

## **Lukasz Kalicki**

130 Seabreeze Dr  
Stratford, CT 06614

203-522-1396 (cell)

E-mail: [lkalicki98@gmail.com](mailto:lkalicki98@gmail.com)

## **EDUCATION**

**Southern Connecticut State University**  
New Haven, CT

Bachelor of Science Degree in **Sociology**  
**Sep. 2007 – Dec. 2011**

Honors: Dean's List (Fall 2010, Fall 2011)

GPA: 3.2

## **WORK EXPERIENCE**

**Government Employees Insurance Company (GEICO)**  
Connecticut

*Auto Damage Claims Adjuster*  
April 2017-Present

- Handled Customers Auto damage Claim from beginning to end, making sure claim was completed in a timely manner to customer satisfaction. Certified in Auto damage, motorcycle, and RV.
- Ensured auto parts and service providers were paid in a timely manner.
- Handled State of Connecticut Total loss claims, ensuring state regulations were followed and customer was fairly compensated for their property.
- Managed business to business relationships with body shops, rental companies, part vendors, law firms, total loss retention facilities to ensure efficient claim handling.
- Researched and acquired necessary parts pricing to ensure compliance with company and state regulations.

## **Institute of Professional Practice**

Stratford, CT

*ABA Therapist*

*Aug.*

2014 – April 2017

- Collaborated with teachers and instructional assistants to promote an engaging learning environment for students
- Facilitated educational advancement for assigned students through direct instruction and precision teaching
- Implemented school-wide behavior management system when necessary
- Observed and collected social and behavioral data and prepared for visual display

## **Lord Chamberlain Nursing and Rehabilitation Center**

Stratford, CT

*Security Officer*

*May*

2013 – April 2017

- Monitored the security of the facility through patrols and video surveillance
- Responded appropriately to breaches in security and corrected them promptly by following company protocol
- Conducted required drills when directed by upper management to ensure procedure compliance
- Communicated and worked with fellow staff to promote a safe environment for optimal patient rehabilitation

*Head/Assistant Cook*

*April*

2008 – May 2013

- Promoted cooperation in the kitchen to increase efficiency in food production
- Monitored food supply and replenished when necessary
- Prepared food items for patients and staff in a prompt manner, while maintaining food safety measures
- Practiced safety measures in the kitchen to prevent any injuries

*Dietary Aide*

*Nov.*

2005 – April 2008

- Delivered meals to patients and ensured all their needs were met
- Communicated with dietitians to determine appropriate dietary measures for patients

- Motivated team members to keep up enthusiasm and maintain positive attitudes
- Assisted fellow kitchen staff with tasks when necessary

## **ADDITIONAL SKILLS/CERTIFICATIONS**

**Certifications/ Licenses:** State of Connecticut Notary Public, I-CAR platinum Certified.

State of Connecticut MVPD Appraiser, State of Connecticut Casualty Adjuster. Certified Auto damage, motorcycle and RV adjuster.

Competent in: CCC1 estimating software, Microsoft word, Microsoft Excel, Microsoft PowerPoint, STATE and SPSS statistical program

## **LANGUAGES**

**Languages Spoken:** Polish (fluent), Spanish (conversational)