

Team Contract

Communication

1. Team Meetings Our team will meet every Wednesday from 5-7 pm to work on the final project either through zoom or in person. Each member will write down any important notes or information in a google document which can be referenced throughout the project. Each group member will also work on the development log on a weekly basis as well.
2. Assistance The team's main method of communication will be iMessage, but each team member can also be contacted through email or other forms of communication. If something is an emergency, the group expects group members to respond as soon as possible, but if something is not an emergency, the group expects other group members to respond within the day or within 15 hours.
3. Respect Every group member is expected to act in a respectful manner at all times while also maintaining a civil and constructive environment where each member can participate and learn. Decisions in this group will be made through majority opinion Furthermore, while unanimous agreement is preferred, all decisions will be made through majority opinion with a proper discussion beforehand. By signing this document, each group member agrees to the guidelines in the contract.

Collaboration

1. Work Distribution The group will discuss the main goals for each week and distribute the work equally amongst each group member. Based on the weekly tasks, there could be more than one person working on a part of the project at a time, but each group member is expected to contribute somewhat equally. If a group member has other large time commitments, the group will distribute the rest of the work equally amongst the rest of the members.
2. Time Commitment To make sure each group member is participating equally to the final project, each member should complete around 3 hours of independent work per week while also meeting as a group. As said before, if a certain group member has other time commitments that make it difficult for them to participate for a week, the other group members will split the rest of the work as it is a team project and each group member is held equally accountable. If a group member is continuously refusing to participate, the group will take further

action such as contacting a staff member in order to ensure that every group member is being treated fairly.

3. Conflict Resolution Conflicts within the group will be decided through majority rule, but if there is a tie, the conflict will be resolved on Super Smash Bros (Small Battlefield, 3 stock, no items). If it is a serious conflict, an instructor or course staff member will be contacted.

Signatures

Lucky Konatham (lrk4) Suhaas Kolli (suhaask3) Rohan Vanjani (vanjani3) Krish Desai (krishvd2)