from Kennon Road above Victoria's Curio Shop	Andy Cariño Road (Sec. 1, Ord. No. 49-1985)
Road beginning from Boyog Creek zigzagging up to the boundary of Lower Quirino Hill Barangay	Tony Tabora Road (Sec. 2, Ord. No. 49-1985)
Road connecting Kayang Street and Magsaysay Avenue	Claridad Street (Sec. 3, Ord. No. 49-1985)
Road branching off from Quezon Hill Road No. 2 to the Radio Station Reservation at Quezon Hill	Paraan Street (Sec. 4, Ord. No. 49-1985)
Road branching off from Quirino Highway to M. Ponce Street junction (Quezon Hill Road 1)	Josefa Llanes Escoda Road (Sec. 1, Ord. No. 62-1987)
Stretch of road from junction of Quirino Highway to the intersection of Tacay Road and Ponce Street (Quezon Hill Road 2)	Pilar H. Lim Road (Sec. 2, Ord. No. 62-1987)

Road branching off from Ledesma Street within South Central Aurora Hill (Ledesma Extension Road)	Immaculate Conception Street (Sec. 3, Ord. No. 62-1987)
Tacay Road junction to school site, Middle Quezon Hill	Gil R. Mallare Sr. Street (Sec. 1 (1), Ord. No. 28-1988)
School site up to turning point above Ibarra residence, Middle Quezon Hill	Ramon P. Mitra Sr. Street (Sec. 1 (2), Ord. No. 28-1988)
Road from school site (Middle Quezon Hill) up to Upper Quezon Hill	Dr. Teodoro C. Arvisu Street (Sec. 1 (3), Ord. No. 28-1988)
From school site going (Middle Quezon Hill) to the Gawe residence at Upper Quezon Hill	Juan F. Zarate Sr. Street (Sec. 1 (4), Ord. No. 28-1988)
Road V, Middle Quezon Hill (from Ibarra residence to Brillantes residence)	Francisco I. Ortega Street (Sec. 1 (5), Ord. No. 28-1988)

Road Extension No. I, Middle Quezon Hill (from Buting residence to Bernardo residence)	Florendo Aquino Sr. Street (Sec. 1 (6), Ord. No. 28-1988)
Road extension No. II, Middle Quezon Hill (from Quiñoneza residence to Tuazon residence)	Pedro Armenia Street (Sec. 1 (7), Ord. No. 28-1988)
From waiting shed to Santiago residence, Middle Quezon Hill	Dr. Ernesto Abellera Street (Sec. 1 (8), Ord. No. 28-1988)
Road Extension No. IV, Middle Quezon Hill (from Ducusin residence to Querimit residence)	Potenciano Lamug Sr. Street (Sec. 1 (9), Ord. No. 28-1988)
Road Extension No. 1, Middle Quezon Hill (from Balasbas residence to Padua residence)	Teodoro Reynoso Sr. Street (Sec. 1 (10), Ord. No. 28-1988)
Road Extension No. 1, Middle Quezon Hill (from Casiño residence to Daguo residence)	Luis Torres Street (Sec. 1 (11), Ord. No. 28-1988)
Road Extension No. 2, Middle Quezon Hill (from Lazaro residence to Gayo residence)	Sixto Laraya Street (Sec. 1 (12), Ord. No. 28-1988)
Road Extension No. 1, Middle Quezon Hill (from Samson residence to Manalo residence)	Pascual Pacis Street (Sec. 1 (13), Ord. No. 28-1988)
From turning point, Middle Quezon Hill up to Inerva's residence	Eduardo delos Santos Street (Sec. 1 (14), Ord. No. 28-1988)
From Samson residence up to Dr. Cruz residence, Middle Quezon Hill	Maximino Carantes Street (Sec. 1 (15), Ord. No. 28-1988)
From turning point going to Balboa's residence, Middle Quezon Hill	Lucas Paredes Street (Sec. 1 (16), Ord. No. 28-1988)
Dominican Road Extension	Pedro A. Fuentes Street (Sec. 1, Ord. No. 111-1988)
Road marked No. 1, Engineer's Hill Barangay	R. Villalon Street (Sec. 1 (a), Ord. No. 28-1990)
Road marked No. 2 connecting PNR Compound and Leonard Wood Road, Engineer's Hill Barangay	Nevada Sr. Road (Sec. 1 (b), Ord. No. 28-1990)
Road marked No. 3, Engineer's Hill Barangay	Manrique Street (Sec. 1 (c), Ord. No. 28-1990)
Road marked No. 4, Engineer's Hill Barangay	V. Martinez Street (Sec. 1 (d), Ord. No. 28-1990)
Road marked No. 5, Engineer's Hill Barangay	C. Micael Street (Sec. 1 (e), Ord. No. 28-1990)
Alley marked No. 6, Engineer's Hill Barangay	T.G. Manalo Alley (Sec. 1 (f), Ord. No. 28-1990)
Alley marked No. 7, Engineer's Hill Barangay	Y. Vergara Alley (Sec. 1 (g), Ord. No. 28-1990)
Alley marked No. 8, Engineer's Hill Barangay	R. Salcedo Alley (Sec. 1 (h), Ord. No. 28-1990)
Alley marked No. 9, Engineer's Hill Barangay	A. de Guzman Alley (Sec. 1 (i), Ord. No. 28-1990)
Alley marked No. 10, Engineer's Hill Barangay	G. Oliganga Alley (Sec. 1 (j), Ord. No. 28-1990)

Alley marked No.11, Engineer's Hill Barangay	E. Quinto Alley (Sec. 1 (k), Ord. No. 28-1990)
Alley marked No. 12, Engineer's Hill Barangay	A. Lagera Sr. Alley (Sec. 1 (l), Ord. No. 28-1990)
Alley marked No. 13, Engineer's Hill Barangay	S. Medina Alley (Sec. 1 (m), Ord. No. 28-1990)
Alley marked No. 14, Engineer's Hill Barangay	E. Ganzon Alley (Sec. 1 (n), Ord. No. 28-1990)
Street from Loakan Road to the Baguio City Airport	Kustacio (Mateo) Carantes Street (Sec. 1, Ord. No. 30-1995)
From Kennon Road to the main street leading to Camp 8 Barangay	Mauro Langit Street (Sec. 1 (1), Ord. No. 8-1996)
Street leading to Purok 2, Camp 8	Pablo del Moral Sr. Street (Sec. 1 (2), Ord. No. 8-1996)
Street going around Doña Aurora Bueno Elementary School (back portion) up to the end portion adjacent to del Moral's residence, Camp 8	Mercedes Dolormente Street (Sec. 1 (3), Ord. No. 8-1996)
Street leading to Bontoc Village (Purok 5) form the main gate of Doña Aurora Bueno Elementary School, Camp 8	Faustino Balangue Street (Sec. 1 (4), Ord. No. 8-1996)
Street leading to Sta. Escolastica Barangay (Camp 8 portion)	Jose Dumpit Street (Sec. 1 (5), Ord. No. 8-1996)
Unnamed barangay road leading to the residence of the late former City Mayor Ernesto H. Bueno at Loakan-Liwanag Barangay (starting from the waiting shed near the second cemetery at Loakan Road up to the front of the Coballes residence)	Gen. Ernesto H. Bueno Road (Sec. 1, Ord. No. 24-1997)
Stretch of road from Pacdal Circle to South Drive	Nanoy Ilusorio Road (Sec. 1 (a), Ord. No. 24-2003)

Portion of city road branching out from Cooperatives Street and ending at the Buddha Temple	Alexander H. Brillantes Street (Sec. 1, Ord. No. 6-2007)
Entire stretch of Rizal Park (North)	Fernando G. Bautista Drive (Sec. 1, Ord. No. 86-2008)
Entire stretch of Rizal Park (South)	Benjamin R. Salvosa Drive (Sec. 2, Ord. No. 86-2008)
Road right side of the Baguio Central School leading to the residence of Labsan	Federico Labsan Sr. Road (Res. No. 380-1971)

SECTION 698. NAMING OR RENAMING OF CERTAIN ROADS/STREETS INTO NAMES OTHER THAN NATIONAL HEROES/PATRIOTS. –

- a. Hogan Alley, a dead-end street from Leonard Wood Road Drive above Jungletown, is hereby changed to "Appeals Court". (Ord. No. 305-1958).
- b. The whole portion of Government Center Cut-Off Road presently located between T. Kalaw Street and Governor Pack Road, including the unnamed portion of road leading to it from hidalgo Street shall be named "U.P. Drive". (Sec. 1, Ord. No. 450-1967).
- c. The street bordering the Dangwa Tranco Terminal on the south and parallel to Rajah Soliman Street shall be named "Katipunan Street". (Sec. 1, Ord. No. 451-1967).
- d. The street bordering the Dangwa Tranco Terminal and parallel to Lapulapu Street shall be

named "Kalayaan Street". (Sec. 1, Ord. No. 451-1967).

- e. The newly completed road leading from Leonard Wood Road to the Telecom First Regional Office Headquarters, Pacdal, Baguio City, be named "Butel Drive". (Sec. 1, Ord. No. 454-1967).
- f. The portion of Assumption Road, Baguio City , near the Cooperative Training Center is named as "Cooperative Street".(Sec. 1, Ord. No. 40-1991).
- g. The road behind the Veterans Memorial Park linking Harrion Road and Calderon Street and fronting Petron Gas Station is named as the "66th Infantry Loop". (Sec. 1, Ord. No. 74-1991).
- h. The stretch of road from South Drive to the northern gate of Camp John Hay is named as "Baguio Country Club Road".(Sec. 1 (b), Ord. No. 24-2003).
- i. The road used to be known as Baguio Country Club Cut-Off which is now non existent is erased from the list of city roads. (Se c. 1 (c), Ord. No. 24-2003).

SECTION 699. NAMING OF ROADS WITHIN LOURDES SUBDIVISION. – The roads within the Lourdes Subdivision shall be named as follows:

(Sec. 1, Ord. No. 449-1967)

NAME	DESCRIPTION
LOURDES SUBDIVISION ROAD	Road extending from Dominican Road between Lots 1 and 55, passing through between Lots 27 and 70, and by Lot 47, to the road leading to the former Rock Quarry
QUEEN OF APOSTLES ROAD	Road originating form Dominican Road between Lots 5 and 28, passing through between Lots 27 and 47, and ending up to its intersection with Lourdes Subdivision Road
QUEEN OF ANGELS ROAD	Road originating from Dominican Road beside Lot 28, passing through between Lots 54 and 42 and 45, and ends up beside Lot 47 where it intersects with Lourdes Subdivision
QUEEN OF PEACE ROAD	Road originating from the foot of Dominican Road between Lots 55 and 73, passing through between Lots 62 and 82, Lots 86 and 92, Lots 5 and 12 of the Lourdes Subdivision Extension and ends up to its intersection with Manila Railroad Subdivision Road

MORNING STAR ROAD	Road originating from its intersection with Queen of Peace Road between Lots 64 and 87, passing through between Lots 72 and 91 and ends up to its intersection with Lourdes Subdivision Road, beside Lot 70
MIRROR OF JUSTICE ROAD	Road originating from the foot of Dominican Road between MRR Subdivision and Lot 73, passing by Lots 76 and 78, and ends up to its intersection with Queen of Peace Road between Lots 82 and 84

MYSTICAL ROSE ROAD	Road extending from Mirror of Justice Road between Lots 74 and 76 to its intersection with Queen of Peace Road between Lots 75 and 79
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SECTION 700. Naming of Unnamed Streets Within the Dizon Subdivision – The roads within the Dizon Subdivision shall be named as follows:

(Sec. 1, Ord. No. 581-1973)

NAME	DESCRIPTION
AGUILA STREET	Street which branches off near the entrance of Lower Bokawkan Road
ADARNA STREET	Street which branches off Magsaysay Avenue after the Magsaysay Avenue-Lower Bokawkan Road intersection
MAYA STREET	First street which turns west of the street branching off Magsaysay Avenue
LORO STREET	Second street which turns west of the street branching off Magsaysay Avenue
KALAPATI STREET	Last street which branches off the street branching off Magsaysay Avenue and terminates at the dead end

SECTION 701. Naming of Unnamed Streets Within Quirino-Magsaysay Subdivision shall be named as follows:

(Sec. 2, Ord. No. 581-1973)

NAME	DESCRIPTION
EVERLASTING STREET	Principal street which branches off Felipe Jose Street starting from Lot 31, Lot "B" of the same subdivision, passing by Dr. Jose Cariño Street, hence going up passing by the Aguinaldo Elementary School at the right side and further up the Manotoc property at the left side, passing between Lots 92 and 120 of Lot "B", hence passing between Lots 121 and 124 of Lot "A"; hence passing by Camellia Street, Magnolia Street and Calla Lily Alley and ends at the boundary of Q.M. Subdivision and Happy Homes Subdivision, Campo Sioco, in front of Lot 256, Lot "A"
CAMIA STREET	Street which branches off Everlasting Street starting between Lots 105 and 110, Lot "B" and ends between Lots 156 and 157, Lot "B"
DAHLIA STREET	Street which branches off Everlasting Street starting between Lots 110 and 122, Lot "B" and ends between Lot 151 of Lot "B" and Lot 155 of Lot "A" and branches with Gladiola Street
CAMELLIA STREET	Street which branches off Everlasting Street starting between Lots 122 and 124, Lot "A" passing through Gladiola Street and ends between Lots 174 and 181, Lot "A"
MAGNOLIA STREET	Street which branches off Everlasting Street starting between Lots 124 and 266-Y, Lot "A" passing through Gladiola Street and ends up between Lots 185 and 186, Lot "A"
GLADIOLA STREET	Street starting between Lots 245 and 246, Lot "A", passing by Calla Lily Alley, through Magnolia Street and by Dahlia Street, ends between Lots 151 of Lot "B" and Lot 155 of Lot "A" and connects with Camia Street
JASMIN STREET	Street which branches off with Everlasting Street starting between Lot 90 of Lot "A" and Lot 71 of Happy Homes Subdivision, Campo Sioco, going down and passing by Dama de Noche Street and Calla Lily Alley and branches with the middle portion of Everlasting Street between Lots 121 and 65, Lot "A"

DAMA DE NOCHE STREET	Street which branches off Jasmin Street starting between Lots 76 and 77, Lot "A" and ends up between Lots 52 and 65. Lot "A" connecting with Mil Flores Alley
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CALLA LILY STREET	Alley which branches off Gladiola Street starting between Lots 258 and 266-B, Lot "A", going down and passing through Everlasting Street and connects with Jasmin Street
MIL FLORES ALLEY	Alley which branches off Jasmin Street starting between Lots 64 and 165, Lot "A", passing by Dama de Noche Alley

SECTION 702. NAMING OF STREETS, ROADS AND ALLEYS AT AGUINALDO BARANGAY (FORMERLY LOWER Q-M BARANGAY). – The streets, roads and alleys within Aguinaldo Barangay (Formerly Lower Q-M Barangay) shall be named as follows:

(Sec. 1, Ord. No. 16-1990)

POINTS	DESCRIPTION	NAME
1 to 2	From junction Jose Felipe Street southward thence eastward to junction Quirino-Magsaysay Road	BRIGHT YELLOW STREET
3 to 4	From junction Quirino-Magsaysay Road eastward to junction Cariño Street	BRIGHT RED STREET
5 to 6	From junction Cariño Street northward to boundary with City Camp Proper Barangay	CARIÑO STREET EXTENSION
7 to 8	From junction Bright Red Street southeastward to its point abutting Lot No. 91	ORANGE ALLEY
9 to 10	From junction Quirino-Magsaysay Road northeastward to junction Bright Red Street	BROWN ALLEY
11 to 12	From its starting point abutting Lot No. 187 northeastward to junction Cariño Street	PURPLE ALLEY
13 to 14	From the creek eastward to junction Cariño Street	CREAM ALLEY
15 to 16	From junction Quirino-Magsaysay Road eastward to the creek	RED ALLEY
17 to 18	From junction Quirino-Magsaysay Road eastward to the creek	WHITE ALLEY
19 to 20	From junction Bright Yellow Street westward thence southward thence northeastward to Bright Yellow Street	BLUE ALLEY
21 to 22	From junction Blue Alley to junction Bright Yellow Street	YELLOW ALLEY
23 to 24 to 25	From its starting point up to junction Bright Yellow Street southwestward	GREEN ALLEY
26 to 27 to 28	From junction Quirino-Magsaysay Road westward to junction Bright Yellow alley with a portion thereof branching northward	PINK ALLEY
29 to 30	From junction Quirino-Magsaysay Road northeastward to the creek	VIOLET ALLEY
31 to 32	From junction Quirino-Magsaysay Road abutting the Upper QM Barangay northeastward to the creek	GRAY ALLEY
33 to 34	From its starting point at the boundary with Middle Rock Quarry Barangay northeastward to junction Quirino-Magsaysay Road	BEIGE ALLEY

SECTION 703. NAMING OF BARANGAY ROAD AND ALLEYS AT UPPER QUEZON HILL. – The barangay road and alleys Upper Quezon Hill shall be named as follows:

(Sec. 1, Ord. No. 36-1990)

POINTS	DESCRIPTION	NAME
1	Parts of Blocks 15, 16, 17, 18, 19, 20 & 22	GOLD
2	Parts of Blocks 13, 14, 15, 16, 17 & 22	SILVER
3	Parts of Blocks 1, 3, 4, 9, 57, 58 & 59	COPPER
4	Parts of Blocks 21 & 22 Alley	LEAD
5	Parts of Blocks 6, 11, 12 & 42	MERCURY
6	Parts of Blocks 20 & 25 Alley	IRON
7	Parts of Blocks 7 & 21	NICKEL
8	Parts of Blocks 6, 7, 8, 11 & 12	TIN
9	Parts of Blocks 22 & 23 (Boundary of Middle Quezon Hill)	BRONZE
10	Parts of Blocks 13 & 15	ZINC
11	Parts of Blocks 15 & 16 Alley	MANGANESE
12	All boundaries of Fairview, Pinsao & Middle Quezon Hill	CHROME

SECTION 704. NAMING OF STREETS IN LOWER QUIRINO HILL BARANGAY. – The barangay road and alleys Upper Quezon Hill shall be named as follows:

(Sec. 1, Ord. No. 60-2009)

DESCRIPTION	NAME
From Ducusin's residence to Baliwan's residence	Eucalyptus Street
From corner of A. Tabora Street to Tauli's residence	Saleng Street
From Aguilar's residence to Pira's residence	Almos Street
From Kispay's residence to Sagandoy's residence	Dangla Street

SECTION 705. RENAMING CERTAIN BARANGAYS/ VILLAGES. –

- a. In grateful memory to the late President Ramon Magsaysay and to avoid confusion with an existing subdivision in Baguio, the name of the Sunrise Subdivision be changed to “Magsaysay Housing Village”. (Sec. 1, Ord. No. 299-1958)
- b. Upper Market Subdivision Barangay shall be known as “Sacred Heart Hill Barangay”. (Sec. 1, Ord. No. 48-1985)
- c. East Modernsite Barangay shall be known as “Gil J. Puyat Barangay”. (Sec. 2, Ord. No. 48-1985)
- d. West Bayan Park Barangay, Aurora Hill shall be known as LeonilaHill Barangay. (Sec. 4, Ord. No. 62-1987)
- e. Sto. Tomas School Area Barangay shall be known as “Sto. Tomas Central Barangay”. (Sec. 1, Ord. No. 22-1995)
- f. Sacred Heart Hill Barangay shall be renamed “Upper Market Subdivision Barangay”. (Ord. No. 36-2009)

ARTICLE CXLIV **MABINI MEMORIAL PARK**

SECTION 706. The area bounded by the Harrison Road Extension, Albert Street, Gov. Pack Road and Government Center Road be declared “Mabini Memorial Park”. (Sec. 1, Ord. No. 408-1964)

SECTION 707. The Baguio Mabini Centennial Committee shall, with the support and approval

of the City of Baguio, construct a memorial to Apolinario Mabini within the area described above: Provided, That the memorial structure that may be constructed shall not be too massive or gigantic as to overshadow the Rizal Monument. (Sec. 2, Ord. No. 408-1964)

SECTION 708. The Committee on Baguio Mabini Centennial shall have jurisdiction over the maintenance and proper care of the park. (Sec. 3, Ord. No. 408-1964)

ARTICLE CXLV TABORA PARK

SECTION 709. The “Central Terminal” is renamed the “Tabora Park” in honor of the late Mayor Alfonso Tabora. (Sec. 1, Ord. No. 438-1966)

ARTICLE CXLVI NAMING OF NEWLY CONSTRUCTED WAITING SHED

SECTION 710. The newly constructed waiting shed along Governor Pack Road, Session Road Barangay is named as “Guillermo Arenas Canave Sr. Waiting Shed”. (Sec. 1, Ord. No. 58-1996)

ARTICLE CXLVII CORRECTING ERRONEOUSLY SPELLED/INCORRECTLY NAMED STREETS

ERRONEOUSLY SPELLED/ INCORRECTLY NAMED STREETS	PROPER NAME
Chuntug Street	Shuntug Street
Chanum Street	Shanum Street
Chugum Street	Shagem Street
Bokawkan Road	Buhagan Road

(Secs. 1 and 2, Ord. No. 23-1997)

ARTICLE CXLVIII PENALTIES

SECTION 711. **HOUSING AND DEVELOPMENT PROJECTS.** – Failure to undertake the required percentage of Baguio City residents in all housing development projects shall be sufficient ground for the denial of a Locational Clearance and/or Development Permit. Should the project have already been granted a permit, it shall be sufficient ground for the revocation of said permit.

SECTION 712. **FAILURE TO POST HOUSE/BUILDING NUMBER.** – Any house owner, proprietor, administrator or caretaker who shall fail to place the corresponding number on his/her house or structure covered by Section 33 hereof within a reasonable time from acquisition of the same, shall, upon conviction, pay a fine of ₱100.00 for the first offense and a fine of ₱200.00 for subsequent offenses. (Sec. 3, Ord. No. 38-1988)

SECTION 713. **SQUATTING.** – Any person who shall squat on any public land within the territorial jurisdiction of Baguio City without any authority shall be punished by an imprisonment of two (2) months and a fine of ₱200.00 without prejudice to the demolition and/or removal of the illegal construction at the expense of the owner and in case of insolvency, the offender shall suffer subsidiary imprisonment computed in accordance with provisions of law.

SECTION 714. **VIOLATION OF SPECIFICATIONS PROVIDED FOR IN PERMITS AND CLEARANCES.** – Violations of existing laws and terms, conditions and specifications provided for in the permits and clearances after thorough investigation shall be subject to the following schedule of fines and penalties:

a. Simple Subdivision

VIOLATIONS	First Offense	Second Offense	Third Offense
Failure to secure Preliminary Approval and Locational Clearance prior to start of project	₱500.00	₱1,500.00	₱2,500.00
Failure to secure Development Permit	₱1,000.00	₱2,500.00	₱3,500.00
Failure to secure Final Approval of Subdivision	₱1,000.00	₱2,500.00	₱3,500.00
Failure to secure Approval of Alteration of Plan	₱1,000.00	₱2,500.00	₱3,500.00
Non-development within one (1) year after the issuance of permit or clearance	₱1,500.00	₱2,500.00	₱3,500.00
Incomplete development	₱500.00	₱1,500.00	₱2,500.00
For every violation of the terms and conditions specified in the Development Permit	₱500.00	₱1,000.00	₱2,000.00
Other violations of the provisions of Presidential Decree No. 957 and/or <i>Batasang Pambansa Bilang 220</i>	₱500.00	₱1,000.00	₱2,000.00

b. Complex Subdivision

VIOLATIONS	First Offense	Second Offense	Third Offense
Failure to secure Preliminary Approval and Locational Clearance prior to start of project	₱1,500.00	₱2,500.00	₱3,500.00
Failure to secure Development Permit	₱3,000.00	₱4,000.00	₱5,000.00
Failure to secure Final Approval of Subdivision	₱3,000.00	₱4,000.00	₱5,000.00
Failure to secure Approval of Alteration of Plan	₱3,000.00	₱4,000.00	₱5,000.00
Non-development within one (1) year after the issuance of permit or clearance	₱3,000.00	₱4,000.00	₱5,000.00
Incomplete development	₱1,500.00	₱2,500.00	₱3,500.00
For every violation of the terms and conditions specified in the Development Permit	₱1,000.00	₱1,500.00	₱2,500.00
Other violations of the provisions of Presidential Decree No. 957 and/or <i>Batasang Pambansa Bilang 220</i>	₱1,000.00	₱1,500.00	₱2,500.00

(Sec. 5, Ord. No. 19-2009)

The following acts and omissions shall be the grounds for the imposition of fines and penalties:

- a. Failure without just cause to secure, before any development activity, any of the clearances, permits or approval that are required by law or regulations from the City Council or the City Chief Executive.
- b. Failure to comply with any or all of the conditions set forth in the clearances, permits or approval issued by the City Council or the City Chief Executive.
- c. Failure to complete development or non-provision of the required facilities, noncompliance with the approved development plan or altering plans without the approval of the City Council.
- d. Misrepresentation of facts and circumstances relative to the project at the time of application or monitoring.
- e. Failure to comply or obey orders issued by the City Council or the City Chief Executive after monitoring the existence of any violation. (Sec. 6, Ord. No. 19-2009)

The following circumstances shall be considered in the imposition of fines and penalties under this Section:

- a. The degree or gravity of the violation committed.
- b. Bad faith on the part of the developer/contractor/owner/company.
- c. Damage or inconvenience to residents and the community as a whole.
- d. Adverse impact to the physical, social, economic and environmental conditions of the neighborhood and the immediate surroundings.
- e. Non-mitigation of violations despite due notice.
- f. When the violator has a history of similar offenses or violations on several occasions or was established to have deliberately committed the violation.
- g. Where the developer/owner fails to complete the development of the project without just cause and despite the grant of time to do so.
- h. When the project or activity is subject to actual complaints found to be valid after proper investigation and assessment. (Sec. 7, Ord. No. 19-2009)

Failure of any developer or owner to secure the necessary permits and clearance or to institute mitigating measures within thirty (30) days after the third offense shall constitute just cause for the cancellation of the developer's/owner's/contractor's Locational Clearance, Development Permit and Business Permit and a recommendation for the revocation of the License to Sell and Certificate of Registration of the same to the Housing and Land Use Regulatory Board. (Sec. 8, Ord. No. 19-2009)

BOOK XV TRADE AND COMMERCE

ARTICLE CXLIX GENERAL PROVISIONS

SECTION 715. WORDS AND PHRASES. – Unless inconsistent with the context or subject matter, the following words when used in this Book shall have the following meaning:

- a. Can – shall be understood to refer to an empty kerosene can with a capacity of 19 liters. (Sec. 3 (3.7), Ord. No. 061-1986)
- b. *Carinderia* or *Turo-turo* refers to any public eating place within the market zone where foods already cooked are served at a price. (Sec. 3 (3.8), Ord. No. 061-1986)
- c. Charges refers to pecuniary liability, as rents or fee against property or persons. (Sec. 3 (3.9), Ord. No. 061-1986)
- d. Car wash means cleaning or rinsing of motor vehicle. (Sec. 2 (a), Ord. No. 007-2009)
- e. Car wash shops means any business establishment, whether along a road or within a private property, involved in cleaning of cars/automobiles for a fee. (Sec. 2 (b), Ord. No. 007-2009)
- f. Commercial Photography means the taking of photos and snapshots anywhere in the City of Baguio and/or the developing and printing of film negatives for a fee. (Sec. 2, Ord. No. 053-1997)

- g. Dealer means one whose business is to buy and sell merchandise, goods and chattels, as a merchant. He conducts his business as a middleman between the producer and the consumer and depends for his profit not upon the labor he bestows upon his commodities but upon his skill and foresight with which he watches the market trends. (Sec. 3 (3.10), Ord. No. 061-1986)
- h. Drainage means place where water is disposed of or drained. (Sec. 2 (c), Ord. No. 007-2009)
- i. Dry Goods Store is a store where such articles as clothes, clothing, shoes, slippers, hats, stockings, socks, suiting materials, buttons, umbrellas, raincoats, boots, any kind of wearing apparel, sporting goods, jewelries, watches and clocks, photographic goods, curios, sunglasses, goggles, binoculars, school or office supplies, stationary, books, periodicals, magazines and similar articles and materials whether new or secondhand are sold, displayed or otherwise offered for sale. (Sec. 2 (c), Ord. No. 121-1950)
- j. General Merchandise Store is a store where a combination of any two or all of the businesses of grocery, hardware and dry goods stores as herein before defined wherein may be sold or offered for sale other merchantable goods without additional license fees, excepting lumber, logs, firewood, leaf tobacco, cigars, cigarettes, and other tobacco products, liquors and fermented beverages, firearms, ammunitions, gasoline, optical goods, drugs and medicines, gold or silver bullions. (Sec. 2 (e), Ord. No. 121-1950)
- k. Grocery Store is a store where such provisions and/or table and general household commodities, articles or supplies as biscuits, crackers, candies, confectionaries, pepper, flour, ham, bacon, soft drinks, candles, sugar, bakery products, onions, potatoes, toilet articles, sausages, sold meat, fresh fruits, "bijon", "mike", laundry soap, tea, salted or dried fish, salt, canned or bottled products, foods and liquids for food seasoning such as soy, patis and other kinds of sauce, sardines, condiments, oatmeal, chocolate drink, catsup, coffee, milk, baking powder, cleansers, nuts, salmon and other similar commodities, supplies and foods are sold, displayed or offered for sale. (Sec. 2 (a), Ord. No. 121-1950)
- l. Hardware Store is a store where such articles and building materials as cement, galvanized iron sheets, carpentry tools, garden tools, electrical goods or apparatuses such as bulbs, wirings, porcelain tubes, switches, stoves, radio receivers or parts thereof, and other appliances, auto spare parts, kitchen utensils, glass, glassware, cooking utensils, plates, paints, beds, manufactured articles of metal, rugs, nuts and bolts, nails, hooks and eyes, hinges, galvanized iron pipes and fittings, and other iron or metal products, furniture, equipment and other articles and goods of similar nature generally and commonly known as included in the generic term "hardware" whether new or second-hand are sold, displayed for sale. (Sec. 2 (b), Ord. No. 121-1950)
- m. Natural gas chiefly methane with some amounts of ethane; usually with traces of helium and nitrogen gases. (Sec. 2 (b), Ord. No. 024-1976)
- n. Peddler means any person who, either for him or for another, sells his goods or offers to sell and deliver the same from place to place. He usually does not have a fixed stall. (Sec. 3 (3.12), Ord. No. 061-1986)
- o. Professional Photographer means any person duly licensed to engage in the business of commercial photography anywhere in the city. (Sec. 2, Ord. No. 053-1997)
- p. Refinery Gas consisting mostly of propane and butane, sometime pentane and hexane gases. (Sec. 2 (a), Ord. No. 024-1976)
- q. Rental means the value of the consideration, whether in money or otherwise, given for the enjoyment or use of a thing. (Sec. 3 (3.16), Ord. No. 061-1986)

- r. Sack shall be understood to refer to one with a capacity of twenty-five gantas. (Sec. 3 (3.17), Ord. No. 061-1986)
- s. Sack double refers to a jute sack that has a capacity of fifty gantas of rice. (Sec. 3 (3.18), Ord. No. 061-1986)
- t. Sari-sari Store is one where assorted groceries, hardware, and/or dry goods in small quantities are sold or offered for sale where the total stock in trade on a single day does not reach retail value of ₱300.00: Provided, That when the gross sales exceed ₱450.00 in any given quarter, the owner thereof shall be liable to the license fees prescribed herein as the case may be. (Sec. 2 (e), Ord. No. 121-1950)

ARTICLE CL SALE OF ANIMALS AND MEAT

SECTION 716. SALE OF ANIMALS. –

- a. Any person selling their animals in the city shall load or lead their animals only at the city slaughterhouse to be inspected by the City Veterinarian.
- b. The authorized meat inspectors shall first inspect the carabeef to be sold in the city to determine the meat's fitness for human consumption.
- c. No carabeef, whether or not mixed with beef or any other meat, shall be passed off as beef or any meat. The same shall not be sold at the price of beef or such other meat. All carabeef being sold in the market shall be visibly labeled as carabeef with its selling price. (Ord. No. 60-1993)
- d. The selling of, or dealing in dogs for food or dog meat in the public market or in places in the city not designated by the City Mayor for the purpose, is prohibited. (Sec. 1, Ord. No. 069-1991)
- e. It shall be unlawful for merchants dealing in the business of buying and selling of fowls to sell said fowls outside the fowl section in the city slaughterhouse compound. (Sec. 1, Ord. No. 561-1972)
- f. Only dressed fowls duly inspected and bearing the stamp of the Office of the City Veterinarian shall be sold in the fowl section in the Baguio City Public Market. (Sec. 2, Ord. No. 561-1972)
- g. Fowl merchants, before offering fowls for sale to the public, shall first have their fowls inspected and certified as fit for human consumption by the City Veterinarian or his duly authorized representative at the slaughterhouse. (Sec. 3, Ord. No. 561-1972)
- h. The sale of fresh fish in any place around the market other than in the place so designated is prohibited. (Sec. 1, Ord. No. 401-1964)

SECTION 717. MARKET FOR SMALLER ANIMALS. – The Slaughterhouse area shall have a portion wherein smaller animals can be sold.

SECTION 718. PEDDLING. – No person can peddle, display, or offer for sale chicken or any animal, alive or slaughtered, in the public market other than in places intended for the sale of said chicken or animal. (Ord. No. 561-1972)

ARTICLE CLI SALE OF FIREWOOD

SECTION 719. SALE OF PINEWOOD. – It shall be unlawful for any person, partnership or corporation to store, keep, or pile firewood commonly known as “*talacsan*”, for sale to the public, in any yard, vacant lot, or space exposed to public view: Provided, That the mere possession by such person, partnership, or corporation or any license or permit duly issued by any government office authorizing him to cut trees or any forest products or to sell firewood, shall be *prima facie* evidence that he is engaged in the business of selling firewood. (Sec. 1, Ord. No. 209-1954)

ARTICLE CLI TRANSIENT VENDORS

SECTION 720. TRANSIENT VENDORS. – The Market Superintendent of the City shall designate the place where transient vendors can sell and ply their wares daily. They shall be allowed to display and sell vegetables, fruits, and dried fish on the following conditions:

- a. They shall maintain and observe cleanliness and sanitation within the area;
- b. They shall not construct any sort of shanty to display their wares, but instead use boxes as prescribed by the City Engineer. Construction of said boxes shall be at their own expense;
- c. No vendor covered by this Article shall be a lessee of any stall in the Baguio City Public Market proper;
- d. They shall be charged the same rate of market fees as those vendors in the vegetable section in the Baguio City Public Market proper;
- e. They shall not sell at a price lower than those vendors selling the same kind of commodities in the Baguio City Public Market proper;
- f. There shall be no extension to the area allotted to each of them; and
- g. Each vendor shall hold only one place to sell his goods within the area.

ARTICLE CLIII BUSINESS ESTABLISHMENTS AND INDUSTRIES

SECTION 721. LABELING OF PETROLEUM PRODUCTS. – No person shall sell, distribute and/or deliver for sampling and/or consumption purposes liquefied petroleum gas (LPG) without clearly disclosing the specifications thereof, particularly the gross heating value of such LPG and the exact contents thereof in terms of kilograms. The gross heating value of such LPG shall be conspicuously located and printed in clear readable font on every cylinder or service container used in retailing LPG. All LPG dealers shall be required to equip themselves with test gauges so that every customer who may want to verify the contents of the LPG container delivered, may be shown the exact contents thereof. (Ord. No. 24-1976)

SECTION 722. COMMERCIAL PHOTOGRAPHY. –

- a. The City Government of Baguio shall protect from undue and unfair competition its licensed traders and businessmen especially the marginal income earners like commercial photographers.
- b. Any person or entity that shall engage in commercial photography anywhere in the city shall first secure a Mayor’s Permit and other business licenses imposed by the city.
- c. All photographers are encouraged to join any accredited photographers association in the

city that shall designate their area of operations and issue identification cards in colors corresponding to each such area of operations. The photographer, while engaged in his trade, shall use the identification card.

- d. No person or entity shall hire the services of unlicensed photographers to do photo coverage and assignments outside his/its actual place of business or studio. (Ord. No. 053-1997)

SECTION 723. CARWASH ESTABLISHMENTS. – All carwash establishments shall have a drainage system that is in compliance with the Department of Environment and Natural Resources standards and requirements such as the incorporation of a grease and oil separator. The used water should be oil-free and should go to the drainage as specified by the City Environment and Parks Management Office. (Ord. No. 07-2009)

SECTION 724. FILM INDUSTRY. – No film producer, whether local or foreign, shall use any scenic spot or view within the City of Baguio for filming without securing a permit from the Office of the City Mayor which shall be issued only after payment of ₱5,000.00 as fee for the use of the view or scenic spot for filming or shooting movies for the duration of the filming which must not exceed one (1) month. Said permit is renewable monthly after the payment of the required fee.

The film producer or any of his duly authorized representatives shall execute an undertaking stating that no scenic view/spot to be used for shooting a film shall be destroyed nor any tree therein shall be damaged. An amount of ₱10,000.00 shall be deposited with City Treasury Office to guarantee compliance with the undertaking.

Damage to any public place or scenic view or spot including trees, plants, flowers or the ecology by reason of the filming shall be restored/repaired at the expense of the film producer. In case the ₱10,000.00 deposit is not sufficient for this purpose, the film producer shall pay the difference of the cost of repair or restoration. In case the cost of restoration is less than the amount deposited, the balance shall be reimbursed to the film producer. (Ord. No. 12-1991)

SECTION 725. CHANGING PRICES OF GOODS. – Establishments such as restaurants, eateries, cocktail lounges, hotels and other businesses rendering services to the public for profit, like bicycle rides, horseback rides, boat rides, rides on mini-train, recreational halls like bowling alleys, billiard halls, movie theaters and all other establishments rendering services operating under a license and not covered by the national tax law shall, prior to effecting change in the price of their services, post a list/schedule of prices in conspicuous places in the area of business. Such posting of the list or notices shall be made not later than one week before the effectivity of the new prices or charges. The price list or notices may be handwritten, typewritten or printed. (Ord. No. 510-1973)

ARTICLE CLIV CONSUMER WELFARE

SECTION 726. FIRST COME, FIRST SERVED POLICY. – It is required that the policy “first come, first served” shall always be followed in securing/buying of stamps at the Post Office or tickets in bus stations, movie houses, concerts and athletic competitions; paying tuition fees/dues in schools, taxes and other dues with any government office or bills in hospitals and institutions; securing permits for any examinations or clearances from government offices and the like; as well as entering buses, movie houses, concerts, conventions and athletic competitions.

The managers, operators, and/or authorities of bus companies, jeepney associations, schools, hospitals, movie houses, concerts, conventions, government offices and the like are required to assign some of their personnel/dispatchers who shall be tasked to see to it that the policy of “first come, first served” shall always be followed in their respective companies, associations, officers, institutions and/or functions.

Notices of the policy “first come, first served” shall be conspicuously posted at bus stations and

jeepney terminals, concert and athletic competition venues, schools, movie houses, post office and other government offices and the like. (Ord. No. 025-1990)

ARTICLE CLV **PERMITS**

SECTION 727. TERMS. – The permit for a tax year shall cover January 1 to December 31 of each year. Permits shall therefore be secured or renewed within twenty (20) days from the beginning of each year. All existing business permits are deemed renewed upon the payment of the corresponding fee if there has been no change in location or line of business engaged in. The failure of the permit holder to pay corresponding fees within twenty (20) days from the beginning of each year shall automatically cancel this permit. Unless otherwise provided, no permit shall be issued for a period of more than one (1) year or less than a quarter of a year, and every permit thus issued shall be effective from the date of its issuance and shall expire at the end of the quarter, semester, or year as provided in each class of business, calling or amusement. The end of the quarter shall be understood to be the last day of March, June, September, or December. The end of the semester shall be understood as the last day of June or December. Nothing in this section shall however be construed as prohibiting the City Treasurer from collecting the business tax, permit fee, and/or such other fees and charges, quarterly: Provided, That the fee so collected shall not be for less than a quarter.

All clearances such as police, fire department, health department and other related clearances, including but not limited to Mayor's permit, required for the issuance of renewal of business permits shall be valid for a period of three (3) years; Provided, That the corresponding fees for the same period shall have been paid annually together with the business permit; and Provided Further, That the said business permit shall not have been revoked, cancelled or recalled for cause. In case addition of another line of business within the same location, a business permit together with the required clearance shall be secured for such additional line of business. A line of business together with its business permit may be dropped or surrendered thru a letter informing the City Treasurer to that effect. (Sec. 1, Ord. No. 77-1988)

SECTION 728. POSTING, SURRENDER. – Every permit holder shall keep his permit with the receipt as proof that the corresponding fees and clearances for the said business permit has been paid. The permit shall be posted at all times in a conspicuous place in his business, establishment or office and the same shall be immediately produced upon demand by the City Mayor or by the City Treasurer or their authorized representatives. Likewise, the same shall be surrendered when revoked or expired when retiring from business. (Sec. 2, Ord. No. 77-1988)

SECTION 729. CANCELLATION, EXPIRATION, RENEWAL. – A permit shall be cancelled for violation of the terms thereof. It shall cease to be in force upon revocation or expiration of its terms. It shall be unlawful for any person holding such permit to conduct or to continue the business, trade, calling, or amusement so permitted without first renewing said permit within the prescribed period. The permit must be surrendered within twenty (20) days from the date of revocation or expiration. (Sec. 3, Ord. No. 77-1988)

SECTION 730. SOCIAL SECURITY SYSTEM CLEARANCE REQUIREMENT. – Employers/business establishments in the City of Baguio shall be required to present a clearance from the Social Security System before they will be issued Mayor's Permit or business license/permit. (Sec. 3, Ord. No. 023-2010)

SECTION 731. ABSENCE OF SOCIAL SECURITY SYSTEM CLEARANCE. – No Mayor's permit shall be issued or granted to any employer, business establishment or agency without complying with the provisions of the preceding section. However, should the Social Security System fail without cause to issue its clearance to any applicant within five (5) calendar days from filing thereof, the city upon prior consultation with the Social Security System, may issue the Mayor's Permit in the absence of the Social Security System Clearance. (Sec. 4, Ord. No. 023-2010)

SECTION 732. DISPLAY OF CERTIFICATE OF REGISTRATION. – The Social Security
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System Certificate of Registration shall be displayed in the business establishment together with their business license/permit. (Sec. 5, Ord. No. 023-2010)

SECTION 733. TRADERS OUTSIDE THE CITY MARKET – Every person shall, before engaging in any business, trade or occupation in any place outside the city market that is subject to a city license tax, secure a business permit from the City Mayor. (Sec. 1, Ord. No. 115-1950)

SECTION 734. CLOSURE OF BUSINESS. – Any person planning to discontinue or to retire from any business, trade or occupation of which he is a license holder must notify the City Treasurer in writing to that effect not later than the intended date of discontinuance or retirement and shall surrender to him his permit therefor. (Sec. 2, Ord. No. 115-1950)

SECTION 735. SECONDHAND STORES. – A person, firm, entity or corporation engaging in the so-called secondhand store or establishment in the City shall be charged a license fee based on the capital invested in such business, as follows:

Class A – Capital Investment:	₱30,001.00 or more	₱360.00
Class B – Capital Investment:	₱20,001.00 to ₱30,000.00	₱240.00
Class C – Capital Investment:	₱10,001.00 to ₱20,000.00	₱180.00
Class D – Capital Investment:	₱10,000.00 or less	₱120.00

The statement as to the capital invested in any of the above-enumerated classification shall be sworn to before a notary public or any person duly authorized to administer oath.

ARTICLE CLVI TRADE FAIRS

SECTION 736. REGULATION OF TRADE FAIRS. – Trade fairs in the City shall be allowed for the purpose of promoting agricultural, industrial, indigenous, and commercial products, crafts and other merchandise through inter-regional trading that will foster better livelihood opportunities, enhance local tourism, and help advance economic development. It shall be conducted for a period not exceeding 15 days in suitable private places only. The conduct of trade fairs and other similar activities in all city-owned or city-managed public parks, including government-owned and controlled properties and facilities shall be totally disallowed. (Sec. 2, Ord. No. 13-2012)

SECTION 737. TRADE FAIRS AND EXHIBITS. – Trade fairs and exhibits should be open to all kinds of agricultural, industrial, indigenous, and commercial products, crafts and other merchandise, regardless of their place of origin. Organizers shall be required to apportion at least 25% of the items for sale or exhibit during a trade fair to locally available products in order to foster fair trade practices and prevent undue competition. (Sec. 3, Ord. No. 13-2012)

SECTION 738. PROHIBITIONS. – Trade fairs and exhibits should not be used to sell prohibited items such as, but not limited to, contraband and pirated goods, imitation of branded items, obscene gadgets and paraphernalia, and uncertified products, among others. (Sec. 4, Ord. No. 13-2012)

SECTION 739. EXEMPTIONS. – The two (2) preceding sections shall not apply to *tiangge/baratillo*. (Sec. 5, Ord. No. 13-2012)

SECTION 740. PROTECTION OF PARTICIPANTS. – Trade fair organizers should provide adequate protection to their participants from inclement weather and provide round-the-clock security for the fair premises. (Sec. 6, Ord. No. 13-2012)

SECTION 741. CLEANLINESS. – Trade fair organizers should maintain cleanliness and provide proper waste disposal measures within the fair premises and its immediate vicinities. The organizers shall also require the use of environment-friendly product wrappers. (Sec. 7, Ord. No. 13-2012)

SECTION 742. REGISTRATION REQUIREMENTS. – Trade fair and exhibit organizers should be duly registered with the appropriate government agencies such as the Securities and Exchange Commission, the Department of Trade and Industry, the *Sangguniang Panlungsod* in the case of Non-Government Organizations, and the Bureau of Internal Revenue. (Sec. 8, Ord. No. 13-2012)

SECTION 743. FEES FOR PARTICIPANTS. – Trade fair organizers should not charge excessive fees from their participants and should pay the necessary permit fees and business taxes to the City Government of Baguio. Each participant should secure a separate and distinct business permit. (Sec. 9, Ord. No. 13-2012)

SECTION 744. APPROVAL OF THE *SANGGUNIANG PANLUNGSOD*. - Trade fair and exhibit organizers should secure the approval of the *Sangguniang Panlungsod* before conducting the same by submitting the following requirements:

- a. Written request to conduct a trade fair and exhibit;
- b. Certified true copy of certificate of registration/accreditation/business permit;
- c. Brief project proposal detailing the activities to be undertaken during the fair;
- d. List of participants and their home addresses;
- e. List of goods to be sold;
- f. Clearance certificate from the Office of the Revenue District Officer, Bureau of Internal Revenue, that all registration requirements are furnished; and
- g. Receipts of the payments of all taxes due and collectible. (Sec. 10, Ord. No. 13-2012)

SECTION 745. SUBMISSION OF TERMINAL REPORT. – Trade fair and exhibit organizers should submit a terminal report to the Office of the City Mayor, the *Sangguniang Panlungsod*, the Department of Trade and Industry and the Bureau of Internal Revenue after the trade fair and exhibit detailing therein the activities undertaken, issues/problems encountered, and sales performance per exhibitor/participant. (Sec. 11, Ord. No. 13-2012)

SECTION 746. Trade fairs are not allowed in the months of June, July, August, September, October, and November. (Sec. 12, Ord. No. 13-2012)

SECTION 747. Trade Fair participants shall not be limited to Baguio City residents and Cordillera-based enterprises not located in the city. However, local businessmen shall be given priority. (Sec. 13, Ord. No. 13-2012)

SECTION 748. Ten percent (10%) of the gross income from the holding of the trade fair shall be paid to the City Treasurer to be used to support beautification and cleanliness programs of the city. (Sec. 13, Ord. No. 13-2012)

SECTION 749. The different barangay local government units and cooperatives in the City of Baguio may organize trade fairs or coordinate with organizers of trade fairs; Provided, That all proceeds from the holding thereof shall pertain solely to their account. (Sec. 14, Ord. No. 13-2012)

SECTION 750. Trade fairs and exhibits that are sponsored and/or organized by a national government agency or where the City of Baguio is host Local Government Unit are exempted from the payment of business permit fees: Provided, That all participants thereof should pay in advance the fees and other charges appurtenant thereto. (Sec. 16, Ord. No. 13-2012)

ARTICLE CLVII **TEMPORARY STALLS DURING SPECIAL OCCASIONS**

SECTION 751. TEMPORARY STALLS/SELLING AREAS. – The City shall allow and regulate the use of part of Harrison Road for temporary stalls/selling area during special occasions like All Saint's Day, the Christmas Season and New Year Celebrations. (Sec. 1, Ord. No. 06-2001)

SECTION 752. CONTROL AND SUPERVISION. – The Permits and Licensing Division under the Office of the City Mayor is tasked to control and supervise the activities in the area. (Sec. 2, Ord. No. 06-2001)

SECTION 753. QUALIFICATIONS AND PERMITS. – Only legitimate residents of Baguio City shall be allowed to sell for which they shall be charged the duly prescribed amount for business permit fees or special permit fees by the City Treasury Office. (Sec. 3, Ord. No. 06-2001)

SECTION 754. AREA COVERED BY STALLS. – The stalls to be put up in the area shall measure 1 meter by 1 meter. (Sec. 4, Ord. No. 006-2001)

SECTION 755. TRANSFER OR LEASE. – No vendor shall be allowed to transfer or lease any stall assigned to him for purpose of gain. Neither shall the vendors have any vested right to permanently occupy a stall. (Sec. 5, Ord. No. 006-2001)

ARTICLE CLVIII **USE OF PAPER BAGS**

SECTION 756. COVERAGE. – All supermarkets, groceries and retail stores in the commercial zone of the city are hereby required to use paper bags, *buri* bags or other biodegradable materials as containers or bags for all dry goods and groceries instead of plastic bags. Bulky goods are supposed to be packed in paper boxes or cartons. (Sec. 3, Ord. No. 26-2007)

SECTION 757. Goods sold in the Baguio City Public Market wet section, such as fresh meat, fish, vegetables and fruits, may be packed in plastic containers or *sando* bags, provided, these are placed in shopping bags allowed under this Article. (Sec. 4, Ord. No. 26-2007)

SECTION 758. Shoppers or customers in the city public market are required to bring their own shopping bags allowed under this Article. They may also use other sturdy reusable shopping bags, boxes or crates, except plastic *sando* bags. (Sec. 5, Ord. No. 26-2007)

SECTION 759. GOVERNMENT PROGRAMS. – The government shall promote programs and projects geared towards the research and development of materials in furtherance of the objectives of this article including the advancement of a sustainable materials recovery program to sustain recycling endeavors. (Sec. 6, Ord. No. 26-2007)

ARTICLE CLIX **PENALTIES**

SECTION 760. The following are the violations of this Book with their corresponding penalties:

- a. Unloading of Animals within City Limits. – Any person unloading animals for sale within the city limits and not at the city slaughterhouse, shall, for each and every violation or non-compliance thereof, be guilty of misdemeanor, and upon conviction, shall be punished by a fine of ₱250.00 or imprisonment of not more than five (5) days, or both such fine and imprisonment in the discretion of the court.
- b. Failure to secure Social Security System Clearance Certificate. The penalties for failure to secure Social Security System clearance shall be as follows:

First Offense – a fine of ₱500.00.
Second Offense – a fine of ₱1,000.00.
Third Offense – a fine of ₱1,500.00 and revocation of business permit.
(Ord. No. 23-2010)

- c. Noncompliance with Regulations Governing Car Wash Establishments. – Car wash establishments who fail to have a drainage system in accordance with the Department of Environment and Natural Resources standards and requirements shall be penalized as follows:

First Offense – Fine of ₱1,000.00 and reprimand.
Second Offense – Fine of ₱2,000.00.
Third Offense – Fine of ₱3,000.00 and revocation/cancellation of business permit.
(Ord. No. 07-2009)

- d. Sale of Dog Meat. – Any violation of the provision on the sale of dog meat is punishable by a fine of not more than ₱1,000.00 or imprisonment of not more than twenty (20) days or both such fine and imprisonment at the discretion of the Court. In addition to the penalty for the violation, the business permit/license to conduct business issued to the violator shall likewise be cancelled. (Ord. No. 69-1991)
- e. Violation of Trade Fair Provisions. – Any violation on the provisions on trade fair and exhibits shall be penalized with the following sanctions:

i. Imprisonment and Fines.

- a. Any person who has been found to have violated Sections 756, 757, and 758 of this Book shall be penalized by a fine of ₱5,000.00 and/or imprisonment of not more than six (6) months at the discretion of the court. Corporations shall be penalized by a fine of ₱5,000.00 and its officers shall be penalized by imprisonment of not more than six (6) months.
- b. Any person or corporation who has been found to have violated Sections 760, 761, and 762 of this Book shall be penalized by a fine of ₱5,000.00 and shall be prohibited from sponsoring or participating in subsequent trade fairs.

ii. Aside from the fines and imprisonment enumerated above, all business permits and mayor's permits granted to them shall be revoked and they shall be prohibited from organizing, holding or joining trade fairs in the City of Baguio.
(Sec. 15, Ord. No. 13-2012)

- f. Selling meat outside regular booths. –Any person peddling, displaying, or offering for sale chicken or any animal, alive or butchered, in the public market other than the regular booths intended for the sale of said chicken or animal shall be penalized as follows:

First Offense – ₱250.00 fine.
Second Offense – ₱500.00 fine plus confiscation of the chicken or animal being offered for sale in favor to the City of Baguio, the same to be used to feed the City prisoners.
Third Offense – ₱1,000.00 fine or imprisonment of not more than fifteen (15) days or both such fine and imprisonment in the discretion of the Court.
(Sec. 2, Ord. No. 610-1975)

- g. Cooking and Sleeping Inside the City Market Compound. –

The recorded stall-lessee and the person actually sleeping and cooking inside the Baguio City Public Market compound shall be liable and, upon conviction, shall be penalized with

a fine ₱250.00 for sleeping inside the market compound and a fine of ₱500.00 for cooking in said area. Moreover, anyone found cooking inside the market compound shall result to the automatic termination of the lease contract over the market stall and the cancellation of the corresponding business permit.

- h. Altering Price and Charges without Posting List of Price and Charges. – Any establishment found altering prices or charges of goods without posting a list or schedule of prices and charges shall be penalized by a fine of ₱500.00, or by the suspension of the business permit or license of the establishment concerned for a period of three (3) months, at the discretion of the Court. (Ord. No. 570-1973)
 - i. Sale of Fowls outside the Fowl Section of the City Slaughterhouse. – Anyone found selling fowls outside the Fowl Section of the city slaughterhouse shall be punished by imprisonment of not more than 20 days or a fine of ₱250.00, or both fine and imprisonment at the discretion of the court, without prejudice to the cancellation of the license issued and the stalls awarded by the city authorities. (Ord. No. 561-1972)
 - j. Sale of Liquefied Petroleum Gas without Detailing Specifications. – Any person and/or manager or official in-charge of any point of retail or business establishment found selling, distributing and/or delivering for sampling and/or consumption purposes liquefied petroleum gas without clearly disclosing the specifications thereof shall, upon conviction, be subject to a fine of ₱1,000.00 or an imprisonment of not more than six (6) months, or both such fine and imprisonment at the discretion of the court, for the first and second offenses; for the third offense, the above penalty shall be imposed plus cancellation of the business license of the offending establishment. (Ord. No. 024-1976)
- k. Violation of Provisions on Commercial Photography. – Commercial photographers operating outside his designated area of operation shall be punishable by a fine ₱1,000.00 for the first offense; ₱2,000.00 for the second offense; and ₱3,000.00 for the succeeding offenses.

Those persons/entities found hiring unlicensed photographers for coverage shall be punished by a fine of ₱1,500.00 for the first offense ₱2,500.00 for the second offense; and ₱3,500.00 and revocation of his/its license, if any, for the third offense. (Ord. No. 053-1997)

- l. Engaging in Business, Trade or Occupation outside the Baguio City Public Market without permit. – Any person found engaging in any business, trade or occupation in any place outside the Baguio City Public Market without permit from the City Mayor shall be liable and upon conviction be punished by a fine of ₱1,000.00 or imprisonment of not more than six (6) months, or both such fine and imprisonment, at the discretion of the Court. (Ord. No. 115-1950)
- m. Violation of the First Come, First Serve Policy. – Failure to observe the “first come, first served” policy in securing/buying of stamps at the Post Office or tickets in bus stations, movie houses, concerts and athletic competitions; paying tuition fees/dues in schools, taxes and other dues with any government office or bills in hospitals and institutions; securing permits for any examinations or clearances from government offices and the like; as well as entering buses, move houses, concerts, conventions and athletic competitions shall be penalized upon conviction as follows:

First Offense – ₱250.00 fine.

Second Offense – ₱500.00 fine.

Third and subsequent offenses – ₱1,000.00 fine.

Failure to assign personnel/dispatchers who shall be tasked to see to it that the policy of “first come, first served” shall likewise be penalized as follows:

First Offense – ₱250.00 fine.
Second Offense – ₱500.00 fine.
Third and subsequent offenses – ₱1,000.00 fine. (Ord. No. 025-1990)

- n. Violations on Provisions of Securing Temporary Stalls During Special Occasions. – Owners/Grantees of temporary stalls along Harrison Road during special occasions found violating the pertinent provisions shall be penalized as follows:

First Offense – ₱250.00 fine.
Second Offense – ₱500.00 fine.
Third and subsequent offenses – ₱1,000.00 fine and cancellation of business permit. (Ord. No.006-2001)

- o. Sale of carabeef. – Any person found selling carabeef without the same having passed inspection by meat inspectors of the City of Baguio or have mixed the same with beef or other meat shall be penalized as follows:

First Offense – ₱1,000.00 fine or ten (10) days imprisonment, at the discretion of the court.
Second Offense – ₱2,000.00 fine or twenty (20) days imprisonment, at the discretion of the court.
Third and subsequent offenses – ₱5,000.00 fine or thirty (30) days imprisonment, at the discretion of the court. (Ord. No.060-1993)

- p. Use of Colored Light Bulbs at Meat Stalls. – Any vendor found using colored lighting devices on livestock and poultry shall be penalized as follows:

First Offense – ₱500.00 fine.
Second Offense – ₱1,000.00 fine.
Third and subsequent offenses – ₱2,000.00 fine and revocation of permit to operate. (Ord. No. 71-2009)

- q. Use of additives and preservatives. – Any vendor found using harmful color additives and chemical preservatives on their aquatic products shall be penalized as follows:

First Offense – ₱500.00 fine.
Second Offense – ₱1,000.00 fine.
Third and subsequent offenses – ₱2,000.00 fine. (Ord. No. 71-2009)

- r. Sale of Dogs. – The selling of, or dealing with dogs for food or dog meat in places not designated for said purpose is punishable by a fine of not more than ₱600.00 or imprisonment of not more than twenty (20) days or both such fine and imprisonment at the discretion of the court. The business permit/license to conduct business issued to the violator shall likewise be cancelled. (Ord. No, 069-1991)

- s. Sale of Firewood. – Any person, partnership or corporation found storing, keeping, or piling firewood commonly known as “talacsan” for sale to the public shall be subject to a minimum penalty of ₱250.00 or imprisonment of fifteen days (15) days, or by both such fine and imprisonment at the discretion of the court, plus the confiscation of the firewood involved in the offense, cancellation of the license issued by the City Government, and forfeiture of the amount paid for said license. (Ord. No. 209-1954)

- t. Use of views/scenic spots by film producers. – Violation of the provision regarding the filming in any of the public places, views, or scenic spots in the city shall be punished by a fine of not more than ₱1,000.00 and imprisonment of not exceeding ten (10) days. Prosecution hereunder shall be without prejudice to the filing of separate cases for

violation of other laws and city ordinances (Sec. 5 and 6, Ord. No. 12-1991)

- u. Travelling vendors, peddlers. – The goods or merchandise of any vendor caught selling his goods in passageways or alleys or any place outside the market premises and intended for sale in the market shall be confiscated. Goods not claimed within five (5) days from date of confiscation shall be turned over to the City Social Welfare and Development Officer for disposition or for use in existing programs or operations.

Perishable goods like fruits, vegetables, fish and the like, shall be turned over within two (2) days from the date of confiscation, or earlier if retention will cause spoilage.

- v. Violation of the provisions regarding use of paper or other bags of biodegradable materials. – Noncompliance by any business establishments on the use of paper bags, *buri* bags or other bags made of biodegradable materials shall be penalized as follows:

First Offense – Fine of ₱1,000.00.

Second Offense – Fine of ₱2,500.00.

Third Offense – Fine of ₱5,000.00 and suspension of business permit for three (3) months.

Habitual Offenders – Suspension and non-renewal of business permit.

An erring business establishment shall be given fifteen (15) days after each offense to comply with Article CLXXI of this Book. Noncompliance after due notice had been served shall constitute the next provided offense. (Sec. 7, Ord. No. 26-2007)

- w. Violation of the provisions regarding special parking and blue lanes privilege of the differently-abled/other-abled persons. – Without prejudice to the imposition of other appropriate penalties stated under applicable laws and rules, persons other than Differently-abled/Other-abled Persons who shall utilize the blue lane and parking space shall be penalized, upon issuance of the corresponding citation ticket, by the City treasury Office, be fined as follows:

First Offense

– Fine of ₱1,000.00.

Second Offense

– Fine of ₱2,000.00.

Third Offense

– Fine of ₱3,000.00.

Fourth and Subsequent offenses

– Revocation of Driver's License by the Land transportation Office.

Any private commercial establishment who willfully refuses to implement shall, upon the issuance of the corresponding citation ticket by the City Treasury Office, be fined as follows:

First Offense

– Fine of ₱1,000.00.

Second Offense

– Fine of ₱3,000.00.

Third Offense

– Fine of ₱5,000.00.

Fourth and Subsequent offenses

– Revocation of Permit to Operate Business.

The Baguio City Police Office or any Law Enforcement agency/Traffic Enforcer/s, Guard/s or Personnel/s who shall be found negligent in the implementation be referred to the appropriate administrative body for the determination of their administrative liability. Those who willfully refused to implement, aside from administrative penalty, shall likewise be penalized as follows:

First Offense

– Fine of ₱1,000.00.

Second Offense

– Fine of ₱2,000.00.

Third Offense

– Fine of ₱3,000.00. (Ord. No. 28-2018)

- x. Declaring it unlawful for public utility buses and public utility jitneys, van for hire including freight trucks and other vehicles of similar nature, whose operation of franchise are provincial in nature and plying the route outside Baguio City, to park or to use any portion of Abanao Street, City Hall Loop Road, Shanum (Chanum) Street, Kisad Road corner Shanum (Chanum) Street Extension, Governor Pack Road, Harrison Road, Otek Street, and Tabora Park along Magsaysay Avenue (including Lakandula Street and Soliman Street), including any right-of-way, plaza, park and other public places as terminals, parking spaces or loading and unloading areas for passengers and goods. – Violation thereof shall be punishable accordingly as follows:

First Offense	– Fine of ₱1,000.00 and warning for the operator/owner.
Second Offense	– Fine of ₱2,000.00 and confiscation of license plate and driver's license.
Third Offense	– Fine of ₱3,000.00 and recommendation for revocation of Certificate of Public Convenience or imprisonment of five (5) days for the driver, or both fine and imprisonment in the discretion of the court. (Ord. No. 33-2009 amended by Ord. No. 08-2010)

- y. Requiring motorists to fully stop/yield for five (5) seconds before pedestrian lanes. – Motorists are hereby required to fully stop for five (5) seconds before pedestrian lanes and are further required to allow pedestrians to cross before proceeding or slow down upon approaching a pedestrian lane and yield his/her vehicle to persons crossing or about to cross pedestrian crossing, except:

- i. in cases where the pedestrian lane is actually manned by a police officer, traffic aide (auxiliary personnel), members of the Public Order and Safety Division or any person designated or assigned to direct traffic in such area, the motorists in such cases shall follow the instructions of the one directing traffic; and
- ii. drivers of ambulances, fire trucks, paramedic vehicles, police vehicles and other vehicles in actual emergency cases only.

Anyone caught violating shall be penalized as follows:

First Offense	– Confiscation of driver's license and a fine of ₱1,000.00.
Second Offense	– Confiscation of driver's license and a fine of ₱2,000.00.
Third Offense	– Confiscation of driver's license and a fine of ₱3,000.00.

All offenders who are apprehended for the 2nd and 3rd offenses shall undergo a mandatory seminar/s before the driver's license shall be released. (Ord. No. 07-2010)

- z. Banning parking of all motor vehicles marked “For Sale” on all roads in the City of Baguio. – All motor vehicles marked/tagged with the phrase “For Sale” or in any phrase/words in circumvention hereof depicting the same meaning as to effect sale or swap and any act of disguise to confound detection by authorities shall not be allowed at any time to park the same on all roads of the City of Baguio. The “For Sale” mark or tag shall be covered or removed if the motor vehicle will be parked.

Violations hereof adopts Section 12, Article X of Ordinance Numbered 7, Series of 1984 [AN ORDINANCE ADOPTING A COMPREHENSIVE TRANSPORTATION AND TRAFFIC REGULATIONS FOR THE CITY OF BAGUIO, PROVIDING FOR THE ADMINISTRATION AND ENFORCEMENT THEREOF, AND FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT THEREWITH, AND PROVIDING FOR OTHER PURPOSES] and other apposite provisions thereof plus payment of fine for violation hereof, as follows:

First Offense	– Fine of ₱1,000.00.
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Second Offense	– Fine of ₱3,000.00.
Third Offense	– Fine of ₱5,000.00.

Every subsequent offense thereafter shall be penalized the maximum amount of ₱5,000.00 fine. (Ord. No. 15, Series of 2011)

- aa. Prohibiting the parking of all types of vehicles on any portion or sidewalk of Buhagan Road (formerly Bokawkan Road), Baguio City from 6:00 A.M. to 6:00 P.M. everyday. – Parking of any public or private vehicle, including government-owned vehicle on any portion or sidewalk of Buhagan Road (formerly Bokawkan Road), Baguio City, is prohibited from 6:00 a.m. to 6:00 p.m. everyday.

Any person violating shall pay a fine of ₱1,000.00 for every violation thereof.

Unattended vehicle left on the road or sidewalk shall be towed away or its plate removed. (Ord. No. 25-2012)

- bb. Regulating the use of streets in the City of Baguio by heavy equipment vehicles, trailers, dump trucks, and other freight trucks (six-wheelers and above), with gross weight capacity of 4,500 kilograms or more. – Heavy equipment vehicles, trailers, dump trucks, and other freight trucks with gross weight capacity of 4,500 kilograms or more shall not enter, traverse, park, load, unload or pass through the streets/roads in the City of Baguio from 6 o’clock until 9 o’clock in the morning and 4 o’clock in the afternoon until 9 o’clock in the evening (rush hours), beginning from and within the following points:
 - i. Baguio City Police Office - Station 10 along Palispis-Aspiras Highway (formerly Marcos Highway);
 - ii. Along Kennon Road - Junction of Loakan Road and Camp 7 Bridge;
 - iii. Baguio City Police Community Precinct at Scout Barrio Barangay, Loakan Road;
 - iv. Baguio City Police Office - Station 3 along Ambuclao Road, Pacdal Circle;
 - v. City Limit, Bell Church, Km. 3, Halsema Highway;
 - vi. Baguio City Police Office - Station 9 along Quirino Highway (formerly Naguilan Road);
 - vii. Asin Road beginning at the intersection of the circumferential road going to Sta. Lucia and Suello Village; and
 - viii. Perimeter roads/line of the central business district as defined in Section 5 of Ordinance Numbered 01, Series of 2003.

The heavy equipment vehicles, trailers, dump trucks, and other freight trucks covered herein shall not be allowed to traverse the roads within the main central business district from 6 o’clock in the morning until 9 o’clock in the evening (whole day).

Cargo delivery trucks shall only unload/load dry/wet goods at the central business district area after 9 o’clock in the evening up to 6 o’clock in the morning especially those delivering goods starting:

- i. From the Baguio City Police Office - Station 10 at Palispis-Aspiras Highway (formerly Marcos Highway) going towards the central business district and *vice-versa*;
- ii. From Camp 7 going up to the central business district and *vice-versa*, except when

- passing to Military Cut-Off going towards South Drive to Pacdal Circle and or to Loakan Road Section;
- iii. From Pacdal Circle going towards the central business district and *vice-versa*;
 - iv. From the main thoroughfares of Harrison Road, Session Road, Governor Pack Road to SM City Baguio and *vice-versa*;
 - v. From Bonifacio Street to Post Office and *vice-versa*;
 - vi. From Harrison Road to Bonifacio Street intersection;
 - vii. From Harrison Road to Magsaysay Road until city limit and *vice-versa*;
 - viii. From Buhagan Road (formerly Bokawkan Road) - Harrison Road intersection to Abanao Street, Quirino Highway up via Buhagan Road – Magsaysay Avenue intersection and *vice-versa*; and
 - ix. From Quirino Highway (formerly Naguilian Road) towards Irisan intersection and *vice-versa*.

However, the heavy equipment vehicles, trailers, dump trucks, and other freight trucks covered herein shall be allowed to traverse the following roads beyond 9 o'clock in the morning until 3:59 o'clock in the afternoon (window time) and shall be allowed to use and traverse the following roads only after 9:01 o'clock in the evening until 6 o'clock the following morning.

From 9:00 a.m. to 3:59 p.m. (window time) and 9:01 p.m. to 5:59 a.m.

A. Via Kennon Road. –

- 1. Those coming from or going to the Halsema Highway shall take Magsaysay Avenue, Buhagan Road, Kayang Extension, Legarda Road, Gregorio Del Pilar Road, Kisad Road, or *vice-versa*;
- 2. Those coming from or going to Ambuclao Road shall take –
 - a. Pacdal Circle Park Road, South Drive, Military Cut-Off or *vice-versa*; or
 - b. Pacdal Circle Park Road, South Drive, Loakan Road, or *vice-versa*.
- 3. Those coming from and or going to Itogon, Benguet, shall take –
 - a. Outlook Drive (behind The Mansion), South Drive, Military Cut-Off, or *vice-versa*;
 - b. Outlook Drive (behind The Mansion), South Drive, Loakan Road, or *vice-versa*.
- 4. Those coming from or going to Balatoc Mines and Philex Mines shall take Loakan Road.

B. Via Quirino Highway (Formerly Naguilian Road). –

- 1. Those coming from or going to Halsema Highway shall take Magsaysay Avenue, Buhagan Road or *vice-versa*;
- 2. Those coming from or going to Ambuclao Road shall take Pacdal Circle Park Road,

South Drive, Military Cut-Off, Kayang Extension, Legarda Road, Gregorio Del Pilar Road, Kisad Road, or *vice-versa*;

3. Those coming from and or going to Itogon, Benguet, shall take Outlook Drive (behind The Mansion), South Drive, Military Cut-Off, Kayang Extension, Legarda Road, Gregorio Del Pilar Road, Kisad Road, or *vice-versa*; and
4. Those coming from or going to Balatoc Mines and Philex Mines shall take Loakan Road, Military Cut-Off, Kayang Extension, Legarda, Gregorio Del Pilar Road, Kisad Road, or *vice-versa*.

C. Those coming from Benguet Exploration and Black Mountain Mines shall:

1. In going to Quirino Highway (formerly Naguilian Road), take Kennon Road, Kisad Road, Gregorio Del Pilar Road, Legarda Road, Kayang Extension;
2. In going to Halsema Highway, take Kennon Road, Kisad Road, Gregorio Del Pilar Road, Legarda Road, Kayang Extension, Buhagan Road, Magsaysay Avenue (La Trinidad Road);
3. In going to Itogon, Benguet, take Loakan Road, South Drive, Outlook Drive (behind The Mansion); and
4. In going to Ambucia Road, take Loakan Road, South Drive, Pacdal Circle Park Road;

Provided, However, That those cargoes deliverable to particular places and or persons outside the streets/roads herein before specified but situated within the city limits as evidenced by accompanying waybills and or invoices shall be exempted from the provision of this Ordinance and the operators/carriers thereof shall take the routes necessary to effect the most convenient and expeditious deliveries; and

Provided, Further, That the delivery shall not be done within the prohibited time as specified in Section 1 hereof.

D. Between 6 o'clock in the morning until 9 o'clock in the evening: Provided, That Kisad Road which is within the central business district may be used only from 9 o'clock in the morning until 4 o'clock in the afternoon and from 9 o'clock in the evening until 6 o'clock in the morning.

The following shall be exempted:

- a. Water delivery trucks actually used in assisting fire-fighting;
- b. Fire trucks;
- c. Company vehicles of public utilities actually doing repairs/works;
- d. Government registered trucks;
- e. Heavy equipment already at worksite; and
- f. Trucks used during emergency or calamities.

Use of the central business district roads by six-wheeled delivery trucks shall not be allowed between 6 o'clock in the morning until 9 o'clock in the evening.

Heavy equipment vehicles, trailers, dump trucks, and other freight trucks covered herein with a vertical height in excess of 4.88 meters inclusive of cargo measured from road level shall not be allowed to pass. Violators shall be penalized as provided herein.

The City Engineering Office and the Department of Public Works and Highways shall install height limit restriction barrier bars before the entry points as specified hereof and before an overpass or flyover with visible height limit signage.

Should a portion of the road or public infrastructure be damaged while in violation of this Ordinance, the maximum fine shall be imposed and the violator or vehicle-owner shall pay the cost of repair within a period of ten (10) days from receipt of assessment. The cost of repair shall be paid only when no violation is committed.

The apprehending officer shall within 24 hours make an initial report of the damage and inform the City Engineering Office which shall make a final assessment of the damage and cost of repair. The owner and driver of the vehicle will be furnished with the assessments. In case of dispute of the assessments, a reconsideration may be filed within three (3) days with same office citing therein the reasons or basis of the reconsideration. The City Engineer shall decide on the reconsideration within the same period whose decision is final.

In case the penalty in the Revised Penal Code or other laws be higher than that provided taking into consideration the cost of damage, the offender shall be prosecuted with the offense or crime carrying the higher penalty.

Trucks or vehicles mentioned shall not be allowed to transfer its cargoes to another vehicle except in emergency situations such as mechanical malfunction, accidents, calamities and like situations, and only when the transfer shall not obstruct the flow of traffic or to avoid greater harm.

Stalled trucks or vehicles shall be cleared or towed immediately. The owner, driver or manager of the vehicle who fails to remove the stalled vehicle within 12 hours from instruction or notice by the traffic enforces shall be fined ₱500.00 per day and to pay the cost of towing which shall not be less than ₱2,500.00 for the first four (4) kilometers and additional ₱500.00 for every kilometer.

All other violations shall be penalized, as follows:

- a. First Offense - Fine of ₱2,000.00;
- b. Second Offense - Fine of ₱3,000.00;
- c. Third Offense - Fine of ₱5,000.00; and
- d. Fourth Offense - Fine of ₱5,000.00:

Provided, That a vehicle mentioned which violated the truck ban for the fourth (4th) time shall be impounded for a period of one (1) month. The counting of the number of violations shall start anew after the fourth violation. The vehicle shall be released upon showing proof of payment of the fine and the Release Order from the City Legal Office; and

Provided, Further, That the driver's license of a driver apprehended for the fourth (4th) time shall be withheld for a period of one month. The Traffic Management Unit of the Baguio City Police Office shall hold custody of confiscated driver's licenses. Said office shall only release the licenses upon showing proof of payment of the fine and the Release Order and the Certification from the City Legal Office that the person underwent briefing on existing traffic ordinances of the City of Baguio. (Ord. No. 05-2017)

- cc. Prohibition on all polluting vehicles. – All vehicles, whether public, private, or government-owned found to be violating the emission standards set forth, shall be prohibited from plying

within the territorial jurisdiction of the City of Baguio at all times.

All motor vehicle owners, operators and/or drivers found to be violating shall be subject to the following polluters' fees, to be paid at the City Treasury Office:

	Polluter's Fees	
	For Motor Vehicle Owner/Operator	For Hired Driver
First Offense	₱1,000.00	Warning
Second Offense	₱2,000.00	₱500.00
Third Offense and Subsequent Offenses	₱3,000.00	₱1,000.00

On the third and subsequent offenses, the motor vehicle owner/operator and hired driver must undergo a seminar on pollution control and management conducted by the Clean Air Monitoring Unit. In case the third offense was committed within a year from the commission of the first offense, an additional consequence of suspension of the motor vehicle registration/driver's license and franchise for public utility vehicles for a period of one (1) year shall be recommended to the Land Transportation Office.

Vehicles that failed roadside emission testing shall undergo a validation emission testing by the Clean Air Monitoring Unit after the necessary maintenance/repair has been undertaken by the vehicle owner/driver/operator. A validation emission testing fee of ₱100.00 shall be paid by the offender at the City Treasury office prior to every validation emission testing to be conducted by the Clean Air Monitoring Unit. A Validation Emission Certificate shall be issued by the Clean Air Monitoring Unit Testing Team should emission be within the emission standards for in-use motor vehicles. The Clean Air Monitoring Unit Validation Emission Certificate shall be a prerequisite in the retrieval of vehicle plates and/or driver's licenses.

A ₱50.00 testing fee will be charged for those who volunteer, for self-monitoring purposes, to have their vehicles tested at the Clean Air Monitoring Unit office. No request for voluntary testing shall be accepted by the Clean Air Monitoring Unit during Roadside Inspection, Testing and Monitoring Team operations.

The Clean Air Monitoring Unit Validation Emission Certificate and results from tests done under voluntary basis shall have no validity period and cannot be used for vehicle registration purposes. (Ord. No. 61-2008 as amended by Ord. No. 27-2018)

BOOK XVI TRANSPORTATION

ARTICLE CLX SPECIAL PROVISIONS

SECTION 761. OBEDIENCE TO POLICE OFFICERS. –

- a. Pedestrians and drivers are expected to obey the traffic hand signals or reasonable verbal instructions of police officers or other persons authorized to regulate the flow of the traffic.
- b. **Penalty.** – Any person who fails to obey the direction of a police officer shall pay a fine of ₱100.00. (Sec. 1(17), Ord. No. 25-2007)

SECTION 762. EXEMPTION FOR EMERGENCY VEHICLES. – The driver of a vehicle in

an emergency may, when it is expedient and safe to do so:

- a. Reduce speed and sound a siren, bell or repeater horn or any similar device, and proceed despite a traffic control signal indicating a vehicle to stop or wait;
- b. Sound a siren, bell, repeater horn or any similar device, drive in any direction or on any part of the road or overtake or pass on either side of another vehicle;
- c. Stop, leave waiting, or park the vehicle at any time; or
- d. Exceed the speed limit prescribed in this Book. (Sec. 2, Art. II, Ord. No. 007-1984)

SECTION 763. JEEPNEY ROUTE, TERMINALS, PARKING ALLOCATION, COLOR CODE AND CODE NUMBERS. – Drivers, operators, and officers of Jeepney Drivers and Operators Associations are required to strictly abide by their approved routes except when they have no passengers to unload along their routes going back to their loading terminals at the central business district, color codes, code numbers, and parking terminals allocated to them by a properly designated office or the City Mayor. (Sec 1, Ord. No. 91-1989)

SECTION 764. TRUCK AND BUS BAN. – Drivers of delivery trucks and buses are required to strictly follow such traffic signs prohibiting their entry into designated thoroughfares in the central business district. (Sec. 4, Art. II, Ord. No. 007-1984)

ARTICLE CLXI DEFINITION OF TERMS

SECTION 765. WORDS AND PHRASES. – Unless inconsistent with the context or subject matter or otherwise defined in a specific provision, the following words, when used in this Book, shall have the following meaning:

- a. Built-up area – a length of road on which there is provision for lighting by means of street lamps; (Sec. 1 (1), Art. III, Ord. No. 007-1984)
- b. Cargo – includes chattel, personal and other movable property as defined under Art. 416, Republic Act No. 386; (Sec. 1 (3), Art. III, Ord. No. 007-1984)
- c. Cargo vehicle – any vehicle other than a vehicle designated and ordinarily used primarily for the carriage of passengers; (Sec. 1 (4), Art. III, Ord. No. 007-1984)
- d. Center – in relation to thoroughfares, is a line or series of lines, marks, or other indications placed at or near the middle of the thoroughfare or, in the absence of any such line, lines, marks or other indications, the middle of the main travelled portion of the thoroughfares; (Sec. 1 (5), Art. III, Ord. No. 007-1984)
- e. Clearway – a length of thoroughfare indicated by appropriate signs where the standing or stopping of vehicles for the purposes of parking or loading or unloading or for any purpose which would obstruct the flow of traffic is prohibited; (Sec. 1 (6), Art. III, Ord. No. 007-1984)
- f. Driver – any person driving or in control of a vehicle; (Sec. 1 (7), Art. III, Ord. No. 007-1984)
- g. Emergency vehicle – is any vehicle:
 1. Conveying members of police force on urgent police duty;

2. Of a fire brigade travelling to or on duty at any place in consequence of fire or an alarm of fire;
3. Such as an ambulance or any other vehicle, answering an urgent call or conveying to a hospital any injured or sick person urgently requiring treatment;
4. Being used to transport blood or other supplies or drugs or equipment for a person urgently requiring treatment which may or may not carry a siren, bell, repeater horn or similar devices for use as a warning;
5. Duly authorized by the appropriate authority as an emergency vehicle for purposes of this Book;
(Sec. 1(8), Art. III, Ord. No. 007-1984)

- h. Footway – includes every footpath, lane or other place intended for the use of pedestrians and not by vehicles; (Sec. 1 (9), Art. III, Ord. No. 007-1984)
- i. Heavy Motor Vehicles – are vehicles with gross weight of 16, 880 kilograms and above including six (6)- wheeled trucks and minibuses. (Ord. No. 43-2008)
- j. Intersection – is a place where two or more roads intersect or join including the area where vehicles travelling on different joining or intersecting roads may collide; (Sec. 1 (10), Art. III, Ord. No. 007-1984)
- k. Laned thoroughfare – a thoroughfare divided by two (2) or more marked lanes for vehicular traffic; (Sec. 1 (11), Art. III, Ord. No. 007-1984)
- l. Leave waiting – shall mean the following:
 1. To stop a vehicle, or;
 2. To permit a vehicle (whether unattended or not) to remain stationary with its motor running for the purpose other than avoiding conflict with the direction of a member of the police force or a traffic control sign or signal.
(Sec. 1 (12), Art. III, Ord. No. 007-1984)
- m. Light Motor Vehicles – Original four (4)- wheeled vehicles not included in the definition of heavy motor vehicles. (Ord. No. 43-2008)
- n. Marked crosswalk – a portion of a thoroughfare between two parallel lines marked across or partly across the thoroughfare and where the lines so marked partly across, the thoroughfare include the portion of the thoroughfare between the prolongations of the lines. (Sec. 1 (13), Art. III, Ord. No. 007-1984)
- o. Motorcycle – a motor vehicle which has two or three wheels with or without a sidecar. (Sec. 1 (14), Art. III, Ord. No. 007-1984)
- p. Motor vehicle – any vehicle designed to be self-propelled. This shall include any vehicle designed to be propelled by electric power obtained from overhead wires but not operated upon rails. (Sec. 1 (15), Art. III, Ord. No. 007-1984)
- q. No parking area – is a portion of a thoroughfare between two consecutive “No parking” signs and with arrows pointing generally towards each other, or other appropriate signs. (Sec. 1 (16), Art. III, Ord. No. 007-1984)
- r. No waiting area – is a portion of a thoroughfare between two “No waiting” signs and

with arrows pointing generally towards each other or other appropriate signs. (Sec. 1 (17), Art. III, Ord. No. 007-1984)

- s. One-way thoroughfare – a thoroughfare on which vehicles are permitted to travel in one direction only, as indicated by appropriate signs or signals. (Sec. 1 (18), Art. III, Ord. No. 007-1984)
- t. To overtake – includes to pass or attempt to overtake or to pass. (Sec. 1 (18), Art. III, Ord. No. 007-1984)
- u. Taxi, bus and Public Utility Jeepney lane – a length of thoroughfare designated for the exclusive use of taxicabs, buses and public utility jeepneys as indicated by appropriate signs. (Sec. 1 (2), Art. III, Ord. No. 007-1984)
- v. To park – to permit a vehicle to remain stationary (whether attended or not. (Sec. 1 (20), Art. III, Ord. No. 007-1984)
- w. Parking area – a portion of thoroughfare where parking is permitted as indicated by appropriate parking signs. (Sec. 1 (21), Art. III, Ord. No. 007-1984)
- x. Pedestrian – any person on foot or in a perambulator. (Sec. 1 (22), Art. III, Ord. No. 007-1984)
- y. Pedestrian crossing or lane – a portion of a thoroughfare indicated by alternate black and white stripes; each of which stripes is between 2.5 meters and 4.0 meters long is approximately 600 millimeters distant from the next strips of the same color, and is parallel to or angled not more than 30 degrees to the center of the thoroughfare and two parallel white lines with signal control device. (Sec. 1 (23), Art. III, Ord. No. 007-1984)
- z. Property line – a lateral boundary of a road. (Sec. 1 (24), Art. III, Ord. No. 007-1984)
- aa. Road – any highway, or any road, street or bicycle path or lane open to or used by the public, and includes every thoroughfare. Footway, reservation and traffic island on any highway or on any such road, street or bicycle path or lane. (Sec. 1 (25), Art. III, Ord. No. 007-1984)
- bb. Roundabout or rotunda – an intersection laid out for movement of traffic in one direction around a central island. (Sec. 1 (26), Art. III, Ord. No. 007-1984)
- cc. Separation line – a line marked on the pavement of thoroughfare to separate traffic travelling in opposite directions. (Sec. 1 (27), Art. III, Ord. No. 007-1984)
- dd. Speed zone – a length of the thoroughfare defined by a means of a “speed limit” sign at the beginning and a “speed limit” sign or a dead end at the termination. (Sec. 1 (28), Art. III, Ord. No. 007-1984)
- ee. Thoroughfare – a portion of the road improved, designed or used for vehicular travel exclusive of the shoulder. In the event a road includes two or more separate thoroughfares, the terms used here shall refer such thoroughfares collectively. (Sec. 1 (29), Art. III, Ord. No. 007-1984)
- ff. Traffic-control item – any traffic control signal, light, sign mark, structure, or device placed, erected or displayed for the purpose of regulating, warning or guiding traffic. (Sec. 1 (30), Art. III, Ord. No. 007-1984)
- gg. Traffic-control signal – any device using a word or words, symbol or symbols, colored light or lights or any combination thereof operated mechanically, electrically, manually

or otherwise, by means of which traffic may be controlled or regulated. (Sec. 1 (31), Art. III, Ord. No. 007-1984)

- hh. Traffic island – any physical structure (other than lines marked on a thoroughfare) made at or near an intersection to guide vehicles. (Sec. 1 (32), Art. III, Ord. No. 007-1984)
- ii. Trailer – includes a caravan, but does not include the rear portion of an articulated vehicle. (Sec. 1 (33), Art. III, Ord. No. 007-1984)
- jj. Tricycle – a motorcycle with an attached sidecar.
- kk. Two-way thoroughfare – any thoroughfare where traffic is permitted in opposite directions. (Sec. 1 (34), Art. III, Ord. No. 007-1984)
- ll. U-turn – a turn which causes a vehicle facing or travelling in one direction to face or travel in the opposite, or substantially the opposite directions. (Sec. 1 (35), Art. III, Ord. No. 007-1984)
- mm. Unmarked cross-walk – is a portion of a thoroughfare between two parallel lines marked across or partly across the thoroughfare and where the lines so marked partly across the thoroughfare include the portion of the thoroughfare between the prolongations of the lines.
- nn. Vehicle – any conveyance or other devices propelled or drawn by any means and includes an articulated vehicle and/or a bicycle and, where the context permits, includes an animal-driven or ridden, but does not include a train. (Sec. 1 (36), Art. III, Ord. No. 007-1984)

SECTION 766. TRAFFIC SIGNS AND SYMBOLS. – The signs and symbols shown in the following schedule shall be referred to in this Book by names shown next to the signs or symbols. (Sec. 3, Art. III, Ord. No. 007-1984)

ARTICLE CLXII **TRAFFIC-CONTROL ITEMS**

SECTION 767. ERECTION AND INTERFERENCE WITH TRAFFIC CONTROL ITEMS. – Unless allowed by the proper authority, no person shall:

- a. Erect, establish or display on any road or in the view of any person on any road, or interfere with, alter or take down, any traffic control sign or item.
- b. Erect, establish, place, maintain, or display on any road or in the view of any person on any road, an imitation of or a similar traffic control sign or item which interferes with the effectiveness of or prevents an approaching driver from clearly distinguishing the whole or part of any traffic-control item or which distracts his attention from any traffic-control sign or item.
- c. Any person violating the preceding paragraphs shall be penalized as follows:

Paragraph (a) – fine of ₦1,000.00.

Paragraph (b) – fine of ₦500.00. (Ord. No. 25-2007)

SECTION 768. “NO PARKING” AND “NO WAITING” SIGNS. –

- a. A “No Parking Area”, “No Waiting Area”, or “Parking Area”, or any similar sign shall be limited in its operation and effect with respect to days, periods of the day, classes of persons,

classes of vehicles, or circumstances, to the extent (if any) shown on the sign.

- b. Any driver leaving his vehicle in a “No Waiting” area shall pay a fine of ₦500.00. (Sec. 1(23), Ord. No. 25-2007)

SECTION 769. ALL TRAFFIC-CONTROL SIGNS OR ITEMS TO BE OPERATIVE. –

- a. Where any traffic-control sign or item of a kind referred to in this article exists on a road, it shall be effective and operative as a traffic control item duly established for the purposes of this Book.
- b. Any traffic control sign or item that substantially conforms to the requirements of this article with respect to dimensions, shape, color, position, direction, angle or any other features of traffic-control signs or items of any kind, shall be deemed to be traffic-control sign or item of that kind. (Sec. 3, Art. III, Ord. No. 007-1984)

SECTION 770. DISPLAY OF DAZZLING LIGHTS, ETC. –

- a. No person shall use any light of such kind as to prevent an approaching driver from clearly distinguishing the road ahead of his, nor shall any person maintain or use any light that the proper authority has declared by notice in writing to be a clear danger to traffic.
- b. Any person violating this Section shall pay a fine of ₦500.00. (Sec. 1 (3), Ord. No. 25-2007)

ARTICLE CLXIII OBEDIENCE TO TRAFFIC CONTROL SIGNAL AND SIGNS

SECTION 771. Every person shall, at all times, observe and comply with the instruction of any traffic control signal applicable to him.

- a. A green light is an instruction that a driver facing the traffic-control signal may, subject to the provisions of this Article, proceed straight or turn left or right which may be made even though a traffic control signal is displaying a red light in respect of the thoroughfare the driver is about to enter; Provided, That a driver making or after making such turn shall not cross a stop-line associated with such last mentioned traffic control signal until it displays a green light, and shall give way to opposing traffic and/or pedestrians;

A green walking man symbol or a green light (not accompanied by red light and a standing man symbol) is an instruction that a pedestrian facing the traffic control signal may cross the thoroughfare;

- b. An amber light alone is an instruction that a driver facing the traffic control signal shall not proceed beyond the stop line (if any) associated with the traffic-control signal, or in the absence of a stop line, the traffic control signal itself, unless his vehicle is so close to the stop line or traffic control signal when the color amber first appeared that he cannot safely stop his vehicle before passing the stop line or traffic control signal; or a pedestrian facing the traffic-control signal shall not obstruct vehicles entering or approaching the intersection;
- c. A red light alone or red and amber lights together is an instruction that a driver facing the traffic-control signal shall not proceed straight ahead or turn left beyond the stop line (if any) associated with the traffic control signal, or in the absence of a stop line, shall not proceed straight ahead or turn left beyond the traffic-control signal itself or a pedestrian facing the traffic control signal shall not obstruct vehicles entering or approaching the intersection;
- d. A steady or flashing red light with a standing man signal is an instruction that a pedestrian facing the traffic-control signal shall not enter upon the thoroughfare;

- e. A green arrow along or in conjunction with any other display is an instruction that a driver facing the traffic-control signal may proceed in the direction indicated by the arrow;
 - f. An amber (or yellow) arrow alone or in conjunction with any other signal display except a red arrow pointing in the same direction as the amber arrow, is an instruction that a driver facing the traffic control signal shall not, for the purposes of proceeding in the direction indicated by the amber arrow, proceed beyond the stop line (if any) associated with the traffic-control signal or, in the absence of a stop line, shall not enter the intersection at or near which the traffic-control signal is erected unless his vehicle is so close to the stop line or the intersection when the amber arrow first appeared that he cannot safely stop his vehicle before passing the stop line of entering the intersection;
 - g. A red arrow alone or in conjunction with an amber arrow pointing in the same direction is an instruction that a driver facing the traffic control signal shall not, for the purpose of proceeding in the direction indicated by the red arrow, proceed beyond the stop line (if any), associated line, shall not enter the intersection at or near which the traffic-control signal is erected;
 - h. An Intermittent amber flash at an intersection is an instruction that a driver facing the traffic control signal shall approach and cross the intersection with caution.
- (Sec. 1, Art. V, Ord. No. 007-1984)

SECTION 772. OBEDIENCE TO SIGNS. – All motorists shall obey the signs defined in this Book at all times. The following are descriptions of those signs, the meaning of which may or may not be explicit.

- a. A driver shall not cause his vehicle to turn at any intersection contrary to any “No turn”, “No right turn”, “No left turn”, or “No U turn” sign facing an approaching driver at or near the intersection.
- b. When a “One Way” sign is facing a driver entering a thoroughfare, he shall drive along that thoroughfare only in the direction indicated by the arrow on the sign.
- c. When a driver approaches a “No Entry” sign on a thoroughfare, he shall not proceed on that thoroughfare beyond the sign.
- d. A driver entering an intersection from a marked lane which has over it a sign or a signal displaying an arrow or arrows facing the driver, as marked on the surface of the lane, shall proceed only in a direction indicated by such words, arrow or arrows.
- e. When a “No overtaking or passing” sign is facing an approaching driver, he shall not overtake or pass a vehicle travelling the same direction.
- f. When there is a “No Overtaking on Bridge” sign near a bridge facing an approaching driver, he shall not overtake a vehicle on the bridge.

A driver shall not drive a vehicle through a bridge, when the weight of the vehicle and its load, including trailer attached to it, exceeds the weight indicated on a bridge load limit sign facing him.

- g. When a “Keep Right” sign is facing an approaching driver, he shall pass to the right of the sign.
- When a “Keep Left” sign is facing an approaching driver or has entered an intersection, he shall pass to the left of the sign.
- h. When a “Stop Line” is facing a driver who is approaching or has entered an intersection, the

driver shall stop his vehicle before reaching, or as near as practicable, the stop line associated with the sign or, in the absence of a stop line at the point nearest the first intersecting thoroughfare where he has a clear view of traffic approaching the intersection, and on reaching and after passing such a sign, give way to any vehicle which is entering or within or leaving the intersection, except where that vehicle is facing or has passed a "Stop" sign or "Give Way" sign erected at the intersection, and is about to turn, or is turning at the intersection.

- i. When a "Give Way" sign is facing a driver who is approaching or has entered an intersection, the driver shall, on reaching or after passing such sign, give way to any vehicle which is entering or within or leaving the intersection road, except where that vehicle is facing, or has passed a "Give Way" sign or a "Stop" sign erected at the intersection or is about to turn, or is turning to the intersection.

When a "Give Way" sign is facing a driver approaching a bridge, the driver shall not pass the sign while any vehicle travelling in the opposite direction is between the sign and the far end of the bridge.

- j. When a "No U-Turn" sign is erected adjacent to a thoroughfare to face an approaching driver, the driver shall not make a U Turn while he is between the sign and the far side of the first intersection beyond the sign, nor shall a driver who enters the thoroughfare between the sign and the intersection and travels toward the intersection make a U Turn before he has passed the intersection.

(Sec. 2, Art. V, Ord. No. 007-1984)

SECTION 773. Non-observance of traffic control signs or signals shall subject the person to a fine of ₱500.00. (Sec. 1(24), Ord. No. 25-2007)

ARTICLE CLXIV DRIVING ON RIGHT AND OVERTAKING

SECTION 774. KEEPING AS FAR RIGHT AS PRACTICABLE. – Unless otherwise provided for in this Book, a driver shall keep his vehicle so close as practicable to the right boundary of the thoroughfare except where there are two or more lanes marked on the thoroughfares available exclusively for traffic in the direction in which he is travelling. (Art. VI, Sec. 1, Ord. No. 007-1984)

SECTION 775. OVERTAKING. – The following are the rules when overtaking another vehicle:

- a. When overtaking a moving vehicle, a driver shall pass to the left of that vehicle and shall not drive in front of it until his vehicle is safely clear. When a thoroughfare has two or more marked lanes, vehicles travelling in one of those lanes may overtake and pass to the right of a vehicle travelling in another of those lanes, if traffic conditions permit him to do so with safety.
 - b. A driver overtaking a vehicle making or apparently about to make a left turn shall pass on the ride side of the vehicle he is about to overtake.
 - c. When overtaking a vehicle on a two-way thoroughfare a driver shall not drive to the left of the center of the thoroughfare, unless the left side of the thoroughfare is free of oncoming traffic far enough ahead to permit the overtaking movement to be completed in safety.
- (Art. VI, Sec. 2, Ord. No. 007-1984)

SECTION 776. PASSING VEHICLES. – A driver passing a vehicle travelling in the opposite direction shall keep to his right of that vehicle. (Art. VI, Sec. 3, Ord. No. 007-1984)

SECTION 777. GIVING WAY TO OVERTAKING VEHICLES. – Except when overtaking on the right is permitted, the driver of a vehicle being overtaken shall move to the right in favor of the

overtaking vehicle when the overtaking vehicle made such signal. The vehicle being overtaken shall not increase the speed of his vehicle until the overtaking vehicle has passed by him. (Art. VI, Sec. 4, Ord. No. 007-1984)

SECTION 778. DRIVERS NOT TO OBSTRUCT TRAFFIC. –

- a. A person shall not, without proper cause, drive a vehicle abnormally slow or such other manner as to obstruct, hinder, or prevent the free passage of any person or vehicle. (Sec. 5, Art. VI, Ord. No. 007-1984)
- b. Any person found guilty of violating this Section shall be liable for obstruction to traffic and shall pay a fine of ₱500.00. (Sec. 1, Ord. No. 25-2007)

SECTION 779. DRIVING IN LANES ON THOROUGHFARES. –

- a. A driver shall drive his vehicle as nearly as practicable entirely within single marked lane or a single line of traffic and shall not move laterally from such lane or line of traffic until he can do so safely.
- b. When overtaking a vehicle making or apparently about to make a left turn he shall pass to the right of it.
- c. When overtaking a vehicle on a two-way thoroughfare:
 1. A driver shall not drive to the left of the center of the thoroughfare, unless the left side of the thoroughfare is free of incoming traffic far enough ahead to permit the overtaking movement to be completed in safety.
 2. A driver travelling along a marked lane any boundary of which is a single unbroken line (not being separation line or a pavement edge line) shall not permit any part of his vehicle to cross that line.

(Sec. 6, Art. VI, Ord. No. 007-1984)

SECTION 780. DRIVING THROUGH ROUNDABOUT OR ROTUNDAS. – A driver passing through a traffic roundabout shall drive to the right of the central traffic island. (Art. VI, Sec. 7, Ord. No. 007-1984)

SECTION 781. KEEPING RIGHT OF DOUBLE YELLOW LINES. – A driver shall not permit any portion of his vehicle to travel on or over or to the left of the double yellow longitudinal line where a thoroughfare is marked with a double yellow longitudinal line comprising two yellow continuous lines or a yellow continuous line on the right of a white broken or dotted line. (Art. VI, Sec. 8, Ord. No. 007-1984)

SECTION 782. APPROACHING CREST OR CURVE. – A driver on a two-way thoroughfare shall not permit any portion of his vehicle to travel on or over to the left of the center of the thoroughfare when approaching a top of a slope or approaching or upon a curve unless he can see ahead for distance sufficient to enable him to do so with safety or without interfering with the progress of any oncoming vehicle. (Art. VI, Sec. 9, Ord. No. 007-1984)

SECTION 783. BUS AND PUJ LANES. –

- a. Bus and Public Utility Jeepney Lanes shall be for the exclusive use of bus and public utility jeepneys, except when the vehicle is turning to the right of the bus and PUJ lane nearest the boundary of the thoroughfare.

- b. All bus and public utility jeepney lanes are identifiable by a yellow line marking on the road pavement, supplemented by signs on sidewalks along the lanes at suitable locations after an intersection or junctions and at midblock.
- c. A person shall not drive a motor vehicle on a bus and public utility jeepney lane, unless his vehicle is:
 - 1. an emergency vehicle;
 - 2. a bus;
 - 3. a public utility jeepney;
 - 4. a special priority vehicle or any vehicle intending to enter an adjoining property before the next intersection or junction or to make a right hand turn at the nearest succeeding intersection or junctions.
- d. No vehicle is permitted to load/unload either passenger or goods on a bus and public utility jeepney lane other than bus and public utility jeepney at designated bus and public utility jeepney stops.

However, emergency vehicles, taxis and commercial vehicles are exempted from this restriction.

- e. No vehicle is permitted to park on bus and public utility jeepney lane except emergency vehicles on duty.
- (Sec. 10, Art. VI, Ord. No. 007-1984)

ARTICLE CLXV GIVING WAY

SECTION 784. MEANING OF GIVE-WAY. – Where the provisions of this Book require the driver to give way to a vehicle or person, the driver shall, in circumstances where there would be a reasonable possibility of his vehicle colliding with another vehicle or person or otherwise creating a dangerous situation if he proceeded, slow down to such an extent, or stop and remain stationary for such time, as is necessary to avoid creating a dangerous situation. (Sec. 1, Art. VII, Ord. No. 007-1984)

SECTION 785. GIVING WAY AT INTERSECTION. –

- a. A driver approaching or passing through an intersection shall exercise special care and where appropriate shall drive at a reduced speed.
 - b. The driver of a vehicle which is approaching an intersection from one thoroughfare shall give way to any vehicle which has entered; if at the same time, the driver which has the other vehicle on his right shall give way.
 - c. A driver entering an intersection from terminating road shall give way to vehicles entering, or turning from the intersecting road.
- (Sec. 2, Art. VII. Ord. No. 007-1984)

SECTION 786. GIVING WAY DURING TURNS. –

- a. A driver who intends to turn is turning or has turned to the left at an intersection, shall give way to any vehicle which has entered or is approaching the intersection from the opposite direction.
- b. A driver turning to the right or left at the intersection shall give way to all pedestrians.

- c. A driver making a U turn shall give way to all other vehicles and to all pedestrians.
- d. Except as otherwise provided in this Section, the provision of Section 2 shall apply to turning vehicles.

(Sec. 3, Art. VII, Ord. No, 007-1984)

SECTION 787. MOVEMENTS TO AND FROM PARKED VEHICLES. –

- a. A driver who is about to drive or is driving a vehicle into or out from a parking area of the boundary of a thoroughfare shall give way to all other vehicles.
- b. This section applies to all intersections, including an intersection at which a traffic-control signal displays an instruction to the driver that he may proceed.

(Sec. 4, Art. VII, Ord. No, 007-1984)

SECTION 788. ROUNDABOUT OR ROTUNDAS. – The driver of a vehicle entering a roundabout or rotunda shall give way to any vehicle that is within the roundabout or rotunda. (Sec. 5, Art. VII, Ord. No, 07-1984)

SECTION 789. PENALTY. – Failure to give right of way shall be penalized by a fine of ₱100.00. (Sec. 1 (22), Ord. No. 25-2007)

ARTICLE CLXVI PEDESTRIANS

SECTION 790. Motorists are hereby required to fully stop for five (5) seconds before pedestrian lanes and are further required to allow pedestrians to cross before proceeding or slow down upon approaching a pedestrian lane and yield his/her vehicle to persons crossing or about to cross pedestrian crossing, except:

- a. in cases where the pedestrian lane is actually manned by a police officer, traffic aide (auxiliary personnel), members of the Public Order and Safety Division (POSD) or any person designated or assigned to direct traffic in such area, the motorists in such cases shall follow the instructions of the one directing traffic; and
- b. drivers of ambulances, fire trucks, paramedic vehicles, police vehicles and other vehicles in actual emergency cases only. (Sec. 1, Ord. No. 07- 2010)

SECTION 791. During a slow down or a stop in vehicular traffic movement, no vehicle shall obstruct any portion of the pedestrian lane. The pedestrian lane must always be free from any vehicles starting from each yellow borderline to the other. (Sec. 2, Ord. No. 07- 2010)

SECTION 792. DUTIES OF PEDESTRIANS. –

- a. When on a footway marked cross/walk or pedestrian crossing, the pedestrian shall keep as close as practicable to the right side of the footway, marked cross-walk or pedestrian crossing;
- b. When crossing a thoroughfare at an intersection, he shall keep right of pedestrian crossing in the opposite direction;
- c. When crossing a thoroughfare or portion of a thoroughfare, he shall do so as nearly as practicable by the shortest and most direct route to the thoroughfare boundary.

(Sec. 8, Art. VIII, Ord. No. 007-1984)

SECTION 793. RESTRICTIONS ON PEDESTRIANS. – A person shall not:

- a. While waiting to board a vehicle stand on any portion of thorough-fare;
- b. Proceed from a footway towards a vehicle for the purpose of boarding it until it has stopped;
- c. Alight from or board a moving vehicle;
- d. Remain on a pedestrian crossing, or marked cross/walk longer than is necessary for the purpose of passing over the thoroughfare with reasonable dispatch; and
- e. Stand upon a footway or thoroughfare so as to inconvenience, obstruct, hinder, or prevent the free passage of any other pedestrian or any vehicle.

(Sec. 3, Art. VIII, Ord. No. 007-1984)

SECTION 794. PEDESTRIANS ON THOROUGHFARES. –

- a. A pedestrian shall not proceed along a thoroughfare if a footway exists on the road and is in a condition fit for use.
- b. A pedestrian preceding along a thoroughfare shall, when practicable, travel on the thoroughfare or side of the thoroughfare used by vehicles travelling in the opposite direction, and shall keep as close as he can to the boundary of the thoroughfare on his left.
- c. A pedestrian shall not proceed along a thoroughfare abreast of more than one other pedestrian, except in a procession or parade authorized by the proper authority.
- d. A pedestrian shall not enter upon any portion of a thoroughfare within 5 meters from a marked cross/walk adjacent to a traffic control signal in operation or a pedestrian crossing except for the purpose of alighting from or boarding a public utility vehicle at an authorized stopping place.

(Sec. 4, Art. VIII, Ord. No. 007-1984)

SECTION 795. USE OF SIDEWALKS. – The sidewalks shall be exclusively for pedestrians and no person or business enterprise shall use it for other purposes and intents like selling and display spaces for vendors, begging spaces for mendicancy, repair or painting. (Sec. 5, Art. VIII, Ord. No. 007-1984)

SECTION 796. PENALTY. – Any pedestrian crossing a road without a marked crossing shall be liable for the following:

- a. First Offense..... a fine of ₱250.00.
- b. Second Offense..... a fine of ₱500.00.
- c. Third Offense..... a fine of ₱1,000.00.

(Sec. 1, Ord. No. 25-2007)

ARTICLE CLXVII TURNING, STARTING AND STOPPING

SECTION 797. RIGHT TURNS. – A driver who is about to make a right turn at an intersection shall so drive his vehicle that when it reaches the intersection it shall be to the right of any vehicle abreast of this vehicle travelling in the same direction; Provided, That this section shall not apply to a driver whose vehicle is in a marked lane immediately to the marked lane allocated exclusively to right-turning vehicles. (Sec. 1, Art. IX, Ord. No. 007-1984)

SECTION 798. LEFT TURNS. –

- a. A driver who is about to make a left turn at an intersection shall:
 - i. When travelling on a two-way thoroughfare, approach and enter the intersection so that his vehicle is to the right of, parallel to and as near as practicable to the center of the

- thoroughfare; or
- ii. When travelling on a one-way thoroughfare, approach and enter the intersection so that his vehicle is parallel to and as near as practicable to the left boundary of the thoroughfare.

However, this subsection shall not apply if the vehicle is in a marked lane that has a sign alongside or over it or markings on its surface indicating that a left turn must or may be made.

- b. A driver making a left turn at an intersection shall make such turn that wherever practicable his vehicle passes to the left of the center of the intersection, and so that –
 - i. if the thoroughfare being entered is a two-way thoroughfare his vehicle enters it to the right of the center of the thoroughfare; or
 - ii. If the thoroughfare being entered is a one-way thoroughfare, his vehicle enters it as near as practicable to the left boundary of the thoroughfare.

For purposes of this subsection, a vehicle shall be deemed to enter a thoroughfare at the point where the front of the vehicle crosses the prolongation of the property line of the road it is leaving.

(Sec. 2, Art. IX, Ord. No. 007-1984)

SECTION 799. TURNS AND STOP SIGNALS. –

- a. A driver shall not turn right or left or diverge right or left or stop or suddenly decrease speed or make a U-turn without giving a signal as prescribed in this Section.
 - b. A driver who is about to turn right or left diverge right or left, stop, suddenly decrease speed or make a U turn shall signal his intent of doing so for such time as is necessary to give reasonable warning to drivers approaching from behind.
 - c. For purposes of and without limiting the generality of subsection (2) of this Section, a signal shall be deemed to give reasonable warning if given continuously:
 - i. While a vehicle is travelling at least 20 meters immediately before it commences to turn and during any period when it is stationary before it commences to turn.
 - ii. While a vehicle is travelling 20 meters immediately before it commences to diverge right or left; or
 - iii. While the brakes of vehicles are applied before it stops or while it is slowing down.
- (Sec. 3, Art. IX, Ord. No. 007-1984)
- d. A driver who fails to give a signal for his movement shall pay a fine of ₦500.00.

(Sec. 1 (7), Ord. No. 25-2007)

SECTION 800. USE OF SIGNALING DEVICES. – A driver shall not permit a signaling device on his vehicle to remain in operation after the completion of the turn or divergence in respect of which the device was put into operation. (Sec. 4, Art. IX, Ord. No. 007-1984)

SECTION 801. U-TURN. – A driver shall not cause his vehicle to make a U-turn:

- a. Where there is any likelihood of colliding with another vehicle or interfering with the free movement of traffic; or

- b. On any intersection at which traffic control sign or signal prohibits a U-turn.
 (Sec.5, Art. IX, Ord. No. 007-1984)

ARTICLE CLXVIII SPEED RESTRICTION

SECTION 802. SPEED LIMITS – The following speed limits shall apply to the roads and motor vehicles identified below, and other similar motor vehicles:

NATIONAL ROADS			
Functional Classification / Road Name / Road Number		Cars/ Motorcycles and Similar motor vehicles	Trucks/ Buses and Similar motor vehicles
PRIMARY ROADS		SPEED LIMITS	SPEED LIMITS
1-1	Abanao Road	20	20
2-2	Governor Pack Road	20	20
3-3	Harrison Road 1	20	20
4-4	Kayang Street	20	20
5-5	Kennon Road	30	30
6-6	Quirino Highway (Baguio-Bauang)/Naguillan Road	30	30
SECONDARY ROADS			
7-7	Asin Road	30	20
8-8	Baguio General Hospital Flyover	30	20
9-9	Chanum Street	30	20
10-10	Governor Pack Road	30	20
11-11	Leonard Wood Road	30	20
12-12	Loakan Road	30	20
13-13	Magsaysay Avenue (Trinidad Road) East Service Road	30	20
14-14	Magsaysay Avenue (Trinidad Road)	30	20
15-15	Major Mane Road	30	20
16-16	Aspiras-Palispis Highway / Marcos Highway	30	20
17-17	Pacdal Road	30	20
18-18	PMA Road	30	20
19-19	Session Road # 1	20	20
20-20	Session Road # 2	20	20
21-21	Western Link Circumferential Road	40	30
TERTIARY ROADS			
A	Andres Bonifacio Road	30	20
B	Abad Santos Road	20	20
C	Abanao Extension	20	20
D	Asin Road	30	20
E	Balatoc Road	40	30
F	Buhagan Road / Bokawkan Road	30	20
G	Chanum Street	20	20
H	Chuntug # 1	20	20
I	Chuntug # 2	20	20
J	Country Club Road	30	20
K	Demonstration Road	30	20
L	Eastern Link Circumferential Road	40	30
M	Engineers Hill Road	20	20
N	F. Calderon Street	20	20
O	Ferguson Road	30	20

P	Fr. F. Carlu Street	20	20
Q	General Luna Road	20	20
R	Gibraltar Road	30	20
S	Gibraltar Road (Wye)	30	20
T	Governor Pack Road	20	20
U	Government Center Road (Baguio City)	20	20
V	Government Center Cut-off Road	20	20
W	Harrison Road No. 2	30	20
X	Kayang Extension	30	20
Y	Kayang Street	20	20
Z	Kisad Road	30	20
A-1	Lake Drive 2	20	20
B-1	Legarda Road	30	20
C-1	Leonard Wood Road	30	20
D-1	Lt. Tacay Road	30	20
E-1	Magsaysay Avenue (Trinidad Road) West Service Road	30	20
F-1	Manuel Roxas Road	30	20
G-1	Military Cut-off Road	30	20
H-1	North Drive	30	20
I-1	Outlook Drive	30	20
J-1	P. Burgos Road	20	20
K-1	PMA Cut Off Road 1	30	20
L-1	PMA Cut Off Road 2	30	20
M-1	PMA Road	30	20
N-1	Quezon Hill Drive	30	20
O-1	Quezon Hill Road	30	20
P-1	Quezon Hill Road # 1	30	20
Q-1	Rimando-Ambiong Road	20	20
R-1	South Drive	30	20
S-1	Sto. Tomas – Mt. Cabuyao Road	30	20
T-1	UP Drive	30	20
U-1	Yandok Street	20	20
V-1	Zandueta Street	20	20

(Ord. No. 18-2019)

SECTION 803. PROHIBITED ACTS. – No person shall drive a vehicle:

- a. In a built up area at a speed exceeding 30 kilometers per hour; or
- b. In a speed zone, whether within a built up area or not, or at a speed faster than that indicated by the speed limit sign at the beginning of the speed zone.

(Sec. 1Art. X, Ord. No. 007-1984)

SECTION 804. Notwithstanding the foregoing provisions, no person shall:

- a. Drive a cargo vehicle the weight of which together with any trailer attached including the total load carried (if any) exceeds four and one half tons at a speed exceeding 40 kilometers per hour.
- b. Drive at a speed exceeding 40 kilometers per hour any vehicle to which a trailer or other vehicle is attached if the weight of the trailer or other vehicle including any load exceeds 750 kilograms; or

- c. Drive any vehicle licensed for the carriage of nine or more passengers at a speed exceeding 60 kilometers per hour.
(Sec. 2, Art. X, Ord. No. 007-1984)

SECTION 805. The foregoing provisions of this Article shall not apply to the driver of an emergency vehicle. (Sec. 3, Art. X, Ord. No. 007-1984)

SECTION 806. Nothing in this Article shall be construed to justify the driver of a vehicle driving at a speed which:

- a. May constitute driving carelessly, recklessly or at a speed or in manner which is dangerous to the public having regard to all the circumstances; or
- b. Exceeds any maximum speed applicable to the vehicle and fixed by or under any law, ordinance or regulations. (Sec. 4, Art. X, Ord. No. 007-1984)

SECTION 807. PENALTIES. –

- a. Any person caught exceeding the speed limit shall pay a fine of (₱1,000.00). (Sec. 1 (4), Ord. No. 25-2007)
- b. Any person stalling a vehicle shall pay a fine of (₱1,000.00). (Sec. 1 (19), Ord. No. 25-2007)

**ARTICLE CLXIX
STOPPING, PARKING AND TOWING VEHICLES**

SECTION 808. VEHICLES FOR SALE/SWAP. –

- a. All motor vehicles displaying the phrase “FOR SALE” or any phrase or words in circumvention hereof depicting the same meaning as to effect sale or swap including any act of disguise to confound detection by authorities shall not be allowed at any time to park on all roads within the City.
- b. All Community Police Precincts, the Traffic Management Branch and Police Auxiliaries of the Baguio City Police Office and *Barangay Tanods*, of all barangays in the City having jurisdiction of the roads are hereby charged to take necessary steps to strictly implement the provisions of this Section.
- c. If found guilty of violation of this Section, the penalties shall be as follows:
 1. First Offense – a fine of ₱1,000.00;
 2. Second Offense – a fine of ₱3,000.00; and
 3. Third Offense – a fine of ₱5,000.00. Every subsequent offense thereafter shall be penalized with the maximum amount of ₱5,000.00 fine.
- d. To monitor subsequent offense, the Community Police Precincts, the Traffic Management Branch and the Police Auxiliaries of the Baguio City Police Office, and the *Barangay Tanods* of all the barangays in the City are hereby tasked to closely coordinate with each other, come up with a logbook, and meticulously record all apprehensions to track down who are the first and repeat offenders for proper prescription of penalties.

(Ord. No. 15-2011)

SECTION 809. PARKING WITHIN THE CENTRAL BUSINESS DISTRICT. –

- a. No vehicle shall be allowed to park along lower Session Road, Abanao Street and Upper Mabini Street from six o’clock until nine o’clock in the morning and at four in the

afternoon until seven in the evening. Any person found guilty violating this Subsection shall be held liable to pay a fine of ₱500.00. (Ord. No. 106-2008)

- b. No vehicle shall be allowed to park on the left lane of Assumption Road (from Session Road to General Luna Road) from six o' clock to eight o'clock in the morning and from three o'clock in the afternoon to seven o'clock in the evening from Monday to Friday during school days. However, said road shall remain a one-way road. (Ord. No. 06-1995)
- c. There shall be no parking or standing (which means that the vehicles at a full stop with the driver behind the steering wheel, whether or not its engine is running) of vehicles from 6 o'clock in the morning to 8 o'clock in the evening along both sides of portions of the roads in the city as follows:
 1. Magsaysay Avenue, from its junction with Abanao Street and Harrison Road up to and until its junction with Upper P. Burgos Street;
 2. Bonifacio Street, from its junction with T. Alonzo and Dagohoy Streets up to and until its junction with Rimando Road;

Provided, That loading and unloading for public utility jitney, AC, taxi and privately-owned vehicles only is allowed at any given time in the following places along the above-mentioned roads/streets, to wit:

- i. Magsaysay Avenue –
 - a. from its junction with Perfecto Street, after the pedestrian lanes, up to and until Jacinto Street..... loading and unloading.
 - b. from its junction with Lakandula Street up to and until its junction with R. Soliman Street... loading and unloading.
 - c. from its junction with P. Burgos Street up to and until that section of the City Market along the avenue fronting the junction of Perfecto Street except at pedestrian lanes..... loading and unloading.
 - d. along that block of the City Market fronting, and across the avenue from, the Market Plaza..... loading and unloading.
- ii. Bonifacio Street – Both sides from its junctions with T. Alonzo and Dagohoy Streets up to and before the street islands on its junction with New Lucban Road, except at pedestrian lanes..... loading and unloading.
- d. The following portions of Session Road are hereby designated as “loading and unloading” areas of no less than three (3) car lengths per area, to wit:
 1. Upwards – in front of the Development Bank of the Philippines; before the pedestrian lanes at its junction with Calderon Street; and in front of the Bank of the Philippine Islands;
 2. Downwards – in front of Patria de Baguio; lower corner of Puso ng Baguio Building (near the stairway to the Baguio Cathedral); beside the Philippine National Bank; and beside Mercury Drug Store;

Provided, That parking or standing is prohibited at any portion of Session Road, from its junction at Magsaysay Avenue up to and until its Top Rotunda, from Holy Wednesday to Easter Sunday of the Holy Week.

- e. For the implementation of subsections (c) and (d), the following color scheme is hereby adopted and the City Engineer and the Police Station Commander, both of Baguio City, are hereby directed to paint the same on the curbs/embankments of, and on the roads/streets themselves and install corresponding traffic signs at the places hereinabove designated, to wit:
 - 1. Red to indicate “NO PARKING or STANDING” areas;
 - 2. Yellow to indicate “LOADING and UNLOADING” areas; and
 - 3. Green to indicate “UNLOADING ONLY” areas.
- f. It is improper to park outside of, or across, or over the white and yellow lines, or split curb-buttons, indicating parking lanes or slots along Session Road; in designated pay-parking areas and around the City Hall.
- g. Taxicabs are not allowed to park and wait for passengers at places other than those designated as taxi stands/lanes and in the portion of the western end of the Football Grounds at Burnham Park previously designated as pay-parking areas.
- h. It shall be unlawful to double-park, or double-load, or double-unload at any time in any place in any of the streets/roads mentioned in subsection (c) of this Section.
- i. Any person violating any provision of this subsection, shall, upon conviction, be penalized as follows:
 - 1. First offense – a fine of ₱250.00;
 - 2. Second offense – a fine of ₱500.00;
 - 3. Third offense and succeeding offense – a fine of ₱1,000.00, or imprisonment of not more than ten (10) days or both such fine and imprisonment at the discretion of the court.
- j. The City Mayor is hereby empowered to grant exemptions from the provisions of this Section during special gatherings and or public occasions. (Ord. No. 017-1980)

SECTION 810. PARKING AT BAGUIO CITY HALL. – No unauthorized motor vehicle shall be parked on spaces indicated in the plan prepared by the City General Services Office (CGSO) officially reserved for city officials, taxpayers, differently-abled persons and employees at the City Hall.

- a. The names of city officials/ acronym of the office shall be indicated in the spaces reserved for them.
- b. Spaces reserved for city hall employees are on a first come, first served basis and shall be indicated through signs containing the words “City Hall Employees’ Parking Only”.
- c. Taxpayers, differently-abled persons, and senior citizens who shall transact business at the City Hall are provided adequate parking spaces for a maximum of three (3) hours.
- d. City Hall visitors shall also be provided parking spaces for a maximum of two (2) hours.
- e. The City Engineering Office shall install signboards indicating the provisions of this Section with its corresponding penalties.
- f. Any person caught violating this Section shall be liable for illegal parking and shall consequently pay a fine of ₱500.00.

In addition, the motor vehicle license plate and/or driver's license of the violator shall be confiscated immediately upon violation.

- g. The City General Services Office shall monitor the implementation of this Section.
(Ord. No. 04-2013)

SECTION 811. PARKING AT VICTORIA VILLAGE BARANGAY. – Parking of vehicles for any use along Victoria Village Barangay roads is prohibited except in the following circumstances:

- a. Delivery/panel trucks which shall only be allowed to park within the white painted zones from eight in the evening until eight in the morning. However, delivery/panel trucks shall be allowed to park temporarily within the white painted zones and outside; Provided, That:
 1. It is parked in a manner that does not cause undue traffic obstruction to incoming/outgoing vehicles while conducting business within the barangay;
 2. It shall vacate the area immediately upon the completion of the delivery, or upon loading and unloading of goods, materials, and the like.
 - i. Motorcycles that shall only be allowed to park within the white painted zones designated for motorcycle parking from eight in the evening to eight in the morning.
 - ii. Vehicles shall not park on the yellow-painted zone designated only for U-Turn/turning points and roadside gardens.
 - iii. Any person violating this Section shall be liable to pay a fine of ₱500.00.
 - iv. The City Engineering Office shall take steps to implement the foregoing paragraphs by installing the appropriate road signs indicating the scheduled time of the enforcement of this scheme.
 - v. The Baguio City Police Office, with the assistance of the officials and residents of Victoria Village Barangay, shall implement this Section.

(Ord. No. 12-2012)

SECTION 812. PARKING AT BUHAGAN ROAD (FORMERLY BOKAWKAN ROAD). –

- a. Parking of any public or private vehicle, including government-owned vehicle, on any portion or sidewalk of Buhagan Road (formerly Bokawkan Road) is prohibited from six in the morning to six in the evening everyday.
- b. Unattended vehicle left on the road or sidewalk shall be towed away or its plate removed for purposes of enforcing the provisions of this Section.
- c. Any person violating the provisions of this Section shall pay a fine of ₱1,000.00 for every violation. (Ord. No. 25-2012)

SECTION 813. PARKING OF VEHICLES ON POLIWES BARANGAY. –

- a. Parking of vehicles shall, at all times, not be allowed on the following roads and streets of Poliwes Barangay:
 - from Milton House down to the turning point at Purok IV, Apugan; and
 - from Barangay Hall to the turning point at Purok II and Purok III.
- b. Violation of this Section shall be apprehended and penalized for obstruction to traffic and non-observance to traffic control signs or signals that shall have a corresponding fine of

₱500.00 each violation.

- c. The City Engineering Office shall take steps to implement the foregoing sections by installing appropriate road signs. (Ord. No. 20-2011)

SECTION 814. PARKING ON PORTIONS OF UPPER GENERAL LUNA, BRENT ROAD, LAUREL STREET AND AROUND THE ROTUNDA PARK NEAR 50'S DINER. –

- a. All vehicles are prohibited to park, at all times, on portions of certain roads specifically:
 1. Along the frontage of Samson's and Agpaoa's residences near City Lights Hotel;
 2. Around the rotunda park fronting 50's diner;
 3. Portions of Laurel Street particularly the entrance coming from General Luna up to the road going down Baguio Achiever's Academy;
 4. Part of General Luna Road fronting Burgos Ice Plant extended up to the front gate of St. Paul's; and
 5. The entrance of Brent Road going to Pink Sisters up to Pine Ridge Condominium.
- b. Any person found guilty violating this Section shall be held liable to pay a fine of ₱500.00.
- c. The City Engineering Office shall take steps to implement the foregoing sub-sections hereof by installing the appropriate road signs.(Ord. No. 55-2011)

SECTION 815. PARKING AT B. NEVADA ROAD, ENGINEER'S HILL BARANGAY. –

- a. All vehicles are prohibited to park along B. Nevada Road, Engineer's Hill from seven o'clock in the morning to seven o'clock in the evening.
- b. Any person found guilty violating this Section shall be liable to pay a fine of ₱500.00.
- c. The City Engineering Office shall take steps to implement the provisions of this Section by installing appropriate road signs indicating the scheduled time of the enforcement of the scheme. (Ord. No. 17-2010)

SECTION 816. PARKING AT URBANO STREET. –

- a. No parking shall be allowed at the northern side of Urbano Street from Mt. Crest Hotel from six o'clock in the morning to six o'clock in the evening.
- b. Violation of this Section shall be punishable as illegal parking and any person found guilty shall pay a fine of ₱500.00. (Ord. No. 64-2009)

SECTION 817. PARKING AT BAKAKENG NORTE/SUR BARANGAY. –

- a. Parking of vehicles shall be prohibited in the following areas at Barangay Bakakeng Norte/ Sur, from 6 o'clock in the morning until 6 o'clock in the evening:
 1. from Dacapno's residence to the waiting shed along Ticuan Road,Purok 11, to the barangay hall;
 2. from the barangay hall going down to Purok 5;

- 3. from the turning point at Bakakeng Elementary School to the gate of Amparo Heights Subdivision;
 - 4. one-way lane from the entrance of Purok 5 near the barangay hall, with the road near Yangot's residence.
- b. Owners and/or drivers of public utility vehicles shall park at their respective garages as indicated in their records submitted to the Land Transportation Franchising and Regulatory Board as certified by the barangay officials concerned.
 - c. Vehicles shall not be parked on zones designated for U-turns/turning points and driveways.
 - d. Delivery/panel trucks shall be allowed to park temporarily; Provided, That:
 - i. It is parked in a manner that does not cause undue obstruction to incoming/outgoing vehicles while conducting business within the barangay; and
 - ii. It shall vacate the area immediately upon completion of the delivery or upon loading and unloading of goods, materials, and the like.
 - e. Any person found violating the provisions of this section shall pay a fine of ₱500.00.
(Ord. No. 65-2014)

SECTION 818. METHOD OF PARKING VEHICLES. – Any person who parks or leaves a vehicle waiting on a thoroughfare shall park or leave the vehicle waiting, in the case of a road on which vehicles are permitted to travel in both directions, as near as practicable to the right boundary of the thoroughfare. In the case of a road on which vehicles are permitted to travel in one direction only, as near as practicable to either boundary of the road and parallel to the boundary of the thoroughfare not less than 1.2 meters from any other vehicle, except in a parking area where angle parking is required so that not less than 3 meters of the width of the thoroughfare between the vehicle and far boundary of the thoroughfare is available for the movement of other vehicles in a manner that it does not cause undue obstruction on the thoroughfare and where parking bays are marked on the thoroughfare, entirely within the confines of a single bay. (Sec. 3, Art. XI, Ord. No. 007-1984)

SECTION 819. METHODS OF PARKING IN PARKING AREAS. – No person shall park or leave a vehicle waiting partly within and partly outside a parking area.

- a. Where the sign or signs associated with a parking area are not in-scribed with the words “angle parking” and the parking area is adjacent to the boundary of a thoroughfare, a person leaving a vehicle waiting in the parking area shall leave the vehicle waiting parallel to and as near as practicable to that boundary or where the parking area is at or near the center of the thoroughfare, a person shall leave the vehicle approximately at right angle to the center of the thoroughfare, unless the sign or signs associated with the parking area or marks on the thoroughfare indicate that vehicles are to stand parallel to the center, in which case he shall leave the vehicle in that position.
- b. Where the sign or signs associated with a parking area are inscribed with words “angle parking”, a person leaving a vehicle waiting in the parking area shall leave the vehicle waiting at an angle of approximately 45 degrees to the center of the thoroughfare, unless the inscription of the parking sign or marks on the thoroughfare surface indicate an angle other than 45 degrees, in which case he shall leave the vehicle waiting as indicated.
- c. Where the sign or signs associated with a parking area are inscribed with the words “parallel parking”, a person leaving a vehicle waiting in the parking area shall leave the vehicle waiting angular to the curb or the center of the thoroughfare surface.

Parallel parking shall be allowed only on the left lane of G. Perfecto Street (from Magsaysay

Avenue to Session Road); Provided, That vehicles shall enter only at Magsaysay Avenue and exit at Session Road.” d. Sub-section (b) and (c) of this section shall not apply to a person leaving a motorcycle waiting in a Parking Area.

- d. A person leaving a motorcycle waiting in a parking area adjacent to the boundary of a thoroughfare shall leave the motorcycle waiting with at least one wheel as near as possible to the boundary.

(Sec. 4, Art. XI, Ord. No. 007-1984)

SECTION 820. PROHIBITED PARKING PLACES. – No person shall park or leave a vehicle waiting so that any portion of the vehicle is:

- a. Between any other waiting vehicle and the center of the thorough-fare;
- b. Between a pedestrian zone and the nearest curb or within nine (9) meters from the nearest curb directly opposite the ends of a pedestrian zone;
- c. In front of a right of way, passage on private drive, or so close thereto as to deny vehicles reasonable access to or egress from the right of way, passage or private driveway;
- d. In front of footway constructed across a reservation;
- e. Alongside or opposite any excavation in or obstruction on the thoroughfare if the vehicle would obstruct traffic;
- f. On or within nine (9) meters of any portion of a thoroughfare bound on one (1) or both sides by a traffic island;
- g. On any footway, marked crosswalk or pedestrian crossing;
- h. Upon a bridge or other elevated structure or within a tunnel or underpass except, subject to the provisions of Section 4 and 6 a bridge or other elevated structure or underpass which provides as the thoroughfare at the commencement of both approaches to the bridge, structure or underpass;
- i. Between the boundaries of a thoroughfare and any double yellow line consisting of two (2) continuous yellow lines or between a double yellow line consisting of a continuous yellow line and a broken or dotted white line and the boundary of the thoroughfare nearer to the continuous line, unless there is a distance of at least three (3) meters clear between the vehicle and the double yellow line;
- j. Upon an intersection;
- k. On any portion of a thoroughfare on which the words “Keep Clear” are marked;
- l. Within one (1) meter of any fire hydrant or fire plug or any sign or mark indicating the existence of a fire hydrant or fire plug or any sign or mark indicating the existence of a fire hydrant or fire plug;
- m. Within three (3) meters of a letter pillar or letter box unless the vehicle is being used for the purpose of collecting postal articles from the pillar or box;
- n. On a reservation;
- o. Within six (6) meters:

1. of any marked crosswalk;
 2. of the prolongation of the nearer property line of any road more than six (60 meters wide) intersecting the road in which the vehicle is travelling; or
 3. on the departure side of a sign inscribed with the word "Bus Stop" or "PUJ Stop", unless the vehicle is a Public Utility bus or a Public Utility Jeepney which stops to load or unload passengers;
- p. Within nine (9) meters of an intersection; and
- q. Upon a Bus and PUJ lane except that a public utility vehicle may remain waiting while persons are actually entering or alighting from the said vehicle.

Provided, That Paragraphs (j) and (n) of this Section shall not apply to a person leaving a vehicle waiting adjacent to a thoroughfare boundary not broken by a road entering the intersection nor shall any paragraph of this Section except paragraph (k) apply to a person leaving a vehicle waiting in a Parking Area or No Parking Area or leaving a bicycle waiting in a bicycle rack established by the appropriate authority. (Sec.5, Art. XI, Ord. No. 7-1984)

SECTION 821. PARKING, ETC., NEAR CREST OR CURVE. – No person shall park or leave a vehicle waiting on or near a crest or a curve so that any portion of it is upon a thoroughfare unless a driver approaching from the rear would have a clear view of the vehicle for a distance of at least forty-five (45) meters. (Sec. 6, Art. XI, Ord. No. 7-1984)

SECTION 822. USE OF CITY STREETS AND ROADS AS PARKING SPACE FOR JUNK VEHICLES. –

- a. No person shall leave an unserviceable, dilapidated or junk vehicle on any of the streets, roads or thoroughfares of the City. (Sec. 7, Art. XI, Ord. No. 7-1984)
- b. Any person violating this Section shall pay a fine of ₱500.00. (Sec. 1 (11), Ord. No. 25-2007)

SECTION 823. USE OF KENNON ROAD. –

- a. The portion of Kennon Road within the territorial jurisdiction and political boundary of the City shall be limited to light vehicles only.
- b. This Section shall not apply to the following:
 1. Six-wheeler public utility vehicle (jeep-like) with franchise plying the route of Baguio to Camp 1 and vice versa.
 2. Heavy vehicles authorized to haul aggregates or boulders or hollow blocks to and from the Department of Public Works and Highways toll gate at Camp 6, Tuba, Benguet: Provided, That these vehicles are recommended to use Loakan Road instead of the hospital slide at Camp 8 in going to and from the City of Baguio. Aggregates, hollow blocks and boulder haulers that will have their loading and pick up sites at Camp 1 to Camp 5, Tuba, Benguet, or from any place near it shall pass through Aspiras Highway (formerly Marcos Highway).
 3. Water delivery trucks of duly registered water delivery Company, person or entity. (Sec. 3, Ord. No. 43-2008)
- c. Penalty. Any person found guilty violating the provisions of this Section shall suffer the following penalties:

1. First Offense – confiscation of driver’s license and payment of a fine of ₱1,500.00;
 2. Second Offense – confiscation of driver’s license and payment of a fine of ₱3,000.00; and
 3. Third Offense – confiscation of driver’s license and payment of a fine of ₱4,500.00.
(Sec. 4, Ord. No. 43-2008)
- d. The members of the Baguio City Police Office, Philippine National Police and others duly authorized by the City Government shall, immediately after apprehension of the violator, issue a Traffic Citation Ticket to effect the confiscation of driver’s license and shall have the same deposited with the City Treasury Office and may be released only to the owner upon payment of the corresponding fine as indicated above and the issuance of an official receipt for the purpose.
 - e. Only the Baguio City Police Office personnel and other persons, who may hereafter be authorized by the City of Baguio by virtue of an ordinance, resolution, administrative or executive orders, shall be authorized to implement or enforce the provisions of this Section.
(Sec. 5, Ord. No. 43-2008)

SECTION 824. TOWING OF VEHICLES. – Vehicles which are abandoned along public roads, streets or alleys, including vehicles parked thereat for servicing, check-up or other mechanical test or repair, except in emergency cases, where said vehicles impede the flow of traffic, cause traffic hazards or constitute nuisance shall be towed.

ARTICLE CLXX NUMBER CODING SCHEME

SECTION 825. PROHIBITION. – It shall be prohibited for any motor vehicle not exempted under the provisions of this Article to enter the number coding zone as defined and on the days and hours indicated herein. (Sec. 1, Ord. No. 01-2003)

SECTION 826. All motor vehicles shall be prohibited from entering or operating within the number coding zone on the days hereunder indicated based on the last number of their license plates:

Number Code	Day Prohibited
1-2	Monday
3-4	Tuesday
5-6	Wednesday
7-8	Thursday
9-0	Friday

In the absence of any plate number issued to the vehicle, the last number of the conduction sticker shall be used. (Sec. 2, Ord. No. 01-2003)

SECTION 827. PERIOD OF APPLICATION. – The number coding scheme shall be effective from seven o’clock in the morning (7:00 a.m.) to seven o’clock in the evening (7:00 p.m.) to all vehicles prohibited from entering the number coding zone in accordance with the immediately preceding section. (Sec. 4, Ord. No. 001-2003)

SECTION 828. AREA OF COVERAGE. – The prohibition shall apply to all roads within the number coding zone of the City that are located within the perimeter line defined as follows:

- a. Naguilian Road from the junction of Bokawkan Road to the junction of Abanao Street- Abanao Street extension to the junction of Yandoc Street- Yandoc Street- Legarda Road to the junction of Marco Highway- Marcos Highway from the junction of Legarda Road to BGH Circle- Kennon Road from BGH Circle to the junction of Military Cut-Off Road-

Military Cut-Off Road to Military Circle- South Drive from Military Circle to Teacher's Camp Road- M. Roxas Road to Trancoville Bridge- Bokawkan Road (including part of Magsaysay Avenue below the flyover) from the junction of La Trinidad Road and Trancoville Bridge to the junction of Naguilian Road.

- b. The roads comprising the perimeter line shall be considered as outside of the number coding zone.

(Sec. 5, Ord. No.01-2003)

SECTION 829. EXCEPTION. – The provisions in this Article shall not apply to the following:

- a. Chartered mini-buses from outside the City used for *lakbay-aral* or excursion purposes;
- b. Government-owned motor vehicles with red plates used in the performance of official functions;
- c. Vehicles of Philippine Postal Corporation used for mail delivery;
- d. Armored cars used by banks for bulk money transfer;
- e. Motor vehicles used in cases of emergency posing danger to life and limb;
- f. Water delivery trucks when assisting in fire control;
- g. Service vehicles of public utility companies performing emergency repairs within the number coding zone;
- h. School services registered by the Land Transportation and Franchising Regulatory Board ferrying preschool, elementary and high school students from six o'clock to nine o'clock in the morning and from two to six in the afternoon in schools located within the number coding zone; and
- i. Private motor vehicles and chartered public utility vehicles of visitors, tourists, vacationers, or participants of sanctioned activities such as conventions, conferences and assemblies. The sponsoring groups of the conventions, seminars and conferences or assemblies shall be required to issue to their participants the necessary stickers or documents showing that the owners or possessors thereof are participants in the conventions, seminars, conferences and assemblies.

(Sec. 1, Ord. No. 107-2008)

SECTION 830. The City Engineering Office in coordination with the Traffic Division of the Baguio City Police Office shall fabricate and install the appropriate traffic signs in the affected road intersections. (Sec. 5, Ord. No. 001-2003)

SECTION 831. SUSPENSION. – This Article shall in no case be suspended except through an Administrative Order issued by the City Mayor only under the following conditions:

- a. In response to natural calamities or public disturbances; and
- b. To allow the observance of major official celebrations or similar activities sponsored by or co-sponsored by the City Government for a limited duration or a specific period.

(Sec. 6, Ord. No. 01-2003)

SECTION 832. PARKING. – On-street parking along roads, streets and thoroughfares identified in Section 68 hereof shall be prohibited from seven o'clock in the morning (7:00 a.m.) to seven o'clock in the evening (7:00 p.m.) Monday to Friday for vehicles prohibited from entering the number coding zone in accordance with Section 66. (Sec. 8, Ord. No. 01-2003)

SECTION 833. PASSAGE PERMIT FEE. – A passage permit fee, which is valid only for the duration of the prohibited day, may be directly secured from the Office of the City Treasurer upon payment of the required fees at least twenty-four (24) hours before the specified prohibited day by those who need to enter the number coding zone on the day prohibited. The permit shall not extend to parking rights and shall be limited only to the following vehicles:

Vehicle	Passage Fee/day
Franchised school service	₱300.00
Private Courier Services	₱300.00
Water delivery trucks with not more than 6 wheels	₱300.00

(Sec. 9, Ord. No. 01-2003)

SECTION 834. PENALTIES. – Violation of any provision hereof shall fall under the non-observance of traffic control signals and signs. The driver's license of any person found to be in violation of the foregoing shall be confiscated by the police authorities upon issuance of a citation ticket. Licenses may only be retrieved upon payment of a standard fine of ₱500.00 with the City Treasury Office. (Sec. 10, Ord. No. 01-2003)

ARTICLE CLXXI **MOTORCYCLES and TRICYCLES**

SECTION 835. TRICYCLES. –

- a. No person shall be allowed to drive, use and/or operate any tricycle within the boundaries of Baguio City at all times.
- b. Any person found guilty of violating this Article shall be penalized as follows:
 1. 1st Offense: A fine of ₱500.00 and a warning from implementing offices as determined by the court;
 2. 2nd Offense: A fine of ₱1,000.00 and impounding of the tricycle or imprisonment of thirty (30) days at the discretion of the court; and
 3. 3rd Offense: A fine of ₱3,000.00 or imprisonment of sixty (60) days or both at the discretion of the court.

(Sec. 2, Ord. No. 28-2012)

SECTION 836. MOTORCYCLES. –

- a. No person shall be allowed to ride a motorcycle without an appropriate protective helmet.
- b. No person shall drive a motorcycle carrying another person unless that person is either safely seated in a sidecar or upon a pillion seat, astride the motorcycle, facing forward and using footrests. (Sec. 7 (1), Art XIV, Ord. No. 07-1984)
- c. No person shall drive a motorcycle carrying more than one passenger in accordance with paragraph (b). (Sec. 7 (2), Art XIV, Ord. No. 07-1984)
- d. No person, other than the driver, shall travel in or upon a motorcycle unless he is seated in accordance with the requirement of this Section. (Sec. 7 (3), Art XIV, Ord. No. 07-1984)
- e. Any person found in violation of paragraph (a) shall be penalized as follows:

1. First Offense – A fine of ₱250.00;
2. Second Offense – A fine of ₱500.00; and
3. Third and succeeding offenses – A fine of ₱1,000.00.
(Sec. 1(10), Ord. No. 25-2007)

ARTICLE CLXXII
**LIMITATIONS FOR PUBLIC UTILITY BUSES, JEEPNEYS, TAXIS,
AND VANS FOR HIRE, FREIGHT TRUCKS AND SIMILAR VEHICLES**

SECTION 837. TRAVERSING CERTAIN ROADS. – The public utility jeepneys of Aurora Hill and Trancoville may traverse certain roads in the City with the following options:

- a. Harrison Road passing by Melvin Jones Grandstand turning right at the Abad Santos Drive in front of the Women and Children Protection Center of the Baguio City Police Office and again turning right going to Lake Drive, Burnham Park and finally taking another right turn to *Bayanihan* Hotel and back to Magsaysay Avenue;
- b. Harrison Road passing by Melvin Jones Grandstand turning left to Veteran's Loop between Veteran's Memorial Park and the Social Security System Office passing by Petron Gas Station going up to Calderon Street then turning left going down between the United Coconut Planter's Bank and the triangular island and going further down to Claudio Street then turning right to Harrison Road;
- c. Harrison Road up to the corner of Abad Santos drive (before the University of the Cordilleras) taking a right turn toward Lake drive, Burnham Park and turning right to Abad Santos Drive passing by the Women and Children protection center of the BCPO and turning left to Harrison Road;
- d. Upper Bonifacio Street turning left to North Drive (in front of the Department of the Interior and Local Government) and back to Bonifacio Street towards origin.

All public utility vehicles shall also observe the Number Coding Scheme being implemented.

Any person found guilty violating the conditions under this Section shall pay a fine as follows:

1. First Offense – ₱1,000.00;
2. Second Offense – ₱2,000.00; and
3. Third Offense – ₱3,000.00.
(Ord. No. 41-2011)

SECTION 838. PROHIBITION TO PARK IN DESIGNATED AREAS. –

- a. It shall be unlawful for public utility buses and public utility jitneys vans for hire, including freight trucks and other vehicles of similar nature, whose operation of franchise are provincial in nature and plying the route outside Baguio City, to park or to use any portion of Abanao Street, City Hall Loop Road, Shanum (Chanum) Street, Kisad Road corner Shanum (Chanum) Street Extension, Governor Pack Road, Harrison Road, Otek Street, Tabora Park along Magsaysay Avenue (including Lakandula Street and Soliman Street), including any right-of-way, plaza park and other public places as terminals, parking spaces or loading and unloading areas for passengers and goods.
- b. All contracts that have expired, including those that have not yet expired or terminated, shall

not be renewed.

- c. Anyone found guilty violating this Section shall be punishable accordingly as follows:
 - i. First offense – Fine of ₱1,000.00 and warning for the operator/owner;
 - ii. Second Offense – Fine of ₱2,000.00 and confiscation of license plate and driver's license; and
 - iii. Third Offense – Fine of ₱3,000.00 and recommendation for revocation of the certificate of public convenience or imprisonment of five (5) days for the driver or both fine and imprisonment in the discretion of the court.

(Sec. 2, Ord. No. 08-2010)

SECTION 839. USE OF IDENTIFICATION CARDS. –

- a. All operators of public utility vehicles operating in the City shall display conspicuously inside said vehicle an identification card (with photo) of the driver indicating his name, age, right thumb print, driver's license number, name of operator and plate number of the vehicle which can be easily read by the passengers.
- b. The Chief of Police shall prescribe the uniform size, design and print for the identification card and a duplicate copy, together with the photo, shall be retained and filed in his office for reference purposes. (Sec. 3, Ord. No. 242-1956)
- c. Anyone found guilty of violation of any provision herein shall be punished with a fine of:
 - 1. First offense – a fine of ₱250.00;
 - 2. Second offense – a fine of ₱500.00; and
 - 3. Third offense - a fine of ₱1,000.00.

(Ord. No. 66-1996)

SECTION 840. DESIGNATED TAXI STANDS. –

- a. The following are the designated taxi stands and the number of units allowed in the central business district:
 - 1. Session Road, fronting the old site of Star Café (four units);
 - 2. Session Road, before the loading/unloading are in front of Chowking restaurant (three units);
 - 3. Harrison Road, opposite Tionsan Bazaar-Harrison Road in front of the waiting shed (three units);
 - 4. Abanao Street, in front of Pineda Furniture Shop (four units);
 - 5. Abanao Street, in front of New Sunshine Grocery (four units);
 - 6. Harrison road, in front of Padilla Building (four units); and
 - 7. Magsaysay Avenue, opposite the old Tionsan Bazaar (four units).

(Sec. 1, Ord. No. 076-1994)

- b. The taxi driver must come to a complete stop with curbside wheels within twelve (12) inches from the roadway edge. (Sec. 3, Ord. No. 43-1988)
- c. Taxi stands shall not be used for parking purposes. (Sec. 4, Ord. No. 43-1988)
- d. The City Engineering Office in coordination with the Traffic Division of the Baguio City Police Office shall be tasked to place the necessary signboards to this effect. (Sec. 2, Ord. No. 76-1994)

SECTION 841. MANDATORY NUMBERING OF ALL PUBLIC UTILITY VEHICLES. –

- a. All public utility vehicles with duly approved franchises to operate in the city are hereby required to have a numbered sticker which shall be placed at the lower right portion of their windshield. The sticker shall contain the logo of the city, a four-digit control number, and the name and signature of the City Treasurer.
- b. The City Treasurer's Office shall be responsible and accountable in ensuring that the stickers are tamper proof.
- c. Numbered stickers will only be issued to units upon careful verification and validation of the original copy of the units' duly approved certificates of public convenience.
- d. Said stickers are to be renewed annually and the total number of units should conform to the list of taxi units submitted by the Department of Transportation Cordillera Administrative Region.
- e. Verification and Validation of certificate of public convenience. The City Treasurer shall require the production of the following documents for purposes of verifying the validity of certificates of public convenience:
 - 1. Certification from the Land Transportation Franchising and Regulatory Board that the CPC presented is valid and genuine, duly signed by the records officer and the Regional Director;
 - 2. Certification from the Land Transportation Office that the Certificate of Public Convenience and the Certificate of Registration of the motor vehicle is duly registered in that office, duly signed by the Senior Transportation Development Officer;
 - 3. The City Treasury Office shall require a complete list of the public utility vehicle operating in the City for purposes of comparison.

(Sec. 3, Ord. No. 50-2007)
- f. A uniform color number for the specific units will be adopted:

Taxis	: Red
Buses	: Yellow
Jeepneys	: Green
Vans	: Blue

(Sec. 4, Ord. No. 50-2007)

- g. The Baguio City Police Office through the Traffic Management Bureau in coordination with the Land Transportation Franchising and Regulatory Board and the Land Transportation Office and other law enforcement agencies are hereby tasked to apprehend all public utility vehicles without the comprehensive numbering sticker. (Ord. No. 50-2007)
- h. Any public utility vehicle operator found guilty to have violated the provisions of this Section shall be penalized as follows:

1. First Offense – a fine of ₱1,000.00 and/or imprisonment of not less than thirty (30) days upon the discretion of the court;
2. Second Offense – a fine of ₱2,000.00 and/or imprisonment of not less than three (3) months upon the discretion of the court;
3. Third Offense - a fine of ₱3,000.00 and/or imprisonment of not less than six (6) months at the discretion of the court with a strong recommendation to the Land Transportation Franchising and Regulatory Board or the revocation of the franchise.

(Sec. 6, Ord. No. 50-2007)

ARTICLE CLXXIII **LIGHTING, WARNING SIGNS, EQUIPMENT, ETC.**

SECTION 842. LIGHTS ON MOVING MOTOR VEHICLES. – No person shall drive a motor vehicle or a motorcycle or a combination of a motor vehicle and trailer between sunset and sunrise, unless the vehicle or combination is equipped with appropriate lamps and reflectors prescribed as mandatory by the Land Transportation Office to be carried by that vehicle or combination, and the lamps are lighted. (Sec. 1, Art. XII, Ord. No. 007-1984)

SECTION 843. DIMMING OF HEADLIGHTS. – The driver of a motor vehicle shall dim the headlights or tilt the beam downward whenever the vehicle is approached by any other vehicle travelling in the opposite direction:

- a. When the other vehicle reaches a point two hundred (200) meters from his motor vehicle; or
- b. Immediately when the lights are projected by every headlight of the other vehicle is switched to low beam (whichever is sooner) and shall cause every headlight of his vehicle to remain on low beam until the other vehicle has passed.

(Sec. 2, Art. XII, Ord. No. 07-1984)

SECTION 844. LIGHTS ON STATIONARY MOTOR VEHICLES. –

- a. No person shall leave a motor vehicle with lights on using power exceeding seven watts while waiting on a road and showing the front, except when the vehicle is loading or unloading passengers or is compelled to remain stationary by the exigencies of traffic.
- b. No person shall leave a motor vehicle or a trailer waiting on or partly in any thoroughfare between sunset and sunrise unless that motor vehicle or trailer is equipped with:
 1. Two lamps (one each side) showing a clear, white light on the front which is clearly visible under normal atmospheric conditions at a distance of 180 meters or, where the motor vehicle or trailer is waiting on or adjacent to the boundary of the thoroughfare, one such lamp, which shall be on the side of the motor vehicle or trailer nearer to the center of the thoroughfare; and
 2. Appropriate rear lamps, number-plate lamps, front and rear clearance lamps and reflectors prescribed as mandatory by the Land Transportation Office and the lamps so affixed are lighted.
- c. Sub-section b (2) of this section shall not apply:
 1. Where the street lighting in the vicinity renders the motor vehicle or the trailer clearly visible at a distance of one hundred eighty (180) meters; or

2. To any motorcycle without a sidecar, fore car or trailer left waiting parallel to and as near as practicable to the boundary of the thoroughfare. (Sec. 3, Art. XII, Ord. No. 07-1984)

SECTION 845. USE OF EARLY WARNING DEVICE. –

- a. It is hereby prohibited for any person, whether driver, helper or owner of a stalled vehicle to use early warning devices such as boulders, stones, cut tree branches, burning of tires or woods and the like to warn other moving vehicles other than the early warning device specified by the Land Transportation Office.
- b. Any person found guilty violating this Section shall suffer the penalty of imprisonment of one month or a fine of ₱3,000.00. (Ord. No. 49-2007)

SECTION 846. FOG LAMPS. –

- a. In fog or mist or under other abnormal atmospheric conditions restricting visibility the display of lights from a fog lamp or fog lamps shall be deemed sufficient compliance with any obligation to display from a headlight or headlights under the provisions of this Section.
- b. No person shall drive a motor vehicle (not being a motorcycle) displaying light from a single fog lamp unless the same height from the ground two lamps of a power not exceeding seven watts displaying white lights to the front, the centers of which lamps are not less than 1 meter apart.
- c. No person shall drive a motor vehicle displaying light from a fog lamp or fog lamps if any other lamp of a power exceeding seven watts and capable of showing a white light to the front is lighted.
- d. For purposes of this section, a fog lamp is one designated to enable the driver or motorist to see through the fog, mist or other abnormal atmospheric conditions for a distance of at least 180 meters. (Sec. 5, Art. XII, Ord. No. 07-1984)

SECTION 847. LIGHT ON TOWING VEHICLES. – No person shall between sunset and sunrise drive a motor vehicle which is towing another vehicle unless a lighted lamp is attached to the portion of the towed vehicle facing any following vehicle, with a power not exceeding seven watts showing a clear red light visible under normal atmospheric conditions at a distance of 200 meters which lamp is so placed that:

- a. Its center is not more than 1 meter above the ground; and
- b. It is in the center or to the left side of the center of what portion of the towed vehicle that faces any following vehicle. (Sec. 6, Art. XII, Ord. No. 07-1984)

SECTION 848. SPOT LAMPS. –

- a. No person shall cause or permit any spot lamp or search lamp affixed or connected to any vehicle to be lighted unless:
 1. The vehicle is stationary and the lamp is used only for the purpose of reading a road sign.
 2. The vehicle is outside a built-up area and the lamp is lighted and used only for the purpose of reading a road sign.
- b. The provisions of subsection (a) of this Section, shall not apply if the vehicle is an emergency vehicle or if the vehicle is being used by law enforcement agencies in the performance of

their official function. (Sec. 7, Art. XII, Ord. No. 07-1984)

SECTION 849. FLASHING WARNING LIGHTS. –

- a. No person shall drive or leave a parked vehicle waiting on which is mounted a lamp displaying intermittent flashes, except:
 1. A lamp displaying intermittent red or blue flashes atop an emergency vehicle; or
 2. A lamp displaying intermittent amber flashes atop a tow truck or motor breakdown service vehicle at the scene of an accident or breakdown or on a vehicle being used by a governmental, public or local authority in connection with its functions and in a hazardous position on the thoroughfare while the tow truck or the vehicle is stationary or maneuvering at a speed not exceeding ten (10) kilometers per hour; or
 3. A motor vehicle, whether moving or stationary, in an emergency situation or with similar justifiable cause, display such flashes from both sides of the front and rear of the vehicle by means of flashing lamp or other signaling devices. However, the display of such flashes and the operation of device must be in accordance with the specification of the Land Transportation Office.
- b. Nothing in this Section shall be deemed to prevent the use of a flashing signaling device in accordance with this Book. (Sec. 8, Art. XII, Ord. No. 007-1984)

SECTION 850. PENALTY. – Any person found guilty of driving a vehicle with inadequate lights/ reflections shall pay a fine of ₱500.00. (Sec. 1(8), Ord. No. 25-2007)

ARTICLE CLXXIV CARELESS AND DANGEROUS DRIVING AND DRIVING UNDER THE INFLUENCE OF LIQUOR OR DRUGS

SECTION 851. SCOPE. – The provisions of this Article shall apply to both drivers and pedestrians on the road or in any place commonly used by the public or to which the public is permitted to have access. (Sec. 1, Art. XIII, Ord. No. 007-1984)

SECTION 852. CARELESS DRIVING. – A person shall not drive a vehicle without due care or attention or without reasonable consideration for others. (Sec. 2, Art. XIII, Ord. No. 007-1984)

SECTION 853. RECKLESS AND DANGEROUS DRIVING. – A person shall not drive a vehicle recklessly or at a speed or in a manner dangerous to public safety. (Sec. 3, Art. XIII, Ord. No. 007-1984)

SECTION 854. DRIVING UNDER THE INFLUENCE OF LIQUOR OR DRUGS. – A person shall not drive a vehicle or attempt to put a vehicle in motion while he is intoxicated or under the influence of liquor or drugs. (Sec. 4, Art. XIII, Ord. No. 007-1984)

SECTION 855. DRIVING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE OF LIQUOR OR OTHER INCAPACITATING DRUG. – No person shall drive a motor vehicle while under the influence of liquor or incapacitating drugs. For the purpose of this Section, a driver is considered under the influence of liquor, if he is found to have in his blood at least .06% of alcohol during an examination or, in the case of other drugs, if it is reasonably manifested from his actions or behavior that the exercise of his five senses is physically impaired as to cause a danger or accident. The operation of any vehicle, although not motorized, in the manner stated hereinabove, is likewise, prohibited. (Sec. 5, Art. XIII, Ord. No. 007-1984)

SECTION 856. PENALTIES. –

- a. Any person found guilty of driving under the influence of liquor or drugs shall pay a fine of ₱1,000.00;
- b. Any person found guilty of driving recklessly shall be penalized by a fine of ₱500.00.
(Ord. No. 25-2007)

ARTICLE CLXXV TRAFFIC EXPERIMENT

SECTION 857. All traffic experiments shall conform to the following guidelines:

- a. The experiment shall be conducted for a period not exceeding six (6) months. When no ordinance is enacted after the lapse of the six-month period, the traffic scheme will automatically revert to its status prior the experiment.
 - b. The public shall be informed of the proposed traffic experiment scheme not less than two (2) weeks before the actual experiment. Any substantial alteration or modification to the scheme during the experimental period should be made known to the public at least two (2) days before the implementation.
 - c. Before any ordinance is enacted embodying the experiment, a public hearing/ consultation must be conducted by the concerned authorities.
 - d. The Traffic and Transportation Management Committee shall submit a preliminary report to the City Mayor and the *Sangguniang Panlungsod* (City Council) within the first two weeks of implementation of the experiment.
 - e. Signages and barriers that meet safety standards should be in place during the period of the experiment. This shall be done by the Traffic and Transportation Management Committee in coordination with the Department of Public Works and Highways, the City Engineering Office and other concerned agencies.
 - f. An evaluation report must be submitted by the Traffic and Transportation Management Committee before the enactment of an ordinance to make the scheme permanent, or before the lapse of the six-month experiment, whichever comes first.
- (Sec. 2, Ord. No. 21-2011)

SECTION 858. These traffic guidelines shall be applicable for all traffic experiments in national, city and barangay roads in the City. (Sec. 3, Ord. No. 21-2011)

SECTION 859. PENALTIES. –

- a. Any violation of the guidelines herein stated shall make the responsible government official and/or employee and traffic enforcer liable for administrative and/or criminal offenses; and
 - b. Any violation of the traffic experiment scheme by a driver shall be considered an offense punishable under existing national laws and this Code.
- (Sec. 4, Ord. No. 21-2011)

ARTICLE CLXXVI STOPPING FOR FIVE (5) SECONDS BEFORE PEDESTRIAN LANES

SECTION 860. Motorists are hereby required to fully stop for five (5) seconds before pedestrian lanes and further required to allow pedestrians to cross before proceeding or slow down upon approaching a pedestrian lane and yield his vehicle to persons crossing or about to cross pedestrian crossing except:

- a. In cases where the pedestrian lane is actually manned by a police officer, traffic aide (auxiliary personnel), members of the Public Order and Safety Division or any person designated or assigned to direct traffic in such area, the motorists in such cases shall follow the instructions of the one directing traffic; and
 - b. Drivers of ambulances, fire trucks, paramedic vehicles, police vehicles and other vehicles in actual emergency cases only.
- (Sec. 1, Ord. No. 07-2010)

SECTION 861. During a slow down or a stop in vehicular traffic movement, no vehicle shall obstruct any portion of the pedestrian lane. The pedestrian lane must always be free from any vehicles starting from each yellow borderline to the other. (Sec. 2, Ord. No. 07-2010)

SECTION 862. The Baguio City Police Office shall be tasked to implement this Article. To fully implement this Article in all streets, the Baguio City Police Office, when practicable shall designate or assign traffic enforcers, police auxiliary, *barangay tanods* and members of the Public Order and Safety Division to man pedestrian lanes. (Sec. 3, Ord. No. 07-2010)

SECTION 863. **PENALTY.** – Anyone found guilty violating this Article shall be penalized as follows:

First Offense – Confiscation of driver's license and a fine of ₱1,000.00.

Second Offense – Confiscation of driver's license and a fine of ₱2,000.00.

Third Offense – Confiscation of driver's license and a fine of ₱3,000.00.
(Sec. 4, Ord. No. 07-2010)

SECTION 864. All offenders who are apprehended for the 2nd and 3rd offenses shall undergo a mandatory seminar/s before the driver's license shall be released. (Sec. 5, Ord. No. 07-2010)

SECTION 865. Informative traffic signs indicating motorists to yield or that a driver is approaching a pedestrian lane shall be installed on every approach to a pedestrian lane in all streets and roads in the City of Baguio. (Sec. 6, Ord. No. 07-2010)

ARTICLE CLXXVII 30-MINUTE PASSENGER LOADING TIME ALONG GOVERNOR PACK ROAD

SECTION 866. This Article shall apply to all public utility vehicles which include but not limited to passenger buses, vans, jeepneys, taxicabs, and the like, with a loading allocation along Governor Pack Road, Baguio City, granted by the City Government of Baguio through a Memorandum of Agreement to that effect. (Sec. 2, Ord. No. 02-2007)

SECTION 867. The public utility vehicles as herein described shall not be allowed to park and load passengers beyond 30 minutes in their respective loading/parking allocations. (Sec. 3, Ord. No. 02-2007)

SECTION 868. Any public operator found guilty of violating this Article shall be penalized, as follows:

1. First offense – a fine of ₱1,000.00.
2. Second offense – a fine of ₱2,000.00.
3. Third offense – revocation of permit. (Sec. 4, Ord. No. 02-2007)

SECTION 869. The City Treasury Office that has a ticketing office located along Governor Pack Road, in coordination with the Baguio City Police Office, shall strictly enforce the provisions of this Article. (Sec. 5, Ord. No. 02-2007)

ARTICLE CLXXVIII
PARKING SPACES AND BLUE LANES FOR THE USE OF
PERSONS WITH DISABILITIES

SECTION 870. There shall be parking slots and pedestrian lanes exclusively reserved for persons with disabilities.

SECTION 871. The police/traffic enforcer, security guards and personnel manning the parking area shall see to it that the designated parking slots shall be exclusively used by the persons with disabilities.

SECTION 872. Persons other than a persons with disabilities who shall utilize the blue lane and parking space for persons with disabilities shall be penalized as follows:

1. First Offense – Fine of ₱250.00;
2. Second Offense – Fine of ₱500.00; and
3. Third and succeeding offenses – Fine of ₱1,000.00.

SECTION 873. The parking personnel and police/traffic enforcer found to be negligent/remiss in the implementation of this Article shall likewise be penalized as follows:

1. First Offense – Fine of ₱500.00;
2. Second Offense – Fine of ₱1,000.00; and
3. Third and succeeding offenses – Fine of ₱3,000.00.

SECTION 874. INSTALLATION OF ADDITIONAL BLUE LANE PEDESTRIAN CROSSINGS. – Additional blue lane pedestrian crossings shall be installed in the following places:

- a. Abanao Street;
- b. Session Road;
- c. Harrison Road;
- d. City Hall Area;
- e. Magsaysay Avenue to the Baguio City Public Market; and
- f. Other areas near commercial establishments. (Sec. 1, Ord. No. 32-2009)

ARTICLE CLXXIX
TAXI DRIVERS TO STOP AT ALL CHECK POINTS
WHEN GOING OUTSIDE THE CITY BOUNDARIES

SECTION 875. All police and military checkpoints shall be reactivated immediately. (Sec. 1, Ord. No. 95-1989)

SECTION 876. All tax drivers are required to have identification cards and to always display

said cards in a conspicuous place inside their respective taxi units where their passenger/s could easily see. (Sec. 2, Ord. No. 95-1989)

SECTION 877. All taxi drivers passing through the police substations and/or police checkpoints shall stop for mandatory check-up and/or inspection of possible stolen items, contrabands and other illegal items being transported to and from outside the City of Baguio from the period of 8:00 o'clock in the evening to 6:00 o'clock in the morning and that the authorities concerned shall be given the authority to check and inspect the back compartments of all taxis and other parts of the unit if requested. (Sec. 3, Ord. No. 95-1989)

SECTION 878. Police personnel manning the sub-stations and/or checkpoints are required and authorized to get the names, ages and present addresses of the driver and the passenger/s if any, search their persons if necessary of the said taxi unit. (Sec. 4, Ord. No. 95-1989)

SECTION 879. Taxi drivers and/or operators or police personnel violating the provisions of this Article shall be fined as follows:

1. First Offense – ₱250.00;
2. Second Offense – ₱500.00; and
3. Third Offense – ₱1,000.00. (Sec. 5, Ord. No. 95-1989)

ARTICLE CLXXX PROPER IDENTIFICATION OF ALL GOVERNMENT SERVICEVEHICLES

SECTION 880. All national line agencies with established offices in the territorial jurisdiction of Baguio City and all local offices shall be required to properly identify all service vehicles issued to their respective offices by printing on both sides of the body of the vehicle the name and logo of the agency or office, office address and telephone number. The office address and telephone number shall be optional. The printed letters and numbers shall not be less than one (1) inch in width and five (5) inches in height and in color that is readily identifiable and luminous. The phrase "For Official Use Only" shall be likewise printed on conspicuous sides of the vehicle. (Sec. 3, Ord. No. 18-2008)

SECTION 881. It shall be unlawful for any agency or office to print in any manner the name/s of any public official/s or head of office on the government issued vehicle. (Sec. 4, Ord. No. 18-2008)

SECTION 882. Pursuant to Section 355 of Republic Act No. 7160 and other pertinent laws, all heads of national agencies with offices established in the City of Baguio and Heads of local government agencies shall be required to take the necessary action for the implementation of this Article in their respective agencies and offices. (Sec. 5, Ord. No. 18-2008)

ARTICLE CLXXXI TRAFFIC AND TRANSPORTATION MANAGEMENT COMMITTEE

SECTION 883. **CREATION AND COMPOSITION.** – A Traffic and Transportation Management Committee is hereby created which shall be directly under the supervision of the Office of the City Mayor and shall be composed of the following:

- a. City Government Department Head II, City Buildings and Architecture Office, as Chairperson;
- b. A duly authorized representative from the Baguio City Police Office preferably the Chief of the Traffic Division, as Member; and

- c. A duly authorized representative from the City Planning and Development Office, as Member. (Ord. No. 50-1992 as amended by Ord. No. 71-1993)

SECTION 884. FUNCTIONS. – The Traffic and Transportation Management Committee shall have the following functions:

- a. Formulation of transportation policies, plan and programs in relation to public transport utility and supply development;
- b. Preparation of development plans and investment projects to improve transportation and traffic control and enforcement including the testing of their applicability to various conditions;
- c. Planning, designing and upgrading of roads, traffic channels, intersections and other infrastructure facilities as well as providing and maintaining traffic control devices in coordination with other related agencies;
- d. Formulation of codes and other legislation measures to ensure efficient and effective transportation and traffic management in coordination with the *Sangguniang Panlungsod* (City Council); and
- e. Development and maintenance of a responsive and effective management information system through the establishment of a computerized databank to support planning, implementation, monitoring and other programs of activities in relation to transporting and traffic development.

In the performance to the foregoing functions, the Committee is authorized to consult with and engage the service of persons on entities from both the government and private sectors. (Sec. 3, Ord. No. 50-1992)

SECTION 885. LIMITATION OF FUNCTIONS. – All policies, plans and programs that are formulated by the Traffic and Transportation, Management Committee shall be subject to review and approval by the *Sangguniang Panlungsod* (City Council). (Sec. 4, Ord. No. 50-1992)

ARTICLE CLXXXII **ZONING REQUIREMENTS**

SECTION 886. The following are the zoning requirements for parking spaces that are in accordance with the standards set by the national government:

- a. Multi-storey residential apartment building shall provide a parking area for every apartment unit.
- b. Hotels shall provide one parking space for every two (2) rooms up to forty (40) rooms and one parking space for four (4) rooms over forty (40) rooms.
- c. Neighbor and shopping center shall provide three (3) parking spaces per 100 square meter of rentable floor area.
- d. Regional shopping centers shall provide four (4) parking spaces for every 100 square meters of rentable floor area.
- e. Food Markets shall provide six (6) parking spaces for every 100 square meters of rentable floor area.
- f. Retail stores shall provide:

1. One parking space for every 40 square meters of gross floor area for stores with less than 500 square meters for retail building with a rentable floor area.
2. Thirteen parking spaces plus 1 parking space for every thirty (30) sq.m. for retail building with a rentable floor area of 500-2000 sq.m.
- g. Restaurants and Bars shall provide two parking spaces for every 15 customers.
- h. Office buildings and general business shall provide one parking space for every 90 sq.m. of gross floor area. (Sec. 1, Art. XV, Ord. No. 007-1984)

SECTION 887. All other buildings not included above shall provide for off-street parking spaces. (Sec. 2, Art. XV, Ord. No. 007-1984)

SECTION 888. Business which cause traffic resulting to congestion due to inability of off-street parking facilities shall be notified to relocate within 180 days of notice from the transport officer concerned of the Zoning Administration. (Sec. 3, Art. XV, Ord. No. 007-1984)

SECTION 889. No business establishment shall place a “RESERVED” sign fronting its establishment, cordon off, or cause to prevent vehicles from parking thereat, if such is public road.

SECTION 890. Violation of the preceding section shall be penalized as follows:

1. First Offense – a fine of ₱300.00;
2. Second Offense – a fine of ₱500.00; and
3. Third Offense – a fine of ₱1,000.00 and revocation of business permit. (Sec. 1 (29), Ord. No. 25-2007)

ARTICLE CLXXXIII MISCELLANEOUS

SECTION 891. POLLUTION CONTROL. –

- a. No motor vehicles emitting visible excessive smoke shall be allowed to operate within the City limits. A vehicle emitting excessive smoke is one that emits smoke to an extent that a person following it has difficulty seeing thru the smoke emitted. The owner or operator of such vehicle shall be liable therefor. (Ord. No. 55-1988)
- b. Any person in violation of this Section shall pay the following fine:
 1. First Offense – ₱250.00;
 2. Second Offense – ₱500.00; and
 3. Third and succeeding offense – ₱1,000.00. (Sec. 1 (26), Ord. No. 27-2007)

SECTION 892. LEAVING MOTOR VEHICLES UNATTENDED. – The driver of a motor vehicle shall not leave it unattended without first stopping the engine, locking the ignition, removing the ignition key, effectively upon any grade, turning the front wheels to the curb on the side of the thoroughfare near the motor vehicle. (Sec. 2, Art. XIV, Ord. No. 007-1984)

SECTION 893. DRIVING BACKWARDS. – A person shall not drive a motor vehicle in reverse on any thoroughfare unless he can do so with safety. (Sec. 3, Art. XIV, Ord. No. 007-1984)

SECTION 894. DRIVING ON FOOTWAYS AND RESERVATIONS. –

a. Save for subsection (b) below:

1. A person shall not drive a vehicle on a footway except to cross it by the shortest route to enter or leave a private driveway.
2. If a road includes two or more separate thoroughfare divided by a reservation or reservations, a driver shall not cross said thoroughfare except at a place improved, designed or ordinarily used for vehicle traffic.
- b. Subsection (a) shall not apply to the riding of a bicycle on a footpath or reservations where permitted by signs or other means; Provided, That the provisions of this Section shall not apply to an invalid's chair travelling at a speed not more than the normal walking pace. (Sec. 4, Art. XIV, Ord. No. 007-1984)

SECTION 895. CONTROL OF VEHICLE. –

- a. No person shall drive a vehicle unless he has full and uninterrupted view of the road and the traffic ahead and can obtain in his rear view mirror a clear reflected view of any overtaking vehicle.
- b. A passenger in a motor vehicle shall not interfere with or impede the free movement or vision of the driver.
- c. No person shall drive a motorcycle without having both hands on the handlebars. (Sec. 5, Art. XIV, Ord. No. 007-1984)

SECTION 896. POSITIONS OF DRIVERS AND PASSENGERS. – A person while driving or traveling in a motor vehicle (other than a motorcycle) shall not permit any part of his body or limbs:

- a. To be upon or in contact with any external step or any mudguard or footboard or other external surface of the vehicle;
- b. To extend or protrude beyond or through any external door, window or other opening of the vehicle; or
- c. To extend or protrude beyond any side or the front, rear or any other external portion of the vehicle: Provided, That this Section shall not operate to prevent a driver from giving any signal authorized or prescribed by this Book: Provided further, That proper authority may authorize any person or class of persons to ride upon any portion of a vehicle or class of vehicles. (Sec. 6, Art. XIV, Ord. No. 007-1984)

SECTION 897. RIDING IN TRAILER. – A person shall not drive a vehicle towing a trailer while any person is on or upon the trailer or ride in or upon a trailer while it is being towed unless a written permit is first obtained from the proper authority and all the conditions of the permission are complied with. The provisions of this section shall not apply to a motor vehicle being towed with all wheels on the ground. (Sec. 9, Art. XIV, Ord. No. 007-1984)

SECTION 898. OPENING DOORS AND ALIGHTING FROM VEHICLES. –

- a. A person shall not open or leave a door open of a vehicle or alight from a vehicle, so as to cause danger to other persons using the road or so as to impede the passage of traffic.
- b. A person shall not drive an omnibus fitted with a door or doors capable of being opened or closed by the driver while retaining his normal driving position unless every door is closed. (Sec. 10, Art. XIV, Ord. No. 007-1984)

SECTION 899. PLACING GLASS AND OTHER OBJECTS, ON ROADS. –

- a. No person shall throw, drop, place, or leave or cause to be thrown, dropped, placed or left on any road, any bottle, glass, nail, wire, can or any destructive or injurious material or any substance or thing likely to cause danger to any person, animal or vehicle.
- b. No person shall place, deposit or keep on a thoroughfare or a part thereof gravel, sand, lumber or any other material, substance or thing, including living creatures.
- c. The use of any road, street or highway, or any part thereof, or part thereof for and in connection with the exercise of one's profession, business or occupation is prohibited.
- d. Any person who throws, drops, places or leaves or causes or allows to be thrown, dropped placed or left upon any road any bottle, glass, nail, or any substance or thing likely to endanger any person, animal or vehicle shall immediately remove it or cause it to be removed.
- e. Any person removing a wrecked or damaged vehicle from a road shall remove any glass or other destructive, injurious or dangerous substance or materials left on the road from the vehicle. (Sec. 11, Art. XIV, Ord. No. 007-1984)

SECTION 900. SECURING OF LOADS. – No person shall drive a vehicle carrying a load unless the load is so arranged, contained, fastened or covered that neither the load nor any part of it will fall or otherwise escape from the vehicle. (Sec. 13, Art. XIV, Ord. No. 007-1984)

SECTION 901. OBSTRUCTING ROADS. –

- a. No person shall, without the written permission of the proper authority, drive or leave standing any vehicle on a road for the purpose of:
 1. soliciting employment or business from the vehicle;
 2. displaying an advertisement on the vehicle; or
 3. offering goods for sale from the vehicle.
- b. No person shall stand or place himself on a thoroughfare for the purpose of:
 1. soliciting contributions, employment, business or a ride from an occupant of any vehicle;
 2. display any advertisement; or
 3. offering goods for sale.
- c. No person inside a vehicle shall buy or offer to buy an article from any person standing or placed on a thoroughfare.
- d. No person shall bar, impede, or divert the flow of traffic from any road, street or highway, unless or except when the closure of a road or any street thereof to traffic or the diversion of traffic is directed by reasons of emergency to protect the public from any calamity, fire or other grave public danger. (Sec. 14, Art. XIV, Ord. No. 007-1984)

SECTION 902. TOWED VEHICLES, TRAILERS, ETC. –

- a. No person shall drive an articulated vehicle to which any other vehicle is attached or a vehicle (other than an articulated vehicle to which is directly or indirectly attached unless written

permission is first obtained from the Land Transportation Office and all conditions of the permit are complied with.

- b. No person shall drive a vehicle towing any other vehicle if the towing vehicle is of such weight or dimensions as to be likely to prevent the driver from safely controlling both vehicles. (Sec. 15, Art. XIV, Ord. No. 007-1984)

SECTION 903. PROCESSIONS. – Vehicles used in an organized procession or parade (including a funeral procession) shall be driven in accordance with the permission of the proper authority. (Sec. 16, Art. XIV, Ord. No. 007-1984)

SECTION 904. USE OF HORNS, ETC. – No person shall use or cause to be used a horn or any other warning device on a vehicle except when necessary as a traffic warning or as an indication that the driver of the vehicle intends to overtake another vehicle. (Sec. 17, Art. XIV, Ord. No. 007-1984)

SECTION 905. LEARNERS TO DISPLAY “L” SIGN. –

- a. Any holder of a driver’s license who is with a person occupying the driver’s seat and learning how to drive shall be guilty of an offense if there is no plate measuring 15 centimeters by 15 centimeters and bearing a black letter “L” clearly marked on a yellow background conspicuously displayed on the front and the rear of the motor vehicle.
- b. No person shall drive a motor vehicle displaying a plate bearing a letter “L” unless he is *bona fide* learning to drive it. (Sec. 18, Art. XIV, Ord. No. 007-1984)

SECTION 906. ROAD ACCIDENTS. – When a road mishap occurs, the drivers of every vehicle involved in the accident:

- a. shall stop his vehicle as soon as practicable; (Sec. 19, Art. XIV, Ord. No. 007-1984)
- b. shall immediately render any possible assistance; (Sec. 19, Art. XIV, Ord. No. 007-1984)
- c. shall give his name and address and other contact details and the registration and plate number of his vehicle to the person injured or owner of property damaged or his representative before leaving the scene of the accident; (Sec. 19, Art. XIV, Ord. No. 007-1984)
- d. if any person was killed or injured, if the driver has not given name and address to every owner of property damaged or his representative, or if a fair estimate of the cost of making good the damage to all property damaged is in excess of ₱500.00 shall, as soon as practicable, report the full particulars of the accident at the nearest police station unless a police officer is at the scene of the accident and has already taken the necessary particulars; (Sec. 19, Art. XIV, Ord. No. 007-1984)
- e. The driver who left the scene of the accident without any justifiable cause shall pay a fine of ₱300.00. (Sec. 1 (20), Ord. No. 25-2007)

SECTION 907. PRODUCTION OF DRIVER’S LICENSE TO POLICE. –

- a. Any person driving a vehicle on a road shall carry his driver’s license at all times; (Sec. 20, Art. XIV, Ord. No. 007-1984)
- b. Any person driving a motor vehicle shall, when requested by a member of the police force or any other authorized person, produce his license for inspection and state his true name and address; (Sec. 20, Art. XIV, Ord. No. 007-1984)
- c. In this section “authorized” person means a person authorized by or under any Act to require

a driver of a motor vehicle on a road to produce his license for inspection and state his true name and address; (Sec. 20, Art. XIV, Ord. No. 007-1984)

- d. Any person driving without a license shall be penalized by a fine of ₱750.00 while driving with an expired driver's license shall be penalized with a fine of ₱300.00. (Sec. 1, Ord. No. 25-2007)

SECTION 908. EXCESSIVE NOISE. – The driver of a motor vehicle emitting excessive noise shall pay a fine of ₱300.00. (Sec. 1 (27), Ord. No. 25-2007)

SECTION 909. FAILURE OR REFUSAL TO TRANSPORT/UNLOAD PASSENGERS. – Any driver who fails or refuses to transport or unload passengers at their destinations along designated routes shall be penalized as follows:

- a. First Offense – a fine of ₱500.00; and
- b. Second and succeeding offenses – a fine of ₱1,000.00. (Sec. 1 (28), Ord. No. 25-2007)

SECTION 910. ADDITIONAL PENALTY FOR ILLEGAL PARKING. – In addition to the fines prescribed in this Book, the penalty for illegal parking shall include the confiscation of the motor vehicle license plate and/or the driver's license of the violator. (Sec. 1 (25), Ord. No. 25-2007)

SECTION 911. The conviction of any person for any offense under this Book shall not constitute a bar in the prosecution for any offense that may have been committed by such person punishable under other existing laws.

In case the violator is a corporation or partnership, the President, Vice President, Board of Directors and/or managers shall be made jointly and severally liable to suffer the penalties herein provided. (Sec. 2, Ord. No. 25-2007)

SECTION 912. SEPARABILITY CLAUSE. – If any provision or section of this Ordinance, or the application thereof to any person or circumstance is held invalid, the other provisions or sections of this Ordinance and the application of such circumstance shall not be affected thereby.

SECTION 913. REPEALING CLAUSE. – All prior Ordinances, Executive Orders, Administrative Orders, Rules and Regulations, or part/s thereof that are inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 914. EFFECTIVITY CLAUSE. – This Ordinance shall take effect in accordance with the provisions of Republic Act No. 7160, also known as the Local Government Code of 1991, as amended.

Unanimously passed.

CERTIFIED CORRECT:


EDISON R. BILOG
City Vice-Mayor and
Presiding Officer

Attested:


BRENNER L. BENGWAYAN
Secretary to the Sanggunian

APPROVED:


MAURICIO G. DOMOGAN
City Mayor



SPLMS PROCESS FLOW

SECRETARY TO THE
SANGGUINAN II /
ASST. CITY
SECRETARY

AGENDA & INFO.
MANAGEMENT
DIVISION

ADMINISTRATIVE
DIVISION

INCOMING
DOCUMENTS

STENOGRAPHIC
CLERICAL
DIVISION

SP COMMITTEES
SP DELIBERATION

CONCERNED
OFFICES /
PERSONS

RESEARCH
DIVISION

KIOSK

ACCESS THRU WEB
[HTTP://www.splms.baguio.gov.ph](http://www.splms.baguio.gov.ph)

SANGGUNIANG PANLUNGSOD LEGISLATIVE MANAGEMENT INFORMATION SYSTEM

The Sangguniang Panlungsod ng Baguio has fully integrated and streamlined its documentary processing and storage structure using the SANGGUNIANG PANLUNGSOD LEGISLATIVE MANAGEMENT INFORMATION SYSTEM (SPLMIS). Through this cohesive electronic system, the inflow and outflow of documents between and among the different divisions of the department has been facilitated exponentially. It has also drastically reduced the time spent in office transactions with various clients.

With the SPLMIS in place, the SP continues to realize a paperless documentary transaction that translates into savings for the department, consistent with the aim of the city government to further reduce in-house expenditures. This way, the office is contributing to an environment-friendly local government.

The SPLMIS has also helped tremendously in the speedy transmittal of documents to clients. Almost every day, constituents request for copies of resolutions, ordinances, and other documents. Through virtual communication using emails and social media, clients are able to obtain soft copies of documents downloaded from the SPLMIS without having to visit the office. This is an actualization of the city's first core agendum which is "speeding up government action."

- □ ×

Legislative Management Information System (LMIS)



Sangguniang Panlungsod -
Legislative Management System

Version 5.0

Electronic Government Application System

Sangguniang Panlungsod

03 November 2020

System Parameter

Sanggunian Terms

Sangguniang Members File

Committee File

Subject Matters File

Document Type File

Document Origin File

Document Locator's File

Ordinance Type File

Resolution/Ordinance Class

Millennium Development Goals

Agenda Structure File

Stenographer File

Other Reference File

Open Microsoft Word

Developed & Installed by
Lexsys Technologies Incorporated

Resolutions / Ordinances
(Proposed and Approved)

Other Documents
(Incoming Documents)

Agenda
(Order of Business)

Committee Matters
(Referrals, Hearing and Reports)

Minutes & Journal
of the Session

Letters
(Transmittals, Findings and Indorsements)

Miscellaneous Transactions
(Brgy. Admin Case and Accredited NGOs)

Inquiries

Reports

Quit System

Resolutions....

Proposed Resolutions / Motions

Approved Resolutions

Ordinances....

Proposed Ordinances / Measures

Approved Ordinances

Approved Items...

Approved Items During the Session

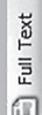
Incoming Documents File

Period :	01/01/2000 - 11/03/2020	Class :	All Document	Type :	All Document Type	Sort By :	Date/Time Received
Filter Records :							
Date/Time Received	Document No.	Office	Name	Title / Text / Description			
10/30/2020, 08:40 AM	BAR-2020-02183	Pacdal	PB Abraham II N. Lagasca	Resolution No. 043, series of 2020 of Pacdal Barangay entitl			
10/29/2020, 04:25 PM	LET-2020-02182	Office of the City General Services	Mt. Eugene D. Buyucan	Letter dated 27 October 2020 of Eugene D. Buyucan, City Gene			
10/29/2020, 03:57 PM	LVS-2020-02180	Sangguniang Panlungsod Employees	Sangguniang Panlungsod Employees	Leave applications of Ms. Lotry Dell Estas S. Ciano (Special P			
10/29/2020, 03:50 PM	LET-2020-02181	Office of the City General Services	Mt. Eugene D. Buyucan	Letter dated 28 October 2020 of Eugene D. Buyucan, noted By			
10/29/2020, 03:30 PM	BAB-2020-02179	Dominican Mirador Barangay	PB Remedios D. Laigo	Annual Budget of Dominican Mirador Barangay for Calendar Year			
10/29/2020, 03:30 PM	BAB-2020-02178	Rizal Monument Barangay	PB Agustin Q. Sister Sr.	Annual Budget of Rizal Monument Barangay for Calendar Year 2			
10/29/2020, 03:15 PM	LET-2020-02177	Office of the City Vice Mayor	Hon. Faustino A. Olowan	1st Indorsement dated 29 October 2020 of Hon. City Vice Mayo			
10/29/2020, 11:30 AM	LET-2020-02176	Office of the City Mayor	Ms. Gloria S. Evangelista	1st Indorsement dated 29 October 2020 of Gloria S. Evangelis			
10/29/2020, 11:30 AM	AEDOMC-2020-02175	Office of the City Mayor	Hon. Benjamin B. Magalong	Executive Order No. 163, series of 2020, issued by Hon. City			
10/29/2020, 10:10 AM	LET-2020-02174	Association of Independent Taxi Operator	James B. Bolinao	Executive Order No. 163, series of 2020, issued by Hon. City			
10/29/2020, 10:10 AM	LET-2020-02173	Association of Independent Taxi Operator	James B. Bolinao	Letter dated 29 October 2020 of James Bolinao, President, As			
10/28/2020, 04:10 PM	LVS-2020-02172	Sangguniang Panlungsod Employees	Sangguniang Panlungsod Employees	Leave applications of Ms. Malaina Faye S. Manzon (Sick Leave			
10/28/2020, 03:10 PM	AEDOMC-2020-02170	Office of the City Mayor	Hon. Benjamin B. Magalong	Executive Order No. 162, series of 2020 issued by Hon. City			
10/28/2020, 02:40 PM	BAR-2020-02169	Pacdal	PB Abraham II N. Lagasca	Barangay Resolution Number 059, series of 2020 of Pacdal Bar			
10/28/2020, 02:17 PM	BAR-2020-02168	Upper Dagsian Barangay	PB Raymund F. Ruivivar	Barangay Resolution No. 32, series of 2020 of Upper Dagsian			
10/28/2020, 02:17 PM	BAR-2020-02167	Pacdal	PB Abraham II N. Lagasca	Barangay Resolution Number 045, series of 2020 of Pacdal Bar			
10/28/2020, 01:55 PM	PR-2020-02166	Office of the City Councilor	Hon. Lilia A. Fairñas	Proposed Resolution Nr. PR 0367-20 introduced by Hon. Lilia			
10/28/2020, 01:25 PM	PR-2020-02165	Office of the City Councilor	Hon. Philiar Louise Weygan Allan	Proposed Resolution Nr. PR 0366-20 introduced by Hon. Philia			
10/28/2020, 12:55 PM	PO-2020-02164	Office of the City Councilor	Hon. Philiar Louise Weygan Allan	Proposed Ordinance Nr. PO 0149-20 introduced by Hon. Philian			
10/28/2020, 10:41 AM	BAR-2020-02163	Pacdal	PB Abraham II N. Lagasca	Barangay Resolution No. 049, series of 2020 of Pacdal Barang			
10/28/2020, 09:50 AM	PO-2020-02162	Office of the City Councilor	Hon. Betty Louides F. Tabanda	Proposed Ordinance Nr. PO 0148-20 introduced by Hon. Betty L			
10/28/2020, 08:50 AM	LET-2020-02161	National Economic and Development Auth	Ms. Milagros A. Rimando	Letter dated 22 October 2020 of Milagros A. Rimando, Chairma			
10/27/2020, 04:50 PM	BAR-2020-02171	Upper Dagsian Barangay	PB Raymund F. Ruivivar	Barangay Resolution No. 17, series of 2020 of Upper Dagsian			
10/27/2020, 04:50 PM	BAR-2020-02160	Upper Market Subdivision Barangay	PB Ma. Teresa de Guzman Caracas	Barangay Resolution No. 34, series of 2020 of Upper Market S			
10/27/2020, 04:45 PM	BAR-2020-02158	Pacdal	PB Abraham II N. Lagasca	Barangay Resolution Number 051, series of 2020 of Pacdal Bar			
10/27/2020, 04:30 PM	BAR-2020-02157	Upper Dagsian Barangay	PB Raymund F. Ruivivar	Barangay Resolution No. 22, series of 2020 of Upper Dagsian			
10/27/2020, 04:30 PM	BAR-2020-02157	Upper Market Subdivision Barangay	PB Ma. Teresa de Guzman Caracas	Barangay Resolution No. 35, series of 2020 of Barangay Upper			

Status : Admin -

Total Records : 24,596

Resolution No. 043, series of 2020 of Pacdal Barangay entitled 'A resolution requesting Hon. Lilia A. Farñas to allocate funds for the rehabilitation of existing pathway and continuation of railing along Ocden's residence going to Bayuga's residence with additional riprap amounting to Two Hundred Thousand Pesos (Php200,000.00)'. ▾



Approved Ordinance File

Year(s) Covered : to

Ordinance Nr.	TITLE	Date Approved	I	F	S	W
001-2020	TRANSFER OF FUNDS IN THE CITY BUILDINGS AND ARCHITECTURE OFFICE	01/13/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
002-2020	APPROVING THE REQUEST FOR AUTHORITY TO CHARGE THE AMOUNT OF P521,136.96 AGAINST THE BAGUO CONVENTION CENTER	01/13/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
003-2020	APPROVING THE REQUEST FOR AUTHORITY TO CHARGE THE AMOUNT OF P34,639.00 AGAINST THE 2019 APPROPRIATION OF THE CITY BUILDINGS AND ARCHITECTURE OFFICE FOR THE USE OF SAVINGS FROM MOTOR VEHICLE F	01/20/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
004-2020	APPROVING THE REQUEST OF THE CITY BUILDINGS AND ARCHITECTURE OFFICE FOR THE TEMPORARY CLOSURE AND USE OF VARIOUS ROADS IN THE CITY OF BAGUO FOR THE CONDUCT OF PANAGBENG	01/20/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
005-2020	AMENDING SECTION 1 OF ORDINANCE NUMBERED 26, SERIES OF 2011.	01/20/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
006-2020	GRANTING FINANCIAL ASSISTANCE/RELIEF FUND IN THE AMOUNT OF P1,600,000.00 FROM THE 30% CITY DISASTER RISK REDUCTI	01/20/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
007-2020	PROHIBITING THE SALE OF WET WIPES AND OTHER SIMILAR BABY PRODUCTS WITH HARMFUL INGREDIENTS IN ALL ESTABLISHM	01/20/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
008-2020	CHANGING THE PROJECT TITLE "CONSTRUCTION OF SEWER LINE, PUROK 1 FROM FERMIN'S TO REYES RESIDENCE" UNDER THE 2014	01/20/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
009-2020	APPROVING THE REQUEST FOR AUTHORITY TO CHARGE THE AMOUNT OF P81,342.24 AGAINST THE 2020 APPROPRIATION OF THE YOUTH CLASS ORDINANCE OF THE CITY OF BAGUIO.	01/27/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
010-2020	APPROVING THE TEMPORARY CLOSURE OF SESSION ROAD TO VEHICULAR TRAFFIC FOR FOUR CONSECUTIVE SUNDAYS ON THE MO	01/27/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
011-2020	APPROVING THE REQUEST FOR AUTHORITY TO CHARGE THE AMOUNT OF P1,600,000.00 OBLIGATED UNDER OBLIGATION RE	02/03/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
012-2020	REVERTING TO THE SURPLUS ACCOUNT OF THE GENERAL FUND THE AMOUNT OF P1,600,000.00 OBLIGATED UNDER OBLIGATION RE	02/03/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
013-2020	APPROVING THE REQUEST FOR AUTHORITY TO CHARGE THE AMOUNT OF P30,000.00 AGAINST THE 2020 APPROPRIATION OF THE	02/03/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
014-2020	APPROVING THE REQUEST FOR AUTHORITY TO CHARGE THE AMOUNT OF P5,000.00 AGAINST THE 2020 APPROPRIATION OF THE O	02/03/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
015-2020	APPROVING THE SCHEDULE OF MARKET VALUES IN THE CITY OF BAGUIO.	02/03/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
016-2020	REALIGNING THE AMOUNT OF P20,000,000.00 FROM THE PROJECT "DEMOLITION OF OLD MAGSAYSAY BUILDING AND CONSTRUCT	02/03/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
017-2020	GRANTING FINANCIAL ASSISTANCE/RELIEF FUND IN THE AMOUNT OF P200,000.00 FROM THE 30% CITY DISASTER RISK REDUCTI	02/10/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
018-2020	AMENDING SECTION 1 OF ORDINANCE NUMBERED 05, SERIES OF 2020.	02/17/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
019-2020	AMENDING ORDINANCE NUMBERED 107, SERIES OF 2019	02/17/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
020-2020	REQUIRING WHOLESALERS OF AGRICULTURAL CROPS TO DISPOSE THEIR AGRICULTURAL REFUSE AT SOURCE OR POINT OF ORIGI	02/17/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
021-2020	REGULATING THE OPERATION OF ALL HEALTH AND BODYBUILDING CLUBS, PHYSICAL FITNESS CENTER, AND AEROBICS AND SLIMM	02/17/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
022-2020	APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF P1,151,240.00 FROM THE AIP REFERENCE CODE 3000-100-1-6 (PROVISI	02/17/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
023-2020	CHANGING THE PROJECT TITLE "REHABILITATION OF AURORA HILL PROPER MULTI-PURPOSE HALL" UNDER THE 2019 ANNUAL IM	02/24/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
024-2020	CHANGING THE PROJECT TITLE "COMPLETION OF MULTI-PURPOSE COVERED COURT" UNDER THE 2017 ANNUAL INVESTMENT PLAN	02/24/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
025-2020	REQUIRING A PERSON TO SECURE A WRITTEN CERTIFICATION FROM THE BARANGAY AS A REQUIREMENT IN THE COMMENCEMENT	02/24/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
026-2020	AN ORDINANCE PROHIBITING PARKING OF VEHICLES AT IMMACULATE CONCEPTION STREET WITHIN SOUTH CENTRAL AURORA HI	02/24/2020	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Title : TRANSFER OF FUNDS IN THE CITY BUILDINGS AND ARCHITECTURE OFFICE

Legend: Tracked w/ MS Word Full Text w/ Signed PDF Full Text w/ Watermark Full Text