LLAMEDO, JAMES CARL C.

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CARRER OBJECTIVE

   I am seeking for company where my skills and knowledge can not only improve the status of the company but also automate the working process to the best possible one.

PERSONAL INFORMATION:

NAME	: James Carl C. Llamedo
BIRTHDAY	: Sept. 14, 2000
BIRTHPLACE	: Sudlon 1, Cebu City
AGE	: 22 Years Old
NATIONALITY	: Filipino
RELIGION	: Roman Catholic
CIVIL STATUS	: Single
FATHER'S NAME	: Carlito Calleno
MOTHER'S NAME	: Cresenciana Llamedo

EDUCATIONAL BACKGROUND:

COLLEGE:

Bachelor of Industrial Technology – Major in Computer Technology

Cebu Technological University – Cebu City Mountain Satellite Campus

S.Y 2022-2023

SECONDARY EDUCATION:

Sudlon National high School

Sudlon II, Cebu City

S.Y 2018-2019

ELEMENTARY EDUCATION:

Sudlon Elementary School

Sudlon II, Cebu City

S.Y 2012-2013

EXPERIENCE

Oct. 11, 2022 – Aug. 2023	**INNOLAND DEVELOPMENT CORPORATION (INTERN)**

Accumulate/Render: 1800hrs. Intern Training

Responsibilities:

-Assist in performing hardware and software installation

-Perform software configuration on stand-alone computers and laptops

-Provide support in diagnosing hardware and software issues and troubleshooting activities.

-Handles periodic maintenance of software and hardware

-Troubleshoot equipment such as printers, computers, scanners and other IT-related questions/peripherals

-Take telephone calls from users and attendees to assist them with their IT-related questions and problems

-Handle IT-related documents

-Handle researching options such as computer bugs and their solution

-Lay cables and wires for network that they are in good working condition

-Handle IT Ticket request and takes to fulfil request

-Check all Functional Computer of the storage and technical area

-Scan Documents

-Inventory All PC's in TGU Building

-Conference Set Up

-Clean Up IT Storage

-Preventive Maintenance of Every Department

-Installing Cloud Sophos (End Point) Per Department

SKILLS and KNOWLEDGE

- Basic Knowledge of (Front-End-Developer) – HTML, CSS, Bootstrap, using Visual Code Studio, Code Runner.
- Basic Knowledge of (Back-End-Developer) – HTML, CSS, JS, PHP, MYSql, through Wampserver used database, Visual Code Studio.
- SOFTWARE INSTALLATION (Windows Server, 7, 10, and 11 with activation product) (Office Application – Product activated) (Engineering Applications and Others)
- A few knowledge with Adobe Application, such Adobe Photoshop, XD, Dimension, After Effects, others.
- Sophos Endpoint Cloud

ACHIEVEMENT, TRAININGS and SEMINAR ATTENDED

- SSG COUNCILOR FOR ACADEMIC YR. 2019 – 2020 (CTU-CCMSC) 7th Councilor
- SSG COUNCILOR FOR ACADEMIC YR. 2020 – 2021 (Continuous serving because of Pandemic)
- SSG COUNCILOR FOR ACADEMIC YR. 2021 – 2022 (CTU-CCMSC) 8th Councilor
- July 15, 2022 (BSIT Webinar Series: Introduction to Machine Learning)
- June 28, 2022 (HR Practices Abilities and its opportunities)
- June 25, 2022 (PMO – Project Multiply Online) Online Business
- March 2021 (English Grammar)
- March 2021 (Practical Application of Technology in Distance Learning)
- Oct. 2019 (HIV Awareness: Jon Niel Perfecio)
- December 2019 (Worlds Aids Day 2019:Gerald I. Ygay)