

PROVINCIAL DEVOLUTION TRANSITION PLAN

2022 -2024



PROVINCIAL GOVERNMENT OF BATANGAS
Capitol Site, Batangas City

BATANGAS
MAGITING
SAMBYANGIN NG MAKA-DIYOS, MAKAKILIGSAAN, MAKATIBO, AT MAKABIBSAN

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Republic of the Philippines
PROVINCIAL GOVERNMENT OF BATANGAS
Office of the Provincial Governor

MESSAGE



The landmark Mandanas-Garcia Supreme Court ruling, that increased the just share of local government units (LGUs) in all national taxes, was a defining moment in local governance and public service.

It finally ushered in the opportunity for the full devolution of basic services to LGUs, as mandated by the Local Government Code, as adequate funds needed to implement it can now be made available to LGUs nationwide. Subsequently, the decentralization of basic services and facilities from the national government to LGUs will finally begin in 2022, with the signing of Executive Order (EO) No. 138 by President Rodrigo R. Duterte.

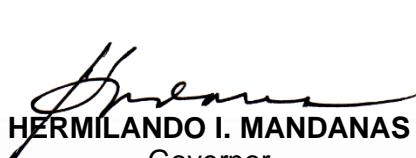
With these in perspective, the Devolution Transition Plan of the Provincial Government of Batangas, pursuant to the Guidelines on the Preparation of Devolution Transition Plans of Local Government Units in Support of Full Devolution under EO 138, dated 1 June 2021, is truly historic and significant as it diagrams key measures that will ensure that the Capitol takes strategic and systematic actions towards our full assumption of devolved functions and services, thereby ensuring proper integration of programs, projects and activities and accelerating development in every community.

I thank everyone who has worked patiently and untiringly to prepare and finalize this groundbreaking plan to ensure that its objectives will not just be realized but, more importantly, benefit every Batangueño and the whole Province of Batangas.

As enshrined in the Constitution and LGC, the completion of Devolution Transition Plans of every LGU in the Philippines denotes that we are now in a better position to address the needs of our constituents and deliver better services, particularly as the COVID-19 pandemic persists.

In partnership with the national government, this is a celebration of our commitment to local autonomy and showcase that LGUs, more than ever, are equipped for more functions and obligations with the availability of more financial resources.

Mabuhay ang mga Pamahalaang Lokal ng Pilipinas! Mabuhay ang Lalawigan ng Batangas!


HERMILANDO I. MANDANAS
Governor



Republic of the Philippines
PROVINCIAL GOVERNMENT OF BATANGAS
Office of the Vice Governor

MESSAGE



I am brimming with honor and excitement at this time that we produce the Provincial Devolution Transition Plan of the Province of Batangas.

Our LGUs being granted the full powers and resources, through full devolution, is a major milestone for all of us. I welcome this development and anticipate its positive impact because, not only will it empower our LGUs to be flexible and responsive to the needs of our people during these changing times, but it is an opportunity for us to improve our local governance to guarantee peace, boost economic development, maximize administrative efficiency, and ensure social inclusion and environmental sustainability.

At the same time, we fully understand that the financial resources of the LGUs are directly proportional to its responsibilities; and as your Vice Governor, who has witnessed the leaderships in our LGUs, I am proud and trusting of each one's capability to appropriately utilize this additional resource.

The completion of this plan entailed a concerted effort from individuals who selflessly devoted their time, insights, and technical know-how amid the limitations and restrictions brought about by the pandemic, because they believe in the importance of executing a plan that will guide our LGUs as they fully-assume devolved functions and services. I am extremely grateful for their commitment.

Lastly, I challenge all our LGU officials: ensure the efficient use of all financial resources. You have my utmost support and guidance as we work together in promoting accountability, transparency, and participation in local governance, especially within the context of full devolution. Let us stay focused and committed, and continue to move forward towards the realization of all our aspirations for our beloved Batangas.



JOSE ANTONIO S. LEVISTE II
Vice Governor



Republic of the Philippines

PROVINCIAL GOVERNMENT OF BATANGAS

Provincial Planning and Development Office

MESSAGE



The Devolution Transition Plan (DTP) 2022-2024 of Batangas Province serves as a guide to the Provincial Government as we move forward – assuming greater responsibility and accountability in providing direct service delivery to our constituents; and practicing stewardship of the increased fiscal resources.

With the planner's lens and perspective, the formulation of this plan follows the foundation of planning. It commenced with establishing the work group, the Provincial Devolution Transition Committee (PDTC), composed of members coming from various fields, including the Civil Society Organizations (CSOs).

The situational analyses then followed through conduct of inventory of devolved functions, services and facilities (FSFs); assessment of our organizational capacity for service delivery; and reviewing the local revenue sources of the Province.

As we set the phases of assuming the responsibilities together with the capability interventions, we also proposed for possible modifications in our Organizational Structure and Staffing Pattern (OSSP) which will best fit the needs of the Provincial Government. This is where we clearly defined our vision, goals, targets, and objectives for the next three (3) years.

We are confident that through the concerted efforts, commitment, and dedication of the Provincial Government Departments and Offices, equipped with an established framework to monitor and evaluate our progress and performances, we are prepared for the FULL devolution.

Throughout this journey, the Provincial DTP will be our primary consideration in updating the Provincial Development and Physical Framework Plan (PDPFP), Provincial Development Investment Program (PDIP), and Annual Investment Program (AIP); specifically in identifying our priority programs, projects, and activities. Indeed, this Plan serves as our roadmap to craft coherent actions and systematic strategies to achieve our end-goal: to H.E.L.P. our fellow Batangueños!


EVELYN L. ESTIGOY, Ch.E., En.P.
Provincial Planning and Development Coordinator/
PDTC - Secretary and Core Planning Team Head



Republic of the Philippines
Department of the Interior and Local Government
Regional Office IV-A

MESSAGE OF THE REGIONAL DIRECTOR



Congratulations for taking your first step on this journey toward Full Devolution!

Our shared vision to see our communities empowered and protected under an effective and responsive local government brought us together in this journey. We are well aware of the persistent ills in our society that has plagued generations of Filipinos and yet we are here today, trudging the long mission for the earnest hope of turning our vision into fruition.

Since the birth of the Local Government Code in 1991, the varying socioeconomic and political landscape of the times has called for the review of the certain outdated provisions of the Code. But other

than that, the full implementation of Mandanas-Garcia Supreme Court Ruling in 2022 will finally bring full devolution to local government units. And we anticipate that in 2024, all functions, services, and facilities devolved by the National Government have already been fully-absorbed by the LGUs.

This devolution will bring so much opportunities at the local level. This will also raise the bar of local governance and development through improving all government services and implementing various devolved FSFs.

And this will mean better quality services and bigger responsibilities for our local governments. And much bigger fiscal responsibility with the Supreme Court ruling on Mandanas-Garcia which increases the just share of LGUs in the national taxes. All these shall contribute to the provision of more responsive and more accountable local government with more powers, authorities, and responsibilities with EO 138, and with corresponding fiscal resources with the Supreme Court ruling.

May this Devolution Transition Plan serve as your roadmap as you take your steps to full devolution. Rest assured that we, at the national level, will not let you travel this journey alone. As much as you are committed to providing all these services to the community, the same amount of commitment is promised by the national government in providing assistance and guidance to the LGUs.

Again, congratulations!

Let us see each other at the end of this roadmap!

The handwritten signature of Ariel O. Iglesia, CESO IV.
ARIEL O. IGLESIAS, CESO IV
Regional Director, DILG-CALABARZON



Republic of the Philippines
Department of the Interior and Local Government
Regional Office IV-A

MESSAGE OF THE PROVINCIAL DIRECTOR



Commendation to the Province of Batangas Devolution Transition Committee for producing the roadmap needed to fully assume the roles and responsibilities of the LGU according to Local Government Code of 1991!

The past months have been rigorous but filled with joy as we have worked together with full transparency, accountability, commitment, and participation. Understanding the implications of Supreme Court Ruling on Mandanas-Garcia petitions, the province has continuously embraced its role to its component cities and municipalities.

Devolution Transition Plan, the Province convened City/Municipal Planning Development Officers to hear what programs, projects, and activities will be requested from them. The Province knew that the increase in the just share of LGUs in the national taxes will enable a transparent, resilient, socially-protective, and competitive LGUs. Hence, we also hope that the plan be realized and maximized to hopefully engage and deliver services to its community in a more efficient and effective means.

And just like how the Province is a father to its component cities and municipalities, DILG Batangas commits to demonstrate a “Matino, Mahusay, Maasahang Kagawaran para sa Mapagkalinga at Maunlad na Pamahalaang Lokal” who will always be here to supervise, guide, and assist all LGUs with the help of all DILG Offices.
Again, congratulations!

A handwritten signature in blue ink that reads "Abigail N. Andres".
ABIGAIL N. ANDRES, CESE
Provincial Director, DILG-Batangas

ACKNOWLEDGEMENT

Throughout the process of formulating the Provincial Devolution Transition Plan (DTP) 2022-2024 of Batangas Province, tremendous support was given by a wide range of stakeholders – who willingly and selflessly provided their inputs and feedback – during consultations, meetings, and workshops. The enthusiasm, dedication, and unity of purpose, demonstrated during the formulation of this Plan, give comfort that, together, we can achieve what is envisioned in this Plan.

The completion of Provincial DTP would not have been possible without the tireless efforts of the following:

The Provincial Department Heads and Chiefs of Offices, as members of the Provincial Devolution Transition Committee (PDTC), who diligently take the lead in fulfilling the devolved functions and in assessing their state of implementation of their respective departments'/offices' programs, projects and activities;

The technical staffs and focal persons of Provincial Departments and Offices who devoted their time in completing all the Attachments for the Plan, as provided in the "Guidelines on the Preparation of Devolution Transition Plans of Local Government Units in Support of Full Devolution under Executive Order No. 138, Dated 01 June 2021";

The PDTC Core Planning Team, composed of representatives from the Office of the Provincial Governor, Provincial Planning and Development Office, Provincial Human Resource Management Office, Office of the Provincial Accountant, Provincial Budget Office, Provincial Treasurer's Office, and Civil Society Organizations (CSOs), who shared their valuable insights throughout the formulation process;

The Department of the Interior and Local Government (DILG) – Batangas Province for the tireless efforts and commitment towards the development of this Plan. Specifically, appreciation goes to their Provincial Director and technical staff that were engaged for their expertise and technical competence during the coaching sessions and review of the plan;

To the Honorable Governor Hermilando I. Mandanas, the PDTC Chairperson, for his unflagging leadership and guidance throughout the process. He, indeed, marked a defining moment in local governance and public service, through the Mandanas Ruling;

To numerous other individuals who, in one way or another, gave all their time and efforts to make this Plan a realization;

Above all, all praises and glory be to God Almighty, for granting countless blessings – knowledge, good health, safety of all, and Divine Intervention, in order complete this plan.

- *PDT Secretary*



Republic of the Philippines

Province of Batangas

PROVINCIAL DEVOLUTION TRANSITION COMMITTEE

Telefax No. : 722-2359 / 786-0568

**EXCERPT FROM THE MINUTES OF THE PROVINCIAL DEVOLUTION
TRANSITION COMMITTEE (PDTC) MEETING HELD THRU
VIDEO CONFERENCE LAST DECEMBER 3, 2021**

PDTA RESOLUTION NO. 01-2021

**"RESOLUTION ENDORSING THE DEVOLUTION TRANSITION PLAN (DTP) 2022-2024
OF THE PROVINCE OF BATANGAS**

WHEREAS, pursuant to Section 2 (a) of Republic Act (RA) No. 7160 or the Local Government Code of 1991 (LGC), the State shall provide for a more responsive and accountable local government structure instituted through a system of decentralization whereby Local Government Units (LGUs) shall be given more powers, authority, responsibilities, and resources. The process of decentralization shall proceed from the National Government (NG) to the LGUs;

WHEREAS, Section 6, Article X of the Constitution provides that LGUs shall have a just share, as determined by law, in the national taxes which shall be automatically released to them;

WHEREAS, in Mandanas, et al. V. Executive Secretary, et al. (G.R. Nos. 199802 and 208488), the Supreme Court (SC) held that all collections of national taxes, except those accruing to special purpose funds and special allotments for the utilization and development of the national wealth, should be included in the computation of the base amount of the just share of LGUs;

WHEREAS, in line with implementation of the SC Ruling, Executive Order (EO) No. 138, s. 2021 orders the full devolution of functions, services, and facilities by the NG to the LGUs not later than the end of FY 2024;

WHEREAS, except for those functions that shall continue to be shared with the NG pursuant to the guiding principles enumerated under EO No. 138, s. 2021 and its IRR, starting FY 2022, the LGUs shall be primarily and ultimately responsible and accountable for the provision of all basic services and facilities fully devolved to them, in accordance with the minimum standards for service delivery to be prescribed by the NG;

WHEREAS, to support transition to full devolution, Section 10 of EO No. 138, s. 2021, and DMB-DILG Joint Memorandum Circular (JMC) No. 2021-1 dated August 11, 2021, requires all LGUs to formulate and prepare their Devolution Transition Plans (DTPs) for the following purposes: 1) to serve as the LGUs roadmap to ensure strategic perspective, systematic, and coherent actions towards their full assumption of devolved functions and services starting in FY 2022, wherein it shall serve as a handy reference in carrying out organizational strengthening efforts and upgrading of institutional capacities in the next three (3) years, and shall also

1 be a primary consideration in the formulation of the successor local development
2 plans and investment programs; 2) the LGUs shall use their DTPs to influence the
3 design of the devolution transition activities of the National Government Agencies
4 (NGAs) concerned, and direct NGA support along the capacity requirements of
5 the LGUs, to foster the alignment of priorities and complementation of resources;
6 3) to leverage support from other governance stakeholders including Non-
7 Government Organizations (NGOs), Civil Society Organizations (CSOs), and
8 People's Organizations (POs), business sector, and academic institutions as the
9 LGUs engage them for cooperative undertakings during the devolution transition
10 period, particularly on the areas of capacity building, service delivery, and
11 livelihood development; and 4) to serve as guide in the monitoring and
12 performance assessment of the LGUs by the DBM, DILG and NGAs concerned;
13

14 **NOW, THEREFORE**, on motion of Ms. Marilou Dinoy of Punta Fuego Village Foundation and
15 Civil Society Organization (CSO) Representative, and unanimously seconded by all
16 members present, the Body hereby agreed to;

17
18 **RESOLVE**, as it is hereby **RESOLVED** to **ENDORSE** as it is hereby **ENDORSED** the "**Devolution**
19 **Transition Plan (DTP) 2022-2024 of the Province of Batangas**" to the Provincial
20 Development Council for approval;

21
22 **UNANIMOUSLY ADOPTED**, this 3rd day of December 2021."

23 -----
24 I hereby certify to the correctness of the foregoing resolution excerpted from the Minutes of the
25 Provincial Devolution Transition Committee (PDTC) Meeting held thru video conference on
26 December 3, 2021.

27
28
29
30 
31 **Engr. EVELYN L. ESTIGOY, EnP**
32 PGDH-PPDO and PDC Secretary

33 **Approved:**

34
35
36 
37 **HERMILANDO I. MANDANAS**
38 Governor and PDC Chairperson
39



Republic of the Philippines
Province of Batangas

PROVINCIAL DEVELOPMENT COUNCIL
Telefax No. : 722-2359 / 786-0568



EXCERPT FROM THE MINUTES OF THE PROVINCIAL DEVELOPMENT COUNCIL – EXECUTIVE COMMITTEE MEETING HELD THRU VIDEO CONFERENCE LAST DECEMBER 3, 2021

PDC RESOLUTION NO. 23-2021

“RESOLUTION APPROVING AND ENDORSING THE DEVOLUTION TRANSITION PLAN (DTP) 2022-2024 OF THE PROVINCE OF BATANGAS TO THE SANGGUNIANG PANLALAWIGAN FOR FINAL APPROVAL

WHEREAS, pursuant to Section 2 (a) of Republic Act (RA) No. 7160 or the Local Government Code of 1991 (LGC), the State shall provide for a more responsive and accountable local government structure instituted through a system of decentralization whereby Local Government Units (LGUs) shall be given more powers, authority, responsibilities, and resources. The process of decentralization shall proceed from the National Government (NG) to the LGUs;

WHEREAS, Section 6, Article X of the Constitution provides that LGUs shall have a just share, as determined by law, in the national taxes which shall be automatically released to them;

WHEREAS, in Mandanas, et al. V. Executive Secretary, et al. (G.R. Nos. 199802 and 208488), the Supreme Court (SC) held that all collections of national taxes, except those accruing to special purpose funds and special allotments for the utilization and development of the national wealth, should be included in the computation of the base amount of the just share of LGUs;

WHEREAS, in line with implementation of the SC Ruling, Executive Order (EO) No. 138, s. 2021 orders the full devolution of Functions, Services, and Facilities (FSFs) by the NG to the LGUs not later than the end of FY 2024;

WHEREAS, except for those functions that shall continue to be shared with the NG pursuant to the guiding principles enumerated under EO No. 138, s. 2021 and its Implementing Rules and Regulations (IRR), starting FY 2022, the LGUs shall be primarily and ultimately responsible and accountable for the provision of all basic services and facilities fully devolved to them, in accordance with the minimum standards for service delivery to be prescribed by the NG;

WHEREAS, to support transition to full devolution, Section 10 of EO No. 138, s. 2021, and Department of Budget and Management – Department of Interior and Local Government (DBM-DILG) Joint Memorandum Circular (JMC) No. 2021-1 dated August 11, 2021, requires all LGUs to formulate and prepare their Devolution Transition Plans (DTPs) for the following purposes: 1) to serve as the LGUs roadmap to ensure strategic perspective, systematic, and coherent actions towards their full assumption of devolved functions and services starting in FY 2022, wherein it shall serve as a handy reference in carrying out organizational

1 strengthening efforts and upgrading of institutional capacities in the next three (3)
2 years, and shall also be a primary consideration in the formulation of the
3 successor local development plans and investment programs; 2) the LGUs shall
4 use their DTPs to influence the design of the devolution transition activities of the
5 National Government Agencies (NGAs) concerned, and direct NGA support along
6 the capacity requirements of the LGUs, to foster the alignment of priorities and
7 complementation of resources; 3) to leverage support from other governance
8 stakeholders including Non-Government Organizations (NGOs), Civil Society
9 Organizations (CSOs), and People's Organizations (POs), business sector, and
10 academic institutions as the LGUs engage them for cooperative undertakings
11 during the devolution transition period, particularly on the areas of capacity
12 building, service delivery, and livelihood development; and 4) to serve as guide in
13 the monitoring and performance assessment of the LGUs by the DBM, DILG and
14 NGAs concerned;

15
16 **WHEREAS**, during the meeting of the Provincial Devolution Transition Committee (PDTC), the
17 Provincial DTP of the Province of Batangas was endorsed to the Provincial
18 Development Council (PDC);
19

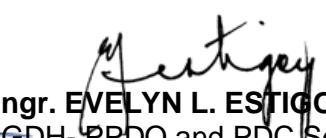
20 **WHEREAS**, the PDC deliberated and likewise approved the Provincial DTP, for endorsement to
21 the Sangguniang Panlalawigan for final approval;
22

23 **NOW, THEREFORE**, on motion of Arch. EnP. Edson Robles, Representative of Hon. Valentino
24 R. Patron, Municipality of San Jose and President, League of Municipalities; and
25 unanimously seconded by all members present, the Body hereby agreed to;

26
27 **RESOLVE**, as it is hereby **RESOLVED** to **APPROVE AND ENDORSE** as it is hereby
28 **APPROVED AND ENDORSED** the **Provincial DTP 2022-2024 of Batangas**
29 **Province** to the Sangguniang Panlalawigan for final approval;
30

31 **UNANIMOUSLY ADOPTED**, this 3rd day of December 2021."

32 -----
33 I hereby certify to the correctness of the foregoing resolution excerpted from the Minutes of the
34 Provincial Development Council – Executive Committee Meeting held thru video conference on
35 December 3, 2021.

37
38
39 
40 **Engr. EVELYN L. ESTIGOY, EnP**
41 PGDH-PPDO and PDC Secretary

42 **Approved:**

43
44
45 
46 **HERMILANDO I. MANDANAS**
47 Governor and PDC Chairperson



Republic of the Philippines
PROVINCE OF BATANGAS

Sangguniang Panlalawigan ng Batangas

Apolinario M. Mabini Legislative Building, Northwest Corner, Laurel Park, Capitol Compound, Kumintang Ibabá, Batangas City 4200
Secretary's Office: (043) 786-0139 w/ Telefax * E-Mail Address: spbatangas@gmail.com

EXCERPT FROM THE MINUTES OF THE FORTY-NINTH REGULAR SESSION
OF THE SANGGUNIANG PANLALAWIGAN NG BATANGAS HELD ON
MONDAY, DECEMBER 13, 2021 FROM 11:25 A.M. AT THE SALVADOR H.
LAUREL SESSION HALL, APOLINARIO M. MABINI, LEGISLATIVE BUILDING,
CAPITOL SITE, BATANGAS CITY AND VIA ZOOM

PRESENT:

Hon. Jose Antonio S. Leviste II	Vice Governor And Presiding Officer
Hon. Carlo Roman G. Rosales	Board Member- First District
Hon. Wilson Leandro T. Rivera	Board Member- Second District
Hon. Arlina B. Magboo	Board Member- Second District
Hon. Jhoanna C. Corona	Board Member- Third District
Hon. Rodolfo M. Balba	Board Member- Third District
Hon. Jonas Patrick M. Gozos	Board Member- Fourth District
Hon. Jesus H. De Veyra	Board Member- Fourth District
Hon. Ma. Claudette U. Ambida	Board Member- Fifth District
Hon. Arthur G. Blanco	Board Member- Fifth District
Hon. Lydio A. Lopez, Jr.	Board Member- Sixth District
Hon. Wilfredo M. Maliksi	Board Member- President, Liga ng mga Barangay
Hon. Ronald E. Cruzat	Board Member- President, Provincial Councilors' League
Hon. Maria Louise G. Vale	Board Member - President, Sangguniang Kabataan Provincial Federation

ON OFFICIAL BUSINESS:

Hon. Glenda P. Bausas	Board Member- First District
Hon. Aries Emmanuel D. Mendoza	Board Member- Sixth District

RESOLUTION NO. 1286
Year 2021

APPROVING PROVINCIAL DEVELOPMENT COUNCIL (PDC)
RESOLUTION NO. 23-2021 ENTITLED, "RESOLUTION
APPROVING AND ENDORSING THE PROVINCIAL
DEVOULATION TRANSITION PLAN (DTP) 2022-2024 OF THE
PROVINCE OF BATANGAS TO THE SANGGUNIANG
PANLALAWIGAN FOR FINAL APPROVAL"

WHEREAS, a letter dated December 10, 2021 from the Provincial Administrator
Librado G. Dimaunahan endorsing PDC Resolution No. 23-2021 was
received by the Sangguniang Panlalawigan;

HAZEL AUDREY L. FERNANDEZ
BOARD SECRETARY

CERTIFIED TRUE COPY
DATE: 01.11.2022

WHEREAS, the same was referred to the Sangguniang Panlalawigan Committee on Laws, Rules and Ordinances for review and approval in accordance with R.A. 7160, otherwise known as the Local Government Code of 1991;

WHEREAS, in today's regular session the Honorable Board Member Jonas Patrick M. Gozos, Chairman of the Committee on Laws, Rules and Ordinances stood on privilege and sponsor a resolution in favor of the aforesaid request.

NOW, THEREFORE, on motion of Honorable Board Member Jonas Patrick M. Gozos duly seconded by Honorable Board Members Rodolfo M. Balba, and Lydio A. Lopez, Jr.,

RESOLVED, as it is hereby RESOLVED to APPROVE PROVINCIAL DEVELOPMENT COUNCIL (PDC) RESOLUTION NO. 23-2021 ENTITLED, "RESOLUTION APPROVING AND ENDORSING THE PROVINCIAL DEVOLUTION TRANSITION PLAN (DTP) 2022-2024 OF THE PROVINCE OF BATANGAS TO THE SANGGUNIANG PANLALAWIGAN FOR FINAL APPROVAL".

APPROVED: Monday, 13 December 2022 A.D. at Batangas City.

I HEREBY CERTIFY to the correctness of the foregoing Resolution No. 1286, approved by the Sangguniang Panlalawigan ng Batangas during its 49th Regular Session held on December 13, 2021. 

NELSON M. BAYANI
Secretary to the Sanggunian

ATTESTED:


JOSE ANTONIO S. LEVISTE II
Vice Governor 
and
Presiding Officer


HAZEL ADREYL FERNANDEZ
BOARD SECRETARY IN

CERTIFIED TRUE COPY
DATE: **01 11 2022**

Executive Summary

Through the issuance of the Executive Order No. 138, entitled '*Full Devolution of Certain Functions of the Executive Branch to Local Governments, Creation of a Committee on Devolution, and for Other Purposes*' last June 1, 2021, it was aimed to: (a) develop capabilities of local governments to deliver basic social services and critical facilities to their constituents, increase productivity and employment, and promote local economic growth; and (b) ensure accountability, competence, professionalism and transparency of local leaders through the development of institutional systems that uphold good governance and strengthen their capacities for managing public resources.

The formulated **Provincial Devolution Transition Plan (DTP) 2022-2024 of the Province of Batangas** serves as a tool in gearing up towards strengthening and developing capabilities of the Provincial Government; as well as institutionalizing systems for public fiscal management.

With reference to various legal issuances, such as the DILG-DBM Joint Memorandum Circular 2021-1, "Guidelines on the Preparation of Devolution Transition Plans of Local Government Units in Support of Full Devolution under Executive Order No. 138, Dated 01 June 2021; and the DILG-DBM Joint Memorandum Circular 2021-3, "Guidelines on the Implementation of Personnel Policies and Options Pursuant to Executive Order (EO) No. 1381, S. 2021 Directing the Full Devolution of Certain Functions of the Executive Branch to the Local Governments", the Provincial Government created its Provincial Devolution Transition Committee (PDTC); which shall be responsible in formulating the Plan.

Starting last week of September 2021, various activities were conducted for the devolution transition planning. Among the highlights include the Coordination/Alignment Meeting with the National Government Agencies (NGAs) which will devolve their functions to the Local Government Units (LGUs); the Sectoral Workshops for the Refinement of DTP Forms and Annexes; and the Interfacing of the Provincial and City/Municipal DTPs for vertical alignment of plans and presentation of menu of services for the component cities and municipalities.

The DTP is a product of the concerted efforts of concerned Provincial Departments and Offices, as coordinated by the Provincial Planning and Development Office (PPDO); and the PDTC Core Planning Team (Office of the Provincial Governor, PPDO, Provincial Human Resource Management Office, Office of the Provincial Accountant, Provincial Budget Office, Provincial Treasurer's Office, Civil Society Organizations) – which diligently evaluated their status of implementing devolved functions, services and facilities; and assessed their capacities in pursuing the delivery of public services as identified by various laws and policies, including the Republic Act 7160 or the Local Government Code (LGC).

Following the process of the devolution transition planning, the Provincial Government first accounted the current implementation level of the **devolved Functions, Services, and Facilities (FSFs)**, as reflected in **Section 1: State of Devolved Functions, Services (together with Annex E-1. Inventory of LGU Functions, Services, and Facilities)**. This Section stock-takes and provides baseline information on devolved FSFs already being carried out vis-à-vis Section 17 of the LGC and other existing laws to include functions and services that LGUs will fully assume in the next three (3) years. With reference to this, it was assessed that fifty-one percent (51.0%) of the total number of **Programs, Projects, and Activities (PPAs)** being implemented towards fulfillment of the Devolved FSFs to the Provincial Government is fully performed.

Having the picture of status of implementation of FSFs, **Section 2: Phasing of Full Assumption of Devolved Functions, Services, and Facilities** was then prepared, as indicated in **Annex F-1**. This section basically maps out the Provincial Government's full assumption of the devolved FSFs including the programs and projects that the NGAs will fully devolve by 2024. It indicates the phasing and timing of the implementation of the responsibilities; and the resource requirements for the full assumption **including staffing, competency requirements, and funding** needed by the LGUs to effectively discharge these devolved responsibilities as defined

by relevant laws and in a manner adapted to their capacities and resources. The following PPAs should be prioritized; since most of these are not yet fully performed:

Service	Programs/Projects/Activities
SOCIAL SECTOR	
Health Services	<ul style="list-style-type: none"> • Universal Health Care Implementation • Facilitation of Health Facilities Enhancement Program (HFEP)
Social Welfare Services	<ul style="list-style-type: none"> • Comprehensive Program for Street Children • Supplementary Feeding Program • Sustainable Livelihood Program (Pantawid Households' Profile, Prioritization of Project Barangay) • Recovery and Reintegration Program for Trafficked Persons
Housing Services	<ul style="list-style-type: none"> • Implementation of Urban Development and Housing Act (UDHA) - Land inventory and Identification of possible socialized housing and resettlement areas
ECONOMIC SECTOR	
Agricultural and Veterinary Services	<ul style="list-style-type: none"> • Agricultural and Biosystems Engineering Services • Market Development Services • Planning and Research/On-site research services • Promotion of Genetic Improvement for ruminants and swine • Agricultural Extension (Demo Farms and Transfer of Technology) • On-site Research and Facilities • Provincial Laboratory (Facility) • Conduct of epidemiological study • Programs on Veterinary Regulation and Meat Inspection
Environment and Natural Resources (ENR) Services	<ul style="list-style-type: none"> • Forest Management (Establishment of Tree Parks and Green Belts; Management of Community Watershed) • Small Scale Mining Regulation • Air and Water Quality Monitoring
Tourism Services	<ul style="list-style-type: none"> • Institutionalization of "Museo sa Bawat Municipio" • Institutionalization of Batangas Cultural Heritage • Implementation of Heritage Law
Economic Development and Investment Promotions Support Services	<ul style="list-style-type: none"> • Implementation/Establishment of dedicated office/units for economic enterprises, business development, and investment services <ul style="list-style-type: none"> ○ Preparation of Investment Promotions materials ○ Review of Investment Proposals and possible Private-Public Partnership (PPP) projects ○ Support to Batangas Provincial Economic Board (BPEEB) and economic enterprise implementing offices ○ Preparation of project concepts, concept notes, pre-feasibility studies and project background reports
GENERAL PUBLIC / INSTITUTIONAL	
Resource Mobilization	<ul style="list-style-type: none"> • General Revision of Assessment Computerization Project • Tax Mapping Project • Upgrading and modernization of tax information and collection services using computer hardware, software, and other means
Information and Communication Technology	<ul style="list-style-type: none"> • Inter-municipal telecommunications services • Management Information Systems (MIS)

Complementary to these, the Provincial Government of Batangas intends to be fully equipped in assuming the devolved responsibilities, by preparing the **Capacity Development (CapDev) Agenda (Annex G-1)**. This section describes the capacity development requirements of the Provincial Government to be able to absorb, manage, and sustain the responsibilities under a fully devolved set-up. Based on these agenda, it was identified that the largest chunk (56.0%) of budgetary requirement for capacitating the Provincial Government should be allotted for the Economic Services; followed by the Social Services; and lastly, the General Public Services. In addition, a total more of than **Php 900 million should be allotted from 2022-2024** to fund all interventions.

It was noted that among the six (6) capacity development pillars: **1) structure, 2) competency, 3) management, 4) policies, 5) knowledge, and 6) leadership**; it is the first mentioned pillar which has the highest budgetary requirement, with the **total amount of more than Php 608 Million**, for three years. This pertains to having appropriate office, committee, or work group, with defined authority and accountability for performing the necessary functions within a program. Included in the Structure Pillar are the creation of additional plantilla positions, construction of office building, and others.

The next CapDev Pillar, in terms of funding requirement, is **Competency** (i.e. technical competency and program management competency) which would need **Php 96.6 Million**, over three (3) years. This includes development of knowledge and skills of the Provincial Government personnel who will perform the assigned functions in the devolved program.

The **Leadership** ranks third among the CapDev pillars, with the total amount of **Php 52.04 Million**. This pillar pertains to establishing mechanisms for organizational development (e.g. forging partnerships, setting strategic directions, accountability and transparency, etc.)

The last three ranked pillars, i.e. management, knowledge, and policies, require a total budget of Php 84.2 Million, Php 49.75 Million, and Php 44.28 Million, respectively.

The result of the capacity assessment for CapDev Agenda then serves as guide of the Provincial Government in updating/modifying its **Organizational Structure and Staffing Pattern (OSSP)**. This section reflects the proposed changes in OSSP to basically increase the organizational efficiency and to attain desired outcomes of devolution.

For the next three years, it is being proposed, under the DTP, that a total of **311 positions** need to be created, requiring a budgetary allocation of more than Php 300 milion for the next three years. Majority of the creations is expected in 2022. Among the three services, the Economic had more than fifty percent of the total number of proposed positions for the next three years. In addition, out of the total number of positions being proposed in the next three years, 49.35% are technical positions with Salary Grade Level of 10 to 21; followed by positions with Salary Grade 1 to 9.

It also noted that there are still needed **1,995 positions** for the 12 District Hospitals (in addition to the abovementioned number of proposed positions), in order to fill in the gaps and comply with the requirements of the Department of Health. This will require a total **Php 1.3 Billion** starting 2023 up to 2024.

Meanwhile, recognizing the abovementioned requirements, **Section 5: Local Revenue Forecast and Resource Mobilization Strategy (with Annex J)** presented the strategies and measures of the Provincial Government to generate local revenues to address the possible fiscal gaps in 2023 and 2024. It is noted that the Province faces the challenges of having increased expenditure requirements to support local economic recovery due to COVID-19 pandemic and Taal Volcano eruption, alongside the proposed additional plantilla positions and delivery of additional PPAs. This will affect the Local Revenue of the province in the next coming years, as shown in the preceding table:

Local Sources	Income FY 2020 (Baseline, in PhP)	Target Increase (in PhP and %)		
		FY 2022	FY 2023	FY 2024
Taxes				
Real Property Tax	368,647,236	309,147,784	288,894,513	269,968,099
		(-16%)	(-22%)	(-27%)
Business Tax	122,331,641	151,449,908	168,513,275	187,499,116
		(24%)	(38%)	(53%)
Regulatory Fees (Permits and Licenses)	394,759	358,800	342,068	326,116
		(-9%)	(-13%)	(-17%)
Service/ User Charges (Service Income)	55,316,228	8,342,830	3,239,991	1,258,271
		(-85%)	(-94%)	(-98%)
Income from Economic Enterprises (Business Income)	0	0%	0%	0%
TOTAL (in PhP)	546,689,864	469,299,322	460,989,847	459,051,602

Thus, the following are some of the strategies identified:

- Conduct of tax information drive;
- Engaging taxpayers on electronic payment system in partnership with the province's authorized depository banks;
- Administration of Real Property;
- Tax computerization Program;
- Reviewing/Revisiting/Strengthening the process of economic enterprise;
- Strengthening the existing mechanism that are currently being utilized; and
- Building Strong Partnership with private entities and other government stakeholders.

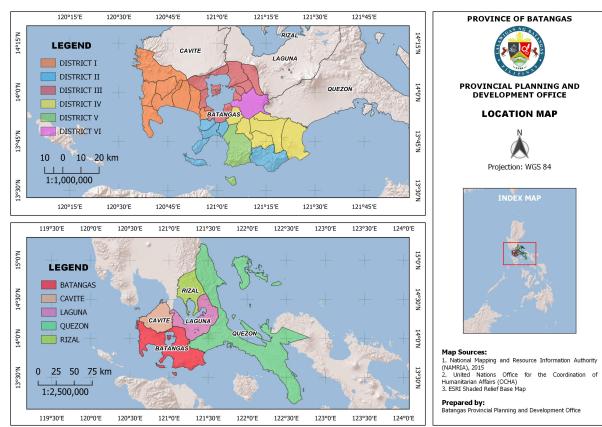
The last Section of the Plan, **Performance Monitoring Framework (Annex K)**, defines the performance targets for devolved responsibilities starting FY 2022 onwards. Throughout the implementation of the DTP, the monitoring of the Provincial Government's performance is crucial to keep track with the targeted goal of fulfilling all the devolved functions. This framework fulfills the following objectives:

- Described the baseline information before the implementation of the full devolution;
- Defined the Performance Targets of the Provincial Government for devolved responsibilities starting in FY 2022 onwards; and
- Included the strategy to achieve the targets, and described how the province will utilize the targets to steer its operations, improve bureaucratic performance, and demonstrate measurable results.

Indeed, the Provincial DTP is a roadmap to ensure strategic, systematic, and coherent actions towards the full implementation of functions, services, and facilities to be fully devolved by national government agencies.

QUICK FACTS ABOUT BATANGAS PROVINCE

The Province of Batangas is in the island of Luzon and among the five (5) provinces that comprised the CALABARZON (Cavite, Laguna, Batangas, Rizal and Quezon) Region. It is situated at the intersection of **14° North latitude and 121° East longitude**; and is about 107.5 kilometers away south of Metro Manila. It is bounded on the north by the Province of Cavite, on the east by Laguna and Quezon, on the south by the Verde Island passage and on the west, by West Philippine Sea.



Location Map of Batangas Province

Batangas is the second province in CALABARZON in terms of land area with a total land area of **316,581 hectares or 3,165.81 square kilometers** and accounts for **1.06 percent of the Philippines' total land area**. It is composed of **thirty (30) municipalities and four (4) component cities** with **1,078 barangays** and politically subdivided into six congressional districts.

Batangas serves as the gateway to the neighboring provinces by means of Batangas International Port – a modern seaport built as an alternative to the highly congested Manila ports. It is a major port for inter-island shipping and the main exit point for travelers to Mindoro Island, Visayas, and Mindanao using the roll-on/roll-off (RORO) system.

The Southern Tagalog Arterial Road (STAR), also known as the Apolinario Mabini Superhighway (AMS), and the Manila-Batangas Road are most important linkages

and major routes leading to Cavite, Laguna, Rizal, Metro Manila and other Luzon provinces. These national roads play a crucial role in the economic advancement of the province particularly the fast-growing industrialization and urbanization of the province's growth centers.

Batangas was billed as the **second richest province in the Philippines by the Commission on Audit** by year 2020. It has been the second richest province in the country for two consecutive years. In 2020, the provincial government posted a record high of **₱25.2 billion worth of assets**, the largest in Calabarzon and the whole Luzon.

Batangas houses **five (5) industrial parks registered under the Philippine Economic Zone Authority (PEZA)**, which are concentrated along the route of AMS and Jose P. Laurel Highway. The largest of those industrial parks are LIMA Technology Center, a 500-hectare (1,200-acre) commercial and industrial zone oriented to tech companies at Lipa and Malvar, and the First Philippine Industrial Park (FPIP), with over 350 hectares (860 acres) at the cities of Santo Tomas and Tanauan, and Light Industry and Science Park IV (LISP IV), a live-work community with 170-hectare industrial area located at the heart of Malvar, Batangas.

Batangas City and the nearby municipalities of San Pascual, Bauan, and Mabini also have **large-scale industrial activity** connected with their seaside location, including power generation, oil and gas processing and transshipment, and ship repairs.

Batangas houses **three power plants** that provide the bulk of power in Luzon. Power plants include the 600-megawatt (MW) Calaca Coal Fired Power Plant in Calaca, the 500 MW, 1000 MW, and 414 MW San Lorenzo-Santa Rita-San Gabriel Combined Cycle Power Plant, and the 1251 MW Iligan Power Plant, both in Batangas City.

With its strong trade and transportation linkages due to its proximity to Metro Manila, it will continue its dominance as the primary urban growth center of the region.



SECTION 1:

State of Devolved Functions, Services

SECTION 1:

State of Devolved Functions, Services

Through the Republic Act 7160 (specifically stated in Section 17), otherwise known as the Local Government Code, and by other subsequent laws, various functions, services, and facilities (FSFs) have been assigned and devolved to the Local Government Units.

Pursuant to these laws, policies, and guidelines, the Provincial Government of Batangas continuously delivers and performs services for its constituents. These services are categorized into three – Social Services, Economic Services and General Public / Institutional Services, following how services are grouped in the Annual Investment Program (AIP).

With the assessment of the Provincial Government Department and Offices, an inventory of the FSFs was prepared (detailed in Attachment 1-A: Inventory of LGU Functions, Services and Facilities for Provinces/Cities/Municipalities – indicating which devolved functions, fulfilled through Programs, Projects and Activities (PPAs), are already fully performed, partially performed and not yet performed. As summarized, it was found out that fifty-one percent (51.0%) of the total number of PPAs is already being fulfilled; while there are remaining 34.0 % and 15.0%, that are partially and not yet fulfilled, respectively (see Figure 1).

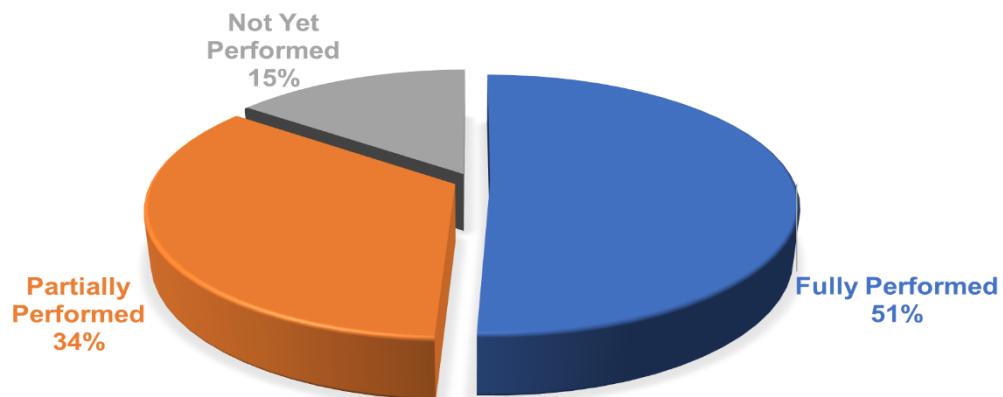


Figure. 1 Status of Implementation of Programs, Projects and Activities in accordance to Devolved FSFs

Social Services

Under the Social Services, the programs, projects and activities, being fulfilled include Health Services; Employment Facilities Services; Local Youth Development Services; Anti-Drug Abuse Services; Disaster Risk Reduction Management Services; Mainstreaming of Climate Change; Local Infrastructure Services (School Building); and Social Welfare Services. A great majority of 69.% is already being fulfilled by the Province; while there is still 20.0% that are yet to be performed (see Figure 2).

Among these PPAs include the Universal Health Care implementation; facilitation of

the Health Facilities Enhancement Program (HFEP); Comprehensive Program for Street Children; Supplementary Feeding Program; Sustainable Livelihood Program for Pantawid Households; Recovery and Reintegration Program for Trafficed Persons; and Implementation of Urban Development and Housing Act (UDHA), specifically the conduct of land inventory and identification of possible socialized housing and resettlement areas. These identified PPAs will be addressed by the lead offices and frontliners such as the Provincial Health Office, Provincial Social Welfare and Development Office and the Housing and Homesite Affairs Division under the Provincial Administrator's Office.

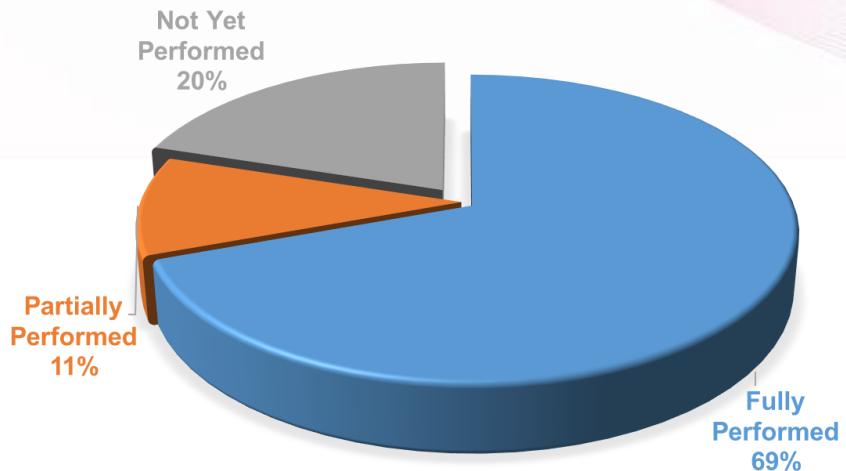


Figure 2. Status of Implementation of Programs, Projects and Activities in accordance to Devolved FSFs, under Social Services

Economic Services

For the Economic Services, 58% of the PPAs are already being performed by the Province, while 10% are not yet to be performed (shown in Figure 3). Included programs under Economic Services are those that will further strengthen the tourism industry in the province; Environment and Natural Resources Management; Local Infrastructure Services; and economic investment promotions. It is worthy to note that all services related to Cooperative Development are fully performed.

Among the PPAs that are not yet fully performed, and thus, included in the priorities are: Agricultural and Biosystems Engineering Services; Agricultural Extension (Demo Farms and Transfer of Technology); Programs on Veterinary Regulation and Meat Inspection; Forest Management (Establishment of Tree Parks and Green Belt); Management of Community Watershed; Small Scale Mining Regulation; Air and Water Quality Monitoring; Institutionalization of “Museo sa Bawat

Municipio”; Institutionalization of Batangas Cultural Heritage; and Implementation of Heritage Law.

Likewise, the implementation of economic development and investment promotions including operation economic enterprises, business development and investment services are not yet fulfilled, pursuant to DILG-Memorandum Circular 2010-113 and reiterated by DILG-Memorandum Circular 2017-53, which was further enhanced by DILG Memorandum Circular No. 2020-167. With a unit fully functional for investment promotions, the role of the Province as one of the potential sites for logistics support, given that it is the home of the International Port and other proposed infrastructure projects (e.g. Regional Fish/Food Terminal, Batangas Access Zone and others), will be further highlighted upon implementation of the ASEAN Business Advisory Council’s (BAC) Legacy Project, called the Smart Growth Connect (SGConnect).

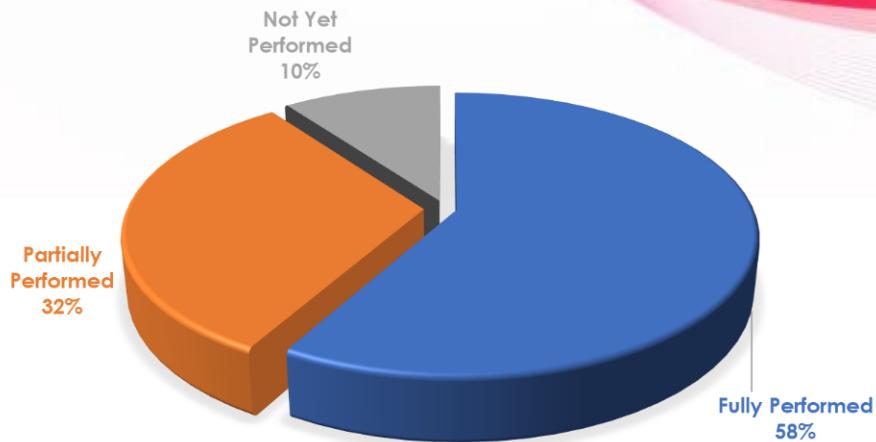


Figure 3. Status of Implementation of Programs, Projects and Activities in accordance to Devolved FSFs, under Economic Services

General Public Services

For General Public Services, half of the total PPAs devolved is already being fulfilled by the Province, while 36% are partially performed (see Figure 4). The rest of the activities that are yet to be fully implemented are those related to Resource Mobilization, specifically the General Revision of Assessment Computerization Project; Tax Mapping Project; and Upgrading and

modernization of tax information and collection services using computer hardware and software. In addition, the Information, Communication and Technology Services include the Inter-municipal telecommunications services, and Management Information Systems (MIS).

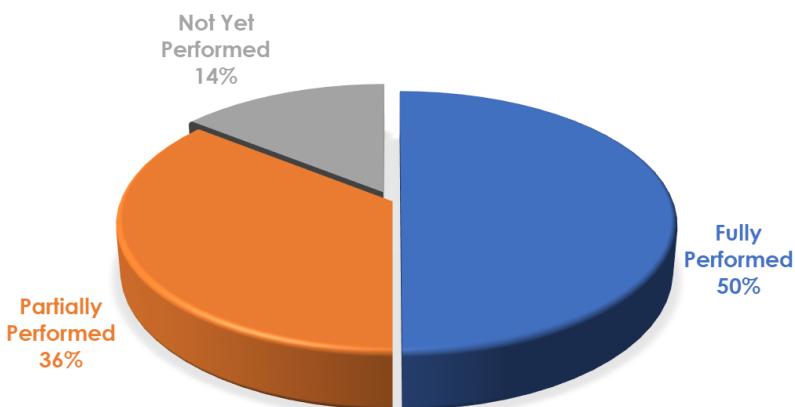


Figure 4. Status of Implementation of Programs, Projects and Activities in accordance to Devolved FSFs, under General Public Services

Summary

For all the services, common challenge is the insufficient number of personnel to deliver the devolved FSFs of National Government Agencies (NGAs) to the Provincial Government. In order to fulfill some of the identified functions, most of the Provincial Government Departments and Offices, allowed some of their technical staffs to perform additional functions and responsibilities in order to deliver more services to Batangueños. This, on the other hand, might affect the quality and time of delivery, as there are more tasks at hand.

The additional fiscal resources for the LGUs will indeed, facilitate the strengthening and expansion of existing services of the Province to its component cities, municipalities, and barangays.

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
PROVINCIAL ADMINISTRATOR'S OFFICE					
RA No. 7279 Urban Development and Housing Act of 1992	The LGU shall conduct land inventory, identify lands for socialized housing and resettlement areas for the immediate and future needs of the underprivileged and homeless in the urban areas; facilitate the registration of socialized housing beneficiaries.	N	Land inventory Identification of possible socialized housing and resettlement areas Profiling of families and individuals needing housing due to poverty and/or natural disasters Coordination with Municipal and City Local Government Units on matters pertaining to housing Coordination with National Government Agencies on matters pertaining to housing	Office of the Provincial Administrator - Housing and Homesite Affairs Division	9

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
Sec. 480 of the Local Government Code of 1991	<p>(1) Develop plans and strategies and upon approval thereof by the governor or mayor, as the case may be, implement the same particularly those which have to do with the management and administration-related programs and projects which the governor or mayor is empowered to implement and which the sanggunian is empowered to provide for under this Code;</p> <p>(2) In addition to the foregoing duties and functions, the administrator shall:</p> <p>(i) Assist in the coordination of the work of all the officials of the local government unit, under the supervision, direction, and control of the governor or mayor, and for this purpose, he may convene the chiefs of offices and other officials of the local government unit;</p> <p>(ii) Establish and maintain a sound personnel program for the local government unit designed to promote career development and uphold the merit principle in the local</p>	N	<p>Development and implementation of plans and strategies</p> <p>Coordination of work of all officials of the PLGU</p> <p>Establishment of a sound personnel program</p> <p>Conduct of continuing organizational development</p> <p>Being in the frontline of the delivery of services during and in the aftermath of disasters</p> <p>Recommend to the Sanggunian measures of good administration</p>	Office of the Provincial Administrator	31

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
	<p>(iii) Conduct a continuing organizational development of the local government unit with the end in view of the instituting effective administrative reforms;</p> <p>(3) Be in the frontline of the delivery of administrative support services, particularly those related to the situations during and in the aftermath of man-made and natural disasters and calamities;</p> <p>(4) Recommend to the sanggunian and advise the governor and mayor, as the case may be, on all other matters relative to the management and administration of the local government unit; and</p> <p>(5) Exercise such other powers and perform such other duties and functions as may be prescribed by law or by ordinance.</p>				

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
PROVINCIAL ASSESSOR'S OFFICE					
Section 17 of R.A. 7160	Revenue Mobilization Services`	N	General Revision of Assessment Computerization Project Tax Mapping Project	Provincial Assessor's Office	40 Staff
BIDS AND AWARDS COMMITTEE					
RA 9184	Public Procurement Services	Y	<p>Institutionalize transparent procurement process;</p> <p>Appointment of at least 2 observers from non-government/private sector/ Involvement of the Observers in the monitoring of the procurement proceedings ;</p> <p>Provision of the procurement related documents to the observers, upon their request;</p> <p>Identification of Issues/Concerns arises based on the assessment report prepared by the Observers regarding their observations on the procurement activites conducted by BAC.</p>	<p>BAC Members: 1.) PEO; 2. Provincial Administrator's Office; 3) Provincial Legal Office;4) Provincial Budget Office; 5) GSO; 6) PPOS</p> <p>BAC TWG: 1.) OPG; 2) GSO; 3) PEO; 4) PPDO; 5) Provincial Legal Office;</p> <p>BAC Secretariat: 1. PCLEDO; 2. GSO; 3. PPOS; 4. Provincial Administrator's Office; 5. PEO; 6. OPG; 7. Provincial Agriculturist Office; 8. PSWDO</p>	31

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
PROVINCIAL JAIL					
Section 17 of RA 7160	Maintenance of Peace and Order	Y	Implementation of Jail Operation Management	Provincial Jail	54 Prion Guard III (3) Prison Guard II (9) Prison Guard I (42)
PROVINCIAL TREASURER'S OFFICE					
Section 17 of RA 7160	Other Services: Revenue Mobilization Services	N	Upgrading and modernization of tax information and collection services using computer hardware and software and other means	Provincial Treasurer's Office	30 Loc. Rev. Collection Officer IV (1) Loc. Rev. Collection Officer III (2) Loc. Rev. Collection Officer II (2) Loc. Rev. Collection Officer I (3) Administrative Assistant VI (Computer Operator III) (2) Administrative Assistant III (Computer Operator II) (1) Local Treasury Oper. Assistant (4)

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
					Administrative Assistant I (Computer Operator I) (1) Rev. Collection Clerk II (5) Administrative Aide VI (Clerk III) (1) Rev. Collection Clerk I (4) Administrative Aide Iv (Clerk II) (1) Administrative Aide Iv (Bookbinder II) (1) Administrative Aide II(Bookbinder I) (2)

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
PROVINCIAL ASSISTANCE FOR COMMUNITY DEVELOPMENT OFFICE					
RA 10691	Employment Facilitation Services	Y	Job Fairs	PACD	Senior Labor and Employment Officer (1)
		Y	Special Program for Employment of Students		Labor and Employment Officer III (1)
		Y	Tulong Pangkabuhayan para sa Ating Disadvantaged Workers (TUPAD) - <i>Facilitation only</i>		Labor and Employment Officer II (1)
		Y	PESO Employment Information System		Labor and Employment Officer 1 (1)
		Y	Work Orientation / Employment Coaching		Labor and Employment Assistant (1) Admin Aide IV - Casual (1)
RA 10742	Local Youth Development Services	Y	Registration and verification of youth and youth-serving organizations	PACD	Youth Development Officer IV (1) Youth Development Officer III (1)
		Y	Facilitation of the election of the LYDC in the province		Youth Development Officer II (1)
		Y	Secretariat to the LYDC of the province		Youth Development Officer I (1)
		Y	Conduction of mandatory and continuing training of LYDC members in the Province, in accordance with the programs jointly designed and implemented by the commission and the DILG		Youth Development Assistant II (1)
		Y	Assist the M/CYDO in the training of the SK officers		
EO#2HIM1-10,s.2017	Provincial Anti-Drug Abuse Council (PADAC)	Y	Conduct of Provincial Anti Drug Abuse Council (PADAC) quarterly meeting - Technical Working Group	PACD/PESSD	Senior Labor and Employment Officer (1)
		Y	Provision of financial, equipment, and materials assistance to City/Municipal ADACs for the capability building and enhancement activities		Labor and Employment Officer III (1)
		Y	Provision of assistance in the conduct of Anti-Drug Abuse Council (ADAC) Functionality Audit		Labor and Employment Officer II (1)

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
			Provision of assistance in the conduct of Anti-Drug Abuse Campaign and Services		Labor and Employment Officer (1)
		Y	Observance of Week-Long Anti-Drug Abuse Campaign Activities		Labor and Employment Assistant (1) Admin Aide IV - Casual (1)
PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE					
Section 17, LGC of 1991	Social welfare services which include programs and projects on rebel returnees and evacuees; relief operations; and, population development services;	Y			
Section 12, Republic Act No. 10122	Setting the direction, development, implementation and coordination of disaster risk management programs	Y	Design, program, and coordinate disaster risk reduction and management activities consistent with the National Council's standards and guidelines;	BPDRMO	2 permanent 1 casual
		Y	Organize and conduct training, orientation, and knowledge management activities on disaster risk reduction and management at the local level;	BPDRMO	2 permanent
		Y	Disseminate information and raise public awareness about those hazards, vulnerabilities and risks, their nature, effects, early warning signs and counter-measures;	BPDRMO	2 permanent (additional function)
		Y	Take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and disaster risk reduction and management in its area;	BPDRMO	2 permanent (additional function) 1 casual

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		Y	Organize, train, equip and supervise the local emergency response teams and the ACDVs, ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;	BPDRRMO	1 permanent 1 casual (additional funtion)
		Y	Coordinate other disaster risk reduction and management activities;	BPDRRMO	2 permanent (additional funtion)
		Y	Implement policies, approved plans and programs of the LDRRMC consistent with the policies and guidelines laid down in RA 10121;	BPDRRMO	2 permanent (additional funtion)
		Y	Facilitate and support risk assessments and contingency planning activities at the local level;	BPDRRMO	2 permanent
		Y	Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;	BPDRRMO	2 permanent 1 casual
		Y	Prepare and submit to the local sanggunian through the LDRRMC and the LDC the annual LDRRMO Plan and budget, the proposed programming of the LDRRMF, other dedicated disaster risk reduction and management resources, and other regular funding source/s and budgetary support of the LDRRMO/BDRRMC;	BPDRRMO	2 permanent (additional funtion)
		Y	Formulate and implement a comprehensive and – integrated LDRRMP in accordance with the national, regional and provincial framework, and policies on disaster risk reduction in close coordination with the local development councils (LDCs);	BPDRRMO	2 permanent (additional funtion)
		Y	Identify, assess and manage the hazards vulnerabilities and risks that may occur in their locality;	BPDRRMO	1 permanent 1 casual

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		Y	Identify and implement cost-effective risk reduction measures/strategies;	BPDRRMO	1 permanent <i>(additional funtion)</i>
		Y	Maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;	BPDRRMO	1 permanent <i>(additional function)</i> 1 casual
		Y	Serve as the secretariat and executive arm of the LDRRMC;	BPDRRMO	2 permanent
		Y	Recommend through the LDRRMC the enactment of local ordinances consistent with the requirements of this Act	BPDRRMO	1 permanent <i>(additional funtion)</i>
		Y	Operate a multi-hazard early warning system, linked to disaster risk reduction to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;	BPDRRMO	1 permanent 1 casual
		Y	Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGUs, CSOs, private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;	BPDRRMO	3 permanent 6 casual 2 job orders
		Y	Develop, strengthen and operationalize mechanisms for partnership or networking with the private sector, CSOs, and volunteer groups;	BPDRRMO	

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		Y	Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers can find help with breastfeeding, feed and care for their babies and give support to each other;	BPDRRMO	(additional funtion) 3 permanent 6 casual 2 job orders
		Y	Establish linkage/network with other LGUs for disaster risk reduction and emergency response purposes;	BPDRRMO	1 permanent
		Y	Establish and operationalize a 24/7 Provincial Disaster Risk Reduction and Management Operations Center	BPDRRMO	1 permanent (additional funtion) 2 permanent 3 job order
		Y	Promote and raise public awareness of and compliance with RA 10121	BPDRRMO	1 casual
PROVINCIAL HEALTH OFFICE					
RA 10354	Health Services	Y	Maternal Health Projects Conduct of various Capability Development and other activities Papsmear Activity / Acetic Acid Wash Screening Prenatal and Post-Natal Care	PHO	Provincial Program Coordinator for RPRH, MNCHN, STI/HIV, AHDP, UHC are one and the same person
EO no. 102 s. 1999	Health Services	Y	Reproductive Health and Family Planning Pre-Marital Counseling		

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			Identification, Master listing of potential FP clients and Provision of FP commodities Procurement, storage, distribution, and monitoring of Combined Oral Contraceptives and Male condoms Identification of WRA with Unmet Needs Conduct of various Trainings/ Orientations/ Workshops, Seminars and other activities on Reproductive Health and Family Planning Coaching on Pre-Marriage Counseling MISP Package of Service during Disaster Establishment of FP in the Hospital for Public and Private Hospitals and private LICs Data Quality Check and Assessment Provision of Social and Behavior Change/ Educational Material/ Equipment CHWS trained, mobilized, and supported for Basic FP Service Delivery CSE-ARH convergence installed -Strengthening implementation of the CSE-ARH Convergence Informed Choice and Voluntarism mainstreamed in all levels of the health care delivery system -Bi-Annual ICV Monitoirng		

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			Establishing/Scaling-up of CQI program in public health facilities -Monitoring and coaching on CQI and its elements N Monitoring and Evaluation of RPRH Demand Generation activity		
RA 2008-0029, AO 2009-0025	Health Services	Y	Child Care Control of Management of Acute Respiratory Infection Control of diarrheal diseases-cases Management of Pneumonia and Diarrhea Provision of Medicines and supplies for program implementation Capability Development and Advocacies Conduct of Review/ Refresher Course on IMCI for BHWs - Communication Skills Enhancement Meeting with the Barangay Health Board with high incidence of cases Attendance to IMCI Training Monitoring and Evaluation Consolidation and Evaluation of IMCI cases Barangay Surveillance and reporting of diseases (ARI, diarrhea, measles, dengue and malnutrition)	PHO	<i>Provincial Program Coordinator for RPRH, MNCHN, STI/HIV, AHD, UHC are one and the same person</i>

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RA 9288	Health Services	Y	Newborn Screening	PHO	Provincial Program Coordinator for RPRH, MNCHN, STI/HIV, AHDP, UHC are one and the same person
			Provision of NBS kit		
			Newborn Screening Test		
			Training on Newborn Screening		
AO 2013-0013	Health Services	Y	Adolescent Health and Development Program		Provincial Program Coordinator for RPRH, MNCHN, STI/HIV, AHDP, UHC are one and the same person
			Conduct of various Capability Development, advocacies and other acitivities		
			Establishment of Teenage Kiosk		
			Establishment of Adolescent Friendly Health Facilities		
			Policy engagement with SK Federation for AHDP initiatives		
			Procurement of Commodities - Adolescent Kits		
Provincial Ordinance No. 001-2012	Health Services	Y	Gender and Development Program	PHO	Provincial Program Coordinator for RPRH, MNCHN, STI/HIV, AHDP, UHC are one and the same person
			Conduct of Gender and Sensitivity Training for Health Service Providers		
			Conduct of Gender Based Violence Trainings for Health Service Providers and Barangay Officials		
			Improve capacity of HSPs to deliver gender-responsive client care and build the internal capacity of LGU and Hospitals for gender transformative programming and management		

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			Technical assistance to LGUs in enhancing the GBV referral system through Multidisciplinary Team Approach (DSWD, PNP, CHR, BCPC, GAD, CSOs, Medico-legal, etc)		
RA no. 11223	Health Services	Y	<p>Sexually Transmitted Infections - HIV/AIDS Prevention and Control Projects</p> <p>Advocacy & Awareness / Social Mobilization</p> <p>World AIDS Day Celebration</p> <p>Candlelight Memorial</p> <p>HIV/ AIDS in Workplace</p> <p>Early detection, treatment and referrals / Clinical screening &</p> <p>Syndromic Approach on STI Mx training</p> <p>Peer Education Training</p> <p>HIV Counseling and Testing training</p>	PHO	<i>Provincial Program Coordinator for RPRH, MNCHN, STI/HIV, AHDP, UHC are one and the same person</i>

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RA 11223	Health Services	N	<p>Universal Health Care Implementation</p> <p>Monitoring & Evaluation of the overall management of the local health system of both public health and hospital to include the implementation of HFEP</p> <p>Supply Chain Management for the Procurement, storage, distribution and monitoring of Public Health commodities for population-based services</p> <p>Information and communication technology development, management and interoperability of information systems</p> <p>Strengthened governance system of province-wide health system (PWHS) through Advocacy Meeting with LCEs</p> <p>Establishment of One Hospital Command Center</p> <p>Various consultation workshops, trainings, meetings and other activities on the implementation of UHC in the province</p> <p>Stakeholder analysis</p> <p>Profile health care needs of population</p> <p>Completion of household profiling;</p> <p>Budget for reproduction of forms, mobilization</p> <p>Development of database for profiled households</p> <p>Conduct of regular meetings/workshops on guidelines/mechanisms to register population to primary care provider</p> <p>Completion of facility profiling and mapping</p>	PHO	Provincial Program Coordinator for RPRH, MNCHN, STI/HIV, AHDP, UHC are one and the same person

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			<p>Workshop budget - meals, venue, materials</p> <p>Support to existing Telemedicine/Teleconsultation of health facilities</p> <p>1.Load allowance</p> <p>2.WiFi allowance</p> <p>Development of database to compile provider information including services available, cost, contact information among others (provider registry)</p> <p>Inter Operable EMR middleware system for the usability and functionality of the LGU/facility EMR software;</p> <p>Consultation/workshops to operationalize interoperable/accessible EMR system</p> <p>Formulation of local policy creating the SHF</p> <p>1. Conduct of consultative workshops to review performance of referral system:</p> <ul style="list-style-type: none"> a. Review status of referral focal persons/coordinators b. Enhance existing service provider agreements to expand beyond MNCHN c. Inclusion of patient navigation and coordination system <p>Conduct of regular HCPN ManCom for UHC</p> <p>Orientation of LGUs on the requirements for PhilHealth accreditation on ePCB KONSULTA (for PCF and hospital facilities)</p> <ul style="list-style-type: none"> a. assessment of primary care facilities for ePCB (KONSULTA) accreditation b. guidance on completing/accomplishing documentary requirements 		

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			<p>Consultation/workshops on establishing primary care provider network (PCPN)</p> <p>a) explore engagement of private providers</p> <p>b) identification of mechanisms for engagement</p> <p>Consultation/workshops to meet HCPN contracting requirements</p> <p>a. establish linkages with L2/L3 hospitals</p> <p>b. engagement with Apex hospital</p> <p>c. provider payment mechanisms</p> <p>Workshops to develop health promotion strategies and communication plan to inform the population about primary care services</p> <p>Workshops to integrate and finalize the LGU plans into the Provincial DRRM H Plan</p> <p>Completion of ePCB accreditation requirements</p>		
PD 856 Sanitation Code of the Phils	Health Services	Y	<p>Environmental Health and Sanitation</p> <p>Various Water Supply Sanitation activities</p> <p>Excreta disposal - Distribution of toilets bowls and construction of sanitation facilities</p> <p>Food Sanitation activities conducted</p> <p>Waste Management activities conducted on 12 government owned health and isolation facilities</p> <p>Leprosy Control Program</p>	PHO	<p>1 Engineer III, 1 Engineer II, 1 SI IV , 4 SI</p> <p>1 PHO I, 2 Nurses, 2 Medtechs, 1 Midwife, 1 Pharmacist</p>

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RA No. 4073	Health Services	Y	Conduct of face to face and online skin check-up to Provincial Inmates, Provincial Capitol Employees and Patients referred from RHUs	PHO	
		Y	Conduct of Kilatis Kutis activities to different municipalities with priority to areas with identified cases	PHO	
		Y	Conduct of Slit Skin Smear to all suspected cases referred by MHOs and private derma clinics	PHO	
		N	Procurement , Storage and Distribution of Kilatis Kutis medicines and other logistics (Itraconazole Capsule 100mg, Vitamin B Complex Tablet, Prednisone Tablet 10mg, Ascorbic Acid 500mg tab, Betamethasone, Salt+ Folic Acid Tablet and Fusidate sodium/Fusidic Acid Cream 15g	PHO	
		Y	Conduct of Orientations/ Updates on case detection and management to Barangay Health Workers and other program partners	PHO	
		Y	Consolidation and submission of quarterly/annual reports	PHO	
		Y	Conduct of Year End Assessment Meeting	PHO	
		Y	Conduct of Home Visits to leprosy patients	PHO	
		Y	Conduct of Leprosy Week Celebration	PHO	
Proclamation No. 467	Health Services		FIELD HEALTH SERVICE INFORMATION SYSTEM (FHSIS)	PHO	1 Nurse, 1 HEPO, 1 Midwife
Executive Order No. 352			Advocacy, Recording and Reporting		
AO No. 2011-0010, DM No. 2012-0087		Y	Consolidation and validation of submitted monthly, quarterly and annual reports		
		Y	Allocation and distribution of Recording and Reporting Tools to 30 municipalities and 4 cities		

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DM No. 2017-0065		Y	Coaching on the proper filling up of recording and reporting tools		
		N	Conduct of Electronic FHSIS Trainings and Conduct of ICD-11 Training		
			Monitoring and Evaluation - Conduct of Year End Data Validation and Reconciliation Meeting		
RA 10121	Health Services		HEALTH EMERGENCY MANAGEMENT SYSTEM/ DRRM-H	PHO	PHO I, Nurse, Engr., HEPO, Pharmacist, Supply Officer
		Y	Capability Building on Standard First Aid Training and BLS - CPR Training for PHO Personnel (Main and 12 District Hospitals), and ACLS Trainings for Personnel of 12 District Hospitals		
		Y Y	Participate in Emergency Drills and table exercises Procurement, storage and distribution of drugs, medicines and medical supplies		
DOH AO No. 2020-0036		N	Institutionalization of Provincial DRRM-H and appointment of staff		
DOH Department Personnel Order No. 2017-0389		N	Development of DRRM-H Plan		
AO 101 2003, AO 2007-0007	Health Services		Oral Health Program	PHO	1 Dentist III, 27 Dentist II
		Y	Implementation of Basic Oral Health care programs		
		Y	Provisions of upgraded levels of services		
		Y	Various reforms to improve the delivery of dental services		

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RA no. 11223; RA no. 1148; RA no. 3814 as amended by RA no. 5211, RA no. 9484		N	Procurement, storage, and monitoring of Oral Health Care Package, Fluoride, Glass Ionomer, Pit and Fissure Sealant Kit, Etchant and sealant (light cure) and Composite Restorative Material		
		N	Assist in the implementation of oral health programs		
RA 10767			Tuberculosis Elimination Program	PHO	1 Medical Coordinator, 1 Nurse Coordinator, 1 MedTech Coordinator
		Y	Case Finding Activities (DSTB & DRTB)		
		Y	Validation of Reports for GX Testing and Direct Sputum Microscopy		
		Y	External Quality Assessment		
		Y	Data Quality Check/Review of Records (ITIS & Manual)		
		N	Maintenance the Provincial ITIS reporting & data accuracy		
		Y	Program Implementation Review		
		Y	Public/Private Hospital data review (sputum microscopy done & TB patient referral)		
		Y	Mandatory Notification of Private MDs/ Clinics/ Hospitals		
		Y	HIV Testing among enrolled TB patients		
		Y	Satellite Treatment Centers data review		
		Y	iDOTS implementation (early Decentralization of DRTB patients)		

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		Y	TB Medical Advisory Committee (Review of Complicated TB cases)		
		Y	Provincial MultiSectoral Alliance activity monitoring		
		Y	Case Holding for DSTB & DRTB: Feeding for Indigent TB patients, and Provision of Transportation allowance		
		Y	Conduct of Training / Orientation:		
		Y	Conduct of advocacy & Health Promotion:		
Section 17 of RA 7160	Health Services		Senior Citizen and Person with disability Health Services	PHO	1 DMO III, 1 NO III
RA 7432		Y	Allocation and Immunization of influenza and pneumococcal vaccines		
RA 9257 / 7277		N	Allocation, procurement and distribution of assistive devices		
RA 9994		Y	Consolidation and update of masterlist		
Section 17 of RA 7160	Health Services		National Immunization Program *Basic Immunization for Children under 5	PHO	1MD, 1 Nurse III, 1 Midwife IV, 1 Midwife II
R.A.10152		Y	* Routine immunization for infants/ children less than 5 y/o		
			Special Activity on Immunization		
		Y	*Supplemental Immunization Activity (SIA) MR/OPV		
			*School Based / Community based Immunization MRTd/HPV		
			*Covid Vaccination		
			Strengthening Vaccine Preventable Diseases Surveillance		

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		Y	procurement of adequate and potent vaccines,needles and syringes to all health facilities	DOH	
			Conduct of Training / Orientation		
		Y	*Coaching and Mentoring	PHO	
			*Program Implementation Review	PHO	
			* Basic Skills Training	DOH	
			*Coldchain Management Training	DOH	
			Advocacy & Health Promotion		
		Y	*Radio Guesting/TV APPEARANCE	PHO	
			Monitoring & Evaluation		
		Y	Data Validation	PHO	
		Y	Rabies Prevention and Control		
R.A.9482			I. Management and Treatment		
		Y	A. Administration of Anti Rabies Vaccine and Erig (Pre Exposure Prophylaxis and Post Exposure Prophylaxis)	PHO	1 Medical Coordinator 1Nurse Coordinator
		Y	Conduct of Rabies Awareness Month and World Rabies Day	PHO	
		Y	Conduct of monitoring and supervision in 18 animal bite treatment center	PHO	
Sectio 17 of RA 7160	Health Services		Provision of safe and affordable blood		
RA 7719		Y	Intensification of campaign on the importance of voluntary blood donation	PHO	2
			Upgrading of blood station on 11 hospitals	PHO	2
			Establishment of Blood Bank at Provincial Hospital	PHO	2
			Capability building of medtech and coordinators	PHO	2

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			Cebebration of blood donor day	PHO	2
			Recognition of blood program partners thru " SANDUGO AWARDS"	PHO	2
			Assist on various public health programs	PHO	
RA 11223, DOH Administrative Order No. 2020-0037	Health Services		Health Education and Promotion Program	PHO	1 HEPO II
		Y	Massive Information Drive for both hospitals and public health streamlined DOH programs		
		Y	Conduct of various Building capacity for health promotion		
		N	Establishment of Health Promotion Committee (HPC) and Health Promotion Unit (HPU) for the implementation of health promotion-related programs, projects and activities		
		Y	Social Mobilization and Community Engagement Activities		
		Y	Conduct Public Awareness Campaign and health promotion activities thru quad media (social media, radio/ tv guesting, etc) and bandilyos		
			RENAL Disease Control		
AO 211-0003 AO 2012-0029		Y	Intensification of campaign on the importance of Renal disease early detection anf prevention of each complication	PHO	2

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		Y	Routine urinalysis for all provincial employees , symptomatics, elementary students of selected schools	PHO	2
		Y	Purchase of urinalysis supplies like Urine strips, Urine Caps, gloves	PHO	2
		Y	Purchase and provision of necessary medicines like ciprofloxacin, cotrimoxazole capsule and syrup, Cotrimoxazole capsule and syrup, Amoxicillin capsule and syrup	PHO	2
			Vector Prevention and Control Program	PHO	1 Nurse III, 1 SI
		Y	Conduct of Training on Basic Entomology and Vector-Control		
		Y	Conduct of Vector-Borne Diseases Prevention and Control Projects (Dengue Prevention and Control Program)		
		Y	Conduct of meeting of Sanitary Inspectors and Vector Borne Disease Program Coordinators		
		Y	Provision and augmentation of larvicides and insecticides, larvivorous fish to dengue / malaria prone area, Dengue NS1 RDT, and anti malarial supplies and equipment		
			Nutrition Development Program		
RA 11148, RA 10028, RA 7600, EO 51			Infant and Young Child Feeding		1- NO, 1 - ND

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		Y	Establishments of BF Station/ lactation in gov't, and non- gov't facilities		
		Y	Breastfeeding counseling		
		Y	Breastfeeding initiation immediately within 90 mins after birth		
		Y	Promotions of exclusive Breastfeeding		
		Y	Initiations of complementary feeding to 6 months old infants		
DOH DM no. 2011-0303		Y	Micronutrient supplementation (Provision of Vit. A to 6 to 59 months children, postpartum mothers, and identified 6 - 59 months sick children)		2 ND
		N	Procurement and distribution of Iron with folic acid supplementation to pregnant and lactating women and adolescent females		
		N	Procurement and Distribution of calcium carbonate to pregnant women		
		Y	Procurement and distribution of Multivitamins with iron syrup to identified Moderate Acute Malnourished and Stunted children 6 - 59 months children		
DOH DM no. 2017-0055		Y	Management of children with Acute Malnutrition		2 ND

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DOH DM no. 2019-0304		Y	Distribution of Ready to use Therapeutic food (RUTF) and Ready to use supplementary foof (RUSF) to SAM and MAM patients.		
		N	Establishments of Out-patient-therapeutic Care (OTC) and In-patient- Therapeutic Care (ITC) for Children with acute malnutrition.		
<i>NNC Guidelines on Dietary Supplementation in the first 1000 days</i>		y	Dietary supplementation program		1- NO
		y	Procurement and distribution of supplementary feeding commodities to 6 to 59 mons. Wasted and stunted children and nutritionally at risk pregnant women		
DOH DM no. 2011-0303		N	Procurement and distribution of Micronutrient Powder		1- ND
		Y	Nutrition Advocacy and Promotion through trainings, nutrition month celebration, and counselling		
RA 8172		Y	Monitoring of the use of iodized salt through Salt testing		1- ND
RA 10121		Y	Delivery of essential services during disasters/emergencies		1 NO, 2 ND
		Y	Monitors nutritional assessment		
		N	Procurement and distribution of micronutrient powder (MNP)		

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		N	Procurement and distribution of deworming tablets		
		Y	Conducts breastfeeding/ dietary counselling		
		Y	Establishments of breastfeeding corners and provision of pasteurized Breastmilk in the evacuation centers.		
		N	Procurement and distribution of breastfeeding kits		
			Growth monitoring and Promotion		1 DMO
		Y	Consolidates OPT Plus		
		Y	Procurement and distribution of OPT measuring tools (Weighing scale, and Height Board)		
		N	Distribution of Mid Upper Arm Circumference (MUAC) Tape		
AO No. 176 s. 2004			Integrated helminthiasis control program		1 ND
DC No. 2020-0302		N	Provisions of Deworming Tablet		
		Y	Conduct of various Capability Development		1 NO
		Y	Maintenance of nutrition reports and documents		1 NO, 1 ND
		Y	Technical Assistance and supervision to Provincial Government Hospital Nutritionist-Dietitians	PHO	2 ND
PD 1569		Y	Strengthening the Brgy Nutrition Program	PHO	2 NO, 1 DMO III
		Y	Monitoring, evaluation and Reporting of activities/projects on Nutrition Development Program	PHO	2 NO, 4 ND, 1 DMO
RA 11332 Rule X Section 4	Health Services		Conduct of Public Health Surveillance	PHO	1 Nurse III, 1 Nurse I, 1 HEPO II, 1 ND II, 1 SI,

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		Yes but no ordinance yet	<p>a. Collect, organize, analyze, and interpret surveillance data in their respective areas</p> <p>b. Facilitate submission of weekly notifiable disease surveillance reports from public and private hospitals;</p> <p>Provision of Epidemiological Services</p> <p>Yes but no ordinance yet</p> <p>Provide on-site assistance (e.g., technical, logistical, and laboratory analysis of samples) as requested to supplement local epidemic investigations and control;</p> <p>Conduct of Epidemic investigation</p> <p>Yes but no ordinance yet</p> <p>a. Assess reported epidemics immediately and report all essential information to CHDs/Regional Offices of the DOH and DOH Central office</p> <p>b. Establish, operate, and maintain a provincial epidemic preparedness and response plan, including the creation of multidisciplinary/multi-sectoral teams to respond to events that may constitute a public health emergency of local and international concern</p>		
	Health Services	N	Establishment of Provincial Surveillance Unit	PHO	

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AO 211-0003 AO 2012-0029 AO 2016-0014		N	Procurement, storage, distribution, and monitoring of Maintenance Medicines: Amlodipine Losartan, Metoprolol, Simvastatin, Metformin, Gliclazide, regular Insulin, Isophane Human Insulin, Biphasic Isophane, Human Insulin, Insulin Syringe		1 Nurse III, 1 Pharmacist, 1 Midwife II
		Y	Conduct of meeting for Samahan ng Diabetiko at Altapresyon ng Batangas President (SADIANGBATA)		2 Nurse III, 1 Midwife II
		Y	Conduct of Medical Examination of Hypertensive and Diabetic patient		3 MD
		Y	Conduct of Laboratory Examination of Hypertensive and Diabetic patient		2 Medtech II
		Y	Conduct of Monitoring of Hypertensive and Diabetic Patients		1 Nurse III, 1 Midwife II, 2 Medtech II
		Y	Consolidation of report on Hypertensive and Diabetic Patients		1 Nurse III, 1 Nurse I, 1 Midwife II
		Y	Purchase of Benzathine Penicillin, 1.2 units for Rhuematic Heart Disease		1 Nurse III, 1 Pharmacist III, 1 Midwife II
RA 9211, EO 26, EO 106	Health Services		Smoking Cessation		1 PHO I, 2 Nurse III, 1 NO IV, 1 HEPO II, 2 ND II
		Y	Conduct of Meeting of Smoke Free Task Force Officers		
		Y	Conduct of Advocacy on Smoking Cessation on selected schools		1 PHO I, 2 Nurse III, 1 NO IV, 1 HEPO II, 2 ND II
RA 9165	Health Services	Y	Drug Abuse	PHO	3 Nurse III, 1 Nurse I, 1 ND III, 1 Medtech II, 1 Medtech I
			Conduct of Advocacy on Drug Abuse on selected schools		

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Section 17 of RA 716 RA 11036	Health Services		Mental Health	PHO	2 PHO I, 4 Nurse III, 1 Nurse I, 1 ND III, 1 ND II, 2 Midwife II, 1 Dentist II
		N	Conduct of Training in Mental Health and Psychosocial Support		
Section 17 of RA 7160 RA 7277	Health Services		Prevention of Hearing Impairment Program	PHO	1 Nurse III, 1 Nurse I
		N	1. Rehabilitation and Improvement of room for Hearing Test		
		N	2. Examination and provision of hearing aids for school children		
Section 17 of RA 716 DOH AO No. 2013-0010, RA 11358			Prevention of Blindness Program	PHO	1 Nurse III, 1 Nurse I
		N	Examination and provision of eye glasses for school children		
DOH AO no. 2012-0012 / RA no. 11223	Hospital Services	Y	Clinical Services for Inpatients/Ancillary Services	12 District Hospitals	Services are existing but HRH are still not complimentary of the DOH requirements
			First contact care can manage most common conditions of majority of patients		
		Y	Widespread, easily-accessible distribution of facilities to address most common and basic conditions, also for screening and prevention of cases	12 District Hospitals	
		N	Facilitation of HEEP	12 District Hospitals	
			procurement of medical equipment, motor vehicles and assistance in infrastructure projects/activities	PHO / District Hospitals	
PROVINCIAL SCHOOL BOARD					
Section 17 of RA 7160	Local Infrastructure Services School buildings and other facilities for public elementary and secondary schools	Y	Operations and Maintenance of Public and Secondary Schools	DEPED/PEO	PEO/Construction Firm
		Y	Construction of School Buildings		

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PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE					
Section 17 of the RA 7160 RA 9344 - Juvenile Justice Welfare Act Resolution No. 087 Provincial Ordinance NO. AO 004- Establishing the Bahay Pag asa ng Batangan	Comprehensive Program for Street Children Promotion of Social Justice	N	Organization and Strengthening of Task Forces and Parent Leaders		
		N	Rapid Appraisal/Profiling of Beneficiaries		
		N	Policy Development		
		N	Capacity Building		
		N	Monitoring and Evaluation		
		Y	Establishment and operation of Bahay Pag-asas	PSWDO - Bahay Pag-asas	SWO III (1) SWO II (1) SWO I (1) Psychologist (1) Nurse I (1) SWA (1) SWAide (3) SWAide (3) (Casual) SWAide (7) (Job Order)
RA 10410- Early Years Act Provincial Ordinance NO. 015 Resolution Blg 748 - Taong 2018 Nagbibigay ng kaukulang karagdagang pondo pantulong sa BHW, BNS at Child Development Workers	Child Welfare Program	Y	Early Childhood Care and Development - Provision of technical assistance and resource augmentation	PSWDO - ECCD Unit	Pubic Services Officer (1) SWAide (3)
		Y	Assistance to Day Care Centers		
		Y	Assistance to Child Development workers/Provision of monthly honorarium		

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		Y	Printing and Distribution of ECCD checklist		
Article 87 of PD 603 and RA 9344 Juvenile Justice and Welfare Act	Child Welfare Program	Y	Establishment and operation of Capitol Pagsasarili Child Development Center	PSWDO - ECCD Unit	Same staff as above
		Y	Establishment and Operation of Capitol Child Minding Center		
		Y	Organization and strengthening of Provincial Council for the Protection of Children		
Supplementary Feeding Program	Provision of Technical Assistance	N		PHO/PNAO/MSWDO	
	Establishment of a Referral System for Undernourished Children Beneficiary who needs further Medical Attention to RHUs	N			
Supplementary Feeding Program	Establish/Improve and Maintain Wash Facilities in CDCs to Ensure Proper Hand Washing and Toothbrushing are practices by Children	N		PSWDO	
	Analysis of Data Results from LGU Height and Weight Assessment	N		PHO/PNAO	
	Capacity Building of Service Provider	N			
	Conduct of Parent Effectiveness Service	Y			
	Develop Cycle Menu	N		PHO/PNAO	
RA 9165 - The Comprehensive Dangerous Drug Act of 2002	Community Welfare Services and Special Projects	Y	Establishment and operation of Special Drug Education Center	PSWDO	SWO I (1)

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EO 15 series of 2017 - Created Inter-agency Committee on anti- illegal drugs		Y	Yakap Bayan	PSWDO	same staff as above
DILG-DND jmc No.2018-01 dated July 5, 2018 (EO NO.2HIM ¹⁻⁰² series 2018		Y	Assistance to implementation of Enhanced Comprehensive Local Integration Program	PSWDO	SWO II (1) SWA (1)
DILG MC 2018-105 Implementing Guidelines for the Construction of Halfway House for former rebels and militia ng havan	Assistance to Former Rebels	Y	Establishment and operation of Half-way Home for Former Rebels	PSWDO	SWO II - 1 (vacant) SWO - 1(vacant)
		Y	Augmentation to Pantawid Pamilya Program	PSWDO	SWO I (1) SWA (1) SWAide (1)
		Y	Provision of honorarium for Parent Leaders	PSWDO	same staff of Pantawid
		Y	Family Development Activities	PSWDO	same staff of Pantawid
		Y	BALAY Project	PSWDO	same staff of Pantawid
		Y	Handog sa Mamamayang Batangueño	PSWDO	same staff of Pantawid
Sustainable Livelihood Program		N		PCLEDO	
	Prioritization of Project Barangay	N			
	Capability-building Activities	N			
	Organization Building	N			
	Project Proposal Preparation	N			

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	Grievance Management Process	N				
Approved Implementing Guidelines	Emergency Assistance Services	Y	Aid to Individuals in Crisis Situation (AICS)	PSWDO - AICS Unit	SWO I (4) Public Services Officer I (1) SWA (1) SWAide (2) SWO I (4) (Job Order) Public Services Officer I-(1) (Job Order) SWAide - (1) (Casual)	
			Medical Social Services Assistance			
RA 10121-Philippine Disaster Reduction and Management Act		Y	Emergency Response and Rehabilitation	PSWDO - Emergency Response Unit	SWO I (3) SWO I (1) (proposed) SWA 1 (1) SWA (1) (Casual) SWAide (9) (Job Order) Public Services Officer - (1) (Job Order)	
		Y	Relief Distribution			
		Y	Cash for Work			
		Y	Food for Work			
		Y	Relocation Assistance			
		Y	Health Insurance Project			
	Emergency Assistance Services	Y	Provincial Assistance Program Against COVID 19	PSWDO - Emergency Response Unit	same staff as above	
		Y	Hot Meals by Community Mobile Kitchen			
		N	Management of Crisis Intervention Monitoring System (CriMS)			
		Y	Provision of Psychosocial Support / Referral Services/Non Medical Financial Assistance in Malasakit Centers			
RA 7277 - Magna Carta for PWD	Persons with Disability Program	Y	Operation and maintenance of Persons with Disability Affairs Officer	Under the administrative supervision of the Office of the Governor and technical supervision of PSWDO	5 staffs, (1 Co-terminous 3 detailed staffs from other program) positions are to be created yet	

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RA 10070 - An Act Establishing an Institutional mechanism to Ensure the Implementation of programs and services for Persons with Disabilities in every province, city and municipality, amending RA 7277		Y	Data banking	PDAO	
Provincial Ordinance No. N-002 - An Ordinance creating the Persons with Disability Affairs Office (PDAO) as a Division under the office of the Provincial Governor and providing funds therefor	Persons with Disability Program	Y	Coordination with stakeholders/ PWD Council	PSWDO - Sectoral Services	1 Focal Person
		Y	Provision of assistive devices		
		Y	NDPR Week Celebration		
		Y	Strengthening of Provincial Federation of PWDS		
		Y	Provision of honorarium of Municipal Presidents & Provincial Federation Officers & PDAO Heads		
		y	Capacitate the Focal Persons for Person with Disabilities		
		y	Provision of the Programs and services for PWDs		
RA 9994 Expanded Senior Citizens Welfare Act	POSCA: Senior Citizens Program	Y	Maintenance and updating of database on Senior Citizens of all cities and municipalities	POSCA	6 co -terminous,1 Permanent

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Provincial Ordinance No. 003 An Ordinance creating the Provincial Office of Senior Citizens Affairs (POSCA) of the Province of Batangas and for other purposes					
RA 10868 - An Act honoring and granting additional benefits and privileges to Filipino centenarians and for other purposes	Senior Citizens Program	Y	Establishment of linkages with City/Municipal OSCA, NGOs and People's organization within the Province of Batangas	POSCA with PSWDO - Sectoral Services	PSWDO -Sectoral Services
		Y	Provision of financial assistance to Senior Citizens requesting for assistive devices		
		Y	Provision of financial assistance to Senior Citizens Associations		
		Y	Provision of local assistance for centenarians		
		Y	Strengthening of Provincial Federation of Senior Citizens		
		Y	Provision of honorarium to Brgy./ Presidents, City/Municipal Federation Presidents, City/Municipal/Provincial Federation Officers & OSCA Heads	POSCA with PSWDO	
		Y	Community based program for older persons such as support the FSCAP, NAPC-SCSC, RCMB/RIASC and Senior Citizens Week Celebration	POSCA with PSWDO	
		N	Provision of social pension for indigent senior citizens		

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RA 9710- Magna Carta of Women JMC 2013-01 - Localization of the Magna Carta of Women	Gender and Development Initiatives	Y	Organization and Strengthening of Provincial Committee on Gender and Development	PSWDO - GAD Unit	SWO II (1) SWO I (1) Public Services Officer (I)
		Y	Organization and Strengthening of Provincial Committee on Anti-Trafficking and VAWC		
		Y	18-Day Campaign to END VAW		
		Y	Capability building activities on GAD for PCGAD Members, employees and other LGUs		
		Y	Women's Month Celebration		
		Y	Organization and strengthening of Provincial Women Coordinating Council and Provincial KALIFI		
		Y	Organization and strengthening of MOVE- ALAV and ERPAT Association		
	Recovery and Reintegration Program for Trafficked Persons	N	Capacity Enhancement for Service Providers	PSWDO	
		N	Case Management Reintegration		
		N	Community Based Setting		
		Y	Direct Services to Trafficked Persons		
		N	Provisions of Temporary Shelters (as needed)		
		N	Intensive Advocacy Activities		
		N	Provision of TA and Monitoring and Evaluation		
		N	National Referral System for the Recovery and Reintegration of Trafficked Persons		

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Provincial Ordinance 006 Year 2012 - An Ordinance establishing Batangas Province Migrants Center, appropriating funds therefor and for other purposes	Migration and Development Initiatives	Y	Establishment and operation of Batangas Province Migrants Center Information, Education, Networking and Advocacy Psycho-social services Economic Savings and Investment Program and Migration and Development Initiative Activities	PSWDO	Public Services Officer (II) - vacant SWO (1) (Job Order)

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OFFICE OF THE PROVINCIAL AGRICULTURIST					
RA 7160	Production Support Services (Crops and Fisheries)	Y	Rice Production Project Hybrid Yellow Corn Production Project Sweet Corn Production Project Vegetable Production Project High Value Crops Rehabilitation Project (Coffee, Cacao, Mango) Bangus Pond Culture Oyster Culture Provision of Farm Inputs and Tools to Farmers and Fisherfolks (for Climate Change Adaptation) Integrated Coastal And Lakeshore Management Integrated Pest Management Organic Agriculture Production of Planting Materials Land Preparation Services Soil Fertility Evaluation Supervision and Monitoring of Rice Seed Production Areas for NSQCS Certification Promotion of Small-Scale Aquaponics System Vermicompost Production Oyster Mushroom Production	Office of the Provincial Agriculturist	3/3 2/2 11/11 4/4 4 (1)/5 (4)/4 1/1 3/3 7/7 (4)/4 (9)/9 (3)/3 (4)/4 (2)/2 1 (1)/2
	Organizational Strengthening	Y	Assistance in the Formation of FAs, RIC, 4-H Club and Other Agricultural Organizations	Office of the Provincial Agriculturist	1 (7)/8
	Extension Support and Education and Training Services	Y	Conduct of Meetings (RBOs, FARMC, AFC, MA/CA)	Office of the Provincial Agriculturist	(3)/3

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			Rattan Handicrafts Production (RIC) Conduct of Trainings Gawad SAKA Farmer's Day Conduct of Farmer's Field School Validation and Assessment of Farms for GAP Certification Operation of FITS Center		(1)/1 (2)/2 (4)/4 (2) (2)
	Provision of Agricultural Machineries Equipment and Facilities	Y	Provision of Farm Tractors with Implements, Drying Facilities, Knapsack sprayers and other equipment Lending of Post-Harvest Facilities	Office of the Provincial Agriculturist	11/11
	Improvement of Facilities	Y	Improvement of Soils Laboratory Construction of Open Tractor Garage Construction of Road System Construction of OPA Extension Office	Office of the Provincial Agriculturist	4/4
	Support to Irrigation Network Services	Y	Solar Powered Irrigation System Drilling and Installation Services (Shallow Tube Wells)	Office of the Provincial Agriculturist	(11)/11 (11)/11
	Market Development Services	N	Agribusiness and Marketing Assistance	Office of the Provincial Agriculturist	11/11
	Planning and Research	N	Planning, Monitoring and Evaluation of Agricultural Programs and Projects Updating of Crop and Fishery Profile	Office of the Provincial Agriculturist	7/7
	On-site research services	N	Conduct of Adaptability Trials On-Site Technology Demonstrations	Office of the Provincial Agriculturist	7/6

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RA 10601	Agricultural and Biosystems Engineering Services	N	Formulation of the Provincial Agricultural and Fisheries Mechanization Plan and Agricultural and Biosystems Engineering Master Plan	Office of the Provincial Agriculturist	4/4
			Conduct engineering survey, valuation/appraisal, preparation and evaluation of plans, designs, technical specifications, feasibility studies and cost estimates/program of work for irrigation, soil and water conservationand management and other agricultural, fisheries and biosystems ifrastructure projects		
	General Management Services	Y	General Management of Personnel	Office of the Provincial Agriculturist	3/2
	Administrative Services	Y	Administrative sevices to personnel	Office of the Provincial Agriculturist	20/20

PROVINCIAL COOPERATIVE, LIVELIHOOD, AND ENTERPRISE DEVELOPMENT OFFICE

RA 7160	Cooperative, Livelihood and Enterprise Development Services	Y	<i>I. Cooperative Organizational and Insitutional Development</i> 1. Education and Training - Mandatory Trainings - Management and Skills Enhancement Trainings - Specialized Trainings - Capacity and capability Building Enhancement/Training 2. Cooperative Guardianship - Monitoring Inspection and Evaluation - Provision of Assistance in Reportorial Requuirement Compliance - Mentoring/Coaching	PCLEDO	(40) Plantilla Positions
RA 9501					(6) Contractual (4) Newly Created

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			<ul style="list-style-type: none"> - Extension of Technical Assistance in Cooperative Management and Operation - Information and Education of cooperatives re: related laws, rules, policies and issuances 3. Provision of Technical and Financial Assistance to cooperatives for their Annual/Special Assembly Meetings. 4. Assistance to Cooperatives' Engagement in Community Development Projects and Activities 5. Advocacy for Cooperative Formation and Organization - Conduct of orientation and pre-coop education - Conduct of pre-membership education of prospective members of would-be cooperatives. - Assist in the preparation of documentary requirements for registration - Assist in the Registration - Provide post registration assistance 6. Promote Sectoral Participation in Cooperatives <ul style="list-style-type: none"> - Agri-Sector - Youth - PWDs - Women - Elderly 		

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			<p>7. Development Platform for Micro and Small Cooperatives' Advancement</p> <p>8. Assistance to Cooperatives in the Development and Implementation of Risk Management Plans and Business Continuity Plans and Management</p> <p>9. Operationalization of Coop Related Organizations</p> <ul style="list-style-type: none"> - Cooperative Development Council - Cooperative Union - League of Managers - Cooperative Officers - Local Cooperative Clusters <p><i>II. Sustainable Livelihood thru Cooperatives and Enterprise Development</i></p> <p>1. Cooperative Development as Economic Enterprise</p> <ul style="list-style-type: none"> - Cooperative Loan Assistance for Enterprise Development - M/S/Mes Development and Sustainability - Enhancement of Micro/Small Cooperatives - Coop/Rural Enterprise Development (PRDP Sub-Projects) <p>- Credit Surety Fund</p> <p>2. Micro Finance and Lending Intervention</p> <p>3. Assistance to Local Retail Industry thru Mobile Market</p>		

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			<p>4. Diverse Livelihood and Income Generating Activities for Cooperatives, Enterprises and Entrepreneurs</p> <p>5. Skills Training for Entrepreneurial Sustainability</p> <p><i>III. Observance of Cooperative Month every October of the Year</i></p> <ul style="list-style-type: none"> - Initiation and conduct of special activities supporting the campaign for cooperative stability and advancement - Recognition of cooperatives and cooperative leaders with exemplary performances and records of accomplishment, and those which and who exhibited initiatives worth of replication and emulation. <p><i>IV. Mainstreaming Special Concerns in Programs/Projects</i></p> <p>1. Gender and Development (GAD)</p> <ul style="list-style-type: none"> - Integration of gender equality in cooperative policies and program - Education and training activities - Access to business, livelihood and employment opportunities - Link activities with advocacy agency/body promoting gender equality. <p>2. Climate Change</p> <ul style="list-style-type: none"> - Information dissemination on business adaptability to climate change 		

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			- Rehabilitation/Viability enhancement of cooperative enterprises affected by climate change.		
PROVINCIAL ENGINEER'S OFFICE					
Section 17 of RA 7160	General Management Services	Y	General Management of programs and services and office affairs effectively implemented	PEO	4
	Administrative and Secretariat Services	Y	Administrative services provided	PEO	41
		Y	Supplies and Construction materials provided to recipients in LGU's		
		Y	Monitoring of construction materials released and distributed		
	Motorpool Services			PEO	83
	a. Light and Heavy Equipment Operation	Y	Widening, Opening and clearing of roads		
	b. Inspection, Evaluation and Automotive Repair	Y	Repair and Maintenance of Government Service Vehicles		
	Building Facilities and Grounds	Y	Maintenance of Building Facilities and Grounds		
	Architecture, Electrical Designs, Surveying and Quality Control Services	Y	Preparation of Architectural Plans and Electrical Designs	PEO	26
		Y	Conduct of Survey and Investigation		
		Y	Checking of quality of materials on site		
		Y	Monitoring of Batching Plant Operation		
	First District Services	Y	Preparation of detailed estimates, plans and program of work	PEO	19
		Y	Inspection and Monitoring of various projects		
		Y	Repair and Maintenance of Provincial Roads		
		Y	Repair and Maintenance of Provincial Bridges		
	Second District Services	Y	Preparation of detailed estimates, plans and program of work	PEO	19

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Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
		Y	Inspection and Monitoring of various projects		
		Y	Repair and Maintenance of Provincial Roads		
		Y	Repair and Maintenance of Provincial Bridges		
	Third District Services	Y	Preparation of detailed estimates, plans and program of work	PEO	19
		Y	Inspection and Monitoring of various projects		
		Y	Repair and Maintenance of Provincial Roads		
		Y	Repair and Maintenance of Provincial Bridges		
	Fourth District Services	Y	Preparation of detailed estimates, plans and program of work	PEO	19
		Y	Inspection and Monitoring of various projects		
		Y	Repair and Maintenance of Provincial Roads		
		Y	Repair and Maintenance of Provincial Bridges		
	Fifth and Sixth District Services	Y	Preparation of detailed estimates, plans and program of work	PEO	19
		Y	Inspection and Monitoring of various projects		
		Y	Repair and Maintenance of Provincial Roads		
		Y	Repair and Maintenance of Provincial Bridges		
	Assistance to Bids and Awards Committee	Y	Assisting in Bidding	PEO	2
PROVINCIAL GOVERNMENT-ENVIRONMENT AND NATURAL RESOURCES OFFICE					
RA No. 7160	Forest Management	Y	Establishment/Maintenance of mangrove plantations (in Brgy. Banoyo, San Luis, Batangas, and in Brgy. Palanas, Lemery, Batangas)	PGENRO	3

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Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
		I	Seedling production and distribution		Existing Personnel: Senior Environmental Management Specialist (1); Community Development Assistant II (1); Administrative Assistant 1 (1)
		Y	Provided extension services to beneficiaries of forest development projects: management of Integrated Social Forestry projects (Areas under Certificates of Stewardship Contracts already expired and the management of areas were reverted back to the DENR)		Proposed Creation : Ecosystem Mgt Specialist I (1); Forester I (1); Administrative Assistant II (Clerk IV)(1)
		N	Establishment of Tree Parks and Green Belt		
		N	Management of Identified Community Watershed within LGU		
RA No. 7160 RA No. 9003	Solid Waste Management	Y	Development/Preparation/ Updating of the Provincial Solid Waste Management Plan (SWMP)	PGENRO	3
		Y	Review of the solid waste management plans of component cities and municipalities		Existing Personnel: Supervising Environmental Management Specialist (1); Environmental Management Specialist II (1); Environmental Management Specialist I (1)
		Y	Convene meetings of the Provincial Solid Waste Management Board		
		Y	Provide the necessary logistical and operational support to its component cities and municipalities (e.g. assistance in the preparation of SWMP)		
		Y	Monitoring the solid waste management activities of component cities and municipalities		

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Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]	
RA No. 7160 RA No. 7076 RA No. 7942	Small scale mining regulation	Y	Processing of small scale mining permit applications	PGENRO	4	
		Y	Verification of areas applied for small-scale mining			Senior Environmental Management Specialist (1); Environmental Management Specialist II (1); Administrative Aide (2-Casuals)
		Y	Monitoring of operations small-scale mining permit holders			
		Y	Convene meetings of the Provincial Mining Regulatory Board			
		Y	Small-scale mining law enforcement			
RA7942/ DENR AO No. 2005-09/Delegated by MGB		N	Issuance of Certificate of Environmental Management and Community Relations Record as a requirement for new quarry permit applicant and Certificate of Exemption for the applicant with neither past nor present mineral resource use or mining related ventures	PGENRO	Proposed Creation : Environmental Management Specialist I(1), Environmental Management Specialist II (1) or Geologist II (1), Geologist I (1)	
RA7942/DAO 2003-30 and 2010-21; DENR AO No. 2005-09/Delegated by MGB		N	Operationalization and participation as Co-Chair of multipartite monitoring team (MMT) for areas under quarry permit			
RA7942/ DENR AO No. 2010-21/Delegated by MGB		N	Issuance of Permit for Crushing Plant			
RA7942/ DENR AO No. 2010-21/Delegated by MGB		N	Approval of Environmental Protection and Enhancement Program			

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Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA No. 7160 RA No. 9275	Water Quality Monitoring	Y	Provide technical assistance to Cities/Municipalities on water quality management and regulation	PGENRO	10 Existing Personnel: Supervising Environmental Management Specialist (1); Senior Environmental Management (2); Environmental Management Specialist II (1); Environmental Management Specialist I (2); Laboratory Technician II (2); Laboratory Aide II (2)
		Y	a.1 Water quality monitoring of major bodies of water within the province (including water sampling and analysis)		Proposed Creation: Chemist I (1) Chemist II (1)
		N	a.2 Inventory of all water bodies		
		Y	a.3 Water quality sampling -physico-chemical parameters		
		Y	a.4 Establishment/operation and maintenance of an environmental laboratory (a DENR-EMB recognized laboratory)		
		N	Provide technical assistance in the inspection through survey and monitoring of water pollution sources		
			a.1 Non-hazardous MSMEs with less than 30 cubic meters based on water meter (carwash, parlor, etc.)		
RA No. 7160 RA No. 8749	Air Quality Monitoring	Y	Ambient air quality monitoring (of different stations within the province (including sampling and analysis)	PGENRO	1 Laboratory Technician (1)

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		N	<p>Provide technical assistance to Local Government Units in the inspection through survey and monitoring of the following Air Pollution Sources:</p> <p>a.1 Dust emission/pollution due to rice mill and saw mill operation</p> <p>a.2 Odor or nuisance pollution sources due to piggery and poultry operation with less than or equal to 100 heads and 10,000 respectively</p>		<i>Proposed Creation :</i> Environmental Management Specialist II (1) Environmental Management Specialist I (1)
			<p>a.3 Establishments with generator sets less than 300 kW such as but not limited to commercial buildings-schools, universities, banks, motels, malls, resorts, convenient stores, gasoline stations</p> <p>a.4 Particulates and Gaseous Emissions from crematoria</p>		
RA 7160/EO 578	Develop biological diversity programs in partnership with concerned Local Government Units	Y	Implement biological diversity management program in monitoring and protection of coastal and marine habitat such as mangrove, seagrass and coral reef in partnership with 15 coastal LGUs, NGAs and other stakeholders	PGENRO	2 Senior Environmental Management Specialist (1); Administrative Aide (1)
RA 7160/EO 533	LGUs shall act as the frontline agencies in the formulation, planning and implementation of ICM programmes in their respective coastal and marine areas.	Y	Implement Integrated Coastal Management in the Province of Batangas through establishment of Batangas Marine Protected Area and Bantay Dagat Network	PGENRO	2 Senior Environmental Management Specialist (1); Administrative Aide (1)

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OFFICE OF THE PROVINCIAL VETERINARIAN					
LIVESTOCK DEVELOPMENT DIVISION					
* EO 138,s2021 * RA 7884	* Promotion of Genetic Improvement for ruminants and swine * Promotion of Access to Livelihood * Improved Milk Production	N	Issuance of ordinance and enforcement of standards in accordance with DA standards	-	-
		Y (but insufficient)	Facilitate trainings and conduct Artificial Insemination (AI) Services in swine and ruminants	OPVet	Swine: 4 Permanent 1 Job Order Ruminants: 4 Permanent 1 Job Order
		Y (but insufficient)	Allocation of area and construction of AI centers/Semen processing centers for ruminants and swine	OPVet	Coordination & Documentation: 5 Permanent
		Y (but insufficient)	Operation/Collection and preservation of semen for AI centers/Semen processing centers for ruminants and swine	-	Semen Preservation & Processing in Swine: 2 Permanent Semen (in straw) Preservation for ruminants: 3 Permanent 1 Job Order
		N	Hire/provide incentives to AI technician	-	-
		Y (but insufficient)	Establishment of feedlots/pasture land/forage areas and feed storage (production centers)	OPVet	5 Permanent 1 Job Order
		Y (but insufficient)	Data gathering and encoding	OPVet	1 Permanent
		Y (but insufficient)	Animal distribution to constituents	OPVet	4 Permanent
		Y (but insufficient)	Conduct of data analysis and crafting of breeding plan	OPVet	3 Permanent

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Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
* Section 89 to 95 of AFMA of 1997	* Agricultural Extension (Demo Farms and Transfer of Technology)	N	Enforcement of standards in accordance with DA standards	-	-
* ATI Rationalization Plan through EO No. 338, Series of 2001 and EO 366, Series of 2004		Y (but insufficient)	Assist in the conduct of training needs assessments and analyses, selection and invitation of farmer leaders and RBO managers, the monitoring and evaluation extension-related activities	OPVet	5 Permanent 1 Job Order
* Section 91 of AFMA of 1997		Y (but insufficient)	Set the strategic extension directions, agenda, and plans of the Province consistent with national and regional plans and roadmaps	OPVet	3 Permanent
* Section 20 of Agriculture Act of 2010 * EO No. 801, Series of 2009 * Section 92 of AFMA of 1997 * RA 7160 * RA 8435		Y (but insufficient)	Establish and maintain LGU-owned technology demonstration sites and model farms in suitable areas in the locality wherein these areas can be used to observe technologies being taught and conduct hands-on exercises to further facilitate learning	-	A. Native pig multiplier & Native pig demo project 8 Permanent 1 Job Order B. Goat Multiplier Farm; Learning Site on Goat; Goat Demo Project 6 Permanent C. Cattle Demo Project 3 Permanent D. Forage and Pasture Management 8 Permanent 1 Job Order D. Native and Free-Range Chicken Project 5 Permanent 1 Casual 2 Job Order
		N	Promotion of Learning Site for Agriculture	-	-

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Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
		Y (but insufficient)	Conduct farmer-level trainings, advisory services, and other capacity-building activities aligned with the PCIP and the VCA of the priority commodities	OPVet	7 Permanent 1 Job Order
		Y (but insufficient)	Provide relevant assistance and support such as starter kits, livelihood assistance, and after-training support to ensure the proper implementation of capacity building activities in their jurisdiction	OPVet	3 Permanent Job Order
		N	Conduct School-on-the-Air Programs in collaboration with the DA	-	-
		Y (but insufficient)	Information campaign	OPVet	3 Permanent Job Order
		Y (but insufficient)	Data gathering and encoding	OPVet	4 Permanent Job Order
* EO 116 * EO 127, Series of 1999 * RA 8435 (AFMA) * RA 7160 (LGC)	On-site Research and Facilities	N	Crafting Provincial RDE agenda, consistent with the National and Regional Agenda	-	-
		N	Capability building of LGU personnel for the implementation and monitoring of onsite research activities	-	-
		N	Implementation and monitoring of downstream research cum extension programs such as scaling of technologies. This includes activities such as pre-implementation works and data gathering/analysis	-	-

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ANIMAL HEALTH MANAGEMENT DIVISION					
Section 17 of RA 7160	Training of personnel and farmers	Y	Barangay Volunteers and Biosecurity Officers' training on disease prevention and monitoring at the farmer level	OPV	Veterinarian IV (Annierica Cascalla) <i>insufficient number of personnel</i>
	Conduct of Trainings	Y	Capability Development of Livestock Extension Workers for the Response to Zoonotic and Priority Diseases	OPV	
	Information Campaign	Y	Information Education Campaign for Priority and Emerging Zoonotic Diseases	OPV	Veterinarian IV (Annierica Cascalla); Veterinarian III (Lorelie Villarba) <i>insufficient number of personnel</i>
	Procurement of animal biologics, supplies and equipment (endemic diseases)	Y (but insufficient)	Procurement of animal biologics, supplies and equipment	OPV	Veterinarian IV (Annierica Cascalla); Veterinarian III (Lorelie Villarba); Veterinarian II (Sarah Jane Moog); Agricultural Technician I (Rico Endrinal); Farm Worker II (Nestor Macalalad) <i>insufficient number of personnel; insufficient funds</i>
		Y (but insufficient)	Veterinary mission (provision of basic veterinary services at the municipal/barangay level)	OPV	
		Y (but insufficient)	Prevention and Control of Rabies (zoonotic disease)	OPV	
		Y (but insufficient)	Treatment, prevention and control of animal diseases	OPV	
		Y (but insufficient)	Mass Vaccination Drive (Hemosep & Rabies)	OPV	
		Y (but insufficient)	Mass Deworming Activities	OPV	
	Animal Health Center (Facility)	Y (but insufficient)	Provision of basic veterinary services such as consultation, treatment, vaccination, deworming and others,	OPV	
		Y (but insufficient)	Prevention of Reproductive associated diseases of dogs and cats	OPV	
	Localized outbreak management	Y (but insufficient)	Outbreak management	OPV	

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		Y (but insufficient)	Conduct of sample collection and disease investigation	OPV	
		Y (but insufficient)	Provision of supplies and animals needed for recovery	OPV	
	Continuous surveillance and incidence reporting of suspected animal pests and diseases	Y (but insufficient)	Design surveillance plan for emerging, zoonotic and economically important animal diseases	OPV	Veterinarian IV (Annierica Cascalla); Veterinarian III (Lorelie Villarba) <i>insufficient funds</i>
		N	Development of Real-time reporting system	OPV	
		Y	Maintenance of AI free status - twice a year surveillance	OPV	Veterinarian IV (Annierica Cascalla);
		Y	Maintenance of FMD free status - twice a year surveillance	OPV	Veterinarian III (Lorelie Villarba);
		Y	Maintenance of Rabies-free area in Tingloy - yearly surveillance	OPV	Veterinarian II (Sarah Jane Moog); Agricultural Technician I (Rico Endrinal); Farm Worker II (Nestor Macalalad)
		Y (but insufficient)	Conduct of sample collection in relation to animal shipment/movement	OPV	<i>insufficient number of personnel;</i> <i>insufficient funds</i>
		Y (but insufficient)	Conduct of sample collection; disease investigation and continuous surveillance	OPV	
	Provincial Laboratory (Facility)	Y (but insufficient)	Conduct of animal disease diagnostic laboratory testing	OPV	Casual (Dwight Amparo)
		N	Conduct of laboratory testing in relation to food safety (meat lab)	OPV	<i>insufficient number of personnel;</i> <i>insufficient funds</i>
		N	Conduct of laboratory testing for animal feeds	OPV	
	Research	N	Conduct of research in relation to animal diseases	OPV	Veterinarian II (Sarah Jane Moog) <i>insufficient number of personnel;</i> <i>insufficient funds</i>

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	Data Gathering and Encoding	Y (but insufficient)	Gather data from cities and municipalities	OPV	Veterinarian III (Lorelie Villarba) <i>insufficient number of personnel; insufficient funds</i>
		Y (but insufficient)	Encode data (soft copy, online or through Philippine Animal Health Information System)	OPV	
	Data Analysis	N	Conduct of epidemiological study	OPV	
VETERINARY REGULATORY DIVISION					
R.A. 7160 (LGC)	Establishment of Provincial Animal Quarantine Checkpoints	Y (but insufficient)	Inspection of livestock and poultry for monitoring of communicable animal diseases	OPV/VRD	Job Order additional function (68) Casual additional function (5) Permanent (5) Permanent with additional function (4)
		N	Uniform Reporting System for Animal Movement	OPV/VRD	Job Order with additional function (2) Casual with additional function (1) Permanent with additional function (5)
		N	Registration of Handlers and Transport Carriers conducting Business in the Province	OPV/VRD	Job Order with additional function (2) Permanent with additional function (4)
		N	Disinfection of animal transport carriers for the prevention of entry of transboundary disease	OPV/VRD	Job Order additional function (68) Casual additional function (5)
		N	Creation of the Provincial Animal Movement Ordinance	OPV/VRD	
		N	Establishment of additional Provincial animal checkpoint in territorial boundaries of the Province	OPV/VRD	
	Procurement of animal biologics, supplies and equipment	Y (but insufficient)	Provision of disinfection equipment, supplies and PPE to City/Municipal Animal Quarantine Checkpoints	OPV/VRD	

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RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act DA AO 41 s.2000 Code of Practice and Minimum Standards for the Welfare of Pigs DA AO 12 s.2002 Code of Practice and Minimum Standards for the Welfare of Chickens DA AO 4 s.2015 Rules and regulations on registration of animal control facility, aviary, cattery, cattle farm, corral, crocodile farm, game fowl farm, goat farm, grooming facility, hog farm, kennel, laboratory animal facility, monkey farm, ostrich farm, pet shop, poultry farm, pound, racetrack and equestrian establishment, shelter, slaughterhouse, stock farm, stockyard, stud farm, veterinary clinic, veterinary hospital, wildlife rescue center and zoo including circus/carnival animal show and other related animal facilities.	Issuance of ordinance and enforcement of biosecurity protocols on animal husbandry and welfare within their jurisdictions in accordance with DA standards	N	Assessment and recommendation for approval of farms applying for Animal Welfare Accreditation	Office of the Provincial Veterinarian	-

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RA 7160 Local Government Code of the Philippines RA 10611 Food Safety Act of 2013 RA 8485 amended by RA 10631 Animal Welfare Act DA AO 10 s.2008 Guidelines on the Certification of Good Animal Husbandry Practices (GAHP)		N	Assessment and recommendation of farms applying for Good Animal Husbandry Practices Accreditation	Office of the Provincial Veterinarian	-
RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act Presidential Proclamation 715 s.2004 Declaring the First Week of October of each year as "Animal Welfare Week"		N	Observance of Animal Welfare Week	Office of the Provincial Veterinarian	Permanent with additional functions = 3; Veterinarian III, LI II & Atechnician II

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RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act		N	Identification of Animal Welfare Focal Persons per city/municipality	Office of the Provincial Veterinarian	-
RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act DA AO 54 s.2000 Code of Standards for Veterinary Clinics and Hospitals for Small Companion Animals DA AO 13 s.2010 Revised Rules and Regulations on the Euthanasia of Animals DA AO 9 s.2011 Amendments to Section 6.2.a.a and Section 7 of DA AO 13 s.2010 on the Revised Rules and Regulations on the Euthanasia of Animals DA AO 32 s.2000 Implementing Rules and Regulations on Dog shows DA AO 4 s.2015 Rules and regulations on registration of animal control facility, aviary, cattery, cattle farm, corral, crocodile farm, game fowl farm, goat farm, grooming facility, hog farm, kennel, laboratory animal facility, monkey farm, ostrich farm, pet shop, poultry farm, pound, racetrack and equestrian establishment, shelter, slaughterhouse, stock farm, stockyard, stud farm, veterinary clinic, veterinary hospital, wildlife rescue center and zoo including circus/carnival animal show and other related animal facilities. DILG MC 2016-12 Mandatory Registration of Animal Facilities with the DA-BAI prior to LGUs Issuance of Business Permit	N	Assistance in the registration and Monitoring of Clinics and Hospitals RE: Animal welfare in the health care of animals	Office of the Provincial Veterinarian	-	

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RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act DA AO 21 s.2003 Rules and Regulations on Pet Shop DA AO 14 s.2004 Rules and Regulations on Kennels DA AC 5 s.2015 Policies and Guidelines in the Establishment and Maintenance of Animal Shelters DA AC 3 s.2015 Policies and Guidelines in the Establishment and Maintenance of Animal Pounds DA AO 4 s.2015 Rules and regulations on registration of animal control facility, aviary, cattery, cattle farm, corral, crocodile farm, game fowl farm, goat farm, grooming facility, hog farm, kennel, laboratory animal facility, monkey farm, ostrich farm, pet shop, poultry farm, pound, racetrack and equestrian establishment, shelter, slaughterhouse, stock farm, stockyard, stud farm, veterinary clinic, veterinary hospital, wildlife rescue center and zoo including circus/carnival animal show and other related animal facilities. DILG MC 2016-12 Mandatory Registration of Animal Facilities with the DA-BAI prior to LGUs Issuance of Business Permit		N	Assistance in the registration and Monitoring of Pet shops, Kennels, Animal Shelters and Pounds RE: Animal welfare in the care of animals in pet shops, kennels, shelters and population control in pounds	Office of the Provincial Veterinarian	-

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RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act DA AO 40 s.1999 Rules and Regulations on the Conduct of Scientific Procedures Using Animals DA AO 13 s.2010 Revised Rules and Regulations on the Euthanasia of Animals DA AO 9 s.2011 Amendments to Section 6.2.a.a and Section 7 of DA AO 13 s.2010 on the Revised Rules and Regulations on the Euthanasia of Animals DA AO 4 s.2015 Rules and regulations on registration of animal control facility, aviary, cattery, cattle farm, corral, crocodile farm, game fowl farm, goat farm, grooming facility, hog farm, kennel, laboratory animal facility, monkey farm, ostrich farm, pet shop, poultry farm, pound, racetrack and equestrian establishment, shelter, slaughterhouse, stock farm, stockyard, stud farm, veterinary clinic, veterinary hospital, wildlife rescue center and zoo including circus/carnival animal show and other related animal facilities.		N	Monitoring and Assistance of Colleges & Universities RE: Animal welfare in the use of animals in studies and researches (ACUP)	Office of the Provincial Veterinarian	Permanent with additional functions = 1; Veterinarian III

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Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act		N	Disaster Preparedness and Response for Animals	Office of the Provincial Veterinarian	Permanent with additional functions = 3; Veterinarian III, LI II & Atechnician II
RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act DA AO 4 s.2015 Rules and regulations on registration of animal control facility, aviary, cattery, cattle farm, corral, crocodile farm, game fowl farm, goat farm, grooming facility, hog farm, kennel, laboratory animal facility, monkey farm, ostrich farm, pet shop, poultry farm, pound, racetrack and equestrian establishment, shelter, slaughterhouse, stock farm, stockyard, stud farm, veterinary clinic, veterinary hospital, wildlife rescue center and zoo including circus/carnival animal show and other related animal facilities. DILG MC 2016-12 Mandatory Registration of Animal Facilities with the DA-BAI prior to LGUs issuance of Business Permit DA AO 41 s.2000 Code of Practice and Minimum Standards for the Welfare of Pigs DA AO 12 s.2002 Code of Practice and Minimum Standards for the Welfare of Chickens		N	Assistance in the registration and Monitoring of Auction Markets, Hog Weighing Scales, etc. RE: Animal welfare in the marketing of animals	Office of the Provincial Veterinarian	Permanent with additional functions = 2;; Veterinarian III & LI II Job Order with additional functions = 1

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160 Local Government Code of the Philippines DA AO 16 s.2004 Revised Guidelines for Establishment, Operation and Accreditation of Livestock "Oksyon" Market.		N	Regulation of Livestock and Poultry-related Establishments: Monitoring and Calibration of Livestock and Poultry-related establishments (Livestock Auction Market and Hog Weighing Scale, etc.)	Office of the Provincial Veterinarian	Permanent with additional functions (2); Veterinarian III & LI II Job Order with additional functions (1)
RA 7160 Local Government Code of the Philippines Republic Act. No. 1556 (As Amended by S.B. No. 627) - An Act to Regulate and Control the Manufacture, Importation, Labeling, Advertising, and Sale of Livestock and Poultry Feeds and Providing Funds Therefor Republic Act. No. 1071 - An Act to Regulate the Sale of Veterinary Biologics and Medicinal Preparation		N	Regulation of Feeds, Drugs and Biologics: Monitoring of Livestock-related establishments (Feed mills and Agri-vet supplies)	Office of the Provincial Veterinarian	-

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act	Conduct of Trainings	N	Conduct of Animal Welfare Awareness - Trainings (Trainings, Orientations, Workshops, Seminars)	Office of the Provincial Veterinarian	Permanent with additional functions (2); Veterinarian III & LI II
RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act DA AC 8 s.2018 Operational Guidelines for the Deputation/Designation and Training of Animal Welfare Enforcement Officers (AWEOs) DA AO 10 s.2005 Rules and Regulations Governing the Apprehension of Persons Trading and/or Transporting Dogs and Cats DA Ac 1 s.2016 National Plan of Action to Eliminate the Trade of Dogs for Meat Campaign and Enforcement of Laws in the Philippines		N	Conduct of Training for Animal Welfare Enforcement Officers (AWEO)	Office of the Provincial Veterinarian	-

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160 Local Government Code of the Philippines RA 10611 Food Safety Act of 2013 RA 8485 amended by RA 10631 Animal Welfare Act DA AO 10 s.2008 Guidelines on the Certification of Good Animal Husbandry Practices (GAHP)		N	Conduct of GAHP Awareness Activities (Orientations, Workshops, Seminars)	Office of the Provincial Veterinarian	Permanent with additional functions (1); Veterinarian III
RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act		N	Conduct of Training for Disaster Preparedness for Animals	Office of the Provincial Veterinarian	-
RA 7160 Local Government Code of the Philippines RA 8485 amended by RA 10631 Animal Welfare Act	Information Campaign	N	Conduct of Animal Welfare Awareness - Campaigns (Information Education Campaigns)	Office of the Provincial Veterinarian	Permanent with additional functions (2); Veterinarian III & LI II

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA 7160 Local Government Code of the Philippines RA 10611 Food Safety Act of 2013 RA 8485 amended by RA 10631 Animal Welfare Act DA AO 10 s.2008 Guidelines on the Certification of Good Animal Husbandry Practices (GAHP)		N	Conduct of GAHP Awareness - Campaigns (Information Education Campaigns)	Office of the Provincial Veterinarian	Permanent with additional functions (1); Veterinarian III
RA 7160 Local Government Code of the Philippines	Procurement of animal biologics, supplies and equipment	N	Provision of basic disinfection equipment, supplies, etc. as support to LGUs re:Veterinary-related establishments and facilities	Office of the Provincial Veterinarian	-
		N	Budgeting and procurement of disaster preparedness and response supplies	Office of the Provincial Veterinarian	Permanent with additional functions (1); Veterinarian III
MEAT INSPECTION SERVICES (SECTION UNDER VETERINARY REGULATORY DIVISION. PROPOSED TO BE A DIVISION)					
RA 7160, RA 9296, RA 10611, RA 7391 EO 137 S1991, PD 856	LGUs to issue ordinance and enforce standards for slaughterhouses in accordance with DA standards	N	Creation of the Provincial Meat Inspection Service Ordinance	Office of the Provincial Veterinarian	1 Permanent - Meat Control Officer I
		Y (but insufficient)	Conduct of Food Safety Orientation		
	Training of personnel and farmer cooperatives	N	Re-tooling of Meat Inspectors		

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
	Operation of Task Force Bantay Karne	N	Operations of Task Force Bantay-Karne and Hotline Number Activation		
	Acquisition of area for facility/ establishment of slaughterhouses following national roadmaps and standards	N	Provision of Technical Assistance for the Establishment of Local Slaughterhouses/ Review of proposal for establishment of slaughterhouses		
	Support to Deputized Meat Inspector	N	Provision of Incentive Program for LRMEs, A, and AA-NMIS Accredited Deputized Meat Inspector		
	Procurement of Equipment / Sanitation Verification System	N	Purchase of Accupoint ATP Surface Reader as Sanitation Verification System Unit, Tattoo slapper, and Probe thermometer		
	Conduct of Training and Seminar	N	Training/Seminar on BMIC, SSOP, GHSP, Butchery/Meat Cutting, AMR and Halal, Risk Analysis and Management and Sample Collection on Disease Surveillance		
Meat Establishment Assistance and Development	Y (but insufficient)	Distribution of Slaughterhouse Supplies			
		Weekly and Monthly Slaughter Report Submission of Registered Slaughterhouses			
Data analysis	N	Monitoring of A, AA-Accredited Slaughterhouses, Poultry Dressing Plants and Cold Storage Warehouse			
		Registry/Accreditation of Meat Transport Vehicles (intraprovince shipment)			

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
		N	Improvement of Data Collection thru Digitalization of Weekly and Monthly Report Submission		
	Establishment of Local Meat Inspection Service	N	Provide Technical Assistance in the Creation of Local Meat Inspection Services for Component LGUs		
		Y (but insufficient)	IEC Campaign in Component Cities and Municipalities		
	Site Identification	N	Review of proposed sites for AA slaughterhouses by cities and municipalities		
PROVINCIAL TOURISM AND CULTURAL AFFAIRS OFFICE					
Local Government Code of 1991	Tourism Services	Y	Promote and develop tourist destinations and attractions for local and international tourists	PTCAO	PTCAO staff 22 Permanent employees
		Y - partially implemented	Create conditions for local and international investments in tourism related establishment	PTCAO	Promotion Section (5 employees)
		Y	Conduct registration of tourist establishments and monitor compliance of standard requirements	PTCAO	Regulation Section Registration Unit (2 personnel)
RA No. 9593 known as the Tourism Act of 2009		Y	Creation of the Office of the Provincial Tourism and Cultural Affairs	PTCAO	22 Permanent employees
		Y - partially implemented	Collection and management of tourism statistics	PTCAO	Regulation Section Statistics Unit (1 personnel)
			Infrastructure development	PEO	

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
		Y - partially implemented	Implementation of tourism standards for tourism establishments	PTCAO	Regulation Section (7 personnel)
		Y - partially implemented	Heritage and environmental protection imperative in a manner that encourage sustainable tourism	PTCAO	Culture and Arts Section (3 personnel)
		N	Enforce tourism laws and regulations	PNP	
		Y	Manage the operation of the Provincial Museum, and the activities of the Batangas Culture and Arts Council for the purpose of preserving and promoting Batangas history, culture and arts.	PTCAO	Culture and Arts Section (3 personnel)
	Culture and Arts Services	Y	Celebration and commemoration of cultural, artistic and historical events events including Batangas festivals	PTCAO	22 Permanent employees
		Y - partially implemented	Organization and creation of local groups and associations related to history, culture and arts (e.g. Lupon ng mga Manunulat ng Kasaysayan ng Batangas, Grupo Sining Batangueno, etc)	PTCAO	Culture and Arts Section (3 personnel)

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
		Y - partially implemented	Staging and hosting of flagship productions, events, and other relevant and related projects and activities of CCP, NCCA, NHCP and other national partners/agencies.	PTCAO	Culture and Arts Section (3 personnel)
		N	Technical and financial assistance to the institutionalization of Museo sa Bawat Municipio	PTCAO	Culture and Arts Section (3 personnel)
		N	Institutionalization of Batangas Cultural heritage	PTCAO	Culture and Arts Section (3 personnel)
RA 10066 known as Heritage Law		N	Maintain inventory of cultural properties	PTCAO	Culture and Arts Section (3 personnel)
		N	Encourage and sustain traditional arts and crafts as active and variable source of income of the community	PTCAO	Culture and Arts Section (3 personnel)
DILG MC 2017-133 - Creation of Local Culture and Arts Council		Y	Batangas Culture and Arts Council created under Ordinance No.	PTCAO	Culture and Arts Section (3 personnel)

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
PROVINCIAL PLANNING AND DEVELOPMENT OFFICE (ECONOMIC AND INVESTMENT PROMOTION DIVISION)					
RA 7160 Sec. 14 to 16 and 18 -Local Government Code	Local economic and investment promotion support services	Y	Preparation and updating of Basic Economic Data for Doing Business in Batangas	PPDO	Existing- 5 Permanent staff (performing multiple functions) composed of the following: Supervising Investment Specialist (1); Project Evaluation Officer III (1); Statistician II (1);
DILG Memorandum Circular 2010-113- Designation of Local Economic and Investment Officer (LEIPO)		Y*	Preparation and updating of Investment Promotion Materials / collaterals / Investment related project concepts and flyers	PPDO	Project Evaluation Officer I (1); Asst. Statistician (1)
DILG Memorandum Circular 2016-120- Guidelines for the Implementation of Public-Private Partnership for the People Initiative (P4) for LGUs		Y	Preparation and updating of Inventory Compilation of Potential Investment Sites and Resources in the Province	PPDO	

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
DILG Nenorandum Circular 2020-167- Guidelines on Promoting Local Economic Development and Investment Promotions and establishment if LEDIP Office / Unit in all Provinces, cities and municipalities		Y	Preparation and updating of Potential Investment Sites and Resources in the Province	PPDO	
Batangas Provincial Ordinance No. 016- Batangas Public Private Joint Venture Ordinance (P4)		Y*	Preliminary Review of Investment Proposals and possible PPP projects and endorsement to concerned offices / Provincial Selection Committee	PPDO	
Batangas Provincial Ordinance No. 006-S 2017 -Investment Code of the Province of Batangas, and for other Purposes"		Y*	Provision of support to the Batangas Provincial Economic Board (BPEEB) and economic enterprise implementing offices	PPDO	
		Y*	Preparation of project concepts, concept notes, pre-feasibility studies and project background reports	PPDO	

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
		Y*	Preparation of evaluation reports and preliminary review of project PPP and other project proposals and subsequent endorsement to concerned departments / agencies Provincial Selection Committee	PPDO	
		Y	Facilitation / assistance in the processing of Capacity Development Project financing thru Term Loan	PPDO	
		Y*	Participation and assistance in the Regional and Provincial Investment Promotion activities	PPDO	
		Y*	Coordination and assistance to city / Municipal LEDIPOs	PPDO	
				*Partially performed	

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

Legal Basis [1]	Functions/Services/ Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
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*Prepared by concerned offices.

Consolidated by:


Engr. EVELYN L. ESTIGOY, EnP.
 Provincial Planning and Development Coordinator
 Date:

Reviewed by:


LIBRADO G. DIMAUNAHAN
 Provincial Administrator
 Date:

Approved by:


HERMILANDO I. MANDANAS
 Provincial Governor
 Date:

SECTION 2:

Phasing of Full Assumption of
Devolved Functions, Services, and Facilities

SECTION 2:

Phasing of Full Assumption of Devolved Functions, Services, and Facilities

In order to ensure that the devolved functions are assumed in a seamless and effective manner, devolution will be carried out in phases in the next three years, starting 2022 to 2024. Throughout the transition period, various activities will be conducted by the Provincial Government in relation to management and fulfillment of functions by 2024.

Among the considerations in the phasing of the devolved functions are the capacity (including technical skills and establishment/institutionalization of work groups) as well as the resources of the Provincial Government. With these, Section 2 of the Plan will guide the Province on how devolved functions will be phased and how much will be needed. Meanwhile, Attachment 2-A highlights the phasing of activities and implementation strategies along with the personnel and funding requirements for each devolved PPA. Gradual phasing of the devolved functions will begin in 2022, subject to the capacity and resources of the local government. This will serve as a guide for the LGU in the transition period during the full devolution.

Social Services

The lead offices for the delivery of social services are Provincial Assistance for Community Development Office (PACDO), Provincial Disaster Risk Reduction and Management Office (PDRRMO), Provincial Health Office (PHO), and Provincial Social Welfare and Development Offices (PSWDO). Based on the phasing of assumption prepared by these offices, the Provincial Government needs to allot the highest budget in 2023 amounting to Php 225.09 M; followed by needed allocation in 2024 with the amount of Php 182.8 M; and the least is on the first year of the

implementation of the plan, with Php 117.5 M.

PACDO targeted to create positions to suffice their need in delivering devolved services such as Local Youth Development, Anti-Drug Abuse Services (specifically for assigning members to the Technical Working Group for the Provincial Anti Drug Abuse Council, and for the provision of assistance to cities/Municipalities), and Employment Facilitation Services.

Meanwhile, PDRRMO proposes for the creation of additional plantilla positions in 2023. These are seen to aid them in fully assuming the function on setting the direction, development, implementation, and coordination of disaster risk management programs. Complementary to the created positions and services to be delivered are the capacity development interventions targeted in 2022 and 2023; such as Local Disaster Risk Reduction and Management Planning (LDRRMP), Risk Communication Training Course, Community Based Disaster Risk Reduction and Management Course, Risk Mapping, Post-Disaster Needs Assessment Training Course, Technical and Legal Writing, Operations and Maintenance of Early Warning System, among others.

For the delivery of Health Services and assuming the corresponding devolved FSFs, PHO proposes additional plantilla positions, in phases, for three years. Said positions are also seen to fill in the gaps in personnel, following the standards of the Department of Health (DOH). Among the needed interventions targeted include Training on Local Health System; Training on Supply Chain Management for the Procurement, Storage, Distribution; and Monitoring of Public Health Commodities; Health Information System Training; Training for Hospital

Command Center; and Epidemiology and Surveillance Capability Building.

It is also worthy to note that there will be proposals for the creation of positions for the delivery of Hospital Services (by the 12 District Hospitals, which are now established as Economic Enterprises). The additional personnel are targeted for the last two years of the planning period, with complementary Capability Building on Hospital Operations and Fulfillment of DOH Programs/Thrusts.

Similar to PHO, PSWDO proposes additional positions/personnel in dispersed in three years. Among the services that need additional human resources are assistance for Persons with Disability, Assistance to Individuals in Crisis Situation, Operation of Batangas Reception and Action Center, and Establishment and Operation of Half-way Home for Former Rebels. Majority of their capacity interventions are targeted in 2023, composed of the following activities: Orientation/Consultation Workshop for the Comprehensive Program for the Street Children, Acquisition of information technology (IT) equipment, construction of building for the Action Center, and Development of Training/Information, Education and Communication (IEC) Materials.

Economic Services

For the Economic Services the Office of the Provincial Agriculturist (OPA), Provincial Engineer's Office (PEO), Provincial Government-Environment and Natural Resources Office (PG-ENRO), Office of the Provincial Veterinarian (OPV), Provincial Tourism and Cultural Affairs Office (PTCAO) and Local Economic Development and Investment Promotions (LEDIP) prepared the phasing of assumption of devolved FSFs.

The Provincial Government of Batangas needs to allocate funds for the additional staffing and interventions ranging from Php 197.07 M to Php 224.7 M, for the next three years.

For OPA, their needed personnel for the implementation of various devolved

programs are seen by the initial year (2021) of implementation of the plan. Among these devolved FSFs that need more staffing/personnel are Agribusiness and Marketing Assistance (including Agribusiness Promotion and Market Development), and Agricultural and Biosystems Engineering (ABE) Services.

Meanwhile, in the delivery of Infrastructure Services, various plantilla positions should be created in order to fulfill targets, in relation to devolution, for the next three years. These include the following:

- Concreting / Rehabilitation / Improvement / Maintenance of Provincial Roads;
- Construction / Rehabilitation / Improvement / Maintenance of Provincial Bridges;
- Construction / Improvement / Rehabilitation of Waterworks System;
- Construction / Improvement and Rehab. Of Drainage System / Covered Canals;
- Construction / Improvement and Rehabilitation of Seawalls / Breakwater; and
- Const. / Repair / Improvement / Rehab. Of Parks, Plaza, Playground and Monuments at various barangays.

For Environment and Natural Resources Management Services, as being delivered by PG-ENRO, the phasing of adding personnel/staff is distributed within the three-year period of the plan. Among the services that will be fulfilled in phases are:

- Issuance of Certificate of Environmental Management and Community Relations Record (CEMCRR) for issued permits;
- Operationalization of multipartite monitoring team (MMT) for areas under quarry permit;
- Issuance of Permit for Crushing Plant;
- Approval of Environmental Protection and Enhancement Program (EPEP) for quarry permit applicant;

- Provision of technical assistance in the inspection of water pollution sources;
- Provide technical assistance to Local Government Units of Air Pollution Sources;
- Establishment of Tree Parks and Green Belt; and
- Management of Identified Community Watershed within LGU.

Various Capacity Development Activities are also targeted by the OPV to support the phasing of assumption of devolved FSFs. For the Livestock Development, OPV targets regular conduct of the following activities for the next three years:

- Assisting the Municipal LGUs (MLGUs) in the access to Artificial Insemination (AI) services and trainings needed;
- Provision of support to MLGUs the necessary equipment, supplies and materials;
- Construction of building intended for semen processing center and boar pen;
- Improvement of skills of AI technicians in the conduct of awareness campaign activities and promotion of offsprings produced through AI;
- Preparation og Comprehensive Development Program on Livestock and Poultry Extension and Research; and
- Enhancement of skills of Agricultural Extension Workers (AEWs) in training management.

In addition, OPV targets fulfilling Capacity Requirements for Animal Health Management Veterinary Regulation, and Meat Inspection, in phases, for the next three, such as:

- Procurement of animal biologics, supplies and equipment (endemic diseases);
- Improvement of Animal Health Center;
- System Development for continuous surveillance and incidence reporting of suspected animal pests and diseases;

- Establishment of Provincial Animal Quarantine Checkpoints;
- Operation of Task Force Bantay Karne;
- Acquisition of area for facility/ establishment of slaughterhouses following national roadmaps and standards; and
- Meat Establishment Assistance and Development.

On the other hand, for PTCAO, among the services that will be fully assumed in the next three years include:

- Promotion and development of tourist destinations and attractions for local and international tourists;
- Creation of conditions for local and international investments in tourism related establishment;
- Infrastructure development (Construction of convention Center, Visitors' Center, Tourism Information and Assistance center and conference center around the province Enhancement of Laurel Park Construction of Ampitheater in the Capitol Compound);
- Collection and management of Tourism Statistics;
- Implementation of tourism standards for tourism estalishments;
- Heritage and environmental protection imperative in a manner that encourage sustainable tourism;
- Technical and financial assistance to the institutionalization of "Museo sa Bawat Municipio";
- Institutionalization of Batangas Cultural heritage and cultural summits; and
- Maintenance of inventory of cultural properties.

In order to fulfill the abovementioned FSFs, additional plantilla positions are being targeted by PTCAO for the next three years; and the necessary Capacity Development Interventions needed such as, but not limited to trainings, seminars, and organization of work groups and committees

Lastly, for the LEDIP, full assumption of devolved FSF, that is, the investment support services including access to credit financing, will be fulfilled up to 2024. There will also creation of additional plantilla positions and necessary Capacity Development Interventions for the delivery of the following:

- Preparation and updating of Basic Economic Data for Doing Business;
- Preparation and updating of Investment Promotion Materials / collaterals / Investment related project concepts and flyers;
- Preparation and updating of Inventory of Potential Investment Sites and Resources Inventory in the Province;
- Preliminary Review of Investment Proposals and possible PPP projects and endorsement to concerned offices / Provincial Selection Committee;
- Provision of support to the Batangas Provincial Economic Board (BPEEB) and economic enterprise implementing offices;
- Provision of assistance, basic economic data and information to potential investors and stakeholders;
- Preparation of project concepts, proposals and technical reports and project concepts notes;
- Facilitation / assistance in the processing of Capacity Development Project financing thru Term Loan;
- Participation and assistance in the Regional and Provincial Investment Promotion activities; and
- Coordination and assistance to City / Municipal LEDIP Officers.

General Public Services

The delivery of Resource Mobilization Services is one of the main goals under the General Public Sector. These are being delivered by two (2) lead offices such as the Provincial Treasurer's Office and the Provincial Assessor's Office. Both offices targeted creation of various plantilla positions in 2022 to deliver; and thus, fully assuming the PPAs such as the following:

- Computerization of Real Property Tax System
- General Revision Project for the Appraisal and Assessment Services
- Tax Mapping Project
- Upgrading and modernization of tax information and collection services using computer hardware and software and other means

Complementary to these, is the regular conduct of capacity development interventions in the next three (3) years which will enhance and support the ability of the offices to deliver the devolved FSFs.

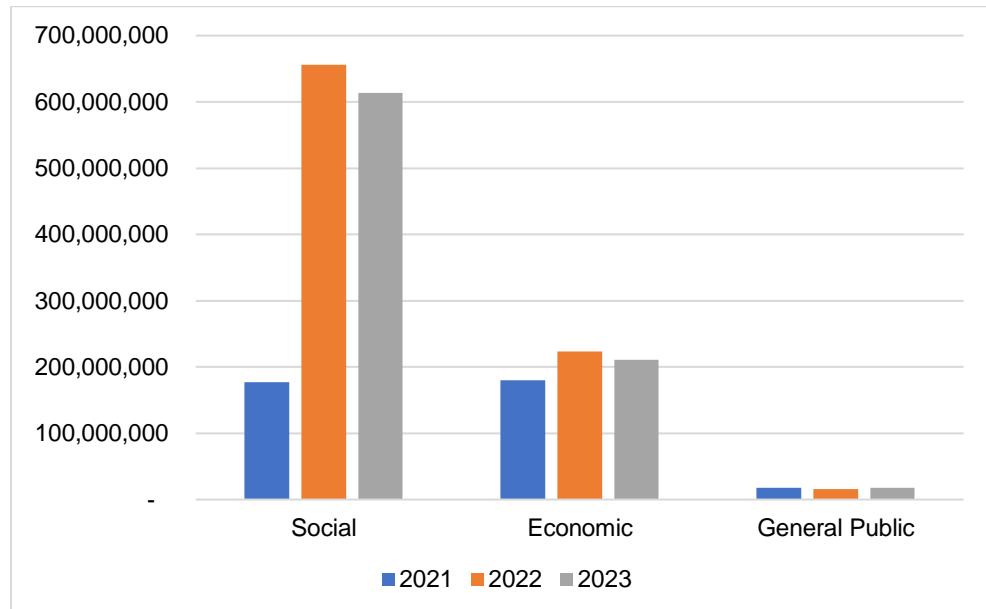
For the next three year, the Provincial Government needs to allocate budget for the abovementioned targets in the amount of Php 17.8 M in 2022; Php 15.5 M in 2023, and Php 17.6 M in 2024.

Summary

The following graph shows the summary of budgetary requirements per sector, per year, in order to fully assume the devolved FSFs, according to phases (from 2022 to 2024). As shown, highest budgetary allocation is required in 2022 and 2023; while assuming devolved functions under Social and Economic

Sectors. When it comes to General Public Services, more funding is needed in 2022.

In general, concerned lead offices in assuming the devolved FSFs, proposed additional positions phase-by-phase, while considering the possible available funds for the fulfillment of programs and projects.



*Figure 5. Summary of Budgetary Requirements per sector, per year
(for Phasing of Devolved Functions, Services and Facilities)*

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	
				[5]								
PROVINCIAL ADMINISTRATOR'S OFFICE												
The LGU shall conduct land inventory, identify lands for socialized housing and resettlement areas for the immediate and future needs of the underprivileged and homeless in the urban areas; facilitate the registration of socialized housing beneficiaries.	Land inventory Identification of possible socialized housing and resettlement areas Profiling of families and individuals needing housing due to poverty and/or natural disasters Coordination with Municipal and City Local Government Units on matters pertaining to housing Coordination with National Government Agencies on matters pertaining to housing	2022-2024	Office of the Provincial Administrator - Housing and Homesite Affairs Division	9	11	13	No Capacity Development Required	No Capacity Development Required	Orientation on the existing Socialized and Resettlement Housing PPAs of the Province of Batangas	No Funding Required	No Funding Required	1,000,000
PROVINCIAL ASSESSOR'S OFFICE												
Revenue Mobilization Services	Administrative Services and Records Management Services: Computerization Project	2022-2024	Provincial Assessors Office	Admin Officer III; Admin Officer I, 3 Admin Aide II; Computer Operator IV	No Personnel Required	No Personnel Required	Computerize Real Property Tax System Module III	Computerize Real Property Tax System Module III	Computerize Real Property Tax System Module III	1,900,000	2,300,000	2,900,000
	Appraisal and Assessment Services: General Revision Project	2022-2024	Provincial Assessors Office	LAOO III; LAOO II; LAOO I; 2 Admin Aide II	No Personnel Required	No Personnel Required	Preparation of scheduled market value	No Capacity Development Required	No Capacity Development Required	2,000,000	2,400,000	2,800,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	
				[5]								
	Tax Mapping Services: Tax Mapping Project	2022-2024	Provincial Assessors Office	2 Draftsman; 1 Tax Mapping Aide	No Personnel Required	No Personnel Required	Electronic Real Property Taxation Assessment GIS	Field Identification and E-Mapping	No Capacity Development Required	900,000	1,000,000	
PROVINCIAL TREASURER'S OFFICE												
Other Services: Revenue Mobilization Services	Upgrading and modernization of tax information and collection services using computer hardware and software and other means	2022-2024	Provincial Treasurer's Office (PTO)	8 2 Administrative Officer V 1 Local Revenue Collection II 1 Local Treasury Operations Officer II 1 Senior Adm. Assistant II (Computer Operator IV) 1 Local Revenue Collection I 2 Administrative Officer I	No Personnel Required	No Personnel Required	Creation of positions Capability development trainings on resource mobilization Purchase of IT (Computer packages/ laptops) Provision for Maintenance & Other Operating Expense under Real Property Tax Administration Program	No Capacity Development Required Capability development trainings on resource mobilization Purchase of IT (Computer packages/ laptops) Provision for Maintenance & Other Operating Expense under Real Property Tax Administration Program	No Capacity Development Required Capability development trainings on resource mobilization Purchase of IT (Computer packages/ laptops) Provision for Maintenance & Other Operating Expense under Real Property Tax Administration Program	3,160,824 200,000 300,000 9,341,600	No Funding Required 200,000 300,000 9,341,600	No Funding Required 200,000 300,000 9,341,600
SUB-TOTAL- GENERAL PUBLIC SERVICES									17,802,424	15,541,600	17,641,600	

Note: Some of the entries for Personnel, Capacity Development and Funding Requirements were merged for several programs, programs, and activities.

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
PROVINCIAL ASSISTANCE FOR COMMUNITY DEVELOPMENT OFFICE												
Local Youth Development Services	Registration and verification of youth and youth-serving organizations	2022	PACD - Local Youth Development Division	1 Administrative Assistant VI; 1 Youth Development Assistant I	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	689,238	No Funding Required	No Funding Required
	Facilitation of the election of the LYDC in the province											
	Secretariat to the LYDC of the province											
	Conduction of mandatory and continuing training of LYDC members in the Province, in accordance with the programs jointly designed and implemented by the commission and the DILG											
	Assist the M/CYDO in the training of the SK officers											
PACD-PESSD-Special Project (PADAC)	Conduct of Provincial Anti Drug Abuse Council (PADAC) quarterly meeting - Technical Working Group	2022	PACD - PESSD	Community Development Officer III (SG18)	Community Development Assistant II (SG9)	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	1,204,200	615,346	No Funding Required
	Provision of financial, equipment, and materials assistance to City/Municipal ADACs for the capability building and enhancement activities											

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements									
				Personnel/Staffing			Capacity Development			Funding			
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	
				[5]									
	Provision of assistance in the conduct of Anti-Drug Abuse Council (ADAC) Functionality Audit												
	Provision of assistance in the conduct of Anti-Drug Abuse Campaign and Services			Community Development Officer II (SG15)	Community Development Assistant I (SG7)	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required				
	Observance of Week-Long Anti-Drug Abuse Campaign Activities												
Employment Facilitation Services	Job Fairs	2022	PACD - PESSD	Supervising Labor and Employment Officer (SG22):	Labor and Employment Officer I (SG 11):	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	1,476,654	702,118		
	Special Program for Employment of Students				Labor and Employment Officer II (SG 13)	Labor and Employment Officer I (SG 8)	No Personnel Required	No Capacity Development Required	No Capacity Development Required				
	Tulong Pangkabuhayan para sa Ating Disadvantaged Workers (TUPAD) - <i>Facilitation only</i>												
	PESO Employment Information System												
	Work Orientation / Employment Coaching												

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE												
Setting the direction, development, implementation and coordination of disaster risk management programs	Design, program, and coordinate disaster risk reduction and management activities consistent with the National Council's standards and guidelines;	2021-2023	BPDRMO	Stephanie Nadine Labrador, LDR RMO IV Maria Jo Berania, AA IV	PGADH LDRRMO IV AA IV	No Personnel Required	LDRRMP Training Course One-Day DRRM Course	Disaster Risk Reduction and Management Course for Local DRRM Councils	No Capacity Development Required	150,000	1,961,956	1,811,956
	Organize and conduct training, orientation, and knowledge management activities on disaster risk reduction and management at the local level;	2021-2023	BPDRMO	April Serrano, LDRRMO II Roselyn Hermidilla, AA III	LDRRMO III AA III AA IV	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	1,297,294	1,297,294
	Disseminate information and raise public awareness about those hazards, vulnerabilities and risks, their nature, effects, early warning signs and counter-measures;	2021-2023	BPDRMO	April Serrano, LDRRMO II Roselyn Hermidilla, AA III Mark Jaime Lontoc, AA III	LDRRMO II LDRRMO I AA III	No Personnel Required	Risk Communication Training Course	No Capacity Development Required	No Capacity Development Required	150,000	539,118	539,118
	Take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and disaster risk reduction and management in its area;	2021-2023	BPDRMO	Stephanie Nadine Labrador, LDR RMO IV April Serrano, LDRRMO II	LDRRMO IV LDRRMO II	No Personnel Required	Public Service Continuity Planning Training Course	No Capacity Development Required	No Capacity Development Required	300,000	No Funding Required	No Funding Required

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding			
				Personnel/Staffing			Capacity Development								
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]											
	Organize, train, equip and supervise the local emergency response teams and the ACDVs, ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;	2021-2023	BPDRRMO	Limuel Guinto, LDRRMA Maria Jo Berania, AA IV (Casual)	AO III LDRRMA AA IV	No Personnel Required	Community Based DRRM Training Course Exercise Design Course	No Capacity Development Required	No Capacity Development Required	300,000	683,466	683,466			
	Coordinate other disaster risk reduction and management activities;	2021-2023	BPDRRMO	Michelle Katigbak, AO II Jamelia Casas, AA II Nestor Aguila, LDRRMA	AO V AO II AA II AA IV	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	955,804	955,804			
	Implement policies, approved plans and programs of the LDRRMC consistent with the policies and guidelines laid down in RA 10121;	2021-2023	BPDRRMO	Stephanie Nadine Labrador, LDRRMO IV Limuel Guinto, LDRRMA	LDRRMO IV LDRRMA AA IV	No Personnel Required	Local DRRM Planning Training Course	No Capacity Development Required	No Capacity Development Required	No Funding Required	341,490	341,490			

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

[1] Functions/Services/ Facilities to be Assumed	[2] Programs/Projects/ Activities for Implementation	[3] Timeline for Full Assumption	[4] Implementing Office/Unit	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	
				[5]								
	Facilitate and support risk assessments and contingency planning activities at the local level;	2021-2023	BPDRRMO	Kimberly Dyane Garcia Abaya, LDRRMO IV Tonnie Ross Untalan, LDRRMO II Marinel Herrera, AA (Job Order) Gizelle Sardea, AA (Job Order)	LDRRMO IV LDRRMO III LDRRMO II	No Personnel Required	Contingency Planning Training of Facilitators Public Service Continuity Planning Training Course	Community-Based Disaster Risk Reduction and Management Training Course for Facilitators	No Capacity Development Required	150,000	1,105,804	955,804
	Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;	2021-2023	BPDRRMO	Reniel Nino Ruiz, LDRRMO I Reynaldo Charlie Dimayuga II, LDRRMA Rogelio Guezo, AA IV (Casual)	INFOANALYST I LDRRMO II LDRRMOI AA IV	No Personnel Required	Risk mapping CDRA Training Data analytics	No Capacity Development Required	No Capacity Development Required	450,000	584,475	584,475

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Prepare and submit to the local sanggunian through the LDRRMC and the LDC the annual LDRRMO Plan and budget, the proposed programming of the LDRRMF, other dedicated disaster risk reduction and management resources, and other regular funding source/s and budgetary support of the LDRRMO/BDRRMC;	2021-2023	BPDRRMO	Kimberly Dyane Garcia - Abaya, LDRRMO IV Tonnie Ross Untalan, LDRRMO II Marinel Herrera, AA (Job Order) Gizelle Sardea, AA (Job Order)	LDRRMO IV LDRRMO III LDRRMO II	No Personnel Required	Local DRRM Planning Training Course	No Capacity Development Required	No Capacity Development Required	No Funding Required	955,804	955,804
	Formulate and implement a comprehensive and – integrated LDRRMP in accordance with the national, regional and provincial framework, and policies on disaster risk reduction in close coordination with the local development councils (LDCs) including review of LDRRMPs of CMLGUs (NDRRMC Memorandum Circular Number 141 , s. 2017 and Number 13,s. 2018);	2021-2023	BPDRRMO	Kimberly Dyane Garcia - Abaya, LDRRMO IV Tonnie Ross Untalan, LDRRMO II Marinel Herrera, AA (Job Order) Gizelle Sardea, AA (Job Order)	LDRRMO IV LDRRMO II AA IV (2)	No Personnel Required	LDRRMP Formulation and Monitoring and evauation of PPAs	No Capacity Development Required	No Capacity Development Required	150,000	682,980	682,980

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

[1] Functions/Services/ Facilities to be Assumed	[2] Programs/Projects/ Activities for Implementation	[3] Timeline for Full Assumption	[4] Implementing Office/Unit	Resource Requirements							
				Personnel/Staffing			Capacity Development			Funding	
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023
				[5]							
	Identify, assess and manage the hazards vulnerabilities and risks that may occur in their locality;	2021-2023	BPDRRMO	Reynaldo Charlie Dimayuga II, LDRRMA Allisa Gaile Marcelle Ramos, AA IV (Casual)	Computer Programmer I LDRRMA AA IV (2)	No Personnel Required	Community-Based Disaster Risk Reduction and Management Training Course Mapping thru QGIS	No Capacity Development Required	No Capacity Development Required	150,000	1,222,098
	Identify and implement cost-effective risk reduction measures/strategies;	2021-2023	BPDRRMO	Kimberly Dyane Garcia Abaya, LDRRMO IV	LDRRMO IV LDRRMO II	No Personnel Required	Post-Disaster Needs Assessment Training Course	Rehabilitation and Recovery Planning	No Capacity Development Required	150,000	741,355
	Maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;	2021-2023	BPDRRMO	Reniel Nino Ruiz, LDRRMO I Richia Mae Peralta, AA IV (Casual)	Computer Programmer II LDRRMO I AA IV	No Personnel Required	Cloud Management Data Analytics Mapping thru QGIS / Earth	Cloud Management Mapping thru QGIS / Earth	No Capacity Development Required	300,000	841,355

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Serve as the secretariat and executive arm of the LDRRMC;	2021-2023	BPDRRM	Kimberly Dyane Garcia Abaya, LDRRMO IV Tonnie Ross Untalan, LDRRMO II Marinel Herrera, AA (Job Order) Gizelle Sardea, AA (Job Order)	PGADH LDRRMO II LDRRMO I LDRRMA	No Personnel Required	Technical and legal writting training Exercise Design Course	Technical and legal writting training Exercise Design Course	No Capacity Development Required	600,000	600,000	No Funding Required
	Recommend through the LDRRMC the enactment of local ordinances consistent with the requirements of this Act	2021-2023	BPDRRM	Kimberly Dyane Garcia Abaya, LDRRMO IV	LDRRMO IV LDRRMO I AA IV	No Personnel Required	Legal research, technical and legal writting training	Legal research, technical and legal writting training	No Capacity Development Required	539,118	539,118	539,118
	Operate a multi-hazard early warning system, linked to disaster risk reduction to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;	2021-2023	BPDRRM	Cathleen Lenie Comia, LDRRMO I Romwen Francis Adarlo, AA IV (Casual)	LDRRMO II LDRRMO I AA IV	No Personnel Required	Operations and maintenance of EWS	Operations and maintenance of EWS	No Capacity Development Required	841,355	841,355	

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGUs, CSOs, private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;	2021-2023	BPDRRMO	LDRRMO II (Vacant) Victor Pascual, LDRRMO I Jowie Panganiban, AA III Joselito Cordero, AA III Richard Ebora Jose Mantuano Reylan Balbon Restituto Garcia AA IV (4) (Casual) Ronilo Camansag, AA III (Casual) Paul Dominic Aldover (Job Order)	LDRRMO II (Vacant) LDRRMO I AA III (2) AA IV (4) JO - Nurse (2) Nurse (EMT) (2) AA III (Driver) (3) AA IV (ComsEqptOp) (4)	No Personnel Required	Emergency Operations Center Training	Emergency Operations Center Training	No Capacity Development Required	No Funding Required	3,271,093	3,271,093

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding			
				Personnel/Staffing			Capacity Development								
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]											
	Develop, strengthen and operationalize mechanisms for partnership or networking with the private sector, CSOs, and volunteer groups;	2021-2023	BPDRMO	Edsel Molina, LDRRMO III	LDRRMO III LDRRMA	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	421,797	421,797			
	Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers can find help with breastfeeding, feed and care for their babies and give support to each other;	2021-2023	BPDRMO	LDRRMO II (Vacant) Victor Pascual, LDRRMO I Jowie Panganiban, AA III Joseleito Cordero, AA III Richard Ebora Jose Mantuano Reylan Balbon Restituto Garcia AA IV (4) (Casual) Ronilo Camansag, AA III (Casual) Paul Dominic Aldover (Job Order)	LDRRMO II (Vacant) LDRRMO I AA III (2) AA IV (4) JO - Nurse (2) Nurse (EMT) (2) AA III (Driver) (3) AA IV (ComsEqptOp) (4)	No Personnel Required	Integrated Planning Course on Incident Command System Incident Command System Position Course Training for Instructors Post-Disaster Needs Assessment Training Course Community First Responder Training Course	Integrated Planning Course on Incident Command System Incident Command System Position Course Training for Instructors Post-Disaster Needs Assessment Training Course Community First Responder Training Course	No Capacity Development Required	750,000	750,000	No Funding Required			

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements							
				Personnel/Staffing			Capacity Development			Funding	
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023
				[5]							
	Establish linkage/network with other LGUs for disaster risk reduction and emergency response purposes;	2021-2023	BPDRRMO		LDRRMO IV LDRRMO III	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	955,804
	Establish and operationalize a 24/7 Provincial Disaster Risk Reduction and Management Operations Center	2021-2023	BPDRRMO	Fe Fernandez, PGADH Carlo Bryon Lopez, AA III Alvin Uriarte, CDA I Raven Joy Hermidilla, AA (Job Order) Marrion Bagsit, AA (Job Order) Arnold Bathan, AA (Job Order)	PGADH LDRRMO IV LDRRMO III	No Personnel Required	Emergency Operations Center Training Sitrep generation Basic Incident Command System Training Course	Emergency Operations Center Training Sitrep generation Basic Incident Command System Training Course	No Capacity Development Required	450,000	450,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Promote and raise public awareness of and compliance with RA 10121	2021-2023	BPDRRMO	LDRRMA Romwen Francis Adarlo, AA IV (Casual)	LDRRMA AA IV	No Personnel Required	Community Based DRRM Training Course	No Capacity Development Required	No Capacity Development Required	150,000	No Funding Required	No Funding Required
PROVINCIAL HEALTH OFFICE												
Health Services	Monitoring & Evaluation of the overall management of the local health system of both public health and hospital to include the implementation of HFEP	2022-2024	PHO	Creation of 1 DMO V, 1 DMO IV, 1 DMO III	Creation of 1 DMO II, 2 DMO I	No Personnel Required	Training on local health system	Training on local health system	No Capacity Development Required	4,027,426	1,809,732	No Funding Required
	Supply Chain Management for the Procurement, storage, distribution and monitoring of Public Health commodities for population-based services	2022-2024	PHO	creation of 1 DMO II	creation of 1 DMO III, 1 AA IV, 2 AA III,	No Personnel Required	Training on Supply Chain Management	Training on Supply Chain Management	No Capacity Development Required	754,922	3,468,975	No Funding Required

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding			
				Personnel/Staffing			Capacity Development								
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]											
	Information and communication technology development, management and interoperability of information systems	2022-2024	PHO	creation of 1 ITO II	creation of 1 ISA III	creation of 1 ISA II	Health Information System Training	Health Information System Training	Health Information System Training	1,369,573	1,014,738	816,331			
	Establishment of One Hospital Command Center	2022-2024	PHO	creation of 2 ADAS III	creation of 5 AA VI	creation of 5 AA VI	Training for Hospital Command Center	Training for Hospital Command Center	Training for Hospital Command Center	989,545	2,168,617	2,168,617			
	institutionalization of Disaster Risk Reduction Management Unit and Development of DRRM-H Plan	2022-2024	PHO	creation of 1 DMO III	creation of 1 ADAS III	Creation of 1 MO III	DRMM-H Training	DRMM-H Training	DRMM-H Training	883,580	494,772	2,678,227			
	Establishment of Health Promotion Committee (HPC) and Health Promotion Unit (HPU) for the implementation of health promotion-related programs, projects and activities	2022-2024	PHO	creation of HEPO III	1 AA V & 1 AA VI	No Personnel Required	Training on Health promotion programs & projects	Training on Health promotion programs & projects	No Capacity Development Required	933,080	850,382	No Funding Required			
	Establishment of Epidemiology and Surveillance Unit	2022-2024	PHO	No Personnel Required	Creation of 1 DMO II, 1 DMO I	Creation of 1 MO III, 1 ADAS III	No Capacity Development Required	Epidemiology & Surveillance Caoability Building	Epidemiology & Surveillance Caoability Building	No Funding Required	2,243,892	1,780,838			

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding		
				Personnel/Staffing			Capacity Development							
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024		
				[5]										
	Monitoring and Evaluation of RPRH Demand Generation activity	2022-2024	PHO	creation of 2 ADAS II	No Personnel Required	No Personnel Required	Training on RPRH Demand Generation	No Capacity Development Required	No Capacity Development Required	521,114	No Funding Required	No Funding Required		
	Assist in the implementation of oral health programs	2022-2024	PHO	No Personnel Required	Creation of dental aide	No Personnel Required	No Capacity Development Required	No Capacity Development Required	Training on oral health prgrams	No Funding Required	400,511	No Funding Required		
	Assist in various public health programs	2022-2024	PHO	No Personnel Required	Creation of Medtech III	No Personnel Required	No Capacity Development Required	No Capacity Development Required	Training on public health programs	No Funding Required	933,080	No Funding Required		
HOSPITAL SERVICES	Clinical Services for Inpatients/Ancillary Services (See attached gaps per DH as per DOH AO No. 2013-0010)	2022-2024	12 District Hospitals	No Personnel Required	50% Additional staff to fill the gaps as per DOH staffing standard	additional 50% to complete DOH staff compliment	No Capacity Development Required	Capability bldg on hospital operations & DOH programs thrust	Capability bldg on hospital operations & DOH programs thrust	No Funding Required	430,613,562	430,613,562		
	First contact care can manage most common conditions of majority of patients													

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Widespread, easily-accessible distribution of facilities to address most common and basic conditions, also for screening and prevention of cases											
PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE												
Comprehensive Program for Street Children	Organization and Strengthening of Task Forces and Parent Leaders	2023	PSWDO with PCPC	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	Orientation	No Capacity Development Required	No Funding Required	100,000	No Funding Required
	Rapid Appraisal/Profiling of Beneficiaries	2023		No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	Orientation	No Capacity Development Required	No Funding Required	100,000	No Funding Required
	Policy Development	2023		No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	Consultation meetings/writeshop	No Capacity Development Required	No Funding Required	200,000	No Funding Required
	Capacity Building	2023		No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required		No Capacity Development Required	No Funding Required	100,000	No Funding Required
	Monitoring and Evaluation	2023		No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	Meetings	No Capacity Development Required	No Funding Required	1,879,468	1,600,264
Assistance to Persons with Disability	Establishment of PDAO	2022 - 2023	OPG with PSWDO	DAO III, DAO IV,DAA, Driver	DAO I, II, III, Admin Aide	No Personnel Required	Staff Development activities	Staff Development activities	No Capacity Development Required	344,080	No Funding Required	No Funding Required
Assistance to Individuals in Crisis Situation	Management of Crisis Intervention Monitoring System (CriMS)	2022	PSWDO	1 Computer Operator II	No Personnel Required	No Personnel Required	Training/ 1 desk top	No Capacity Development Required	No Capacity Development Required	No Funding Required	No Funding Required	No Funding Required

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements							
				Personnel/Staffing			Capacity Development			Funding	
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023
				[5]							
Supplementary Feeding Program											
	Establish/Improve and Maintain Wash Facilities in CDCs to Ensure Proper Hand Washing and Toothbrushing are practices by Children	2022	PSWDO	No Personnel Required	No Personnel Required	No Personnel Required	Orientation/ IEC Materials	No Capacity Development Required	No Capacity Development Required	350,000	No Funding Required
	Conduct of Parent Effectiveness Service	2022	PSWDO	No Personnel Required	No Personnel Required	No Personnel Required	Training/IEC Materials	No Capacity Development Required	No Capacity Development Required	350,000	No Funding Required
Recovery and Reintegration Program for Trafficked Persons	Capacity Enhancement for Service Providers	2022	PSWDO	No Personnel Required	No Personnel Required	No Personnel Required	Training/IEC Materials	No Capacity Development Required	No Capacity Development Required	350,000	No Funding Required
	Case Management Reintegration	2022	PSWDO	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	No Funding Required
	Community Based Setting	2022	PSWDO	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	No Funding Required
	Direct Services to Trafficked Persons	2022	PSWDO	No Personnel Required	No Personnel Required	No Personnel Required	Financial Assistance (20 pax)	Financial Assistance (20 pax)	Financial Assistance (20 pax)	100,000	100,000
	Provisions of Temporary Shelters (as needed) Batangas Reception and Action Center	2022 - 2024	PSWDO	No Personnel Required	SWO IV, SWO III, Nurse I, SWA, 3 SWAide, Admin Officer II	SWO I, Psychologist, Nutritionist, SWA I, 3 SWAide, Admin Aide III	No Capacity Development Required	Construction of Building	Furnitures and fixtures	No Funding Required	31,979,760
											1,762,638

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Intensive Advocacy Activities	2022 - 2023	PSWDO	No Personnel Required	No Personnel Required	No Personnel Required	Training/IEC Materials	Training/IEC Materials	No Capacity Development Required	350,000	350,000	No Funding Required
	National Referral System for the Recovery and Reintegration of Trafficked Persons	2022	PSWDO	No Personnel Required	No Personnel Required	No Personnel Required	Printing & distribution of referral pathways	No Capacity Development Required	No Capacity Development Required	150,000	No Funding Required	No Funding Required
Program for Older Persons	Provision of social pension for indigent senior citizen	2022 - 2024	POSCA & PSWDO	No Personnel Required	No Personnel Required	No Personnel Required	Pension	Pension	Pension	150,000,000	150,000,000	150,000,000
	Community based program for older persons such as support the FSCAP, NAPC-SCSC, RCMB/RIASC/ and Elderly Filipino Week celebration	2022 - 2024		No Personnel Required	No Personnel Required	No Personnel Required	Annual Celebration	Annual Celebration	Annual Celebration	2,000,000	2,000,000	2,000,000
	Provision of the centenarian incentive	2022 - 2024		No Personnel Required	No Personnel Required	No Personnel Required	Financial Assistance	Financial Assistance to the SC Assns	Financial Assistance to the SC Assns			
	Establishment of a uniformed database of Filipino citizens as reference for budget preparation	2022		No Personnel Required	No Personnel Required	No Personnel Required	(1) Computer Unit	No Capacity Development Required	No Capacity Development Required	100,000	No Funding Required	No Funding Required
Provision of the Programs and Services for Persons with Disabilities	Establishment of POSCA	2024	OPG with PSWDO	Admin Asst I	3 Social Welfare Aide	3 Social Welfare Aide, Admin Aide III (Driver)	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	214,788	561,096	732,232
Processing facility for healing and rehabilitation of former rebels and militia ng bayan	Establishment and operation of Half-way Home for Former Rebels	2022 - 2024	PSWDO	SWO II SWO I	2 Admin Aide III, Social Welfare Aide	Admin Aide III (Driver)	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	726,432	550,200	176,136
SUB-TOTAL- SOCIAL SERVICES									177,503,220	655,699,211	613,370,747	

Note: Some of the entries for Personnel, Capacity Development and Funding Requirements were merged for several programs, programs, and activities.

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
OFFICE OF THE PROVINCIAL AGRICULTURIST												
On-site research services	On-Site Technology Demonstrations Conduct of Adaptability Trials Conduct Studies on various agricultural technology advancements	2022-2024	Office of the Provincial Agriculturist	1 Senior Agriculturist	No Personnel Required	No Personnel Required	Creation of 1 section head for research and information and performance of duties and responsibilities	No Capacity Development Required	No Capacity Development Required	716,000	716,000	
Market development services	Agribusiness and Marketing Assistance '- Agribusiness Promotion '- Market Development	2022-2024	Office of the Provincial Agriculturist	1 Supervising Agriculturist; Senior 2 Agriculturist; 2 Agriculturist II; 2 Agriculturist I; 2 Agricultural Technologist; 2 Administrative Assistant I	No Personnel Required	No Personnel Required	Creation of AMA Division with the corresponding staff and assignment of individual tasks	No Capacity Development Required	No Capacity Development Required	1,089,000	1,089,000	

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
										[5]		
Agricultural and Biosystems Engineering (ABE) Services	Formulation of the Provincial Agricultural and Fisheries Mechanization Plan and Agricultural and Biosystems Engineering Master Plan Conduct of engineering survey, valuation/appraisal, preparation and evaluation of plans, designs, technical specifications, feasibility studies and cost estimates/program of work for irrigation, soil and water conservation and management		Office of the Provincial Agriculturist	1 Engineer IV 1 Engineer II 2 Engineer 1	No Personnel Required	No Personnel Required	Creation of ABE Division and assignment of tasks	No Capacity Development Required	No Capacity Development Required	2,427,000	2,427,000	2,427,000
General Management and Administrative Services	General Management of Personnel	2022-2024	Office of the Provincial Agriculturist	1 PGADH	No Personnel Required	No Personnel Required	Creation of 1 PGADH for Admin and performance of duties and responsibilities	No Capacity Development Required	No Capacity Development Required	1,145,000	1,145,000	1,145,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	
				[5]								
PROVINCIAL ENGINEER'S OFFICE												
Local Infrastructure Services	a. Concreting / Rehabilitation / Improvement of Provincial Roads	2022-2024	PEO	2 Engineer I	2 Engineer I	2 Engineer I 1 Survey Aide	1.Training on Updating the Local Road Network Development Plan; 2. Training on Local Road Asset Management ; 3. Training on updating Baseline Internal Control System (BAICS); 4. Road Survey using Auto CAF Civil 3D ; 5. Road and Bridge Information System (RBIS) (Route - Shoot and Video/Geo Tagging)	1.Training on Updating the Local Road Network Development Plan; 2. Training on Local Road Asset Management ; 3. Training on updating Baseline Internal Control System (BAICS); 4. Road Survey using Auto CAF Civil 3D ; 5. Road and Bridge Information System (RBIS) (Route - Shoot and Video/Geo Tagging)	1.Training on Updating the Local Road Network Development Plan; 2. Training on Local Road Asset Management ; 3. Training on updating Baseline Internal Control System (BAICS); 4. Road Survey using Auto CAF Civil 3D ; 5. Road and Bridge Information System (RBIS) (Route - Shoot and Video/Geo Tagging)	1,500,000	1,600,000	1,600,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding FY 2022 FY 2023 FY 2024	
				Personnel/Staffing			Capacity Development						
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024				
	b. Construction / Rehabilitation / Improvement of Provincial Bridges	2022-2024	PEO	2 Engineer I 1 Survey Aide	2 Engineer I	2 Engineer I	1.Training on Updating the Local Road Network Development Plan, 2. Training on Local Road Asset Management 3. Training on updating Baseline Internal Control System (BAICS); 4. Road Survey using Auto CAF Civil 3D 5. Road and Bridge Information System (RBIS) (Route - Shoot and Video/Geo Tagging)	1.Training on Updating the Local Road Network Development Plan, 2. Training on Local Road Asset Management 3. Training on updating Baseline Internal Control System (BAICS); 4. Road Survey using Auto CAF Civil 3D 5. Road and Bridge Information System (RBIS) (Route - Shoot and Video/Geo Tagging)	1.Training on Updating the Local Road Network Development Plan, 2. Training on Local Road Asset Management 3. Training on updating Baseline Internal Control System (BAICS); 4. Road Survey using Auto CAF Civil 3D 5. Road and Bridge Information System (RBIS) (Route - Shoot and Video/Geo Tagging)	1.500,000	1,600,000	1,600,000	

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	
				[5]								
	c. Construction / Improvement / Rehabilitation of Waterworks System	2022-2024	PEO	1 Engineer I	2 Engineer I	2 Engineer I	1. Training /Updating on Water Supply System	1. Training /Updating on Water Supply System	1. Training /Updating on Water Supply System	1,000,000	1,100,000	1,100,000
	d. Construction / Improvement and Rehab. Of Drainage System / Covered Canals	2022-2024	PEO	1 Engineer I	2 Engineer I	2 Engineer I	1. Training on Earthquake Resistant Design for Structures	1. Training on Earthquake Resistant Design for Structures	1. Training on Earthquake Resistant Design for Structures	1,200,000	1,300,000	1,300,000
	e. Construction / Improvement and Rehabilitation of Seawalls / Breakwater	2022-2024	PEO	1 Engineer I	1 Engineer I	1 Engineer I	1. IT Software Buildings Designs and Architecture 2. Training on Earthquake Resistant Design for Structures	1. IT Software Buildings Designs and Architecture 2. Training on Earthquake Resistant Design for Structures	1. IT Software Buildings Designs and Architecture 2. Training on Earthquake Resistant Design for Structures	1,000,000	1,100,000	1,100,000
	f. Const. / Repair / Improvement / Rehab. Of Parks, Plaza, Playground and Monuments at various barangays	2022-2024	PEO	1 Draftsman 1 Engineer I	1 Engineer III (Structural) 1 Engineer I	1 Engineer I	1. IT Software Buildings Designs and Architecture 2. Training on Earthquake Resistant Design for Structures 3. Training on Structural Steel Design for Building Structure	1. IT Software Buildings Designs and Architecture 2. Training on Earthquake Resistant Design for Structures 3. Training on Structural Steel Design for Building Structure	1. IT Software Buildings Designs and Architecture 2. Training on Earthquake Resistant Design for Structures 3. Training on Structural Steel Design for Building Structure	1,500,000	1,600,000	1,600,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
	g. Maintenance of Provincial Roads	2022-2024	PEO	1 Engineer I 1 Const. & Maint. Man 1 Heavy Equipment Operator II 1 Heavy Equipment Operator I	2 Const. & Maint. Man 1 Heavy Equipment Operator II 1 Heavy Equipment Operator I	2 Const. & Maint. Man 1 Heavy Equipment Operator II 1 Heavy Equipment Operator I	1.Training on Updating the Local Road Network Development Plan; 2. Training on Local Road Asset Management; 3. Road and Bridge Information System (RBIS) (Route - Shoot and Video/Geo Tagging); 4. Recovery and Rehabilitation Tarinining under Disaster Risk and Reduction	1.Training on Updating the Local Road Network Development Plan; 2. Training on Local Road Asset Management; 3. Road and Bridge Information System (RBIS) (Route - Shoot and Video/Geo Tagging); 4. Recovery and Rehabilitation Tarinining under Disaster Risk and Reduction	1.Training on Updating the Local Road Network Development Plan; 2. Training on Local Road Asset Management; 3. Road and Bridge Information System (RBIS) (Route - Shoot and Video/Geo Tagging); 4. Recovery and Rehabilitation Tarinining under Disaster Risk and Reduction	1,300,000	1,400,000	700,000
	h. Maintenance of Provincial Bridges	2022-2024	PEO	1 Engineer I 1 Const. & Maint. Man	2 Const. & Maint. Man	2 Const. & Maint. Man	1. Training on Updating Road and Bridge Information System (RBIS)	1. Training on Updating Road and Bridge Information System (RBIS)	1. Training on Updating Road and Bridge Information System (RBIS)	300,000	300,000	300,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
PROVINCIAL GOVERNMENT- ENVIRONMENT AND NATURAL RESOURCES OFFICE												
Issuance of Certificate of Environmental Management and Community Relations Record (CEMCRR) for issued permits	Forms and procedures for the issuance of CEMCRR Review environmental management and community relation records of quarry permit holders	2022 - 2024	PGENRO	no proposed additional personnel	Additional 1 EMS II, 1 Geologist I	Additional 1 Geologist II, 1 EMS I	No Capacity Development Required	2 additional personnel are able to attend training/workshops initiated by the DENR and MGB re the management system procedure for the issuance of permit and implementation of devolve activities	2 additional personnel are able to attend training/workshops initiated by the DENR and MGB re the management system procedure for the issuance of permit and implementation of devolve activities	No Funding Required	763,428	763,428
Operationalization of multipartite monitoring team (MMT) for areas under quarry permit	Identification and organization of MMT for areas under quarry permit	2022 - 2024	PGENRO									
Issuance of Permit for Crushing Plant	On-site Inspection and verification of applicant's completed requirements for issuance of permit	2022 - 2024	PGENRO									
Approval of Environmental Protection and Enhancement Program (EPEP) for quarry permit applicant	Review and validation of the content of the EPEP through monitoring of permit holder's compliance	2022 - 2024	PGENRO									
Provide technical assistance in the inspection through survey and monitoring of water pollution sources specifically in dealing with Non-Hazardous SMEs with less than 30 cubic meters based on water meter (e.g. carwash, parlor etc.)	Join with the DENR in the training/workshops regarding the implementation of the devolve functions	2022 - 2024	PGENRO	no proposed additional personnel	additional 1 Chemist II	Additional 1 Chemist I	No Capacity Development Required	One (1) additional personnel is able to attend training/workshops initiated by the DENR for the implementation of devolve activities	One (1) additional personnel is able to attend training/workshops initiated by the DENR for the implementation of devolve activities	No Funding Required	439,428	324,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
[5]												
Provide technical assistance to Local Government Units in the inspection through survey and monitoring of the following Air Pollution Sources: a.1 Dust emission/pollution due to rice mill and saw mill operation a.2 Odor or nuisance pollution sources due to piggery and poultry operation with less than or equal to 100 heads and 10,000 respectively a.3 Establishments with generator sets less than 300 kW such as but not limited to commercial buildings-schools, universities, banks, motels, malls, resorts, convenient stores, gasoline stations a.4 Particulates and Gaseous Emissions from crematoria	Join with the DENR in the training/workshops regarding the implementation of the devolve functions	2022 - 2024	PGENRO	No proposed additional personnel	additional 1 EMS II	Additional 1 EMS I	No Capacity Development Required	One (1) additional personnel is able to attend training/workshops initiated by the DENR for the implementation of devolve activities	One (1) additional personnel is able to attend training/workshops initiated by the DENR for the implementation of devolve activities	No Funding Required	439,428	324,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding FY 2022	FY 2023	FY 2024			
				Personnel/Staffing			Capacity Development										
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	[5]							
Establishment of Tree Parks and Green Belt	Inventory and inspection of potential sites (government and private properties)	2022 - 2024	PGENRO	existing two (2) Environmental Management Specialist II to be reclassified into Ecosystem Management Specialist II	additional Ecosystem Management Specialist I (1)	additional Forester I (1) and Administrative Assistant II (Clerk IV) (1)	No Capacity Development Required	One (1) additional personnel is able to attend training/workshops initiated by the DENR for the implementation of devolve activities	One (1) additional personnel is able to attend training/workshops initiated by the DENR for the implementation of devolve activities	No Funding Required	324,000	564,298					
		2022 - 2024															
Management Services Divison - Support Staff		2022 - 2024	PGENRO	No proposed additional personnel	Additional one (1) Administrative Assistant I (Book Binder III) and one (1) Administrative Aide IV (Book Binder II)	Additional one (1) Administrative Aide III (Utility Worker II)	none (in house training by PHRMO)	none (in house training by PHRMO)	none (in house training by PHRMO)	No Funding Required	410,472	156,000					
OFFICE OF THE PROVINCIAL VETERINARIAN																	
LIVESTOCK DEVELOPMENT DIVISION																	
* Promotion of Genetic Improvement for ruminants and swine	Issuance of ordinance and enforcement of standards in accordance with DA standards	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Establish linkages with other partner agencies	* Establish linkages with other partner agencies	* Establish linkages with other partner agencies	30,000	50,000	50,000					
* Promotion of Access to Livelihood																	
* Improved Milk Production																	

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements							
				Personnel/Staffing			Capacity Development			Funding	
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023
				[5]							
	Facilitate trainings and conduct Artificial Insemination (AI) Services in swine and ruminants	2022	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Provision of service vehicles (off-road)	No Capacity Development Required	No Capacity Development Required	6,000,000	No Funding Required
		2022 - 2024	OPVet				* Assist MLGUs in the access to AI services and trainings needed	* Assist MLGUs in the access to AI services and trainings needed	* Assist MLGUs in the access to AI services and trainings needed	100,000	300,000
		2023 - 2024	OPVet				No Capacity Development Required	* Provide support to MLGUs in the necessary equipment, supplies and materials for AI services	* Provide support to MLGUs in the necessary equipment, supplies and materials for AI services	No Funding Required	500,000
		2023 - 2024	OPVet				No Capacity Development Required	* Partnership with NDA, PCC, DTRI for the training of personnel handling Dairy Production Projects * Train technical personnel related to Dairy Production and Processing * Provide necessary gadgets and equipment in testing dairy animal evaluating dairy products	* Partnership with NDA, PCC, DTRI for the training of personnel handling Dairy Production Projects * Train technical personnel related to Dairy Production and Processing * Provide necessary gadgets and equipment in testing dairy animal evaluating dairy products	No Funding Required	50,000

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements							
				Personnel/Staffing			Capacity Development			Funding	
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023
				[5]							
	Allocation of area and construction of AI centers/Semen processing centers for ruminants and swine	2023 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	* Construction of building intended for semen processing center and boar pen	* Construction of building intended for semen processing center and boar pen	No Funding Required	10,000,000
	Operation/Collection and preservation of semen for AI centers/Semen processing centers for ruminants and swine	2023 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	* Improve skills of AI technicians in the conduct of awareness campaign activities and promotion of offsprings produced through AI - Train AEWs on the Production & distribution of information materials on the benefits of AI and cost equivalent - Documentation of success stories and cost of benefits from AI products (young)	* Improve skills of AI technicians in the conduct of awareness campaign activities and promotion of offsprings produced through AI - Train AEWs on the Production & distribution of information materials on the benefits of AI and cost equivalent - Documentation of success stories and cost of benefits from AI products (young)	No Funding Required	300,000
	Hire/provide incentives to AI technician	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Train at least 20 (twenty) AI technicians	* Train at least 20 (twenty) AI technicians	* Train at least 20 (twenty) AI technicians	300,000	500,000
											500,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements										
				Personnel/Staffing			Capacity Development			Funding				
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024		
				[5]										
				No Personnel Required	No Personnel Required	No Personnel Required	* Conduct quarterly meetings with the Association of AI Technicians in the Province	* Conduct quarterly meetings with the Association of AI Technicians in the Province	* Conduct quarterly meetings with the Association of AI Technicians in the Province	40,000	80,000	100,000		
				Establishment of feedlots/pasture land/forage areas and feed storage (production centers)	2023	OPVet	No Personnel Required	No Personnel Required	No Capacity Development Required	* Construct animal feeds and other farm equipment & materials storage with proper ventilation and limited to contaminants - Develop a feedmill for natural/ organic feedsmix	No Capacity Development Required	No Funding Required	2,000,000	No Funding Required
				Data gathering and encoding	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Develop and install a monitoring and evaluation system for AI services provided * Provide necessary IT equipment and software for digital reporting system and documentation of activities	* Develop and install a monitoring and evaluation system for AI services provided * Provide necessary IT equipment and software for digital reporting system and documentation of activities	* Develop and install a monitoring and evaluation system for AI services provided * Provide necessary IT equipment and software for digital reporting system and documentation of activities	100,000	500,000

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	
				[5]						FY 2024		
				No Personnel Required	No Personnel Required	No Personnel Required	* Monthly conduct of monitoring activities - Create a technical monitoring team	* Monthly conduct of monitoring activities - Create a technical monitoring team	* Monthly conduct of monitoring activities - Create a technical monitoring team	100,000	150,000	150,000
	Animal distribution to constituents	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Develop additional and Expand the coverage of livelihood projects for smallhold farmers & women through the demo farm * Coordinate and Partnership with other agencies and departments in the Province providing livelihood assistance	* Develop additional and Expand the coverage of livelihood projects for smallhold farmers & women through the demo farm * Coordinate and Partnership with other agencies and departments in the Province providing livelihood assistance	* Develop additional and Expand the coverage of livelihood projects for smallhold farmers & women through the demo farm * Coordinate and Partnership with other agencies and departments in the Province providing livelihood assistance	50,000	50,000	50,000

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
							[5]					
		2022 - 2024	OPVet	* Statistician I (SG 11) *Administrative Assistant IV (SG 10) Administrative Officer III (Supply Officer II SG14)	No Personnel Required	No Personnel Required	* Assign and create additional positions to perform the necessary assistance to farmers on credit financing * Partnership with PCLEDO and other government credit financing agencies	* Assign and create additional positions to perform the necessary assistance to farmers on credit financing * Partnership with PCLEDO and other government credit financing agencies	* Assign and create additional positions to perform the necessary assistance to farmers on credit financing * Partnership with PCLEDO and other government credit financing agencies	1,478,000	893,000	893,000
		Conduct of data analysis and crafting of breeding plan	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Procure the necessary facilities, equipment, materials and supplies for the Provincial Animal Breeding Center	* Procure the necessary facilities, equipment, materials and supplies for the Provincial Animal Breeding Center	* Procure the necessary facilities, equipment, materials and supplies for the Provincial Animal Breeding Center	500,000	1,000,000
* Agricultural Extension (Demo Farms and Transfer of Technology)	Enforcement of standards in accordance with DA standards	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Prepare Comprehensive Development Program on Livestock and Poultry Extension and Research (long term development plan) * Partnership with other extension and research agencies	* Prepare Comprehensive Development Program on Livestock and Poultry Extension and Research (long term development plan) * Partnership with other extension and research agencies	* Prepare Comprehensive Development Program on Livestock and Poultry Extension and Research (long term development plan) * Partnership with other extension and research agencies	25,000	50,000	50,000

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding			
				Personnel/Staffing			Capacity Development								
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
										[5]					
	Assist in the conduct of training needs assessments and analyses, selection and invitation of farmer leaders and RBO managers, the monitoring and evaluation extension-related activities	2022	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Provision of service vehicles (off-road)	No Capacity Development Required	No Capacity Development Required	3,000,000	No Funding Required	No Funding Required			
		2022 - 2023	OPVet	* Supervising Agriculturist (SG 22) *Agriculturist I (SG 11)	Agriculturist II (SG 15)	No Personnel Required	* Hire at least three (3) additional personnel with background/experience on livestock and poultry production and other technical skills required in the production and maintenance of extension cum research facilities, equipment and materials	* Hire at least three (3) additional personnel with background/experience on livestock and poultry production and other technical skills required in the production and maintenance of extension cum research facilities, equipment and materials	* Hire at least three (3) additional personnel with background/experience on livestock and poultry production and other technical skills required in the production and maintenance of extension cum research facilities, equipment and materials	1,668,000	2,299,000	2,299,000			

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding			
				Personnel/Staffing			Capacity Development								
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
										[5]					
	Set the strategic extension directions, agenda, and plans of the Province consistent with national and regional plans and roadmaps	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Conduct monitoring and evaluation every training concluded * Train personnel on proper monitoring and evaluation of projects	* Conduct monitoring and evaluation every training concluded * Train personnel on proper monitoring and evaluation of projects	* Conduct monitoring and evaluation every training concluded * Train personnel on proper monitoring and evaluation of projects	200,000	1,000,000	1,000,000			
		2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Send technical personnel to training on the necessary for project implementation preliminaries, data gathering and analysis before, during and after the project implementation	* Send technical personnel to training on the necessary for project implementation preliminaries, data gathering and analysis before, during and after the project implementation	* Send technical personnel to training on the necessary for project implementation preliminaries, data gathering and analysis before, during and after the project implementation	80,000	80,000	80,000			

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
		2023 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	* Form at least one (1) Farmers Association in every barangay - Access the updated RSBSA - Validate the existing Farmers'Associations for Livestock and Poultry * Cluster Farmers Association into a federation or cooperative at least one (1) per Municipality * Assist farmers in complying with the registration of their Association to DOLE	* Form at least one (1) Farmers Association in every barangay - Access the updated RSBSA - Validate the existing Farmers'Associations for Livestock and Poultry * Cluster Farmers Association into a federation or cooperative at least one (1) per Municipality * Assist farmers in complying with the registration of their Association to DOLE	No Funding Required	150,000	150,000

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
	Establish and maintain LGU-owned technology demonstration sites and model farms in suitable areas in the locality wherein these areas can be used to observe technologies being taught and conduct hands-on exercises to further facilitate learning	2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	* Renovate and improve housing facilities of native pigs, goats, and free-range chickens * Construct housing facility for cattle breeding * Provide necessary fencing for each production project	No Funding Required	No Funding Required	15,000,000
		2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Replacement and addition of breeder stocks	* Replacement and addition of breeder stocks	* Replacement and addition of breeder stocks	6,000,000	3,000,000	6,000,000
		2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Improve production and management practices	* Improve production and management practices	* Improve production and management practices	1,000,000	5,000,000	3,000,000
		2023 - 2024	OPVet	No Personnel Required	Agriculturist I (SG11)	Agricultural Technologist (SG10)	No Capacity Development Required	* Assign at least 2 additional personnel with background/experience on livestock and poultry production with other technical skills in the maintenance of farm and facilities	* Assign at least 2 additional personnel with background/experience on livestock and poultry production with other technical skills in the maintenance of farm and facilities	No Funding Required	473,000	893,000

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	
				[5]								
		2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Improve the facilities, equipment and management at the demo farm * Provide additional and replacement breeder stocks - Program the production of stocks at the demo farm for proper scheduling of distribution	* Improve the facilities, equipment and management at the demo farm * Provide additional and replacement breeder stocks - Program the production of stocks at the demo farm for proper scheduling of distribution	* Improve the facilities, equipment and management at the demo farm * Provide additional and replacement breeder stocks - Program the production of stocks at the demo farm for proper scheduling of distribution	100,000	300,000	300,000
	Promotion of Learning Site for Agriculture	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Coordinate with stakeholders (Identify accredited learning sites and school for practical agriculture) * Provide funding support in the improvement, operation and maintenance of the training sites * Support accreditation of learning sites and farm schools * Provide Support /partnership with SUCs in the conduct of extension cum research activities/project *Rehabilitate/Improve the facilities at the Learning for Goat (located at the demo farm)!!	* Coordinate with stakeholders (Identify accredited learning sites and school for practical agriculture) * Provide funding support in the improvement, operation and maintenance of the training sites * Support accreditation of learning sites and farm schools * Provide Support /partnership with SUCs in the conduct of extension cum research activities/project *Rehabilitate/Improve the facilities at the Learning for Goat (located at the demo farm)!!	* Coordinate with stakeholders (Identify accredited learning sites and school for practical agriculture) * Provide funding support in the improvement, operation and maintenance of the training sites * Support accreditation of learning sites and farm schools * Provide Support /partnership with SUCs in the conduct of extension cum research activities/project *Rehabilitate/Improve the facilities at the Learning for Goat (located at the demo farm)!!	50,000	5,000,000	5,000,000

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding			
				Personnel/Staffing			Capacity Development								
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
										[5]					
	Conduct training-of-trainers (TOT), advisory services, and other capacity-building activities aligned with the PCIP and the VCA of the priority commodities	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Send personnel to trainings and seminars * Conduct coaching and mentoring	* Send personnel to trainings and seminars * Conduct coaching and mentoring	* Send personnel to trainings and seminars * Conduct coaching and mentoring	50,000	100,000	100,000			
	Conduct School-on-the-Air Programs in collaboration with the DA	2023	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	* Construct building solely intended for extension cum research activities - development and production of information materials - create a venue for module development - establish advanced communication facilities with strong communication technology and network connectivity - procurement of high-end computers, video production materials, communication equipment, softwares for photo and video editing, and cloud storage for advanced data management system	No Capacity Development Required	No Funding Required	10,000,000	No Funding Required			

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
	Information campaign	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Partnership with the existing FITS centers for the needed livestock production trainings, access to information materials (tri-media & electronics), and technical assistance * Provide the necessary equipment in the production of information materials	* Partnership with the existing FITS centers for the needed livestock production trainings, access to information materials (tri-media & electronics), and technical assistance * Provide the necessary equipment in the production of information materials	* Partnership with the existing FITS centers for the needed livestock production trainings, access to information materials (tri-media & electronics), and technical assistance * Provide the necessary equipment in the production of information materials	50,000	300,000	300,000
		2022 - 2024	OPVet				* Enhance skills of AEWs in training management - Improve designs of promotional materials and other information dissemination products featuring success stories and latest innovations on livestock and poultry - Train AEWs in measuring the cost benefits of continuous training with the potential income in production and marketing activities - Provide after training support	* Enhance skills of AEWs in training management - Improve designs of promotional materials and other information dissemination products featuring success stories and latest innovations on livestock and poultry - Train AEWs in measuring the cost benefits of continuous training with the potential income in production and marketing activities - Provide after training support	* Enhance skills of AEWs in training management - Improve designs of promotional materials and other information dissemination products featuring success stories and latest innovations on livestock and poultry - Train AEWs in measuring the cost benefits of continuous training with the potential income in production and marketing activities - Provide after training support	50,000	300,000	1,000,000

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
										[5]		
	Data gathering and encoding	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Coordinate with Municipal Agriculture Office regarding the list of farmers engaged in livestock and poultry production with promising development on specific food animal production commodity - Identify potential farmer technicians * Conduct advanced trainings / training-of-trainors to potential farmers	* Coordinate with Municipal Agriculture Office regarding the list of farmers engaged in livestock and poultry production with promising development on specific food animal production commodity - Identify potential farmer technicians * Conduct advanced trainings / training-of-trainors to potential farmers	* Coordinate with Municipal Agriculture Office regarding the list of farmers engaged in livestock and poultry production with promising development on specific food animal production commodity - Identify potential farmer technicians * Conduct advanced trainings / training-of-trainors to potential farmers	50,000	300,000	1,000,000
		2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Establish linkages and partnership with other departments and agencies providing livelihood assistance projects	* Establish linkages and partnership with other departments and agencies providing livelihood assistance projects	* Establish linkages and partnership with other departments and agencies providing livelihood assistance projects	50,000	50,000	50,000

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding FY 2022 FY 2023 FY 2024	
				Personnel/Staffing			Capacity Development						
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024				
		2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Develop an improved and proper monitoring system for livestock livelihood assistance projects - Identify personnel who will conduct monitoring and evaluation before, during and after implementation - Device a form and recording system for monitoring and evaluation activities	* Develop an improved and proper monitoring system for livestock livelihood assistance projects - Identify personnel who will conduct monitoring and evaluation before, during and after implementation - Device a form and recording system for monitoring and evaluation activities	* Develop an improved and proper monitoring system for livestock livelihood assistance projects - Identify personnel who will conduct monitoring and evaluation before, during and after implementation - Device a form and recording system for monitoring and evaluation activities	50,000	50,000	50,000	
On-site Research and Facilities	Crafting Provincial RDE agenda, consistent with the National and Regional Agenda	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Prepare Comprehensive Development Program on Livestock and Poultry Extension and Research (long term development plan) * Partnership with other extension and research agencies	* Prepare Comprehensive Development Program on Livestock and Poultry Extension and Research (long term development plan) * Partnership with other extension and research agencies	* Prepare Comprehensive Development Program on Livestock and Poultry Extension and Research (long term development plan) * Partnership with other extension and research agencies	25,000	50,000	50,000	

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Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
										[5]		
	Capability building of LGU personnel for the implementation and monitoring of onsite research activities	2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Conduct Trainings for Climate Smart Livestock Production System, Modernized Food Production & Post-production Technologies and GAD sensitive projects/Activities	* Conduct Trainings for Climate Smart Livestock Production System, Modernized Food Production & Post-production Technologies and GAD sensitive projects/Activities	* Conduct Trainings for Climate Smart Livestock Production System, Modernized Food Production & Post-production Technologies and GAD sensitive projects/Activities	50,000	300,000	300,000
		2022 - 2024	OPVet	No Personnel Required	No Personnel Required	No Personnel Required	* Send personnel to trainings and seminars focusing on market research/study, value chain analysis, business plan development and product development/ promotion of different food animal commodities * Provide necessary gadgets, software, instruments and equipment necessary in the conduct of research cum extension projects/activities	* Send personnel to trainings and seminars focusing on market research/study, value chain analysis, business plan development and product development/ promotion of different food animal commodities * Provide necessary gadgets, software, instruments and equipment necessary in the conduct of research cum extension projects/activities	* Send personnel to trainings and seminars focusing on market research/study, value chain analysis, business plan development and product development/ promotion of different food animal commodities * Provide necessary gadgets, software, instruments and equipment necessary in the conduct of research cum extension projects/activities	50,000	50,000	50,000

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding FY 2022 FY 2023 FY 2024	
				Personnel/Staffing			Capacity Development						
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	[5]			
				No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	* Partnership with SUCs and research agencies on monitoring and evaluation of projects - Conduct research on monitoring and evaluation of livelihood projects	* Partnership with SUCs and research agencies on monitoring and evaluation of projects - Conduct research on monitoring and evaluation of livelihood projects	No Funding Required	100,000	100,000	
ANIMAL HEALTH MANAGEMENT DIVISION													
Training of personnel and farmers	Barangay Volunteers and Biosecurity Officers' training on disease prevention and monitoring at the farmer level	2022	PROVET / Project Development and Management Division	refer to PROJECT DEVELOPMENT AND MANAGEMENT DIVISION (PROPOSED DIVISION)			Training materials and supplies; Starter kits and animal modules	Training materials and supplies; Starter kits and animal modules	Training materials and supplies; Starter kits and animal modules	1,000,000	2,000,000	2,000,000	
Conduct of Trainings	Capability Development of Livestock Extension Workers for the Outbreak Response and Management of Zoonotic and Priority Diseases	2022		No Personnel Required	No Personnel Required	No Personnel Required	Training materials and supplies; Animal Disease Response supplies and equipment	Training materials and supplies; Animal Disease Response supplies and equipment	Training materials and supplies; Animal Disease Response supplies and equipment	1,000,000	2,000,000	2,000,000	
Procurement of animal biologics, supplies and equipment (endemic diseases)	Procurement of animal biologics, supplies and equipment	2022	PROVET / Animal Health Services Section	Animal Keeper III (1)	No Personnel Required	No Personnel Required	Medicines, Biologics/Vaccines, Supplements, Viatmins, Dewormers; Building repair and Storage Building	Medicines, Biologics/Vaccines, Supplements, Viatmins, Dewormers	Medicines, Biologics/Vaccines, Supplements, Viatmins, Dewormers	16,000,000	6,000,000	6,000,000	

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Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	
				[5]								
	Prevention and Control of Rabies (zoonotic disease)	2022		No Personnel Required	No Personnel Required	No Personnel Required	Rabies Vaccines, Anesthetics, Supplements, Viatmins, Dewormers; surgical supplies and equipment	Rabies Vaccines, Anesthetics, Supplements, Viatmins, Dewormers; surgical supplies and equipment	Rabies Vaccines, Anesthetics, Supplements, Viatmins, Dewormers; surgical supplies and equipment	6,000,000	10,000,000	10,000,000
Localized outbreak management	Provision of supplies and animals needed for recovery and rehabilitation	2022		No Personnel Required	No Personnel Required	No Personnel Required	Vehicle for animal disease outbreak response; area/lot for burial pit; Medicines, Biologics/Vaccines, Supplements, Viatmins, Dewormers	Medicines, Biologics/Vaccines, Supplements, Viatmins, Dewormers	Medicines, Biologics/Vaccines, Supplements, Viatmins, Dewormers	9,000,000	4,000,000	4,000,000
Animal Health Center (Facility)	Provision of basic veterinary services such as consultation, treatment, vaccination, deworming and others,	2022	PROVET / Veterinary Clinical Services Section	No Personnel Required	No Personnel Required	Animal Keeper II (1); Administrative Aide III / Utility Worker II (1)	Facility improvement; Building repair; furniture and fixtures	Facility improvement; Building repair; furniture and fixtures	Facility improvement; Building repair; furniture and fixtures	2,000,000	1,000,000	1,000,000
	Prevention of Reproductive associated diseases of dogs and cats	2022										

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Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
Information Campaign	Information Education Campaign for Priority and Emerging Zoonotic Diseases	2022	PROVET / Veterinary Public Health and Epidemiology Section	Science Aide (1)	No Personnel Required	Administrative Assistant II/Data Controller II (1);	IEC materials; infographics	IEC materials; infographics	IEC materials; infographics	2,000,000	3,000,000	3,000,000
Continuous surveillance and incidence reporting of suspected animal pests and diseases	Design surveillance plan for emerging, zoonotic and economically important animal diseases	2022		No Personnel Required	No Personnel Required	No Personnel Required	system development; Computers and tablets	system development; Computers and tablets	system development; Computers and tablets	0.00	0.00	0.00
	Development of Real-time reporting system	2023					system development; Computers and tablets	system development; Computers and tablets	system development; Computers and tablets			
Research	Conduct of research in relation to animal diseases	2022		No Personnel Required	No Personnel Required	No Personnel Required	Stocks/animals, Medicines, Biologics/Vaccines, Supplements, Viatmins, Dewormers	Stocks/animals, Medicines, Biologics/Vaccines, Supplements, Viatmins, Dewormers	Stocks/animals, Medicines, Biologics/Vaccines, Supplements, Viatmins, Dewormers	0.00	0.00	0.00
Data Gathering and Encoding	Encode data (soft copy, online or through Philippine Animal Health Information System)	2022		No Personnel Required	No Personnel Required	No Personnel Required	system development; Computers and tablets	system development; Computers and tablets	system development; Computers and tablets	0.00	0.00	0.00
Data Analysis	Conduct of epidemiological study	2022		No Personnel Required	No Personnel Required	No Personnel Required	system development; Computers and tablets	system development; Computers and tablets	system development; Computers and tablets	0.00	0.00	0.00
Provincial Laboratory (Facility)	Creation of Veterinary Laboratory Services Section	2022	PROVET	No Personnel Required	No Personnel Required	No Personnel Required	building (repair & maintenance), furniture and fixtures	building (repair & maintenance), furniture and fixtures	building (repair & maintenance), furniture and fixtures	2,800,000	2,508,000	2,000,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
	Conduct of animal disease diagnostic laboratory testing	2022	PROVET / Veterinary Laboratory Division (Animal Disease Diagnostic Lab)	Veterinarian III (1); Laboratory Technician II (1); Laboratory Technician III (1); Laboratory Aide II (1); Administrative Aide III / Utility Worker II (1); Administrative Assistant VI (SG12)	Laboratory Technician II (1); Laboratory Aide II (1); Administrative Aide III / Utility Worker II (1); Administrative Assistant VI (SG12)	No Personnel Required	Medical/dental supplies, sample collection supplies, animal disease test kits, machine maintenance	Medical/dental supplies, sample collection supplies, animal disease test kits, machine maintenance	Medical/dental supplies, sample collection supplies, animal disease test kits, machine maintenance	5,000,000	5,500,000	7,000,000
	Conduct of laboratory testing in relation to food safety (meat lab)	2023	PROVET / Veterinary Laboratory Division (Food Safety /Meat Lab)	No Personnel Required	No Personnel Required	No Personnel Required	Medical/dental supplies, sample collection supplies, reagents, premixes, machine maintenance	Medical/dental supplies, sample collection supplies, reagents, premixes, machine maintenance	Medical/dental supplies, sample collection supplies, reagents, premixes, machine maintenance	No Funding Required	7,000,000	5,500,000
	Conduct of laboratory testing for animal feeds	2024	PROVET / Veterinary Laboratory Division (Animal Feed Lab)	No Personnel Required	No Personnel Required	No Personnel Required	Medical/dental supplies, sample collection supplies, reagents, premixes, machine maintenance	Medical/dental supplies, sample collection supplies, reagents, premixes, machine maintenance	Medical/dental supplies, sample collection supplies, reagents, premixes, machine maintenance	No Funding Required	No Funding Required	7,000,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
VETERINARY REGULATORY DIVISION												
Establishment of Provincial Animal Quarantine Checkpoints	Inspection of livestock and poultry for monitoring of communicable animal diseases	2022-2024	OPV/VRD/AMM	Livestock Inspector II-1; Veterinarian II-1	Livestock Inspector II-1	Livestock Inspector II-1	Vehicle-1; Signage; Container Van; JO: 83 Trainings/Seminars	Vehicle-1; Signage; Container Van; JO: 83 Trainings/Seminars	Signage; Container Van; JO: 83 Trainings/Seminars	22,948,000	22,268,000	15,468,000
	Uniform Reporting System for Animal Movement	2022-2024	OPV/VRD/AMM	No Personnel Required	No Personnel Required	No Personnel Required	Software/Application Development; Computer 15; Tablet 10; internet connection 10; 2 JO	Computer 12; Tablet 8; internet connection 18; 2 JO	Computer 10; internet connection 18; 2 JO	2,902,000	1,824,000	1,544,000
	Registration of Handlers and Transport Carriers conducting Business in the Province	2022	OPV/VRD/AMM	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	No Funding Required	No Funding Required
	Creation of the Provincial Animal Movement Ordinance	2022	OPV/VRD/AMM	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development	No Capacity Development	No Capacity Development	No Funding Required	No Funding Required	No Funding Required
	Disinfection of animal transport carriers for the prevention of entry of transboundary disease	2022-2024	OPV/VRD/AMM	No Personnel Required	No Personnel Required	No Personnel Required	1 Mobile Disinfection Unit; Automatic Disinfection System	1 Mobile Disinfection Unit; Automatic Disinfection System	1 Mobile Disinfection Unit; Automatic Disinfection System	4,500,000	4,500,000	4,500,000
	Establishment of additional Provincial animal checkpoint in territorial boundaries of the Province	2022-2024	OPV/VRD/AMM	No Personnel Required	No Personnel Required	No Personnel Required	JO: 12	JO:12	JO:12	1,872,000	1,872,000	1,872,000
Procurement of animal biologics, supplies and equipment	Provision of disinfection equipment, supplies and PPE to City/Municipal Animal Quarantine Checkpoints	2022-2024	OPV/VRD/AMM	No Personnel Required	No Personnel Required	Administrative Aide VI (Labor Foreman SG 6)	Tents; Power Sprayer; Knapsack Sprayer; Disinfectants; PPE	Tents; Power Sprayer; Knapsack Sprayer; Disinfectants; PPE	Tents; Power Sprayer; Knapsack Sprayer; Disinfectants; PPE	5,000,000	5,000,000	5,367,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
Issuance of ordinance and enforcement of biosecurity protocols on animal husbandry and welfare within their jurisdictions in accordance with DA standards	Assessment and recommendation for approval of farms applying for Animal Welfare Accreditation	2022 - 2023	OPV	No Personnel Required	No Personnel Required	No Personnel Required	Service Vehicle; Computer set with printer for Digitalization of Reporting, Data Transfer and Mapping of Livestock and Poultry Farms (AWA & GAHP); Training/ Retooling of OPV Personnel: Farm Assessment (AWA & GAHP)	No Capacity Development Required	Training/ Retooling of OPV Personnel: Farm Assessment (AWA & GAHP)	1,900,000	No Funding Required	50,000
	Assessment and recommendation of farms applying for Good Animal Husbandry Practices Accreditation	2022 - 2024	OPV	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	No Funding Required	No Funding Required
	Observance of Animal Welfare Week	2022	OPV	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	No Funding Required	No Funding Required
	Identification of Animal Welfare Focal Persons per city/municipality	2022	OPV	No Personnel Required	No Personnel Required	No Personnel Required	Identification and Orientation of Animal Welfare Focal Persons (34 participants + facilitator /secretariat)	Training of Identified Animal Welfare Focal Persons (34 participants + facilitator /secretariat)*	Retooling of Trained Identified Animal Welfare Focal Persons (34 participants + facilitator /secretariat)*	50,000	150,000	150,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Assistance in the registration and Monitoring of Clinics and Hospitals RE: Animal welfare in the health care of animals	2022 - 2023	OPV	Veterinarian III - SG 19 (proposed)	No Personnel Required	No Personnel Required	Training/ Retooling of OPV Personnel: Registration of Facilities	No Capacity Development Required	Training/ Retooling of OPV Personnel: Registration of Facilities	1,125,000	No Funding Required	155,000
	Assistance in the registration and Monitoring of Pet shops, Kennels, Animal Shelters and Pounds RE: Animal welfare in the care of animals in pet shops, kennels, shelters and population control in pounds	2022 - 2023	OPV				Training/ Retooling of OPV Personnel: Registration of Facilities	No Capacity Development Required	Training/ Retooling of OPV Personnel: Registration of Facilities			
	Monitoring and Assistance of Colleges & Universities RE: Animal welfare in the use of animals in studies and researches (ACUP)	2022 - 2024	OPV				Training/ Retooling of OPV Personnel: ACUP	No Capacity Development Required	Training/ Retooling of OPV Personnel: ACUP			
	Disaster Preparedness and Response for Animals	2022 - 2024	OPV				Computer set with printer for Digitalization of Reporting, Data Transfer and Mapping for Disaster Preparedness and Response; Training/ Retooling of OPV Personnel: Disaster Management	No Capacity Development Required	Training/ Retooling of OPV Personnel: Disaster Management			

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Assistance in the registration and Monitoring of Auction Markets, Hog Weighing Scales, etc. RE: Animal welfare in the marketing of animals	2022	OPV	No Personnel Required	Market Specialist I - SG 11 (proposed)	No Personnel Required	Computer set with printer for Digitalization of Reporting, Data Transfer and Mapping of Veterinary-related establishments (LAM & HWS, Commercial Mixed Feed Manufacturer, Agri-Vet Supplies); Training/ Retooling of OPV Personnel	No Capacity Development Required	Training/ Retooling of OPV Personnel: Registration of Facilities	115,000	472	15,000
	Regulation of Livestock and Poultry-related Establishments: Monitoring and Calibration of Livestock and Poultry-related establishments (Livestock Auction Market and Hog Weighing Scale, etc.)	2022	OPV									
	Regulation of Feeds, Drugs and Biologics: Monitoring of Livestock-related establishments (Feed mills and Agri-vet supplies)	2022 - 2023	OPV		No Personnel Required	No Personnel Required	Biological & Feed Products Inspector - SG 8 (proposed)	Training/ Retooling of OPV Personnel	Service Vehicle; Training/ Retooling of OPV Personnel	Training/ Retooling of OPV Personnel	15,000	1,515,000
Conduct of Trainings	Conduct of Animal Welfare Awareness - Trainings (Trainings, Orientations, Workshops, Seminars)	2022 - 2023	OPV	No Personnel Required	No Personnel Required	No Personnel Required	Training/ Retooling of OPV Personnel: AW/ GAHP	No Capacity Development Required	Training/ Retooling of OPV Personnel: AW/ GAHP	No Funding Required	No Funding Required	No Funding Required
	Conduct of Training for Animal Welfare Enforcement Officers (AWEO)	2022 - 2024	OPV							-	-	-
	Conduct of GAHP Awareness Activities (Orientations, Workshops, Seminars)	2022 - 2024	OPV							-	-	-

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Conduct of Training for Disaster Preparedness for Animals	2022 - 2024	OPV							-	-	-
Information Campaign	Conduct of Animal Welfare Awareness - Campaigns (Information Education Campaigns)	2022	OPV	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	No Funding Required	No Funding Required
	Conduct of GAHP Awareness - Campaigns (Information Education Campaigns)	2022	OPV							-	-	-
Procurement of animal biologics, supplies and equipment	Provision of basic disinfection equipment, supplies, etc. as support to LGUs re: Veterinary-related establishments and facilities	2022 - 2024	OPV	No Personnel Required	No Personnel Required	No Personnel Required	Knapsack sprayers, disinfectants, signages, biologics and medical supplies; animal supplies, cleaning supplies	No Capacity Development Required	No Capacity Development Required	1,550,000	1,550,000	1,550,000
	Budgeting and procurement of disaster preparedness and response supplies	2023 - 2024	OPV	No Personnel Required	No Personnel Required	No Personnel Required	Procurement of Animal Rescue and Response Supplies and Equipment	Procurement of Animal Rescue and Response Supplies and Equipment; Construction of Animal Shelter facility	Procurement of Animal Rescue and Response Supplies and Equipment; Animal Rescue & Response Vehicle (Truck)	2,000,000	7,000,000	3,500,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
MEAT INSPECTION SERVICES												
LGUs to issue ordinance and enforce standards for slaughterhouses in accordance with DA standards	Creation of the Provincial Meat Inspection Service Ordinance	2022-2023	OPV									
Training of personnel and farmer cooperatives	Conduct of Food Safety Orientation	2022-2023	OPV	No Personnel Required	No Personnel Required	No Personnel Required	Meat Inspector's Gadgets: 10 Set (Scabbard, Hook, Knife, Steel Rod, Apron, Gloves, Rubber Boots, Head Cap, Hard Cap, Laboratory Gown)	Meat Inspector's Gadgets: 10 Set (Scabbard, Hook, Knife, Steel Rod, Apron, Gloves, Rubber Boots, Head Cap, Hard Cap, Laboratory Gown)	Meat Inspector's Gadgets: 10SET(Scabbard, Hook, Knife, Steel Rod, Apron, Gloves, Rubber Boots, Head Cap, Hard Cap, Laboratory Gown)	70,000	70,000	70,000
	Re-tooling of Meat Inspectors	2022-2024	OPV - LGU									
Operation of Task Force Bantay Karne	Operations of Task Force Bantay Karne and Hotline Number Activation	2023-2024	OPV	No Personnel Required	Veterinarian III: (Proposed)	Administrative Officer IV (Logistics Management Officer)	No Capacity Development Required	Personal Protective Equipment (Face shield, face mask, spitguard, gloves): 50 sets, Professional Services Fee (Lawyer; Rendering Fees), Condemnation Pit (*identified in PMIS that should be located within municipality)	Personal Protective Equipment (Face shield, face mask, spitguard, gloves): 50 sets, Professional Services Fee (Lawyer; Rendering Fees), Condemnation Pit (*identified in PMIS that should be located within municipality)	No Funding Required	965,340	1,595,730

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements							
				Personnel/Staffing			Capacity Development			Funding	
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023
				[5]							
Acquisition of area for facility/establishment of slaughterhouses following national roadmaps and standards	Provision of Technical Assistance for the Establishment of Local Slaughterhouses/Review of proposal for establishment of slaughterhouses	2023-2024	OPV	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	No Funding Required
Support to Deputized Meat Inspector	Provision of Incentive Program for LRMEs, A, and AA-NMIS Accredited Deputized Meat Inspector	2022-2024	OPV	No Personnel Required	No Personnel Required	No Personnel Required	Incentive Program: Php2,500 per Meat Inspector every month: 37 MIS	Incentive Program: Php2,500 per Meat Inspector every month: 37 MIS	Incentive Program: Php2,500 per Meat Inspector every month: 37 MIS	1,110,000	1,110,000
Procurement of equipment (Sanitation Verification System, AW, FS)	Purchase of Accupoint ATP Surface Reader as Sanitation Verification System Unit, Tattoo slapper, and Probe thermometer	2022-2024	OPV	No Personnel Required	No Personnel Required	No Personnel Required	Accupoint ATP Surface Reader: 1 , Accupoint Sample Collector: 4 sets of 100, Tattoo Slapper: 10, Probe Thermometer: 10	Accupoint Sample Swab: 4 sets of 100, Tattoo Slapper: 20 and Probe Thermometer:10	Accupoint Sample Swab: 4 sets of 100, Tattoo slapper: 10 and Probe Thermometer:10	700,000	600,000
Conduct of Training and Seminar	Training/Seminar Expenses on BMIC, SSOP, GHSP, Butchery/Meat Cutting, AMR and Halal, Risk Analysis and Management and Sample Collection on Disease Surveillance	2022-2024	OPV	Meat Control Officer II : 1 (Proposed)	Meat Inspector II: Proposed	Veterinarian IV:1 (Proposed); Meat Inspector III:1 (Proposed)	Training Expenses: Php28,000 per person: 5	Training Expenses: Php28,000 per person: 5	Training Expenses: Php28,000 per person: 5	820,330	1,187,340
											2,829,570

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
Meat Establishment Assistance and Development	Distribution of Slaughterhouse Supplies	2022-2024	OPV	No Personnel Required	No Personnel Required	No Personnel Required	Meat Inspector's Gadgets: 10 sets (Scabbard, Hook, Knife, Steel Rod, Apron, Gloves, Rubber Boots, Head Cap, Hard Cap, Laboratory Gown), Meat Stamping Ink:20 L, Stamp: 10, Food Grade Disinfectant: 34 drums (40kg), Signage: 5; Digital Weighing Scale: 5	Meat Inspector's Gadgets: 10 sets (Scabbard, Hook, Knife, Steel Rod, Apron, Gloves, Rubber Boots, Head Cap, Hard Cap, Laboratory Gown), Meat Stamping Ink:20 L, Stamp: 10, Food Grade Disinfectant: 34 drums (40kg), Signage: 5; Digital Weighing Scale: 5	Meat Inspector's Gadgets: 10 sets (Scabbard, Hook, Knife, Steel Rod, Apron, Gloves, Rubber Boots, Head Cap, Hard Cap, Laboratory Gown), Meat Stamping Ink:20 L, Stamp: 10, Food Grade Disinfectant: 34 drums (40kg), Signage: 5; Digital Weighing Scale: 5	405,000	405,000	405,000
	Weekly and Monthly Slaughter Report Submission of Registered Slaughterhouses	2022		OPV								
Data analysis	Monitoring of A, AA-Accredited Slaughterhouses, Poultry Dressing Plants and Cold Storage Warehouse	2022-2024	OPV	Meat Inspector I: 1 (Proposed)	No Personnel Required	Meat Inspector III:1 (Proposed)	Vehicle:1, Personal Protective Equipment (Face shield, face mask, spitguard, gloves, white coat/gown, scrub suit): 50 sets	Personal Protective Equipment (Face shield, face mask, spitguard, gloves): 20 sets	Personal Protective Equipment (Face shield, face mask, spitguard, gloves): 20 sets	1,566,310	383,310	855,690
	Registry/Accreditation of Meat Transport Vehicles (intraprovince shipment)	2022-2024		OPV		Laminating Machine:1 and Laminating Sheets:200	Laminating Sheets:300	Laminating Sheets:300				

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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Improvement of Data Collection thru Digitalization of Weekly and Monthly Report Submission	2022-2024	OPV				Tablet with protective cover: 1	No Capacity Development Required	No Capacity Development Required			
Establishment of Local Meat Inspection Service	IEC Campaign in Component Cities and Municipalities	2023-2024	OPV	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	No Funding Required	No Funding Required
Site Identification	Review of proposed sites for AA slaughterhouses by cities and municipalities	2023-2024	OPV	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	No Capacity Development Required	No Capacity Development Required	No Funding Required	No Funding Required	No Funding Required

PROVINCIAL TOURISM AND CULTURAL AFFAIRS OFFICE

Promote and develop tourist destinations and attractions for local and international tourists	Website and application development Upgrading of the website	Continues project	PTCAO	10 position for creation; 4 positions for renaming	No Personnel Required	No Personnel Required	Training on tourism website	upgrade tourism website	Continue maintenance and upgrading of tourism website	1,000,000	1,500,000	1,500,000
Create conditions for local and international investments in tourism related establishment	Create of Tourism Guidebook Publication of Tourism Guidebook in Tourism Website	Continues project	PTCAO	No Personnel Required	1 travel and/or investment writer	No Personnel Required	Create communication for tourism promotion	Implement the communication plan	Upgrade the tourism guidebook and investment materials	2,000,000	2,000,000	2,000,000
Infrastructure development	Construction of convention Center, visitorsCenter, Tourism Information and Assistance center and conference center around the province Enhancement of Laurel Park Construction of Amphitheater in the Capitol Compound	2023 - 2024	PTCAO	No Personnel Required	No Personnel Required	No Personnel Required	Prepare the feasibility study of the projects for funding	Implement the project	Monitor and evaluate the implementation and utilization of the project	10,000,000	10,000,000	10,000,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
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SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								Funding FY 2022	Funding FY 2023	Funding FY 2024				
				Personnel/Staffing			Capacity Development											
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	[5]								
Collection and management of Tourism Statistics	Collection, management and interpretation of tourism statistics such as ut not limited to tourist arrivals, inventory of facilities and attractions, tourist expenditures, occupancy rates, tourism employments and related data from primary and secondary sources	Continues project	PTCAO	1 position for creation for Regulation Section	No Personnel Required	No Personnel Required	Training on advance tourism statistics for staff and stakeholders and conduct of mock survey	Recording, appreciation and management of data acquired from sources	Recording, appreciation and management of data acquired from sources		1,000,000	1,000,000	1,000,000					
Implementation of tourism standards for tourism establishments	Implementation of the tourism standards for facilities and services as prescribed by local and international agencies, including the mandatory DOT accreditation and PTCAO registration, with emphasis on the compliance with the minimum public health protocol and standards	Continues project	PTCAO	1 position for creation to monitor updated tourism standards, Regulation Section	No Personnel Required	No Personnel Required	Propose and/or implement local policies that mandates and regulates tourism standards in the province	Conduct of research/consultations, trainings and campaigns to empower and encourage stakeholders to be accredited and/or registered	Conduct of research/consultations, trainings and campaigns to empower and encourage stakeholders to be accredited and/or registered		1,000,000	1,000,000	1,000,000					
Heritage and environmental protection imperative in a manner that encourage sustainable tourism	Implementation of PPAs on Culture Heritage and environmental conservation/protection	2022	PTCAO	all divisions of PTCAO	all divisions of PTCAO	all divisions of PTCAO	Provide training on eco tourism and heritage tourism to stakeholders	update training on eco tourism and heritage tourism to stakeholders	update training on eco tourism and heritage tourism to stakeholders		1,000,000	1,000,000	1,000,000					
Enforce tourism laws and regulations	Initiate the reactivation of tourist police to LGUs with major destinations	2022	PTCAO	No Personnel Required	No Personnel Required	No Personnel Required	Provide module 1 training to assign PNP personnel	Provide module 2 training to assign PNP personnel	Update the training and other policies regarding tourist Police		500,000	500,000	500,000					

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SECTOR: ECONOMIC SERVICES

[1] Functions/Services/ Facilities to be Assumed	[2] Programs/Projects/ Activities for Implementation	[3] Timeline for Full Assumption	[4] Implementing Office/Unit	Resource Requirements							
				Personnel/Staffing			Capacity Development			Funding	
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023
				[5]							
Organization and creation of local groups and associations related to history, culture and arts (e.g. Lupon ng mga Manunulat, Grupo Sining Batangueno, etc.)	Unite Batangueños with common talents related to arts and history	2022-2024	PTCAO	3 casual employees assigned to Culture and Arts Section	Create culture and Arts Divsion with 3 additional; positions	No Personnel Required	Provide training to organized group	Provide training to organized group	Provide training to organized group	2,000,000	2,000,000
Staging and hosting of flagship productions, events and other relevant and related projects and activities of CCP, NCCA, NHCP and other national partners/agencies	Hosting of the outreach programs of CCP, NCCA, NHCP and other national agencies/partners related to Batangas culture, arts and history	2022 - 2024	PTCAO	3 casual employees assigned to Culture and Arts Section	No Personnel Required	No Personnel Required	Allot budget to showcase the flagship projects to culture and arts partners	Allot budget to showcase the flagship projects to culture and arts partners	Allot budget to showcase the flagship projects to culture and arts partners	2,000,000	2,000,000
Technical and financial assistance to the institutionalization of Museo sa Bawat Municipio	Implement the Museo sa Bawat Municipio program as per Ordinance creating the Batangas Culture and Arts Council through technical and financial assistance	Continues project	PTCAO	3 casual employees assigned to Culture and Arts Section	Create culture and Arts Divsion with 3 additional positions	No Personnel Required	Training to put up museum	Training on Museum Management	No Capacity Development Required	2,000,000	2,000,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
Institutionalization of Batangas Cultural heritage and cultural summits	Research on Subli and other cultural properties of Batangas, Cultural Summit, Culture promotion and on subli, Sanggunian Resolution confirming subli as Batangas Cultural Heritage and indorsement to national agency concern declaring it as National Heritage	2023	PTCAO	3 casual employees assigned to Culture and Arts Section	Create culture and Arts Divsion with 3 additional positions	No Personnel Required	Holding of training and summit with cultural heritage stakeholders	Holding of training and summit with cultural heritage stakeholders	Holding of training and summit with cultural heritage stakeholders	2,000,000	2,000,000	2,000,000
Maintain inventory of cultural properties	Cultural Mapping	Continues project	PTCAO	3 casual employees assigned to Culture and Arts Section	Create culture and Arts Divsion with 3 additional positions	No Personnel Required	Provide trainings to cultural mappers	Hold focus discussion with stakeholders	Finalize and print the result of cultural mapping	3,000,000	3,000,000	3,000,000
Encourage and sustain traditional arts and crafts as active and variable source of income of the community	Continue the yearly activities of BCAC on seven arts that will provide livelihood to Batangueño artists	Continues project	PTCAO	3 casual employees assigned to Culture and Arts Section	Create culture and Arts Divsion with 3 additional positions	No Personnel Required	Organized training for the 7 arts sectors	Plan and implement activities/events for the 7 arts sectors	Plan and implement activities/events for the 7 arts sectors	1,000,000	1,000,000	1,000,000

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
PROVINCIAL PLANNING AND DEVELOPMENT OFFICE (ECONOMIC AND INVESTMENT PROMOTION DIVISION)												
Investment support services including access to credit financing	Preparation and updating of Basic Economic Data for Doing Business in Batangas	2022-2024	PPDO	37 additional staff needed	37 additional staff needed	37 additional staff needed	Training Workshop on Economic Information Data Base Maintenance and Management	Training Workshop on Economic Information Data Base Maintenance and Management	Training Workshop on the Utilization of Economic Information Data Base for LGUs	22,413,437	22,611,156	22,611,156
	Preparation and updating of Investment Promotion Materials / collaterals / Investment related project concepts and flyers	2022-2024	PPDO				(1) Advanced IT Trainings (for promotional designs) / (2) Effective Business Writing and Writing in the Digital World	Basic Printed Advertisement Design Using Pagemaker Seminar Workshop	IT and Webpage Development Seminars			
	Preparation and updating of Inventory of Potential Investment Sites and Resources Inventory in the Province	2022-2024	PPDO				Spot Mapping / Locational Mapping Trainings	GIS Training	Training /Seminar on Real Estate Valuation, etc			

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Preliminary Review of Investment Proposals and possible PPP projects and endorsement to concerned offices / Provincial Selection Committee	2022-2024	PPDO				Orientation on PPP Concepts and Procedures;	Training Course on Fundamentals of Unsolicited Project Proposals / Training Orientation on Government Procurement Laws and Policies	Training /Workshop on PPP Project Proposal Review and Evaluation;			
	Provision of support to the Batangas Provincial Economic Board (BPEEB) and economic enterprise implementing offices	2022-2024	PPDO				Training Workshop on Formation and Management of Local Economic Enterprises	Capability Building Training on Promoting Sustainable Investment in the New Normal for LGUs	Business and Local Investment Networking Knowledge Capability Building Training			
	Provision of assistance, basic economic data and information to potential investors and stakeholders	2022-2024	PPDO				Business and Local Investment Networking Knowledge Capability Building Training	Business and Local Investment Networking Knowledge Capability Building Training	Enhancing Business and Local Investment Networking Knowledge Capability Building Training			

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
				[5]								
	Preparation of project concepts, proposals and technical reports and project concepts notes	2022-2024	PPDO				(1) Training Workshop on Project Concept /Feasibility Study Preparation (2) PPP Project Concept Note Development Workshop for LGUs	Training Orientation on Government Procurement Laws and Policies	Training on Sectoral PPPs (i.e. Govt Health Projects, Agriculture, etc)			
	Facilitation / assistance in the processing of Capacity Development Project financing thru Term Loan	2022-2023	PPDO									
	Participation and assistance in the Regional and Provincial Investment Promotion activities	2022-2024	PPDO									
	Participation and assistance in the Regional and Provincial Investment Promotion activities	2022-2024	PPDO									
	Construction of LEDIPO building	2022-2024	PPDO	No Personnel Required	No Personnel Required	No Personnel Required	No Capacity Development Required	Construction of office building	Furnitures and Fixtures, IT Equipment	No Funding Required	15,000,000	5,000,000
SUB-TOTAL- ECONOMIC SERVICES										180,285,077	223,098,375	210,923,872
GRAND TOTAL-ALL SECTOR										375,590,721	894,339,186	841,936,219

Note: Some of the entries for Personnel, Capacity Development and Funding Requirements were merged for several programs, programs, and activities.

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES*
BATANGAS PROVINCE

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements							
				Personnel/Staffing			Capacity Development			Funding	
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023
[5]											

*Prepared by concerned offices.

Consolidated by:


Engr. EVELYN L. ESTIGOY, EnP.I.
 Provincial Planning and Development Coordinator
 Date:

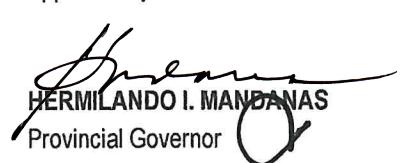
Reviewed by:


LIBRADO G. DIMAUNAHAN
 Provincial Administrator
 Date:


RHIZA B. DE ZOSA
 Provincial Human Resource
 Management Officer
 Date:

Approved by:


VICTORIA B. CULIAT
 Provincial Budget Officer
 Date:


HERMILANDO I. MANDANAS
 Provincial Governor
 Date:



SECTION 3:

Capacity Development Agenda

SECTION 3:

Capacity Development Agenda

Alongside the assumption of devolved FSFs to the Provincial Government of Batangas are the duties, responsibilities and accountabilities that should be fulfilled. These require an improved skills and capabilities of the organization – including the facilities, systems, and setup, together with the empowered personnel.

An initial step was the assessment and identification of the current capacities, goals and objectives of the departments and offices; followed by providing measures while recognizing the rooms for improvement. These are seen to strengthen the capability of the Provincial Government towards a more manageable, sustainable, and resilient delivery of public services.

Guided by the pillars of Capacity Development Agenda, such as Structure, Competencies, Management Systems, Enabling Policies, Knowledge and Learning, and Leadership, the Provincial Government of Batangas, assessed its current state and targeted on their desired outcome.

Upon formulation of the Capacity Development Agenda, it was realized that there are needed interventions in terms of facilities, workforce, and management tools to perform and implement various devolved functions. Among the common interventions targeted by the offices is enabling the organization to deliver services by: (1) adding to the existing structure (e.g. creation of positions); (2) undergoing trainings, seminars and workshops; and (3) acquisition of equipment that will help the personnel in effectively and efficiently achieving its targets. Specifically,

- For Social Services, there are interventions like establishment of facilities, strengthening workforce by hiring additional personnel, and by equipping with essential trainings, development of tools and systems, and formulation of plans crucial for the management and decision making.

- Under *Economic Sector*, interventions include development of research facilities and laboratories with proper equipment, hiring of technical personnel capable for various activities and operations, formulation and implementation of vital plans, projects and activities (PPAs), enhancement of support mechanism for investment facilitation and business promotion, and establishing linkages to various partner agencies, private sectors, investors and stakeholders.
- Interventions in delivering *general public services* focus on improving the workforce as well as developing systems necessary to provide efficiency in their services.

CAPACITY DEVELOPMENT GOALS AND OBJECTIVES

Social Services

Provincial Health Office

- Improve and strengthen existing health sector processes and systems by highlighting primary care close to families and communities, with the support of contracted hospitals as part of network.
- Strengthen the frontline of health services in the primary care-focused health system
- Provide clinical leadership and guidance for hospitals to influence the design of primary care services while allowing them to focus on more complicated cases

Provincial Social Welfare and Development Office

- Provide safe haven for victims of trafficking, violence, abuses, neglect and abandonment and enable them to reintegrate to their families and communities with renewed enthusiasm to lead a better life.

- To establish efficient and effective Provincial Office for Senior Citizens Affairs (POSCA), Persons with Disabilities Affairs Office (PDAO) and Halfway House that could deliver appropriate services to its respective sector.

Provincial Disaster Risk Reduction and Management Office

- To have an efficient and functional PDRRMO-Emergency Operations Center (EOC) to support 24/7 operations, with competent and experienced DRRM professionals that supports the PDRRMC Council management level which efficiently implements and monitors their PPAs with sufficient scientific based data to support its planning.

Provincial Assistance for Community Development

- To ensure prompt, timely, and efficient delivery of employment services.
- To perform effectively and efficiently of the duties and responsibilities to the youth province-wide including the devolved functions from the Sangguniang Kabataan (SK) Reform Act of 2015.
- To perform the role in the coordination and proper monitoring of drug-related incidents. This entails cohesion of policies for the inter-local government roles which can provide an enabling environment for functional and effective Anti-Drug Abuse Councils (ADACs).

Housing and Homesite Affairs Division

- Strengthen the Housing Division for better Housing and Resettlement Programs by 2022
 - Creation of a Public Relations Section with a complete staffing pattern; realignment of current plantilla positions
 - Establishment of Public Affairs Division
 - Improve level of knowledge and skills in service delivery and stakeholder management
 - Update Data Banking System
 - Strong partnership and communication with external partners, such as CSOs and foundations

Economic Services

Office of the Provincial Agriculturist

- Strengthen the capacity to perform on-site research and studies
- To gain the ability to formulate plans and implement projects for Agribusiness and Marketing Assistance (AMA)
- To gain the ability to formulate plans and implement projects for Agricultural and Biosystems Engineering Services
- Enhance seed inspection and rice farming as seed growers
- Capacitate the farmers with proper knowledge and skills in agribusiness and marketing.

Office of the Provincial Veterinarian

- Increase the number of skilled Agricultural Extension Workers (AEWs) and strengthen agricultural extension cum research services in the Province
- Upgrading of stocks through artificial insemination in ruminants and swine
- To provide additional livelihood to farmers by:
 - increasing animal production in the demonstration farm
 - increasing fund allocation for animal production
 - providing livelihood and employment opportunities to smallhold farmers and women
- Improve animal health services provided in the province by:
 - hiring sufficient number of personnel for animal health and laboratory activities
 - providing technical assistance and supplies for the animal health activities of component LGUs
 - purchasing laboratory supplies and equipment for immediate disease diagnosis and conduct of tests
- Improve animal checkpoint operations by:
 - hiring additional personnel for the operation of the checkpoints
 - creating a uniform and real time reporting system which is also accessible to the component LGUs
 - modernizing the checkpoint facilities of the province

- providing support for the checkpoint operations of component LGUs
- Attain adequate monitoring, management, and implementation of Animal Welfare Program and Veterinary-related establishments thru:
 - having an adequate number of capable OPV personnel and C/M focal person for adequate monitoring, management, and implementation of Animal Welfare Program and Veterinary-related establishments
 - having sufficient knowledge and expertise on animal trade and marketing; biological and feed products inspection; disaster mitigation, preparedness and response
 - having sufficient data and registry of Veterinary-related establishments
 - have improved capacity in Disaster Preparedness and Response Programs
- Protect consumers through strengthened Food Safety Standards in:
 - establishing the Meat Inspection Services Division
 - hiring technical personnel for the conduct of meat inspection
 - providing support to the meat inspection activities of component LGUs

Local Economic Development and Investment Promotions

- Enhanced support mechanism that will assist in the Province's investment facilitation and business promotion activities to be able to attract potential investors, generate investments and accelerate employment; and,
- Establishment of a strong partnership / linkages with concerned national government agencies, private sectors, investors and stakeholders.
 - To be able to provide support and facilitation assistance for prospective and new investors
 - To establish and maintain a local economic data base containing relevant facts and figures to be able to provide information about the business

- potentials of the Province including its services to prospective investors
- To be able and be capacitated to assist and support other local government units / implementing departments whose undertakings are related to economic development
- To be able to prepare and disseminate investment promotion collaterals, develop investment website for the information of potential investors and stakeholders
- To be able and have the capacity to assist the Province and other LGUs for facilitating the review of PPP proposals and implementation of PPP projects

Provincial Government – Environment and Natural Resources Office

- Maintain excellent service, increase stakeholders' value and enhance customer satisfaction are established, communicated, monitored and be updated as appropriate within the entire organization

Provincial Engineer's Office

- To create safer roads and provide communities better access to goods and services
 - Rehabilitation and improvement of unpaved poor to bad paved core provincial roads
- To reduce the number of structurally deficient that requires rehabilitation or replacement
 - Conduct periodic maintenance for bridges to be rehabilitated

Provincial Tourism and Cultural Affairs Office

- Strengthen mechanism for inclusive economic growth empowering the community and its people for self-sufficiency and sustainability
- Develop and promote tourism industry of Batangas through culture and arts activities, engaging private sector in local industry development and marketing of tourist destinations, promoting healthy and educated service oriented

communities, protecting and conserving its natural and cultural heritage towards financial wealth shared equally by the people but ensuring to last for future generations.

General Public Services

Provincial Treasurer's Office

- Modernized tax information and collection system thru Real Property Tax Administration Program which links the Provincial Treasurer's Office and all Municipal Treasurer's Office in Batangas province in 2022
 - To increase collection efficiency thru upgraded and modernized Real Property Tax computerization program

- To provide prompt treasury services to its taxpayers

Provincial Assessor's Office

- Provide effective and efficient administration of property taxation services
- To provide accessibility to taxpayers in accurate data on Real Property Tax System through internet
- Increase revenue generation by increasing tax base, proper identification of real properties
- Capacitate personnel for General Revision of Assessment, Tax Mapping Project and continuation of the on-going Computerization Project

BUDGETARY REQUIREMENT

The chart below shows the percentage of Capacity Development budgetary requirement per sectors for years 2022 to 2024 period. Economic Sector requires the largest part among the three sectors, which

requires 56% of intervention assets in support to their objectives to establish research facilities, laboratories and strengthening of their workforce.

2022-2024 PERCENTAGE OF BUDGETARY REQUIREMENT FOR CAPACITY DEVELOPMENT, PER SERVICES

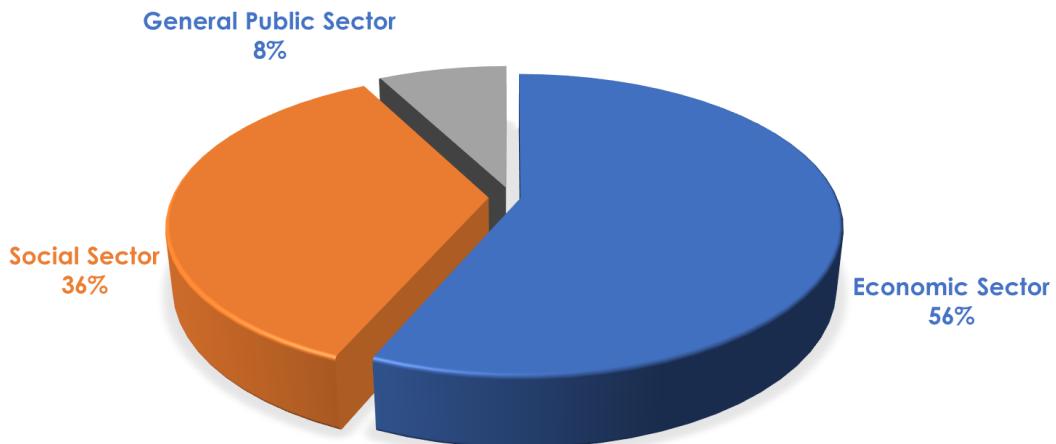


Figure 6. 2022-2024 Budgetary Requirement for Capacity Development Per Services

On the other hand, Figure 7 shows the budgetary requirements per services for years 2022, 2023 and 2024, based from the analyzed interventions of each services in which it is identified that the interventions will

be requiring more than Php 1 Billion for 3 years period of implementation. An increase can be seen in the required budget for year 2023 in which construction of various facilities are proposed.

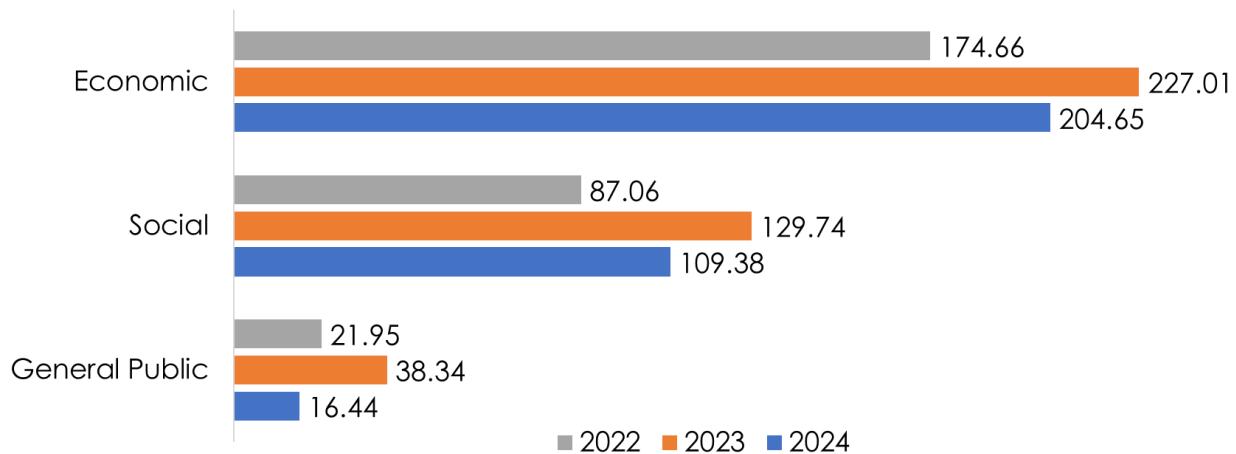


Figure 7. Budgetary Requirement (in Million Php) For Capacity Development Per Services

Based from the LGU Capacity Assessment and Capacity Development Agenda Formulation Guidebook, the Capacity Pillars, which are used to indicate LGU's capacity or ability to perform functions to fulfill missions and deliver desired results, are the following:

Structure - Presence of appropriate structure (office, committee or work group) with defined authority and accountability for performing the necessary functions within a program.

Competency - Knowledge and skills of people who need to perform their assigned functions in the program, including technical competencies and program management competencies.

Management Systems - Systems, processes and procedures for managing programs, i.e., planning and budgeting; design and development; implementation; and monitoring and evaluation

Enabling Policies - Presence of policy and legislative support for planning, developing, implementing, monitoring and evaluating service delivery functions, programs and projects

Knowledge and Learning - Mechanisms for generating, analyzing and using data and information as basis for decision-making and continuous improvement

Leadership - Presence of mechanisms for:

- Defining vision, mission and values, and setting strategic directions
- Ensuring transparency and accountability in the LGU's operations
- Instituting participatory mechanisms
- Establishing partnerships and collaboration
- Visible sponsorship of programs

The graph shows the budgetary requirement per Capacity Pillars for years 2022, 2023 and 2024, in which the priority interventions were analyzed based on the capacity assessment. Structure-based interventions require the greatest funding for the establishment of

various facilities, including research facilities, laboratories and offices, and strengthening the workforce. For year 2023, the required budget is increased for the fulfilment of various construction projects.

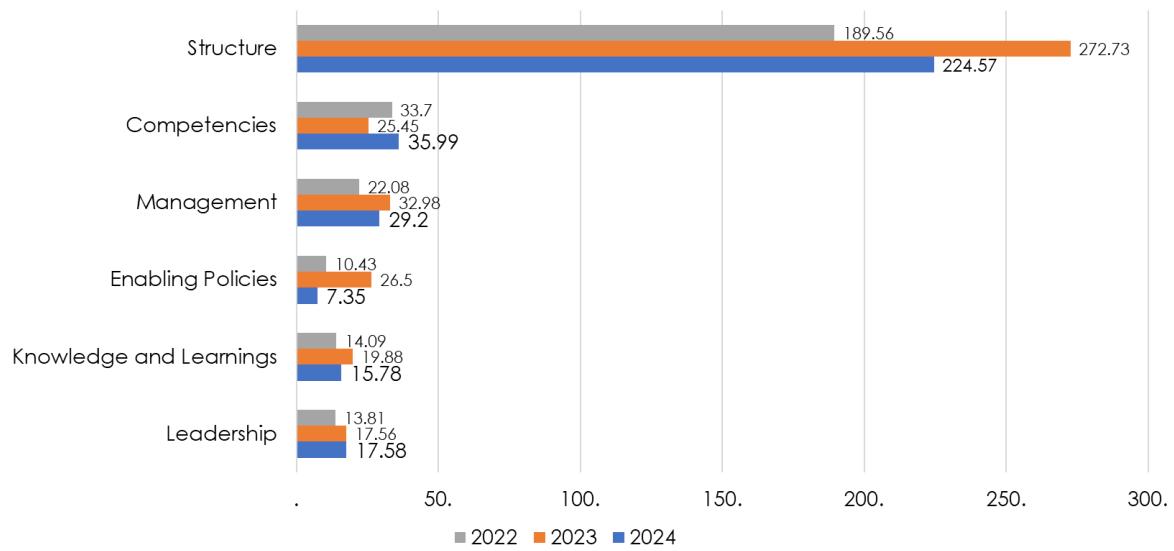


Figure 8. Budgetary Requirement (in Million Php) For Capacity Development , per pillar and year

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: GENERAL PUBLIC SERVICES

Performance Area/ Governance Sector:		INSTITUTIONAL AND SOCIAL SECTOR													
Current State				Desired State											
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance					
						Year 1	Year 2	Year 3							
PROVINCIAL ADMINISTRATOR'S OFFICE															
Structure															
Insufficient staff of Housing and Homesite Affairs Division	Complete staffing pattern of Housing and Homesite Affairs Division	Hire qualified staff for Housing and Homesite Affairs Division	Additional plantilla positions created and filled-up	Office of the Provincial Administrator, PSB, LCE	2022	387,852	387,852	387,852	ADMIN, PHRMO, LCE	CSC					
Lack of a Public Affairs Division to manage oversee stakeholder relationships	Creation of a Public Relations Section with a complete staffing pattern; realignment of current plantilla positions	Hire qualified staff for the Office of the Provincial Administrator - Public Relations Section	Additional plantilla positions created and filled-up	Office of the Provincial Administrator, PSB, LCE	2022	1,849,956	1,849,956	1,849,956	ADMIN, PHRMO, LCE	ADMIN, PHRMO, LCE					
Competencies															
Level of knowledge and skills in service delivery	Improved level of knowledge and skills in service delivery	Conduct relevant and regular training programs to increase knowledge and competencies	Training and seminar programs on effective service delivery, good housekeeping, records management etc.	Office of the Provincial Administrator, PHRMO	Ongoing	1,000,000	1,000,000	1,000,000	ADMIN, PHRMO	Civil Service Institute, DAP, LGA					
Management Systems															
Persistent issues with resettlement programs and stakeholder management	Improved stakeholder management	Establishment of Public Affairs Division with adequate and competent staffing pattern	Better relationships with external stakeholders	Office of the Provincial Administrator, LCE	2022	N/A	N/A	N/A	ADMIN, LCE, PHRMO	CSC					
Enabling Policies															
Delayed implementation of Taal Volcano Victims Permanent Resettlement program	Clear timeline for project implementation agreed upon by National and Local Government stakeholders	Monthly Taal Shelter Task Force Meetings with actionable timelines	Clear timeline and funding source, with clear accountability of duties	Office of the Provincial Administrator, PPDO	2022	N/A	N/A	N/A	ADMIN, PPDO	DHSUD, NHA, HDMF, SHFC, Affected LGUs					

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: GENERAL PUBLIC SERVICES

Performance Area/ Governance Sector:		INSTITUTIONAL AND SOCIAL SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Knowledge and Learnings										
Absence of database of land/s, informal settlers, and interested recipients for housing development projects	Updated Data Banking System	Updating and full operationalization of data banking system	Updated and fully operational data banking system	Office of the Provincial Administrator, PPDO	2022	N/A	N/A	N/A	ADMIN, PPDO	DICT
Informal settler database for entire Province is not updated	Updated Data Banking System	Training of existing and upcoming staff on Data banking and building up of data sets	Well-trained and equipped staff with regards to data banking and building up of data sets	Office of the Provincial Administrator, PPDO	2022	1,000,000	1,000,000	1,000,000	ADMIN, PPDO	DICT
Lack of designated Stakeholder Managers	Establishment of Public Affairs Division	Creation of position and adequate training	Full staff rotation and well-trained personnel	Office of the Provincial Administrator, LCE, PHRMO	2022	N/A	N/A	N/A	ADMIN, LCE, PHRMO	CSC
Leadership										
Minimal partnership with CSOs as possible partner in housing and other development projects	Strong partnership and communication with external partners, such as CSOs and foundations	Submission of proposals for partnership and signing of MOA on housing and other government projects; stakeholder management	Partnerships are well-defined and set	Office of the Provincial Administrator, SP, LCE, CSOs, PIO	2022	N/A	N/A	N/A	ADMIN, LCE, SP, CSOs	PIO

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: GENERAL PUBLIC SERVICES

Performance Area/ Governance Sector:		INSTITUTIONAL SECTOR (FINANCIAL ADMINISTRATION AND SUSTAINABILITY)														
Current State of Capacity	Desired State of Capacity	Current State		Desired State												
		Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/Technical Assistance						
PROVINCIAL ASSESSOR'S OFFICE																
Structure																
Only 35 personnel assigned for operation	Modification of office Plantilla for the proposed project. Additional 15 personnel	Trainings of personnel for the preparation of Schedule of Market Value	Property taxation administered effectively and efficiently	Administrative Officer III Administrative Officer I Admin Aide II (3)	3 years	4,800,000	5,700,000	6,800,000	Provincial Assessors Office	BLGF						
		Attendance to Conferences/Convention/ Trainings and Seminars on Computerization,records management and eMapping		Local Assessment Operation Officer III Local Assessment Operation Officer II Local Operation Officer I Admin Aide II (2)						BLGF						
Only 35 personnel are well trained	Training of personnel and the conduct of General Revision of Assessment, Tax Mapping Project and continuation of the on going Computerization Project	Job Orders appointment,. Lecture and On-The-Job training of personnel for proper work load assignment	Trained all personnel concerned	Computer Operator IV	3 years	300,000	300,000	300,000	Provincial Assessors Office	BLGF, 30 Municipal Assessors						
Management Systems																
Continued increase in number of Real Property Units	To enable the taxpayers accessibility to 100% accurate data on Real Property Tax System through internet	Continued training on System Development of Computer Programmers and Encoders	Property taxation administered effectively and efficiently	Draftsman (3) Tax Mapping Aide (3)	3 years	2,403,000	2,403,000	2,403,000	Provincial Assessors Office	Provincial Government of Batangas, 30 Municipal Assessor						

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: GENERAL PUBLIC SERVICES

Performance Area/ Governance Sector:		INSTITUTIONAL SECTOR (FINANCIAL ADMINISTRATION AND SUSTAINABILITY)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/Technical Assistance
						Year 1	Year 2	Year 3		
Enabling Policies										
Outdated Schedule of Market Value and adopt the rapid technological development	To undertake General Revision of Assessment within 2 years after the effectivity of the Code and every 3 years thereafter	Generate more revenue by increasing tax base, proper identification of real properties	Tax base enhanced	Provincial Assessors Staff & 30 Municipal Assessor	3 years	5,000,000	20,000,000	-	Provincial Assessors Office	BLGF, Provincial Government of Batangas
Knowledge and Learnings										
Insufficient knowledge on preparation of Schedule of Market Value and skills in system development	Computerized Real Property Tax System through Web-based	To enable the taxpayers to accessibility to 100% accurate data on Real Property Tax System through internet	Participation of LGUs in the Revenue Generation Enhancement program assisted and motivated	Provincial Assessor Staff & 30 Municipal Assessor	3 years	1,350,000	5,000,000	2,000,000	Provincial Assessors Office	30 Municipal Assessor

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: GENERAL PUBLIC SERVICES

INSTITUTIONAL SECTOR (FINANCIAL ADMINISTRATION AND SUSTAINABILITY)									
Performance Area/ Governance Sector:									
Current State				Desired State					
Real Property Tax Administration Program of the Provincial Treasurer's Office serves as data base involving property owners, tax payments and the Real Property Units in various municipalities in Batangas province				Goals: Modernized tax information and collection system thru Real Property Tax Administration Program which links the Provincial Treasurer's Office and all Municipal Treasurer's Office in Batangas province in 2022 Objectives: 1) To increase collection efficiency thru upgraded and modernized Real Property Tax computerization program; 2) To provide prompt treasury services to its taxpayers.					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Year 1	Year 2	Year 3	Source of Support/ Technical Assistance
PROVINCIAL TREASURER'S OFFICE									
Structure									
Insufficient personnel for programming and troubleshooting of Real Property Tax Administration Program	Sufficient personnel for programming and trouble shooting of Real Property Tax Administration Program	Creation of relevant positions	Additional Plantilla positions created and filled-up	Provincial Treasurer's Office personnel	2nd Qtr 2022	3,160,824			Provincial Treasurer's Office / Sangguniang Panlalawigan ng Batangas / Provincial Human Resource Mngt. Office
Competencies									
Inadequate knowledge & skills of some personnel on resource mobilization thru programming and troubleshooting of Real Property Tax Administration Program and other	Knowledgeable & skilled personnel on resource mobilization thru programming and trouble shooting of Real Property Tax Administration Program	Conduct of relevant trainings to increase knowledge and competencies	Relevant trainings acquired	Provincial Treasurer's Office personnel	2nd Qtr 2022	200,000	200,000	200,000	Provincial Treasurer's Office / Provincial Human Rsource Mngt Office thru Personnel Development Committee (PERDECOM)

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: GENERAL PUBLIC SERVICES

INSTITUTIONAL SECTOR (FINANCIAL ADMINISTRATION AND SUSTAINABILITY)											
Current State				Desired State							
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance	
						Year 1	Year 2	Year 3			
Management Systems	Weak coordination between the Provincial Treasurer's Office with the Municipal Treasurer's Office with installed Real Property Tax Administration Program	Strengthened link and coordination between the Provincial Treasurer's Office and all Municipal Treasurer's Office in Batangas	Conduct of meetings/ conferences	Meetings/ conference conducted	Personnel from Provincial Treasurer's Office and all Municipal Treasurers in Batangas	1st -4th Qtr 2022, 2023 & 2024	500,000	500,000	500,000	Provincial Treasurer's Office	Provincial Budget Office/ Provincial General Services Office
Enabling Policies	Outdated 2010 Real Property Tax Code of Batangas Province	Updated Real Property Tax Code	Strict implementation of updated RPT Code	RPT Code strictly implemented	Provincial Treasurer's Office personnel	3rd Qtr 2022	N/A	N/A	N/A	Provincial Treasurer's Office	Governor's Office / Sangguniang Panlalawigan/ Provincial Assessor's Office
Knowledge and Learnings	Real Property Tax database not updated	Updated Real Property Tax database to fully operationalize the RPT Administration Program/System	Updating of Real Property Tax database	Updated Real Property Tax data base and fully operationalize RPT Administration Program/ System	Provincial Treasurer's Office personnel	1st Qtr 2022	N/A	N/A	N/A	Provincial Treasurer's Office	Municipal Treasurer's Office in Batangas/ Provincial Assessor's Office

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: GENERAL PUBLIC SERVICES

Performance Area/ Governance Sector:		INSTITUTIONAL SECTOR (FINANCIAL ADMINISTRATION AND SUSTAINABILITY)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Leadership	Strengthened and full support of the Municipal Treasurers in Batangas to the Real Property Tax Administration Program of the Provincial Treasurer's Office	Issuance of a Memorandum or Office Order to the Municipal Treasurers for strict support to the RPT Administration Program	Memorandum or Office Order complied by the Municipal Treasurers to fully strengthen and support the RPT Administration Program	Municipal Treasurers in Batangas province	1st Qtr 2022	N/A	N/A	NA	Provincial Treasurer's Office	Municipal Treasurer's Office in Batangas
SUB TOTAL-GENERAL PUBLIC SERVICES						21,951,632	38,340,808	16,440,808		

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
PROVINCIAL ASSISTANCE FOR COMMUNITY DEVELOPMENT OFFICE										
Structure										
Insufficient manpower/Staff complement for the full promotion and implementation of PESO Projects and Services	Complete with reliable and competent staff to further strengthen and expand the existing employment facilitation service machinery of the government particularly at the local levels for the full promotion and implementation of PESO Projects and Services	PESO Institutionalization Request / Justification for the creation of four (4) PESO Plantilla positions for additional manpower	PESO Institutionalized and operational Additional of four (4) plantilla positions created and manned	PACD - PESO Personnel, Programs and Services	1st Quarter of 2022 1st Quarter of 2022	Supervising Labor and Employment Officer I (SG 11): 396,146 Labor and Employment Officer II (SG 13): 457,172	Labor and Employment Officer I (SG 11): 396,146 Labor and Employment Officer II (SG 8): 305,972	PACD - PESO PACD - PESO, PHRMO & LCE	Sangguniang Panglalawigan Civil Service Commission	
Competencies										
Inadequate knowledge on technical writing, Use of MsOffice applications and Public Speaking	Proficient in technical writing, usage of MsOffice applications and Public Speaking	Continuous engagement in workshops/trainings that helps develop technical and work Related skills ex: Technical Writing/Business Correspondence, MsOffice Skills, Public Speaking	Developed/Enhanced technical and work related skills ex: Technical Writing/Business Correspondence, MsOffice Skills, Public Speaking	PACD - PESD Personnel	2022-2023	Training Expense (PPMP): 54,600.00		PACD - PESO	PGOB & DOLE	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (YOUTH DEVELOPMENT)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
PROVINCIAL ASSISTANCE FOR COMMUNITY DEVELOPMENT OFFICE										
Structure										
Insufficient manpower/staff complement for the full promotion and implementation of the Local Youth Development Division	Complete staffing pattern	Appointment and hiring of atleast 2 personnel: 1. Administrative Assistant VI 2. Youth Development Assistant I	2 personnel hired and appointed	PACD personnel	2022	689,238			PACD, HR, PSB, SP & LCE	Civil Service & NYC
Local Youth Development Council (LYDC) is not organized	Functional LYDC	hiring additional staff of the Youth Division to implement additional functions and become fully operational	Organized/Established LYDC	SK Provincial Fed Office and PACD	2022				SK Provincial Fed Office and PACD	NYC & DILG
Competencies										
Inadequate Trainings	More continuing training for the youth and SK officials	Continuous training to enhance their knowledge and achieving youth empowerment	SK Officials were able to perform their duties and responsibilities effectively	Youth and SK Officials	2022-2024				PACD	NYC
Enabling Policies										
No approved Resolution/Ordinance/EO of LYDP in the Province, Cities and Municipalities	Presence of Approved LYDP	Convened LYDC and Finalization of LYDP	Approved LYDP	SK Provincial Fed Office	2022				SK Provincial Fed Office	NYC & DILG
Knowledge and Learnings										
Insufficient database of SK Officials	Updated Data Banking	updating and consolidation of SK profiling	Reliable Data Banking	PACD	2022				PACD	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
PROVINCIAL ASSISTANCE FOR COMMUNITY DEVELOPMENT OFFICE										
Structure										
Insufficient manpower/staff complement for the full promotion and implementation of the Provincial Drug Abuse Council	Complete with reliable and competent staff to further strengthen and expand the existing employment facilitation service machinery of the government particularly at the local levels for the full promotion and implementation of PADAS Projects and Services	Request / Justification for the creation of four (4) Plantilla positions for additional manpower: 1. Community Development Officer III 2. Community Development Officer II 3. Community Development Assistant II 4. Community Development Assistant I	Additional of four (4) positions created and manned Additional plantilla positions created Efficient and effective implementation of programs and services	PACD-PESSD personnel	2022-2023 Community Development Officer III (SG 18) 672,842.00	Community Development Officer III (SG 18) 672,842.00	Community Development Assistant II (SG-9) 324,760.00		PACD, HR, PSB, SP & LCE	
Competencies										
Inadequate Trainings and Orientation	Equipped with the necessary knowledge and skills in response to the demands and challenges in the advocacy Anti-Drug Abuse campaign	Continuous linkages with partner agencies	Strengthened linkages with partner agencies	PACD-PESSD Personnel (PADAC)	2022-2024				PACD OPG, DILG, PNP, PDEA, PSWDO	

ANNEX G-1
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
		Implementation of capacity/capability enhancements and skills development trainings to council members	Enhanced capacity/capability and developed skills of council members			Year 1	Year 2	Year 3		

ANNEX G-1
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (DISASTER PREPAREDNESS)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE										
Structure										
Current structure of the PDRRMO is functional but could not support the operation a 24/7 monitoring and management of incidents, data management, risk assessments and training needs capacity to support the PDRRMC and component LGUs	90-99% activation of functional EOC with well established system of information gathering, reporting, and dissemination and system for coordinated response operations	Adequacy of PDRRMO staff who are well trained;établissement of PDRRMO Database and Training Center	Hiring of sufficient and efficient PDRRMO personnel; Procurement of vital ICT requirements	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022-2024	40,000,000	40,000,000	40,000,000	BPDRRMO	PDRRM COUNCIL MEMBERS
PDRRMC organizational structure is in place, since it has been currently reorganized to conform to RA 10121	90-99% Functioning thematic area/committees and response clusters	Regular thematic and response clusters' meetings	Regular conduct of PDRRMC Quarterly meetings and as needed	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022-2024	500,000	500,000	500,000	BPDRRMO	PDRRM COUNCIL MEMBERS
Competencies										
Newly hired officials are often unexperienced or not trained on the aspects of DRRM thus requires numerous trainings in order to act according to the requirements of the position	90-99% of newly hired officials oriented and trained on basic DRRM aspects within probationary period	Availability of Basic Orientation Courses	Newly Hired Officials undergoing Basic Orientation Courses within probationary period	PDRRM Office, Local DRRMOs and Batanguenos as a whole	2022-2024	300,000	300,000	300,000	BPDRRMO	PHRMO, OCD 4 A, DOH and other Regional Agencies

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (DISASTER PREPAREDNESS)									
Current State				Desired State							
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance	
						Year 1	Year 2	Year 3			
Only some Provincial level technical personnel have advanced technical knowledge on DRRM which is beyond the level/mastery of those in the CMLGU to provide technical assistance/supervision	90-99 % of provincial level staff requires advance technical knowledge, beyond the level/mastery of those in the CMLGU to provide technical assistance/supervision	Inclusion of regular trainings of advanced technical knowledge for Provincial Level Staff	Advanced Technical Capacity trainings of provincial staff for regular implementation	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022-2024	2,000,000	2,000,000	2,000,000	BPDRRMO	Technical Support Regional and Provincial Agencies and Private Organizations, Educational Institutions like BSU	
Lack of information technology personnel to handle database and data management, social media and provide data analysis	90- 99 % approval of proposed ICT Section of the office specific for the office's database management system	Submission of Proposal for ICT Section	Hiring of proficient and reliable ICT personnel	PDRRM Office, Local DRRMOs and Batanguenos as a whole	2022-2024	5,000,000	5,000,000	5,000,000	BPDRRMO	PHRMO, OPG	
Needs to capacitate the committee heads to spearhead their own thematic area project, programs and activities	90-99 % of DRRM Committee Heads capacitated, self-reliant and fully functioning in spearheading thematic PPAs	Prioritization of Committee Heads and PDRRM members in Capacity Building for DRRM Preparedness and Response	Regular Executive Capacity Trainings for DRRM Committee and Response Cluster Heads	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022-2024	1,000,000	1,000,000	1,000,000	BPDRRMO	PDRRM COUNCIL MEMBERS	
Management Systems											
Absence of monitoring systems for DRRM plan (PPAs) implementation	90-99 % establishment and implementation of DRRM plan monitoring system	Application of innovative and historical based strategies in development of monitoring system	Testing of best possible monitoring system	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022-2024	500,000	500,000	500,000	BPDRRMO	PDRRM COUNCIL MEMBERS	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (DISASTER PREPAREDNESS)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Improvement of existing centralized document tracking system	90- 99 % improved centralized document tracking system	Application of best practiced system and continuous improvement of tracking system	Testing of best possible tracking system	PDRRM Office, Local DRRMOs and Batanguenos as a whole	2022-2024	500,000	500,000	500,000	BPDRRMO	PDRRM COUNCIL MEMBERS
Approved PDRRM Plan 2017-2021, while PDRRMP for 2022-2028 is currently for updating and under committee review	90-99% Approval and Implementation of PDRRMP for 2022- 2028	PDRRMC Approval and SP Endorsement of PDRRMP for 2022-2028	SP RESO Approving PDRRMP for 2022-2028	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022	300,000			BPDRRMO	PDRRM COUNCIL MEMBERS
Enabling Policies										
Absence of response plans and standard operating procedures	90-99% formulation and approval of response plans	Drafting and formulation of response plans	Regular updating of response plans	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022-2024	1,000,000	1,000,000	1,000,000	BPDRRMO	PDRRM COUNCIL MEMBERS, Sanggunian Panlalawigan
Conflicting laws on the management of those within the Taal volcano protected areas	90-99% proposal and agreements of those within the Taal volcano protected areas	Increased coordination, complementation, and interoperability of work within the Taal Volcano Protected areas	Regular coordination mechanisms and monitoring of implemented agreements	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022-2024	1,000,000	1,000,000	1,000,000	BPDRRMO	TVPL-PAMB, LGUs, PDRRMC
Knowledge and Learnings										
Outdated Community Based Monitoring System (CBMS) datasets	90-99% up to date CBMS datasets	Regular updating of CBM System datasets	Development and implementation of online updating of CBM System datasets	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022-2024	5,000,000	5,000,000	5,000,000	BPDRRMO	PPDO, PSWDO, PDRRM Council Members

ANNEX G-1
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (DISASTER PREPAREDNESS)									
Current State				Desired State							
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance	
						Year 1	Year 2	Year 3			
CBMS data are not readily accessible	90-99% accessibility of CBMS datasets	Established Information Management System	Implementation of established Information Management System	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022-2024	500,000	500,000	500,000	BPDRRMO	PPDO, PSWDO, PDRRM Council Members	
Raw data and datasets on hazard maps are not available	90- 99% regular updating of raw datasets on hazard maps	Inclusion of regular capacity trainings for Local DRRMOs to obtain raw datasets vital in hazard and risk information and assessments	Regular implementation of trainings vital in hazard and risk assessments	PDRRM Council and LGU counterparts and Batanguenos as a whole	2022-2024	2,000,000	2,000,000	2,000,000	BPDRRMO	PDRRM Council Members, MGB, PHIVOLCS, PAGASA and other regional agencies	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)										
Current State				Desired State								
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance		
PROVINCIAL HEALTH OFFICE												
Structure												
No specific individuals assist on the overall management of the local health system with the integration of public health and hospital service delivery operations	Established management committee to assist on the overall management of the local health system	Establishment of management committee; Creation and hiring of 2 additional personnel	Established management committee; Created and hired 2 additional personnel	PHO	2022	700,000	700,000	700,000	Sangguniang Panlalawigan	DOH / Development Partners		
Only 1 personnel is in-charge in the implementation of health promotion-related programs, projects and activities	Established Health Promotion Unit Increase personnel responsible and incharge	Establishment of Health Promotion Unit; Creation and hiring of 3 additional personnel	Established Health Promotion Unit; Created and hired 3 additional personnel	PHO	2022-2023	200,000	100,000	100,000	Sangguniang Panlalawigan	DOH / Development Partners		

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
UHC means all Filipinos are guaranteed equitable access to quality and affordable health care goods and services, and protected against financial risk. The UHC Act contains comprehensive and progressive reforms that will ensure every Filipino is healthy, protected from health hazards and risks, and has access to affordable, quality, and readily available health service that is suitable to their needs.	Batangas currently, UHC implementation has been steadily and significantly moving towards strengthening the Technical and Managerial integration resulting to the establishment of HCPN mapping, profiling and service capacity assessment. Key positions are likewise supported by policies understanding the role and support to UHC. However the province should collectively focus on the approach on the LHS integration paving to desired cooperative governance of the LGUs	Goals: Every Filipino should be able to access preventive, promotive, curative, rehabilitative, and palliative health services. The UHC Act will improve and strengthen existing health sector processes and systems by highlighting primary care close to families and communities, supported by hospitals that are contracted as part of a network, and making PhilHealth membership automatic for every Filipino. This will eventually lead to the establishment of better networks of providers and facilities, making health accessible for all. Objectives: In a primary care-focused health system, the frontline of health services will be strengthened so that every Filipino will have a trusted primary care provider. The primary care provider will be the initial and continuing point-of-contact of patients/clients with the health system. He/She will provide the needed basic health services. If higher-level health services are needed, the primary care provider will navigate patients/clients to a health care provider that can give the appropriate care. By providing clinical leadership and guidance, hospitals may influence the design of these primary care services while allowing them to focus on more complicated cases								
Insufficient number of personnel is in-charge in all surveillance and response activities as well as data management, analysis and mandatory reporting of notifiable diseases and health events of public health concern	Established Epidemiology and Surveillance Unit; Increase number of personnel responsible and incharge	Establishment of Epidemiology and Surveillance Unit; Creation and hiring of 4 additional personnel	Established Epidemiology and Surveillance Unit; Created and hired 4 additional personnel	PHO	2022-2024	250,000	250,000	250,000	Sangguniang Panlalawigan	DOH / Development Partners
Insufficient number of personnel responsible in the formulation of the provincial health goals, objectives and overall plans	Established Planning, Quality & Performance Monitoring Unit; Increase number of personnel responsible and incharge	Establishment of Planning, Quality & Performance Monitoring Unit; Creation and hiring of 4 additional personnel	Established Planning, Quality & Performance Monitoring Unit; Created and hired 4 additional personnel	PHO	2022	300,000	400,000	400,000	Sangguniang Panlalawigan	DOH / Development Partners

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
UHC means all Filipinos are guaranteed equitable access to quality and affordable health care goods and services, and protected against financial risk. The UHC Act contains comprehensive and progressive reforms that will ensure every Filipino is healthy, protected from health hazards and risks, and has access to affordable, quality, and readily available health service that is suitable to their needs.	Batangas currently, UHC implementation has been steadily and significantly moving towards strengthening the Technical and Managerial integration resulting to the establishment of HCPN mapping, profiling and service capacity assessment. Key positions are likewise supported by policies understanding the role and support to UHC. However the province should collectively focus on the approach on the LHS integration paving to desired cooperative governance of the LGUs	Goals: Every Filipino should be able to access preventive, promotive, curative, rehabilitative, and palliative health services. The UHC Act will improve and strengthen existing health sector processes and systems by highlighting primary care close to families and communities, supported by hospitals that are contracted as part of a network, and making PhilHealth membership automatic for every Filipino. This will eventually lead to the establishment of better networks of providers and facilities, making health accessible for all. Objectives: In a primary care-focused health system, the frontline of health services will be strengthened so that every Filipino will have a trusted primary care provider. The primary care provider will be the initial and continuing point-of-contact of patients/clients with the health system. He/She will provide the needed basic health services. If higher-level health services are needed, the primary care provider will navigate patients/clients to a health care provider that can give the appropriate care. By providing clinical leadership and guidance, hospitals may influence the design of these primary care services while allowing them to focus on more complicated cases								
DRRM-H not institutionalized	Institutionalization and establishment of DRMM-H Unit	Establishment of DRMM-H unit; Creation and hiring of 3 additional personnel	Established DRMM-H Unit; Created and hired 3 additional personnel	PHO	2022	150,000	150,000	Sangguniang Panlalawigan	DOH / Development Partners	
No assigned personnel in the information and communication technology development, management and interoperability of information systems and infrastructure, and health information resources	Established Health Information System Unit; Increase number of personnel responsible and incharge	Establishment of Health Information System Unit; Creation and hiring of 3 additional personnel	Established Health Information System Unit; Created 3 additional personnel	PHO	2022	150,000	150,000	Sangguniang Panlalawigan	DOH / Development Partners	
4 Medical Technologies currently assigned in various public health programs	Increase number of medtech for the provision of enhanced public health programs and activities/services	Creation and hiring of 1 additional personnel for public health and management unit	Created and hired 1 additional personnel	PHO	2022-2023	100,000	100,000	100,000	Sangguniang Panlalawigan	DOH / Development Partners

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
UHC means all Filipinos are guaranteed equitable access to quality and affordable health care goods and services, and protected against financial risk. The UHC Act contains comprehensive and progressive reforms that will ensure every Filipino is healthy, protected from health hazards and risks, and has access to affordable, quality, and readily available health service that is suitable to their needs.	Batangas currently, UHC implementation has been steadily and significantly moving towards strengthening the Technical and Managerial integration resulting to the establishment of HCPN mapping, profiling and service capacity assessment. Key positions are likewise supported by policies understanding the role and support to UHC. However the province should collectively focus on the approach on the LHS integration paving to desired cooperative governance of the LGUs	Goals: Every Filipino should be able to access preventive, promotive, curative, rehabilitative, and palliative health services. The UHC Act will improve and strengthen existing health sector processes and systems by highlighting primary care close to families and communities, supported by hospitals that are contracted as part of a network, and making PhilHealth membership automatic for every Filipino. This will eventually lead to the establishment of better networks of providers and facilities, making health accessible for all. Objectives: In a primary care-focused health system, the frontline of health services will be strengthened so that every Filipino will have a trusted primary care provider. The primary care provider will be the initial and continuing point-of-contact of patients/clients with the health system. He/She will provide the needed basic health services. If higher-level health services are needed, the primary care provider will navigate patients/clients to a health care provider that can give the appropriate care. By providing clinical leadership and guidance, hospitals may influence the design of these primary care services while allowing them to focus on more complicated cases								
No dental aide available to assist in the implementation of oral health programs	Increase number of personnel to assist in the implementation of oral health programs	Creation and hiring of 1 additional personnel for oral health program	Created and hired 1 additional personnel	PHO	2022-2023			50,000	Sangguniang Panlalawigan	DOH / Development Partners
Insufficient number of personnel responsible for facilitating demand planning and forecasting, inventory management, formulation of transportation and warehousing strategies and monitoring of health products	Established Supply Chain Management Unit ; Increased number of personnel in-charge	Establishment of Supply Chain Management Unit; Creation and hiring of 3 additional personnel	Established Supply Chain Management Unit; Created and hired 3 additional personnel	PHO	2022-2023	100,000	100,000	100,000	Sangguniang Panlalawigan	DOH / Development Partners
Re-assigned personnel from different departments performed duties in One Hospital Command Center	Established One Hospital Command Center	Establishment of One Hospital Command Center; Creation and hiring of 12 additional personnel	Established One Hospital Command Center ; Created and hired 12 additional personnel	PHO	2022-2023	50,000	50,000	50,000	Sangguniang Panlalawigan	DOH / Development Partners

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
UHC means all Filipinos are guaranteed equitable access to quality and affordable health care goods and services, and protected against financial risk. The UHC Act contains comprehensive and progressive reforms that will ensure every Filipino is healthy, protected from health hazards and risks, and has access to affordable, quality, and readily available health service that is suitable to their needs.	Batangas currently, UHC implementation has been steadily and significantly moving towards strengthening the Technical and Managerial integration resulting to the establishment of HCPN mapping, profiling and service capacity assessment. Key positions are likewise supported by policies understanding the role and support to UHC. However the province should collectively focus on the approach on the LHS integration paving to desired cooperative governance of the LGUs	Goals: Every Filipino should be able to access preventive, promotive, curative, rehabilitative, and palliative health services. The UHC Act will improve and strengthen existing health sector processes and systems by highlighting primary care close to families and communities, supported by hospitals that are contracted as part of a network, and making PhilHealth membership automatic for every Filipino. This will eventually lead to the establishment of better networks of providers and facilities, making health accessible for all. Objectives: In a primary care-focused health system, the frontline of health services will be strengthened so that every Filipino will have a trusted primary care provider. The primary care provider will be the initial and continuing point-of-contact of patients/clients with the health system. He/She will provide the needed basic health services. If higher-level health services are needed, the primary care provider will navigate patients/clients to a health care provider that can give the appropriate care. By providing clinical leadership and guidance, hospitals may influence the design of these primary care services while allowing them to focus on more complicated cases								
Insufficient number of personnel assigned in motor vehicle maintenance	Increased number of personnel assigned in motor vehicle maintenance	Creation and hiring of 2 additional personnel	Created and hired 2 additional personnel	PHO	2022-2023				Sangguniang Panlalawigan	DOH / Development Partners
Insufficient number of health personnel assigned in medical, nursing and hospital operations and patient support services in district hospitals according to its bed capacity and organizational structure and staffing standard for govt hospital	Increased number of health personnel assigned in medical, nursing and hospital operations and patient support services in district hospitals	Creation and hiring of additional medical and allied medical position and general administrative services position in district hospitals (Please see attached gaps per DH hosp as per DOH Standard)	Created and hired additional medical and allied medical position and general administrative services position in district hospitals	PHO	2023-2024	25,000,000	25,000,000		Sangguniang Panlalawigan	DOH / Development Partners

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Competencies										
Limited number of health service provider are trained in capacity for the full implementation of UHC	Capacitate all personnel on the technical, managerial and financial aspect of the UHC	Levelling-off activity training, orientation, re-orientation on various programs on health and the implementation of UHC	Trained/capacitated all 40 personnel	PHO	2022-2024	2,000,000	2,000,000	2,000,000	PHO	DOH / Development Partners
Update the capacity of health service provider at the hospital level as to their functions and accreditation	Sustainability and updated capacity of health service providers	Continuous provisions of trainings needed for hospital operations and management	Provided trainings needed for hospital operations and management	PHO/ District Hospitals	2022-2024	15,000,000	5,000,000	15,000,000	PHO/ District Hospitals	DOH / Development Partners
Management Systems										
Unharmonized programmatic siloed approach of various health programs	Harmonized and digitally functional monitoring system	Creation of a better monitoring system for various health programs and activities	quality access to harmonized management system	PHO	2022-2024	5,000,000	5,000,000	5,000,000	PHO	DOH / Development Partners

ANNEX G-1
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Enabling Policies										
Policy/guidelines of RA 11223 or UHC Act not fully implemented	Adoption of governing policies and laws to fully implement the UHC activities	Creation of supporting policies for UHC activities	Supporting policies created and reinforced	PHO	2022-2024				PHO / SP	DOH / Development Partners
Knowledge and Learnings										
The PHO through its program coordinator provides stewardship and guidance through Capacity building through trainings/workshops / consultative meetings	Establishment of Provincial UHC team in collaboration with CHD IV-A and development partners	Creation UHC team	provincial UHC team created supported by supporting policies	PHO	2022				HR and PHO	PHO

ANNEX G-1
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:	SOCIAL SECTOR (HEALTH SERVICES)									
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Leadership						Year 1	Year 2	Year 3		
Stronger Stewardship and Guidance from the DOH Regional Coordinators and PDOHO	CHD IV-A provides stewardship and guidance through capacity building through trainings and Coaching and Mentoring	Creation UHC team	provincial UHC team created supported by supporting policies	PHO	2024				HR and PHO	PHO

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (SOCIAL PROTECTION)									
Current State				Desired State					Process Owner/Office Responsible	Source of Support/ Technical Assistance	
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Year 1	Year 2	Year 3			
PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE											
Structure											
Absence of physical structure and staff complement to handle the operation and management of cases of trafficking, violence, abuses, neglect and abandonment.	Established the Batangas Reception and Action Center	1.Formulation and submission of the project proposal. 2. Bidding of the construction of the building 3. Construction of the Center with necessary furnitures and fixtures 4.Hiring of staff according to formulated organizational structure	1. Project Proposal approved 2. Contract for construction awarded. 3. Building constructed with furnitures and fixtures. 4. Key personnel are hired	1. PSWDO, PHRMO, Provincial Budget Office, PEO 2.GSO and BAC 3. PEO,PSWDO 4. PSWDO, Provincial Budget Office, PHRMO	1 month 1 quarter 1 year 6 months to 1 year	None None 30,000,000 1,137,492			PSWDO	DSWD, Provincial Budget Office,PHRMO	
Competencies											
Inadequate knowledge in the operation of the center and management of cases	Knowledgeable and skill full staff who could deliver services efficiently and effectively.	Orientation on the administrative aspects of the Center. Training on case management for Social Workers and support staff	100% of the administrative staff are trained. 100% of the program staff are trained	Department Supervising AO with the Senior staff and administrative staff of the Center Program Divison Chief with the program staff	1 day 3-5 days				PSWDO	PHRMO DSWD, ATIKAH	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (SOCIAL PROTECTION)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Management Systems						Year 1	Year 2	Year 3		
Absence of a referral pathway for recovery and reintegration	Clear referral pathway that can be used as reference by public and stakeholders	Formulation of referral pathway through a consultation meeting with the PCAT-VAWC, PCPC and LSWDOs	Approved referral pathway	PCAT-VWC, PCPC and C/MSWDOS	1 month	-			PSWDO	PCAT-VAWC,PCPC, C/MSWDOS
		Printing and distribution of copies of referral pathwah	Copies of referral pathway posted in conspicuous places in the barangays within the province	PSWDO, GSO/BAC	6 months	150,000				
Enabling Policies										
Absence of implementing guidelines for the operation of the center and management of cases that will include admission and discharge policies	Presence of approved Manual of Operation	Formulation of Manual of Operation	Final draft copy of the Manual of Operation ffor the approval of the Governor	PSWDO, BRAC staff	1 month				PSWDO	DSWD
		Approval of the Governor of the Manual of Operation	Approved Manual of Operation	PSWDO and Office of the Governor	2 weeks					
Knowledge and Learnings										
Absence of consolidated data base on the incidence of cases of trafficking, violence, abuses neglect and abandonment	Presence of a comprehensive and updated data base that can be used for monitoring and intervention	Collection and encoding of initial data from the PNP, DILG,C/MSWDOS and Prosecutor's Office	Presence of a consolidated data base	PSWDO & Focal Persons of partner agencies	1 month				PPDO	
		Quarterly collection of data	Updated data base	PSWDO & Focal Persons of partner agencies	1 week					

ANNEX G-1
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Performance Area/ Governance Sector:		SOCIAL SECTOR (SOCIAL PROTECTION)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Leadership	Absence of a facility for victims of trafficking, violence, abuses, neglect and abandonment.	Conduct of regular meetings with PCAT-VAC	Established linkages for implementation of different initiatives	PSWDO/BRAC staff with members of PCAT VAWC	quarterly	20,000	20,000	20,000	PSWDO with BRAC Staff	DSWD
No involvement of stakeholders in the recovery and reintegration interventions for the Clients	Active involvement of the PCAT-VAWC in the crafting and implementation of advocacy projects and other interventions.	Planning/evaluation workshop with PCAT-VAWC	Formulated annual plan of action and conducte Project Review		semestral	10,000.00	10,000.00	10,000.00		
SUB TOTAL-SOCIAL SERVICES						87,054,692	129,747,464	109,380,000		

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR									
Current State				Desired State							
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance	
						Year 1	Year 2	Year 3			
OFFICE OF THE PROVINCIAL AGRICULTURIST											
Structure											
No PGADH to assist the PA in the supervision of all personnel pertaining to administrative matters	Presence of 1 PGADH that will assist the PA in the supervision of all personnel for administrative services	Creation of 1 PGADH	1 PGADH created and appointed	OPA personnel	2022	1,370,827			Office of the Provincial Agriculturist	PGoB	
Inadequate personnel for R&D	Strengthened capacity to perform on-site research and studies	Creation of 1 section chief for Research of the OPA Research and Planning Division -SG 18	1 section chief for Research under the Planning & Research Division created and filled with qualified personnel	Farmers and fisherfolk	2022	716,000	716,000	716,000	Office of the Provincial Agriculturist	PGoB	
Absence of an Agribusiness & Marketing Assistance Division (AMAD)	Ability to formulate plans and implement projects for Agribusiness and Marketing Assistance (AMA)	Creation of AMA Division composed of: *1 division head - SG 22 *2 section heads - SG 18 1 section head for Marketing Development 1 section head for Agribusiness Promotion *4 staff in each section: 2 SG 7 2 SG 10 2 SG 11 2 SG 15	AMA Division created and established Positions under the division created and positions filled with qualified personnel	Farmers and fisherfolk	2022	5,753,000	5,753,000	5,753,000	Office of the Provincial Agriculturist	PGoB	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR												
Current State				Desired State									
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance			
Inadequate number of personnel and necessary office division to perform agricultural development extension services and other agricultural related matters				Goals: To have adequate number of personnel and division to broaden the scope in agricultural extension and services									
				Objectives: To create necessary positions and divisions									
Lack of IT Equipment (Computers and laptops) in performing duties and responsibilities under AMA.	Availability of IT Equipment (Computers and laptops) in performing duties and responsibilities under AMA.	Provision of IT Equipment (Computers and laptops)	Increase in number of farmers assisted and served in marketing and agribusiness	Batangueño farmers	2022-2024	500,000	500,000	500,000	Office of the Provincial Agriculturist	PGoB			
Agricultural and Biosystems Engineering (ABE) Services	Ability to formulate plans and implement projects for Agricultural and Biosystems Engineering Services	Creation of ABE Division composed of : 1 Engr. IV - SG-22 1 Engr. II -SG-18 2 Engr. I - SG-11	ABE Division created and established Positions under the division created and positions filled with qualified personnel	Farmers and fisherfolk	2022	2,427,000	2,427,000	2,427,000	Office of the Provincial Agriculturist	PGoB			
Knowledge and Learnings													
Limited number of staff are trained as seed inspectors and rice farmers as seed growers	Increase in the number of trained staff as seed inspector and rice farmers as seed growers	Training for seed inspectors and seed growers	Knowledgeable staff on seed inspection and farmers on seed growing based on the standards of NSQCS	OPA personnel/rice farmers	2022	50,000			Office of the Provincial Agriculturist	PGoB			
Limited knowledge of farmers in marketing skills	Enhancement of farmers marketing skills	Training for the Enhancement of Farmers Marketing Skills	Knowledgeable farmers in marketing	Farmers/ Farmers organization	2022-2024	25,000	25000	25000	Office of the Provincial Agriculturist	PGoB			
Limited knowledge of farmers in agribusiness	Farmers adept with Agribusiness	Training course on farmers Agribusiness	Additional Skills and knowledge acquired and applied by farmers	Farmers/ Farmers organization	2022-2024	25,000	25000	25000	Office of the Provincial Agriculturist	PGoB			

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR												
	Current State			Desired State									
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance			
OFFICE OF THE PROVINCIAL VETERINARIAN													
Structure													
* Inadequate extension and research materials, equipment, and facilities	* Establish and develop a livestock and poultry extension cum research hub	* Construct building solely intended for extension cum research activities - development and production of information materials - create a venue for module development - establish advanced communication facilities with strong communication technology and network connectivity - procurement of high-end computers, video production materials, communication equipment, softwares for photo and video editing, and cloud storage for advanced data management system	* Facilities accredited based on TESDA standards	* Fully operational livestock and poultry technology hub	2023	-	10,000,000	-	OPVet	Province			

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR	Current State				Desired State				Process Owner/Office Responsible	Source of Support/ Technical Assistance
				Target of Capacity Development	Timeframe	Funding Requirements					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Year 1	Year 2	Year 3			
* Limited mobilization due to lack of service vehicles (off-road capable of driving on and off paved or gravel surface)	* Provision of the technical assistance needed provincewide regardless of its location	* Provision of service vehicles (off-road)	* Service vehicles procured (off-road)	* Agricultural extension services provided provincewide	2022	3,000,000	-	-	OPVet	Province	
* Few number of technical personnel performing agricultural extension cum research activities	* Additional technical personnel to perform extension cum research activities	* Hire at least three (3) additional personnel with background/experience on livestock and poultry production and other technical skills required in the production and maintenance of extension cum research facilities, equipment and materials	* Hired three (3) technical personnel	* Adequate number of personnel performs agricultural extension cum research activities in the Province	2022 - 2023	1,668,000	2,299,000	2,299,000	OPVet	Province	
Competencies											
* Need for upskilling and reskilling of existing AEW personnel and develop skills of newly-hired personnel for technology updates	* Wider number of technically upskilled personnel for extension services	* Send personnel to trainings and seminars * Conduct coaching and mentoring	* Pool of potential technical personnel for extension activities	* Competent agricultural extension workers	2022 - 2024	50,000	100,000	100,000	OPVet	Province ATI Region IVA	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
	Current State			Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
* Limited research cum extension activities/ projects accessed/ conducted related to business and marketing of food animal industry	* Technical personnel capable and competent in the field market research/, business plan development, production and market forecasting, VCA, product development/ promotion research cum extension projects	* Send personnel to trainings and seminars focusing on market research/study, value chain analysis, business plan development and product development/ promotion of different food animal commodities * Provide necessary gadgets, software, instruments and equipment necessary in the conduct of research cum extension projects/activities	* Pool of potential technical personnel for research cum extension activities	* Competent agricultural extension workers in all business components of the food animal industry	2022-2024	50,000	50,000	50,000	OPVet	Province ATI Region IVA SUCs

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
	Current State			Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Management Systems										
* Absence of partnership with accredited learning sites, school for practical agriculture, and SUCs in the conduct of extension and research activities/projects	* Establish partnership with accredited learning sites, school for practical agriculture and SUCs in the implementation of extension and research activities/projects	<ul style="list-style-type: none"> * Coordinate with stakeholders (Identify accredited learning sites and school for practical agriculture) * Provide funding support in the improvement, operation and maintenance of the training sites * Support accreditation of learning sites and farm schools * Provide Support /partnership with SUCs in the conduct of extension cum research activities/project * Rehabilitate/Improve the facilities at the Learning for Goat (located at the demo farm) 	<ul style="list-style-type: none"> * Extension activities conducted in partnership with the accredited training sites * Additional learning sites and farm schools assisted for accreditation * Learning Site on Goat (located at the PVO Demo farm) rehabilitated/improved 	* Improved facilities and Strong partnership with accredited learning sites, school for practical agriculture, and SUCs in the conduct of extension and research activities	2022 - 2024	50,000	5,000,000	5,000,000	OPVet MAO	Province ATI-Region IVA TESDA SUCs

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
	Current State			Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
* Limited number of Agricultural Extension Workers (AEWs) to perform technical assistance to farmers * Limited resources (materials, equipment and facilities) to deliver extension services		Goals: Increase the number of skilled AEWs and strengthen agricultural extension cum research services in the Province Objectives: 1. Hire additional technical personnel to perform extension and research services; 2. Allocate additonal fund for extension cum research projects and activities; 3. Enhance skills of current and additional AEWs; 4. Improve facilities and equipment for extension and research services.								
* Limited information and extension services on livestock provided at existing FITS center	* Increase access to livestock production, processing and marketing information and extension/research services at FITS centers	* Partnership with the existing FITS centers for the needed livestock production trainings, access to information materials (tri-media & electronics), and technical assistance * Provide the necessary equipment in the production of information materials	* Conducted trainings, market matching along with information support services and provision of technical assistance to farmers	* Small-hold farmers can easily access information and other extension and research services related to livestock and poultry production, processing, and post production business activities	2022 - 2024	50,000	300,000	300,000	OPVet	Province ATI-Region IVA TESDA SUCs
Enabling Policies										
* Ordinance for Budget Allocation - Limited budget for extension and research projects/activities	* Allocate appropriate fund for use in extension cum research activities and projects - Allocation for after training support for successful graduates/finisghers of trainings/FFS - Allocate d fund for information and marketing support system to farmers	* Prepare Comprehensive Development Program on Livestock and Poultry Extension and Research (long term development plan) * Partnership with other extension and research agencies	* Strengthened extension and research projects and activites implemented in the Province	* Sustained extension and research services provided to farmers through projects and activities	2022 - 2024	50,000	100,000	100,000	OPVet	Province

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Knowledge and Learnings										
* Absence of local farmer technicians	* Development and identification of local farmer technicians	* Coordinate with Municipal Agriculture Office regarding the list of farmers engaged in livestock and poultry production with promising development on specific food animal production commodity - Identify potential farmer technicians * Conduct advanced trainings / training-of-trainors to potential farmers	* List of livestock and poultry farmers are consolidated * At least one (1) farmer per barangay identified, trained and developed to be a farmer technician	* Skilled farmer technicians provide agricultural extension services in their locality * These farmer technicians serve as partners of the MLGU and PLGU in providing extension services	2022 - 2024	50,000	300,000	1,000,000	OPVet	Province ATI-Region IVA Municipal LGU

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
	Current State				Desired State					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
* Limited number of Agricultural Extension Workers (AEWs) to perform technical assistance to farmers * Limited resources (materials, equipment and facilities) to deliver extension services				Goals: Increase the number of skilled AEWs and strengthen agricultural extension cum research services in the Province Objectives: 1. Hire additional technical personnel to perform extension and research services; 2. Allocate additional fund for extension cum research projects and activities; 3. Enhance skills of current and additional AEWs; 4. Improve facilities and equipment for extension and research services.						
* Hesitation of Farmers on training	* Increase awareness of farmers on the benefits of skills enhancement and technology adoption	* Enhance skills of AEWs in training management - Improve designs of promotional materials and other information dissemination products featuring success stories and latest innovations on livestock and poultry - Train AEWs in measuring the cost benefits of continuous training with the potential income in production and marketing activities - Provide after training support	* Farmers Field School / Hands-on Training on the recent technology on livestock and poultry production conducted	* Farmers are encouraged to attend and participate on trainings initiated for their skills development and technology transfer	2022 - 2024	50,000	300,000	1,000,000	OPVet MAO	Province Municipal LGU
* Limited access of farmers on climate smart livestock, modern food production & post-production technologies and GAD sensitive projects	* Develop Training Modules on Climate Smart Livestock Production System, Modern Food Production & Post-production Technologies and GAD sensitive projects designed for farmers and AEWs	* Conduct Trainers' Trainings for Climate Smart Livestock Production System, Modernized Food Production & Post-production Technologies and GAD sensitive projects/Activities	* Trainings on Climate Smart Livestock Production System ; Modernized Food Production & Post Production Technologies; GAD sensitive activities/projects conducted and practiced	* Climate Smart Livestock Production System mainstreamed at farmer level * Modernized Food Production Technologies accessed by farmers * Trainings, Projects/Activities are GAD sensitive	2022 - 2024	50,000	300,000	300,000	OPVet MAO	Province MLGU ATI-Region IVA

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
	Current State			Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
<p>* Limited number of Agricultural Extension Workers (AEWs) to perform technical assistance to farmers * Limited resources (materials, equipment and facilities) to deliver extension services</p>									<p>Goals: Increase the number of skilled AEWs and strengthen agricultural extension cum research services in the Province Objectives: 1. Hire additional technical personnel to perform extension and research services; 2. Allocate additonal fund for extension cum research projects and activities; 3. Enhance skills of current and additional AEWs; 4. Improve facilities and equipment for extension and research services.</p>	
* Absence of after training monitoring and evaluation	* Develop after-training monitoring and evaluation system	* Conduct monitoring and evaluation every training concluded * Train personnel on proper monitoring and evaluation of projects	* Results and recommendations for continuity of the trainings conducted	* Project support provided to successful and qualified finishers /graduates of specific trainings conducted	2022 - 2024	200,000	1,000,000	1,000,000	OPVet MAO	Province DA-RFOIVA
*Limited knowledge of technical personnel on the preparation and development, implementation, monitoring and evaluation of extension cum onsite research projects/activities and vice versa	* Technical personnel equipped on the pre-implementation, monitoring and evaluation of extension cum onsite research activities/projects and vice versa	* Send technical personnel to training necessary for project implementation preliminaries, data gathering and analysis before, during and after the project implementation	* Properly equipped technical personnel on the project development formulation, implementation monitoring and evaluation * Comprehensive Provincial Livestock and Poultry Research Development and Extension Program/Agenda	* Target support for the training of technical personnel for a development of project from preparation (socio-economic analysis), implementation and post-implementation monitoring and evaluation phase	2022-2024	80,000	80,000	80,000	OPVet	Province ATI-Region IVA DAP

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
	Current State			Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Leadership										
* Limited number of Farmers Association specifically engaged in Livestock and Poultry production	* Organize Farmers Association for livestock and poultry in every Municipality and eventually cluster them into a federation or cooperative	<ul style="list-style-type: none"> * Form at least one (1) Farmers Association in every barangay - Access the updated RSBSA - Validate the existing Farmers' Associations for Livestock and Poultry * Cluster Famers Association into a federation or cooperative at least one (1) per Municipality * Assist farmers in complying with the registration of their Association to DOLE 	<ul style="list-style-type: none"> * One (1) Farmers Association per barangay is formed / established and registered to DOLE 	* Farmers Association / Federation / Cooperative in every Municipality are established and active partners of the MLGU and PLGU in the agricultural extension activities	2022 - 2024 -	150,000	150,000	OPVet MAO	Province MLGU	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Structure										
* Limited mobilization due to lack of service vehicles (off-road capable of driving on and off paved or gravel surface)	* Provision of the services needed provincewide regardless of its location	* Provision of service vehicles (off-road)	* Service vehicles procured (off-road)	* AI services is provided provincewide	2022 - 2024	6,000,000	-	-	OPVet	Province
* Lack of semen processing center with laboratory for swine and boar pen with collection area	* Establishment of semen processing center for swine and boar pen	* Construction of building intended for semen processing center and boar pen	* Semen processing center for swine and boar pen established	* Good quality processed semens available	2023 - 2024	-	10,000,000	5,000,000	OPVet	Province ATI - ITCPH
* Limited number of trained AI technicians	* At least one (1) AI technician per Municipality	* Train at least 20 (twenty) AI technicians	* Presence of at least one (1) AI technician per Municipality	* AI services is provided in each Municipality	2022 - 2024	300,000	500,000	500,000	OPVet / MAO	Province, ATI - ITCPH,PCC,NDA, RAIC-DA, RFO4A
Competencies										
* Weak Genetic Improvement Program in the Municipality	* Intensify Genetic Improvement Program in the Municipality through Artificial Insemination (AI)	* Assist MLGUs in the access to AI services and trainings needed	* Coordination of AI service activities and needed trainings at specific areas	* Needed AI services and trainings provided to MLGUs	2022-2024	100,000	300,000	300,000	OPVet / MAO	Province, ATI - ITCPH,PCC,NDA, RAIC-DA, RFO4A

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State					Process Owner/Office Responsible	Source of Support/ Technical Assistance
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Year 1	Year 2	Year 3		
Weak Production system due to limited breeder-based animal production operation and high cost of breeder stocks; Only 20% of the total animal population covers the Artificial Insemination services in ruminants and swine in the Province				Goals: Upgrading of stocks through artificial insemination in ruminants and swine Objectives: 1. Achieve a 50% AI services coverage of the total population of ruminants and swine in the Province. 2. Improve the services and facilities of the Provincial Animal Breeding Center						
		* Provide support to MLGUs in the necessary equipment, supplies and materials for AI services	* Needed support equipment, supplies and materials for AI service provided to MLGUs	* AI services sustained in each Municipality	2023-2024	-	500,000	500,000	OPVet / MAO	Province, ATI - ITCPH,PCC,NDA, RAIC-DA, RFO4A
Management Systems										
* Low adaption of Genetic improvement technology by the farmers	* Artificial insemination in swine and ruminants is widely accepted by the farmers as genetic improvement for swine, cattle, carabao and goat	* Improve skills of AI technicians in the conduct of awareness campaign activities and promotion of offsprings produced through AI - Train AEWs on the Production & distribution of information materials on the benefits of AI and cost equivalent - Documentation of success stories and cost of benefits from AI products (young)	* Farmers adopt the technology	* Increased number of farmers adopting the technology	2023 - 2024	-	300,000	300,000	OPVet / MAO	Province Municipality / City

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State					Process Owner/Office Responsible	Source of Support/ Technical Assistance
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Year 1	Year 2	Year 3		
Weak Production system due to limited breeder-based animal production operation and high cost of breeder stocks; Only 20% of the total animal population covers the Artificial Insemination services in ruminants and swine in the Province					Goals: Upgrading of stocks through artificial insemination in ruminants and swine Objectives: 1. Achieve a 50% AI services coverage of the total population of ruminants and swine in the Province. 2. Improve the services and facilities of the Provincial Animal Breeding Center					
* Poor reporting system	* Improved reporting	* Develop and install a monitoring and evaluation system for AI services provided * Provide necessary IT equipment and software for digital reporting system and documentation of activities	* AI reporting, monitoring and Information management system developed and installed - provide enhanced software on reporting - provide high end computer and related equipment for the system developed for monitoring	* Enhanced Report and Information on the Genetic Improvement Program through AI	2022-2024	100,000	500,000	500,000	OPVet / MAO	Province PCC RAIC-DA, RFO4A
* Poor facility of the Provincial Animal Breeding Center	* Improve and upgrade the facilities of the Provincial Breeding Center - Provision of additional equipment, supplies and materials for AI project	* Procure the necessary facilities, equipment, materials and supplies for the Provincial Animal Breeding Center	* Additional equipment, supplies and materials properly installed and provided	Increased AI services provided to farmers and assistance to MLGUs	2022-2024	500,000	1,000,000	1,000,000	OPVet / MAO	Province PCC NDA RAIC-DA, RFO4A
Enabling Policies										
*Ordinance for Budget Allocation - Limited budget for the implementation of policies on Genetic Improvement Program/Project	* Availability of fund allocation	* Establish linkages with other partner agencies	* Increased support to implement the policy	* Artificial insemination in swine and ruminants is the main Genetic Improvement Program implemented in the Province	2022 - 2024	30,000	50,000	50,000	OPVet	Province ATI - ITCPH PCC

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Weak Production system due to limited breeder-based animal production operation and high cost of breeder stocks; Only 20% of the total animal population covers the Artificial Insemination services in ruminants and swine in the Province			Goals: Upgrading of stocks through artificial insemination in ruminants and swine Objectives: 1. Achieve a 50% AI services coverage of the total population of ruminants and swine in the Province. 2. Improve the services and facilities of the Provincial Animal Breeding Center							
Knowledge and Learnings										
* Limited monitoring and evaluation of the services provided to farmers	* Continuous monitoring and evaluation of artificially inseminated animals	* Monthly conduct of monitoring activities - Create a technical monitoring team	* Accomplishments based on the AI services and calf drop or offsprings produced are provided	* Farmers served and the number of offsprings produced are documented	2022 - 2024	100,000	150,000	150,000	OPVet	Province Municipality / City
Leadership										
* Inactive Association of AI Technicians	* Active Association of AI Technicians	* Conduct quarterly meetings with the Association of AI Technicians in the Province	* Updates, current situation and challenges are presented in the quarterly meetings	* Members of the Association participated in the quarterly meetings, monitoring and submission of monthly Report on AI Services	2022 - 2024	40,000	80,000	100,000	OPVet	Province ATI - ITCPH PCC

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Structure						Year 1	Year 2	Year 3		
* Animal housing facilities in the demonstration farm needs renovation and improvement	* Full renovation and improvement of the demonstration farm facilities	* Renovate and improve housing facilities of native pigs, goats, and free-range chickens * Construct housing facility for cattle breeding * Provide necessary fencing for each production project	* Animal housing facility in the demonstration farm is renovated, improved, and constructed	* Showcase the ideal housing facilities for native pigs, goat, free-range chicken, and cattle	2024	-	-	15,000,000	OPVet	Province
* Low animal production at the demo farm	* Increased and improved animal production at the demo farm	* Replacement and addition of breeder stocks	* Replacement and additional breeder stocks procured	* Increased offsprings produced at the demo farm	2022 - 2024	6,000,000	3,000,000	6,000,000	OPVet	Province
		* Improve production and management practices	* Effective practice of technologies and animal welfare * Proper & timely provision of good quality feeds, other supplies, materials and medicines needed by the animals * Practice of sustainable and natural/organic farming technology * Install monitoring system at the demo farm	* Improved and normal biological functioning and emotional state of the animals produced * Better supervision and monitoring of the conditions of animals in the demo farm	2022 - 2024	1,000,000	5,000,000	3,000,000	OPVet	Province

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
* Insufficient animal production in the demonstration farm to be the source of possible livelihood projects in the Province * Insufficient fund allocation to sustain and increase animal production in the demonstration farm		Goal: To provide additional livelihood to farmers. Objectives: 1. Increase animal production in the demonstration farm; 2. Increase fund allocation for animal production; 3. Provide livelihood and employment opportunities to smallhold farmers and women								
* Lack of facility for storage of feeds and other farm equipment and materials at the demo farm	* Provided animal feeds and other farm equipment & materials storage with proper ventilation and limited to contaminants	* Construct animal feeds and other farm equipment & materials storage with proper ventilation and limited to contaminants - Develop a feedmill for natural/ organic feedsmix	* Storage for Animal feeds and other farm equipment and materials utilized at the demo farm	* Proper storage of animal feeds limited from contaminants and pests * Well maintained equipment and materials at the demo farm	2022 - 2024	-	2,000,000	-	OPVet	Province
* Limited fund allocation and number of technical personnel in facilitating farmers' access to livelihood assistance	* Increased access of farmers to credit financing	* Assign and create additional positions to perform the necessary assistance to farmers on credit financing * Partnership with PCLEDO and other government credit financing agencies	* Additional personnel and positions intended for livelihood assistance, facilitation and linkaging * Increased number of partnerships on credit financing projects	* Skilled technical personnel facilitate access of farmers to credit financing * Strengthened partnership activities and projects with the credit financing agencies/ departments	2022-2024	893,000	893,000	893,000	OPVet	Province
Competencies										
* Insufficient number of skilled farm personnel / technicians at the demo farm	* Additional skilled technical personnel to properly manage the farm	* Assign at least 2 additional personnel with background/ experience on livestock and poultry production with other technical skills in the maintenance of farm and facilities	* Assigned for additional tasks 2 technically skilled personnel at the demo farm	* Adequate number of skilled technical personnel supervises/ performs duties in the animal production and management in the demo farm	2023-2024	-	473,000	893,000	OPVet	Province

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements		Process Owner/Office Responsible	Source of Support/ Technical Assistance	
* Insufficient animal production in the demonstration farm to be the source of possible livelihood projects in the Province * Insufficient fund allocation to sustain and increase animal production in the demonstration farm					Goal: To provide additional livelihood to farmers. Objectives: 1. Increase animal production in the demonstration farm; 2. Increase fund allocation for animal production; 3. Provide livelihood and employment opportunities to smallhold farmers and women					
* Limited opportunities of farmers and women to access smallhold livelihood assistance project due to limited production of the demo farm	* Increased demo farm production and number of farmers & women benefiting the livelihood assistance designed for smallhold farmers * Partnership with other agencies/department providing livelihood assistance to farmers and women	* Develop additional and Expand the coverage of livelihood projects for smallhold farmers & women through the demo farm * Coordinate and Partnership with other agencies and departments in the Province providing livelihood assistance	* Smallhold farmers and women accessed and benefited on livelihood assistance on food animal production through the PVO demo farm	* Additional livestock livelihood assistance packages available for smallhold farmers and women	2022 - 2024	50,000	50,000	50,000	OPVet	Province DA-RFO, IVA
Management Systems										
*Unstable production of stocks at the demo farm	* Stable production of stocks intended for livelihood assistance project	* Improve the facilities, equipment and management at the demo farm * Provide additional and replacement breeder stocks - Program the production of stocks at the demo farm for proper scheduling of distribution	* Scheduled offspring production * Stable supply of offsprings for livelihood assistance project	* Continuous distribution of livelihood assistance projects	2022 - 2024	100,000	300,000	300,000	OPVet	Province DA-RFO, IVA
Enabling Policies										
* Ordinance for Budget Allocation - Insufficient funding allocation to improve the facilities of the Demonstration Farm	* Availability of fund allocation for the Improvement and rehabilitation of animal demonstration farm	* Establish linkages and partnership with other departments and agencies providing livelihood assistance projects	* Increased support to implement livelihood projects	* Increased access and benefits of farmers on livestock livelihood assistance projects	2022 - 2024	50,000	50,000	50,000	OPVet	Province

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State					Source of Support/ Technical Assistance	
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	
* Insufficient animal production in the demonstration farm to be the source of possible livelihood projects in the Province * Insufficient fund allocation to sustain and increase animal production in the demonstration farm				Goal: To provide additional livelihood to farmers. Objectives: 1. Increase animal production in the demonstration farm; 2. Increase fund allocation for animal production; 3. Provide livelihood and employment opportunities to smallhold farmers and women						
* Limited access to research products on project monitoring and evaluation	* Monitoring and Evaluation System for Livelihood Projects	* Partnership with SUCs and research agencies on monitoring and evaluation of projects - Conduct research on monitoring and evaluation of livelihood projects	* Monitoring and evaluation system for quantifiable livelihood benefits	* Quantifiable Monitoring and evaluation system for livelihood projects acquired and implemented	2023 - 2024	-	100,000	100,000	OPVet	Province SUCs
* Limited knowledge of technical personnel on Dairy Production	* Trained personnel on Dairy Production Project Management	* Partnership with NDA, PCC, DTRI for the training of personnel handling Dairy Production Projects * Train technical personnel related to Dairy Production and Processing * Provide necessary gadgets and equipment in testing dairy animal and evaluating dairy products	* Improved management and monitoring and evaluation of Dairy Production Projects	* Focused address of identified concerns encountered in Dairy Production Projects	2023 - 2024	-	50,000	50,000	OPVet	Province DTRI NDA PCC

ANNEX G-1
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
	Current State				Desired State					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Leadership						Year 1	Year 2	Year 3		
* Insufficient livelihood project monitoring and evaluation system	* Proper monitoring and evaluation system instituted	* Develop an improved and proper monitoring system for livestock livelihood assistance projects - Identify personnel who will conduct monitoring and evaluation before, during and after implementation - Device a form and recording system for monitoring and evaluation activities	* Comprehensive report on livelihood assistance projects implemented	* Proper monitoring and evaluation system of livelihood projects properly instituted	2022 - 2024	635,000	50,000	50,000	OPVet	Province

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
	Current State			Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Insufficient number of personnel to conduct animal health activities Lack of technical personnel for laboratory services Insufficient support to the animal health services provided by component LGUs Inadequate laboratory supplies and equipment				Goals: Improved animal health services provided in the province of Batangas Objectives: 1. Hire sufficient number of personnel for animal health and laboratory activities 2. Provision of technical assistance and supplies for the animal health activities of component LGUs; 3. Purchase laboratory supplies and equipment for immediate disease diagnosis and conduct of tests						
Structure										
Limited space of laboratory, office and storage building for supplies	Ample spaces or area for the specific laboratory services, office space for new personnel and storage building for supplies (dispensary unit)	Construction, Repair and Maintenance of Laboratory, office, Stock/storage building (dispensary unit)	Laboratory Improvement, constructed stock/storage building (dispensary unit)	OPV Office in safekeeping of supplies	2022	7,000,000	1,000,000	1,500,000	OPV	
No advisory committee for animal disease control and emergency	Organized advisory committee for animal disease control and emergency comprised by different animal industry experts	Strengthen Livestock and Poultry Council to create the Provincial advisory committee for animal disease control and emergency	Organized Provincial advisory committee for animal disease control and emergency	Stakeholders and Industry experts to support OPV for an informed decision on creation of policies and guidelines	2022	200000	300000	300000	OPV	
Not enough animal biologics, supplies and equipment	Sufficient animal biologics, supplies and equipment to prevent, control and eradicate animal diseases	Procurement of animal biologics, supplies and equipment	Adequate and timely distribution of animal biologics, supplies and equipment to LGU counterparts	OPV Office in delivery of basic veterinary services	2022-2024	23,500,000	25,000,000	27,500,000	OPV	
Inadequate laboratory supplies and equipment	Readily available laboratory supplies and equipment to be used for immediate disease diagnosis and conduct of tests in relation to food safety	Funding for purchase of laboratory supplies, equipment and machines	Fully functional laboratory	Fully Functional Laboratory of OPV	2022-2024	4,000,000	8,000,000	12,000,000	OPV	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Insufficient number of personnel to conduct animal health activities Lack of technical personnel for laboratory services Insufficient support to the animal health services provided by component LGUs Inadequate laboratory supplies and equipment					Goals: Improved animal health services provided in the province of Batangas Objectives: 1. Hire sufficient number of personnel for animal health and laboratory activities 2. Provision of technical assistance and supplies for the animal health activities of component LGUs; 3. Purchase laboratory supplies and equipment for immediate disease diagnosis and conduct of tests					
Limited mobilization due to lack of service vehicles	Provision of the technical assistance needed provincewide regardless of its location	Provision of service vehicles (off-road capable of driving on and off paved or gravel surface)	Service vehicles procured	Agricultural extension services provided provincewide	2022	3,000,000			OPV	
Insufficient number of personnel to conduct animal health and laboratory services	Adequate number of personnel for immediate implementation of PPAs and efficient delivery of veterinary services	Creation of Plantilla positions and hiring of additional personnel	Efficient and effective implementation of OPV PPAs and immediate delivery of veterinary services	OPV office	2022-2024	2,300,000	1,508,000	1,000,000	OPV	
Competencies										
Inventory, records and property are not efficiently and effectively managed	OPV personnel are efficient and effective on inventory, records and property management	Training on inventory and property management	Fully equipped personnel on inventory, records and property management	OPV employees	2022-2024	600,000	1,000,000	1,000,000	OPV	
Insufficient trainings to enhance veterinary care and services	OPV personnel are updated in the current issues, technologies and techniques in the veterinary industry	Conduct/attend professional conventions /seminars	World class veterinary care and service	OPV employees	2022-2024				OPV	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
	Current State			Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Management Systems										
Not all Municipalities are capacitated for disease outbreak management, animal rescue, disaster response, etc.	All cities and municipalities have the capacity to conduct disease outbreak management, animal rescue, disaster response, etc.	Conduct various workshop and seminars for Community-based animal Technicians	Full capacity of CBAT to conduct monitoring, reporting, animal rescue, and disaster response, etc.	Community-based animal technicians	2022-2024	3,000,000	5,000,000	5,000,000		
		Capability building for staff and LGU counterparts (disease outbreak management, animal rescue, disaster response, etc.)	Full capacity of municipalities to conduct disease outbreak management, animal rescue, disaster response, etc.	LGU Agricultural Extension Workers	2022-2024					
		Organize, train and equip Animal Disease Responders	Full capacity of municipalities to conduct disease outbreak management, animal rescue, disaster response, etc.	OPV , city/municipality counterpart	2022-2024					

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:	ECONOMIC SECTOR									
	Current State			Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Insufficient number of personnel to conduct animal health activities Lack of technical personnel for laboratory services Insufficient support to the animal health services provided by component LGUs Inadequate laboratory supplies and equipment	Goals: Improved animal health services provided in the province of Batangas Objectives: 1. Hire sufficient number of personnel for animal health and laboratory activities 2. Provision of technical assistance and supplies for the animal health activities of component LGUs; 3. Purchase laboratory supplies and equipment for immediate disease diagnosis and conduct of tests									
		ICS & Capability training for Division and Section Chiefs and LGU counterparts	Full capacity of municipalities to conduct disease outbreak management, animal rescue, disaster response, etc.	OPV , city/municipality counterpart	2022-2024					
Enabling Policies										
No ordinance specific for animal disease prevention and control	Presence of enabling ordinance for the prevention and control of animal diseases	Ordinance on Animal Disease Prevention and Control	Implementation of Animal Disease Prevention and Control Ordinance; increased source of income	Province	2022			OPV		
Outdated ordinances	Presence of Amended Ordinances that provide timely and necessary regulations	Amendment of the Livestock and Poultry Ordinance	Implementation of Livestock and Poultry Ordinance; increased source of income	Province	2022			OPV		
		Amendment of the Highly Pathogenic Avian Influenza Ordinance	Implementation of Highly Pathogenic Avian Influenza Ordinance; increased source of income	Province	2022			OPV		

ANNEX G-1
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State					Process Owner/Office Responsible	Source of Support/ Technical Assistance
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Year 1	Year 2	Year 3		
Insufficient number of personnel to conduct animal health activities Lack of technical personnel for laboratory services Insufficient support to the animal health services provided by component LGUs Inadequate laboratory supplies and equipment				Goals: Improved animal health services provided in the province of Batangas Objectives: 1. Hire sufficient number of personnel for animal health and laboratory activities 2. Provision of technical assistance and supplies for the animal health activities of component LGUs; 3. Purchase laboratory supplies and equipment for immediate disease diagnosis and conduct of tests						
		Amendment of the Rabies Prevention and Control Ordinance	Implementation of Rabies Prevention and Control Ordinance; increased source of income	province	2022				OPV	
Knowledge and Learnings										
No information system used in the animal health center and laboratory	Availability of Informations system applicable to assess the performance of the office and for data analysis	Purchase, Installation and use of Office-based information system for laboratory and animal health center	Organized source of information to be used in the evaluation division's performance and data analysis	OPV	2022	1,000,000	1,000,000	1,000,000	OPV	
Leadership										
Outdated mission, vision and goals	Mission, Vision and Goals that are responsive to the needs of the province and S.M.A.R.T. (Specific, Measurable, Attainable, Realistic Time-bound)	Conduct of Strategic Planning	Set Mission, Vision and Goals of the Office	OPV	2022	200,000	200,000	200,000	OPV	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Structure										
Current animal checkpoints are not resilient and have no legal basis, therefore are only on a temporary capacity	Checkpoint Locations must be permanent and are resilient	Establishment of proper office/work area in each checkpoint (i.e. Container Vans)	Safer place for employees to do their duties efficiently	Checkpoint Personnel	2022-2024	6,300,000	6,300,000	1,300,000	OPV/VRD/AMM	DARFO4A
Limited equipment and supplies for existing animal checkpoints	Vehicle and Adequate equipment, such as automatic disinfection system and mobile disinfection unit, available	Procurement of vehicle, mobile disinfection units and automatic disinfection system	Efficient and effective checkpoint operations (Equipment and Supplies)	Checkpoint Personnel/ Stakeholders	2022-2024	6,300,000	6,300,000	4,500,000	OPV/VRD/AMM	DARFO4A
Inadequate number of checkpoint personnel manning the checkpoints	Sufficient number of personnel manning the checkpoints	Hiring of Job Orders for the Project;	Efficient and effective checkpoint operations (Personnel)	Checkpoint Personnel/ Stakeholders	2022-2024	13,000,000	13,000,000	13,000,000	OPV/VRD/AMM	
		Creation of Permanent Positions			2022-2024	1,048,000	876,000	735,000		
There are still interprovincial routes that are not checked	Animal Checkpoints in all of the interprovincial routes going to Batangas are in place	Hiring of Additional personnel for the Establishment of Provincial Animal Checkpoints in areas identified as high traffic for animal movement	Prevention of entry of transboundary animal diseases into the province of Batangas	Stakeholders	2022-2024	1,872,000	1,872,000	1,872,000	OPV/VRD/AMM	DARFO4A; Component LGUs

**CAPACITY DEVELOPMENT AGENDA
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SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Insufficient personnel for the management of animal checkpoints Lack of system for real time generation of reports Checkpoint facilities are not resilient to hazards Limited resources for support to component LGUs				Goals: Improve animal checkpoint operations Objectives: 1. Hire additional personnel for the operation of the checkpoints 2. Create a uniform and real time reporting system which is also accessible to the component LGUs 3. Modernize the checkpoint facilities of the province 4. Provide support for the checkpoint operations of component LGUs						
Inadequate number of personnel managing data and processing applications for animal movement	Sufficient number of personnel managing data and processing applications for animal movement	Hiring of additional Job Orders for the Project; Creation of Permanent Positions	Efficient and effective data management	OPV Personnel/ Stakeholders	2022-2024	312,000	312,000	312,000	OPV/VRD/AMM	
Limited support to Checkpoints of Component LGUs	Sufficient support provided to Component LGU Checkpoints	Provision of checkpoint equipment and supplies	Empowered Local Animal Checkpoints	LGU Checkpoint personnel	2022-2024	5,000,000	5,000,000	5,000,000	OPV/VRD/AMM	DARFO4A
Competencies										
Insufficient knowledge on animal inspection	Competent Checkpoint Personnel	Provide trainings/retooling seminars for checkpoint personnel	Prevention of entry of transboundary animal diseases into the province of Batangas	Checkpoint Personnel	2022-2023	300,000	300,000	300,000	OPV/VRD/AMM	DARFO4A/DA
Management Systems										
Monitoring of animal transfer into and outside the province still using the conventional type or not digital system.	Digitalization of data collection	Procurement of tablets, pads and other electronic devices used for data collection	Faster, accurate and easy collection of data that ensure a faster consolidation and report creation and analysis	OPV	2022-2024	2,590,000	1,512,000	1,232,000	OPV/VRD/AMM	DARFO4A

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR							
Current State				Desired State					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements		Process Owner/Office Responsible	Source of Support/ Technical Assistance
Insufficient personnel for the management of animal checkpoints Lack of system for real time generation of reports Checkpoint facilities are not resilient to hazards Limited resources for support to component LGUs				Goals: Improve animal checkpoint operations Objectives: 1. Hire additional personnel for the operation of the checkpoints 2. Create a uniform and real time reporting system which is also accessible to the component LGUs 3. Modernize the checkpoint facilities of the province 4. Provide support for the checkpoint operations of component LGUs					
Payment of inspection and disinfection fees thru manual meansway	Digitalization of payment of fees	Cashless payment system institutionalized	Easier transactions for clients	OPV/ Stakeholders/ clients	2022-2023				
Enabling Policies									
Lack of localized policy on animal movement	Creation of local ordinance	Creation of local ordinance/guidelines that ensure the safety of the province from communicable animal diseases and monitoring of proper and legal transport of livestock and other animals, into, outside and within the province	an established localized policy on animal movement	OPV/ Stakeholders	2022-2023			OPV/VRD/AMM	DARFO4A
Knowledge and Learnings									
Delayed data collection and analysis due to high dependence on manual data input	Application/Software for Data real time Data Transfer Animal Movement	Application/Software Development	Real Time transfer and prompt analysis of data	OPV	2022-2023			OPV/VRD/AMM	BAI; DARFO4A; BSU

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Insufficient personnel for the management of animal checkpoints Lack of system for real time generation of reports Checkpoint facilities are not resilient to hazards Limited resources for support to component LGUs				Goals: Improve animal checkpoint operations Objectives: 1. Hire additional personnel for the operation of the checkpoints 2. Create a uniform and real time reporting system which is also accessible to the component LGUs 3. Modernize the checkpoint facilities of the province 4. Provide support for the checkpoint operations of component LGUs						
Leadership						Year 1	Year 2	Year 3		
Weak partnership with stakeholders; especially haulers	Stronger partnership with stakeholders, especially haulers	Programs enabling communication, support and connection with stakeholders	Strengthened partnership with stakeholders resulting to improved implementation of PPAs	OPV/ Stakeholders	2022-2024	500,000	500,000	500,000	OPV/VRD/AMM	DARFO4A; BAI
No legal basis for establishment of checkpoint in the area	Checkpoint locations are permanent and have legal basis in occupying the area	Creation of MOA between LGUs for the permanent establishment of animal checkpoints	Checkpoints are permanently placed in their areas, and will not be subject to unforeseen transfers	PVO	2022				OPV/VRD/AMM	Provincial Legal Office

**CAPACITY DEVELOPMENT AGENDA
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SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR							
Current State				Desired State					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements		Process Owner/Office Responsible	Source of Support/ Technical Assistance
Structure									
Inadequate number of OPV personnel to regularly monitor veterinary-related establishments, conduct Animal Welfare-related activities, and promote and assist in the registration of farms and facilities.	Sufficient number of personnel regularly monitoring veterinary-related establishments, conducting Animal Welfare-related activities, and promoting and assisting in the registration of farms and facilities.	Creation of Permanent Positions	Regular and consistent monitoring of veterinary-related establishments, conduct of Animal Welfare-related activities, and promoting and assisting in the registration of farms and facilities.	OPV	2022-2024	870,340	472,382	367,007	OPV
Lack/ Insufficient C/M LGU Focal person on Animal Welfare and Veterinary-related Establishments	Presence of C/M LGU Focal person on Animal Welfare and Veterinary-related Establishments	Identification of Animal Welfare Focal Persons per city/municipality	Ease of implementation and management of programs and activities with the presence of local/grass root support	C/M LGU	2022-2024				OPV

**CAPACITY DEVELOPMENT AGENDA
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SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements		Process Owner/Office Responsible	Source of Support/ Technical Assistance	
Competencies										
Insufficient knowledge and expertise on animal trade and marketing; biological and feed products inspection; disaster mitigation, preparedness and response	Competent Animal Welfare and Veterinary Establishment and Facilities personnel	Provide trainings/retooling seminars for personnel	Efficient and effective monitoring of veterinary-related establishments, conduct of Animal Welfare-related activities, and promoting and assisting in the registration of farms and facilities.	OPV; C/M LGU Focal Persons	2022-2024	285,000	165,000	385,000	OPV	DA-RFO 4A/ BAI/ DA LEGS/ DRRMO/ OCD
Management Systems										
Insufficient Awareness Information Campaigns, Conduct of Trainings/ Orientations/ Workshops/ Seminars and Transfer of Knowledge to Stakeholders	Sufficient Awareness Information Campaigns, Conduct of Trainings/ Orientations/ Workshops/ Seminars and Transfer of Knowledge to Stakeholders	Awareness Information Campaigns, Conduct of Trainings/ Orientations/ Workshops/ Seminars and Transfer of Knowledge through various platforms for convenience of stakeholders	Increased Awareness, Capability Development and Transfer of Knowledge to Stakeholders; Increased Registration/ Accreditation and Compliance of Farms/ Facilities/ Establishments	OPV	2022-2024				OPV	DA-RFO 4A/ BAI/ DA

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State					Process Owner/Office Responsible	Source of Support/ Technical Assistance
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Year 1	Year 2	Year 3		
Insufficient OPV personnel and C/M focal person for adequate monitoring, management, and implementation of Animal Welfare Program and Veterinary-related establishments.	Insufficient knowledge and expertise on animal trade and marketing; biological and feed products inspection; disaster mitigation, preparedness and response.	Insufficient data on the registry of Veterinary-related establishments.	Limited capacity in Disaster Preparedness and Response Programs.	Goals: Adequate monitoring, management, and implementation of Animal Welfare Program and Veterinary-related establishments. Objectives: To have an adequate number of capable OPV personnel and C/M focal person for adequate monitoring, management, and implementation of Animal Welfare Program and Veterinary-related establishments. To have sufficient knowledge and expertise on animal trade and marketing; biological and feed products inspection; disaster mitigation, preparedness and response. To have sufficient data and registry of Veterinary-related establishments. To have improved capacity in Disaster Preparedness and Response Programs.	2022-2024				OPV	
Insufficient Reporting, Assessment and Evaluation of Monitoring and Support Programs for Stakeholder Farms/ Establishments/ Facilities	Sufficient Reporting, Assessment and Evaluation of Monitoring and Support Programs for Stakeholder Farms/ Establishments/ Facilities	Development of Reporting Forms and Programs for Stakeholder Farms/ Establishments/ Facilities	Generation of Reports, Assessment and Evaluation of Monitoring and Support Programs	OPV/ Stakeholders	2022-2024	2,000,000	7,000,000	3,500,000	OPV	DA-RFO 4A/ BAI/ DA / DRRMO/ OCD
Limited capacity in Budgeting, Design and Development of Disaster Preparedness and Response Programs	Sufficient capacity in Budgeting, Design and Development of Disaster Preparedness and Response Programs	Budgeting, Design and Development of Disaster Preparedness and Response Programs with Stakeholders	Disaster Preparedness and Response Programs in place	OPV; C/M LGU; Stakeholders	2022-2024					

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR							
Current State				Desired State					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements		Process Owner/Office Responsible	Source of Support/ Technical Assistance
Enabling Policies									
Lack of localized policy to strengthen enforcement and implementation of Animal Welfare and Veterinary-related establishment/ facility Regulation in the province	Presence of localized policy to strengthen enforcement and implementation of Animal Welfare and Veterinary-related establishment/ facility Regulation in the province	Creation of Local Ordinances and Adoption of Legislations to strengthen enforcement and implementation of Animal Welfare and Veterinary-related establishment/ facility Regulation in the province	Created Local Ordinances and Adopted Legislations that strengthens enforcement and implementation of Animal Welfare and Veterinary-related establishment/ facility Regulation in the province	OPV/ Stakeholders	2022-2024	Drafting of Ordinance and Passing of Sanggunian Resolution	Drafting of Ordinance and Passing of Sanggunian Resolution	OPV	
Knowledge and Learnings									
Insufficient data and registry on farms/ establishments/ facilities	Sufficient data and registry on farms/ establishments/ facilities	Assistance in the Registration of Facilities, Animal Welfare Accreditation and GAHP application; Monitoring of establishments/ facilities	List and data of registered facilities/ establishments/ farms	OPV/ Stakeholders	2022-2024	2,050,000	1,500,000	OPV	DA-RFO 4A/ BAI/ DA
Insufficient data on trade/ market of animals through LAM and HWS	Sufficient data on trade/ market of animals through LAM and HWS	Regular monitoring and data collection of LAM and HWS	Current data on trade/ market of animals through LAM and HWS	OPV	2022			OPV	

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR							
Current State				Desired State					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements		Process Owner/Office Responsible	Source of Support/ Technical Assistance
Insufficient OPV personnel and C/M focal person for adequate monitoring, management, and implementation of Animal Welfare Program and Veterinary-related establishments.	Goals: Adequate monitoring, management, and implementation of Animal Welfare Program and Veterinary-related establishments. Objectives: To have an adequate number of capable OPV personnel and C/M focal person for adequate monitoring, management, and implementation of Animal Welfare Program and Veterinary-related establishments. To have sufficient knowledge and expertise on animal trade and marketing; biological and feed products inspection; disaster mitigation, preparedness and response. To have sufficient data on the registry of Veterinary-related establishments. To have improved capacity in Disaster Preparedness and Response Programs.								
Insufficient knowledge and expertise on animal trade and marketing; biological and feed products inspection; disaster mitigation, preparedness and response.	Sufficient generation, processing and analysis/ interpretation of data	Regular processing, analysis and interpretation of generated data	Valid data capture and interpretation of trend to assist on better decision making and planning of programs	OPV	2022-2024	Year 1	Year 2	Year 3	OPV
Leadership									
Weak partnership with stakeholders - farm/ establishment/ facility owners and animal welfare groups through support to LGUs	Stronger partnership with stakeholders - farm/ establishment/ facility owners and animal welfare groups through support to LGUs	Instituting Participatory Mechanisms and Programs enabling communication, support and connection with stakeholders through support to LGUs	Strengthened partnership with stakeholders through support to LGUs resulting to improved implementation of PPAs	OPV/ LGUs/ Stakeholders	2022-2024	1,550,000	1,550,000	1,550,000	OPV
									DA-RFO 4A/ BAI

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BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR							
Current State				Desired State					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements		Process Owner/Office Responsible	Source of Support/ Technical Assistance
Structure									
The Provincial Meat inspection Service (PMIS) is not yet established	The PMIS is established; Hired and appointed six (6) (proposed) personnel	Establishment of PMIS; Hiring and appointment of at least six (6) (proposed) personnel	Efficient planning on Meat Inspection is implemented; six (6) (proposed) personnel hired and appointed	OPV	2022-2024	1,013,000	2,250,000	4,995,000	
There Ante-Mortem (AM) and Post-Mortem (PM) Inspection and inspection of other pertinent documents is not yet performed as an assistance to the LMIS(Establishment Registry on Animal Welfare, Certificate on Environmental Compliance, Certificate of Non-Compliance) on slaughterhouses, poultry dressing plant	AM/PM Inspection, and inspection of other pertinent documents is performed as an assistance to the LMIS(Establishment Registry on Animal Welfare, Certificate on Environmental Compliance, Certificate of Non-Compliance) on slaughterhouses, poultry dressing plant	Performed Ante-Mortem and Post-Mortem Meat Inspection, and inspection of other pertinent documents	Compliant Meat Establishments with the local and national issued policies	Consumers,FBO(food business operators), Meat Inspectors	2023-2024				
Inexistence on the conduct of post-abattoir control	The post-abattoir control is conducted	Post-Abattoir Control strengthened the understanding of FBO and Consumers on proper meat handling	Decreased cases on confiscation of mishandled meat	Consumers,FBO(food business operators)	2023-2024				

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State					Process Owner/Office Responsible	Source of Support/ Technical Assistance
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements		Year 1	Year 2	Year 3
Insufficient technical personnel conducting meat inspection Lack of ordinance and imposition of policies regarding Food Safety Insufficient support to the meat inspection activities of component LGUs	Conduct of operations on Task Force Bantay-Karne and Hotline Number Activation are created.	Conduct of operations on Task Force Bantay-Karne and Hotline Number Activation	PLGU and LGU operations secure the cleanliness of meat sold in the markets	Consumers,FBO(food business operators)	2023-2024	-	95,000	95,000		
The materials needed in validating the cleanliness and sanitation of meat establishment, promoting the humane handling of food animals, and discerning proper temperature of meat are not available.	The materials needed in validating the cleanliness and sanitation of meat establishment, promoting the humane handling of food animals, and discerning proper temperature of meat are used.	Purchase of Accupoint ATP Surface Reader (Sanitation Verification System Unit), Tattoo slapper, and Probe thermometer	Safe and wholesome meat reaches the consumers; decreased incidence of Zorro markings in the slaughterhouse	Meat Inspectors, Butchers and Meat Handlers		700,000	600,000	420,000		
Local Meat Establishment Assistance Development Program for cities and municipalities is not yet conceptualized.	Local Meat Establishment Assistance Development Program for cities and municipalities is conceptualized.	Issue guidelines on the use of Provincial Meat Inspection Trust Fund for the Local Meat Establishment Improvement Program ; Distribute slaughterhouse supplies	Development of meat establishments thru joint provincial and local fund	LGU	2023-2024	405,000	405,000	405,000		

**CAPACITY DEVELOPMENT AGENDA
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SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR							
Current State				Desired State					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements		Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2		
The Information Education Campaign on Food Safety for the consumers and FBO is not yet executed.	The IEC on Food Safety for consumers and FBO is executed.	Use of digital platforms on IE for the consumers and FBO on Food Safety	Widened knowledge of consumers and FBO regarding Food Safety	Consumers,FBO(food business operators)	2023-2024	-	-	-	-
Competencies									
The provincial government is not yet providing training or seminar to technical personnel of CMIS and MMIS	Training/Seminar on BMIC, SSOP, GHSP, Butchery/Meat Cutting, AMR and Halal, Risk Analysis and Management and Sample Collection on Disease Surveillance	Technical personnel attend training/seminar on BMIC, SSOP, GHSP, Butchery/Meat Cutting, AMR and Halal, Risk Analysis and Management and Sample Collection on Disease Surveillance	Holistic approach on Food Safety is familiarized by the LGU	Consumers,FBO(food business operators), Meat Inspectors		140,000	140,000	140,000	
No provision of technical assistance in the creation of Local Meat Inspection Services for Component LGU	There is provision of technical assistance in the creation of Local Meat Inspection Services for Component LGU	Technical assistance in the creation of Local Meat Inspection Services for Component LGU is provided	Operationalization of LMIS for componenten LGU	Consumers,FBO(food business operators), Meat Inspectors					

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
The proposed sites for acquisition of A,AA slaughterhouses by cities and municipalities is not yet reviewed by OPV	The proposed sites for A, AA slaughterhouses by cities and municipalities is reviewed by OPV	OPV can review sites of A, AA slaughterhouses by cities and municipalities is reviewed by OPV	Increased number of accredited slaughterhouses in Batangas	Consumers,FBO(food business operators), Meat Inspectors						
There is no regular conduct of Food Safety Orientation and Re-tooling of meat inspectors and farmer cooperatives	There is regular conduct of Food Safety Orientation and Re-tooling of meat inspectors and farmer cooperatives	Creation of Technical Team who will facilitate further the conduct of Food Safety Orientation and Re-tooling of meat inspectors and farmer cooperatives	Competent personnel of LGU (CMIS, MMIS) and farmer cooperatives on Meart Inspection	Consumers,FBO(food business operators), Meat Inspectors	2022-2024	70,000	70,000	70,000		
Management Systems										
Monitoring of meat establishments (A, AA-Accredited Slaughterhouse, Poultry Dressing Plants, Cold Storage Warehouse) and also the registry of Meat Transport Vehicle	Regular monitoring of meat establishment and also the registry of Meat Transport Vehicle are executed and evaluation is forwarded to LCEs	Establishment of Guidelines on Meat Establishment Monitoring and Evaluation in the province	Stabilized Meat Inspection	Consumers and Meat Inspectors	2022-2024	1,223,000	51000	51000	OPV Batangas	

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SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
The strategies on Meat Safety operations is not yet independently executed	Strategies on Meat Safety operations are developed and performed	Technical personnel are engaged on Meat Inspection and Meat Safety training	Establishment of concrete Meat Inspection System	Meat Inspectors, Butchers and Meat Handlers	2023-2024	0	0	0	OPV Batangas	
The Incentive Program for deputized Meat Inspector in LRMEs, A-and AA- Accredited slaughterhouses of NMIS is not yet active	Provide Incentive Program	Creation of Guidelines on Incentive Program for deputized Meat Inspectors	Meat inspection is highly performed among establishments and food production	Meat Inspectors	2023-2024	1,110,000	1,110,000	1,110,000		
Enabling Policies										
Provincial Meat Inspection Service Ordinance is still being reviewed	Provincial Meat Inspection Service Ordinance is approved.	Approved Provincial Meat Inspection Service Ordinance	Provincial Meat Inspection Service Ordinance is exercised in the province.	Meat Inspectors, Butchers and Meat Handlers	2022				OPV Batangas	
Knowledge and Learnings										
The database of meat establishment is incomplete	Completed database of meat establishment	Creation of free website for the consolidated data on meat establishments	Consolidated Semi-Annual and Annual Reports are introduced to the public		2023					

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BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Long time of preparing the consolidated reports	Updated data on meat establishment	Use of innovative programs/ platforms (Google sheet)on tablets during monitoring/ data-gathering on sites	Analysis of data is done in shorter period of time.			11,000				
Leadership										
The opportunity to receive proper training/seminar is not all accessed by the slaughterhouse personnel and meat handlers	The opportunity to receive proper training/seminar is accessed by the slaughterhouse personnel/ meat handlers	Partnership with certifying government agency /private sector in terms of training of slaughterhouse personnel (butchers) / meat handlers	Competent slaughterhouse personnel/meat handlers thus avoidance of accidents and malign actions in the meat establishment are achieved							
The Batangas Meat Inspectors Association is not yet active	Conduct of activities under the joint efforts of BATMIA and the PLGU	Assistance is given to BATMIA for the training of its members	Seminar on Meat Inspection and Meat Safety from the BATMIA members which has received assistance from the PLGU	Meat Inspectors, Butchers and Meat Handlers	2022				OPV Batangas	

ANNEX G-1
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
There is no Orientation of armed personnel on Food Safety and other policies about Meat Inspection	Orientation of Armed Personnel on Food Safety and Policies about Meat Inspection	Armed Personnel received orientation through online platform	Strengthened Enforcement Operations							
* Trainings: BMIC (Basic Meat Inspection Course), SSOP (Standard Sanitation Operating Procedures), GHSP (Good Hygienic Slaughtering Procedure, and AMR (Antimicrobial Resistance) Awareness										

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		INFRASTRUCTURE SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
PROVINCIAL ENGINEER'S OFFICE										
Structure										
Inconvenient office space and lack of stock rooms (records) by area	Conducive office space /and stock room (records)	Construction of Office space and Storage/storage room	Constructed Office Storage or stock room, (records)	PEO Department	3rd quarter 2022		10,000,000		PEO	DBM, Budget Office, Sangguniang Panlalawigan
Competencies										
Inadequate competent manpower	Hired additional manpower permanent employee/staff. More productive and effective department	Creation funding, hiring of personnel	Hired Additional permanent staff as per approved staffing pattern	PEO Employees	3rd quarter 2022				PEO	CSC PHRMO
Knowledge and Learnings										
Limited knowledge and learning	Enhanced knowledge, skills and capacity of all employees	Conducts/attends convention and trainings for all staff	Competitive and productive individuals	PEO Employees			1,000,000		PEO Employees	PHRMO, DILG, CSC

**CAPACITY DEVELOPMENT AGENDA
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SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		INFRASTRUCTURE SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Competencies										
Inadequate / competent manpower	Hired additional manpower (permanent employee / staff. More productive and effective department)	Creation funding of personnel	Hired additional permanent staff as per approved staffing pattern	PEO Employees	2022-2024	1,200,000	1,300,000	1,300,000	PEO Department	DBM PHRMO, CSC, Sangguniang Panlalawigan
Knowledge and Learnings										
Limited personnel is knowledgeable on trainings - Local Road Asset Management (LRAM) - Road Survey using Auto CAD Civil - 3D - Training on Road and Bridge Information System (RBIS)	Re-echoing of Trainings	Conduct / attends trainings / conventions	Competitive and productive individuals	PEO Employees	2022-2024	250,000	250,000	250,000	PEO Department	DILG, PHRMO

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SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		INFRASTRUCTURE SECTOR								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Competencies										
Inadequate / competent manpower	Lack of competent manpower (permanent employee / staff). More productive and effective department	Creation funding of personnel	Hired additional permanent staff as per approved staffing pattern	PEO Employees	2022-2024	1,200,000	1,300,000	1,300,000	PEO Department	DBM PHRMO, CSC,Sangguniang Panlalawigan
Knowledge and Learnings										
Limited personnel is knowledgeable on trainings - Local Road Asset Management (LRAM) - Road Survey using Auto CAD Civil - 3D - Training on Road and Bridge Information System (RBIS)	-On Road and Information System (RBIS) - Community Based Maintenance Contracting (CMBC)	Conduct / attends trainings / conventions	Competitive and productive individuals	PEO Employees	2022-2024	250,000	250,000	250,000	PEO Department	DILG, PHRMO

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BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ENVIRONMENT AND NATURAL RESOURCES MANAGEMENT								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
PROVINCIAL GOVERNMENT-ENVIRONMENT AND NATURAL RESOURCES OFFICE										
Structure										
With existing department equipped with personnel who are able to implement the devolved functions; however the number of personnel is inadequate to cover all the functions enumerated thereat	with adequate personnel to effectively enforce pollution control and small scale mining laws (hiring of additional 9 technical personnel and 4 support personnel until 2024)	trainings on enforcement of air and water pollution control law	Able to train at least 6-9 personnel who will issue Permits and provide technical assistance to LGUs in the implementation of devolve functions	6-9 personnel are able to attend training/workshops initiated by the DENR and MGB re the management system procedure for the issuance of permit and implementation of devolve activities	2022-2024	1,334,392	1,334,392	1,334,392	PGENRO	DENR
Competencies										
With existing personnel requirement such as Sanitary, Forester, Chemist, Environmental Planner and Chemical and Mining Engineer	High level of competencies on the devolved functions	trainings on enforcement of air and water pollution control law; Training on Small scale mining permit processing requirement and operationalization of Multi-partite Monitoring	Able to send 6-9 personnel to training re enforcement of pollution control and other relevant environmental laws	6-9 personnel are able to attend training/workshops initiated by the DENR and MGB re the management system procedure for the issuance of permit and implementation of devolve activities	2022-2024				PGENRO	DENR

**CAPACITY DEVELOPMENT AGENDA
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SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ENVIRONMENT AND NATURAL RESOURCES MANAGEMENT								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Management Systems										
With established quality management system; On going stage 1 audit for the certification of the PGENRO to ISO/IEC 9001:2015	By 2022, PGENRO is an ISO 9001:2015 certified Facility	Continuing training and enhancement of personnel competencies on their respective professional qualification and functions of the Office	ISO 9001:2015 Certification issued to PGENRO i.e. the Office become a quality managed facility which is focus on customer's satisfaction	all core members of ISO 9001:2015 including the management are able to attend training/coaching and workshops on documentation/awareness to improve the Quality Management System	2022-2024				PGENRO	Certification International Philippines Inc.
Enabling Policies										
With existing Environment Code and on-going updating of Strategic Environmental Management Plan (SEMP)	Updated and improved Batangas Province E Code and SEMP	Benchmarking with other LGUs with comprehensive localized environmental laws	Improved E Code, SEMP and other relevant ordinances; Improved environmental governance	All relevant technical personnel are able to attend trainings on environmental laws and participate in the sharing of experiences from local and international initiative re environmental protection and management	2022-2024				PGENRO	DENR/PEMSEA/N GOs

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SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ENVIRONMENT AND NATURAL RESOURCES MANAGEMENT								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Knowledge and Learnings										
Most of the employees have sufficient experiences in environmental management	Majority are interested/motivated to continue post graduate studies to be able to enhance knowledge on environmental protection and management	Avail the scholarship program of the Governor and attended distance education re environment and natural resources; allow personnel to attend various trainings offered by partner agencies	empowered/improved personnel	All relevant technical personnel are able to attend trainings on environmental laws and participate in the sharing of experiences from local and international initiative re environmental protection and management	2022-2024				PGENRO	DENR/PEMSEA/N GOs
Leadership										
As one of the provincial government departments, this Office has existing management personnel	with capable and innovative employees	Attendance to short training courses; further studies and sharing of experiences	empowered/improved personnel	All relevant technical personnel are able to attend trainings on environmental laws and participate in the sharing of experiences from local and international initiative re environmental protection and management	2022-2024				PGENRO	DENR/PEMSEA/N GOs

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR (TOURISM, HERITAGE DEVELOPMENT AND CULTURE AND ARTS)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
PROVINCIAL TOURISM AND CULTURAL AFFAIRS OFFICE										
Structure						Year 1	Year 2	Year 3		
PTCAO organization Chart as Department is still for approval of the Governor Position title for culture and arts cannot be aligned to culture and arts functions wherein the mentioned position title are no available in the Index of Occupational Services for the LGUs	Approve the Propose Organizational Structure of PTCAO Include the position title for Culture and Arts position in the Index of Occupational Services of DBM and CSC	Approval of the updated Organizational Structure of PTCAO	Position title for Culture and Arts positions renamed	Approval of the updated Organizational Structure of PTCAO	2022	2,000,000			PTCAO, PHRMO	PHRMO, CSC
Muti-tasking among the staff of PTCAO	Employees perform tasks according to their position Description and competencies	Hiring and training of personnel for tourism operations division	Tourism personnel equipped with proper trainings in performing their tasks	Personnel under the Tourism Operations Division	2022	600,000	200,000	200,000	PTCAO, DOT & NCCA	DOT and NCCA

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR (TOURISM, HERITAGE DEVELOPMENT AND CULTURE AND ARTS)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Competencies										
Technical Competencies	Cultural Mapping of Batangas Cultural Heritage, Effective travel and investment write ups	Trainings of personnel on cultural mapping and effective writing	Effective promotion and informative culture and arts data	Cultural mapper to be hired in emergency basis and permanent travel and investment writer	2023	2,000,000	2,000,000	2,000,000	PTCAO, NCCA/NHCP	NCCA, NHCP
To enhance data collection	Updated data on tourist arrivals, tourist receipts, occupancy rate and percentage on tourism workers	Training on data collection (e.g. Tourism receipts, tourist arrivals etc.)	Meet the national standards for tourism enterprises required by DOT	Tourism personnel, Tourism Officers from LGUs, tourism stakeholders	3rd quarter of 2022	1,000,000	1,000,000	1,000,000	PTCAO	DOT or Authorized partners of DOT
Management Systems										
No budget allocated for the operation and maintenance of Culture and Arts Services (Culture and Arts Section is operating utilizing the fund allocated for the Batangas Culture and Arts Council)	Allocate budget for the operations and maintenance of Culture and Arts Services	Allocate budget for the operations and maintenance of Culture and Arts Services	Budget for the operations and maintenance of Culture and Arts Services appropriated/allocated	Culture and Arts Section of PTCAO	1st quarter of 2022	2,000,000	2,000,000	2,000,000	PTCAO	General Fund

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR (TOURISM, HERITAGE DEVELOPMENT AND CULTURE AND ARTS)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Enabling Policies										
Tourism Code of Batangas 2018	Ordinance upated to support the full implementation of the tourism program, projects and activities	Implementation of tourism laws and programs based on the approved Tourism Code of 2018	Full implementation of the laws and programs mandated by Tourism Code of Batangas 2018	Tourism stakeholders, planners and LGUs	1st quarter of 2022	300,000	300,000	150,000	PTCAO	PTCAO
RA 9593 known as Tourism Code of 2009	Formulation of Batangas Tourism Development Plan (BTDP)and implement program/projects and activities in the new normal guided by health protocol and guidelines	Finalize the draft Batangas Tourism Development Plan	Program, projects and activities implemented based on approved on BTDP.	Final draft of Batangas Tourism Development Plan	1st quarter of 2022	300,000	300,000	150,000	PTCAO	DOT, PHWH, DTI, NCCA, NHCP,

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR (TOURISM, HERITAGE DEVELOPMENT AND CULTURE AND ARTS)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Provincial Ordinance No. N-009 dted November 14, 2016	Enhanced Ordinance that support the promotion, awareness and implementation of program, projects and activities that concern to Batangas culture and Arts	Implementation of mandate to enhance, promote Batangas culture and arts	Full implementation of the mandates of Batangas Culture and Arts Council	Culture and arts stakeholders/partners, Municipalities/Cities of Batangas	1st quarter of 2022	3,000,000	4,000,000	5,000,000	PTCAO	Batangas Artists, Academe, LGUs
Knowledge and Learnings										
Importance of cultural mapping in the registration of culture heritage	Create database of Cultural Heritage of Batangas	Data banking of cultural properties of Batangas created	Full implementation of data banking of cultural properties	Tourism/Cultural Officers of LGUs, PTCAO personnel	1st quarter of 2022				PTCAO	Tourism Officers of LGUs, DepEd, Volunteers
Data gathering on tourism resources	Gather data on tourist arrival, tourism receipts, occupancy, etc. For data banking	Data banking of tourism arrivals, receipts, occupancy etc. for economic benefits of the province	Data banking of tourism arrivals, receipts, occupancy etc. for economic benefits of the province	Tourism establishment owners/managers, tourism partners, PTCAO employees	3rd quarter of 2022					

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR (TOURISM, HERITAGE DEVELOPMENT AND CULTURE AND ARTS)								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Leadership										
Local Executive supportive of the tourism and culture and arts programs	Full support on the program, projects and activities of tourism and Culture and Arts by the local executive	PPAs implementation supported by the local executive	PPAs implementation supported by the local executive	PTCAO employees, tourism, Culture and Arts partners and stakeholders, academe	2nd quarter of 2022	10,850,000	15,000,000	15,000,000	Governor, PBO	
Legislative Body to approve proposed ordinances, resolution, policies for implementation of tourism PPAs	Full support by the Legislative Body in apprvince tourism and culture and arts policies, resolutions, ordinances and other related documents that concerns to the operation, promotion, conservation of tourism and culture and Arts PPAs	Approval of policies, resolution, ordinance and other related documents	Policies, resolutions, ordinances and other related documents approved for the operation, promotion and conservation of tourism, culture and arts of Batangas	Tourism, Culture and Arts Stakeholders/partners	2nd quarter of 2022				PTCAO, Legal Office	

ANNEX G-1
Attachment 3-A: Capacity Development Agenda for Provinces/Cities/Municipalities

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR - BUSINESS FRIENDLINESS AND COMPETITIVENESS								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
PROVINCIAL PLANNING AND DEVELOPMENT OFFICE-ECONOMIC INVESTMENT PROMOTION DIVISION										
Structure										
Office is presently attached to PPDO as per Provincial Ordinance No. 017 dated December 13, 2018 -creating the position of Supervising Investment Specialist (Division Chief- SG 22) and the Economic and Investment Promotion Division (EIPD), with two existing sections: Economic and Investment Promotions Section and the Special Projects Section and operates with very limited staff (5 permanent including Division Chief)	Activation of fully operational / functional economic development and investment promotion unit / office with established information, assistance / support / technical equippage system	1) Preparation and submission of a Position Paper for organizational re-structuring and for creation of additional positions for manpower augmentation 2.) Provision of budget for acquisition of necessary IT equipment / more stable internet connectivity (3) Provision of a bigger space to accomodate visitors and promotional activities; (4) Provision of budget for the acquisition of office desks and furnitures for the unit (5) To rename the Division to Local Economic Development and Investment Promotion Division (LEDIP Division) aligning it with DILG MC 2020-167, operate on a 3-section division to be named as follows: (1) Economic Enterprise Section; (2) Investment Promotion Section; and (3) Business Development Section and provide adequacy of technical and support staff through the creation of positions	1) Position Paper prepared and submitted to PHRMO; (2) Request for additional budget and acquisition of equipment, office furnitures and for other expenditures submitted to Budget / Provincial Governor	LEDIP Unit / Office Staff	2022-2024	22,413,437	37,611,156	27,611,156		Provincial Government of Batangas (Office of the Governor, Budget Office, General Services Office, Provincial Human Resource Management Office / General Services Office)

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR - BUSINESS FRIENDLINESS AND COMPETITIVENESS								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Limited Office space to facilitate business meetings with potential investors/ business researchers / office desks / furnitures being used by staff need replacement	A bigger place to accommodate the visitors, proposed 3 sections, (1) Economic Enterprise Section; (2) Business Development Section; and (3) Investment Services Section (as patterned with DILG MC 2020-167) additional staff, expanded activities of the unit	Preparation of proposal or request to expand space for the LEDIP unit	Proposal prepared and submitted	LEDIPO personnel	2022-2024				PPDO	National and Regional Offices of : (1) Department of Trade and Industry (DTI) (2) Board of Investments (BOI) (3) Public-Private Partnership Center (PPP); (4) National Economic and Development Authority (NEDA); (5) Department of the Interior and Local Government (DILG) and other associations and private institutions, Department of Budget and Management (DBM)

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR - BUSINESS FRIENDLINESS AND COMPETITIVENESS								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Very limited IT equippage (1 working laptop for 5 employees/ 3 printers only)- weak internet connectivity	1:1 ratio of IT equipment / more stable and reliable internet connectivity	Purchase and acquisition of IT equipment / more reliable internet connectivity	Full IT equippage of LEDIP unit	LEDIPO	2022-2024	500,000	100,000	100,000		
Batangas Investment Center / Batangas Invesment Center as provided for under Provincial Ordinance No. 006 Y 2017 (Investment Code) not functional	Activation of Batangas Investment Board and operationalization of the Batangas Investment Center as provided for in the ordinance	(1) Preparation of the proposal/ request to activate the Batangas Investment Board; and (2) Preparation of request for the provision of space o be designated as the Batangas Investment Center	(1) Batangas Investment Board convened; (2) Space for Batangas Investment Center designated	LEDIPO /Investment Board Members	2022-2024	50,000	50,000	50,000		

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR - BUSINESS FRIENDLINESS AND COMPETITIVENESS							
Current State				Desired State					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements		Process Owner/Office Responsible	Source of Support/ Technical Assistance
Competencies						Year 1	Year 2	Year 3	
Limited staffing and training of for investment promotions and PPP JV evaluation/ extension of technical assistance / MSMEs development, etc/ concept note and preparation and review of proposals, feasibility studies needed	Full personnel complementation and access to capability trainings	Preparation of position paper for the creation of positions to be assigned to LEDIP Division and availment of trainings for enhancement and capability of technical and support staff	(1) Position paper to create the following positions prepared: 1 position for Project Evaluation Officer III; 1 position for Project Development Officer II; 1 position for Project Development Officer I; and 2 positions for Administrative (2) LEDIP unit staff augmented; (3) Skills of technical and support staff capacitated and trainings availed	LEDIPO/ PPDO- Admin Division	2022-2024	50,000	50,000	50,000	same as above

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR - BUSINESS FRIENDLINESS AND COMPETITIVENESS								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Lack of IT personnel who can assist in the preparation and development of investment promotion paraphernalia and collaterals / website creation	Assigning an IT personnel (or creation of position for IT personnel) to assist in the preparation of investment promotion paraphernalia and collaterals or trainings for regular staff of the division	IT personnel augmentation support / reinforcement from Admin Division / ICT trainings for staff	Availment of ICT trainings of regular staff / augmentation / reinforcement from Admin Division	LEDIPO/ PPDO- Admin Division	2022-2024	50,000	50,000	50,000		same as above
Management Systems										
Other functions stated under DILG MC 2020 are not fully performed	Expanded functions as defined under the circular and the Investment Code to be performed	As stated above	As stated above	LEDIPO/ Investment Board Members	2022-2024					same as above
Enabling Policies										
Investment Code of the Province, DILG MC 2010-113 and DILG M 2020-167 not yet fully implemented	As stated above	As stated above	As stated above	LEDIP Unit / Division Staff /Investment Board Members	2022-2024					same as above

**CAPACITY DEVELOPMENT AGENDA
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Performance Area/ Governance Sector:		ECONOMIC SECTOR - BUSINESS FRIENDLINESS AND COMPETITIVENESS								
Current State				Desired State						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
Functions of an economic development and investment promotions unit / office are only partially executed / performed / implemented due to inadequate budget, equipment, and manpower support.				Goals: (1) Enhanced support mechanism that will assist in the Province's investment facilitation and business promotion activities to be able to attract potential investors, generate investments and accelerate employment; and, (2) Establishment of a strong partnership / linkages with concerned national government agencies, private sectors, investors and stakeholders.						
				Objectives: 1. To be able to provide support and facilitation assistance for prospective and new investors 2. To establish and maintain a local economic data base containing relevant facts and figures to be able to provide information about the business potentials of the Province including its services to prospective investors 3. To be able and be capacitated to assist and support other local government units / implementing departments whose undertakings are related to economic development 4. To be able to prepare and disseminate investment promotion collaterals, develop investment website for the information of potential investors and stakeholders 5. To be able and have the capacity to assist the Province and other LGUs for facilitating the review of PPP proposals and implementation of PPP projects						
Knowledge and Learnings										
Inadequate skills in investment promotions / PPP procedures / business planning/ more trainings and capability building of staff needs enhancement	Staff equipped with knowledge and capable of performing additional functions as prescribed under the legal mandates	Access and availment of trainings being conducted by oversight agencies (NEDA, PPP, DTI, BOI, private companies / associations)	Skills and knowledge of staff enhanced	LEDIPO staff	2022-2024	50,000	50,000	50,000	same as above	
Leadership										
Former PPDC designated as LEIPO, EO for designation of new PPDC as LEDIPO undergoing review	Designation of the Province's LEDIPO / operationalization of a LEDIP Office as a department	Issuance of an Executive Order and eventually creation / establishment and operationalization of LEDIP Office as a department	Official LEDIPO designated / Full operationalization / institutionalization of a LEDIPO Office	PPDC or the Officially designated LEDIPO by the Honorable Governor Hermilando I. Mandanas	2022-2024				The Local Chief Executive / Sangguniang Panlalawigan / Budget Office	
SUB TOTAL-ECONOMIC SERVICES						174,659,996	227,004,930	204,645,556		
GRAND TOTAL-ALL SECTOR						283,666,320	395,093,202	330,466,364		

CAPACITY DEVELOPMENT AGENDA*
BATANGAS PROVINCE

Performance Area/ Governance Sector:	Current State							Desired State			
					Goals: Objectives:		Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Year 1	Year 2	Year 3			

* Prepared by concerned offices.

Consolidated by:


Engr. EVELYN L. ESTIGOY, EnP.
Provincial Planning and Development Coordinator

Date:

Approved by:


HERMILANDO I. MANDANAS
Provincial Governor

Date:

SECTION 4:

Proposed Changes to Organizational Structure
and Staffing Pattern (OSSP)

SECTION 4:

Proposed Changes to Organizational Structure and Staffing Pattern (OSSP)

With the advent of the full-scale devolution, the responsibility for delivery of some services was transferred from the national to the local government, along with the appropriate personnel, facilities, records and other relevant assets.

The bulk of service delivery functions shall be downstreamed at the local level, thereby requiring not only sufficient number but more importantly, qualified and trained personnel who will deliver the devolved services. The devolution of basic services and functions requires a corresponding and proper matching between quality personnel and effective service delivery. Regulatory and development projects require a special breed of people with a unique set of organizational values and work ethics.

Social Services

Provincial Assistance for Community Development Office (PACDO)

Creations of additional positions are needed in the organizational structure of PACDO, to fully assume the devolve functions and responsibilities relative to anti-drug abuse, youth development and employments.

1. Public Employment and Special Service Division (PESSD) – Special Project - Provincial Anti-Drug Abuse Council (PADAC) shall be augmented with four (4) additional plantilla positions with the title, Community Development Officers and Community Development Assistants.
2. The proposed changes under Public Employment Service Office (PESO) Division will include the creation of the following additional PESO staffs to complement its manpower needs: Supervising Labor and Employment Officer,

Labor and Employment Officers, and Labor and Employment Assistant

3. Additional positions will enhance the delivery of services in terms of local youth development.

Provincial Health Office

Section 19 of the Universal Health Care (UHC) Act provides that each Provincial Health Office shall have at least two (2) divisions, the Health Service Delivery Division and Health System Support Division. The Health Service Delivery function refers to the management of the health service delivery operations of primary care provider networks, hospitals and other health facilities, clinical services, and public health programs including health promotions, epidemiology surveillance and disaster risk reduction and management within the province-wide health systems. On the other hand, health systems support function refers to the management of health financing, health information system, procurement and supply chain for health products and services, local health regulation, health human resource development and health resilience among others in close coordination with the concerned offices of the provincial government.

In line with this Act, the Provincial Health Office modified its organizational structure by having its divisions and units. It also recommends to have a Health Integration Management System (HIMS) Division responsible for the overall management of the local health system with the integration of public health and hospital service delivery operations.

Through the establishment of the Health Integration Management System (HIMS) Division, the PHO will be able to

strengthen its capacity and advocacy role and create a better influence in the delivery of health care services in all levels of care. This structural transformation and the associated UHC implementation and performance are projected to be sustained. The said division would be critical in overseeing and manage health programs and projects.

The expected main results of the establishment of this division include the following:

1. Improved health care delivery and advocacy through maintaining a fully operational division which would focus on technical and management support to both public health and hospitals' service delivery;
2. Enhanced PHOs profile and operations with stakeholders through promoting a better understanding of the PHOs activities and strategies and to involve itself more effectively in key constituencies; and
3. Increased quality of health program management and delivery of key performance indicators by effectively ensuring all health programs are performed successfully.

Creations and hiring of some positions are needed to the said divisions and units to fully implement the devolved functions and services in the health sector especially the UHC. Due to pandemic, the Office proposes also to establish One Hospital Command Center operating 24/7.

Various creations and hiring of medical and allied medical positions as well as general administrative services positions in the 12 District Hospitals as level 1 are also needed to fill the gaps of the DOH standards as stipulated in the Revised Organizational Structure and Staffing Standards for Government Hospitals CY 2013 edition.

Provincial Disaster Risk Reduction and Management Office (PDRRMO)

The main function of PDRRMO is the setting of the direction, development, implementation and coordination of disaster risk management programs pursuant to Section 12 of Republic Act 10121 or the "Act Strengthening the Philippine Disaster Risk Reduction and Management System, providing for the National Disaster Risk Reduction and Management Framework and institutionalizing the National Disaster Risk Reduction and Management Plan, appropriating funds therefor and for other purposes.

In order to fully assume this function, it is being proposed to modify their Organization Structure and create additional plantilla positions. There will be additional five (5) positions under the Administrative and Training Division, who is primarily in charge on designing program, and coordinating disaster risk reduction and management activities.

For the Research and Planning Section, and additional unit, the Information, Communications and Technology Unit, is foreseen, to better equip the department with relevant data and systems essential for planning.

Meanwhile, the additional positions under Operations and Warning Division will allow continuous conduct of disaster monitoring and mobilizing instrumentalities and entities to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures.

It is also worthy to note the proposed creation of additional Assistant Department Head to better support the implementation and delivery of programs, projects and services.

Provincial Social Welfare and Development Office (PSWDO)

The significant change in the organizational structure of PSWDO is the creation of a new division, the Residential and Institutional Services Division that would specifically handle all 24/7 facilities of the department. Presently, the office already has Bahay Pag-aso and the newly established Halfway House for former rebels. With the proposed Batangas Reception and Action Center, it would be best if all residential facilities be handled in one division for uniformity of instruction and implementation.

The Administrative Division has to strengthen also its workforce to be able to respond efficiently and effectively to the needs of the program division.

With this change, several related changes will also happen. There will be rearrangement of the sections for ease of implementation.

1. The present Special Projects Division which has two (2) sections, the Community and Special Projects and Residential and Institutional Services, will be abolished.
2. The Community and Special Projects Section divided into 2: Family Services Section and Special Services Section.
3. The Special Services Section will be placed under the Integrated Social Services Division together with AICS and Emergency Response Unit.
4. The Community Services Section will be renamed Family Services and will be placed under the Sectoral and Family Services Division together with the Sectoral Services Section.
5. The Residential and Institutional Services Section will become a Division.
6. Under the Administrative Division, the 3 Sections will be expanded from 1 unit per section to 2 units per section.

Housing and Homesite Affairs Division

Pursuant to Republic Act No. 7279, otherwise known as the Urban Development and Housing Act of 1992, the LGU shall conduct land inventory, identify lands for socialized housing and resettlement areas for the immediate and future needs of the underprivileged and homeless in the urban areas; facilitate the registration of socialized housing beneficiaries.

In relation to these, there are positions being proposed and realigned, in order to fulfill the functions on Planning and Research Section; as well as on Housing Services Section.

Economic Services

Office of the Provincial Agriculturist (OPA)

The creation of a new division will significantly affect the services of the office since it is focused more on the production side of agriculture. With the creation of Agribusiness and Marketing Assistance Division (AMAD), planning and formulation of projects and activities will be done with holistic approach.

1. There will be adjustments in the staffing pattern of OPA based on plantilla positions. The personnel will be aligned to the different sections and divisions as to their functions.
2. Additional division, Agribusiness and Marketing Assistance Division (AMAD), would mean additional staff to perform functions of that division.
3. Additional PGADH will greatly help the PGDH and existing PGADH in managing OPA personnel
4. A senior Agriculturist for research will help bolster the conduct of on-site researches in the province.

Provincial Engineer's Office (PEO)

The Provincial Engineer's Office (PEO) aims to provide infrastructure development services in order to stimulate economic growth and quality of

life improvement. To attain this, the office needs additional manpower to make a strong team and with employee having more knowledge, skills and ability in solving the current problems of the department. Thus, there is a need for the creation of proposed

Fifty-Three (53) plantilla positions in different divisions, like Construction, Electrical Designs, Surveying and Quality Control Divisions; and Motor Pool Division; various sections such as Planning and Programming, Construction Section; and Maintenance Section. Most dominant changes in the structure are the following:

1. Twenty-nine (29) or almost 55 percent of the total needed additional positions are engineers who will perform the functions for planning and programing and constructions for various districts in Batangas Province.
2. Ten (10) Additional positions will augment in the in performance of maintenance section of the office.

Provincial Government-Environment and Natural Resources Office (PG-ENRO)

Changes in the organizational structure of PG-ENRO will help in the delivery of its devolved FSF relative to environment and natural resources. Specific changes include the renaming of the existing divisions and sections such as Environmental Management Division to Environmental Quality Management Division; Natural Resources Conservation and Solid Waste Management Division into Waste Management Division; and Forest Management Section to Septage and Sewage Management Section. Other modification includes the following:

1. Reclassification of vacant positions under the Coastal and Marine Biodiversity Management Section and Terrestrial Biodiversity Management Section, which is the Environment Management Specialist into Ecosystem Management Specialist.
2. Additional four (4) positions will enhance the delivery of the

environmental quality management services.

3. Additional two (2) staffs needed to perform the small scale mining regulation services.
4. Additional three (3) plantilla positions will help to fully perform the biodiversity management functions.
5. Under the Management Services Division, there are three (3) additional positions are need to support the delivery of environment and natural resources services.

Office of the Provincial Veterinarian

Currently, there are 59 permanent personnel, including the Department Head and Assistant Department Head. The remaining 57 personnel are divided to 4 divisions, (1) Administrative Division, (2) Veterinary Regulatory Division, (3) Animal Health and Management, and (4) Livestock Development.

With the implementation of full Devolution, streamlining of the Organizational Structure and Staffing Pattern will be necessary. Thirty-five (35) additional personnel, will be needed to perform devolved functions and responsibilities. For the Administrative Division, four (4) positions are proposed to be created. These are the following: Administrative Assistant VI (Computer Operator), Administrative Officer IV (Administrative Officer II), Administrative Officer III (Supply Officer II), and Administrative Aide VI (Labor Foreman).

For the Livestock Development Division, seven (7) plantilla positions are proposed to be created. These are the following: Statistician I, Administrative Assistant IV, Supervising Agriculturist, Agriculturist II, (2) Agriculturist I, and Agricultural Technologist.

Under the Animal Health and Management Division, the proposed plantilla positions to be created are the following: Animal Keeper III, Administrative Assistant II (Data Controller II), Animal Keeper II, Science Aide, Adminsitratrative Aide III (utility Worker

II) Veterinarian III, Laboratory Technician III, Laboratory Technician II, (2) Laboratory Aide II, Administrative Aide III, which is a total of 11 positions.

For the Veterinary Regulatory Division, the proposed seven (7) positions are Veterinarian II, (3) Livestock Inspector II, Veterinarian III, Market Specialist, Biological and feeds Product Inspector.

For the proposed division of Meat Inspection Services, (6) plantilla positions are proposed to be created. These are Veterinarian IV, Veterinarian III, Meat Control Officer II, Meat Inspector III, Meat Inspector II, and Meat Inspector I

Provincial Tourism and Cultural Affairs Office (PTCAO)

The creation of additional positions to perform the tourism services will complete the PTCAO as a department. PTCAO aims to align the items of Culture and Arts Section to its proper position that of the national agencies (e.g. NCCA). In this proposed organizational structure, the position title of Culture and Arts Section are position titles for tourism items.

Additional nine (9) plantilla positions are proposed: eight additional positions (8) under Administrative Division and one (1) for Tourism Operation Division.

Local Economic Development and Investment Promotions

The Economic and Investment Promotions Division (EIPD), which partially perform the investment support services including access to credit financing, is proposed to be renamed to Local Economic Development and Investment Promotion Office (LEDIPO) and adopt the name of the sections in accordance with DILG MC 2020-167.

With the thrust of accelerating the investment inflows that will help in upgrading the economic well-being of Batanguenos thru employment generation and increased livelihood opportunities, strengthening the investment potentials of the local

government unit is the objective of the DILG issuances; and hence, services must be enhanced through the augmentation of manpower who shall render them.

1. The proposed creation of LEDIPO will be headed by the LEDIP Officer also named as PGADH.
2. There will be a creation of Deputy LEDIP Officer which will be under the supervision of LEDIP Officer.
3. Additional three (3) Division will be created namely Economic Enterprise Division (EED), Business Development, and Investment Division.
4. The Economic Enterprise Division shall be composed of one (1) Division Chief and eight (8) additional staff who will be in charge of Local Joint Venture/Public Private Partnership Center and BPEEB Secretariat.
5. Additional nine (9) personnel under the Business and Development Division who will perform functions under Trade and Industry Initiatives Section and Business Development Studies.
6. Investment Services Division is divided into two (2) sections: Batangas Investment Center and Investment Promotions and Incentives. This division is composed of (one)1 Division Chief and (6) Project Development Officers and two (2) Administrative Assistants.
7. The proposed Administrative Support Section shall be composed of eight (8) new personnel, under the supervision of the proposed Supervising Admin Officer.

General Public Services

Provincial Treasurer's Office

The organization of the Provincial Treasurer's Office consists of four (4) divisions which are correlated with one another with the fundamental objective to uphold the mandates on treasury operations through the following services: administrative, revenue generation, cash management and local treasury operations.

Since the activities in a particular division have relevance in the over-all treasury operations, it is essential that ample workforce is equitably distributed to each division. Being the collecting arm of the Provincial Government of Batangas, the Provincial Treasurer's Office employs relatively great number of personnel at the Revenue Operations Division, but sufficient number of personnel in other Division is also being considered in view of the effect in the over-all accomplishment and realization of the office objectives.

In the light of the devolution transition plan and to fully fulfill the devolved revenue mobilization services through upgrading and modernization of tax information and collection services using Real Property Tax computerization, the Provincial Treasurer's Office plans to have additional positions which are to be distributed to Four (4) Divisions. For Administrative Division, there will be additional position of Administrative Officer V and Administrative Officer I; Cash Division would have Administrative Officer V (Cashier III) and Administrative Officer I (Cashier I); Revenue Operations Division would have Local Revenue Operations Officer II, Senior Administrative Assistant II (Computer Operator IV) and Local Revenue

Collection Officer I; and lastly for Local Treasury Operations Division, there would be Local Treasury Operations Officer II.

With the Real Property Tax computerization program, which will be linked with the Municipal Treasurer's Office in Batangas province, data gathering and administration of the program would involve technical personnel, while those involved in report preparation and fiscal administration would depend on those personnel who would be assigned to perform relative to administrative, fiscal, revenue and local treasury operations.

Provincial Assessor's Office

Additional positions are also being proposed under the Provincial Assessor's Office to support the delivery of: Computerization of Real Property Tax System; General Revision Project for the Appraisal and Assessment Services; and Tax Mapping Project. A total of 10 positions is being proposed, for a more effective and efficient delivery of services, towards mobilizing more resources/income for the Province.

Summary

The following table shows the summary of proposed positions per sector, per year, in order to fully support the implementation devolved functions and services. For the next three years, it is being proposed under the DTP, that a total of 310

positions need to be created. Majority of the creations are expected in 2022 or 2023. While among the three services, the Economic had almost 50% of the total number of proposed positions for the next three years.

Table 1: Proposed Positions, per year and per service

SECTOR	2022		2023		2024		Total	
	n	%	n	%	n	%	n	%
General Public Services	32	21.48	0	0.00	0	0.00	32	10.32
Social Services	22	14.77	76	69.72	22	42.31	120	38.71
Economic Services	95	63.76	33	30.28	30	57.69	158	50.97
TOTAL	149	100.00	109	100.00	52	100.00	310	100.00

Under hospital services, being delivered by the District Hospitals, a total of 1,995 positions is being proposed. This was

determined by filling in the gaps in human resources, in accordance to requirements set by the DOH.

Table 2: Proposed Positions, per year and per service (Hospital Services)

SECTOR	2022		2023		2024		Total
	n	%	n	%	n	%	
Social Services							
Hospital Services	0	0%	998	50.03%	997	49.97%	1,995

In terms of Budgetary Requirement, to effect the full devolution for the next three years, a total of more than Php 300 million will be required. As shown below, Economic Services has the highest total budgetary requirements which comprised

of almost 55 percent. It can also be noted that the highest budgetary allocation is required in CY 2023 For the year 2022, a total of almost Php 66 Million will be needed.

Table 3: Estimated Budgetary Requirement for the Proposed Positions, per year and per service

Service	Budgetary Requirement (in PhP)						Total	%
	2022	%	2023	%	2024	%		
General Public Services	11,126,604	16.88	11,126,604	10.18	11,126,604	8.86%	33,379,812	11.10%
Social Services	10,720,478	16.26	42,827,778	39.19	48,776,276	38.84%	102,324,533	34.02%
Economic Services	44,066,536	66.85	55,340,706	50.63	65,666,191	52.29%	65,073,433	54.88%
TOTAL	65,913,618	100.00	09,295,088	100.00	107,666,316	100.00	300,777,777	100.00

For Hospital Services, a total of more than Php 1.2 Billion will be required for the next three years. For the year 2023, a total of almost Php 432 Million will be needed.

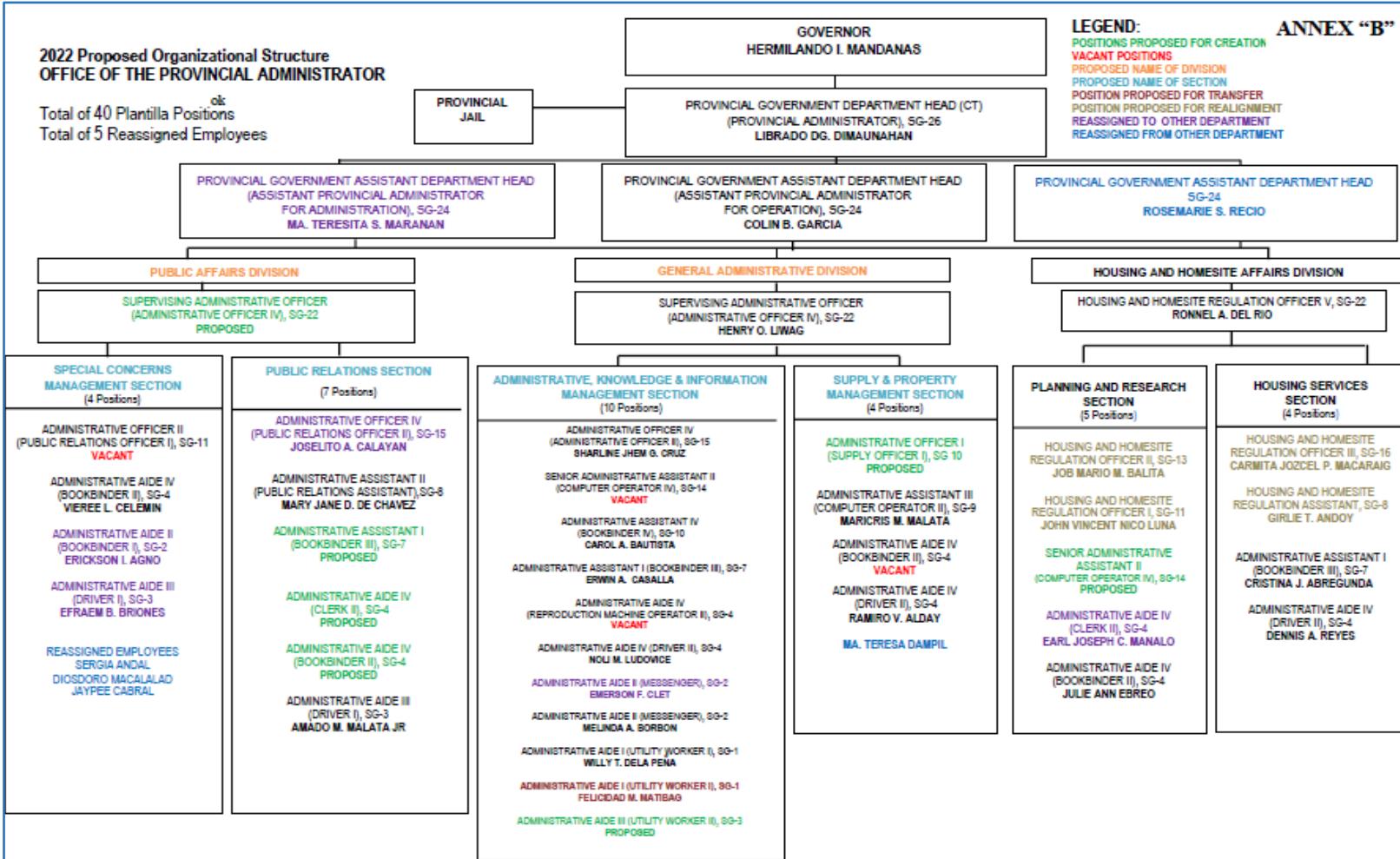
The highest budgetary requirement is posted in CY 2024 with a total of more than 861 Million.

Table 4: Estimated Budgetary Requirement for the Proposed Positions, per year and per service

Service	Budgetary Requirement (in PhP)						Total	%
	2022	%	2023	%	2024	%		
Hospital Services	0	0	431,0003,712	33.35	861,227,124	66.65	1,292,230,836	100%

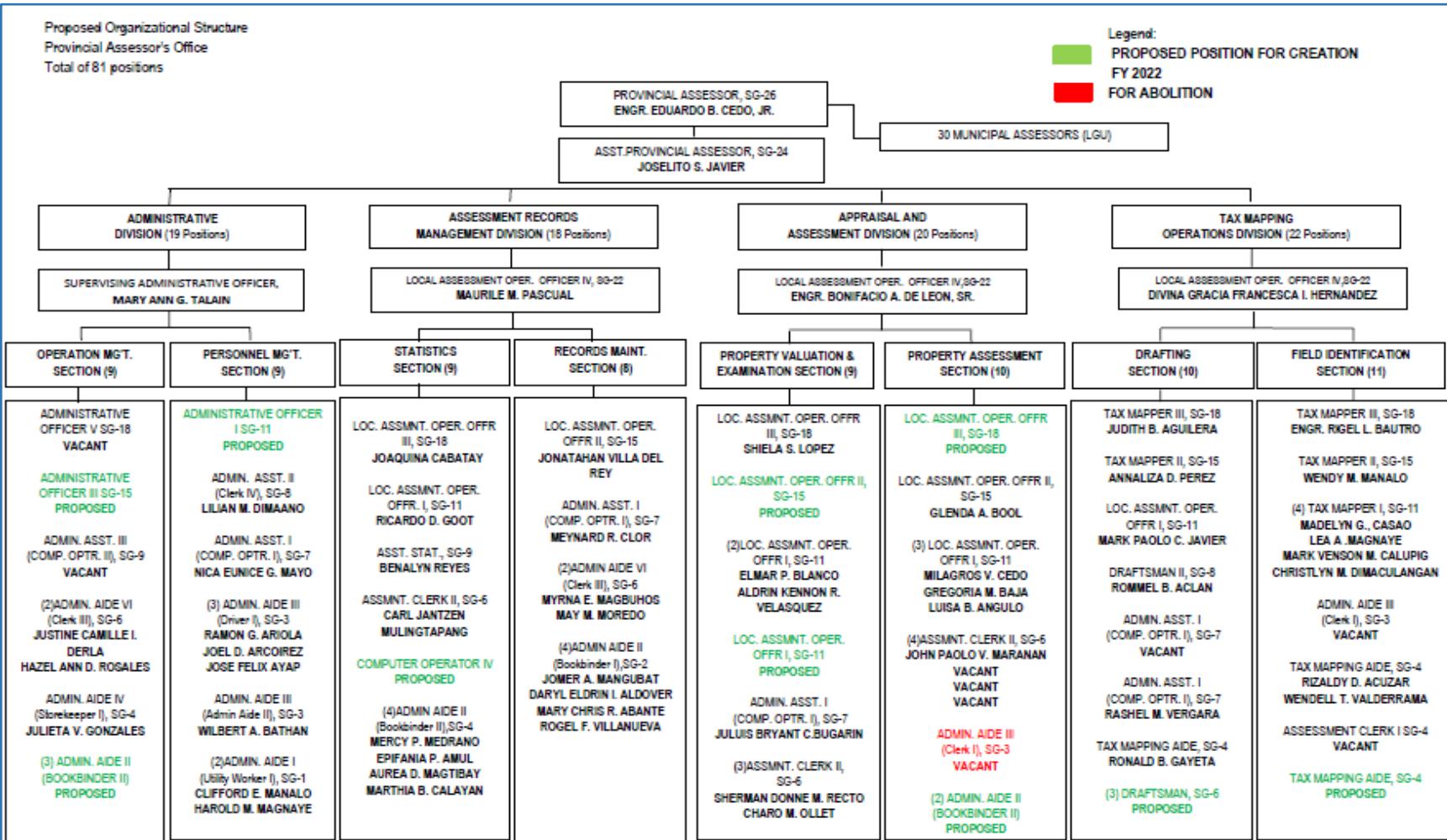
**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE**

Provincial Administrator's Office



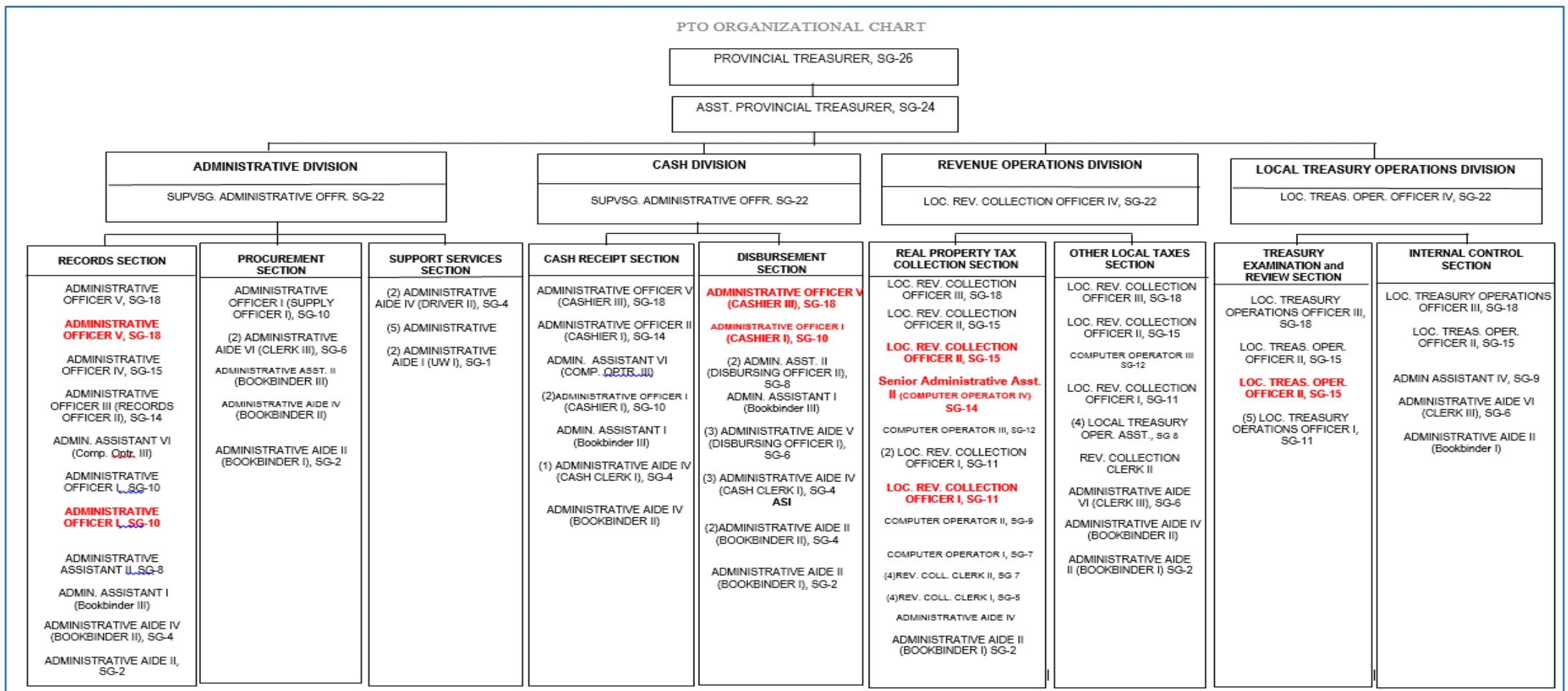
PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

BATANGAS PROVINCE

Provincial Assessor's Office

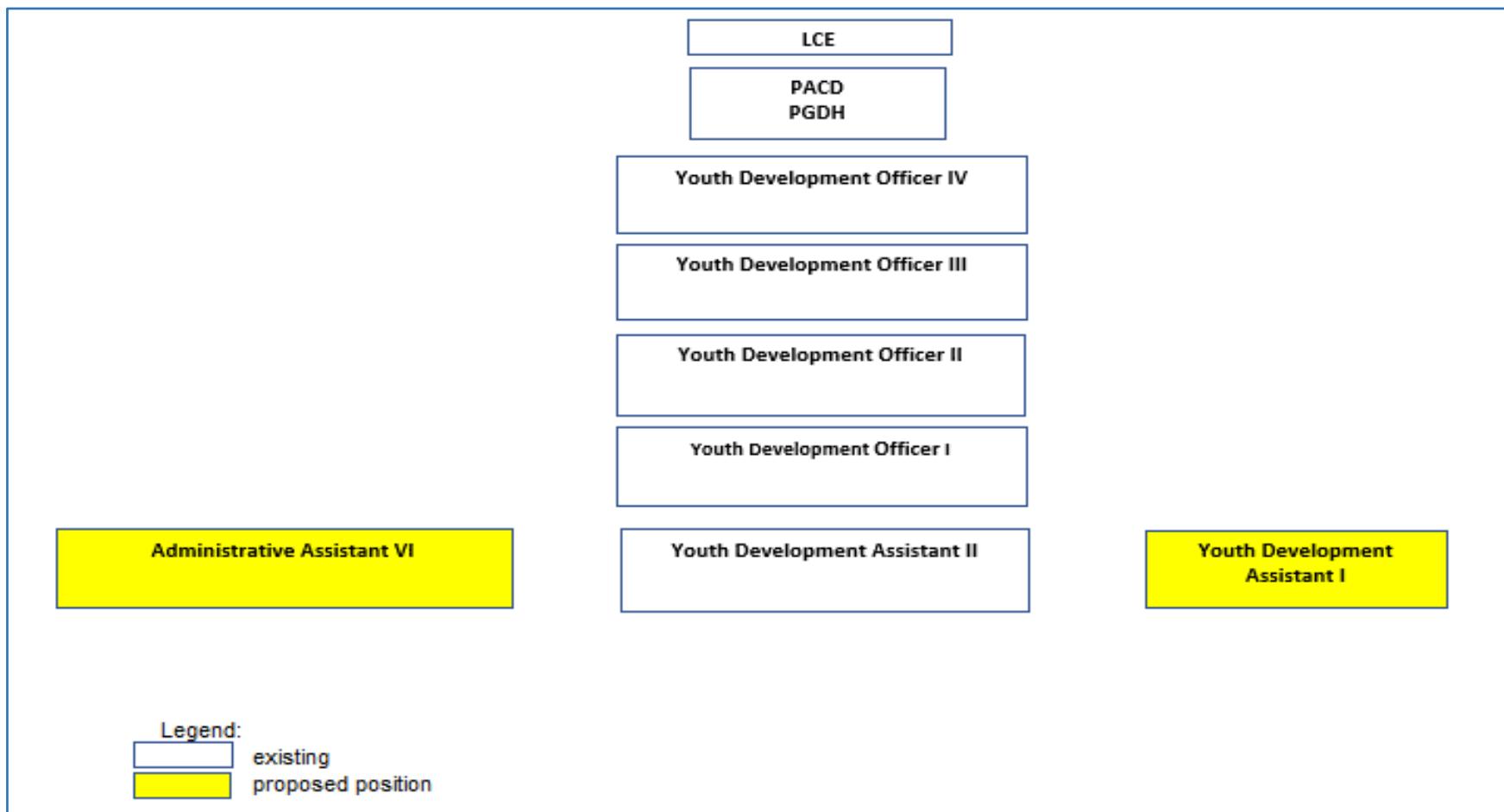
**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE**

Provincial Treasurer's Office



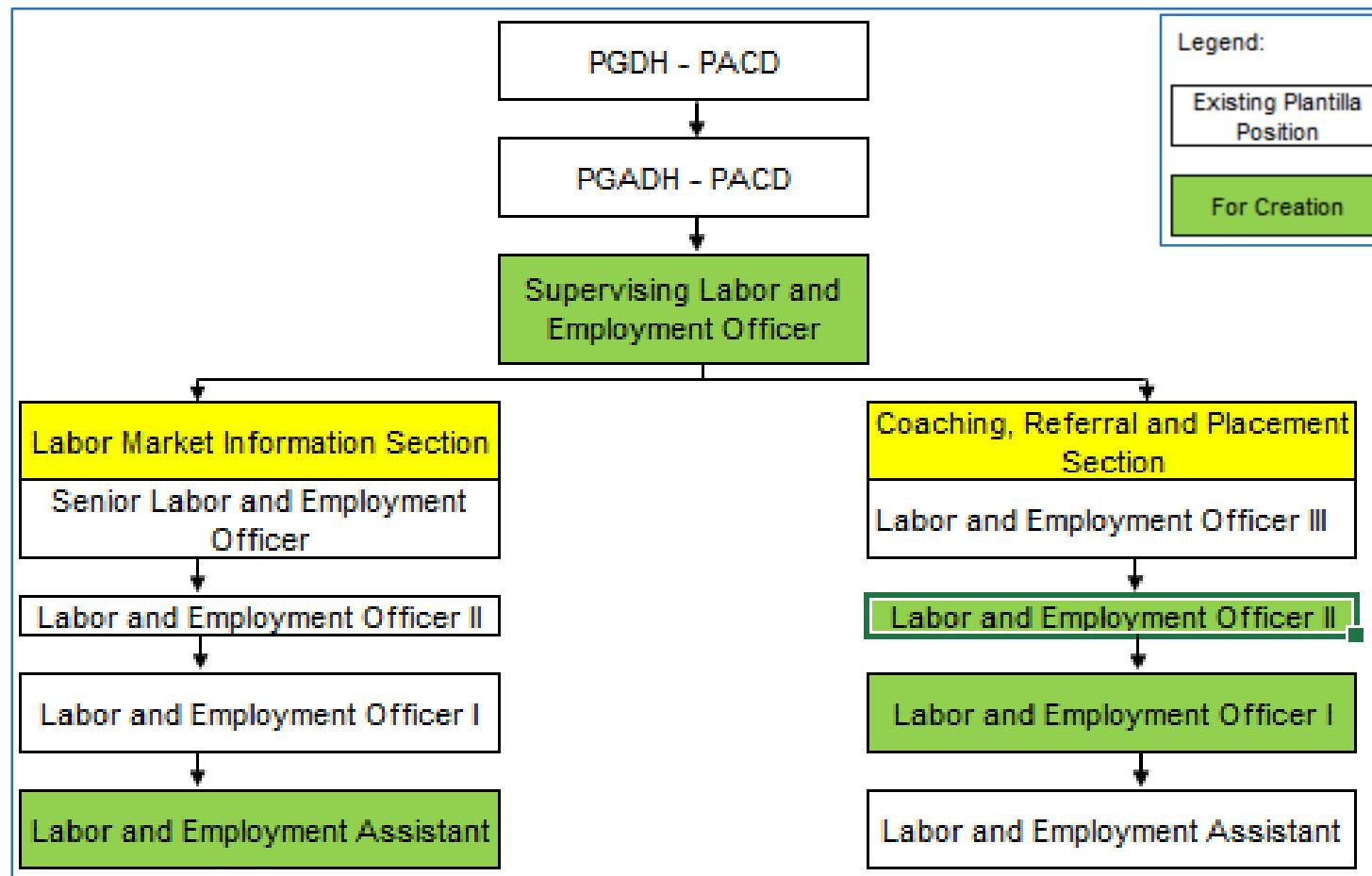
PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE

Provincial Assistance for Community Development Office



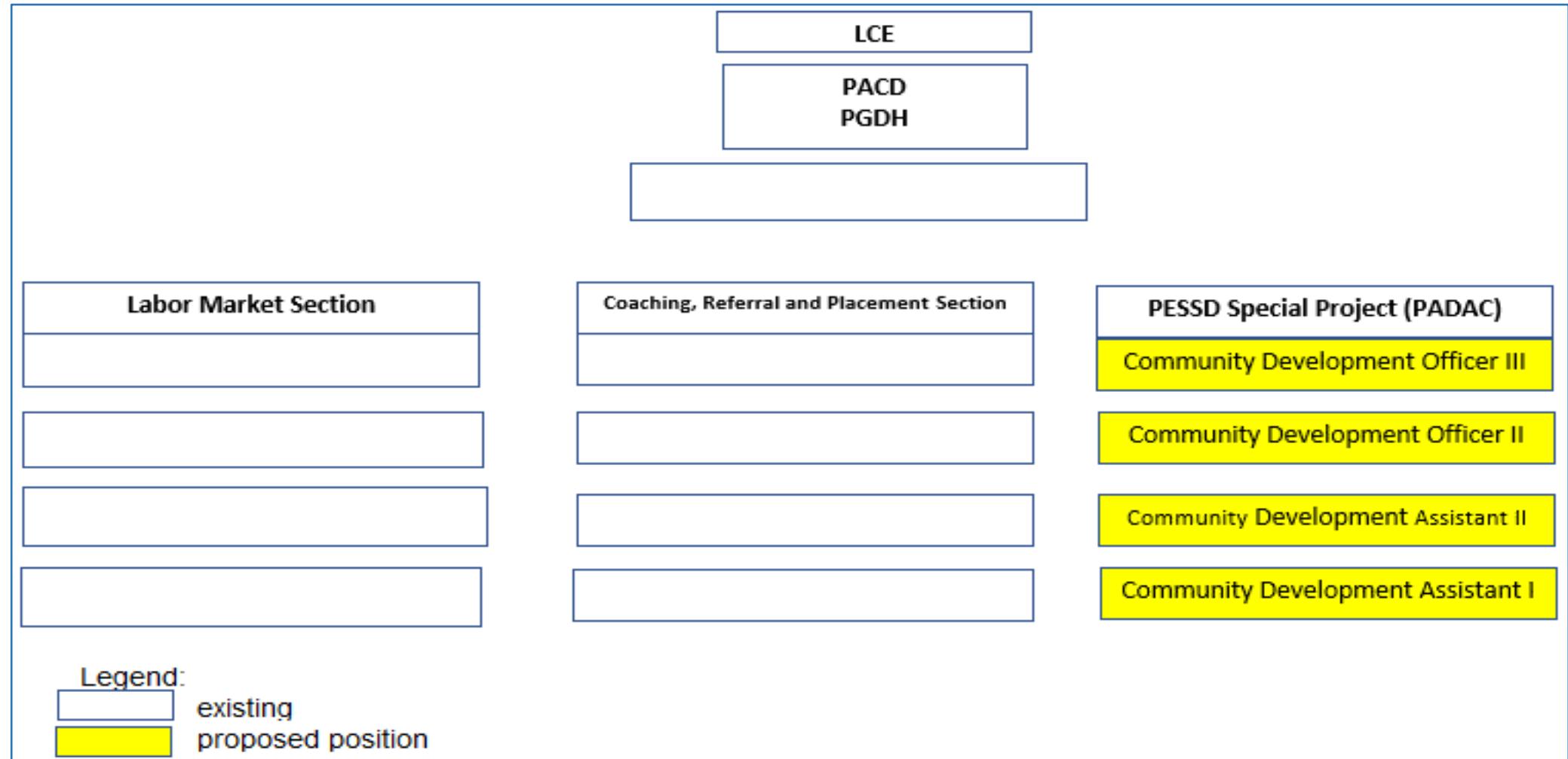
PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE

Provincial Assistance for Community Development Office



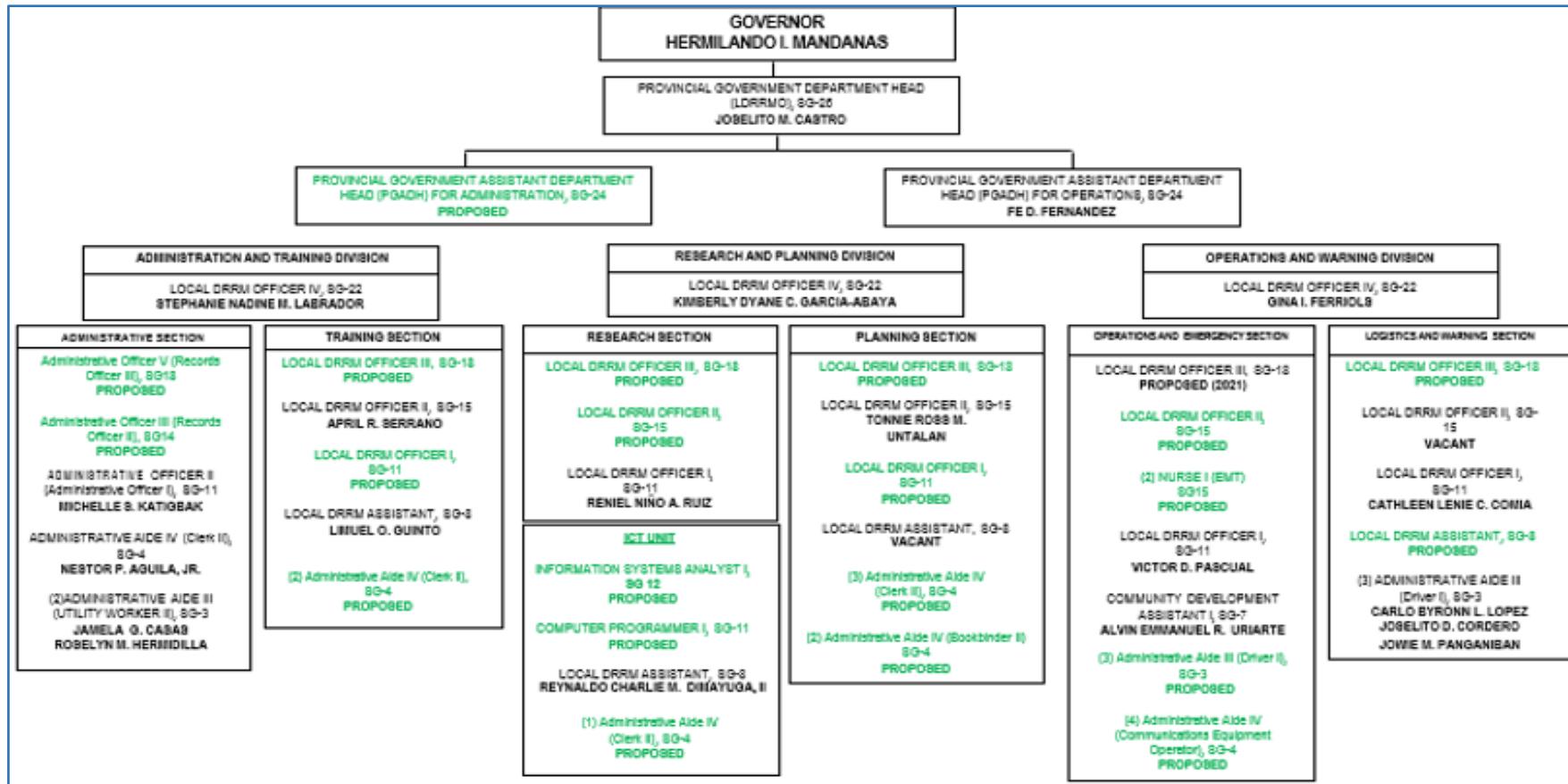
PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE

Provincial Assistance for Community Development Office



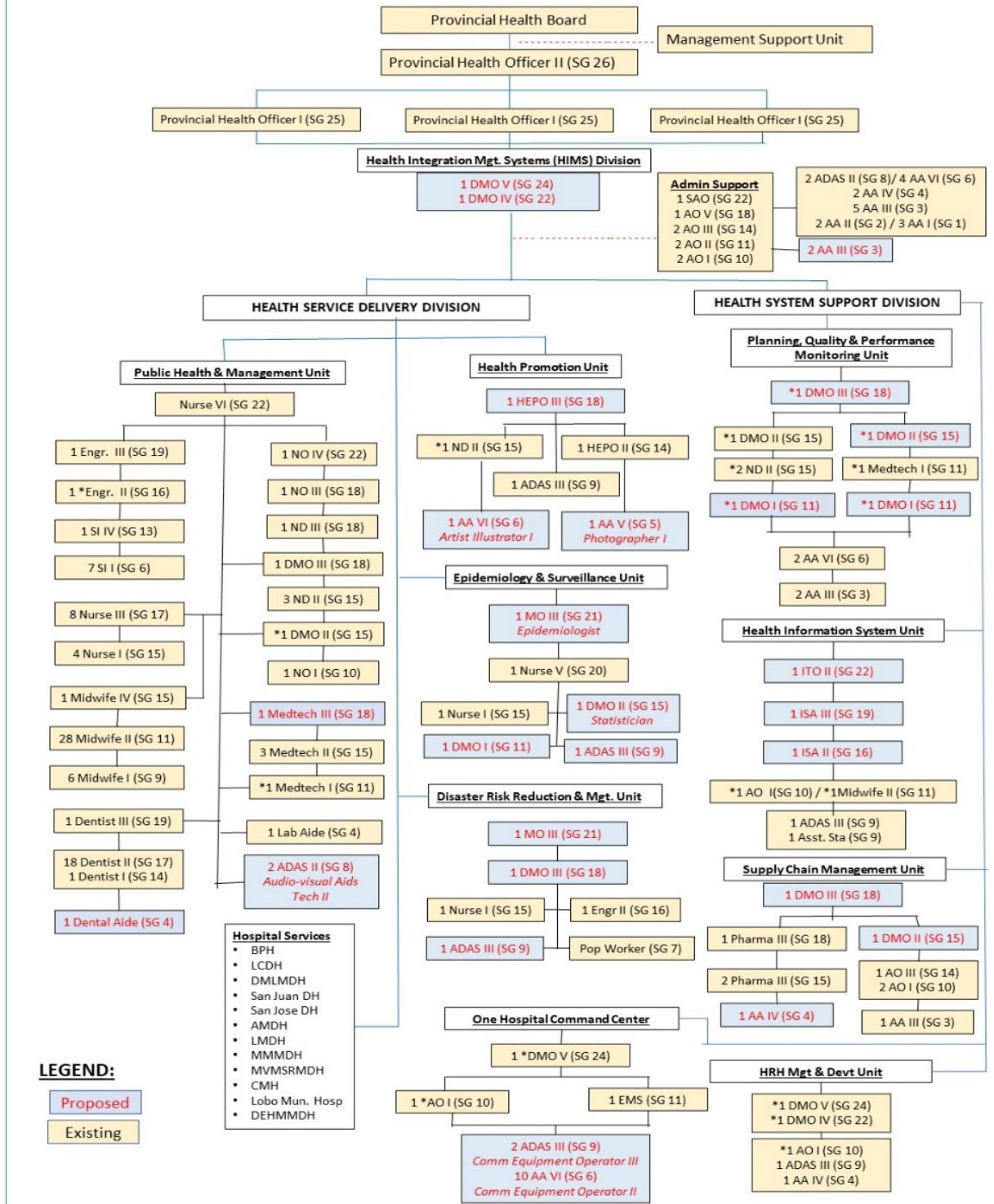
**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE**

Provincial Disaster Risk Reduction and Management Office



**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE
Provincial Health Office**

PROPOSED MODIFICATION TO THE PROVINCIAL HEALTH OFFICE (PHO) ORGANIZATIONAL STRUCTURE



**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE**

Provincial Social Welfare and Development Office

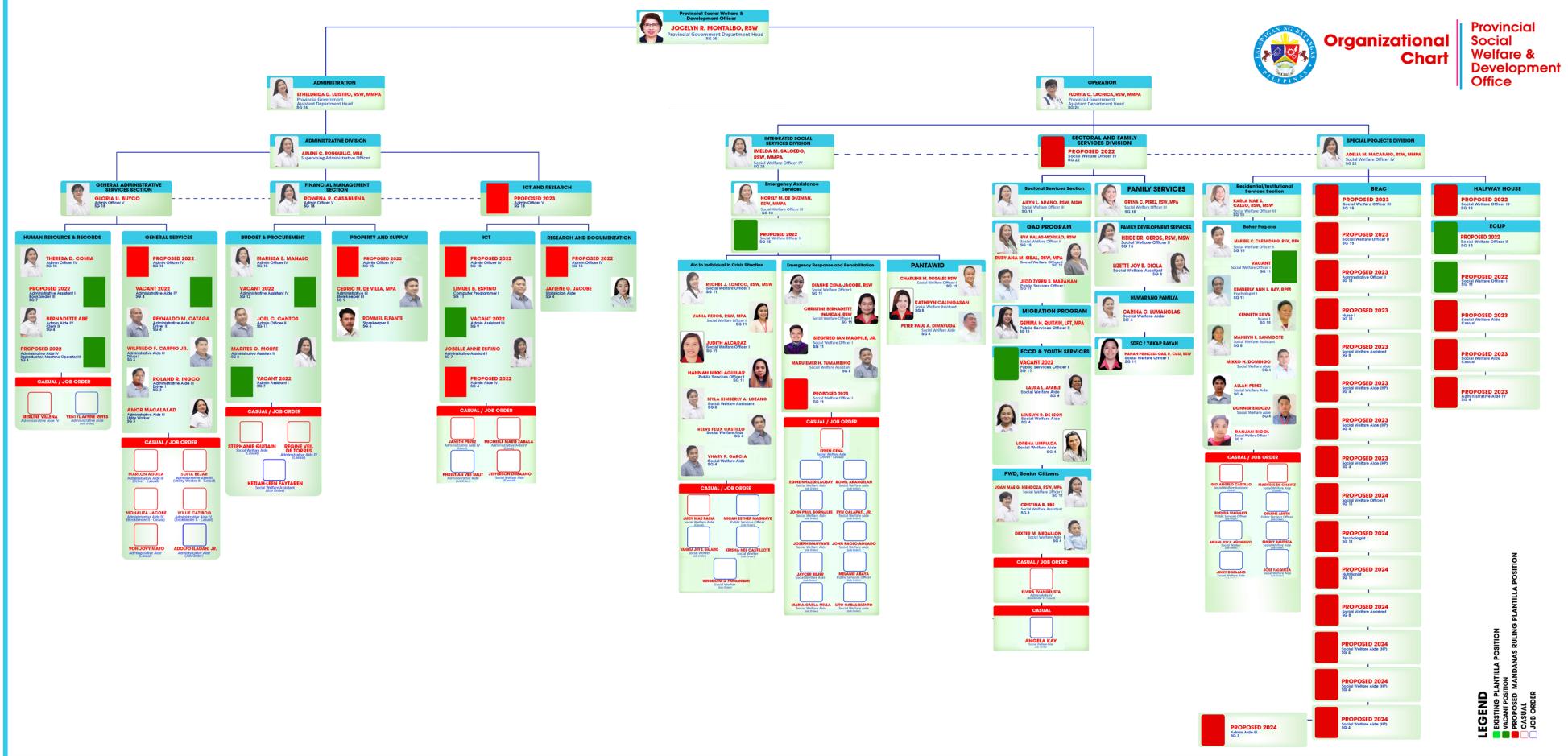
ATTACHMENT 4: PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

ANNEX H



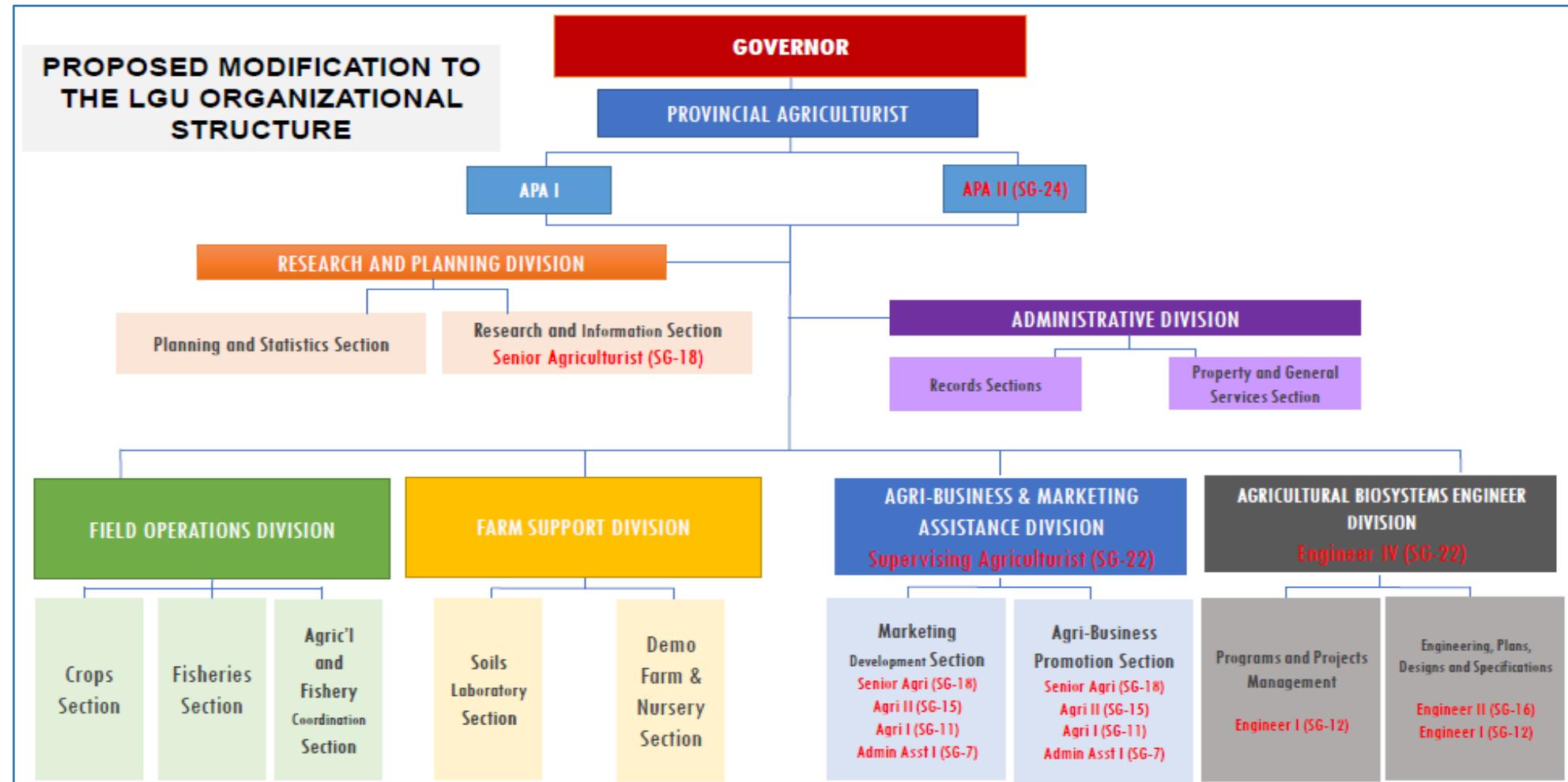
**Organizational
Chart**

**Provincial
Social
Welfare &
Development
Office**

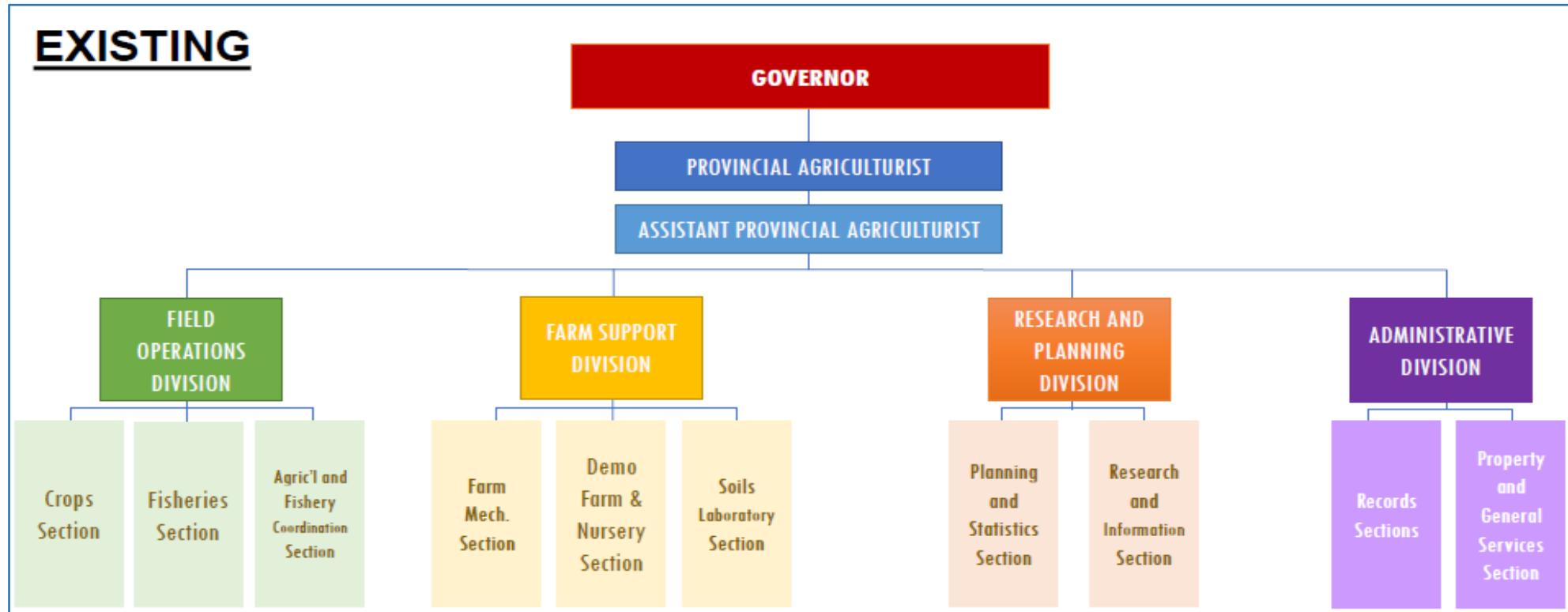


PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

BATANGAS PROVINCE

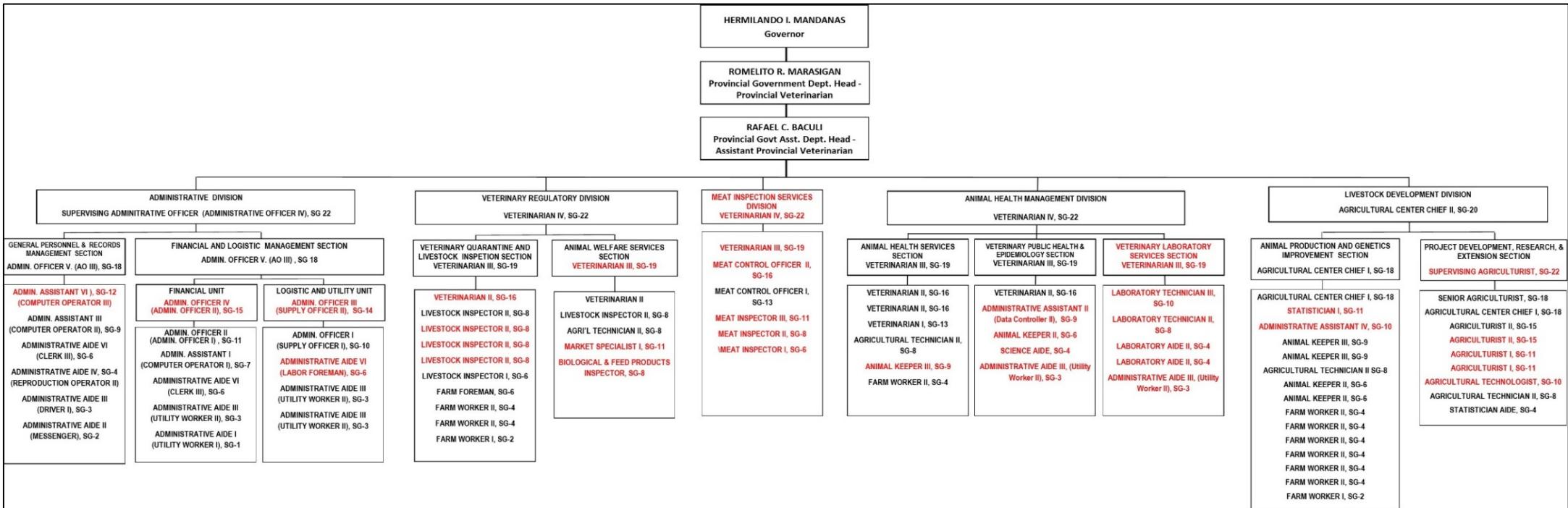
Provincial Agriculturist's Office

**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE**
Provincial Agriculturist's Office



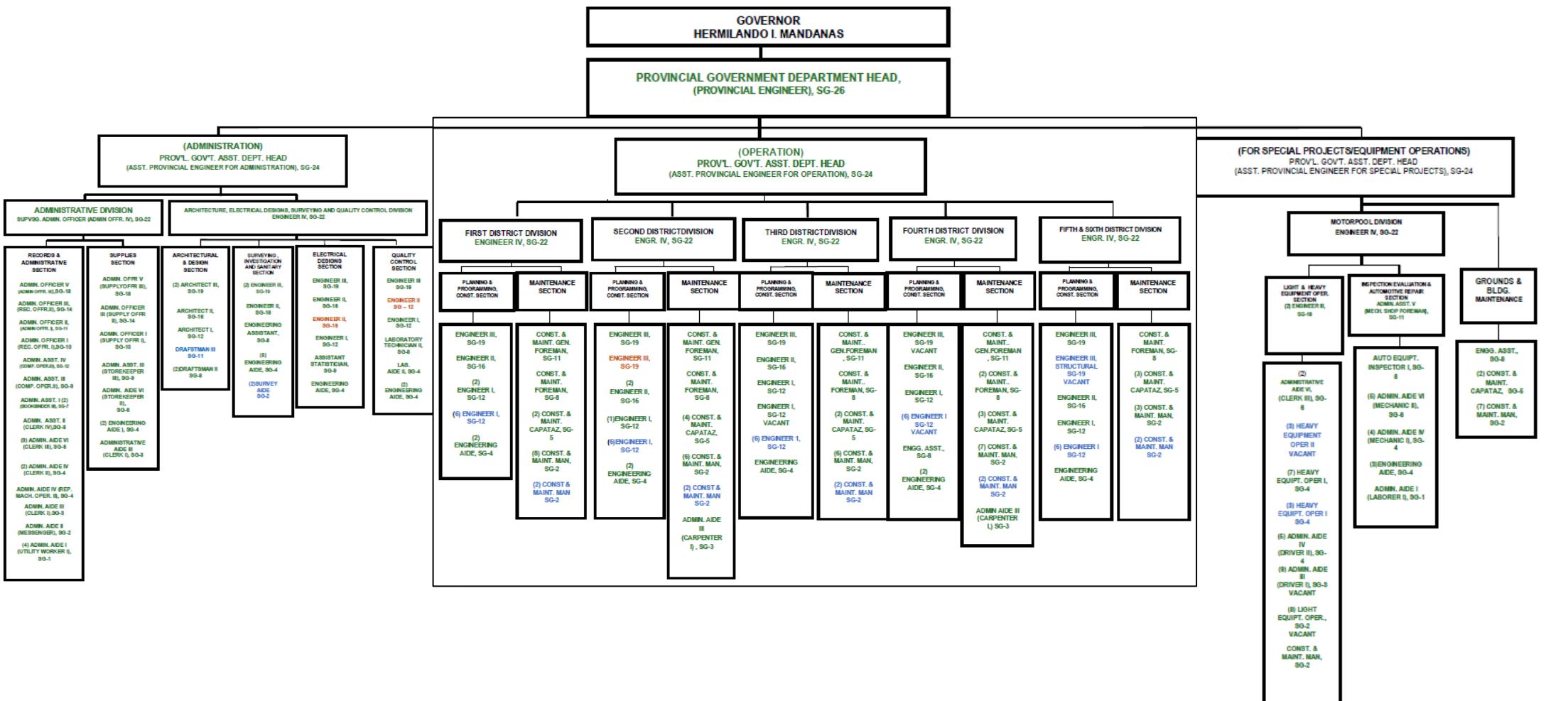
**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE**

Provincial Veterinary Office



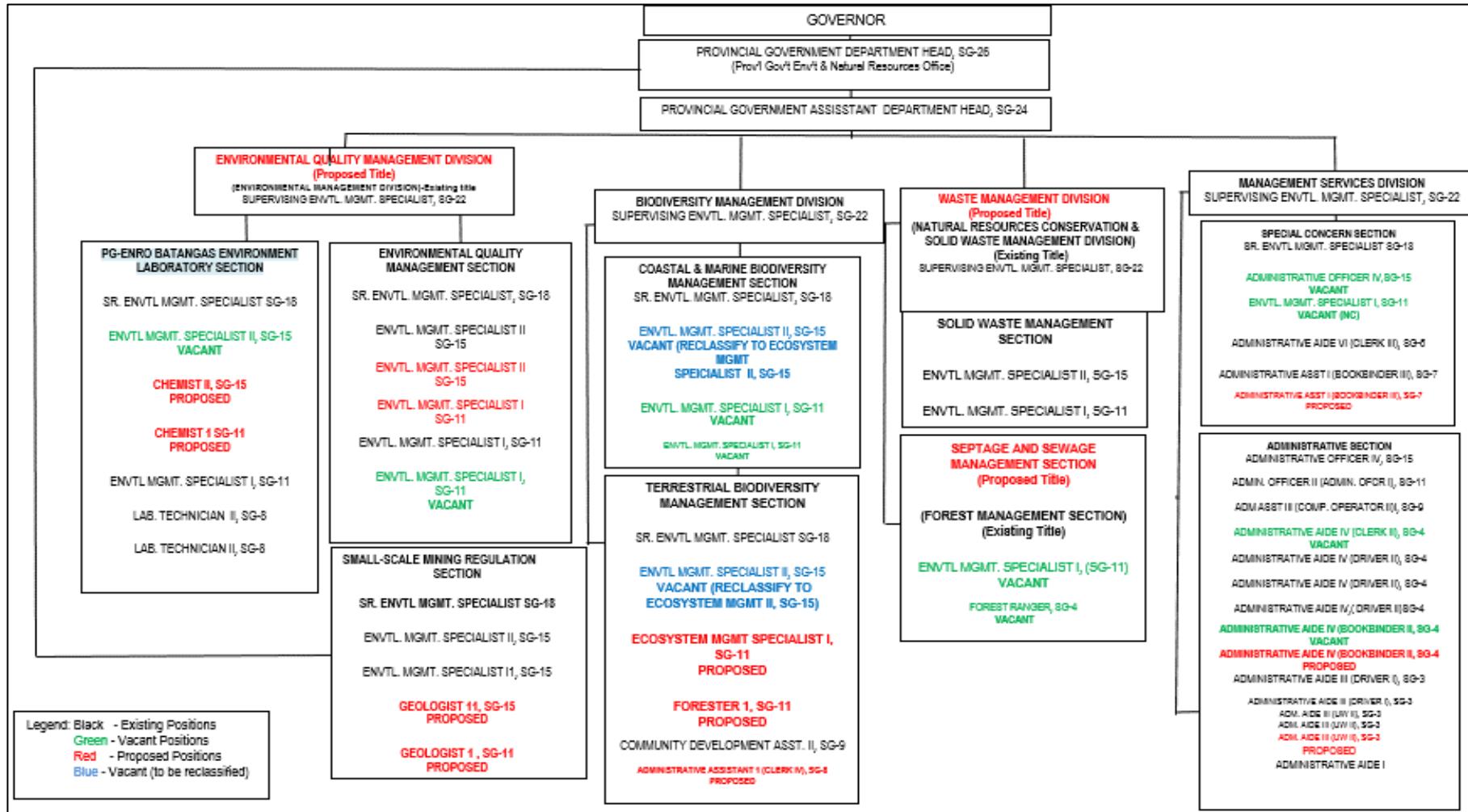
**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE**

Provincial Engineer's Office



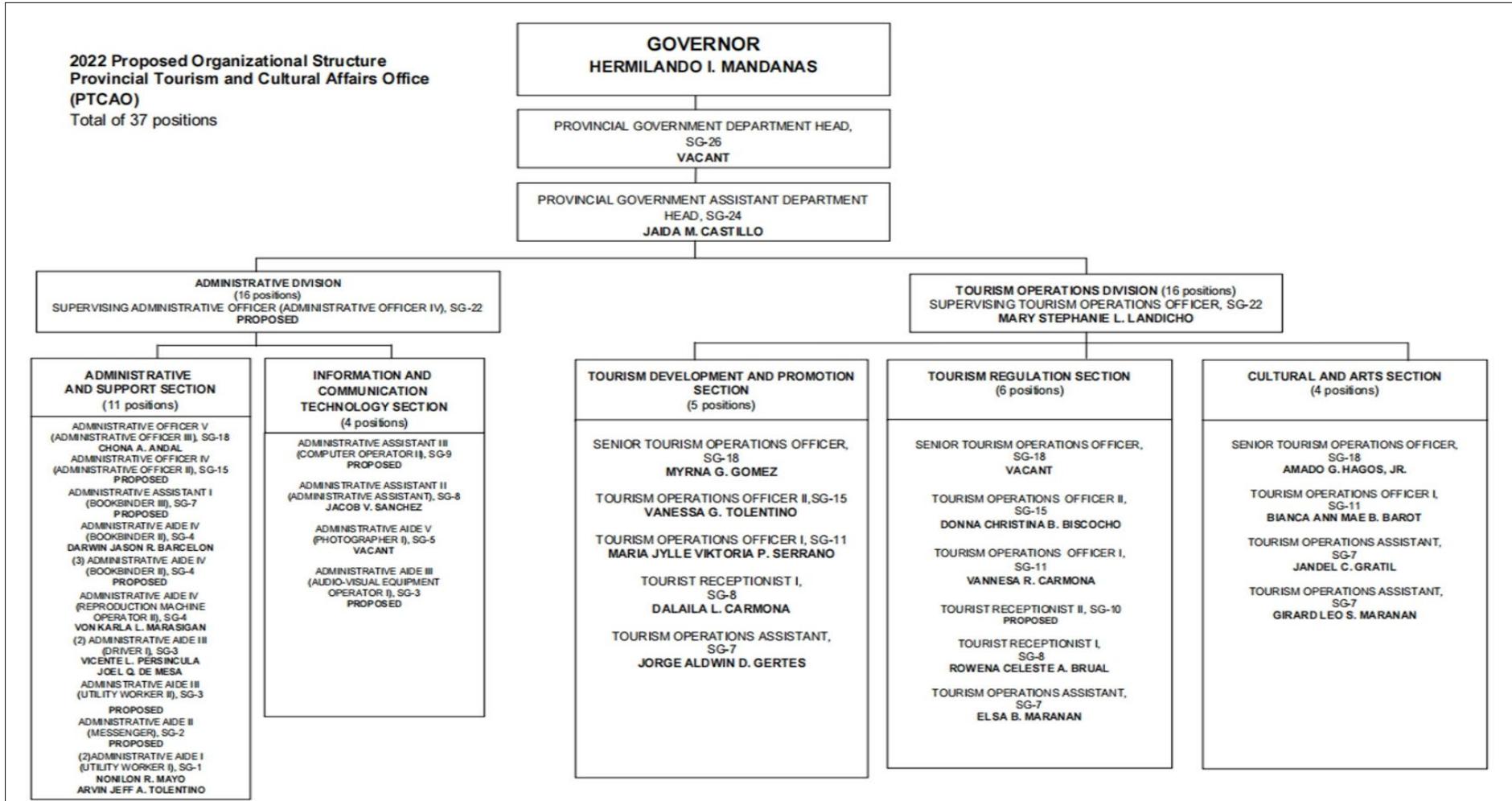
**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE**

Provincial Government-Environment and Natural Resources Office



**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE**

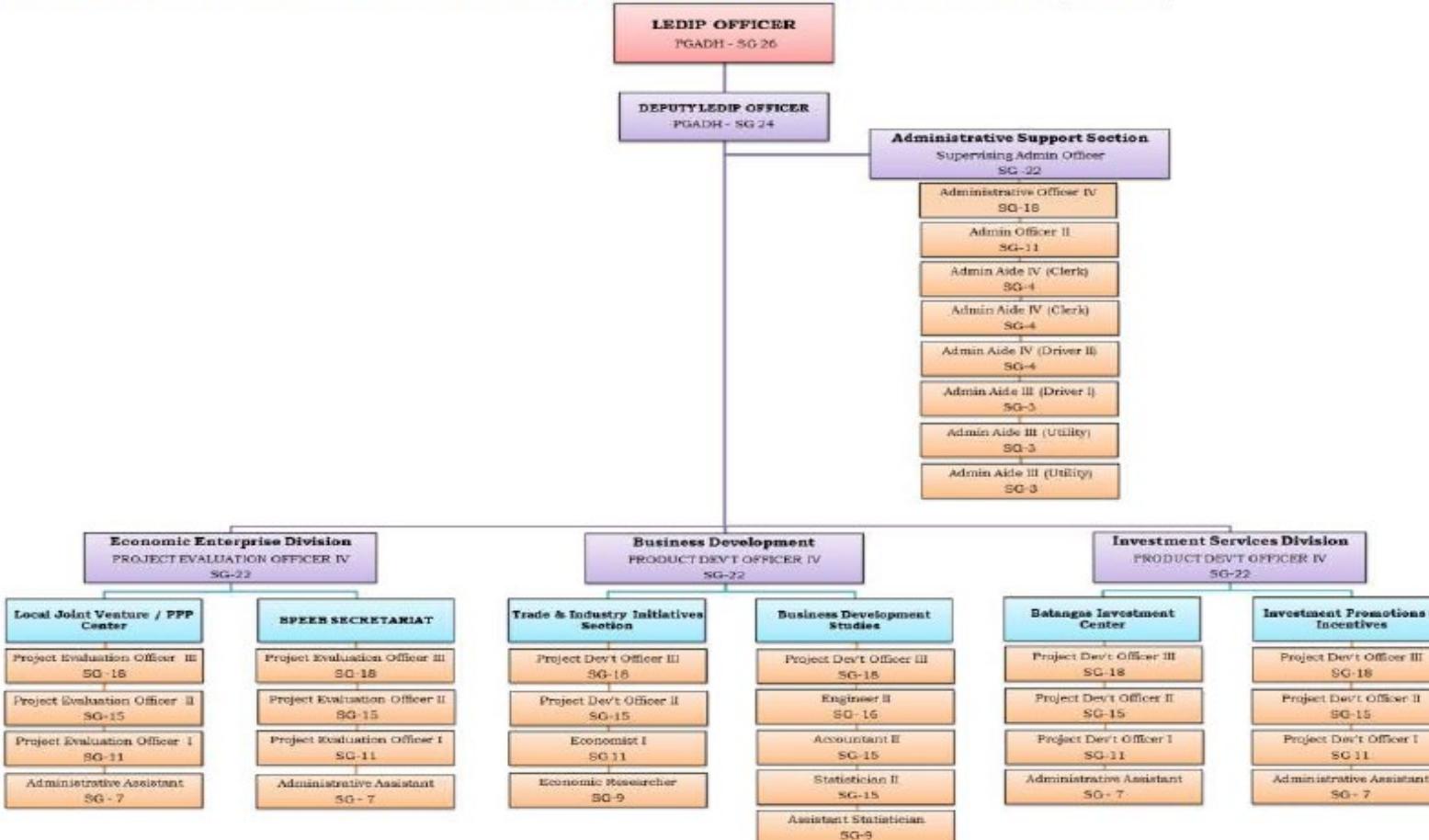
Provincial Tourism and Cultural Affairs Office



**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE
BATANGAS PROVINCE**

Provincial Planning and Development Office- Economic Investment Promotion Division

PROPOSED BATANGAS LOCAL ECONOMIC DEVELOPMENT AND PROMOTION OFFICE (LEDIPO)



PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE*
BATANGAS PROVINCE

* Prepared by concerned offices.

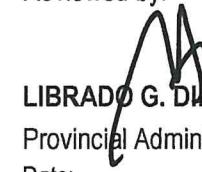
Consolidated by:


RHIZA B. DE ZOSA

Human Resource Management Officer

Date:

Reviewed by:


LIBRADO G. DIMAUNAHAN

Provincial Administrator

Date:

Approved by:


HERMILANDO I. MANDANAS

Provincial Governor

Date:

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Item Number	Old	New	Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease	
					Rate/Annum		Rate/Annum			
					SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]		
Provincial Administrator's Office										
1			Prov'l. Gov't. Dept. Head (Provincial Administrator - CT)	Librado DG. Dimaunahan	26/2	1,362,780.00	26/3	1,411,668	48,888	
1			Prov'l. Gov't. Asst. Dept. Head (Asst. Prov'l. Administrator for Administration)	Ma. Teresita S. Maranan	24/2	1,057,896.00	24/2	1,078,236	20,340	
1			Prov'l. Gov't. Asst. Dept. Head (Asst. Prov'l. Administrator for Operation)	Colin B. Garcia	24/1	1,040,904.00	24/2	1,078,236	37,332	
<u>GENERAL ADMINISTRATIVE DIVISION</u>										
1			Supvsg. Admin. Officer (Administrative Officer IV)	Henry O. Liwag	22/4	859,992.00	22/4	878,568	18,576	
<u>ADMINISTRATIVE, KNOWLEDGE AND INFORMATION MANAGEMENT SECTION</u>										
1			Administrative Officer V (Administrative Officer II)	Sharline Jhem G. Cruz	15/1	402,900.00	15/1	421,164	18,264	
1			Sr. Administrative Assistant II (Computer Operator IV)	V a c a n t	14/2	373,716.00	14/1	387,852	14,136	
1			Administrative Assistant IV (Bookbinder IV)	Carol A. Bautista	10/1	254,460.00	10/2	268,512	14,052	
1			Administrative Aide IV (Reprod. Machine Operator II)	V a c a n t	4/1	172,800.00	4/1	179,916	7,116	
2			Administrative Aide IV (Driver II)	Noli M. Ludovice	4/2	174,132.00	4/3	182,688	8,556	
			Administrative Aide IV (Driver II)	Ramiro V. Alday	4/1	172,800.00	4/2	181,308	8,508	
2			Administrative Aide III (Driver I)	Amado M. Malata, Jr.	3/4	166,656.00	3/1	169,500	2,844	
			Administrative Aide III (Driver I)	Efraem B. Briones	3/2	164,124.00	3/3	172,116	7,992	
2			Administrative Aide II (Messenger)	Emerson F. Clet	2/1	153,480.00	2/2	160,872	7,392	
			Administrative Aide II (Messenger)	Melinda A. Borbon	2/1	153,480.00	2/2	160,872	7,392	
2			Administrative Aide I (Utility Worker I)	Willy T. dela Peña	1/3	146,832.00	1/3	152,736	5,904	
			Administrative Aide I (Utility Worker I)	Felicidad M. Matibag	1/8	153,072.00	1/8	159,216	6,144	
<u>SUPPLY AND PROPERTY MANAGEMENT SECTION</u>										
1			Administrative Assistant III (Computer Operator II)	Maricris M. Malata	9/1	235,116.00	9/2	246,864	11,748	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Item Number	Old [1]	New [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1			Administrative Assistant I (Bookbinder III)	Erwin A. Casalla	7/1	206,148.00	7/1	214,788	8,640	
1			Administrative Aide IV (Bookbinder II)	V a c a n t	4/1	172,800.00	4/1	179,916	7,116	
			PUBLIC AFFAIRS DIVISION SPECIAL CONCERNS MANAGEMENT SECTION							
1			Administrative Officer II (Public Relations Officer I)	V a c a n t	11/2	289,932.00	11/1	305,268	15,336	
1			Administrative Aide IV (Bookbinder II)	Vieree L. Celemín	4/1	172,800.00	4/2	181,308	8,508	
1			Administrative Aide II (Bookbinder I)	Erickson I. Agno	2/2	154,656.00	2/2	160,872	6,216	
			PUBLIC RELATIONS SECTION							
1			Administrative Officer IV (Public Relations Officer II)	Joselito A. Calayan	15/2	407,436.00	15/2	425,700	18,264	
1			Administrative Assistant II (Public Relations Assistant)	Mary Jane D. de Chavez	8/2	221,004.00	8/2	230,040	9,036	
			HOUSING AND HOMESITE AFFAIRS DIVISION							
1			Housing and Homesite	Ronnel A. Del Rio	22/4	859,992.00	22/4	878,568	18,576	
			Regulation Officer V							
			PLANNING & RESEARCH SECTION							
1			Housing and Homesite Regulation Officer II	Job Mario M. Balita	13/1	339,312.00	13/2	361,332	22,020	
1			Housing and Homesite Regulation Officer I	Jon Vincent Nico M. Luna	11/2	289,932.00	11/1	305,268	15,336	
1			Administrative Aide IV (Clerk II)	Earl Joseph C. Manalo	4/2	174,132.00	4/2	181,308	7,176	
1			Administrative Aide IV (Bookbinder II)	Julie Ann L. Ebreo	4/1	172,800.00	4/1	179,916	7,116	
			HOUSING SERVICES SECTION							
1			Housing and Homesite Regulation Officer III	Carmita Jozcel P. Macaraig	16/4	454,692.00	16/4	473,016	18,324	
1			Housing and Homesite Regulation Assistant	Girlie T. Andoy	8/1	219,012.00	8/2	230,040	11,028	
1			Administrative Assistant I (Bookbinder III)	Cristina J. Abregunda	7/1	206,148.00	7/1	214,788	8,640	
1			Administrative Aide IV (Driver II)	Dennis A. Reyes	4/3	175,464.00	4/3	182,688	7,224	
	1		Supervising Administrative Officer (Administrative Officer IV)	Proposed			22/1	839,556		
	1		Administrative Assistant I (Bookbinder III)	Proposed			7/1	214,788		

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Item Number	Old	New	Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease	
					Rate/Annum		Rate/Annum			
					SG/Step	Amount	SG/Step	Amount		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]		
	1		Administrative Aide IV (Clerk II)	<i>Proposed</i>			4/1	179,916		
	1		Administrative Aide IV (Bookbinder II)	<i>Proposed</i>			4/1	179,916		
	1		Senior Administrative Assistant II (Computer Operator IV)	<i>Proposed</i>			14/1	387,852		
	1		Administrative Aide III (Utility Worker II)	<i>Proposed</i>			3/1	169,500		
	1		Administrative Officer I (Supply Officer I)	<i>Proposed</i>			10/1	266,280	-	
	1		Housing and Homesite Regulation Officer VI	<i>Proposed</i>			24/1	1,060,920		
	1		Housing and Homesite Regulation Officer V	<i>Proposed</i>			22/1	839,556		
Sub-Total- Provincial Administrator's Office								4,138,284		
Provincial Assessor's Office										
1			Prov'l. Gov't. Dept. Head (Provincial Assessor)	Eduardo B. Cedo, Jr.	26/6	1,453,956.00	26/6	1,481,916	27,960	
1			Prov'l. Gov't. Asst. Dept. Head (Asst. Provincial Assessor)	Joselito S. Javier	24/5	1,110,540.00	24/6	1,150,380	39,840	
ADMINISTRATIVE DIVISION										
1			Supvsg. Administrative Officer (Administrative Officer IV)	Mary Ann G. Talain	22/2	833,772.00	22/2	852,348	18,576	
OPERATION MANAGEMENT SECTION										
1			Administrative Officer V (Administrative Officer III)	V a c a n t	18/2	530,208.00	18/1	542,436	12,228	
1			Administrative Assistant III (Computer Operator II)	V a c a n t	9/2	237,084.00	9/1	244,824	7,740	
2			Administrative Aide VI (Clerk III)	Hazel Ann D. Rosales	6/2	195,900.00	6/2	204,084	8,184	
			Administrative Aide VI (Clerk III)	Justine Camille I. Derla	6/1	194,400.00	6/2	204,084	9,684	
1			Administrative Aide IV (Storekeeper I)	Julieta V. Gonzalez	4/5	178,176.00	4/6	186,924	8,748	
PERSONNEL MANAGEMENT SECTION										
1			Administrative Assistant II (Clerk IV)	Lilian M. Dimaano	8/1	219,012.00	8/2	230,040	11,028	
1			Administrative Assistant I (Computer Operator I)	Nica Eunice G. Mayo	7/1	206,148.00	7/2	216,444	10,296	
4			Administrative Aide III (Driver I)	Ramon G. Ariola	3/3	165,372.00	3/4	173,448	8,076	
			Administrative Aide III (Driver I)	Joel DC. Arcoirez	3/4	166,656.00	3/4	173,448	6,792	
			Administrative Aide III (Driver I)	Jose Felix D. Ayap	3/1	162,864.00	3/1	169,500	6,636	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]			
Old [1]	New [2]			Rate/Annum		Rate/Annum					
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]				
		Administrative Aide III (Driver I)	Wilbert A. Bathan	3/2	164,124.00	3/3	172,116	7,992			
2		Administrative Aide I (Utility Worker I)	Clifford E. Manalo	1/4	148,068.00	1/4	154,008	5,940			
		Administrative Aide I (Utility Worker I)	Harold M. Magnaye	1/1	144,408.00	1/1	150,204	5,796			
		ASSESSMENT RECORDS MANAGEMENT DIVISION									
1		Local Assmnt. Oper. Offr.	Maurile M. Pascual	22/1	820,980.00	22/1	839,556	18,576			
		STATISTICS SECTION									
1		Local Assmnt. Oper. Offr. III	Joaquina D. Cabatay	18/3	536,328.00	18/1	542,436	6,108			
1		Local Assmnt. Oper. Offr. I	Ricardo D. Goot	11/3	293,400.00	11/1	305,268	11,868			
1		Assistant Statistician	V a c a n t	9/2	237,084.00	9/1	244,824	7,740			
1		Assessment Clerk II	Carl Jantzen A. Mulingtapang	6/3	197,400.00	6/1	202,524	5,124			
		RECORDS MAINTENANCE SECTION									
1		Local Assmnt. Oper. Offr. II	Jonathan L. Villa Del Rey	15/1	402,900.00	15/1	421,164	18,264			
1		Administrative Assistant I (Computer Operator I)	Meynard R. Clor	7/3	209,328.00	7/3	218,112	8,784			
2		Administrative Aide VI (Clerk III)	Myrna E. Magbuhos	6/3	197,400.00	6/4	207,228	9,828			
		Administrative Aide VI (Clerk III)	May M. Moredo	6/3	197,400.00	6/3	205,644	8,244			
4		Administrative Aide IV (Bookbinder II)	Epifania P. Amul	4/2	174,132.00	4/2	181,308	7,176			
		Administrative Aide IV (Bookbinder II)	Marthia B. Calayan	4/2	174,132.00	4/2	181,308	7,176			
		Administrative Aide IV (Bookbinder II)	Aurea D. Maqtibay	4/2	174,132.00	4/2	181,308	7,176			
		Administrative Aide IV (Bookbinder II)	Mercy P. Medrano	4/2	174,132.00	4/2	181,308	7,176			
4		Administrative Aide II (Bookbinder I)	Mary Chris R. Abante	2/2	154,656.00	2/2	160,872	6,216			
		Administrative Aide II (Bookbinder I)	Jomer A. Mangubat	2/2	154,656.00	2/2	160,872	6,216			
		Administrative Aide II (Bookbinder I)	Rogel F. Villanueva	2/2	154,656.00	2/2	160,872	6,216			
		Administrative Aide II (Bookbinder I)	Daryl Eldrin I. Aldover	2/2	154,656.00	2/2	160,872	6,216			
		APPRAISAL AND ASSESSMENT DIVISION									
1		Local Assmnt. Oper. Offr. IV	Bonifacio A. de Leon, Sr.	22/5	873,420.00	22/5	891,996	18,576			

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
PROPERTY VALUATION AND EXAMINATION SECTION										
1			Local Assmnt. Oper. Offr. III	Sheila S. Lopez	18/1	524,172.00	18/1	542,436	18,264	
2			Local Assmnt. Oper. Offr. I	Elmar P. Blanco	11/3	293,400.00	11/1	305,268	11,868	
			Local Assmnt. Oper. Offr. I	Aldrin Kennon R. Velasquez	11/1	286,524.00	11/2	308,676	22,152	
1			Administrative Assistant I (Computer Operator I)	Julius Bryant C. Bugarin	7/2	207,732.00	7/2	216,444	8,712	
3			Assessment Clerk II	John Paolo V. Maranan	6/1	194,400.00	6/1	202,524	8,124	
			Assessment Clerk II	Benalyn R. Reyes	6/3	197,400.00	6/3	205,644	8,244	
			Assessment Clerk II	Alicia M. Alvaira	6/1	194,400.00	6/1	202,524	8,124	
PROPERTY ASSESSMENT SECTION										
1			Local Assmnt. Oper. Offr. II	Glenda A. Bool	15/1	402,900.00	15/1	421,164	18,264	
3			Local Assmnt. Oper. Offr. I	Milagros V. Cedo	11/4	296,904.00	11/4	315,648	18,744	
			Local Assmnt. Oper. Offr. I	Gregoria M. Baja	11/4	296,904.00	11/4	315,648	18,744	
			Local Assmnt. Oper. Offr. I	Luisa B. Angulo	11/2	289,932.00	11/2	308,676	18,744	
4			Assessment Clerk II	Madelyn G. Casao	6/3	197,400.00	6/3	205,644	8,244	
			Assessment Clerk II	V a c a n t	6/1	194,400.00	6/1	202,524	8,124	
			Assessment Clerk II	Sherman Donne M. Recto	6/3	197,400.00	6/3	205,644	8,244	
			Assessment Clerk II	Charo O. Calipay	6/1	194,400.00	6/2	204,084	9,684	
1			Administrative Aide III (Clerk I)	V a c a n t	3/2	164,124.00	3/1	169,500	5,376	
TAX MAPPING OPERATIONS DIVISION										
1			Local Assmnt. Oper. Offr. IV	Divina Gracia Francisca I. Hernandez	22/2	833,772.00	22/2	852,348	18,576	
DRAFTING SECTION										
1			Tax Mapper III	Rigel L. Bautro	18/2	530,208.00	18/1	542,436	12,228	
1			Tax Mapper II	Wendy M. Manalo	15/2	407,436.00	15/1	421,164	13,728	
1			Local Assmnt. Oper. Offr. I	Mark Paolo C. Javier	11/3	293,400.00	11/1	305,268	11,868	
1			Draftsman II	Rommel B. Aclan	8/1	219,012.00	8/2	230,040	11,028	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Item Number	Old [1]	New [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
2			Administrative Assistant I (Computer Operator I)	Christlyn M. Dimaculangan	7/1	206,148.00	7/1	214,788	8,640	
			Administrative Assistant I (Computer Operator I)	Rashel M. Vergara	7/3	209,328.00	7/1	214,788	5,460	
1			Assessment Clerk I	V a c a n t	4/1	172,800.00	4/1	179,916	7,116	
1			Tax Mapping Aide	Ronald B. Gayeta	4/3	175,464.00	4/4	184,092	8,628	
FIELD IDENTIFICATION SECTION										
1			Tax Mapper III	Judith B. Aguilera	18/2	530,208.00	18/2	548,472	18,264	
1			Tax Mapper II	Anna Liza D. Perez	15/1	402,900.00	15/1	421,164	18,264	
4			Tax Mapper I	V a c a n t	11/1	286,524.00	11/1	305,268	18,744	
			Tax Mapper I	Lea A. Magnaye	11/2	289,932.00	11/1	305,268	15,336	
			Tax Mapper I	V a c a n t	11/1	286,524.00	11/1	305,268	18,744	
			Tax Mapper I	Mark Venson M. Calupig	11/1	286,524.00	11/1	305,268	18,744	
2			Tax Mapping Aide	Rizaldy D. Acuzar	4/2	174,132.00	4/2	181,308	7,176	
			Tax Mapping Aide	Wendell T. Valderama	4/2	174,132.00	4/2	181,308	7,176	
1			Administrative Aide III (Clerk I)	V a c a n t	3/1	162,864.00	3/1	169,500	6,636	
1			Administrative Officer III	Proposed			15/1	402,900		
1			Administrative Officer II	Proposed			11/1	286,524		
5			Admin. Aide II (Bookbinder II)	Proposed			2/1	153,480		
			Admin. Aide II (Bookbinder II)	Proposed			2/1	153,480		
			Admin. Aide II (Bookbinder II)	Proposed			2/1	153,480		
			Ad mm. Aide II (Bookbinder II)	Proposed			2/1	153,480		
			Admm Aide II (Bookbinder II)	Proposed			2/1	153,480		
1			Computer Operator IV	Proposed			14/1	369,588		
1			Local Assessment Operation Officer III	Proposed			18/1	524,172		
1			Local Assessment Operation Officer II	Proposed			15/1	402,900		
1			Local Assessment Operation Officer I	Proposed			11/1	286,524		
3			Draftsman	Proposed			6/1	202,524		

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: GENERAL PUBLIC SERVICES

Item Number [1]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
			Rate/Annum		Rate/Annum			
			SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
	Draftsman	<i>Proposed</i>			6/1	202,524		
	Draftsman	<i>Proposed</i>			6/1	202,524		
1	Tax Mapping Aide	<i>Proposed</i>			4/1	179,916		
Sub-Total- Provincial Assessor's Office						3,827,496		
Provincial Treasurer's Office								
1	Prov'l. Gov't. Dept. Head (Provincial Treasurer)	Fortunata G. Lat	26/5	1,430,604	26/6	1,481,916	51,312	
1	Prov'l. Gov't. Asst. Dept. Head (Assistant Provincial Treasurer)	Marites R. Ayap	24/6	1,128,684	24/6	1,150,380	21,696	
	ADMINISTRATIVE DIVISION							
1	Supvsg. Administrative Officer (Administrative Officer IV)	Yolanda G. Ebreo	22/2	833,772	22/3	865,356	31,584	
	RECORDS SECTION							
1	Administrative Officer V	Estrellita C. Burog	18/2	530,208	18/3	554,592	24,384	
1	(Administrative Officer III)	<i>Proposed</i>			18/1	542,436		
1	Administrative Officer IV (Administrative Officer II)	Marilyn A. Leynes	15/2	407,436	15/2	425,700	18,264	
1	Administrative Officer III (Records Officer II)	Gloria U. Ocampo	14/1	369,588	14/2	391,980	22,392	
1	Administrative Officer I (Records Officer I)	Althea Rose M. Hernandez	10/1	254,460	10/1	266,280	11,820	
1	Administrative Officer I (Records Officer I)	<i>Proposed</i>			10/1	266,280		
1	Administrative Assistant VI (Computer Operator III)	Marissa P. Atienza	12/1	312,624	12/2	334,704	22,080	
1	Administrative Assistant II (Clerk IV)	Laudimer U. Banuelos	8/1	219,012	8/1	227,976	8,964	
1	Administrative Assistant I (Bookbinder III)	Roberto L. Manalo	7/1	206,148	7/2	216,444	10,296	
1	Administrative Aide IV (Bookbinder II)	Kristine B. Permejo	4/1	172,800	4/2	181,308	8,508	
1	Administrative Aide II (Reproduction Machine Operator I)	Mandy L. de Torres	2/3	155,844	2/4	163,356	7,512	
	PROCUREMENT SECTION							
1	Administrative Officer I (Supply Officer I)	Larry M. Pangangaan, Jr.	10/1	254,460	10/2	268,512	14,052	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
[1]	[2]									
2			Administrative Aide VI (Clerk III)	Rachel E. Dacula	6/2	195,900	6/1	202,524	6,624	
			Administrative Aide VI (Clerk III)	Ma. Patricia Mira C. de Torres	6/1	194,400	6/1	202,524	8,124	
1			Administrative Assistant I (Bookbinder III)	Rowena Ruby C. Garcia	7/1	206,148	7/1	214,788	8,640	
1			Administrative Aide IV (Bookbinder II)	Emie R. de Chavez	4/1	172,800	4/1	179,916	7,116	
1			Administrative Aide II (Bookbinder I)	Vacant	2/2	154,656	2/1	159,660	5,004	
			SUPPORT SERVICES SECTION							
2			Administrative Aide IV (Driver II)	Vacant	4/1	172,800	4/1	179,916	7,116	
			Administrative Aide IV (Driver II)	Jonathan T. Garcia	4/3	175,464	4/4	184,092	8,628	
5			Administrative Aide III (Driver I)	Silverio Edgar B. Macatangay	3/8	171,828	3/8	178,836	7,008	
			Administrative Aide III (Driver I)	Santos M. Rosales	3/8	171,828	3/8	178,836	7,008	
			Administrative Aide III (Driver I)	Jereckson B. Palma	3/8	171,828	3/1	169,500	- 2,328	
			Administrative Aide III (Driver I)	Anthony G. Vergara	3/3	165,372	3/3	172,116	6,744	
			Administrative Aide III (Driver I)	Joseph F. Lumanglas	3/1	162,864	3/2	170,808	7,944	
2			Administrative Aide I (Utility Worker I)	John Louie D. Hernandez	1/2	145,608	1/3	152,736	7,128	
			Administrative Aide I (Utility Worker I)	Vacant	1/1	144,408	1/1	150,204	5,796	
			CASH DIVISION							
1			Cashier IV	Maria Imelda C. Manalo	22/1	820,980	22/2	852,348	31,368	
			CASH RECEIPT SECTION							
1			Cashier III	Agnes F. Rosales	18/1	524,172	18/1	542,436	18,264	
1			Cashier II	Ariston A. Cebanico	14/1	369,588	14/1	387,852	18,264	
2			Cashier I	Precious Keilen B. Beloso	10/1	254,460	10/1	266,280	11,820	
			Cashier I	Marcel M. Mercado	10/2	256,584	10/1	266,280	9,696	
1			Administrative Assistant VI (Computer Operator III)	Segunda D. Caringal	12/1	312,624	12/2	334,704	22,080	
1			Cash Clerk I	Vacant	4/1	172,800	4/1	179,916	7,116	
1			Administrative Assistant I (Bookbinder III)	Nancy B. Coz	7/1	206,148	7/2	216,444	10,296	
1			Administrative Aide IV (Bookbinder II)	Rustum C. Esguerra	4/1	172,800	4/1	179,916	7,116	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
<u>DISBURSEMENT SECTION</u>										
1	Cashier III		<i>Proposed</i>				18/1	542,436		
1	Cashier I		<i>Proposed</i>				10/1	266,280		
2	Disbursing Officer II		Gene Michelle N. Iturralde	8/2	221,004	8/2	230,040	9,036		
	Disbursing Officer II		Salome B. Mayo	8/3	222,996	8/3	232,116	9,120		
3	Disbursing Officer I		Sergio Val M. Barbosa	6/1	194,400	6/1	202,524	8,124		
	Disbursing Officer I		Carmel A. Amparo	6/1	194,400	6/1	202,524	8,124		
	Disbursing Officer I		April C. Abrenica	6/1	194,400	6/1	202,524	8,124		
3	Cash Clerk I		Mary Grace B. Catapang	4/1	172,800	4/1	179,916	7,116		
	Cash Clerk I		Joseph Romeo G. Talain	4/1	172,800	4/1	179,916	7,116		
	Cash Clerk I		Emanwel O. Asi	4/1	172,800	4/1	179,916	7,116		
1	Administrative Assistant I (Bookbinder III)		Kym Margarette B. Marasigan	7/1	206,148	7/2	216,444	10,296		
2	Administrative Aide IV (Bookbinder II)		Vacant	4/2	174,132	4/1	179,916	5,784		
	Administrative Aide IV (Bookbinder II)		Marife A. Atienza	4/1	172,800	4/1	179,916	7,116		
1	Administrative Aide II (Bookbinder I)		Pauline Clare H. Ramos	2/1	153,480	2/1	159,660	6,180		
<u>REVENUE OPERATIONS DIVISION</u>										
1	Loc. Rev. Collection Officer IV		Enrico Nonato C. de Loyola	22/3	846,780	22/4	878,568	31,788		
<u>REAL PROPERTY TAX COLLECTION SECTION</u>										
1	Loc. Rev. Collection Officer III		Eva A. Macatangay	18/1	524,172	18/2	548,472	24,300		
1	Loc. Rev. Collection Officer II		Josephine F. Medina	15/1	402,900	15/2	425,700	22,800		
1	Senior Administrative Assistant II (Computer Operator IV)		<i>Proposed</i>				14/1	387,852		
1	Loc. Rev. Collection Officer I		<i>Proposed</i>				15/1	425,700		
1	Loc. Rev. Collection Officer I		<i>Proposed</i>	11/1			11/2	308,676		
2	Loc. Rev. Collection Officer I		Leila C. Mulingtapang	11/1	286,524	11/2	308,676	22,152		
	Loc. Rev. Collection Officer I		Maryrose B. Aguda	11/2	289,932	11/1	305,268	15,336		

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease			
Old	New			Rate/Annum		Rate/Annum					
				SG/Step	Amount	SG/Step	Amount				
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]			
1		Administrative Assistant VI (Computer Operator III)	Jonlev R. Dimaapi	12/2	316,032	12/2	334,704	18,672			
1		Administrative Assistant VI (Computer Operator III)	Vacant	12/1	312,624	12/1	331,296	18,672			
1		Administrative Assistant III (Computer Operator II)	Prima V. Amboy	9/1	235,116	9/2	246,864	11,748			
1		Administrative Assistant I (Computer Operator I)	Jesus C. Gratil, Jr.	7/2	207,732	7/3	218,112	10,380			
4		Rev. Collection Clerk II	Rubie Ann M. Perez	7/1	206,148	7/1	214,788	8,640			
		Rev. Collection Clerk II	Jiovannie R. Alcaraz	7/1	206,148	7/1	214,788	8,640			
		Rev. Collection Clerk II	Paz C. Periña	7/1	206,148	7/1	214,788	8,640			
		Rev. Collection Clerk II	Jayson G. Aquino	7/1	206,148	7/2	216,444	10,296			
4		Revenue Collection Clerk I	Melissa Anne A. Catapang	5/1	183,300	5/1	190,908	7,608			
		Revenue Collection Clerk I	Randy F. Manalo	5/2	184,716	5/2	192,384	7,668			
		Revenue Collection Clerk I	Allan M. Ingco	5/1	183,300	5/1	190,908	7,608			
		Revenue Collection Clerk I	V a c a n t	5/1	183,300	5/1	190,908	7,608			
2		Administrative Aide IV (Clerk II)	Don L. Sawyer	4/1	172,800	4/1	179,916	7,116			
		Administrative Aide IV (Bookbinder II)	Vacant	4/1	172,800	4/1	179,916	7,116			
1		Administrative Aide II (Bookbinder I)	Sierre Ann V. Petallo	2/1	153,480	2/2	160,872	7,392			
		OTHER LOCAL TAXES SECTION									
1		Loc. Rev. Collection OfficerIII	Lina A. Macatangay	18/1	524,172	18/1	542,436	18,264			
1		Loc. Rev. Collection OfficerII	Carol M. De Torres	15/1	402,900	15/2	425,700	22,800			
1		Loc. Rev. Collection OfficerI	Richel Mei B. Gonzales	11/1	286,524	11/2	308,676	22,152			
4		Local Treasury Oper. Assistant	Joewhell P. Mentoy	8/1	219,012	8/2	230,040	11,028			
		Local Treasury Oper. Assistant	Vacant	8/8	233,256	8/1	227,976	- 5,280			
		Local Treasury Oper. Assistant	Lydia P. Ramos	8/1	219,012	8/2	230,040	11,028			
		Local Treasury Oper. Assistant	Rene S. Paran	8/3	222,996	8/4	234,216	11,220			
1		Revenue Collection Clerk II	Erwin A. Balmes	7/1	206,148	7/1	214,788	8,640			
1		Administrative Aide VI (Clerk III)	Vacant	6/1	194,400	6/1	202,524	8,124			
1		Administrative Aide II (Bookbinder I)	Kristine G. Dampil	2/2	154,656	2/2	160,872	6,216			

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: GENERAL PUBLIC SERVICES

Item Number Old [1]	Position Title New [2]	Name of Incumbent [3]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
			Rate/Annum		Rate/Annum			
			SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
LOCAL TREASURY OPER. DIVISION								
1	Loc. Treas. Oper. Officer IV	Leticia L. Sawyer	22/5	873,420	22/6	905,652	32,232	
TREASURY EXAMINATION AND REVIEW SECTION								
1	Loc. Treas. Oper. Officer III	Minerva A. Lopez	18/3	536,328	18/3	554,592	18,264	
1	Loc. Treas. Oper. Officer II	Isabelita A. Clarin	15/2	407,436	15/2	425,700	18,264	
1	Loc. Treas. Oper. Officer II	Proposed			15/1	421,164		
5	Loc. Treas. Oper. Officer I	Maria Salud A. Sison	11/2	289,932	11/3	312,144	22,212	
	Loc. Treas. Oper. Officer I	Carmelita S. Barradas	11/2	289,932	11/2	308,676	18,744	
	Loc. Treas. Oper. Officer I	Marina A. Magaling	11/2	289,932	11/3	312,144	22,212	
	Loc. Treas. Oper. Officer I	Rachel M. Duño	11/1	286,524	11/2	308,676	22,152	
	Loc. Treas. Oper. Officer I	Gertrudes E. Escalona	11/3	293,400	11/1	305,268	11,868	
INTERNAL CONTROL SECTION								
1	Loc. Treas. Oper. Officer III	Leilani A. Untalan	18/2	530,208	18/2	548,472	18,264	
1	Loc. Treas. Oper. Officer II	Damiana H. De Villa	15/1	402,900	15/1	421,164	18,264	
1	Administrative Assistant III (Computer Operator II)	Margarita Lorna C. Claveria	9/1	235,116	9/2	246,864	11,748	
1	Administrative Aide VI (Clerk III)	Jeneffer B. Mandigma	6/1	194,400	6/2	204,084	9,684	
1	Administrative Aide II (Bookbinder I)	Ma. Teresa B. Dampil	2/1	153,480	2/1	159,660	6,180	
Sub-Total- Provincial Treasurer's Office						3,160,824		
SUB-TOTAL- GENERAL PUBLIC SERVICES						-	11,126,604	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Provincial Assistance for Community Development Office							
1		Prov'l. Gov't. Dept. Head (Prov'l. Assistance For Community Dev't. Officer)	Fredesvinda R. Mendoza	26/1	1,340,904.00	26/2	1,388,988	48,084.00	
1		Prov'l. Gov't. Asst. Dept. Head (Asst. Prov'l. Assistance for Community Dev't. Officer)	Diosdado C. Macalintal	24/2	1,057,896.00	24/3	1,095,840	37,944.00	
		ADMINISTRATIVE DIVISION							
1		Supvsg. Administrative Officer	V a c a n t	22/1	873,420.00	22/1	839,556	- 33,864.00	
		RECORDS, PROCUREMENT, SUPPLY & DOCUMENT PROCESSING SECTION							
1		Administrative Officer V (Administrative Officer III)	Anna Lyn K. de Loyola	18/2	530,208.00	18/2	548,472	18,264.00	
1		Administrative Officer III (Records Officer II)	V a c a n t	14/2	373,716.00	14/1	387,852	14,136.00	
1		Draftsman III	Benito M. Calingasan	11/3	293,400.00	11/4	315,648	22,248.00	
1		Draftsman I	Brian I. Toledo	6/3	197,400.00	6/4	207,228	9,828.00	
1		Administrative Assistant IV (Bookbinder IV)	V a c a n t	10/1	254,460.00	10/1	266,280	11,820.00	
1		Administrative Assistant I (Bookbinder III)	William L. Rosita	7/1	206,148.00	7/2	216,444	10,296.00	
1		Administrative Aide IV (Bookbinder II)	Eva C. Sandoval	4/1	172,800.00	4/2	181,308	8,508.00	
2		Administrative Aide II (Messenger)	Naida C. Quindo	2/1	153,480.00	2/2	160,872	7,392.00	
		Administrative Aide II (Messenger II)	V a c a n t	2/1	153,480.00	2/1	159,660	6,180.00	
		ADMINISTRATIVE SUPPORT SERVICES SECTION							
1		Administrative Officer V (Administrative Officer III)	Kleenie S. Macatangay	18/1	524,172.00	18/1	542,436	18,264.00	
1		Administrative Assistant VI (Computer Operator III)	Maurice Chester M. Aguda	12/2	316,032.00	12/2	334,704	18,672.00	
1		Administrative Aide VI (Clerk III)	Connie G. Maneja	6/1	194,400.00	6/1	202,524	8,124.00	
1		Administrative Aide IV (Reproduction Mach. Operator II)	Michelle D. Chavenia	4/1	175,464.00	4/1	179,916	4,452.00	
2		Administrative Aide IV (Driver II)	Joselito R. Benamer	4/4	176,820.00	4/4	184,092	7,272.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]		
			Administrative Aide IV (Driver II)	Arnold M. de Castro	4/4	176,820.00	4/4	184,092	7,272.00	
2			Administrative Aide III (Driver I)	Christopher L. Balagbis	3/1	162,864.00	3/2	170,808	7,944.00	
			Administrative Aide III (Driver I)	Dario A. Lacorte	3/1	162,864.00	3/1	169,500	6,636.00	
1			Administrative Aide III (Utility Worker II)	V a c a n t	3/1	162,864.00	3/1	169,500	6,636.00	
COMMUNITY DEVELOPMENT DIVISION										
1			Community Affairs Offr. IV	Maria Buena M. Roxas	22/2	833,772.00	22/2	852,348	18,576.00	
BARANGAY COMMUNITY AFFAIRS SECTION										
1			Community Affairs Offr. III	Romeo C. Aguda	18/2	530,208.00	18/2	548,472	18,264.00	
1			Community Affairs Officer II	Lenelita R. Balboa	15/2	407,436.00	15/3	430,296	22,860.00	
2			Community Affairs Officer I	Abigael C. Panopio	11/1	286,524.00	11/2	308,676	22,152.00	
			Community Affairs Officer I	Ralph Joshua B. Gonzales	11/1	286,524.00	11/1	305,268	18,744.00	
1			COMMUNITY AFFAIRS ASSISTANT II	Mc Elwyne H. Tumambing	8/1	219,012.00	8/1	227,976	8,964.00	
BARANGAY PEACE & ORDER/SAFETY SECTION										
1			Community Affairs Officer III	Emilio E. Katigbak III	18/1	524,172.00	18/1	542,436	18,264.00	
1			Development Mgmt. Offr. II	Tala M. Olan	15/2	407,436.00	15/1	421,164	13,728.00	
1			Community Affairs Officer II	V a c a n t	15/1	402,900.00	15/1	421,164	18,264.00	
2			Community Affairs Officer I	Gracelyn C. Mendoza	11/2	289,932.00	11/3	312,144	22,212.00	
			Community Affairs Officer I	Eugenio M. Mendoza III	11/1	289,932.00	11/1	305,268	15,336.00	
TRAINING & RESEARCH SECTION										
2			Community Affairs Officer II	Rosenni Z. Tolentino	15/1	407,436.00	15/1	421,164	13,728.00	
			Community Affairs Officer II	V a c a n t	15/1	407,436.00	15/1	421,164	13,728.00	
1			Community Affairs Assistant II	Osmond Morris E. Tana	8/1	219,012.00	8/2	230,040	11,028.00	
YOUTH AND SPORTS DEVELOPMENT DIVISION										
1			Youth Development Officer IV	Arthur V. Caguitla	22/2	833,772.00	22/3	865,356	31,584.00	
SPORTS SECTION										
1			Sports Dev't. Officer III	Meynard D. Medina	18/3	536,328.00	18/3	554,592	18,264.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Sports & Games Reg. Officer II	Luigene R. Cruz	14/2	373,716.00	14/2	391,980	18,264.00	
1		Sports Dev't. Officer I	Aerol Jexter R. Olave	10/2	256,584.00	10/2	268,512	11,928.00	
1		Sports & Games Inspector II	V a c a n t	8/1	219,012.00	8/1	227,976	8,964.00	
		<u>YOUTH DEVELOPMENT SECTION</u>							
1		Youth Development Officer III	Arnel Joseph B. Magtibay	18/2	530,208.00	18/1	542,436	12,228.00	
1		Youth Development Officer II	V a c a n t	14/2	373,716.00	14/1	387,852	14,136.00	
1		Youth Development Officer I	Maria Pamela A. Sawali	10/1	254,460.00	10/2	268,512	14,052.00	
1		Youth Development Asst. II	Maricel B. Rivera	8/3	222,996.00	8/3	232,116	9,120.00	
		<u>PUBLIC EMPLOYMENT SERVICE DIVISION</u>							
1		Supvsg. Administrative Officer (Administrative Officer IV)	Razel M. Ingco	22/4	859,992.00	22/4	878,568	18,576.00	
		<u>LABOR MARKET INFORMATION SECTION</u>							
1		Sr. Labor & Employment Officer	Jose Roseller S. Castillo, Jr.	19/1	579,756.00	19/1	598,020	18,264.00	
1		Labor & Employment Offr.III	Carl Edssel C. Perez	16/1	444,528.00	16/1	457,800	13,272.00	
1		Labor & Employment Offr.I	V a c a n t	11/1	289,932.00	11/1	305,268	15,336.00	
		<u>COACHING, REFERRAL AND PLACEMENT SECTION</u>							
1		Labor & Employment Offr.II	V a c a n t	13/1	343,068.00	13/1	357,576	14,508.00	
1		Labor & Employment Assistant	Zherra Kristel Ann S. Fernandez	8/1	219,012.00	8/1	227,976	8,964.00	
1		Supervising Labor and Employment Officer	<i>Proposed</i>			22/1	911,374		
1		Labor Employment Officer II	<i>Proposed</i>			12/1	429,394		
1		Labor and Employment Officer I	<i>Proposed</i>			11/1	377,086		
1		Labor and Employment Assistant	<i>Proposed</i>			8/1	299,794		
1		Administrative Assistant VI	<i>Proposed</i>			12/1	426,512		
1		Youth Development Assistant I	<i>Proposed</i>			5/1	262,726		
1		Community Developmet Officer III	<i>Proposed</i>			18/1	542,436		

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
			Rate/Annum		Rate/Annum			
			SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1	Community Developmet Officer II	<i>Proposed</i>			15/1	421,164		
1	Community Developmet Officer I	<i>Proposed</i>			11/1	305,268		
1	Community Developmet Assistant II	<i>Proposed</i>			9/1	244,080		
1	Community Developmet Assistant I	<i>Proposed</i>			7/1	214,788		
Sub-Total- PACD						4,434,622		
Provincial Disaster Risk Reduction and Management Office								
1	Prov'l. Gov't. Dept. Head (Local Disaster Risk Reduction & Mgmt. Officer)	Joselito M. Castro	26/1	1,340,904.00	26/2	1,388,988	48,084.00	
1	Prov'l. Gov't. Asst. Dept. Head	Fe D. Fernandez	24/1	1,040,904.00	24/2	1,078,236	37,332.00	
ADMINISTRATION AND TRAINING DIVISION								
1	Local Disaster Risk Reduction and Management Officer IV	Stephanie Nadine M. Labrador	22/1	820,980.00	22/2	852,348	31,368.00	
ADMINISTRATIVE AND FINANCIAL MANAGEMENT SECTION								
1	Administrative Officer II (Administrative Officer I)	Michelle S. Katigbak	11/1	286,524.00	11/1	305,268	18,744.00	
1	Administrative Aide IV (Clerk II)	Nestor P. Aguila, Jr.	4/1	172,800.00	4/2	181,308	8,508.00	
1	Administrative Aide III (Utility Worker II)	Jamela G. Casas	3/1	162,864.00	3/1	169,500	6,636.00	
1	Administrative Aide III (Utility Worker II)	Roselyn M. Hermidilla	3/1	162,864.00	3/1	169,500	6,636.00	
TRAINING SECTION								
1	Local Disaster Risk Reduction and Management Officer II	April R. Serrano	15/1	402,900.00	15/1	421,164	18,264.00	
1	Local Disaster Risk Reduction and Management Assistant	Limuel O. Guinto	8/1	219,012.00	8/2	230,040	11,028.00	
RESEARCH AND PLANNING DIVISION								
1	Local Disaster Risk Reduction and Management Officer IV	Kimberly Dyane G. Abaya	22/1	820,980.00	22/2	852,348	31,368.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
RESEARCH SECTION									
1		Local Disaster Risk Reduction and Management Officer I	Reniel Niño A. Ruiz	11/1	286,524.00	11/2	308,676	22,152.00	
1		Local Disaster Risk Reduction and Management Assistant	Reynaldo Charlie M. Dimayuga II	8/1	219,012.00	8/2	230,040	11,028.00	
PLANNING SECTION									
1		Local Disaster Risk Reduction and Management Officer II	Tonnie Ross M. Untalan	15/1	402,900.00	15/1	421,164	18,264.00	
1		Local Disaster Risk Reduction and Management Assistant	V a c a n t	8/1	219,012.00	8/1	227,976	8,964.00	
OPERATIONS AND WARNING DIVISION									
1		Local Disaster Risk Reduction and Management Officer IV	Gina I. Ferriols	22/1	820,980.00	22/1	839,556	18,576.00	
OPERATIONS AND EMERGENCY SECTION									
1		Local Disaster Risk Reduction and Management Officer III	V a c a n t	18/1	524,172.00	18/1	542,436	18,264.00	
1		Local Disaster Risk Reduction and Management Officer I	Victor D. Pascual	11/1	286,524.00	11/1	305,268	18,744.00	
1		Community Dev't. Assistant I	Alvin Emmanuel R. Uriarte	7/1	206,148.00	7/1	214,788	8,640.00	
LOGISTICS AND WARNING SECTION									
		Local Disaster Risk Reduction and Management Officer II	V a c a n t	15/1	402,900.00	15/1	421,164	18,264.00	
1		Local Disaster Risk Reduction and Management Officer I	Cathleen Lenie C. Comia	11/1	286,524.00	11/2	308,676	22,152.00	
1		Administrative Aide III (Driver I)	Carlo Byron L. Lopez	3/1	162,864.00	3/1	169,500	6,636.00	
1		Administrative Aide III (Driver I)	Joselito D. Cordero	3/1	162,864.00	3/1	169,500	6,636.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
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SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Administrative Aide III (Driver I)	Jowie M. Panganiban	3/2	164,124.00	3/3	172,116	7,992.00	
	1	Provincial Government Assistant Department Head	Proposed			24/1	1,811,956		
	4	Local Disaster Risk Reduction and Management Officer III	Proposed			18/1	955,804		
		Local Disaster Risk Reduction and Management Officer III	Proposed			18/1	955,804		
		Local Disaster Risk Reduction and Management Officer III	Proposed			18/1	955,804		
		Local Disaster Risk Reduction and Management Officer III	Proposed			18/1	955,804		
	1	Administrative Officer V (Records Officer III)	Proposed			18/1	955,804		
	2	Local Disaster Risk Reduction and Management Officer II	Proposed			15/1	741,355		
		Local Disaster Risk Reduction and Management Officer II	Proposed			15/1	741,355		
	2	Nurse I (EMT)	Proposed			15/1	741,355		
		Nurse I (EMT)	Proposed			15/1	741,355		
	1	Administrative Officer III (Records Officer II)	Proposed			14/1	683,466		
	1	Information Analyst I	Proposed			12/1	584,475		
	1	Computer Programmer II	Proposed			11/1	741,355		
	1	Computer Programmer I	Proposed			11/1	539,118		
	2	Local Disaster Risk Reduction and Management Officer I	Proposed			11/1	539,118		
		Local Disaster Risk Reduction and Management Officer I	Proposed			11/1	539,118		

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
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SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
	1	Local Disaster Risk Reduction and Management Assistant	Proposed			8/1	421,797		
	6	Administrative Aide IV (Clerk II)	Proposed			4/1	341,490		
		Administrative Aide IV (Clerk II)	Proposed			4/1	341,490		
		Administrative Aide IV (Clerk II)	Proposed			4/1	341,490		
		Administrative Aide IV (Clerk II)	Proposed			4/1	341,490		
		Administrative Aide IV (Clerk II)	Proposed			4/1	341,490		
		Administrative Aide IV (Clerk II)	Proposed			4/1	341,490		
	2	Administrative Aide IV (Bookbinder II)	Proposed			4/1	341,490		
		Administrative Aide IV (Bookbinder II)	Proposed			4/1	341,490		
	4	Administrative Aide IV (Communications Equipment Operator)	Proposed			4/1	341,490		
		Administrative Aide IV (Communications Equipment Operator)	Proposed			4/1	341,490		
		Administrative Aide IV (Communications Equipment Operator)	Proposed			4/1	341,490		
		Administrative Aide IV (Communications Equipment Operator)	Proposed			4/1	341,490		
	3	Administrative Aide III(Driver I)	Proposed			3/1	324,223		
		Administrative Aide III(Driver I)	Proposed			3/1	324,223		
		Administrative Aide III(Driver I)	Proposed			3/1	324,223		
Sub-Total- PDRRMO							18,675,392		
Provincial Health Office									
1		Prov'l. Govt. Dept. Head (Prov'l. Health Officer II)	Rosvilinda M. Ozaeta	26/8	1,501,800.00	26/8	1,530,684	28,884.00	
3		Provincial Health Officer I	Gerald G. Alday	25/1	1,186,632.00	25/1	1,209,456	22,824.00	
		Provincial Health Officer I	Josephine C. Gutierrez	25/2	1,206,000.00	25/2	1,229,196	23,196.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
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SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Provincial Health Officer I	Rosalie A. Masangkay	25/3	1,225,680.00	25/3	1,249,260	23,580.00	
		MEDICAL SERVICES							
1		Medical Officer IV	John Christopher R. Ragasa	23/1	922,884.00	23/1	941,460	18,576.00	
		DENTAL SERVICES							
1		Dentist III	Dionisio C. Burog, Jr.	20/7	713,628.00	20/7	732,204	18,576.00	
20		Dentist II	Rizaida T. Cruz	17/4	496,512.00	17/4	514,776	18,264.00	
		Dentist II	Jonald M. Valdez	17/1	479,832.00	17/2	503,592	23,760.00	
		Dentist II	Fortunata Celma H. Matibag	17/8	519,732.00	17/8	537,996	18,264.00	
		Dentist II	Francisca C. Sawali	17/1	479,832.00	17/1	498,096	18,264.00	
		Dentist II	Myrna C. Perez	17/8	519,732.00	17/8	537,996	18,264.00	
		Dentist II	Randy Rufino B. Luneta	17/8	519,732.00	17/8	537,996	18,264.00	
		Dentist II	Artemio P. Palma, Jr.	17/6	507,984.00	17/7	532,080	24,096.00	
		Dentist II	Mina E. Garcia	17/8	519,732.00	17/8	537,996	18,264.00	
		Dentist II	Jane Aileen P. Lapeña	17/2	485,328.00	17/2	503,592	18,264.00	
		Dentist II	Lailani P. Luneta	17/8	519,732.00	17/8	537,996	18,264.00	
		Dentist II	Edwin B. Aguado	17/8	519,732.00	17/8	537,996	18,264.00	
		Dentist II	POSITION ABOLISHED	17/1	479,832.00		-	479,832.00	
		Dentist II	Juanita Rogilyne E. Taylan	17/8	519,732.00	17/8	537,996	18,264.00	
		Dentist II	POSITION ABOLISHED	17/1	479,832.00		-	479,832.00	
		Dentist II	Alona S. Caiga	17/5	502,212.00	17/6	526,248	24,036.00	
		Dentist II	Melanie T. Amurao	17/6	507,984.00	17/6	526,248	18,264.00	
		Dentist II	Marillac M. Carandang	17/7	513,816.00	17/8	537,996	24,180.00	
		Dentist II	Meladie M. Catubay	17/4	496,512.00	17/4	514,776	18,264.00	
		Dentist II	Maria Grace D. Alvarez	17/6	507,984.00	17/7	532,080	24,096.00	
		Dentist II	Ernesto B. Vergara	17/2	485,328.00	17/2	503,592	18,264.00	
1		Dentist I	V a c a n t	14/1	369,588.00	14/1	387,852	18,264.00	

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
NURSING SERVICES									
1		Nurse VI	Ana Liza R. Abrenica	22/3	846,780.00	22/4	878,568	31,788.00	
8		Nurse III	Daisy B. Dalisay	17/5	502,212.00	17/6	526,248	24,036.00	
		Nurse III	Rosanna B. Macaraig	17/4	496,512.00	17/4	514,776	18,264.00	
		Nurse III	Emiliana G. Barrion	17/8	519,732.00	17/8	537,996	18,264.00	
		Nurse III	Vivian B. Hernandez	17/6	507,984.00	17/7	532,080	24,096.00	
		Nurse III	Minerva T. Pelagio	17/4	496,512.00	17/4	514,776	18,264.00	
		Nurse III	Noel L. Perez	17/3	490,884.00	17/4	514,776	23,892.00	
		Nurse III	Maxima Myleen J. Valenzuela	17/4	496,512.00	17/4	514,776	18,264.00	
		Nurse III	Gil A. Burog	17/2	485,328.00	17/2	503,592	18,264.00	
3		Nurse I	Edna Sixta V. Garcia	15/2	407,436.00	15/2	425,700	18,264.00	
		Nurse I	Kristel Niña R. Valdez	15/2	407,436.00	15/2	425,700	18,264.00	
		Nurse I	Klariza T. Evangelista	15/3	412,032.00	15/4	434,952	22,920.00	
1		Midwife IV	Jocelyn M. Capuno	15/8	435,876.00	15/1	421,164	-14,712.00	
28		Midwife II	V a c a n t	11/7	307,716.00	11/1	305,268	-2,448.00	
		Midwife II	Angeles V. Dela Vega	11/8	311,424.00	11/8	330,168	18,744.00	
		Midwife II	Sevilla D. Asi	11/1	286,524.00	11/1	305,268	18,744.00	
		Midwife II	Modesta R. Austria	11/8	311,424.00	11/8	330,168	18,744.00	
		Midwife II	V a c a n t	11/8	311,424.00	11/1	305,268	-6,156.00	
		Midwife II	V a c a n t	11/1	286,524.00	11/1	305,268	18,744.00	
		Midwife II	V a c a n t	11/8	311,424.00	11/1	305,268	-6,156.00	
		Midwife II	Analiza J. Tubo	11/8	311,424.00	11/8	330,168	18,744.00	
		Midwife II	Haylily P. Alday	11/7	307,716.00	11/7	326,460	18,744.00	
		Midwife II	Glenda L. Savadera	11/7	307,716.00	11/8	330,168	22,452.00	
		Midwife II	V a c a n t	11/1	286,524.00	11/1	305,268	18,744.00	
		Midwife II	Mildred M. Monje	11/5	300,456.00	11/6	322,812	22,356.00	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Midwife II	Myrna M. Maputi	11/8	311,424.00	11/8	330,168	18,744.00	
		Midwife II	Mildred M. Belino	11/2	289,932.00	11/3	312,144	22,212.00	
		Midwife II	Imelda M. Mendoza	11/8	311,424.00	11/8	330,168	18,744.00	
		Midwife II	Flordeliza B. Malabanan	11/5	300,456.00	11/6	322,812	22,356.00	
		Midwife II	V a c a n t	11/1	286,524.00	11/1	305,268	18,744.00	
		Midwife II	Melody C. Hernandez	11/6	304,068.00	11/6	322,812	18,744.00	
		Midwife II	V a c a n t	11/1	286,524.00	11/1	305,268	18,744.00	
		Midwife II	V a c a n t	11/1	286,524.00	11/1	305,268	18,744.00	
		Midwife II	Crisanta Nemia R. Mercado	11/8	311,424.00	11/8	330,168	18,744.00	
		Midwife II	Lornalyn DL. Mendoza	11/7	307,716.00	11/8	330,168	22,452.00	
		Midwife II	V a c a n t	11/1	286,524.00	11/1	305,268	18,744.00	
		Midwife II	V a c a n t	11/1	286,524.00	11/1	305,268	18,744.00	
		Midwife II	Carmencita M. Soriano	11/5	300,456.00	11/6	322,812	22,356.00	
		Midwife II	Luz E. Andal	11/8	311,424.00	11/8	330,168	18,744.00	
		Midwife II	Lucena G. Lacorte	11/8	311,424.00	11/8	330,168	18,744.00	
		Midwife II	Mercy M. Ricalde	11/8	311,424.00	11/8	330,168	18,744.00	
6		Midwife I	V a c a n t	10/2	256,584.00	9/1	244,824	- 11,760.00	
		Midwife I	V a c a n t	9/2	237,084.00	9/1	244,824	7,740.00	
		Midwife I	Aurea I. Macalindong	9/2	237,084.00	9/2	246,864	9,780.00	
		Midwife I	V a c a n t	9/1	235,116.00	9/1	244,824	9,708.00	
		Midwife I	V a c a n t	10/2	256,584.00	9/1	244,824	- 11,760.00	
		Midwife I	Jennifer C. Bagting	9/1	235,116.00	9/2	246,864	11,748.00	
		PHARMACY SERVICES							
1		Pharmacist III	Luzviminda E. Bautro	18/2	530,208.00	18/2	548,472	18,264.00	
2		Pharmacist II	Lorena L. Garcia	15/4	416,688.00	15/5	439,656	22,968.00	
		Pharmacist II	Viola Cleotide G. Arevalo	15/4	416,688.00	15/5	439,656	22,968.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Laboratory SERVICES							
3		Medical Technologist II	Maria Lourdes R. Soriano	15/5	421,392.00	15/5	439,656	18,264.00	
		Medical Technologist II	Arlene B. Brucal	15/8	435,876.00	15/8	454,140	18,264.00	
		Medical Technologist II	Maria Karissa G. Castillo	15/1	402,900.00	15/2	425,700	22,800.00	
1		Medical Laboratory Tech. II	Darlene Faith T. Chavez	8/1	219,012.00	8/1	227,976	8,964.00	
		Laboratory Aide II	V a c a n t	4/3	175,464.00	4/1	179,916	4,452.00	
		RADIOLOGY SERVICES							
1		Radiologic Technologist I	Baby Elinor T. Ibon	11/7	307,716.00	11/7	326,460	18,744.00	
		NUTRITION/DIETARY SERVICES							
1		Nutrition Officer IV	Cynthia E. Lacaba	22/2	833,772.00	22/3	865,356	31,584.00	
		Nutrition Officer III	Divina C. Bauan	18/3	536,328.00	18/3	554,592	18,264.00	
1		Nutritionist- Dietitian III	Helengrace V. Mauhay	18/7	561,552.00	18/2	548,472	- 13,080.00	
3		Nutritionist- Dietitian II	Carlota C. Abratigue	15/8	435,876.00	15/8	454,140	18,264.00	
		Nutritionist- Dietitian II	V a c a n t	15/8	435,876.00	15/1	421,164	- 14,712.00	
		Nutritionist- Dietitian II	Reina L. Lizardo	15/8	435,876.00	15/1	421,164	- 14,712.00	
1		Development Mgmt. Offr. III	Ma. Socorro M. Perez	18/2	530,208.00	18/3	554,592	24,384.00	
1		Development Mgmt. Offr. II	Mary Charlene C. Pulido	15/1	402,900.00	15/2	425,700	22,800.00	
1		Nutrition Officer I	Janelle M. Clarete	10/2	256,584.00	10/3	270,756	14,172.00	
		SANITATION & MAINTENANCE SERVICES							
1		Sanitation Inspector IV	Alberta H. Marasigan	13/1	339,312.00	13/2	361,332	22,020.00	
7		Sanitation Inspector I	Irish Vera R. Ampil	6/1	194,400.00	6/2	204,084	9,684.00	
		Sanitation Inspector I	Rhodora H. Consigo	6/3	197,400.00	6/3	205,644	8,244.00	
		Sanitation Inspector I	V a c a n t	6/8	205,104.00	6/1	202,524	- 2,580.00	
		Sanitation Inspector I	Rene B. dela Peña	6/1	194,400.00	6/1	202,524	8,124.00	
		Sanitation Inspector I	Luzviminda E. Panganiban	6/8	205,104.00	6/8	213,672	8,568.00	
		Sanitation Inspector I	Arnel C. Mandanas	6/1	194,400.00	6/1	202,524	8,124.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Sanitation Inspector I	Anacleta M. Tanyag	7/8	217,488.00	6/1	202,524	- 14,964.00	
3		Administrative Aide I (Utility Worker I)	Bonifacio A. Baes	1/7	151,812.00	1/7	157,908	6,096.00	
		Administrative Aide I (Utility Worker I)	V a c a n t	1/1	144,408.00	1/1	150,204	5,796.00	
		Administrative Aide I (Utility Worker I)	Arthur F. Datinquinoo	1/7	151,812.00	1/7	157,908	6,096.00	
		HEALTH EDUCATION SERVICES							
1		Health Educ. and Prom. Offr. II	Jhanice O. Cantos	14/2	373,716.00	14/3	396,156	22,440.00	
1		Population Prog. Worker II	James I. Sebolino	7/8	217,488.00	7/8	226,608	9,120.00	
		ENGINEERING SERVICES							
1		Engineer III	Marcelino A. Magpantay	19/2	588,624.00	19/2	606,888	18,264.00	
1		Engineer II	V a c a n t	16/1	439,536.00	16/1	457,800	18,264.00	
		ADMINISTRATIVE SERVICES							
1		SUPERVISING ADMIN. OFFICER (Administrative Officer IV)	Joy V. Gutierrez	22/3	846,780.00	22/4	878,568	31,788.00	
1		Administrative Officer V (Administrative Officer III)	Araceli A. Garcia	18/1	524,172.00	18/2	548,472	24,300.00	
1		Administrative Officer II (Administrative Officer I)	Rustica M. Espiritu	11/1	286,524.00	11/1	305,268	18,744.00	
1		Administrative Officer III (Records Officer II)	Maria M. Cantos	14/1	369,588.00	14/2	391,980	22,392.00	
2		Administrative Officer I (Records Officer I)	Angelica C. Pitargue	10/4	260,892.00	10/4	273,024	12,132.00	
		Administrative Officer I (Records Officer I)	V a c a n t	10/1	254,460.00	10/1	266,280	11,820.00	
1		Administrative Officer III (Supply Officer II)	Lamberto I. Acosta, Jr.	14/7	395,124.00	14/8	417,828	22,704.00	
2		Administrative Officer I (Supply Officer I)	Bella B. Bayle	10/4	260,892.00	10/4	273,024	12,132.00	
		Administrative Officer I (Supply Officer I)	Kathleen Rose D. Solis	10/1	254,460.00	10/1	266,280	11,820.00	
1		Administrative Officer III (Cashier II)	Gloria M. Parto	14/1	369,588.00	14/1	387,852	18,264.00	
1		Administrative Officer II (Management & Audit Analyst I)	V a c a n t	11/2	289,932.00	11/1	305,268	15,336.00	
1		Administrative Assistant VI (Computer Operator III) Transf. to AMDH	V a c a n t	12/1	312,624.00		- -	312,624.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Administrative Assistant III (Computer Operator II)	Mabeth R. De Chavez	9/4	241,068.00	9/4	251,016	9,948.00	
1		Assistant Statistician	Ana Rosel O. Plata	9/1	235,116.00	9/1	244,824	9,708.00	
1		Administrative Assistant II (Administrative Assistant)	Felicifina M. Maranan	8/1	219,012.00	8/2	230,040	11,028.00	
2		Administrative Assistant II (Clerk IV)	Sevilla G. Paulmino	8/4	225,012.00	8/4	234,216	9,204.00	
		Administrative Assistant II (Clerk IV)	Kimscey Yvan DZ. Sulit	8/1	219,012.00	8/2	230,040	11,028.00	
3		Administrative Aide VI (Clerk III)	Diosa Taciana A. Gusto	6/2	195,900.00	6/3	205,644	9,744.00	
		Administrative Aide VI (Clerk III)	Bella S. Amul	6/4	198,924.00	6/4	207,228	8,304.00	
		Administrative Aide VI (Clerk III)	V a c a n t	6/1	194,400.00	6/1	202,524	8,124.00	
1		Administrative Aide IV (Clerk II)	Maria Eloisa P. Alueta	4/1	172,800.00	4/1	179,916	7,116.00	
1		Administrative Aide VI (Data Entry Machine Operator I)	Rufina A. Culla	6/1	194,400.00	6/1	202,524	8,124.00	
1		Administrative Aide III (Audio Visual Equipment Operato	Mark Anthony G. Clarete	3/1	162,864.00	3/1	169,500	6,636.00	
2		Administrative Aide II (Bookbinder I)	V a c a n t	2/1	153,480.00	2/1	159,660	6,180.00	
		Administrative Aide II (Bookbinder I)	V a c a n t	2/1	153,480.00	2/1	159,660	6,180.00	
1		Administrative Aide IV (Driver II)	Henry A. Macaraig	4/4	176,820.00	4/4	184,092	7,272.00	
5		Administrative Aide III (Driver I)	Ronaldo DC. Palbacal	3/4	166,656.00	3/4	173,448	6,792.00	
		Administrative Aide III (Driver I)	Manuelito S. Lontoc	3/4	166,656.00	3/5	174,780	8,124.00	
		Administrative Aide III (Driver I)	Luisito M. de Torres	3/4	166,656.00	3/4	173,448	6,792.00	
		Administrative Aide III (Driver I)	Joey F. Custodio	3/4	166,656.00	3/4	173,448	6,792.00	
		Administrative Aide III (Driver I)	Limuel S. Culla	3/2	164,124.00	3/2	170,808	6,684.00	
1		DMO V	<i>Proposed</i>			24/1	1,060,920		
1		DMO IV	<i>Proposed</i>			22/1	839,556		
1		ITO II	<i>Proposed</i>			22/1	839,556		
2		MO III	<i>Proposed</i>			21/1	767,964		
		MO III	<i>Proposed</i>			21/1	767,964		
1		ISA III	<i>Proposed</i>			19/1	598,020		
1		HEPO III	<i>Proposed</i>			18/1	542,436		

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1	Medtech III	<i>Proposed</i>				18/1	542,436		
3	DMO III	<i>Proposed</i>				18/1	542,436		
	DMO III	<i>Proposed</i>				18/1	542,436		
	DMO III	<i>Proposed</i>				18/1	542,436		
1	ISA II	<i>Proposed</i>				16/1	457,800		
3	DMO II	<i>Proposed</i>				15/1	421,164		
	DMO II	<i>Proposed</i>				15/1	421,164		
	DMO II	<i>Proposed</i>				15/1	421,164		
2	DMO I	<i>Proposed</i>				11/1	305,268		
	DMO I	<i>Proposed</i>				11/1	305,268		
4	ADAS III	<i>Proposed</i>				9/1	244,080		
	ADAS III	<i>Proposed</i>				9/1	244,080		
	ADAS III	<i>Proposed</i>				9/1	244,080		
	ADAS III	<i>Proposed</i>				9/1	244,080		
2	ADAS II	<i>Proposed</i>				8/1	227,976		
	ADAS II	<i>Proposed</i>				8/1	227,976		
11	AA VI	<i>Proposed</i>				6/1	202,524		
	AA VI	<i>Proposed</i>				6/1	202,524		
	AA VI	<i>Proposed</i>				6/1	202,524		
	AA VI	<i>Proposed</i>				6/1	202,524		
	AA VI	<i>Proposed</i>				6/1	202,524		
	AA VI	<i>Proposed</i>				6/1	202,524		
	AA VI	<i>Proposed</i>				6/1	202,524		
	AA VI	<i>Proposed</i>				6/1	202,524		
	AA VI	<i>Proposed</i>				6/1	202,524		
	AA VI	<i>Proposed</i>				6/1	202,524		
	AA VI	<i>Proposed</i>				6/1	202,524		

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
 BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
			AA VI	<i>Proposed</i>			6/1	202,524		
1	1		AA V	<i>Proposed</i>			5/1	190,908		
1			AA IV	<i>Proposed</i>			4/1	179,916		
1			Dental Aide	<i>Proposed</i>			4/1	179,916		
2			AA III	<i>Proposed</i>			3/1	169,500		
			AA III	<i>Proposed</i>			3/1	169,500		
Sub-Total- PHO Proper								14,467,764		
Provincial Health Office- Lipa City District Hospital										
1			Chief of Hospital I	Margarette Gladys A. Vergara	24/1	1,040,904.00	24/1	1,060,920	20,016.00	
			MEDICAL SERVICES							
4			Medical Specialist II	Jerick P. Medina	23/2	937,332.00	23/2	955,908	18,576.00	
			Medical Specialist II	Ma. Jessie I. Villanueva	23/5	982,788.00	23/5	1,001,688	18,900.00	
			Medical Specialist II	Maria Victoria R. Narciso	23/2	937,332.00	23/3	970,608	33,276.00	
			Medical Specialist II	V a c a n t	23/6	998,820.00	23/1	941,460	- 57,360.00	
1			Medical Specialist I	Azeus O. Silva	22/2	833,772.00	22/2	852,348	18,576.00	
			Medical Officer IV	V a c a n t	23/2	937,332.00	23/1	941,460	4,128.00	
9			Medical Officer III	George Darrel L. Silva	21/5	777,216.00	21/6	807,864	30,648.00	
			Medical Officer III	Julius Henry S. Fortuno	21/1	730,812.00	21/1	749,388	18,576.00	
			Medical Officer III	V a c a n t	21/1	730,812.00	21/1	749,388	18,576.00	
			Medical Officer III	Maria Teresa M. Flores	21/4	765,324.00	21/4	783,900	18,576.00	
			Medical Officer III	Elvira D. Japlit	21/5	777,216.00	21/6	807,864	30,648.00	
			Medical Officer III	Maricel A. Ilao	21/5	777,216.00	21/5	795,792	18,576.00	
			Medical Officer III	Joselito N. Umali II	21/4	765,324.00	21/4	783,900	18,576.00	
			Medical Officer III	Grace T. Dimaano	21/3	753,636.00	21/3	772,212	18,576.00	
			Medical Officer III	Alessandro D. Coronel	21/3	753,636.00	21/3	772,212	18,576.00	
			DENTAL SERVICES							

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Dentist II	Gerardo U. Librea	17/8	519,732.00	17/8	537,996	18,264.00	
1		Dental Aide	Vicenta M. Sayawan	4/4	176,820.00	4/4	184,092	7,272.00	
NURSING SERVICES									
1		Nurse V	Vacant	20/1	651,012.00	20/1	669,588	18,576.00	
1		Nurse IV	Vacant	19/1	579,756.00	19/1	598,020	18,264.00	
2		Nurse III	Vacant	17/1	479,832.00	17/1	498,096	18,264.00	
		Nurse III	Carmelita R. Tolentino	17/8	519,732.00	17/8	537,996	18,264.00	
5		Nurse II	Agnes Pacifica D. Gutierrez	16/2	444,528.00	16/3	467,844	23,316.00	
		Nurse II	Vacant	16/2	444,528.00	16/1	457,800	13,272.00	
		Nurse II	Alicia D. Manalo	16/5	459,876.00	16/6	483,384	23,508.00	
		Nurse II	Lorna R. Garces	16/8	475,800.00	16/8	494,064	18,264.00	
		Nurse II	Pinky O. Vergara	16/1	439,536.00	16/1	457,800	18,264.00	
16		Nurse I	Krishna M. Valencia	15/3	412,032.00	15/3	430,296	18,264.00	
		Nurse I	Senen P. Hernandez	15/8	435,876.00	15/8	454,140	18,264.00	
		Nurse I	Mary Grace D. Bayer	15/1	402,900.00	15/1	421,164	18,264.00	
		Nurse I	Manilyn R. Sanchez	15/1	402,900.00	15/1	421,164	18,264.00	
		Nurse I	Vacant	15/1	402,900.00	15/1	421,164	18,264.00	
		Nurse I	Maria Loida R. Dimayuga	15/8	435,876.00	15/8	454,140	18,264.00	
		Nurse I	Michael Teodore D. delas Alas	15/2	407,436.00	15/2	425,700	18,264.00	
		Nurse I	Arfy B. Latido	15/1	402,900.00	15/2	425,700	22,800.00	
		Nurse I	Bernadette M. Lajara	15/5	421,392.00	15/5	439,656	18,264.00	
		Nurse I	Jun Crister S. Martinez	15/4	416,688.00	15/4	434,952	18,264.00	
		Nurse I	Liezl V. Bajaro	15/2	407,436.00	15/3	430,296	22,860.00	
		Nurse I	Buenaliza S. Lina	15/1	402,900.00	15/1	421,164	18,264.00	
		Nurse I	Mariel O. Bernardo	15/2	407,436.00	15/3	430,296	22,860.00	
		Nurse I	Joy S. Forcadilla	15/2	407,436.00	15/3	430,296	22,860.00	

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Nurse I	Sheryl M. Argana	15/2	407,436.00	15/2	425,700	18,264.00	
		Nurse I	Emmie L. Perez	15/2	407,436.00	15/2	425,700	18,264.00	
3		Midwife II	Adelaida C. Quizon	11/7	307,716.00	11/8	330,168	22,452.00	
		Midwife II	Concep Engelbeth P. Obispo	11/1	286,524.00	11/1	305,268	18,744.00	
		Midwife II	Maria Rhona A. Coro	11/5	300,456.00	11/5	319,200	18,744.00	
2		Midwife I	Monalisa M. Titular	9/2	237,084.00	9/1	244,824	7,740.00	
		Midwife I	Ma. Caridad M. Sandoval	9/1	235,116.00	9/2	246,864	11,748.00	
2		Nursing Attendant II	Ligaya V. Abanes	6/2	195,900.00	6/1	202,524	6,624.00	
		Nursing Attendant II	V a c a n t	6/3	197,400.00	6/1	202,524	5,124.00	
15		Nursing Attendant I	Jenny M. de los Reyes	4/4	176,820.00	4/4	184,092	7,272.00	
		Nursing Attendant I	Lerma L. Alba	4/1	172,800.00	4/2	181,308	8,508.00	
		Nursing Attendant I	Angela L. Manalo	4/2	174,132.00	4/2	181,308	7,176.00	
		Nursing Attendant I	Mark M. Lajara	4/2	174,132.00	4/3	182,688	8,556.00	
		Nursing Attendant I	Vincent Jojo M. Melo	4/4	176,820.00	4/4	184,092	7,272.00	
		Nursing Attendant I	Maria Regina Coeli D. Sambayan	4/8	182,304.00	4/1	179,916	- 2,388.00	
		Nursing Attendant I	Krizia B. Panaligan	4/5	178,176.00	4/5	185,508	7,332.00	
		Nursing Attendant I	Nanette B. Rigos	4/5	178,176.00	4/5	185,508	7,332.00	
		Nursing Attendant I	Crispina D. Masangkay	4/5	178,176.00	4/5	185,508	7,332.00	
		Nursing Attendant I	Maricar P. Almonte	4/2	174,132.00	4/2	181,308	7,176.00	
		Nursing Attendant I	Ma. Theresa M. Isaga	4/3	175,464.00	4/4	184,092	8,628.00	
		Nursing Attendant I	Joann P. Recto	4/3	175,464.00	4/3	182,688	7,224.00	
		Nursing Attendant I	Maricel M. Laygo	4/2	174,132.00	4/3	182,688	8,556.00	
		Nursing Attendant I	Julio K. Almonte, Jr.	4/2	174,132.00	4/2	181,308	7,176.00	
		Nursing Attendant I	Michelle Ann I. Capulong	4/1	172,800.00	4/2	181,308	8,508.00	
		PHARMACY SERVICES							
1		Pharmacist II	Melanie L. Sison	15/5	421,392.00	15/5	439,656	18,264.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
[1]	[2]									
2			Pharmacist I	Maritess C. Silva	11/4	293,664.00	11/4	315,648	21,984.00	
			Pharmacist I	Emma M. Gutierrez	11/3	293,400.00	11/3	312,144	18,744.00	
			LABORATORY SERVICES							
5			Medical Technologist II	Liza L. Katigbak	15/2	407,436.00	15/3	430,296	22,860.00	
			Medical Technologist II	Arvin A. Almario	15/5	421,392.00	15/6	444,420	23,028.00	
			Medical Technologist II	Marife T. Loro	15/5	421,392.00	15/5	439,656	18,264.00	
			Medical Technologist II	Lizbeth C. dela Peña	15/5	421,392.00	15/5	439,656	18,264.00	
			Medical Technologist II	V a c a n t	15/1	402,900.00	15/1	421,164	18,264.00	
1			Medical Technologist I	Camille Rae R. Mendoza	11/1	286,524.00	11/2	308,676	22,152.00	
2			Med. Laboratory Tech. I	Menchie L. Lalusin	6/2	195,900.00	6/2	204,084	8,184.00	
			Med. Laboratory Tech. I	Roberto M. Estolano	6/3	197,400.00	6/3	205,644	8,244.00	
4			Laboratory Aide II	V a c a n t	5/8	193,380.00	4/1	179,916	- 13,464.00	
			Laboratory Aide II	Weneliza C. Magsino	4/5	178,176.00	4/5	185,508	7,332.00	
			Laboratory Aide II	Kristel Anne A. Manalon	4/5	178,176.00	4/5	185,508	7,332.00	
			Laboratory Aide II	Emelyn F. Olave	4/3	175,464.00	4/3	182,688	7,224.00	
			RADIOLOGY SERVICES							
2			Radiologic Technologist II	Virgilio P. Vergara	15/8	435,876.00	15/8	454,140	18,264.00	
			Radiologic Technologist II	Diego Emmanuel R. Torres	15/1	402,900.00	15/3	430,296	27,396.00	
1			Radiologic Technologist I	Gil C. Leyesa	11/5	300,456.00	11/5	319,200	18,744.00	
			NUTRITION/DIETARY SERVICES							
2			Nutritionist- Dietitian II	Flora Leah C. Ronquillo	15/2	407,436.00	15/2	425,700	18,264.00	
			Nutritionist- Dietitian II	Barbara Z. Pleto	15/8	435,876.00	15/8	454,140	18,264.00	
1			Cook I	Cris L. Villanueva	3/1	162,864.00	3/2	170,808	7,944.00	
			SANITATION & MAINTENANCE SERVICES							
1			Sanitation Inspector I	Jerome Brianth D. Llanes	6/2	195,900.00	6/2	204,084	8,184.00	
1			Administrative Aide VI (Utility Foreman)	Ruben D. Abanes	6/2	195,900.00	6/1	202,524	6,624.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]		
			Administrative Aide III (Utility Worker II)	Edwin L. Latonio	3/3	165,372.00	3/4	173,448	8,076.00	
5			Administrative Aide III (Utility Worker II)	Melodie P. Cabrera	3/5	167,940.00	3/5	174,780	6,840.00	
			Administrative Aide III (Utility Worker II)	V a c a n t	3/5	167,940.00	3/1	169,500	1,560.00	
			Administrative Aide III (Utility Worker II)	Oliver M. Aguas	3/2	164,124.00	3/2	170,808	6,684.00	
			Administrative Aide III (Utility Worker II)	Lorenzo N. Latonio, Jr.	3/2	164,124.00	3/3	172,116	7,992.00	
6			Administrative Aide I (Utility Worker I)	Jun P. Librada	1/7	151,812.00	1/8	159,216	7,404.00	
			Administrative Aide I (Utility Worker I)	Ronald L. Villanueva	1/4	148,068.00	1/4	154,008	5,940.00	
			Administrative Aide I (Utility Worker I)	Angelie S. Viñas	1/1	144,408.00	1/1	150,204	5,796.00	
			Administrative Aide I (Utility Worker I)	Rico S. Tolentino	1/5	149,304.00	1/5	155,292	5,988.00	
			Administrative Aide I (Utility Worker I)	Lemuel C. Magtibay	1/1	144,408.00	1/1	150,204	5,796.00	
			Administrative Aide I (Utility Worker I)	Mario A. Albania	1/2	145,608.00	1/2	151,452	5,844.00	
3			Laundry Worker I	Jara L. Rodriguez	1/8	153,072.00	1/1	150,204	- 2,868.00	
			Laundry Worker I	Joseline L. Baldon	1/7	151,812.00	1/8	159,216	7,404.00	
			Laundry Worker I	Roger C. Titular	1/2	145,608.00	1/3	152,736	7,128.00	
			ENGINEERING SERVICES							
1			Administrative Aide V (Carpenter II)	Antonio A. Amurao	5/8	193,380.00	5/8	201,408	8,028.00	
1			Const. and Maintenance Man	Michael F. Fabaliña	3/1	162,864.00	2/2	160,872	- 1,992.00	
			SOCIAL WELFARE SERVICES							
1			Social Welfare Officer I	Regine B. Andal	11/1	286,524.00	11/2	308,676	22,152.00	
1			Social Welfare Aide	Chona M. Lacorte	4/1	172,800.00	4/1	179,916	7,116.00	
			ADMINISTRATIVE SERVICES							
1			Administrative Officer IV (Administrative Officer II)	Chona A. Moren	15/1	402,900.00	15/2	425,700	22,800.00	
1			Administrative Officer I (Records Officer I)	Roselle M. Guste	10/3	258,732.00	10/4	273,024	14,292.00	
1			Administrative Officer I (Supply Officer I)	Jenelene E. Paran	10/2	256,584.00	10/1	266,280	9,696.00	
1			Administrative Officer II (Management & Audit Analyst I)	Rosie M. Melo	11/1	286,524.00	11/1	305,268	18,744.00	
1			Administrative Officer I (Cashier I)	Ness A. Manguiat	10/1	254,460.00	10/1	266,280	11,820.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Administrative Assistant III (Senior Bookkeeper)	Anna Dulce R. Agdan	9/1	235,116.00	9/1	244,824	9,708.00	
1		Administrative Aide VI (Storekeeper II)	V a c a n t	6/1	194,400.00	6/1	202,524	8,124.00	
1		Administrative Aide IV (Clerk II)	Alex E. de Torres	4/3	175,464.00	4/3	182,688	7,224.00	
4		Administrative Aide III (Clerk I)	Marites A. Latoza	3/4	166,656.00	3/4	173,448	6,792.00	
		Administrative Aide III (Clerk I)	Jennylyn L. Suarez	3/1	162,864.00	3/2	170,808	7,944.00	
		Administrative Aide III (Clerk I)	Felixberta R. Cortez	3/5	167,940.00	3/6	176,112	8,172.00	
		Administrative Aide III (Clerk I)	Marissa P. Lat	3/7	170,520.00	3/7	177,480	6,960.00	
1		Administrative Assistant I (Bookbinder III)	Angelina B. Rizare	7/2	207,732.00	7/2	216,444	8,712.00	
4		Administrative Aide IV (Bookbinder II)	Anton Joseph L. Concepcion	4/1	172,800.00	4/2	181,308	8,508.00	
		Administrative Aide IV (Bookbinder II)	Paul Jefferson M. Morales	4/1	172,800.00	4/1	179,916	7,116.00	
		Administrative Aide IV (Bookbinder II)	Carlo L. Recto	4/2	174,132.00	4/3	182,688	8,556.00	
		Administrative Aide IV (Bookbinder II)	Elmer M. Linatoc	4/2	174,132.00	4/2	181,308	7,176.00	
3		Administrative Aide IV (Driver II)	Apolonio M. dela Rosa	4/5	178,176.00	4/5	185,508	7,332.00	
		Administrative Aide IV (Driver II)	Rico S. Recio	4/5	178,176.00	4/6	186,924	8,748.00	
		Administrative Aide IV (Driver II)	Rowen Vincent G. Gallardo	4/5	178,176.00	4/5	185,508	7,332.00	
2		Administrative Aide III (Driver I)	Lorenzo G. Garces	3/5	167,940.00	3/6	176,112	8,172.00	
		Administrative Aide III (Driver I)	Victoriano S. Saludo	3/2	164,124.00	3/2	170,808	6,684.00	
Provincial Health Office- Batangas Provincial Hospital									
1		Chief of Hospital II	V a c a n t	25/1	1,186,632.00	25/1	1,209,456	22,824.00	
1		Chief of Hospital I	Jose Jesse I. Villanueva	24/1	1,040,904.00	24/2	1,078,236	37,332.00	
		MEDICAL SERVICES							
2		Medical Specialist II	Roberto P. Saunar	23/8	1,031,700.00	23/8	1,051,536	19,836.00	
		Medical Specialist II	Cesar N. Reyes, Jr.	23/1	922,884.00	23/2	955,908	33,024.00	
7		Medical Specialist I	Teodoro D. Mayuga III	22/5	873,420.00	22/5	891,996	18,576.00	
		Medical Specialist I	Buenaventura M. Magboo	22/6	887,076.00	22/6	905,652	18,576.00	
		Medical Specialist I	Janice U. Kahulugan	22/2	833,772.00	22/1	839,556	5,784.00	

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number	Old [1]	New [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
			Medical Specialist I	Joseph Patrick Bilberd M. Bathan	22/1	820,980.00	22/2	852,348	31,368.00	
			Medical Specialist I	Rey Nixon H. Bolintiam	22/8	915,036.00	22/8	933,612	18,576.00	
			Medical Specialist I	Arlene M. Endaya	22/3	846,780.00	22/4	878,568	31,788.00	
			Medical Specialist I	Brishelbea M. Sarabia	22/3	846,780.00	22/1	839,556	- 7,224.00	
1			Medical Officer IV	Rodesia C. Albufera	23/1	922,884.00	23/2	955,908	33,024.00	
15			Medical Officer III	Agnes M. Malveda	21/3	753,636.00	21/4	783,900	30,264.00	
			Medical Officer III	Riza Ma. Carmen C. Berberabe	21/3	753,636.00	21/4	783,900	30,264.00	
			Medical Officer III	Maria Charo N. Ballesteros	21/1	730,812.00	21/1	749,388	18,576.00	
			Medical Officer III	Mary Love Joy L. Mangubat	21/5	777,216.00	21/1	749,388	- 27,828.00	
			Medical Officer III	Maria B. Atienza	21/4	765,324.00	21/5	795,792	30,468.00	
			Medical Officer III	Mary Jane C. Valles	21/4	765,324.00	21/5	795,792	30,468.00	
			Medical Officer III	Lilian B. Semaña	21/3	753,636.00	21/3	772,212	18,576.00	
			Medical Officer III	Dennis A. Bacolor	21/1	730,812.00	21/2	760,704	29,892.00	
			Medical Officer III	Jobert C. Peñaflorida	21/4	765,324.00	21/4	783,900	18,576.00	
			Medical Officer III	Eric B. Barret	21/8	814,044.00	21/8	832,620	18,576.00	
			Medical Officer III	Divina Gracia C. Landicho	21/4	765,324.00	21/4	783,900	18,576.00	
			Medical Officer III	Amelia P. Mangubat, II	21/4	765,324.00	21/5	795,792	30,468.00	
			Medical Officer III	Ramon Sixto R. Castillo	21/7	801,564.00	21/8	832,620	31,056.00	
			Medical Officer III	Maria Clarissa A. Noche-Esmende	21/2	742,128.00	21/2	760,704	18,576.00	
			Medical Officer III	Grace Marie S. Gallemít	21/2	742,128.00	21/3	772,212	30,084.00	
			DENTAL SERVICES							
1			Dentist II	Catherine M. Bernales	17/7	513,816.00	17/7	532,080	18,264.00	
1			Dental Aide	Maridel S. Isla	4/4	176,820.00	4/4	184,092	7,272.00	
			NURSING SERVICES							
1			Nurse IV	Marilyn P. Bendaña	19/3	597,636.00	19/3	615,900	18,264.00	
1			Nurse III	Josefina S. Ligaya	17/2	485,328.00	17/2	503,592	18,264.00	

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number	Old [1]	New [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
			Nurse II	Maria Angelica D. Razon	16/3	449,580.00	16/4	473,016	23,436.00	
4			Nurse II	Carmencita A. De Villa	16/2	444,528.00	16/3	467,844	23,316.00	
			Nurse II	Margarita M. dela Cruz	16/3	449,580.00	16/3	467,844	18,264.00	
			Nurse II	Andrea M. Barquilla	16/2	444,528.00	16/3	467,844	23,316.00	
20			Nurse I	Mart Vincent U. Cueto	15/1	402,900.00	15/2	425,700	22,800.00	
			Nurse I	Rubelynn A. Pioquid	15/4	416,688.00	15/5	439,656	22,968.00	
			Nurse I	Marvin D. Casanova	15/2	407,436.00	15/2	425,700	18,264.00	
			Nurse I	Maridel C. Magnaye	15/1	402,900.00	15/2	425,700	22,800.00	
			Nurse I	Emma M. Villavicencio	15/6	426,156.00	15/6	444,420	18,264.00	
			Nurse I	Racque C. Alvaira	15/3	412,032.00	15/3	430,296	18,264.00	
			Nurse I	Aprlyne D. Buceta	15/1	402,900.00	15/1	421,164	18,264.00	
			Nurse I	Erlinda T. delos Reyes	15/7	430,980.00	15/7	449,244	18,264.00	
			Nurse I	Raquel Cinderella Barbara	15/3	412,032.00	15/3	430,296	18,264.00	
			Nurse I	Ester L. Catubay	15/5	421,392.00	15/6	444,420	23,028.00	
			Nurse I	Arjay J. Mendoza	15/1	402,900.00	15/2	425,700	22,800.00	
			Nurse I	Edgar A. Pasumbal	15/5	421,392.00	15/5	439,656	18,264.00	
			Nurse I	Kris Vincent B. De Sagun	15/5	421,392.00	15/5	439,656	18,264.00	
			Nurse I	Raquel M. Hibero	15/3	412,032.00	15/4	434,952	22,920.00	
			Nurse I	Elsinor P. Anorico	15/8	435,876.00	15/8	454,140	18,264.00	
			Nurse I	Werlyn Dee G. Hollero	15/4	416,688.00	15/4	434,952	18,264.00	
			Nurse I	Eunice M. Bilog	15/3	412,032.00	15/4	434,952	22,920.00	
			Nurse I	Irvin Angelo DC. Castillo	15/3	412,032.00	15/4	434,952	22,920.00	
			Nurse I	Jayme Marko U. Razon	15/3	412,032.00	15/4	434,952	22,920.00	
			Nurse I	Numeriana M. Nohay	15/2	407,436.00	15/2	425,700	18,264.00	
2			Midwife II	Diebelyn H. Ignacio	11/7	307,716.00	11/7	326,460	18,744.00	
			Midwife II	Merla L. Oville	11/7	307,716.00	11/7	326,460	18,744.00	

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number	Old [1]	New [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
5			Midwife I	Chona M. Novales	9/2	237,084.00	9/2	246,864	9,780.00	
			Midwife I	Amor A. de Leon	9/1	235,116.00	9/2	246,864	11,748.00	
			Midwife I	Nerisa U. Roxas	9/2	237,084.00	9/3	248,940	11,856.00	
			Midwife I	Adelia M. Librada	9/2	237,084.00	9/2	246,864	9,780.00	
			Midwife I	Benilda E. Ortiz	9/1	235,116.00	9/1	244,824	9,708.00	
4			Nursing Attendant II	Marlon Joebert C. Almando	6/1	194,400.00	6/1	202,524	8,124.00	
			Nursing Attendant II	Myra M. Razon	6/1	194,400.00	6/1	202,524	8,124.00	
			Nursing Attendant II	Michelle V. Bendaña	6/2	195,900.00	6/2	204,084	8,184.00	
			Nursing Attendant II	Janel S. Punzalan	6/1	194,400.00	6/2	204,084	9,684.00	
10			Nursing Attendant I	Rainalyn M. Barrion	4/1	172,800.00	4/2	181,308	8,508.00	
			Nursing Attendant I	Jecelyn C. Pantoja	4/3	175,464.00	4/1	179,916	4,452.00	
			Nursing Attendant I	Clodualdo A. Enriquez	4/1	172,800.00	4/2	181,308	8,508.00	
			Nursing Attendant I	Bhejay P. Encarnacion	4/1	172,800.00	4/2	181,308	8,508.00	
			Nursing Attendant I	Regin S. Mendoza	4/3	175,464.00	4/3	182,688	7,224.00	
			Nursing Attendant I	Leilani G. Misal	4/3	175,464.00	4/1	179,916	4,452.00	
			Nursing Attendant I	Virgie B. Collado	4/3	175,464.00	4/3	182,688	7,224.00	
			Nursing Attendant I	Jayvee T. Cuento	4/2	174,132.00	4/2	181,308	7,176.00	
			Nursing Attendant I	Janine B. Arriola	4/3	175,464.00	4/3	182,688	7,224.00	
			Nursing Attendant I	Katherine A. Lacsamana	4/1	172,800.00	4/2	181,308	8,508.00	
			<u>PHARMACY SERVICES</u>							
2			Pharmacist II	Lani S. Magistrado	15/8	435,876.00	15/8	454,140	18,264.00	
			Pharmacist II	Basilisa M. Gamboa	15/4	416,688.00	15/4	434,952	18,264.00	
2			Pharmacist I	Ann Denise C. Alvarez	11/3	293,400.00	11/3	312,144	18,744.00	
			Pharmacist I	V a c a n t			11/1	305,268	305,268.00	
			<u>LABORATORY SERVICES</u>							
2			Medical Technologist II	Mary Jean E. Inocencio	15/2	407,436.00	15/2	425,700	18,264.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
			Rate/Annum		Rate/Annum			
			SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
	Medical Technologist II	Leonila A. Maala	15/3	412,032.00	15/3	430,296	18,264.00	
2	Medical Technologist I	Rodessa A. Dimailig	11/3	293,400.00	11/3	312,144	18,744.00	
	Medical Technologist I	Teresa Liway A. Cabral	11/1	286,524.00	11/2	308,676	22,152.00	
2	Laboratory Aide II	Saturnina A. Dinglasan	4/1	172,800.00	4/2	181,308	8,508.00	
	Laboratory Aide II	Renato M. Suayan	4/2	174,132.00	4/2	181,308	7,176.00	
	RADIOLOGY SERVICES							
2	Radiologic Technologist II	April Pearl P. Matias	15/2	407,436.00	15/2	425,700	18,264.00	
	Radiologic Technologist II	Cesar DC. Castillo	15/2	407,436.00	15/3	430,296	22,860.00	
2	Radiologic Technologist I	Rowena B. de Leos	11/2	289,932.00	11/2	308,676	18,744.00	
	Radiologic Technologist I	Jocelyn R. Marasigan	11/2	289,932.00	11/3	312,144	22,212.00	
	NUTRITION/DIETARY SERVICES							
1	Nutritionist- Dietitian II	Daisy P. Morfi	15/5	421,392.00	15/5	439,656	18,264.00	
1	Cook I	Rosenda E. Manalo	3/3	165,372.00	3/3	172,116	6,744.00	
	SANITATION & MAINTENANCE SERVICES							
1	Sanitation Inspector I	V a c a n t	6/1	194,400.00	6/1	202,524	8,124.00	
3	Administrative Aide III (Utility Worker II)	Isagani DR. Dinglasan	3/4	166,656.00	3/4	173,448	6,792.00	
	Administrative Aide III (Utility Worker II)	John F. Aesquivel	3/1	162,864.00	3/2	170,808	7,944.00	
	Administrative Aide III (Utility Worker II)	Leoncia A. Marasigan	3/8	171,828.00	3/8	178,836	7,008.00	
8	Administrative Aide I (Utility Worker I)	John M. Villalobos	1/2	145,608.00	1/2	151,452	5,844.00	
	Administrative Aide I (Utility Worker I)	Jayrald M. Collado	1/1	144,408.00	1/1	150,204	5,796.00	
	Administrative Aide I (Utility Worker I)	Carlos E. Mahinay, Jr.	1/8	153,072.00	1/8	159,216	6,144.00	
	Administrative Aide I (Utility Worker I)	Ryan M. Bendaña	1/4	148,068.00	1/4	154,008	5,940.00	
	Administrative Aide I (Utility Worker I)	Maria Anita V. Malapitan	1/1	144,408.00	1/1	150,204	5,796.00	
	Administrative Aide I (Utility Worker I)	V a c a n t	1/4	148,068.00	1/1	150,204	2,136.00	
	Administrative Aide I (Utility Worker I)	Nemesio E. Manalo	1/4	148,068.00	1/4	154,008	5,940.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Administrative Aide I (Utility Worker I)	Joel M. de Roxas	1/4	148,068.00	1/4	154,008	5,940.00	
2		Laundry Worker I	Jessica C. Calderon	1/2	145,608.00	1/3	152,736	7,128.00	
		Laundry Worker I	Mary Ann T. Gabotero	1/7	151,812.00	1/7	157,908	6,096.00	
		ENGINEERING SERVICES							
1		Const. and Maintenance Man	Virgilio DR. Dinglasan	2/7	160,680.00	2/7	167,148	6,468.00	
		SOCIAL WELFARE SERVICES							
1		Social Welfare Officer I	Edna D. Verzosa	11/8	311,424.00	11/8	330,168	18,744.00	
		ADMINISTRATIVE SERVICES							
1		Administrative Officer V (Administrative Officer III)	Margie DC. Endaya	18/3	536,328.00	18/4	560,772	24,444.00	
1		Administrative Officer V (Budget Officer III)	Daisy P. Cosio	18/7	561,552.00	18/7	579,816	18,264.00	
1		Administrative Officer IV (Administrative Officer II)	Lilibeth A. Fajardo	15/2	407,436.00	15/3	430,296	22,860.00	
1		Administrative Officer I (Records Officer I)	Jasmin M. Ponce	10/3	258,732.00	10/4	273,024	14,292.00	
1		Administrative Officer I (Supply Officer I)	Sharon G. Benitez	10/2	256,584.00	10/2	268,512	11,928.00	
1		Administrative Officer I (Cashier I)	Jennilyn C. Macalintal	10/3	258,732.00	10/4	273,024	14,292.00	
1		Administrative Assistant II (Administrative Assistant)	Vivian B. Valencia	8/2	221,004.00	8/3	232,116	11,112.00	
1		Administrative Aide VI (Storekeeper II)	Rhonee Jay C. Daus	6/1	194,400.00	6/1	202,524	8,124.00	
2		Administrative Aide VI (Clerk III)	Randy V. Roxas	6/3	197,400.00	6/4	207,228	9,828.00	
		Administrative Aide VI (Clerk III)	V a c a n t	6/2	195,900.00	6/1	202,524	6,624.00	
1		Administrative Assistant IV (Bookbinder IV)	V a c a n t	10/1	254,460.00	10/1	266,280	11,820.00	
2		Administrative Aide IV (Driver II)	Herminiano DLA. Hernandez	4/7	180,924.00	4/7	188,376	7,452.00	
		Administrative Aide IV (Driver II)	Vinirando C. Bendaña	4/2	174,132.00	4/2	181,308	7,176.00	
3		Administrative Aide III (Driver I)	Nestor C. Castor	3/8	171,828.00	3/8	178,836	7,008.00	
		Administrative Aide III (Driver I)	Edwin C. de Villa	3/2	164,124.00	3/2	170,808	6,684.00	
		Administrative Aide III (Driver I)	Alexis G. Manalo	3/2	164,124.00	3/2	170,808	6,684.00	
Provincial Health Office- Apacible Memorial District Hospital									
1		Chief of Hospital I	Gilma P. Arcales	24/2	1,057,896.00	24/3	1,095,840	37,944.00	

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
MEDICAL SERVICES									
7		Medical Officer III	Eugene D. Dalisay	21/2	742,128.00	21/2	760,704	18,576.00	
		Medical Officer III	Jerome F. Dela Trinidad	21/4	765,324.00	21/4	783,900	18,576.00	
		Medical Officer III	Solly D. Pisando	21/6	789,288.00	21/6	807,864	18,576.00	
		Medical Officer III	V a c a n t	21/1	730,812.00	21/1	749,388	18,576.00	
		Medical Officer III	Audrey Brian A. de Mesa	21/1	730,812.00	21/2	760,704	29,892.00	
		Medical Officer III	Mary Joy M. Sevidal	21/1	730,812.00	21/1	749,388	18,576.00	
		Medical Officer III	V a c a n t	21/1	730,812.00	21/1	749,388	18,576.00	
DENTAL SERVICES									
1		Dentist II	Irma M. Pentinio	17/8	519,732.00	17/8	537,996	18,264.00	
1		Dental Aide	V a c a n t	5/8	193,380.00	4/1	179,916	- 13,464.00	
NURSING SERVICES									
1		Nurse IV	Julieta V. Amoyo	19/3	597,636.00	19/3	615,900	18,264.00	
5		Nurse II	Zosima G. Abellera	16/3	449,580.00	16/3	467,844	18,264.00	
		Nurse II	Rowena A. Panaligan	16/2	444,528.00	16/2	462,792	18,264.00	
		Nurse II	V a c a n t	16/5	459,876.00	16/1	457,800	- 2,076.00	
		Nurse II	Epifania U. Felicísimo	16/1	439,536.00	16/2	462,792	23,256.00	
		Nurse II	V a c a n t	16/3	449,580.00	16/1	457,800	8,220.00	
8		Nurse I	Noime A. Angsioco	15/1	402,900.00	15/2	425,700	22,800.00	
		Nurse I	Joselito V. Sevilla	15/3	412,032.00	15/3	430,296	18,264.00	
		Nurse I	Celestial B. Mendoza	15/1	402,900.00	15/2	425,700	22,800.00	
		Nurse I	Crizell S. Lejano	15/1	402,900.00	15/2	425,700	22,800.00	
		Nurse I	Reymond V. Paulme	15/2	407,436.00	15/2	425,700	18,264.00	
		Nurse I	Christian Karlo DLA. Mendoza	15/3	412,032.00	15/4	434,952	22,920.00	
		Nurse I	Aileen M. Cabalag	15/2	407,436.00	15/2	425,700	18,264.00	
		Nurse I	Edna D. Laparan	15/4	416,688.00	15/4	434,952	18,264.00	

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Midwife II	Hannah DR. Delmo	11/6	304,068.00	11/7	326,460	22,392.00	
3		Midwife I	Ma. Alexa Ruth M. Odon	9/1	235,116.00	9/2	246,864	11,748.00	
		Midwife I	Ligaya I. Hipas	9/2	237,084.00	9/2	246,864	9,780.00	
		Midwife I	Marjorie A. Espiritu	9/1	235,116.00	9/2	246,864	11,748.00	
2		Nursing Attendant II	Joel DR. Villafranca	6/1	194,400.00	6/2	204,084	9,684.00	
		Nursing Attendant II	Reynaldo M. Dalida, Jr	6/1	194,400.00	6/2	204,084	9,684.00	
6		Nursing Attendant I	Julius A. Destreza	4/1	172,800.00	4/2	181,308	8,508.00	
		Nursing Attendant I	Maria Fe V. Ureña	4/3	175,464.00	4/3	182,688	7,224.00	
		Nursing Attendant I	Cristeta R. Natolla	4/2	174,132.00	4/2	181,308	7,176.00	
		Nursing Attendant I	Nisarisa L. Cayabyab	4/1	172,800.00	4/1	179,916	7,116.00	
		Nursing Attendant I	May Ann V. Beroya	4/1	172,800.00	4/1	179,916	7,116.00	
		Nursing Attendant I	Myra B. delos Reyes	4/4	176,820.00	4/4	184,092	7,272.00	
		PHARMACY SERVICES							
1		Pharmacist II	Cristeta V. Capuyon	15/8	435,876.00	15/8	454,140	18,264.00	
2		Pharmacist I	Josephine V. Ignacio	11/3	293,400.00	11/3	312,144	18,744.00	
		Pharmacist I	Connie N. Castillo	11/1	286,524.00	11/2	308,676	22,152.00	
		LABORATORY SERVICES							
2		Medical Technologist II	Jesus D. Villafranca	15/6	426,156.00	15/6	444,420	18,264.00	
		Medical Technologist II	Andrea M. Villacrusis	15/8	435,876.00	15/8	454,140	18,264.00	
1		Medical Technologist I	Lionell R. Laguardia	11/1	286,524.00	11/2	308,676	22,152.00	
2		Laboratory Aide II	Rissa L. Lagrisola	4/2	174,132.00	4/3	182,688	8,556.00	
		Laboratory Aide II	Pelagia T. Faytaren	4/8	182,304.00	4/8	189,816	7,512.00	
		RADIOLOGY SERVICES							
1		Radiologic Technologist II	Chona D. Trinidad	15/1	402,900.00	15/2	425,700	22,800.00	
1		Radiologic Technologist I	Yna Rochelle L. de Sagun	11/3	293,400.00	11/3	312,144	18,744.00	
		NUTRITION/DIETARY SERVICES							

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Nutritionist- Dietitian II	Hannah Coleen R. Rojales	15/1	402,900.00	15/2	425,700	22,800.00	
1		Cook I	Wenefreda V. Rivera	3/7	170,520.00	3/8	178,836	8,316.00	
SANITATION & MAINTENANCE SERVICES									
1		Administrative Aide VI (Utility Foreman)	Ruben B. Baluca	6/1	194,400.00	6/2	204,084	9,684.00	
3		Administrative Aide III (Utility Worker II)	Lew C. Bico, Jr.	3/1	162,864.00	3/2	170,808	7,944.00	
		Administrative Aide III (Utility Worker II)	Ellen M. Dalida	3/8	171,828.00	3/8	178,836	7,008.00	
		Administrative Aide III (Utility Worker II)	Maria Luisa V. Alix	3/1	162,864.00	3/2	170,808	7,944.00	
6		Administrative Aide I (Utility Worker I)	Emiliano M. Peña	1/1	144,408.00	1/2	151,452	7,044.00	
		Administrative Aide I (Utility Worker I)	Manolito P. Pantoja	1/4	148,068.00	1/4	154,008	5,940.00	
		Administrative Aide I (Utility Worker I)	Buenaventura P. Balahadia	1/4	148,068.00	1/4	154,008	5,940.00	
		Administrative Aide I (Utility Worker I)	Eufemia D. Reyes	1/1	144,408.00	1/1	150,204	5,796.00	
		Administrative Aide I (Utility Worker I)	Mike Andrew D. Elorza	1/7	151,812.00	1/8	159,216	7,404.00	
		Administrative Aide I (Utility Worker I)	Rolando DO. Zablan	1/2	145,608.00	1/2	151,452	5,844.00	
3		Laundry Worker I	Salvacion R. Cabral	1/4	148,068.00	1/4	154,008	5,940.00	
		Laundry Worker I	Isabelita B. Baluca	1/1	144,408.00	1/2	151,452	7,044.00	
		Laundry Worker I	Wenifreda I. Punongbayan	1/8	153,072.00	1/8	159,216	6,144.00	
ENGINEERING SERVICES									
1		Const. and Maintenance Man	Cristino S. Vicente	2/8	161,916.00	2/8	168,420	6,504.00	
SOCIAL WELFARE SERVICES									
1		Social Welfare Officer I	Bernadeth P. Silang	11/1	286,524.00	11/2	308,676	22,152.00	
ADMINISTRATIVE SERVICES									
1		Administrative Officer IV (Administrative Officer II)	Maria Chona C. Villegas	15/3	412,032.00	15/3	430,296	18,264.00	
1		Administrative Officer I (Records Officer I)	Angelica D. Caguicla	10/1	254,460.00	10/2	268,512	14,052.00	
1		Administrative Officer II (Management & Audit Analyst I)	Ramon John Edward A. Palacios	11/1	286,524.00	11/2	308,676	22,152.00	
1		Administrative Officer I (Cashier I)	Neneth C. Gonzales	10/1	254,460.00	10/2	268,512	14,052.00	
1		Administrative Assistant II (Accounting Clerk III)	Dennis Dionisio S. Bautista	8/2	221,004.00	8/3	232,116	11,112.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Administrative Aide VI (Storekeeper II)	Ivy V. Villostas	6/2	195,900.00	6/1	202,524	6,624.00	
3		Administrative Aide III (Clerk I)	V a c a n t	3/8	171,828.00	3/1	169,500	- 2,328.00	
		Administrative Aide III (Clerk I)	V a c a n t	3/1	162,864.00	3/1	169,500	6,636.00	
		Administrative Aide III (Clerk I)	Emil Mathew S. Malabanan	3/1	162,864.00	3/1	169,500	6,636.00	
3		Administrative Aide III (Driver I)	Randy L. Sevilla	3/2	164,124.00	3/2	170,808	6,684.00	
		Administrative Aide III (Driver I)	Crisanto G. Javier	3/2	164,124.00	3/2	170,808	6,684.00	
		Administrative Aide III (Driver I)	Ryann Vileo V. de Roxas	3/2	164,124.00	3/2	170,808	6,684.00	
Provincial Health Office- Don Manuel Lopez Memorial Dist. Hospital									
1		Chief of Hospital I	Maria Maureen E. Villanueva	24/2	1,057,896.00	24/3	1,095,840	37,944.00	
		MEDICAL SERVICES							
6		Medical Officer III	Julian Rommel B. Laylo	21/8	814,044.00	21/8	832,620	18,576.00	
		Medical Officer III	Mary Ann A. Arellano	21/4	765,324.00	21/1	749,388	- 15,936.00	
		Medical Officer III	Mildred A. Kalang-ad	21/4	765,324.00	21/5	795,792	30,468.00	
		Medical Officer III	King Joseph A. Dimailig	21/4	765,324.00	21/4	783,900	18,576.00	
		Medical Officer III	Aaron C. Rabanes	21/1	730,812.00	21/2	760,704	29,892.00	
		Medical Officer III	May J. Mendoza	21/1	730,812.00	21/2	760,704	29,892.00	
		DENTAL SERVICES							
1		Dentist II	Ameliza S. Hernandez	17/8	519,732.00	17/8	537,996	18,264.00	
1		Dental Aide	Maria Fe S. Moraña	4/1	172,800.00	4/2	181,308	8,508.00	
		NURSING SERVICES							
1		Nurse IV	Bella DO. Casanova	19/3	597,636.00	19/3	615,900	18,264.00	
1		Nurse III	V a c a n t	17/2	485,328.00	17/1	498,096	12,768.00	
3		Nurse II	V a c a n t	16/1	439,536.00	16/1	457,800	18,264.00	
		Nurse II	Vilma A. Agoncillo	16/2	444,528.00	16/3	467,844	23,316.00	
		Nurse II	Fe Margarita S. Riosa	16/8	475,800.00	16/8	494,064	18,264.00	
8		Nurse I	Joyce H. Chong	15/3	412,032.00	15/3	430,296	18,264.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number	Old [1]	New [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
			Nurse I	Erminda E. Bascuguin	15/7	430,980.00	15/7	449,244	18,264.00	
			Nurse I	Ma. Sheenly I. Villanueva	15/1	402,900.00	15/2	425,700	22,800.00	
			Nurse I	Melissa B. Calma	15/8	435,876.00	15/8	454,140	18,264.00	
			Nurse I	Veronica C. Francisco	15/1	402,900.00	15/2	425,700	22,800.00	
			Nurse I	Elizabeth C. dela Vega	15/4	416,688.00	15/6	444,420	27,732.00	
			Nurse I	Melissa B. delos Reyes	15/4	416,688.00	15/4	434,952	18,264.00	
			Nurse I	Elaiza Hope M. Hernandez	15/3	412,032.00	15/4	434,952	22,920.00	
3			Midwife I	Mary Jane R. Diaz	9/2	237,084.00	9/2	246,864	9,780.00	
			Midwife I	Maribeth T. Delos Reyes	9/2	237,084.00	9/2	246,864	9,780.00	
			Midwife I	Corazon B. Mayuga	9/2	237,084.00	9/2	246,864	9,780.00	
3			Nursing Attendant II	Ruth G. Endozo	6/1	194,400.00	6/2	204,084	9,684.00	
			Nursing Attendant II	Pablo E. Carnero	6/2	195,900.00	6/2	204,084	8,184.00	
			Nursing Attendant II	Gloria V. Gutierrez	6/2	195,900.00	6/3	205,644	9,744.00	
4			Nursing Attendant I	Salome O. Abitan	4/1	172,800.00	4/2	181,308	8,508.00	
			Nursing Attendant I	Michelle A. de Jesus	4/2	174,132.00	4/3	182,688	8,556.00	
			Nursing Attendant I	Aldwin A. De Padua	4/1	172,800.00	4/2	181,308	8,508.00	
			Nursing Attendant I	Shane D. Temblor	4/1	172,800.00	4/2	181,308	8,508.00	
			PHARMACY SERVICES							
1			Pharmacist II	Carmencita A. Codizal	15/8	435,876.00	15/8	454,140	18,264.00	
2			Pharmacist I	Maria Clariza B. Castrojeres	11/4	293,664.00	11/4	315,648	21,984.00	
			Pharmacist I	Suzarah M. Martinez	11/3	293,400.00	11/3	312,144	18,744.00	
			LABORATORY SERVICES							
2			Medical Technologist II	Cresencia B. de Jesus	15/8	435,876.00	15/8	454,140	18,264.00	
			Medical Technologist II	Fermin M. Macalalad	15/8	435,876.00	15/8	454,140	18,264.00	
1			Medical Technologist I	Carlos M. dela Vega	11/3	293,400.00	11/3	312,144	18,744.00	
1			Laboratory Aide II	V a c a n t	4/8	182,304.00	4/1	179,916	- 2,388.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
RADIOLOGY SERVICES									
1		Radiologic Technologist II	Nelson Z. Calingasan	15/8	435,876.00	15/8	454,140	18,264.00	
1		Radiologic Technologist I	Krisnalyn V. Lamang	11/2	289,932.00	11/2	308,676	18,744.00	
NUTRITION/DIETARY SERVICES									
1		Nutritionist- Dietitian II	Michelle M. Pradillada	15/8	435,876.00	15/8	454,140	18,264.00	
1		Cook II	Maria Esmeralda J. Pantoja	5/4	187,560.00	5/5	196,848	9,288.00	
SANITATION & MAINTENANCE SERVICES									
1		Administrative Aide VI (Utility Foreman)	Honorina A. Sale	6/1	194,400.00	6/2	204,084	9,684.00	
2		Administrative Aide III (Utility Worker II)	V a c a n t	3/8	171,828.00	3/1	169,500	- 2,328.00	
		Administrative Aide III (Utility Worker II)	Gregorio A. Desacola	3/1	162,864.00	3/2	170,808	7,944.00	
6		Administrative Aide I (Utility Worker I)	Romeo R. Dimaala	1/7	151,812.00	1/8	159,216	7,404.00	
		Administrative Aide I (Utility Worker I)	V a c a n t	1/8	153,072.00	1/1	150,204	- 2,868.00	
		Administrative Aide I (Utility Worker I)	Marvin D. Villalobos	1/1	144,408.00	1/2	151,452	7,044.00	
		Administrative Aide I (Utility Worker I)	Alberto B. Ellao	1/3	146,832.00	1/3	152,736	5,904.00	
		Administrative Aide I (Utility Worker I)	Teodoro F. Hernandez	1/4	148,068.00	1/4	154,008	5,940.00	
		Administrative Aide I (Utility Worker I)	Romeo B. Balboa	1/4	148,068.00	1/4	154,008	5,940.00	
2		Laundry Worker I	Maxima A. Bentejaba	1/7	151,812.00	1/8	159,216	7,404.00	
		Laundry Worker I	Amor C. Hernandez	1/3	146,832.00	1/3	152,736	5,904.00	
ENGINEERING SERVICES									
1		Const. and Maintenance Man	Wilfredo G. Leachon, Jr.	2/1	153,480.00	2/1	159,660	6,180.00	
SOCIAL WELFARE SERVICES									
1		Social Welfare Officer I	Flora O. Amboyao	11/8	311,424.00	11/8	330,168	18,744.00	
ADMINISTRATIVE SERVICES									
1		Administrative Officer IV (Administrative Officer II)	Ruth I. delos Reyes	15/4	416,688.00	15/4	434,952	18,264.00	
1		Administrative Officer I (Records Officer I)	Kriselle E. Manalo	10/3	258,732.00	10/3	270,756	12,024.00	
1		Administrative Officer II (Management & Audit Analyst I)	V a c a n t	11/8	311,424.00	11/1	305,268	- 6,156.00	

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Administrative Officer I (Cashier I)	Vacant	10/7	267,492.00	10/1	266,280	- 1,212.00	
1		Administrative Aide VI (Storekeeper II)	Florella C. Alday	6/1	194,400.00	6/2	204,084	9,684.00	
1		Administrative Aide IV (Clerk II)	Mayette T. Adoptante	4/1	172,800.00	4/2	181,308	8,508.00	
2		Administrative Aide III (Clerk I)	Mark Alexis B. Hernandez	3/1	162,864.00	3/2	170,808	7,944.00	
		Administrative Aide III (Clerk I)	Jocelyn V. delos Reyes	3/1	162,864.00	3/1	169,500	6,636.00	
		Administrative Aide IV (Driver II)	Jesus V. Esteron	4/2	174,132.00	4/2	181,308	7,176.00	
2		Administrative Aide III (Driver I)	Joseph V. Esteron	3/1	162,864.00	3/2	170,808	7,944.00	
		Administrative Aide III (Driver I)	Marlon L. delos Reyes	3/2	164,124.00	3/2	170,808	6,684.00	
Provincial Health Office- San Jose District Hospital									
1		Chief of Hospital I	Reynaldo C. Ozaeta	24/8	1,165,824.00	24/8	1,188,240	22,416.00	
		MEDICAL SERVICES							
1		Medical Officer IV	Rosalina A. Vergara	23/1	922,884.00	23/2	955,908	33,024.00	
1		Medical Officer III	Ronald T. Ibañez	21/4	765,324.00	21/5	795,792	30,468.00	
3		Medical Officer III	Zeus Michael M. Mendoza	21/1	730,812.00	21/1	749,388	18,576.00	
		Medical Officer III	Karen A. Harina	21/4	765,636.00	21/4	783,900	18,264.00	
		Medical Officer III	Lorena P. Villanueva	21/4	765,324.00	21/5	795,792	30,468.00	
		DENTAL SERVICES							
1		Dentist II	Maria Josefina G. Ilagan	17/8	519,732.00	17/8	537,996	18,264.00	
		NURSING SERVICES							
1		Nurse IV	Liza I. Vergara	19/3	597,636.00	19/3	615,900	18,264.00	
1		Nurse III	Norelyn Q. Jamis	17/3	490,884.00	17/3	509,148	18,264.00	
2		Nurse II	Aileen I. Macalindong	16/2	444,528.00	16/2	462,792	18,264.00	
		Nurse II	Edsel G. Molina	16/3	449,580.00	16/3	467,844	18,264.00	
7		Nurse I	Maricel M. Gutierrez	15/3	412,032.00	15/4	434,952	22,920.00	
		Nurse I	Danlyne Joy H. Plata	15/2	407,436.00	15/2	425,700	18,264.00	
		Nurse I	Christian Paolo M. Harina	15/2	407,436.00	15/2	425,700	18,264.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]			
Old [1]	New [2]			Rate/Annum		Rate/Annum					
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]				
		Nurse I	Zandro C. Virtucio	15/2	407,436.00	15/3	430,296	22,860.00			
		Nurse I	Marilou R. Amador	15/3	412,032.00	15/3	430,296	18,264.00			
		Nurse I	V a c a n t	15/1	402,900.00	15/1	421,164	18,264.00			
		Nurse I	Alfons Josef C. Mestidio	15/2	407,436.00	15/2	425,700	18,264.00			
2		Midwife II	Socorro P. Javier	11/1	286,524.00	11/1	305,268	18,744.00			
		Midwife II	Villaflor A. Maquinto	11/1	286,524.00	11/1	305,268	18,744.00			
2		Midwife I	Guadalupe G. Perez	9/1	235,116.00	9/1	244,824	9,708.00			
		Midwife I	V a c a n t	9/1	235,116.00	9/1	244,824	9,708.00			
1		Nursing Attendant II	Roy M. Flores	6/1	194,400.00	6/2	204,084	9,684.00			
6		Nursing Attendant I	V a c a n t	4/2	174,132.00	4/1	179,916	5,784.00			
		Nursing Attendant I	Marlene P. Luna	4/2	174,132.00	4/2	181,308	7,176.00			
		Nursing Attendant I	Lorelie M. Maquinto	4/1	172,800.00	4/2	181,308	8,508.00			
		Nursing Attendant I	Crispina H. de Leon	4/3	175,464.00	4/3	182,688	7,224.00			
		Nursing Attendant I	Jonnel R. Aguilal	4/2	174,132.00	4/3	182,688	8,556.00			
		Nursing Attendant I	Jerome L. de Torres	4/2	174,132.00	4/2	181,308	7,176.00			
		<u>PHARMACY SERVICES</u>									
2		Pharmacist II	Fiona Jane L. Alday	15/3	412,032.00	15/3	430,296	18,264.00			
		Pharmacist II	Nenette G. Katigbak	15/5	421,392.00	15/5	439,656	18,264.00			
1		Pharmacist I	Raquel R. Mendoza	11/2	289,932.00	11/2	308,676	18,744.00			
		<u>LABORATORY SERVICES</u>									
2		Medical Technologist II	Jaime S. Enriquez, Jr.	15/5	421,392.00	15/5	439,656	18,264.00			
		Medical Technologist II	Angelita L. Miral	15/8	435,876.00	15/8	454,140	18,264.00			
1		Medical Technologist I	May V. Macalindong	11/3	293,400.00	11/3	312,144	18,744.00			
1		Medical Laboratory Tech. I	Arryssa Cecilia R. Abrenica	6/2	195,900.00	6/1	202,524	6,624.00			
1		Laboratory Aide I	Nilda L. Malaluan	2/3	155,844.00	2/4	163,356	7,512.00			
		<u>RADIOLOGY SERVICES</u>									

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
2		Radiologic Technologist II	Reuben A. Belen, Sr.	10/8	269,724.00	10/8	282,264	12,540.00	
		Radiologic Technologist II	Myrna DC. Luneta	15/5	421,392.00	15/6	444,420	23,028.00	
1		Radiologic Technologist I	Czarina Pauline M. Badillo	11/3	293,400.00	11/3	312,144	18,744.00	
		NUTRITION/DIETARY SERVICES							
1		Nutritionist- Dietitian II	Angelica M. Vergara	15/8	435,876.00	15/1	421,164	- 14,712.00	
1		Cook I	Alma B. Adullo	3/3	165,372.00	3/4	173,448	8,076.00	
		SANITATION & MAINTENANCE SERVICES							
1		Sanitation Inspector I	Kevin Christian L. Castillo	6/1	194,400.00	6/2	204,084	9,684.00	
1		Administrative Aide III (Utility Worker II)	Roman Q. Mendoza	4/7	180,924.00	3/7	177,480	- 3,444.00	
5		Administrative Aide I (Utility Worker I)	Heide R. Cueto	1/2	145,608.00	1/2	151,452	5,844.00	
		Administrative Aide I (Utility Worker I)	Rickson A. Atienza	1/3	146,832.00	1/3	152,736	5,904.00	
		Administrative Aide I (Utility Worker I)	Aristio E. Liwanag	1/5	149,304.00	1/6	156,588	7,284.00	
		Administrative Aide I (Utility Worker I)	Ariel M. Maquinto	1/5	149,304.00	1/5	155,292	5,988.00	
		Administrative Aide I (Utility Worker I)	Roger A. Atienza	1/1	144,408.00	1/1	150,204	5,796.00	
1		Laundry Worker I	Agnes R. Cueto	1/4	148,068.00	1/4	154,008	5,940.00	
		SOCIAL WELFARE SERVICES							
1		Social Welfare Officer I	Elena A. Guiam	11/2	289,932.00	11/3	312,144	22,212.00	
		ADMINISTRATIVE SERVICES							
1		Administrative Officer IV (Administrative Officer II)	Theresa I. dela Cruz	15/3	412,032.00	15/4	434,952	22,920.00	
1		Accountant I	Mary Ann M. Mendoza	12/1	312,624.00	12/1	331,296	18,672.00	
1		Administrative Officer I (Cashier I)	Zenaida Alma A. Belino	10/2	256,584.00	10/3	270,756	14,172.00	
1		Administrative Officer I (Records Officer I)	Michael Joseph C. Jobog	10/2	256,584.00	10/2	268,512	11,928.00	
1		Administrative Assistant III (Senior Bookkeeper)	Brenda O. Mercado	9/2	237,084.00	9/3	248,940	11,856.00	
1		Administrative Aide IV (Storekeeper I)	Carlo Nicanor R. Peña	4/1	172,800.00	4/2	181,308	8,508.00	
2		Administrative Aide IV (Clerk II)	Jessica Ann M. Quintero	4/3	175,464.00	4/3	182,688	7,224.00	
		Administrative Aide IV (Clerk II)	Jessica I. Caponpon	4/2	174,132.00	4/2	181,308	7,176.00	

ANNEX I

**Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)**

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Administrative Aide IV (Driver II)	Ruelito M. Acha	4/5	178,176.00	4/5	185,508	7,332.00	
4		Administrative Aide III (Driver I)	Arnolfo B. Cuevas	3/3	165,372.00	3/4	173,448	8,076.00	
		Administrative Aide III (Driver I)	Mario S. Villaflor	3/5	167,940.00	3/6	176,112	8,172.00	
		Administrative Aide III (Driver I)	Ericson S. Chavez	3/4	166,656.00	3/4	173,448	6,792.00	
		Administrative Aide III (Driver I)	Lito V. Bautista	3/2	164,124.00	3/2	170,808	6,684.00	
Provincial Health Office- Laurel Memorial District Hospital									
1		Chief of Hospital I	Venus P. de Grano	24/7	1,147,104.00	24/7	1,169,160	22,056.00	
		MEDICAL SERVICES							
4		Medical Officer III	Phil M. Pangilinan	21/4	765,324.00	21/5	795,792	30,468.00	
		Medical Officer III	Crispin Julius B. Habacon	21/2	742,128.00	21/3	772,212	30,084.00	
		Medical Officer III	Werhner Felix R. Torres	21/7	801,564.00	21/7	820,140	18,576.00	
		Medical Officer III	Marissa Y. Villanueva	21/3	753,636.00	21/3	772,212	18,576.00	
		DENTAL SERVICES							
1		Dentist II	Merwynn Ann A. Vergara	17/2	485,328.00	17/2	503,592	18,264.00	
		NURSING SERVICES							
1		Nurse IV	Evangeline P. Torres	19/2	588,624.00	19/3	615,900	27,276.00	
3		Nurse II	Ammie C. Narvaez	16/4	454,692.00	16/4	473,016	18,324.00	
		Nurse II	V a c a n t	16/1	439,536.00	16/1	457,800	18,264.00	
		Nurse II	Marilou P. Tosino	16/1	439,536.00	16/2	462,792	23,256.00	
3		Nurse I	Faith Therese O. Alberto	15/4	416,688.00	15/4	434,952	18,264.00	
		Nurse I	Pelita O. Libang	15/1	402,900.00	15/2	425,700	22,800.00	
		Nurse I	Shiela Marie S. Lirio	15/1	402,900.00	15/2	425,700	22,800.00	
4		Midwife II	Virginia S. Luna	11/1	286,524.00	11/2	308,676	22,152.00	
		Midwife II	Imelda D. Leus	11/1	286,524.00	11/2	308,676	22,152.00	
		Midwife II	Jessica L. Vergara	11/7	307,716.00	11/8	330,168	22,452.00	
		Midwife II	Jessie M. Pamplona	11/1	286,524.00	11/2	308,676	22,152.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Nursing Attendant II	Mechel T. Dela Peña	6/1	194,400.00	6/2	204,084	9,684.00	
3		Nursing Attendant I	Vicente M. de Chavez	4/1	172,800.00	4/2	181,308	8,508.00	
		Nursing Attendant I	Ma. Cristina M. Malabanan	4/1	172,800.00	4/2	181,308	8,508.00	
		Nursing Attendant I	Flora J. Paril	4/1	172,800.00	4/1	179,916	7,116.00	
PHARMACY SERVICES									
1		Pharmacist II	Aileen E. Morte	15/3	412,032.00	15/3	430,296	18,264.00	
2		Pharmacist I	Karmela Camille P. Maravilla	11/2	289,932.00	11/3	312,144	22,212.00	
		Pharmacist I	Minerva M. Macaraig	11/3	293,400.00	11/3	312,144	18,744.00	
LABORATORY SERVICES									
1		Medical Technologist II	Casiana O. Mendoza	15/8	435,876.00	15/8	454,140	18,264.00	
1		Medical Technologist I	Marco Polo M. Cuenca	11/3	293,400.00	11/3	312,144	18,744.00	
1		Medical Laboratory Tech. III	Gretchelle M. Malabanan	10/2	256,584.00	10/3	270,756	14,172.00	
RADIOLOGY SERVICES									
3		Radiologic Technologist I	Elizabeth M. Precilla	11/3	293,400.00	11/3	312,144	18,744.00	
		Radiologic Technologist I	Reinhart A. Eugerio	11/2	289,932.00	11/3	312,144	22,212.00	
		Radiologic Technologist I	Jay Vincent Ofrin	11/2	289,932.00	11/3	312,144	22,212.00	
NUTRITION/DIETARY SERVICES									
2		Nutritionist-Dietitian II	Sheryl V. Casapao	15/2	407,436.00	15/2	425,700	18,264.00	
		Nutritionist-Dietitian II	Marry Joy M. Ruda	15/1	402,900.00	15/1	421,164	18,264.00	
1		Cook I	Daniel Odilon P. Gregorio	4/1	172,800.00	3/2	170,808	- 1,992.00	
SANITATION & MAINTENANCE SERVICES									
1		Sanitation Inspector I	Geronimo N. Garcia, Jr.	6/8	205,104.00	6/8	213,672	8,568.00	
2		Administrative Aide III (Utility Worker II)	Marcelo D. Daniel	3/2	164,124.00	3/3	172,116	7,992.00	
		Administrative Aide III (Utility Worker II)	Teodoro R. Platon	3/8	171,828.00	3/8	178,836	7,008.00	
5		Administrative Aide I (Utility Worker I)	Arcangel P. Narvaez	1/1	144,408.00	1/2	151,452	7,044.00	
		Administrative Aide I (Utility Worker I)	Apolinario P. Matanguihan	1/2	145,608.00	1/3	152,736	7,128.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number	Old [1]	New [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
			Administrative Aide I (Utility Worker I)	Raymundo C. Almanzor	1/4	148,068.00	1/4	154,008	5,940.00	
			Administrative Aide I (Utility Worker I)	Ferdie M. Quilitis	1/4	148,068.00	1/4	154,008	5,940.00	
			Administrative Aide I (Utility Worker I)	Luisito A. Arsanique	1/4	148,068.00	1/4	154,008	5,940.00	
1			Laundry Worker I	Teresa D. Mendez	1/8	153,072.00	1/8	159,216	6,144.00	
			SOCIAL WELFARE SERVICES							
1			Social Welfare Officer I	Arra Khrizelda P. Obispado	11/4	293,664.00	11/4	315,648	21,984.00	
			ADMINISTRATIVE SERVICES							
1			Administrative Officer IV (Administrative Officer II)	Evelyn C. Leonor	15/7	430,980.00	15/7	449,244	18,264.00	
1			Administrative Officer II (Mgmt. & Audit Analyst I)	Norma M. Vega	11/1	286,524.00	11/2	308,676	22,152.00	
1			Administrative Officer I (Records Officer I)	Leo B. De Torres	10/2	256,584.00	10/2	268,512	11,928.00	
1			Administrative Assistant II (Administrative Assistant)	Lina B. Toledo	8/3	222,996.00	8/4	234,216	11,220.00	
1			Administrative Aide VI (Data Entry Machine Operator I)	April Joy I. Punongbayan	6/1	194,400.00	6/1	202,524	8,124.00	
1			Administrative Aide VI (Clerk III)	Josephine M. Rongavilla	6/1	194,400.00	6/1	202,524	8,124.00	
1			Administrative Aide III (Clerk I)	Nathaniel N. Gonzales	3/2	164,124.00	3/1	169,500	5,376.00	
1			Administrative Aide IV (Driver II)	Prisco Rodel M. Mulawin	4/8	182,304.00	4/8	189,816	7,512.00	
2			Administrative Aide III (Driver I)	Manny N. Genil	3/2	164,124.00	3/2	170,808	6,684.00	
			Administrative Aide III (Driver I)	Erwin V. Bunyi	3/2	164,124.00	3/2	170,808	6,684.00	
			Provincial Health Office- San Juan District Hospital							
1			Chief of Hospital I	Olive Jay G. Aguzar	24/1	1,040,904.00	24/1	1,060,920	20,016.00	
			MEDICAL SERVICES							
4			Medical Officer III	Vivian G. Herrella	21/4	765,324.00	21/4	783,900	18,576.00	
			Medical Officer III	Ronarie G. Tamondong	21/5	777,216.00	21/7	820,140	42,924.00	
			Medical Officer III	Alger Rho J. Balinong	21/2	742,128.00	21/1	749,388	7,260.00	
			Medical Officer III	Leslie Gladys D. Yupio	21/7	801,564.00	21/7	820,140	18,576.00	
			DENTAL SERVICES							
1			Dentist II	Filipina I. Jusayan	17/8	519,732.00	17/8	537,996	18,264.00	

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
NURSING SERVICES									
1		Nurse IV	Jeanne M. Rongalirios	19/2	588,624.00	19/2	606,888	18,264.00	
2		Nurse II	V a c a n t	16/5	459,876.00	16/1	457,800	- 2,076.00	
		Nurse II	Randy B. Malabanan	16/2	444,528.00	16/2	462,792	18,264.00	
3		Nurse I	V a c a n t	15/1	402,900.00	15/1	421,164	18,264.00	
		Nurse I	Maria Glenda P. Garcia	15/1	402,900.00	15/2	425,700	22,800.00	
		Nurse I	Emmalyn C. Ybañez	15/1	402,900.00	15/2	425,700	22,800.00	
3		Midwife II	Sheila S. Macalalad	11/6	304,068.00	11/7	326,460	22,392.00	
		Midwife II	Victoria P. Magpantay	11/7	307,716.00	11/7	326,460	18,744.00	
		Midwife II	Melody A. Velasquez	11/1	235,116.00	11/1	305,268	70,152.00	
2		Midwife I	V a c a n t	9/1	235,116.00	9/1	244,824	9,708.00	
		Midwife I	Luz C. Perez	9/2	237,084.00	9/3	248,940	11,856.00	
1		Nursing Attendant II	Julieta D. Concha	7/1	206,148.00	6/1	202,524	- 3,624.00	
4		Nursing Attendant I	Felix P. Campang	4/3	175,464.00	4/3	182,688	7,224.00	
		Nursing Attendant I	Elson P. del Rio	4/2	174,132.00	4/3	182,688	8,556.00	
		Nursing Attendant I	Cristine R. Aguilal	4/5	178,176.00	4/1	179,916	1,740.00	
		Nursing Attendant I	Mariam M. Del Rio	4/1	172,800.00	4/1	179,916	7,116.00	
PHARMACY SERVICES									
1		Pharmacist II	Cristina A. Castillo	15/8	435,876.00	15/8	454,140	18,264.00	
2		Pharmacist I	Maria Gracia E. Virtusio	11/3	293,400.00	11/3	312,144	18,744.00	
		Pharmacist I	V a c a n t			11/1	305,268	305,268.00	
LABORATORY SERVICES									
1		Medical Technologist II	Xanthe P. Domocmat	15/1	402,900.00	15/1	421,164	18,264.00	
2		Medical Technologist I	Joyce B. Camo	11/3	293,400.00	11/1	305,268	11,868.00	
		Medical Technologist I	Rubie Ruth C. Malabanan	11/3	293,400.00	11/3	312,144	18,744.00	
RADIOLOGY SERVICES									

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Radiologic Technologist II	Jennifer M. Habito	15/2	407,436.00	15/3	430,296	22,860.00	
2		Radiologic Technologist I	Gelli E. Mendoza	11/2	289,932.00	11/2	308,676	18,744.00	
		Radiologic Technologist I	Dennis M. Manalo	11/2	289,932.00	11/3	312,144	22,212.00	
		NUTRITION/DIETARY SERVICES							
1		Nutritionist-Dietitian II	Agnes J. Mallari	15/4	416,688.00	15/5	439,656	22,968.00	
1		Cook I	Florante B. Villalobos	3/5	167,940.00	3/6	176,112	8,172.00	
		SANITATION & MAINTENANCE SERVICES							
1		Sanitation Inspector I	Dianara C. Macaraig	6/1	194,400.00	6/2	204,084	9,684.00	
1		Administrative Aide III (Utility Worker II)	Juan Rex M. Virtusio	3/3	165,372.00	3/3	172,116	6,744.00	
4		Administrative Aide I (Utility Worker I)	Leticia C. Endaya	1/6	150,540.00	1/7	157,908	7,368.00	
		Administrative Aide I (Utility Worker I)	Merbin DC. Arellano	1/3	146,832.00	1/3	152,736	5,904.00	
		Administrative Aide I (Utility Worker I)	Jaime D. Loria	1/3	146,832.00	1/3	152,736	5,904.00	
		Administrative Aide I (Utility Worker I)	Pepito P. Velasquez	1/5	149,304.00	1/6	156,588	7,284.00	
2		Laundry Worker I	Danilo DR. Asuncion	1/4	148,068.00	1/4	154,008	5,940.00	
		Laundry Worker I	Ramon D. Mendoza	1/4	148,068.00	1/4	154,008	5,940.00	
		SOCIAL WELFARE SERVICES							
1		Social Welfare Officer I	Rechee S. Rivera	11/2	289,932.00	11/2	308,676	18,744.00	
		ADMINISTRATIVE SERVICES							
1		Administrative Officer IV (Administrative Officer II)	Amadeo A. Mateo	15/3	412,032.00	15/4	434,952	22,920.00	
1		Administrative Officer I (Records Officer I)	Niñah Roxanne M. Tañas	10/2	256,584.00	10/3	270,756	14,172.00	
1		Administrative Officer II (Management & Audit Analyst I)	Clark Joseph L. de Chavez	11/1	286,524.00	11/2	308,676	22,152.00	
1		Administrative Officer I (Cashier I)	V a c a n t	10/1	254,460.00	10/1	266,280	11,820.00	
1		Administrative Aide VI (Storekeeper II)	Rosalie M. Macaraig	6/4	198,924.00	6/4	207,228	8,304.00	
1		Administrative Aide III (Clerk I)	Laarni S. Lontok	3/4	166,656.00	3/4	173,448	6,792.00	
1		Liaison Aide	Ma. Veronica O. Octubre	4/1	172,800.00	4/2	181,308	8,508.00	
1		Administrative Aide IV (Driver II)	Semeon S. Sebuc	4/5	178,176.00	4/5	185,508	7,332.00	

ANNEX I

**Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)**

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
2			Administrative Aide III (Driver I)	Edgar R. Caponpon	3/2	164,124.00	3/2	170,808	6,684.00	
			Administrative Aide III (Driver I)	Rufino Z. Virtusio, Jr.	3/1	162,864.00	3/1	169,500	6,636.00	
Provincial Health Office- MVM Sto. Rosario District Hospital										
1			Chief of Hospital I	Augustus Caesar P. Apalisok	24/1	1,040,904.00	24/2	1,078,236	37,332.00	
			MEDICAL SERVICES							
1			Medical Officer IV	Luzviminda R. Lipat	23/4	966,996.00	23/4	985,596	18,600.00	
3			Medical Officer III	Noly M. Catangay	21/3	753,636.00	21/4	783,900	30,264.00	
			Medical Officer III	Clea M. Serrano	21/4	765,324.00	21/4	783,900	18,576.00	
			Medical Officer III	Pamela Cecilia T. Mercado	21/2	742,128.00	21/2	760,704	18,576.00	
			DENTAL SERVICES							
1			Dentist II	Maria Cecil A. Puno	17/8	519,732.00	17/8	537,996	18,264.00	
			NURSING SERVICES							
1			Nurse IV	Glady Edith T. Tecson	19/8	644,952.00	19/8	663,216	18,264.00	
1			Nurse III	V a c a n t	17/2	485,328.00	17/1	498,096	12,768.00	
2			Nurse II	V a c a n t	16/1	439,536.00	16/1	457,800	18,264.00	
			Nurse II	V a c a n t	16/1	439,536.00	16/1	457,800	18,264.00	
4			Nurse I	Aldrin M. Ebite	15/5	421,392.00	15/5	439,656	18,264.00	
			Nurse I	Jun DC. Sastrillo	15/8	435,876.00	15/8	454,140	18,264.00	
			Nurse I	Jacqueline DC. Abacan	15/5	421,392.00	15/6	444,420	23,028.00	
			Nurse I	Maria Ellinor H. Ebite	15/2	407,436.00	15/2	425,700	18,264.00	
2			Midwife II	Josephine R. Cena	11/1	286,524.00	11/1	305,268	18,744.00	
			Midwife II	Marciana C. Perez	11/5	300,456.00	11/6	322,812	22,356.00	
1			Midwife I	Luzviminda E. Briton	9/2	237,084.00	9/3	248,940	11,856.00	
1			Nursing Attendant II	Mercedes G. Landicho	6/2	195,900.00	6/2	204,084	8,184.00	
4			Nursing Attendant I	Venus E. Gomez	4/8	182,304.00	4/8	189,816	7,512.00	
			Nursing Attendant I	Gina A. Pesigan	4/2	174,132.00	4/3	182,688	8,556.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number	Old [1]	New [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
			Nursing Attendant I	V a c a n t	4/8	182,304.00	4/1	179,916	- 2,388.00	
			Nursing Attendant I	Ruby T. Yabyabin	4/2	174,132.00	4/3	182,688	8,556.00	
			PHARMACY SERVICES							
1			Pharmacist II	Jennifer J. Ricafort	15/4	416,688.00	15/5	439,656	22,968.00	
2			Pharmacist I	Jocelyn M. Abello	11/4	293,664.00	11/4	315,648	21,984.00	
			Pharmacist I	Benedicta L. Larisma	11/3	293,400.00	11/3	312,144	18,744.00	
			LABORATORY SERVICES							
2			Medical Technologist II	Fe M. Sastrillo	15/8	435,876.00	15/8	454,140	18,264.00	
			Medical Technologist II	Maylen C. Agbay	15/8	435,876.00	15/8	454,140	18,264.00	
1			Medical Technologist I	Leriza B. Villapando	11/2	289,932.00	11/3	312,144	22,212.00	
			RADIOLOGY SERVICES							
3			Radiologic Technologist I	Madel B. Plandez	11/3	293,400.00	11/4	315,648	22,248.00	
			Radiologic Technologist I	Arnel B. Gutierrez	11/3	293,400.00	11/3	312,144	18,744.00	
			Radiologic Technologist I	V a c a n t			11/1	305,268	305,268.00	
			NUTRITION/DIETARY SERVICES							
1			Nutritionist-Dietitian II	Blanca Rachelle D. Sastrillo	15/8	435,876.00	15/8	454,140	18,264.00	
1			Cook II	Erlina M. Campomanes	5/4	187,560.00	5/4	195,348	7,788.00	
			SANITATION & MAINTENANCE SERVICES							
1			Sanitation Inspector II	Cennen Cielo Corazon L. David	8/1	219,012.00	8/2	230,040	11,028.00	
1			Administrative Aide I (Utility Worker I)	Amado O. Bolaños	1/3	146,832.00	1/3	152,736	5,904.00	
			Administrative Aide I (Utility Worker I)	Maria Jazmin M. Marasigan	1/2	145,608.00	1/2	151,452	5,844.00	
			Administrative Aide I (Utility Worker I)	Roddel A. Adona	1/2	145,608.00	1/2	151,452	5,844.00	
			Administrative Aide I (Utility Worker I)	Jhelma R. Maderazo	1/1	144,408.00	1/2	151,452	7,044.00	
2			Laundry Worker I	Yolanda A. Latade	1/6	150,540.00	1/6	156,588	6,048.00	
			Laundry Worker I	Modesta L. Celemen	1/4	148,068.00	1/4	154,008	5,940.00	
			ENGINEERING SERVICES							

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		CONST. & MAINTENANCE MAN	Danilo B. Ramos	2/7	160,680.00	2/8	168,420	7,740.00	
		SOCIAL WELFARE SERVICES							
1		Social Welfare Officer I	Gracia G. Taghap	11/8	311,424.00	11/8	330,168	18,744.00	
		ADMINISTRATIVE SERVICES							
1		Administrative Officer IV (Administrative Officer II)	Violeta B. Tumaneng	15/6	426,156.00	15/6	444,420	18,264.00	
1		Administrative Officer I (Records Officer I)	Maria Lourdes E. Cena	10/2	256,584.00	10/3	270,756	14,172.00	
1		Administrative Officer II (Management & Audit Analyst I)	Linda C. Petoral	11/8	311,424.00	11/8	330,168	18,744.00	
1		Administrative Officer I (Cashier I)	V a c a n t	10/8	269,724.00	10/1	266,280	- 3,444.00	
1		Administrative Assistant II (Bookkeeper I)	Marcelito M. Salazar	8/6	229,092.00	8/7	240,624	11,532.00	
1		Administrative Assistant II (Administrative Assistant)	Maria Filipina T. Harina	8/1	219,012.00	8/2	230,040	11,028.00	
1		Administrative Aide VI (Storekeeper II)	Catherine DT. Adame	6/1	194,400.00	6/2	204,084	9,684.00	
2		Administrative Aide III (Clerk I)	Judith C. Laisa	3/1	162,864.00	3/2	170,808	7,944.00	
		Administrative Aide III (Clerk I)	Desiree D. Dimaculangan	3/1	162,864.00	3/2	170,808	7,944.00	
3		Administrative Aide III (Driver I)	Carlos E. Braceros, Jr.	4/1	172,800.00	3/4	173,448	648.00	
		Administrative Aide III (Driver I)	Nomeriano A. Brucal	3/4	166,656.00	3/4	173,448	6,792.00	
		Administrative Aide III (Driver I)	Jose B. Reyes	3/2	164,124.00	3/2	170,808	6,684.00	
Provincial Health Office- Martin Marasigan Memorial District Hospital									
1		Chief of Hospital I	V a c a n t	24/7	1,147,104.00	24/1	1,060,920	- 86,184.00	
		MEDICAL SERVICES							
4		Medical Officer III	Manuel Patrick G. Katapang	21/5	777,216.00	21/5	795,792	18,576.00	
		Medical Officer III	David Marco M. Magpantay	21/1	730,812.00	21/1	749,388	18,576.00	
		Medical Officer III	Jojo A. Valeza	21/4	765,324.00	21/5	795,792	30,468.00	
		Medical Officer III	Roldan M Briones	21/8	814,044.00	21/8	832,620	18,576.00	
		DENTAL SERVICES							
1		Dentist II	Ariel C. Iturralde, Jr.	17/5	502,212.00	17/5	520,476	18,264.00	
		NURSING SERVICES							

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Nurse IV	Maria Luisa M. Puso	19/2	588,624.00	19/3	615,900	27,276.00	
1		Nurse III	Eden A. Tesoro	17/1	479,832.00	17/2	503,592	23,760.00	
1		Nurse II	Maricel M. Honrade	16/1	439,536.00	16/2	462,792	23,256.00	
5		Nurse I	Marvin S. Landicho	15/4	416,688.00	15/4	434,952	18,264.00	
		Nurse I	Leonidez A. Garay	15/3	412,032.00	15/4	434,952	22,920.00	
		Nurse I	Airish M. Hosmillo	15/1	402,900.00	15/2	425,700	22,800.00	
		Nurse I	Gerald Jonathan E. Laqui	15/2	407,436.00	15/2	425,700	18,264.00	
		Nurse I	Mary Rose Anne M. Bautista	15/1	402,900.00	15/2	425,700	22,800.00	
3		Midwife I	Hannah Joy S. Onal	9/1	235,116.00	9/2	246,864	11,748.00	
		Midwife I	Leslyn D. Napa	9/1	235,116.00	9/2	246,864	11,748.00	
		Midwife I	Teresita B. Magpantay	9/1	235,116.00	9/2	246,864	11,748.00	
4		Nursing Attendant I	Evelyn L. Quitain	4/1	172,800.00	4/2	181,308	8,508.00	
		Nursing Attendant I	Chona M. Magpantay	4/1	172,800.00	4/2	181,308	8,508.00	
		Nursing Attendant I	Josefina L. Macasaet	4/2	174,132.00	4/3	182,688	8,556.00	
		Nursing Attendant I	Victoria N. Jobli	4/2	174,132.00	4/3	182,688	8,556.00	
<u>PHARMACY SERVICES</u>									
1		Pharmacist II	Maria Aurora O. Endaya	15/1	402,900.00	15/2	425,700	22,800.00	
2		Pharmacist I	Mary Joy D. Luna	11/3	293,400.00	11/3	312,144	18,744.00	
		Pharmacist I	V a c a n t			11/1	305,268	305,268.00	
<u>LABORATORY SERVICES</u>									
1		Medical Technologist II	Arlene Grace C. Nitro	15/8	435,876.00	15/8	454,140	18,264.00	
2		Medical Technologist I	Fatima Joanne P. Malabag	11/2	289,932.00	11/2	308,676	18,744.00	
		Medical Technologist I	Vivian M. Alon	11/1	286,524.00	11/1	305,268	18,744.00	
1		Laboratory Aide II	Nelson C. Magpantay	4/3	175,464.00	4/4	184,092	8,628.00	
<u>RADIOLOGY SERVICES</u>									
2		Radiologic Technologist I	Raymond G. Sulit	11/3	293,400.00	11/3	312,144	18,744.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Radiologic Technologist I	V a c a n t			11/1	305,268	305,268.00	
1		Medical Equipt. Technician II	Everett Q. Magpantay	8/8	233,256.00	8/8	242,796	9,540.00	
		NUTRITION/DIETARY SERVICES							
1		Nutritionist-Dietitian II	Grace L. Dimangondaya	15/4	416,688.00	15/4	434,952	18,264.00	
1		Cook I	Renato P. Macasaet	3/1	162,864.00	3/2	170,808	7,944.00	
		SANITATION & MAINTENANCE SERVICES							
2		Administrative Aide I (Utility Worker I)	Angelina I. Maala	1/3	146,832.00	1/3	152,736	5,904.00	
		Administrative Aide I (Utility Worker I)	Arsenia D. Chavez	1/1	144,408.00	1/2	151,452	7,044.00	
		SOCIAL WELFARE SERVICES							
1		Social Welfare Officer I	Marifel T. Arizobal	11/3	293,400.00	11/3	312,144	18,744.00	
		ADMINISTRATIVE SERVICES							
1		Administrative Officer IV (Administrative Officer II)	V a c a n t	15/1	402,900.00	15/1	421,164	18,264.00	
1		Administrative Officer I (Records Officer I)	Angelica E. Avestruz	10/2	256,584.00	10/3	270,756	14,172.00	
1		Administrative Officer I (Cashier I)	Miriam B. Tordecilla	10/1	254,460.00	10/2	268,512	14,052.00	
1		Administrative Assistant I (Computer Operator I)	V a c a n t	7/1	206,148.00	7/1	214,788	8,640.00	
1		Administrative Aide IV (Clerk II)	Lea J. Mateo	4/2	174,132.00	4/3	182,688	8,556.00	
3		Administrative Aide III (Driver I)	Joselito M. Torres	3/4	166,656.00	3/4	173,448	6,792.00	
		Administrative Aide III (Driver I)	Allan Epitacio M. Nitro	3/1	162,864.00	3/1	169,500	6,636.00	
		Administrative Aide III (Driver I)	Rodelito R. Caguimbal	3/2	164,124.00	3/2	170,808	6,684.00	
		Provincial Health Office- Calatagan Medicare Hospital							
1		Chief of Hospital I	Jaime L. Butiong	24/2	1,057,896.00	24/2	1,078,236	20,340.00	
		MEDICAL SERVICES							
5		Medical Officer III	Maria Victoria Dinnah M. Cabinte	21/4	765,324.00	21/5	795,792	30,468.00	
		Medical Officer III	V a c a n t	21/3	753,636.00	21/1	749,388	- 4,248.00	
		Medical Officer III	Mary Ann E. Guevarra	21/1	730,812.00	21/2	760,704	29,892.00	
		Medical Officer III	Jane Carol L. Villamas	21/1	730,812.00	21/2	760,704	29,892.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Medical Officer III	Vacant			21/1	749,388	749,388.00	
		NURSING SERVICES							
1		Nurse IV	Myrna L. delos Reyes	19/4	606,792.00	19/5	634,368	27,576.00	
1		Nurse II	Anicia C. Gamez	16/2	444,528.00	16/2	462,792	18,264.00	
1		Nurse I	Melanie S. Verdey	15/2	407,436.00	15/2	425,700	18,264.00	
		Nurse I	Jeanette G. Caisip	15/5	421,392.00	15/6	444,420	23,028.00	
2		Midwife I	Ana M. Bugtong	9/1	235,116.00	9/2	246,864	11,748.00	
		Midwife I	Ma. Blanca F. Anzaldo	9/2	237,084.00	9/2	246,864	9,780.00	
1		Nursing Attendant II	Lea M. Beltran	6/2	195,900.00	6/1	202,524	6,624.00	
2		Nursing Attendant I	Vacant	4/5	178,176.00	4/1	179,916	1,740.00	
		Nursing Attendant I	Rowena M. Samonteza	4/1	172,800.00	4/2	181,308	8,508.00	
		PHARMACY SERVICES							
2		Pharmacist I	Catherine G. Masaganda	11/4	293,664.00	11/4	315,648	21,984.00	
		Pharmacist I	Vacant			11/1	305,268	305,268.00	
		LABORATORY SERVICES							
1		Medical Technologist II	Evelyn R. Manalo	15/2	407,436.00	15/3	430,296	22,860.00	
2		Medical Technologist I	Vacant	11/2	289,932.00	11/1	305,268	15,336.00	
		Medical Technologist I	Vacant			11/1	305,268	305,268.00	
		RADIOLOGY SERVICES							
2		Radiologic Technologist I	Edison G. Abellera	11/1	286,524.00	11/2	308,676	22,152.00	
		Radiologic Technologist I	Vacant			11/1	305,268	305,268.00	
		NUTRITION/DIETARY SERVICES							
1		Nutritionist-Dietitian I	Jeannette Anne A. Butiong	11/1	286,524.00	11/1	305,268	18,744.00	
1		Cook I	Leonarda C. Catalan	3/8	171,828.00	3/8	178,836	7,008.00	
		SANITATION & MAINTENANCE SERVICES							
1		Administrative Aide III (Utility Worker II)	Emmanuel G. Coz	3/4	166,656.00	3/4	173,448	6,792.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
2		Administrative Aide I (Utility Worker I)	Jesus P. Valdez	1/2	145,608.00	1/1	150,204	4,596.00	
		Administrative Aide I (Utility Worker I)	Arleen L. Tagle	1/4	148,068.00	1/4	154,008	5,940.00	
		SOCIAL WELFARE SERVICES							
1		Social Welfare Officer I	Jennifer A. Apego	11/2	289,932.00	11/3	312,144	22,212.00	
		ADMINISTRATIVE SERVICES							
1		Administrative Officer IV (Administrative Officer II)	Lorraine Mae O. Anzaldo	15/3	412,032.00	15/3	430,296	18,264.00	
1		Administrative Officer II (Administrative Officer I)	Janet S. Gal	11/1	286,524.00	11/2	308,676	22,152.00	
1		Administrative Officer I (Records Officer I)	Marlene A. Capacia	10/2	256,584.00	10/3	270,756	14,172.00	
1		Administrative Assistant III (Senior Bookkeeper)	Pampila C. Condicion	9/1	235,116.00	9/2	246,864	11,748.00	
1		Administrative Aide VI (Storekeeper II)	Krishelle Mae D. Biana	6/1	194,400.00	6/2	204,084	9,684.00	
1		Administrative Assistant II (Cash Clerk III)	Maripaz P. Rapas	8/2	221,004.00	8/3	232,116	11,112.00	
2		Administrative Aide IV (Clerk II)	Aimee M. Ligan	4/1	172,800.00	4/1	179,916	7,116.00	
		Administrative Aide IV (Clerk II)	Grachelle D. Escasinas	4/1	172,800.00	4/1	179,916	7,116.00	
		Administrative Aide IV (Driver II)	Domingo L. de Leon	4/8	182,304.00	4/1	179,916	-2,388.00	
2		Administrative Aide III (Driver I)	Santiago DT. Cueto	3/7	170,520.00	3/1	169,500	-1,020.00	
		Administrative Aide III (Driver I)	Fernando O. Gonzales	3/2	164,124.00	3/2	170,808	6,684.00	
		Provincial Health Office- Lobo Municipal Hospital							
1		Chief of Hospital I	Priscilla S. Sulit	24/3	1,075,164.00	24/4	1,113,720	38,556.00	
		MEDICAL SERVICES							
3		Medical Officer III	Marietta O. Rempola-Occiano	21/1	730,812.00	21/2	760,704	29,892.00	
		Medical Officer III	Mariel D. Rivera	21/3	753,636.00	21/3	772,212	18,576.00	
		Medical Officer III	Josh Nicole M. Velasquez	21/1	730,812.00	21/1	749,388	18,576.00	
		NURSING SERVICES							
1		Nurse III	Armyn R. Calangi	17/6	507,984.00	17/7	532,080	24,096.00	
1		Nurse II	Fe Marie C. Boongaling	16/5	459,876.00	16/6	483,384	23,508.00	
4		Nurse I	Loricel M. de Guia	15/5	421,392.00	15/6	444,420	23,028.00	

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Nurse I	Jeaneat R. Perez	15/8	435,876.00	15/8	454,140	18,264.00	
		Nurse I	Allen Aubrey A. Arroyo	15/1	402,900.00	15/2	425,700	22,800.00	
		Nurse I	Lovely Ann R. Ebora	15/2	407,436.00	15/3	430,296	22,860.00	
1		Midwife II	V a c a n t	11/1	286,524.00	11/1	305,268	18,744.00	
1		Midwife I	Rosele B. Panaligan	9/2	237,084.00	9/3	248,940	11,856.00	
3		Nursing Attendant I	Helen C. Ebora	4/8	182,304.00	4/8	189,816	7,512.00	
		Nursing Attendant I	Gina L. Labadan	4/7	180,924.00	4/7	188,376	7,452.00	
		Nursing Attendant I	Jane A. Amoguis	4/2	174,132.00	4/3	182,688	8,556.00	
		PHARMACY SERVICES							
1		Pharmacist II	Aurea A. Naturilla	15/4	416,688.00	15/4	434,952	18,264.00	
1		Pharmacist I	Gemalyne R. Gambala	11/3	293,400.00	11/3	312,144	18,744.00	
		LABORATORY SERVICES							
			Larisa M. Umali	15/3	412,032.00	15/3	430,296	18,264.00	
1		Medical Technologist I	Zosima S. Perez	11/3	293,400.00	11/3	312,144	18,744.00	
1		Medical Laboratory Tech. II	Cynthia DT. Anyayahan	8/3	222,996.00	8/3	232,116	9,120.00	
		RADIOLOGY SERVICES							
2		Radiologic Technologist I	Maria Dolores L. Amargo	11/1	286,524.00	11/1	305,268	18,744.00	
		Radiologic Technologist I	V a c a n t			11/1	305,268	305,268.00	
		NUTRITION/DIETARY SERVICES							
1		Nutritionist-Dietitian I	V a c a n t	11/2	289,932.00	11/1	305,268	15,336.00	
1		Cook I	Maria Victoria C. Maderazo	3/5	167,940.00	3/6	176,112	8,172.00	
		SANITATION & MAINTENANCE SERVICES							
1		Sanitation Inspector I	Theresa May C. Rayos	6/2	195,900.00	6/2	204,084	8,184.00	
2		Administrative Aide I (Utility Worker I)	Wally B. Velasquez	1/3	146,832.00	1/3	152,736	5,904.00	
		Administrative Aide I (Utility Worker I)	Rayson D. Aldover	1/2	145,608.00	1/2	151,452	5,844.00	
1		Laundry Worker I	Dorothy Joy I. Cay	1/3	146,832.00	1/4	154,008	7,176.00	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
SOCIAL WELFARE SERVICES									
1		Social Welfare Officer I	Ramcie C. Bacsa	11/4	293,664.00	11/5	319,200	25,536.00	
ADMINISTRATIVE SERVICES									
1		Administrative Officer IV (Administrative Officer II)	Delia S. Sarmiento	15/3	412,032.00	15/3	430,296	18,264.00	
1		Administrative Officer I (Records Officer I)	Ericka M. Anyayahan	10/2	256,584.00	10/2	268,512	11,928.00	
1		Administrative Assistant II (Bookkeeper I)	Karen P. delos Reyes	8/3	222,996.00	8/3	232,116	9,120.00	
3		Administrative Aide III (Driver I)	Lito R. Boongaling	3/8	171,828.00	3/8	178,836	7,008.00	
		Administrative Aide III (Driver I)	Roderick U. Raz	3/1	162,864.00	3/1	169,500	6,636.00	
Provincial Health Office- Dr. Ernesto H. Malabanan Memorial Hospital									
1		Chief of Hospital I	Vacant	24/1	1,040,904.00	24/1	1,060,920	20,016.00	
MEDICAL SERVICES									
3		Medical Officer III	Janice Ann P. Cabral	21/1	730,812.00	21/1	749,388	18,576.00	
		Medical Officer III	Francis P. Gayon	21/2	742,128.00	21/2	760,704	18,576.00	
		Medical Officer III	Aldwin O. Tullas	21/4	765,324.00	21/4	783,900	18,576.00	
NURSING SERVICES									
1		Nurse III	Merry Grace R. Gardiola	17/1	479,832.00	17/3	509,148	29,316.00	
1		Nurse II	Vacant	16/1	439,536.00	16/1	457,800	18,264.00	
5		Nurse I	Marilou A. Landicho	15/6	426,156.00	15/6	444,420	18,264.00	
		Nurse I	John Michael B. de Grano	15/1	402,900.00	15/2	425,700	22,800.00	
		Nurse I	Catherine M. Sta. Ana	15/2	407,436.00	15/2	425,700	18,264.00	
		Nurse I	Vacant			15/1	421,164	421,164.00	
		Nurse I	Vacant			15/1	421,164	421,164.00	
1		Midwife II	Vacant	11/1	286,524.00	11/1	305,268	18,744.00	
4		Nursing Attendant I	Elyn L. Lim	4/1	172,800.00	4/2	181,308	8,508.00	
		Nursing Attendant I	Joanna H. Nierva	4/2	174,132.00	4/3	182,688	8,556.00	
		Nursing Attendant I	Placida M. Hernandez	4/8	182,304.00	4/8	189,816	7,512.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
			Nursing Attendant I	Michelle B. Magsino	4/8	182,304.00	4/1	179,916	- 2,388.00	
			PHARMACY SERVICES							
1			Pharmacist I	Lailani A. Deomampo	11/4	293,664.00	11/4	315,648	21,984.00	
			LABORATORY SERVICES							
3			Medical Technologist I	Melanie G. Pinili	11/4	293,664.00	11/4	315,648	21,984.00	
			Medical Technologist I	Hilarion A. Suarez	11/3	293,400.00	11/3	312,144	18,744.00	
			Medical Technologist I	V a c a n t			11/1	305,268	305,268.00	
			RADIOLOGY SERVICES							
2			Radiologic Technologist I	Julio B. Sobrevilla	11/3	293,400.00	11/4	315,648	22,248.00	
			Radiologic Technologist I	V a c a n t			11/1	305,268	305,268.00	
			NUTRITION/DIETARY SERVICES							
1			Nutritionist-Dietitian I	Kreesha Elain D. Landicho	11/2	289,932.00	11/2	308,676	18,744.00	
1			Cook I	Jelyn I. de Grano	3/7	170,520.00	3/7	177,480	6,960.00	
			SANITATION & MAINTENANCE SERVICES							
3			Administrative Aide I (Utility Worker I)	Bernard M. Ariola	1/7	151,812.00	1/7	157,908	6,096.00	
			Administrative Aide I (Utility Worker I)	Edwin N. Punzalan	1/8	153,072.00	1/8	159,216	6,144.00	
			Administrative Aide I (Utility Worker I)	Jefrey U. Pornea	1/2	145,608.00	1/3	152,736	7,128.00	
1			Laundry Worker I	Basilia C. Canta	1/2	145,608.00	1/3	152,736	7,128.00	
			SOCIAL WELFARE SERVICES							
1			Social Welfare Officer I	Rachelle P. Mayuga	11/1	286,524.00	11/2	308,676	22,152.00	
			ADMINISTRATIVE SERVICES							
1			Administrative Officer IV (Administrative Officer II)	Mildred V. Arrabis	15/1	402,900.00	15/2	425,700	22,800.00	
1			Administrative Officer I (Records Officer I)	Marirose N. Gonzales	10/1	254,460.00	10/2	268,512	14,052.00	
1			Administrative Assistant II (Bookkeeper I)	Gilbert G. Mayuga	8/8	233,256.00	8/8	242,796	9,540.00	
1			Administrative Aide VI (Clerk III)	Bonifacio M. Hernandez	6/1	194,400.00	6/2	204,084	9,684.00	
2			Administrative Aide III (Driver I)	June L. Genil	3/1	162,864.00	3/2	170,808	7,944.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Administrative Aide III (Driver I)	Saldie I. De Grano	3/8	171,828.00	3/1	169,500	- 2,328.00	
Sub-Total- District Hospitals							279,240,684		
		For 12 Dist Hospitals, Bauan Health Facility & Bats Prov'l Medical Center in Tuy							
		Medical and Allied Medical Positions							
2		Medical Center Chief I	<i>Proposed</i>			26	2,784,960		
2		Chief Medical Professional Staff I	<i>Proposed</i>			25	2,464,560		
12		Chief of Hospital II	<i>Proposed</i>			25	14,787,360		
22		Medical Specialist III	<i>Proposed</i>			24	23,780,592		
135		Medical Specialist II	<i>Proposed</i>			23	129,604,860		
60		Medical Officer IV	<i>Proposed</i>			23	57,602,160		
2		Dentist IV	<i>Proposed</i>			23	1,920,072		
2		Nurse VI	<i>Proposed</i>			22	1,716,264		
52		Medical Officer III	<i>Proposed</i>			21	39,934,128		
13		Nurse V	<i>Proposed</i>			20	8,946,132		
1		Dentist III	<i>Proposed</i>			20	688,164		
2		Social Welfare Officer III	<i>Proposed</i>			18	1,121,400		
2		Pharmacist III	<i>Proposed</i>			18	1,121,400		
2		Nutritionist- Dietitian III	<i>Proposed</i>			18	1,121,400		
4		Medical Technologist III	<i>Proposed</i>			18	2,242,800		
28		Nurse III	<i>Proposed</i>			17	14,458,080		
6		Dentist II	<i>Proposed</i>			17	3,098,160		

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
379		Nurse II	<i>Proposed</i>			16	175,880,256		
232		Nurse I	<i>Proposed</i>			15	101,947,296		
12		Social Welfare Officer II	<i>Proposed</i>			15	5,273,136		
2		Pharmacist II	<i>Proposed</i>			15	878,856		
1		Nutritionist- Dietitian II	<i>Proposed</i>			15	439,428		
6		Medical Technologist II	<i>Proposed</i>			15	2,636,568		
2		Radiologic Technologist III	<i>Proposed</i>			15	878,856		
2		Psychologist II	<i>Proposed</i>			15	878,856		
14		Health Education and Promotion Officer II	<i>Proposed</i>			14	5,685,624		
2		Respiratory Therapist II	<i>Proposed</i>			14	812,232		
9		Radiologic Technologist II	<i>Proposed</i>			13	3,382,560		
6		Social Welfare Officer I	<i>Proposed</i>			11	1,944,000		
32		Pharmacist I	<i>Proposed</i>			11	10,368,000		
2		Nutritionist- Dietitian I	<i>Proposed</i>			11	648,000		
44		Medical Technologist I	<i>Proposed</i>			11	14,256,000		
12		Radiologic Technologist I	<i>Proposed</i>			11	3,888,000		
12		Psychologist I	<i>Proposed</i>			11	3,888,000		
18		Medical Equipment Technician III	<i>Proposed</i>			11	5,832,000		
7		Respiratory Therapist I	<i>Proposed</i>			10	1,946,784		
42		Midwife I	<i>Proposed</i>			9	10,649,016		
14		Social Welfare Assistant	<i>Proposed</i>			8	3,316,992		

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
	2	Medical Equipment Technician II	<i>Proposed</i>			8	473,856		
	8	Medical Laboratory Technician II	<i>Proposed</i>			8	1,895,424		
	109	Nursing Attendant II	<i>Proposed</i>			6	22,959,324		
	4	Medical Equipment Technician I	<i>Proposed</i>			6	842,544		
	23	Laboratory Technician I	<i>Proposed</i>			6	4,844,628		
	125	Nursing Attendant I	<i>Proposed</i>			4	23,379,000		
	10	Dental Aide	<i>Proposed</i>			4	1,870,320		
	10	Laboratory Aide II	<i>Proposed</i>			4	1,870,320		
	General Administrative Services Positions								
	2	Supervising Admin Officer	<i>Proposed</i>			22	1,716,264		
	2	Accountant III	<i>Proposed</i>			19	1,232,568		
	2	Engineer II	<i>Proposed</i>			19	1,232,568		
	22	Administrative Officer V	<i>Proposed</i>			18	12,335,400		
	14	Engineer II	<i>Proposed</i>			16	6,496,896		
	14	Accountant II	<i>Proposed</i>			16	6,496,896		
	4	Administrative Officer IV	<i>Proposed</i>			15	1,757,712		
	2	Statistician II	<i>Proposed</i>			15	878,856		
	2	Computer Maintenance Technologist II	<i>Proposed</i>			15	878,856		
	2	Chemist II	<i>Proposed</i>			15	878,856		
	38	Administrative Officer III	<i>Proposed</i>			14	15,432,408		
	18	Administrative Officer II	<i>Proposed</i>			11	5,832,000		

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
15		Computer Maintenance Technologist I	<i>Proposed</i>			11	4,860,000		
8		Medical Technologist I	<i>Proposed</i>			11	2,592,000		
3		Administrative Officer I	<i>Proposed</i>			10	834,336		
2		Administrative Assistant III	<i>Proposed</i>			9	507,096		
3		Engineering Assistant	<i>Proposed</i>			8	710,784		
138		Administrative Assistant II	<i>Proposed</i>			8	32,696,064		
2		Warehouseman II	<i>Proposed</i>			8	473,856		
4		Hospital Housekeeper	<i>Proposed</i>			8	947,712		
5		Data Controller II	<i>Proposed</i>			8	1,184,640		
30		Administrative Assistant I	<i>Proposed</i>			7	6,703,200		
17		Data Controller I	<i>Proposed</i>			6	3,580,812		
27		Administrative Aide VI	<i>Proposed</i>			6	5,687,172		
33		Cook II	<i>Proposed</i>			5	6,551,028		
60		Administrative Aide IV	<i>Proposed</i>			4	11,221,920		
24		Laundry Worker II	<i>Proposed</i>			3	4,227,264		
14		Seamstress	<i>Proposed</i>			2	2,321,592		
Sub-Total- PHO- District Hospitals							861,227,124		
Provincial Social Welfare and Development Office									
1		Prov'l. Gov't. Dept. Head (Provincial Social Welfare Offic	Jocelyn R. Montalbo	27/8	1,697,040.00	27/8	1,729,680	32,640.00	
2		Prov'l. Gov't. Asst. Dept. Head (Asst. Prov'l. Social Welfare Officer) (For Administration)	Etheldrida D. Luistro	24/1	1,040,904.00	24/2	1,078,236	37,332.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		Prov'l. Gov't. Asst. Dept. Head (Asst. Prov'l. Social Welfare Officer) (For Operation)	Florita C. Lachica	24/8	1,165,824.00	24/8	1,188,240	22,416.00	
ADMINISTRATIVE DIVISION									
1		Supvsg. Administrative Offr. (Administrative Officer IV)	Arlene C. Ronquillo	22/1	820,980.00	2/2	852,348	31,368.00	
GENERAL ADMINISTRATIVE SECTION									
1		Administrative Officer V (Administrative Officer III)	Gloria U. Buyco	18/2	530,208.00	18/2	548,472	18,264.00	
1		Administrative Officer IV (Administrative Officer II)	Theresa D. Comia	15/1	402,900.00	15/1	421,164	18,264.00	
1		Administrative Aide IV (Clerk II)	Bernadete B. Abe	4/2	174,132.00	4/2	181,308	7,176.00	
1		Administrative Aide IV (Driver II)	Reynaldo M. Cataga	4/2	174,132.00	4/3	182,688	8,556.00	
2		Administrative Aide III (Driver I)	Wilfredo F. Carpio, Jr.	3/2	164,124.00	3/3	172,116	7,992.00	
		Administrative Aide III (Driver I)	Roland R. Ingco	3/1	162,864.00	3/2	170,808	7,944.00	
1		Administrative Aide III (Utility Worker II)	Amor D. Macalalad	3/2	164,124.00	3/2	170,808	6,684.00	
INFORMATION & COMMUNICATION TECHNOLOGY SECTION									
1		Computer Programmer I	Limuel B. Espino	11/2	289,932.00	11/2	308,676	18,744.00	
1		Administrative Assistant I (Computer Operator I)	Jobelle Anne E. Maranan	7/2	207,732.00	7/2	216,444	8,712.00	
1		Statistician Aide	Jaylene G. Jacobe	4/1	172,800.00	4/2	181,308	8,508.00	
FINANCIAL MANAGEMENT SECTION									
1		Administrative Officer V (Administrative Officer III)	Rowena R. Casabuena	18/1	524,172.00	18/2	548,472	24,300.00	
1		Administrative Officer IV (Administrative Officer II)	Marissa M. Manalo	15/2	407,436.00	15/2	425,700	18,264.00	
1		Administrative Officer II (Administrative Officer I)	Joel C. Cantos	11/1	286,524.00	11/2	308,676	22,152.00	
1		Administrative Assistant II (Clerk IV)	Marites O. Morfe	8/2	221,004.00	8/3	232,116	11,112.00	
1		Administrative Assistant III (Storekeeper III)	V a c a n t	9/1	235,116.00	9/1	244,824	9,708.00	
1		Administrative Aide VI (Storekeeper II)	Cedric M. de Villa	6/2	195,900.00	6/2	204,084	8,184.00	
INTEGRATED SOCIAL SERVICES DIVISION									
1		Social Welfare Officer IV	Imelda M. Salcedo	22/1	820,980.00	22/1	839,556	18,576.00	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
EMERGENCY ASSISTANCE SERVICES									
1		Social Welfare Officer III	Karla Mae S. Calso	18/4	542,508.00	18/1	542,436	- 72.00	
1		Social Welfare Officer I	Rechel J. Lontoc	11/2	289,932.00	11/3	312,144	22,212.00	
1		Public Services Officer I	V a c a n t	11/1	286,524.00	11/1	305,268	18,744.00	
1		Social Welfare Assistant	Maru Emer H. Tumambing	8/2	221,004.00	8/3	232,116	11,112.00	
AICS & DISASTER RESPONSE									
5		Social Welfare Officer I	Christine Bernadette E. Inandan	11/2	289,932.00	11/1	305,268	15,336.00	
		Social Welfare Officer I	V a c a n t	11/8	311,424.00	11/1	305,268	- 6,156.00	
		Social Welfare Officer I	Vania A. Peros	11/1	286,524.00	11/2	308,676	22,152.00	
		Social Welfare Officer I	Diana C. Jacobe	11/1	286,524.00	11/2	308,676	22,152.00	
		Social Welfare Officer I	V a c a n t	11/1	286,524.00	11/1	305,268	18,744.00	
1		Social Welfare Assistant	Myla Kimberly A. Lozano	8/1	219,012.00	8/2	230,040	11,028.00	
2		Social Welfare Aide	Reeve Felix C. Castillo	4/2	174,132.00	4/2	181,308	7,176.00	
		Social Welfare Aide	Vhary P. Garcia	4/1	172,800.00	4/1	179,916	7,116.00	
SECTORAL SERVICES SECTION									
1		Social Welfare Officer III	Norely M. de Guzman	18/4	542,508.00	18/4	560,772	18,264.00	
GAD/MIGRATION PROGRAM									
1		Social Welfare Officer II	Eva P. Morillo	15/2	407,436.00	15/3	430,296	22,860.00	
1		Public Services Officer II	V a c a n t	15/1	402,900.00	15/1	421,164	18,264.00	
1		Public Services Officer I	Jedd Zyren S. Maranan	11/2	289,932.00	11/1	305,268	15,336.00	
ECCD & YOUTH SERVICES									
1		Public Services Officer I	Gemma H. Quitain	11/2	289,932.00	11/3	312,144	22,212.00	
4		Social Welfare Aide	Dexter M. Medallon	4/5	178,176.00	4/5	185,508	7,332.00	
		Social Welfare Aide	Laura R. Afable	4/2	174,132.00	4/2	181,308	7,176.00	
		Social Welfare Aide	Lemelyn R. de Leon	4/1	172,800.00	4/2	181,308	8,508.00	
		Social Welfare Aide	V a c a n t	4/1	172,800.00	4/1	179,916	7,116.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		PWD, SR. CITIZENS, SOLO PARENTS							
1		Social Welfare Officer I	Joan Mae G. Mendoza	11/2	289,932.00	11/3	312,144	22,212.00	
1		Social Welfare Assistant	Cristina B. Ebe	8/2	221,004.00	8/3	232,116	11,112.00	
		WOMEN, ERPAT / MOVE							
1		Social Welfare Officer I	Ruby Ana M. Sibal	11/2	289,932.00	11/2	308,676	18,744.00	
		SPECIAL PROJECTS DIVISION							
1		Social Welfare Officer IV	Adelia M. Macaraig	22/4	859,992.00	22/5	891,996	32,004.00	
		COMMUNITY WELFARE SERVICES AND SPECIAL PROJECT SECTION							
1		Social Welfare Officer III	Ailyn L. Araño	18/3	536,328.00	18/4	560,772	24,444.00	
		BALAY PROJECT							
1		Social Welfare Officer I	Hanah Princess Gail R. Cusi	11/2	289,932.00	11/1	305,268	15,336.00	
		HEALTH INSURANCE PROJECT							
1		Social Welfare Officer I	Charlene M. Rosales	11/1	286,524.00	11/1	305,268	18,744.00	
1		Social Welfare Assistant	V a c a n t	8/2	221,004.00	8/1	227,976	6,972.00	
2		Social Welfare Aide	Carina C. Lumanglas	4/2	174,132.00	4/3	182,688	8,556.00	
		Social Welfare Aide	Peter Paul A. Dimayuga	4/1	172,800.00	4/2	181,308	8,508.00	
		SPECIAL PROJECTS							
1		Social Welfare Officer II	Heide D. Ceros	15/2	407,436.00	15/2	425,700	18,264.00	
1		Social Welfare Assistant	Lizette Joy D. de Jesus	8/1	219,012.00	8/2	230,040	11,028.00	
		RESIDENTIAL/INSTITUTIONAL SERVICES SECTION							
1		Social Welfare Officer III	Grena C. Perez	18/3	536,328.00	18/4	560,772	24,444.00	
		BAHAY PAG-ASA							
1		Social Welfare Officer II	V a c a n t	15/3	412,032.00	15/1	421,164	9,132.00	
1		Social Welfare Officer I	Maribel C. Carandang	11/3	293,400.00	11/3	312,144	18,744.00	
1		Psychologist I	Kimberly Ann L. Bay	11/2	289,932.00	11/3	312,144	22,212.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Nurse I	John Kenneth D. Silva	15/1	402,900.00	15/2	425,700	22,800.00	
1		Social Welfare Assistant	Manilyn F. Sanmocte	8/1	219,012.00	8/2	230,040	11,028.00	
3		Social Welfare Aide	Mikko H. Domingo	4/2	174,132.00	4/3	182,688	8,556.00	
		Social Welfare Aide	Allan G. Perez	4/1	172,800.00	4/2	181,308	8,508.00	
		Social Welfare Aide	Donner DR. Endozo	4/1	172,800.00	4/2	181,308	8,508.00	
		HALFWAY HOUSE (CY 2023)							
1		Social Welfare Officer III	<i>Proposed</i>			18/1	560,700		
1		Admin Aide IV	<i>Proposed</i>			4/1	187,032		
2		Social Welfare Aide (HP)	<i>Proposed</i>			4/1	187,032		
		Social Welfare Aide (HP)	<i>Proposed</i>			4/1	187,032		
		HALFWAY HOUSE (CY 2024)							
1		Administrative Aide III (Driver)	<i>Proposed</i>			3/1	176,136		
		PDAO (CY 2022)							
1		Disability Affairs Officer IV	<i>Proposed</i>			22/1	839,556		
1		Disability Affairs Officer III	<i>Proposed</i>			18/1	542,436		
1		Disability Affairs Assistant	<i>Proposed</i>			8/1	227,976		
1		Administrative Aide (Driver)	<i>Proposed</i>			3/1	169,500		
		PDAO (CY 2023)							
1		Disability Affairs Officer III	<i>Proposed</i>			18/1	560,700		
1		Disability Affairs Officer II	<i>Proposed</i>			15/1	439,428		
1		Disability Affairs Officer I	<i>Proposed</i>			11/1	324,000		
1		Administrative Aide (Clerk)	<i>Proposed</i>			3/1	176,136		

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
 BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
		<u>RECOVERY AND INTEGRATION OF VICTIMS OF TRAFFICKING (CY 2023)</u>							
1	Social Welfare Officer III	<i>Proposed</i>				18/1	560,700		
1	Social Welfare Officer II	<i>Proposed</i>				15/1	439,428		
1	Nurse I	<i>Proposed</i>				11/1	324,000		
1	Social Welfare Assistant	<i>Proposed</i>				8/1	236,928		
3	Social Welfare Aide (HP)	<i>Proposed</i>				4/1	187,032		
	Social Welfare Aide (HP)	<i>Proposed</i>				4/1	187,032		
	Social Welfare Aide (HP)	<i>Proposed</i>				4/1	187,032		
1	Administrative Officer II	<i>Proposed</i>				11/1	324,000		
	<u>RECOVERY AND INTEGRATION OF VICTIMS OF TRAFFICKING (CY 2024)</u>								
1	Social Welfare Officer I	<i>Proposed</i>				11/1	324,000		
1	Psychologist I	<i>Proposed</i>				11/1	324,000		
1	Nutritionist	<i>Proposed</i>				11/1	324,000		
1	Social Welfare Assistant	<i>Proposed</i>				8/1	236,928		
3	Social Welfare Aide (HP)	<i>Proposed</i>				4/1	187,032		
	Social Welfare Aide (HP)	<i>Proposed</i>				4/1	187,032		
	Social Welfare Aide (HP)	<i>Proposed</i>				4/1	187,032		
	Admin Aide III	<i>Proposed</i>				3/1	14,678		
	<u>SECTORAL AND FAMILY SERVICES DIVISION (CY 2023)</u>								

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
 BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1	Social Welfare Officer IV	<i>Proposed</i>				22/1	858,132		
	POSCA (CY 2022)								
1	Administrative Assistant I	<i>Proposed</i>				7/1	214,788		
	POSCA (CY 2023)								
6	Social Welfare Aide	<i>Proposed</i>				4/1	187,032		
	Social Welfare Aide	<i>Proposed</i>				4/1	187,032		
	Social Welfare Aide	<i>Proposed</i>				4/1	187,032		
	POSCA (CY 2024)								
	Social Welfare Aide	<i>Proposed</i>				4/1	187,032		
	Social Welfare Aide	<i>Proposed</i>				4/1	187,032		
	Social Welfare Aide	<i>Proposed</i>				4/1	187,032		
1	Administrative Aide III (Driver)	<i>Proposed</i>				3/1	176,136		
	AICS (CY 2023)								
1	Social Welfare Officer I (SWO I)	<i>Proposed</i>				11/1	324,000		
Sub-Total- PSWDO							11,503,766		
SUB-TOTAL- SOCIAL SERVICES (w/o District Hospitals)							49,081,544		
SUB-TOTAL- SOCIAL SERVICES (with District Hospitals)							910,308,668		

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]					
		Provincial Agriculturist's Office						
1		Prov'l. Gov't. Dept. Head (Prov'l Agriculturist)	Rodrigo M. Bautista, Jr.	26/2	1,362,780.00	26/1	1,366,692.00	3,912.00
1		Prov'l. Gov't. Asst. Dept. Head (Asst. Prov'l. Agriculturist)	Luz M. Labit	24/1	1,040,904.00	24/2	1,078,236.00	37,332.00
		Administrative Division						
1		Supvsg. Administrative Offr. (Administrative Officer IV)	Remedios H. Macalintal	22/3	846,780.00	22/4	878,568.00	31,788.00
		Records Section						
1		Administrative Officer V (Administrative Officer III)	Jansel DV. Silva	18/3	536,328.00	18/3	554,592.00	18,264.00
1		Administrative Officer I (Records Officer I)	Medardo V. Dimaandal	10/2	256,584.00	10/3	270,756.00	14,172.00
1		Assistant Statistician	Israel M. Catapang	9/1	235,116.00	9/2	246,864.00	11,748.00
1		Draftsman I	Nelson G. Gamara	6/8	205,104.00	6/8	213,672.00	8,568.00
2		Administrative Aide VI (Clerk III)	Jezrel P. Businós	6/1	194,400.00	6/1	202,524.00	8,124.00
		Administrative Aide VI (Clerk II)	Jethro E. Bautro	4/1	172,800.00	4/1	179,916.00	7,116.00
1		Administrative Aide III (Illustrator I)	V a c a n t	3/2	164,124.00	3/1	169,500.00	5,376.00
1		Administrative Aide III (Utility Worker II)	Crisologo N. de Castro	3/3	165,372.00	3/3	172,116.00	6,744.00
1		Administrative Aide II (Bookbinder I)	Catherine S. Lucero	2/1	153,480.00	2/1	160,872.00	7,392.00
		Property And General Services Section						
1		Administrative Aide III (Records Officer II)	Venus B. Rayos	14/2	373,716.00	14/3	396,156.00	22,440.00
1		Administrative Aide II (Supply Officer I)	Liza B. Casao	10/2	256,584.00	10/3	270,756.00	14,172.00
1		Administrative Aide VI (Storekeeper II)	Fernando DC Bejasa	6/8	205,104.00	6/8	213,672.00	8,568.00
1		Administrative Aide VI (Reproduction Machine Operator II)	Sonia A. Espina	4/1	172,800.00	4/2	181,308.00	8,508.00
1		Administrative Aide III (Carpenter I)	Joseph M. Javier	3/2	164,124.00	3/3	172,116.00	7,992.00
1		Administrative Aide I (Utility Worker I)	Diosdoro J. Macalalad	1/2	145,608.00	1/3	152,736.00	7,128.00
2		Administrative Aide VI (Driver II)	Efren M. Balahadia	4/3	175,464.00	4/4	184,092.00	8,628.00

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	
		Administrative Aide VI (Driver II)	Roberto R. Reyes	4/3	175,464.00	4/4	184,092.00	8,628.00
2		Administrative Aide III (Driver I)	Anthony G. Aquila	3/2	164,124.00	3/2	170,808.00	6,684.00
		Administrative Aide III (Driver I)	Henry R. Evangelista	3/4	166,656.00	3/4	173,448.00	6,792.00
		Planning, Research and Development Division						
1		Supervising Agriculturist	Piedad M. Quizon	22/3	846,780.00	22/3	865,356.00	18,576.00
		Planning & Statistics Section						
2		Planning Officer III	Wilma C. Balantac	18/2	530,208.00	18/3	554,592.00	24,384.00
		Planning Officer III	Myleen H. Nayle	15/3	412,032.00	15/4	434,952.00	22,920.00
		Planning Officer I	Marina M. Roa	11/3	293,400.00	11/3	312,144.00	18,744.00
1		Administrative Assistant I (Computer Operator I)	Crizel A. Galon	7/2	207,732.00	7/3	218,112.00	10,380.00
1		Administrative Aide V (Audio Visual Equipt. Operator II)	Clarence G. Vinluan	5/2	184,716.00	5/3	193,860.00	9,144.00
		Research And Information Section						
1		Agriculturist II	Ester E. Munlawin	15/2	407,436.00	15/2	425,700.00	18,264.00
1		Agriculturist I	V a c a n t	11/1	286,524.00	11/1	305,268.00	18,744.00
1		Agricultural Technologist	Mervin C. Libre	10/3	258,732.00	10/3	270,756.00	12,024.00
1		Administrative Aide IV (Clerk II)	Jobel A. Calayan	4/2	174,132.00	4/2	181,308.00	7,176.00
1		Administrative Aide III (Clerk I)	Nicole H. Martinez	3/2	164,124.00	3/1	169,500.00	5,376.00
		Agricultural Extension Services Division						
1		Supvsg. Agriculturist	Maribel V. Carolino	22/1	820,980.00	22/1	839,556.00	18,576.00
		Crops Section						
1		Senior Agriculturist	Laura L. Bihis	18/2	530,208.00	18/2	548,472.00	18,264.00
4		Agriculturist II	Teodora C. Mendoza	15/1	402,900.00	15/1	421,164.00	18,264.00
		Agriculturist II	Sofia H. Mendoza	15/7	430,980.00	15/1	421,164.00	- 9,816.00
		Agriculturist II	Gleceria I. Bejasa	15/2	407,436.00	15/3	430,296.00	22,860.00
		Agriculturist II	Agnes M. Cerezo	15/2	407,436.00	15/1	421,164.00	13,728.00

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease		
				Rate/Annum		Rate/Annum				
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]		
		Agricultural And Fishery Coordination Section								
1		Senior Agriculturist	Melinda T. Mendoza	18/1	524,172.00	18/1	542,436.00	18,264.00		
1		Agriculturist II	Reynaldo T. Mendoza	15/1	402,900.00	15/1	421,164.00	18,264.00		
2		Home Mgmt. Specialist II	Sonia Cristina C. Garcia	15/4	416,688.00	15/4	434,952.00	18,264.00		
		Home Mgmt. Specialist II	Clavel M. Baleros	15/4	416,688.00	15/4	434,952.00	18,264.00		
		District 1								
1		Agriculturist I	Adela C. Marave	11/2	289,932.00	11/3	312,144.00	22,212.00		
2		Agricultural Technologist	Helen P. Lara	10/2	256,584.00	10/2	268,512.00	11,928.00		
		Agricultural Technologist	Ponciana P. Garcia	10/2	256,584.00	10/2	268,512.00	11,928.00		
1		Agricultural Technician II	Roberto D. Martinez	8/1	219,012.00	8/2	230,040.00	11,028.00		
1		Agricultural Technician I	Cresenciana D. Tolentino	6/1	194,400.00	6/2	204,084.00	9,684.00		
		District 2 And 5								
1		Agriculturist I	Ella C. Cometa	11/2	289,932.00	11/1	305,268.00	15,336.00		
2		Agricultural Technologist	Diana Rose P. Manoy	10/2	256,584.00	10/2	268,512.00	11,928.00		
		Agricultural Technologist	Juvy Mae R. Sulabo	10/1	254,460.00	10/2	268,512.00	14,052.00		
1		Agricultural Technician II	JB Kenneth D. Rosales	8/1	219,012.00	8/1	227,976.00	8,964.00		
1		Agricultural Technician I	Vacant	6/1	194,400.00	6/1	202,524.00	8,124.00		
		District 3								
1		Agriculturist I	Vacant	11/2	289,932.00	11/1	305,268.00	15,336.00		
2		Agricultural Technologist	Rafael Romulus A. Catada	10/1	254,460.00	10/1	266,280.00	11,820.00		
		Agricultural Technologist	Edgardo T. Malabanan	10/8	269,724.00	10/8	282,264.00	12,540.00		
1		Agricultural Technician II	Arlene C. Belegal	8/1	219,012.00	8/2	230,040.00	11,028.00		
		Agricultural Technician I	Joanna Marie V. Carolino	6/1	194,400.00	6/1	202,524.00	8,124.00		
		District 4 And 6								
1		Agriculturist I	Vacant	11/2	289,932.00	11/1	305,268.00	15,336.00		
2		Agricultural Technologist	Jessica B. Verdadero	10/2	256,584.00	10/1	266,280.00	9,696.00		

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]			
Old [1]	New [2]			Rate/Annum		Rate/Annum					
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]				
		Agricultural Technologist	V a c a n t	10/2	256,584.00	10/1	266,280.00	9,696.00			
1		Agricultural Technician II	Eulalia R. Magadia	8/1	219,012.00	8/2	230,040.00	11,028.00			
		Agricultural Technician I	Aldrich E. Castro	6/1	194,400.00	6/1	202,524.00	8,124.00			
		Farm Support Division									
1		Engineer IV (Agricultural)	Daisy C. Yabyabin	22/3	846,780.00	22/3	865,356.00	18,576.00			
		Demo Farm Section									
1		Agriculturist II	Magdaleno C. Camilon	15/4	416,688.00	15/4	434,952.00	18,264.00			
1		Home Mgmt. Specialist II	Leilani N. Estimada	15/2	407,436.00	15/2	425,700.00	18,264.00			
2		Farm Supervisor	Sergia G. Andal	8/7	231,168.00	8/8	242,796.00	11,628.00			
		Farm Supervisor	Romeo B. Macaraig	8/3	222,996.00	8/4	234,216.00	11,220.00			
2		Farm Foreman	Bernardo M. Arce	6/2	195,900.00	6/3	205,644.00	9,744.00			
		Farm Foreman	Josephine C. Aguda	6/2	195,900.00	6/3	205,644.00	9,744.00			
4		Farm Worker II	Rosalie B. Sanmocte	4/3	175,464.00	4/4	184,092.00	8,628.00			
		Farm Worker II	Zeny C. Caringal	4/3	175,464.00	4/4	184,092.00	8,628.00			
		Farm Worker II	Rafael R. Quizon, Jr.	4/3	175,464.00	4/4	184,092.00	8,628.00			
		Farm Worker II	Marciana M. Tolentino	4/2	174,132.00	4/3	182,688.00	8,556.00			
8		Administrative Aide III (Utility Worker II)	Teressa Angelou R. Rosales	3/2	164,124.00	3/1	169,500.00	5,376.00			
		Administrative Aide III (Utility Worker II)	Rommel B. Sanchez	3/2	164,124.00	3/3	172,116.00	7,992.00			
		Administrative Aide III (Utility Worker II)	Avon V. Castillo	3/2	164,124.00	3/3	172,116.00	7,992.00			
		Administrative Aide III (Utility Worker II)	Lorna M. Camacho	3/1	162,864.00	3/2	170,808.00	7,944.00			
		Administrative Aide III (Utility Worker II)	Gerry G. Torrano	3/2	164,124.00	3/3	172,116.00	7,992.00			
		Administrative Aide III (Utility Worker II)	Ronaldo C. Blanco	3/3	165,372.00	3/3	172,116.00	6,744.00			
		Administrative Aide III (Utility Worker II)	Jose T. De los Reyes	3/2	164,124.00	3/3	172,116.00	7,992.00			
		Administrative Aide III (Utility Worker II)	Denelyn M. Noche	3/2	164,124.00	3/2	170,808.00	6,684.00			
5		Administrative Aide I (Utility Worker I)	Vanessa M. Aguda	1/2	145,608.00	1/3	152,736.00	7,128.00			
		Administrative Aide I (Utility Worker I)	Jay-Ar M. Cabral	1/1	144,408.00	1/2	151,452.00	7,044.00			

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]
		Aministrative Aide I (Utility Worker I)	V a c a n t	1/2	145,608.00	1/1	150,204.00	4,596.00
		Aministrative Aide I (Utility Worker I)	Ruden B. Ocampo	1/2	145,608.00	1/3	152,736.00	7,128.00
		Aministrative Aide I (Utility Worker I)	Ariel Z. Baril	1/2	145,608.00	1/2	151,452.00	5,844.00
1		Agriculturist II	Annabelle C. Silan	15/3	412,032.00	15/3	430,296.00	18,264.00
6		Aministrative Aide III (Utility Worker II)	Emelyn A. Camacho	3/3	165,372.00	3/3	172,116.00	6,744.00
		Aministrative Aide III (Utility Worker II)	Maria Angelica C. Cortez	3/2	164,124.00	3/3	172,116.00	7,992.00
		Aministrative Aide III (Utility Worker II)	Ronna Liza M. Bayani	3/8	171,828.00	3/1	169,500.00	- 2,328.00
		Aministrative Aide III (Utility Worker II)	Charmine S. Andal	3/2	164,124.00	3/3	172,116.00	7,992.00
		Aministrative Aide III (Utility Worker II)	Roberto N. Gonzales	3/2	164,124.00	3/2	170,808.00	6,684.00
		Aministrative Aide III (Utility Worker II)	Joseph L. Castillo	3/1	162,864.00	3/2	170,808.00	7,944.00
1		Laboratory Aide I	Jerico V. Torrano	2/1	153,480.00	2/2	160,872.00	7,392.00
		Agricultural And Biosystems Engineering Division						
		Programs And Projects Management Standards And Regulation Section						
1		Engineer III (Agricultural)	Lorelie A. Villa del Rey	19/2	588,624.00	19/3	615,900.00	27,276.00
1		Aministrative Aide VI (Mechanic II)	Manuel A. Mengaracal	6/8	205,104.00	6/8	213,672.00	8,568.00
1		Aministrative Aide IV (Mechanic I)	Loreto D. Castillo	4/8	182,304.00	4/8	189,816.00	7,512.00
1		Farm Foreman	Samson F. Perez	6/3	197,400.00	6/3	205,644.00	8,244.00
4		Well Driller II	Rafael V. de Castro	5/2	184,716.00	5/3	193,860.00	9,144.00
		Well Driller II	Rodel M. Arellano	5/2	184,716.00	5/3	193,860.00	9,144.00
		Well Driller II	V a c a n t	5/1	183,300.00	5/1	190,908.00	7,608.00
		Well Driller II	V a c a n t	5/1	183,300.00	5/1	190,908.00	7,608.00
2		Farm Worker II	Jerry M. Cordero	4/2	174,132.00	4/3	182,688.00	8,556.00
		Farm Worker II	Roderick Y. Ramos	4/2	174,132.00	4/3	182,688.00	8,556.00
4		Well Driller I	Aries T. Icasiano	3/2	164,124.00	3/2	170,808.00	6,684.00

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]
		Well Driller I	Ramil M. Vasquez	3/7	170,520.00	3/7	177,480.00	6,960.00
		Well Driller I	Ronnel M. Aguda	3/2	164,124.00	3/2	170,808.00	6,684.00
		Well Driller I	V a c a n t	3/1	162,864.00	3/1	169,500.00	6,636.00
		<u>Engineering Plans, Designs and Specifications Section</u>						
1		Engineer II (Agricultural)	Rei Mark P. Perez	16/2	444,528.00	16/2	462,792.00	18,264.00
		<u>Fisheries Section</u>						
1		Senior Aquaculturist	Grace S. Faraon	18/1	524,172.00	18/1	542,436.00	18,264.00
1		Aquaculturist II	John Mark E. Pangilinan	15/3	412,032.00	15/4	434,952.00	22,920.00
1		Aquaculturist I	Paul John H. Caunan	11/2	289,932.00	11/2	308,676.00	18,744.00
1		Aquacultural Technologist	V a c a n t	10/1	254,460.00	10/1	266,280.00	11,820.00
	2	Administrative Assistant 1	Proposed			7/1	226,762	
		Administrative Assistant 1	Proposed			7/1	226,762	
	2	Agricultural Technologist	Proposed			10/1	279,906	
		Agricultural Technologist	Proposed			10/1	279,906	
	2	Agriculturist 1	Proposed			11/1	315,176	
		Agriculturist 1	Proposed			11/1	315,176	
	2	Agriculturist 2	Proposed			15/1	443,190	
		Agriculturist 2	Proposed			15/1	443,190	
	2	Engineer I	Proposed			12/1	421,512	
		Engineer I	Proposed			12/1	421,512	
1		Engineer II	Proposed			16/1	569,100	
1		Engineer IV	Proposed			22/1	1,014,482	
1		PGADH	Proposed			24/1	1,144,994	
	3	Senior Agriculturist	Proposed			18/1	583,625	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]					
		Senior Agriculturist	Proposed			18/1	583,625	
		Senior Agriculturist	Proposed			18/1	583,625	
1		Supervising Agriculturist	Proposed			22/1	903,078	
Sub-Total- OPA							8,755,622	
Office of the Provincial Veterinarian								
1		Provincial Government Department Head (Provincial Veterinarian)	Romelito Marasigan	26/2	1,362,780	26/3	1,411,668	48,888
1		Provincial Government Assistant Department Head (Assistant Provincial Veterinarian)	Rafael Baculi	24/2	1,057,896	24/2	1,078,236	20,340
ADMINISTRATIVE DIVISION								
1		Supervising Administrative Officer	Noledo Lindog	22/1	820,980	22/1	839,556	18,576
GENERAL PERSONNEL AND RECORDS								
MANAGEMENT SECTION (formerly General Personnel and Finance Section)								
1		Administrative Officer V (Administrative Officer III)	Yvonne Villena	18/2	530,208	18/2	548,472	18,264
1		Administrative Assistant III (Computer Operator II)	Vacant	9/1	235,116		244,824	9,708
1		Administrative Aide VI (Clerk III)	Maria Theresa Delgado	6/2	195,900	6/2	204,084	8,184
1		Administrative Aide IV (Reprod. Mach. Operator III)	Bernadeth Belbes	4/1	172,800	4/1	179,916	7,116
1		Administrative Aide III (Driver I)	Rodolfo Oliveros	3/4	166,656	3/4	173,448	6,792
1		Administrative Aide II (Messenger II)	Maurice Mark Maranan	2/1	153,480	2/1	159,660	6,180
1		Administrative Assistant VI (Computer Operator III)	Proposed			12/1	507,867	
FINANCIAL AND LOGISTIC MANAGEMENT								
SECTION (formerly PROPERTY AND SUPPLY /UTILITY SECTION and PLANNING, INFORMATION MANAGEMENT, MONITORING AND EVALUATION SECTION)								

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]		
1			Administrative Officer V (Administrative Officer III)	Casimera Cabrera	18/1	524,172	18/2	548,472	24,300	
			FINANCE UNIT							
1			Administrative Officer II (Administrative Officer I)	Jeanette Padua	11/1	286,524		305,268	18,744	
1			Administrative Assistant I (Computer Operator I)	Malvarosa Panganiban	7/1	206,148	7/1	214,788	8,640	
1			Administrative Aide VI (Clerk III)	Vacant	6/1	194,400		202,524	8,124	
1			Administrative Aide III (Utility Worker II)	Evangeline Bautista (SO)	3/2	164,124	3/3	172,116	7,992	
1			Administrative Aide I (Utility Worker I)	Shiela Watiwat (SO)	1/2	145,608	1/1	150,204	4,596	
	1		Administrative Officer IV (Administrative Officer II)	Proposed			15/1	630,387		
			LOGISTIC AND UTILITY UNIT							
1			Administrative Officer I (Supply Officer I)	Liezal Montenegro	10/1	254,460	10/1	266,280	11,820	
1			Administrative Aide III (Utility Worker II)	Joselito Andal (SO)	3/2	164,124	3/2	170,808	6,684	
1			Administrative Aide III (Utility Worker II)	Alona Driz (SO)	3/1	162,864	3/2	170,808	7,944	
	1		Administrative Officer III (Supply Officer II)	Proposed			14/1	584,972		
	1		Administrative Aide VI (Labor Foreman)	Proposed			6/1	367,007		
			LIVESTOCK DEVELOPMENT DIVISION							
1			Agricultural Center Chief II	Vacant	20/1	661,020	20/1	661,020	-	
			ANIMAL PRODUCTION AND GENETICS IMPROVEMENT SECTION							
2			Agricultural Center Chief I	Evangeline Bantigue	18/1	524,172	18/1	542,436	18,264	
			Agricultural Center Chief I	Paul Rhoderick Praxedes (SO)	18/4	542,508	18/4	560,772	18,264	
1			Agricultural Technician II	Vacant	8/1	219,012	8/1	227,976	8,964	
2			Animal Keeper III	Michael Torino	9/1	235,116	9/1	244,824	9,708	
			Animal Keeper III	Vacant	9/1	235,116	9/1	244,824	9,708	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]
2		Animal Keeper II	Ronald S. Limbo	6/1	194,400	6/1	204,084	9,684
		Animal Keeper II	Vacant	6/1	194,400	6/1	202,524	8,124
6		Farm Worker II	Allan Dapat	4/4	176,820	4/4	184,092	7,272
		Farm Worker II	Rigor Hernandez	4/4	176,820	4/4	184,092	7,272
		Farm Worker II	Teofilo Fidel	4/6	179,532	4/6	186,924	7,392
		Farm Worker II	Vacant	4/1	172,800	4/1	181,308	8,508
		Farm Worker II	Benildo Mendoza	4/3	175,464	4/3	182,688	7,224
		Farm Worker II	David Bejasa	4/3	175,464	4/3	182,688	7,224
1		Farm Worker I	Francisco Barreto, Jr.	2/2	154,656	2/2	162,108	7,452
	1	Statistician I	Proposed			11/1	472,382	
	1	Administrative Assistant IV	Proposed			10/1	419,228	
		<u>PROJECT DEVELOPMENT, RESEARCH, AND EXTENSION SECTION (Formerly Livestock Extension and Marketing Services Section and Research and Development Section)</u>						
1		Senior Agriculturist	Runelita Panganiban	18/4	542,508	18/4	560,772	18,264
1		Agricultural Center Chief I	Edna Engay	18/2	530,208	18/3	554,592	24,384
1		Agricultural Technician II	Mark Angelo Buhat (Previously Chenco Montenegro)	8/1	219,012	8/1	227,976	8,964
1		Supervising Agriculturist	Proposed			22/1	1,194,804	
3		Agriculturist II	Proposed			15/1	630,387	
		Agriculturist I	Proposed			11/1	472,382	
		Agriculturist I	Proposed			11/1	472,382	
1		Agricultural Technologist	Proposed			10/1	419,228	
1		Agriculturist II	Leni Lorzano	15/1	402,900	15/1	421,164	18,264

ANNEX I

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(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]
1		Statistician Aide	Thea Carmina Rodriguez (from Admin)	4/2	174,132	4/2	179,916	5,784
		ANIMAL HEALTH MANAGEMENT DIVISION						
1		Veterinarian IV	Annierica Cascalla	22/1	820,980	22/1	839,556	18,576
		ANIMAL HEALTH SERVICES SECTION						
1		Veterinarian III	Vacant (Formerly Lorelie Austria/Joy Sybil Rosales-Guarin)	19/1	579,756	19/1	598,020	18,264
1		Veterinarian II	Vacant	16/1	439,536	16/1	457,800	18,264
1		Veterinarian II	Vacant	16/1	439,536	16/1	457,800	18,264
1		Veterinarian I	Vacant	13/1	339,312	13/1	357,576	18,264
1		Farm Worker II	Nestor Macalalad	4/3	175,464	4/3	182,688	7,224
1		Agricultural Technician II	Rico Ray Endrinil	8/2	221,004	8/2	230,040	9,036
1		Animal Keeper III	Proposed			9/1	389,977	
		VETERINARY PUBLIC HEALTH AND EPIDEMIOLOGY SECTION						
1		Veterinarian III	Lorelei Austria (formerly from Animal Health Services Section)	19/1	579,756	19/1	598,020	18,264
1		Veterinarian II (Modification-From LDD)	Sarah Jane Moog	16/1	439,536	16/1	457,800	18,264
1		Admin Assistant II (Data Controller II)	Proposed			8/1	367,007	
1		Animal Keeper II	Proposed			6/1	332,308	
1		Science Aide	Proposed			4/1	301,485	
1		Administrative Aide III (Utility Worker II)	Proposed			3/1	287,285	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]					
		VETERINARY LABORATORY SERVICES SECTION (Proposed Section)						
	1	Veterinarian III	Proposed			19/1	870,340	
	1	Laboratory Technician III	Proposed			10/1	419,228	
	1	Laboratory Technician II	Proposed			8/1	367,007	
	2	Laboratory Aide II	Proposed			4/1	301,485	
		Laboratory Aide II	Proposed			4/1	301,485	
	1	Administrative Aide III (Utility Worker II)	Proposed			3/1	287,285	
	VETERINARY REGULATORY DIVISION							
1		Veterinarian IV	Krisel Ann Ragas	22/1	820,980		839,556	18,576
	VETERINARY QUARANTINE AND LIVESTOCK INSPECTION SECTION							
1		Veterinarian III	Joy Sybil Rosales-Guarin (Formerly from Veterinary Public Health and Epidemiology Section))	19/1	579,756	19/1	598,020	18,264
1		Livestock Inspector II	Dorotea Orubia (from Animal Welfare)	8/4	225,012	8/4	234,216	9,204
1		Livestock Inspector I	Isabella Quinio	6/1	194,400	6/1	202,524	8,124
1		Farm Foreman	Nelson Caldo	6/4	198,924	6/4	207,228	8,304
,		Farm Worker II	Roberto Dadural, Sr	4/1	172,800	4/1	182,688	9,888

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]					
2		Farm Worker II	Cesarius Malasique	4/1	172,800	4/1	182,688	9,888
1		Farm Worker I	Dennis Alcala (SO)	2/1	153,480	2/1	159,660	6,180
	1	Veterinarian II	Proposed			16/1	680,334	
	3	Livestock Inspector II	Proposed			8/1	367,007	
		Livestock Inspector II	Proposed			8/1	367,007	
		Livestock Inspector II	Proposed			8/1	367,007	
		ANIMAL WELFARE SERVICES SECTION (Formerly Food, Drugs and Biologics Regulation Section)						
1		Veterinarian II	Vacant	16/1	439,536	16/1	457,800	18,264
1		Livestock Inspector II	Arlene Musne (from Quarantine)	8/3	222,996	8/3	232,116	9,120
1		Agricultural Technician II	Chenco Montenegro (Previously Mark Buhat)	8/1	219,012	8/1	227,976	8,964
1		Veterinarian III	Proposed			19/1	870,340	
1		Market Specialist I	Proposed			11/1	472,382	
1		Biological & Feed Products Inspector	Proposed			8/1	367,007	
		MEAT INSPECTION SERVICES DIVISION (Proposed Division; Formerly Meat Inspection Services Section)						
1		Meat Control Officer I	Maria Fatima Amparo	13/2	343,068	13/2	361,332	18,264
1		Veterinarian IV	Proposed			22/1	1,169,850	
1		Veterinarian III	Proposed			19/1	870,340	
1		Meat Control Officer II	Proposed			16/1	680,334	
1		Meat Inspector III	Proposed			11/1	472,382	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]					
	1	Meat Inspector II	Proposed			8/1	367,007	
	1	Meat Inspector I	Proposed			6/1	332,308	
			reflected in FSF of other Divisions					
			modifications					
Sub-Total- ProVet							38,982,242	
Provincial Engineer's Office								
1		Prov'l Gov't Dept. Head (Provincial Engineer)	Gilbert P. Gatdula	26/2	1,362,780	26/3	1,411,668	48,888
3		Prov'l Gov't Asst. Dept. Head (Asst. Provincial Engineer for Administration)	Victorina M. Capuloy	24/5	1,110,540	24/6	1,150,380	39,840
		Prov'l Gov't Asst. Dept. Head (Asst. Provincial Engineer for Operation)	Jun E. Mendoza	24/8	1,165,824	24/8	1,188,240	22,416
		Prov'l Gov't Asst. Dept. Head (Asst. Provincial Engineer for Special Projects)	Ronelo R. Manimtim	24/2	1,057,896	24/3	1,095,840	37,944
ADMINISTRATIVE DIVISION								
1		Supvsg. Admin Officer (Administrative Officer IV)	Marietes R. Turico	22/2	833,772	22/2	852,348	18,576
RECORDS AND ADMINISTRATIVE SECTION								
1		Administrative Officer V (Administrative Officer III)	Daribeth M. Espina	18/2	530,208	18/2	548,472	18,264
1		Administrative Officer III (Records Officer II)	Adrei Lou L. Alcantara	14/2	373,716	14/2	391,980	18,264
1		Administrative Officer II (Records Officer I)	Cristito M. Matibag	11/2	289,932	11/2	308,676	18,744
1		Administrative Officer I (Records Officer I)	Andretti L. Ronquillo	10/2	256,584	10/3	270,756	14,172
1		Administrative Assistant VI (Computer Operator III)	Maria Bernadeth D. Arada	12/1	312,624	12/1	331,296	18,672
1		Administrative Assistant III (Computer Operator II)	Vacant	9/3	239,064	9/1	244,824	5,760

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]		
1			Administrative Assistant II (Clerk IV)	Nemesia N. Corona	8/2	221,004	8/3	232,116	11,112	
3			Administrative Assistant VI (Clerk III)	Vincent John M. Amorado	6/2	195,900	6/2	204,084	8,184	
			Administrative Assistant VI (Clerk III)	Dhona B. Garcia	6/2	195,900	6/2	204,084	8,184	
			Administrative Assistant VI (Clerk III)	Marine Z. Silva	6/3	197,400	6/3	205,644	8,244	
2			Administrative Assistant IV (Clerk II)	Marnoel R. Malapitan	4/1	172,800	4/2	181,308	8,508	
			Administrative Assistant IV (Clerk II)	Jayson A. Landicho	4/1	172,800	4/2	181,308	8,508	
2			Administrative Assistant I (Bookbinder III)	Vacant	7/1	206,148	7/1	214,788	8,640	
			Administrative Assistant I (Bookbinder III)	Vacant	7/1	206,148	7/1	214,788	8,640	
1			Administrative Aide IV (Reproduction Mach. Operator II)	Alice E. Dimaandal	4/1	172,800	4/1	179,916	7,116	
1			Administrative Aide III (Clerk I)	Alfred Abel C. Panopio	3/1	162,864	3/2	170,808	7,944	
1			Administrative Aide II (Messenger)	Jackyline Gloniel V. Carranza	2/2	154,656	2/1	159,660	5,004	
4			Administrative Aide I (Utility Worker I)	Marissa D. Monastrial	1/5	149,304	1/6	156,588	7,284	
			Administrative Aide I (Utility Worker I)	Maxima Josephine E. Fernandez	1/2	145,608	1/2	151,452	5,844	
			Administrative Aide I (Utility Worker I)	Jowell R. Bori	1/1	144,408	1/1	151,452	7,044	
			Administrative Aide I (Utility Worker I)	Jessica M. Dimayuga	1/2	145,608	1/3	152,736	7,128	
			SUPPLIES SECTION							
1			Administrative Officer V (Supply Officer III)	Rebecca G. Laza	18/2	530,208	18/3	554,592	24,384	
1			Administrative Officer III (Supply Officer II)	Ronald C. Rivera	14/2	373,716	14/3	396,156	22,440	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]
1		Administrative Officer I (Supply Officer I)	Celsa P. Ilagan	10/2	256,584	10/2	268,512	11,928
1		Administrative Assistant III (Storekeeper III)	Joel M. Agregado	9/3	239,064	9/3	248,940	9,876
1		Administrative Aide VI (Storekeeper II)	Rosenni M. Basilan	6/2	195,900	6/2	204,084	8,184
2		Engineering Aide	Olivia D. Elca	4/2	174,132	4/3	182,688	8,556
		Engineering Aide	Julious Felix H. Aquino	4/2	174,132	4/3	182,688	8,556
1		Administrative Aide III (Clerk I)	Chelsie M. Agina	3/1	162,864	3/2	170,808	7,944
		<u>ARCHITECTURE, ELECTRICAL DESIGNS, SURVEYING AND QUALITY CONTROL DIVISION</u>						
1		Engineer IV	Gloria M. Belarmino	22/4	859,992	22/5	891,996	32,004
		<u>ARCHITECTURAL AND DESIGN SECTION</u>						
2		Architect III	Leo B. Guarin	18/2	588,624	19/3	615,900	27,276
		Architect III	Rogelib M. Navarro	19/1	579,756	19/1	598,020	18,264
1		Architect II	Jizzle G. Cantos	16/2	444,528	16/1	457,800	13,272
3		Architect I	Vacant	12/2	316,032	12/2	334,704	18,672
		Architect I	Vacant	12/1	312,624	12/1	331,296	18,672
		Architect I	Vacant	12/1	312,624	12/1	331,296	18,672
1		Draftsman III	Proposed			11/1	305,268	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]
2		Draftsman II	Rayson A. Punzalan	8/3	222,996	8/3	232,116	9,120
		Draftsman II	Dustin I. Punzalan	8/5	227,040	8/6	238,464	11,424
		SURVEYING, INVESTIGATION AND SANITARY SECTION						
2		Engineer III	Marvin V. Camacho	19/4	606,792	19/1	598,020	- 8,772
		Engineer III	Jonas Aran C. Alcantara	19/1	579,756	19/1	598,020	18,264
1		Engineer II	Jennifer B. Marasigan	16/1	439,536	16/2	462,792	23,256
1		Engineering Assistant	Rodel Vicente L. Cuenca	8/2	221,004	8/2	230,040	9,036
5		Engineering Aide	Crystal Hernandez	4/2	174,132	4/3	182,688	8,556
		Engineering Aide	Louie M. Baja	4/2	174,132	4/2	181,308	7,176
		Engineering Aide	Jerremie M. Dapito	4/2	174,132	4/2	181,308	7,176
		Engineering Aide	Reynante R. Guerra	4/1	172,800	4/2	181,308	8,508
		Engineering Aide	Luisito F. Mauleon	4/1	172,800	4/2	181,308	8,508
2		Survey Aide	Proposed			4/1	179,916	
		Survey Aide	Proposed			4/1	179,916	
		ELECTRICAL DESIGNS SECTION						
1		Engineer III	Niño Ven E. Petoral	19/2	588,624	19/2	606,888	18,264
2		Engineer II	Lynden M. Magnayi	16/1	439,536	16/2	462,792	23,256
		Engineer II	Vacant			16/1	457,800	457,800

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]		
1			Engineer I	Rosemarie D. delos Reyes	12/1	312,624	12/2	334,704	22,080	
			Assistant Statistician	Rozana Martina C. Hermoso	9/2	237,084	9/3	248,940	11,856	
1			Engineering Aide	John Marvin M. Espina	4/1	172,800	4/1	179,916	7,116	
			<u>QUALITY CONTROL SECTION</u>							
1			Engineer III	Vacant	19/1	579,756	19/1	598,020	18,264	
1			Engineer II	Vacant			16/1	457,800	457,800	
1			Engineer I	Raven A. Concepcion	12/1	312,624	12/2	334,704	22,080	
1			Laboratory Technician II	Lynette Emelyn A. Tungpalan	8/2	221,004	8/2	230,040	9,036	
1			Laboratory Aide II	Elena H. Cusi	4/5	178,176	4/6	186,924	8,748	
2			Engineering Aide	Luis A. Garcia	4/3	175,464	4/3	182,688	7,224	
			Engineering Aide	Rufino R. Matienzo	4/3	175,464	4/3	182,688	7,224	
			<u>FIRST DISTRICT DIVISION</u>							
1			Engineer IV	Milagros C. Añonuevo	22/7	900,948	22/8	933,612	32,664	
			<u>PLANNING AND PROGRAMMING, CONSTRUCTION SECTION</u>							
1			Engineer III	Amiel D. Medina	19/4	606,792	19/4	625,056	18,264	
1			Engineer II	Patricia Joy M. Atienza	16/1	439,536	16/2	462,792	23,256	
2			Engineer I	Jerico O. Evangelista	12/1	312,624	12/1	331,296	18,672	
			Engineer I	Jeff Vincent M. Ilao	12/1	312,624	12/2	334,704	22,080	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]					
	6	Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
1		Engineering Aide	Mina A. Dimaano	4/3	175,464	4/3	182,688	7,224
1		Engineering Aide	Maricel S. Blanco	4/1	172,800	4/2	181,308	8,508
		MAINTENANCE SECTION						
1		Const. & Maint. Gen. Foreman	Cipriano A. Celemin	11/7	307,716	11/7	326,460	18,744
1		Const. & Maint. Foreman	Leodegario L. Maneja	8/2	221,004	8/3	232,116	11,112
2		Const. & Maint. Capataz	Luisito C. Gubi	5/3	186,132	5/4	195,348	9,216
		Const. & Maint. Capataz	Victorino Allan I. Acosta	5/4	187,560	5/4	195,348	7,788
8		Const. & Maintenance Man	Michael J. Cinco	2/2	154,656	2/2	160,872	6,216
		Const. & Maintenance Man	Ramon H. Roll	2/8	161,916	2/8	168,420	6,504
		Const. & Maintenance Man	Florencio S. Dampil	2/2	154,656	2/2	160,872	6,216
		Const. & Maintenance Man	Rommel B. Lopez	2/7	160,680	2/7	167,148	6,468
		Const. & Maintenance Man	Andrew DL. Ellao	2/8	161,916	2/8	168,420	6,504
		Const. & Maintenance Man	Edwin A. Pocerio	2/1	153,480	2/1	159,660	6,180

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
 BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]					
		Const. & Maintenance Man	Nilo F. Peñano	2/8	161,916	2/8	168,420	6,504
		Const. & Maintenance Man	Victor G. Flotado	2/1	153,480	2/2	160,872	7,392
2		Const. & Maintenance Man	Proposed			2/1	159,660	
		Const. & Maintenance Man	Proposed			2/1	159,660	
		SECOND DISTRICT DIVISION						
1		Engineer IV	Cristina B. Manongsong	22/8	915,036	22/8	933,612	18,576
		PLANNING AND PROGRAMMING, CONSTRUCTION SECTION						
1		Engineer III	Aireen M. Villalobos	19/2	588,624	19/2	606,888	18,264
1		Engineer III	Vacant			19/1	598,020	598,020
2		Engineer II	Divina C. Latayan	16/2	444,528	16/2	462,792	18,264
		Engineer II	Agnes M. Bauan	16/1	439,536	16/2	462,792	23,256
1		Engineer I	Vacant	12/1	312,624	12/2	334,704	22,080
1		Engineer I	Vacant	12/1	312,624	12/1	331,296	18,672
1		Engineer I	Proposed			12/1	331,296	
1		Engineer I	Proposed			12/1	331,296	
1		Engineer I	Proposed			12/1	331,296	
1		Engineer I	Proposed			12/1	331,296	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]					
	1	Engineer I	Proposed			12/1	331,296	
	1	Engineer I	Proposed			12/1	331,296	
1		Engineering Aide	Daisy E. Robles	4/3	175,464	4/4	184,092	8,628
1		Engineering Aide	Sean Redwald A. Velasquez	4/2	174,132	4/2	181,308	7,176
		MAINTENANCE						
1		Const. & Maint. Gen. Foreman	Cesar Francisco G. Castillo	11/1	286,524	11/1	305,268	18,744
1		Const. & Maint. Foreman	Remigio S. Macatangay	8/4	225,012	8/4	234,216	9,204
4		Const. & Maint. Capataz	Benedicto B. Ebora	5/2	184,716	5/3	193,860	9,144
		Const. & Maint. Capataz	Reynaldo V. Camilo	5/3	186,132	5/3	193,860	7,728
		Const. & Maint. Capataz	Rodrigo B. Ortiz	5/8	193,380	5/8	201,408	8,028
		Const. & Maint. Capataz	Benedicto E. Mendoza	5/4	187,560	5/4	195,348	7,788
6		Const. & Maintenance Man	Numeriano P. Magsino	2/8	161,916	2/8	168,420	6,504
		Const. & Maintenance Man	Restituto M. Maranan	2/8	161,916	2/8	168,420	6,504
		Const. & Maintenance Man	Roberto N. Magsino	2/7	160,680	2/8	168,420	7,740
		Const. & Maintenance Man	Amado A. Mendoza	27	160,680	2/8	168,420	7,740
		Const. & Maintenance Man	Dante P. Moral	2/7	160,680	2/7	167,148	6,468
		Const. & Maintenance Man	Gregorio B. Bantogon	2/8	161,916	2/8	168,420	6,504
	2	Const. & Maintenance Man	Proposed			2/1	159,660	

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]
		Const. & Maintenance Man	Proposed			2/1	159,660	
1		Administrative Aide III (Carpenter I)	Danilo Gavino	3/7	170,520	3/7	177,480	6,960
		THIRD DISTRICT						
1		Engineer IV	Lilebeth A. Magsombol	22/4	859,992	22/4	878,568	18,576
		PLANNING AND PROGRAMMING CONSTRUCTION SECTION						
1		Engineer III	Agnes L. Amador	19/1	579,756	19/2	606,888	27,132
1		Engineer II	Jonalie L. Hernandez	16/2	444,528	16/1	457,800	13,272
2		Engineer I	Roberto E. Velasquez	12/1	312,624	12/2	334,704	22,080
6		Engineer I	Vacant	12/1	312,624	12/2	334,704	22,080
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineering Aide	Edmund Z. Maranan	4/2	174,132	4/3	182,688	8,556
		MAINTENANCE SECTION						
1		Const. & Maint. Gen. Foreman	Eliseo M. Custodio	11/2	289,932	11/3	312,144	22,212

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number [1]	Old [2]	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
				Rate/Annum		Rate/Annum			
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1		Const. & Maint Foreman	Robert C. Samar	8/1	219,012	8/1	227,976	8,964	
2		Const. & Maint. Capataz	Rejhonree C. Bagsic	5/8	193,380	5/1	190,908	-2,472	
		Const. & Maint. Capataz	Marciano M. Malata	5/2	184,716	5/2	192,384	7,668	
6		Const. & Maintenance Man	Tirso M. Cabrera	2/2	154,656	2/3	162,108	7,452	
		Const. & Maintenance Man	Tirso M. Cabrera	2/7	160,680	2/8	168,420	7,740	
		Const. & Maintenance Man	Anthony R. Valentin	2/2	154,656	2/2	160,872	6,216	
		Const. & Maintenance Man	Herminio M. Soriano	2/7	160,680	2/7	167,148	6,468	
		Const. & Maintenance Man	Aniceto B. Fajardo	2/8	161,916	2/8	168,420	6,504	
		Const. & Maintenance Man	Jose T. de Guzman	2/1	153,480	2/2	160,872	7,392	
2		Const. & Maintenance Man	Proposed			2/1	159,660		
		Const. & Maintenance Man	Proposed			2/1	159,660		
		FOURTH DISTRICT DIVISION							
1		Engineer IV	Reynaldo A. Libuit	22/8	915,036	22/8	933,612	18,576	
		PLANNING AND PROGRAMMING CONSTRUCTION SECTION							
1		Engineer III	Vacant	19/2	588,624	19/1	598,020	9,396	
1		Engineer II	Kristoffer P. Maralit	16/1	439,536	16/2	462,792	23,256	
2		Engineer I	Ervil John D. Villena	12/1	312,624	12/2	334,704	22,080	
6		Engineer I	Camille R. Macaraig	12/1	312,624	12/1	331,296	18,672	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
				Rate/Annum		Rate/Annum		
[1]	[2]			SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
1		Engineering Assistant	Christian Paul R. Manguiat	8/2	221,004	8/3	232,116	11,112
2		Engineering Aide	Niña Marah M. Malabanan	4/3	175,464	4/3	182,688	7,224
		Engineering Aide	Mona Liza M. Caparas	4/1	172,800	4/2	181,308	8,508
		MAINTENANCE SECTION						
1		Const. & Maint. General Foreman	Dario V. Magtibay	11/1	286,524	11/2	308,676	22,152
2		Const. & Maint. Foreman	Felipe S. Matalog Jr.	8/2	221,004	8/3	232,116	11,112
		Const. & Maint. Foreman	Marte V. Lopez	8/5	227,040	8/6	238,464	11,424
3		Const. & Maint. Capataz	Leonardo M. Magpoc	5/7	191,916	5/7	199,884	7,968
		Const. & Maint. Capataz	Ruel M. Macasaet	5/8	193,380	5/8	201,408	8,028
		Const. & Maint. Capataz	Eladio P. Catilo	5/3	186,132	5/3	193,860	7,728
7		Const. & Maintenance Man	Patricio A. Masa	2/7	160,680	2/8	168,420	7,740
		Const. & Maintenance Man	Danilo M. Delen	2/7	160,680	2/8	168,420	7,740

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]			
Old [1]	New [2]			Rate/Annum		Rate/Annum					
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]				
		Const. & Maintenance Man	Ramon B. Magpantay	2/7	160,680	2/7	167,148	6,468			
		Const. & Maintenance Man	Edgardo P. Ebora	2/8	161,916	2/8	168,420	6,504			
		Const. & Maintenance Man	Maximiano E. Talban	2/7	160,680	2/7	167,148	6,468			
		Const. & Maintenance Man	Efren A. An	2/7	160,680	2/8	168,420	7,740			
		Const. & Maintenance Man	Zoilo D. Dimaano	2/7	160,680	2/7	167,148	6,468			
2		Const. & Maintenance Man	Proposed			2/1	159,660				
		Const. & Maintenance Man	Proposed			2/1	159,660				
1		Administrative Aide III	Mark Alfred C. Alcayde	3/2	164,124	3/2	170,808	6,684			
		(Carpenter I)									
		FIFTH & SIXTH DISTRICT DIVISION									
1		Engineer IV	Marivic I. Rivera	22/2	833,772	22/2	852,348	18,576			
		PLANNING & PROGRAMMING CONSTRUCTION SECTION									
1		Engineer III	Analyn A. Manalo	19/2	588,624	19/3	615,900	27,276			
1	1	Engineer III	Proposed			19/1	598,020				
1		Engineer II	Gloria L. Lopez	16/2	444,528	16/2	462,792	18,264			
1		Engineer I	Kristine Mae U. Carlos	12/1	312,624	12/2	334,704	22,080			
6		Engineer I	Proposed			12/1	331,296				
		Engineer I	Proposed			12/1	331,296				

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
		Engineer I	Proposed			12/1	331,296	
1		Engineering Aide	Arcadio B. Villadelrey	4/1	172,800	4/1	179,916	7,116
		MAINTENANCE SECTION						
1		Const. & Maint. Foreman	Samson A. Adelantar	8/2	221,004	8/3	232,116	11,112
3		Const. & Maint. Capataz	Rodel N. Mendoza	5/4	187,560	5/4	195,348	7,788
		Const. & Maint. Capataz	Isidro P. Salvador	5/2	184,716	5/3	193,860	9,144
		Const. & Maint. Capataz	Petronilo A. Macaraig	5/2	184,716	5/1	190,908	6,192
3		Const. & Maintenance Man	Nicanor O. Hernandez	2/8	161,916	2/8	168,420	6,504
		Const. & Maintenance Man	John D. Pusag	2/2	154,656	2/3	162,108	7,452
		Const. & Maintenance Man	Efren A. Macatangay Jr.	2/1	153,480	2/2	160,872	7,392
2		Const. & Maintenance Man	Proposed			2/1	159,660	
		Const. & Maintenance Man	Proposed			2/1	159,660	
		MOTORPOOL DIVISION						
1		Engineer IV	Ireneo M. Rosales	22/2	833,772	22/2	852,348	18,576
		LIGHTS AND HEAVY EQUIPMENT OPERATIONS SECTION						
1		Engineer III	Mark Anthony C. Cruzat	19/1	579,756	19/1	598,020	18,264

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	[9]
1		Engineer II	Ethelbert J. Arellano	16/3	449,580	16/1	457,800	8,220
2		Administrative Aide VI (Clerk III)	Emelson M. Robles	6/2	195,900	6/2	204,084	8,184
		Administrative Aide VI (Clerk III)	Michelle M. Villalobos	6/2	195,900	6/3	205,644	9,744
3		Heavy Equipment Operator II	Proposed			6/1	202,524	
		Heavy Equipment Operator II	Proposed			6/1	202,524	
		Heavy Equipment Operator II	Proposed			6/1	202,524	
7		Heavy Equipment Operator I	Roman R. Bacuno	4/4	176,820	4/4	184,092	7,272
		Heavy Equipment Operator I	Christian Emmanuel B. Dinglasan	4/1	172,800	4/1	179,916	7,116
		Heavy Equipment Operator I	Sancho P. Manalo	4/1	172,800	4/2	181,308	8,508
		Heavy Equipment Operator I	Ricky A. Magsombol	4/1	172,800	4/2	181,308	8,508
		Heavy Equipment Operator I	Ryan O. Andal	4/1	172,800	4/2	181,308	8,508
		Heavy Equipment Operator I	Jay Arr A. Reyes	4/1	172,800	4/2	181,308	8,508
		Heavy Equipment Operator I	King Jouard M. Frane	4/1	172,800	4/2	181,308	8,508
3		Heavy Equipment Operator I	Proposed			4/1	179,916	
		Heavy Equipment Operator I	Proposed			4/1	179,916	
		Heavy Equipment Operator I	Proposed			4/1	179,916	
6		Administrative Aide IV (Driver II)	Antonio G. Frane	4/4	176,820	4/1	179,916	3,096
		Administrative Aide IV (Driver II)	Arnaldo R. Arada	4/1	172,800	4/2	181,308	8,508

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]			
Old [1]	New [2]			Rate/Annum		Rate/Annum					
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]				
		Administrative Aide IV (Driver II)	Antonio V. Bayer	4/4	176,820	4/4	184,092	7,272			
		Administrative Aide IV (Driver II)	Ben Bryant M. Magtibay	4/4	176,820	4/4	184,092	7,272			
		Administrative Aide IV (Driver II)	Marvin M. Bay	4/4	176,820	4/4	184,092	7,272			
7		Administrative Aide III (Driver I)	Rolly T. Abrenica	3/3	165,372	3/3	172,116	6,744			
		Administrative Aide III (Driver I)	Romil C. Añonuevo	3/3	165,372	3/4	173,448	8,076			
		Administrative Aide III (Driver I)	Vacant	3/4	166,656	3/4	173,448	6,792			
		Administrative Aide III (Driver I)	Pio R. Murcia	3/8	171,828	3/1	169,500	-2,328			
		Administrative Aide III (Driver I)	Jerico R. Calalo	3/2	164,124	3/3	172,116	7,992			
		Administrative Aide III (Driver I)	Sergio B. Velasquez	3/1	162,864	3/2	170,808	7,944			
		Administrative Aide III (Driver I)	Eddie G. Peregrina	3/1	162,864	3/2	170,808	7,944			
		Administrative Aide III (Driver I)	Roberto B. Reyes Sr.	3/1	162,864	3/2	170,808	7,944			
		Administrative Aide III (Driver I)	Jim Jake B. Suarez	3/1	162,864	3/2	170,808	7,944			
		Light Equipment Operator	Vacant	2/4	157,044	2/4	163,356	6,312			
8		Light Equipment Operator	Paulo R. Untalan	2/2	154,656	2/2	160,872	6,216			
		Light Equipment Operator	Jon Jon A. Untalan	2/1	153,480	2/2	160,872	7,392			
		Light Equipment Operator	Lorie M. Palicpic	2/4	157,044	2/4	163,356	6,312			
		Light Equipment Operator	Alexander R. Sulit	2/1	153,480	2/1	159,660	6,180			
		Light Equipment Operator	Guillermo P. Caballa	2/3	155,844	2/3	162,108	6,264			

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
				Rate/Annum		Rate/Annum		
[1]	[2]			SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
		Light Equipment Operator	Melvin U. Godoy	2/1	153,480	2/2	160,872	7,392
		Light Equipment Operator	Mario Joel A. Ramos	2/1	153,480	2/2	160,872	7,392
1		Const. & Maintenance Man	Dexter Donn L. Agbay	2/1	153,480	2/2	160,872	7,392
		<u>INSPECTION EVALUATION AND AUTOMOTIVE REPAIR SECTION</u>						
1		Administrative Assistant V (Mechanical Shop Foreman)	Aldrin C. Caringal	11/4	296,904	11/4	315,648	18,744
1		Auto Equipt. Inspector I	Feliciano V. Ilagan	8/7	231,168	8/8	242,796	11,628
5		Administrative Aide VI (Mechanic II)	Frederick B. de Leon	6/1	194,400	6/2	204,084	9,684
		Administrative Aide VI (Mechanic II)	Merben G. Ronquillo	6/2	195,900	6/2	204,084	8,184
		Administrative Aide VI (Mechanic II)	Renato P. delos Reyes	6/8	205,104	6/8	213,672	8,568
		Administrative Aide VI (Mechanic II)	Nelson L. Lalican	6/4	198,924	6/4	207,228	8,304
		Administrative Aide VI (Mechanic II)	Efrean James D. De Las	6/1	194,400	6/1	202,524	8,124
4		Administrative Aide IV (Mechanic I)	Felix C. Roque	4/8	182,304	4/8	189,816	7,512
		Administrative Aide IV (Mechanic I)	Raiñer A. Alcazar	4/1	172,800	4/2	181,308	8,508
		Administrative Aide IV (Mechanic I)	Godofredo P. Eje	4/8	182,340	4/8	189,816	7,476
		Administrative Aide IV (Mechanic I)	Abel C. Caringal	4/2	174,132	4/2	181,308	7,176
3		Engineering Aide	Arnold S. Alvarez	4/2	174,132	4/3	182,688	8,556
		Engineering Aide	Bayani M. Quiñones	4/2	174,132	4/3	182,688	8,556

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]
		Engineering Aide	Mario U. Andal	4/2	174,132	4/3	182,688	8,556
1		Administrative Aide I (Laborer I)	Loreto A. Celemin	1/4	148,068	1/4	154,008	5,940
		GROUND & BLDG. MAINTENANCE						
1		Engineering Assistant	Jose Rafael I. Carandang	8/1	219,012	8/1	227,976	8,964
2		Const. & Maint. Capataz	Nemesio G. Reyes	5/2	184,716	5/3	193,860	9,144
		Const. & Maint. Capataz	Renato C. Adoptante	5/2	184,716	5/3	193,860	9,144
		Const. & Maintenance Man	Vacant	2/2	154,656	2/1	159,660	5,004
		Const. & Maintenance Man	Ferdinand G. Reyes	2/8	161,916	2/8	168,420	6,504
		Const. & Maintenance Man	Leon E. Cuevas	2/6	159,456	2/7	167,148	7,692
		Const. & Maintenance Man	Jethro G. Frago	2/2	154,656	2/3	162,108	7,452
		Const. & Maintenance Man	Dionisio R. Aquino Jr.	2/2	154,656	2/2	160,872	6,216
		Const. & Maintenance Man	Jayson C. Dimayuga	2/2	154,656	2/2	160,872	6,216
		Const. & Maintenance Man	Raul M. Odeste	2/7	160,680	2/7	167,148	6,468
Sub-Total- PEO							75,988,596	
Provincial Government- Environment and Natural Resources								
1		Provincial Government Department Head	Luis A. Awitan	26/5	1,430,604	26/5	1,458,120	27,516
1		Provincial Government Assistant Department Head	Marivic P. Esmas	24/1	1,040,904	24/1	1,078,236	37,332
		ENVIRONMENTAL QUALITY MANAGEMENT						-
1		Supervising Environmental Management Specialist	Beverly F. Balahibo	22/1	820,980	22/1	839,556	18,576

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]					
		PGENRO BATANGAS ENVIRONMENT LABORATORY						-
1		Senior Environmental Management Specialist	Gina Rowena O. Medenilla	18/2	530,208	18/2	554,592	24,384
1		Environmental Management Specialist II	Vacant	15/1	402,900	15/1	421,164	18,264
1		Chemist II	Proposed			15/1	421,164	-
1		Environmental Management Specialist I	Mark Anthony Rodriguez	11/1	286,524	11/1	305,268	18,744
1		Chemist I	Proposed			11/1	305,268	-
2		Laboratory Technician II	Fe S. Aguila	8/3	222,996	8/3	234,216	11,220
		Laboratory Technician II	Robert A. Andal	8/1	219,012	8/1	230,040	11,028
2		Laboratory Aide II	Nelson I. Caponpon	4/6	179,532	4/6	188,376	8,844
		Laboratory Aide II	Miala Maria V. Cedo	4/1	172,800	4/1	179,916	7,116
		ENVIRONMENTAL QUALITY MANAGEMENT						-
1		Senior Environmental Management Specialist	Charyl Lorraine H. Aloria	18/1	530,208	18/1	542,436	12,228
1		Environmental Management Specialist II	Charisma A. Ortega	15/1	402,900	15/2	425,700	22,800
1		Environmental Management Specialist II	Proposed			15/1	421,164	-
3		Environmental Management Specialist I	Dianne Colleen M. Perez	11/1	286,524	11/2	308,676	22,152
1		Environmental Management Specialist I	Proposed			11/1	305,628	
1		Environmental Management Specialist I	Vacant	11/1	286,524	11/1	305,268	18,744
		SMALL SCALE MINING REGULATION SECTION						-
1		Senior Environmental Management Specialist	Rachel C. Alcantara	18/1	524,172	18/1	542,436	18,264
2		Environmental Management Specialist II	Pensri S. Farol	15/2	407,436	15/2	425,700	18,264
		Environmental Management Specialist II	Arnex o. Fesariton	15/1	402,900	15/1	421,164	18,264
1		Geologist II	Proposed			15/1	421,164	
1		Environmental Management Specialist I	Michael A. Dimayuga	11/1	286,524	11/1	305,268	18,744
1		Geologist I	Proposed			11/1	305,268	
		BIODIVERSITY MANAGEMENT DIVISION						-

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
1			Supervising Environmental Management Specialist	Lorena A. Candava	22/2	833,772	22/3	865,356	31,584	
			<u>COASTAL & MARINE BIODIVERSITY MANAGEMENT SECTION</u>						-	
1			Senior Environmental Management Specialist	Rochelle P. Amboya	18/1	530,208	18/2	548,472	18,264	
1			Environmental Management Specialist II	Vacant	15/1	402,900	15/1	421,164	18,264	
2			Environmental Management Specialist I	Vacant	11/1	286,524	11/1	305,628	19,104	
			Environmental Management Specialist I	Vacant	11/1	286,524	11/1	305,628	19,104	
			<u>TERRESTRIAL BIODIVERSITY MANAGEMENT</u>							
1			Senior Environmental Management Specialist	Ma. Sherylyn P. Barot	18/1	530,208	18/1	542,436	12,228	
1			Environmental Management Specialist II	Vacant	15/1	407,436	15/1	421,164	Reclassify to Ecosystem Management Specialist I	
1			Ecosystem Management Specialist I	Proposed			11/1	305,268	-	
1			Forester I	Proposed			11/1	305,268	-	
1			Community Development Assistant II	Violeta C. Aguila	9/8	249,228	9/8	259,512	10,284	
1			Administrative Assistant II (Clerk IV)	Proposed			8/1	227,976	-	
			<u>NATURAL RESOURCES CONSERVATION & SOLID WASTE MANAGEMENT DIVISION</u>							
1			Supervising Environmental Management Specialist	Joyce Faith M. Dijan	22/2	846,780	22/3	865,356	18,576	
			<u>SOLID WASTE MANAGEMENT SECTION</u>						-	
1			Environmental Management Specialist II	Ephraim Gabriel L. de Mesa	15/1	402,900	15/2	425,700	22,800	
1			Environmental Management Specialist I	Jessica C. Ave	11/1	286,524	11/2	308,676	22,152	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
FOREST MANAGEMENT SECTION										
1			Environmental Management Specialist I	Vacant	11/1	286,524	11/1	305,268	18,744	
1			Forest Ranger	Grace A. Acosta	4/1	172,800	4/1	179,916	7,116	
MANAGEMENT SERVICES DIVISION										
1			Supervising Environmental Management Specialist	Divinia C. Mercado	22/1	833,772	22/2	852,348	18,576	
SPECIAL CONCERN SECTION										
1			Senior Environmental Management Specialist	Lerma M. Balitaan	18/1	524,172	18/1	542,436	18,264	
1			Administrative Officer IV (Administrative Officer II)	Janus Errol C. Areta	15/1	402,900	15/1	421,164	18,264	
1			Environmental Mgmt Specialist I	Vacant	11/1	286,524	11/1	305,268	18,744	
1			Administrative Aide VI (Clerk III)	Precious A. Hernandez	6/1	194,400	6/1	202,524	8,124	
1			Administrative Assistant I (Bookbinder III)	Proposed			7/1	214,788	-	
1			Administrative Assistant I (Bookbinder III)	Melvin L. Macaraig	7/1	206,148	7/1	214,788	8,640	
1			Watchman II	Hilarion D. Macatangay	4/8	182,304	4/8	189,816	7,512	
ADMINISTRATIVE SECTION										
1			Administrative Officer IV (Administrative Officer II)	Ruth A. Cueto	15/2	407,436	15/2	425,700	18,264	
1			Administrative Officer II (Administrative Officer I)	Jessa A. Boongaling	11/1	286,524	11/2	308,676	22,152	
1			Administrative Assistant III (Computer Operator II)	Leonor A. Puerollano	9/1	235,116	9/2	246,864	11,748	
1			Administrative Aide IV (Clerk II)	Vacant	4/1	172,800	4/1	179,916	7,116	
1			Administrative Aide IV (Bookbinder II)	Vacant	4/1	172,800	4/1	179,916	7,116	
2			Administrative Aide IV (Driver II)	Raul M. Rocafort	4/3	175,464	4/4	184,092	8,628	
			Administrative Aide IV (Driver II)	Alberto. M. Marasigan	4/3	175,464	4/3	182,688	7,224	
1			Administrative Aide IIV (Driver II)	Noel G. Aquino	4/1	172,800	4/1	179,916	7,116	
1			Administrative Aide IV (Bookbinder II)	Proposed			4/1	179,916	-	
2			Administrative Aide III (Driver I)	Christopher L. Balagbis	3/1	164,124	3/1	169,500	5,376	
			Administrative Aide III (Driver I)	Sherwin R. Evangelist	3/5	167,940	3/6	176,112	8,172	
3			Administrative Aide III (Utility Worker II)	Maricar P. Castor	3/2	164,124	3/3	172,116	7,992	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
			Administrative Aide III (Utility Worker II)	Myra G. Garcia	3/1	162,864	3/1	169,500	6,636	
			Administrative Aide III (Utility Worker II)	Proposed			3/1	169,500	-	
1			Administrative Aide I (Utility Worker I)	Cristina R. Velasquez	1/3	146,832	1/4	154,008	7,176	
Sub-Total- PG-ENRO								23,560,128		
Provincial Tourism and Cultural Affairs Office										
1			PROVL. GOVT. DEPT. HEAD	Sylvia M. Marasigan	26/2	1,362,780.00	26/2	1,388,988.00	26,208.00	
1			PROVL. GOVT. ASST. DEPT. HEAD	Jaida M. Castillo	24/2	1,057,896.00	24/3	1,095,840.00	37,944.00	
ADMINISTRATIVE AND SUPPORT SECTION										
1			Administrative Officer V (Administrative Officer III)	Chona A. Andal	18/8	568,056.00	18/8	586,320.00	18,264.00	
1			Administrative Aide IV (Bookbinder II)	Darwin Jason R. Barcelon	4/2	174,132.00	4/3	182,688.00	8,556.00	
1			Administrative Aide IV (Reprod. Mach. Operator II)	Von Karla L. Marasigan	4/2	174,132.00	4/3	182,688.00	8,556.00	
1			Administrative Aide III (Driver I)	Vicente L. Persincola	3/8	171,828.00	3/8	178,836.00	7,008.00	
1			Administrative Aide III (Driver I)	Joel Q. de Mesa	3/1	162,864.00	3/1	169,500.00	6,636.00	
1			Administrative Aide I (Utility Worker I)	Nonilon R. Mayo	1/4	148,068.00	1/4	154,008.00	5,940.00	
1			Administrative Aide I (Utility Worker I)	Arvin Jeff A. Tolentino	1/2	145,608.00	1/3	152,736.00	7,128.00	
INFORMATION & COMMUNICATION TECHNOLOGY SECTION										
1			Administrative Assistant II (Administrative Assistant)	Jacob V. Sanchez	8/2	221,004.00	8/3	232,116.00	11,112.00	
1			Administrative Aide V (Photographer I)	V a c a n t	5/2	184,716.00	5/1	190,908.00	6,192.00	
TOURISM OPERATIONS DIVISION										
1			Supvsg. Tourism Oper. Officer	Mary Stephanie L. Landicho	22/1	820,980.00	22/1	839,556.00	18,576.00	
TOURISM DEVELOPMENT AND PROMOTION SECTION										
1			Sr. Tourism Oper. Officer	Myrna G. Gomez	18/2	530,208.00	18/3	554,592.00	24,384.00	
1			Tourism Oper. Officer II	Vanessa G. Tolentino	15/2	407,436.00	15/2	425,700.00	18,264.00	
1			Tourism Operation Officer I	Maria Jylle Viktoria P. Serrano	11/2	289,932.00	11/2	308,676.00	18,744.00	

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
				Rate/Annum		Rate/Annum		
[1]	[2]	[3]	[4]	SG/Step	Amount	SG/Step	Amount	[9]
1		Tourist Receptionist I	Dalaila L. Carmona	8/1	219,012.00	8/2	230,040.00	11,028.00
1		Tourism Oper. Assistant	Jorge Aldwin DS. Gertes	7/1	206,148.00	7/2	216,444.00	10,296.00
TOURISM REGULATION SECTION								
1		Sr. Tourism Oper. Officer	V a c a n t	18/2	530,208.00	18/1	542,436.00	12,228.00
1		Tourism Oper. Officer II	Donna Christina B. Biscocho	15/1	402,900.00	15/2	425,700.00	22,800.00
1		Tourism Oper. Officer I	Vannessa R. Carmona	11/1	286,524.00	11/1	305,268.00	18,744.00
1		Tourist Receptionist I	Rowena Celeste A. Brual	8/2	221,004.00	8/2	230,040.00	9,036.00
1		Tourism Oper. Assistant	Elsa B. Maranan	7/1	206,148.00	7/2	216,444.00	10,296.00
CULTURAL & ARTS SECTION								
1		SR. TOURISM OPERATIONS OFFR.	Amado G. Hagos, Jr.	18/1	524,172.00	18/1	542,436.00	18,264.00
1		Tourism Oper. Officer I	Bianca Ann Mae B. Barot	11/1	286,524.00	11/1	305,268.00	18,744.00
2		Tourism Oper. Assistant	Jandel C. Gratil	7/1	206,148.00	7/1	214,788.00	8,640.00
		Tourism Oper. Assistant	Girard Leo S. Maranan	7/2	207,732.00	7/1	214,788.00	7,056.00
1		Supervising Administrative Officer	Proposed			22/1	839,556.00	
1		Administrative Officer V	Proposed			15/1	421,164.00	
1		Administrative Asst. I	Proposed			7/1	214,788.00	
1		Administrative Aide IV	Proposed			4/1	179,916.00	
1		Administrative Aide III	Proposed			3/1	169,500.00	
1		Administrative Aide II	Proposed			2/1	159,660.00	
1		Administrative Asst. III	Proposed			9/1	244,080.00	
1		Administrative Aide III	Proposed			3/1	169,500.00	
1		Tourist Receptionist II	Proposed			10/1	266,280.00	
Sub-Total- PTCAO							2,664,444	
Economic Investment Promotion Division- Provincial Planning and Development Office								
1		Supervising Investment Specialist	Belinda P. Celemin	22/1	820,980	22/1	852,348	31,368

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number	Old	New	Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]	
					Rate/Annum		Rate/Annum			
					SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]		
[1]	[2]									
1			Project Evaluation Officer III	Goldwin Ruben M. De Castro	18/1	524,172	18/1	542,436	18,264	
1			Statistician II	Kristine Ivy M. Sumalabe	15/1	402,900	15/1	421,164	18,264	
1			Project Evaluation Officer I	Maricel M. Ramirez	11/1	286,524	11/2	308,676	22,152	
1			Assistant Statistician	Maria Luisa C. Masilang	9/2	236,580	9/3	238,560	1,980	
1			PGADH-Deputy LEDIPO	Proposed			24/1	1,290,363		
2			Project Development Officer IV	Proposed			22/1	1,034,687		
			Project Development Officer IV	Proposed			22/1	1,034,687		
1			Project Evaluation Officer IV	Proposed			22/1	1,034,687		
4			Project Development Officer III	Proposed			18/1	691,514		
			Project Development Officer III	Proposed			18/1	691,514		
			Project Development Officer III	Proposed			18/1	691,514		
			Project Development Officer III	Proposed			18/1	691,514		
2			Project Evaluation Officer III	Proposed			18/1	691,514		
			Project Evaluation Officer III	Proposed			18/1	691,514		
1			Engineer II	Proposed			16/1	593,759		
1			Accountant II	Proposed			15/1	551,444		
1			Statistician II	Proposed			15/1	551,444		
3			Project Development Officer II	Proposed			15/1	551,444		
			Project Development Officer II	Proposed			15/1	551,444		
			Project Development Officer II	Proposed			15/1	551,444		
2			Project Evaluation Officer II	Proposed			15/1	551,444		
			Project Evaluation Officer II	Proposed			15/1	551,444		
1			Administrative Officer IV	Proposed			15/1	551,444		
1			Economist I	Proposed			11/1	417,585		

ANNEX I

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
 (LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL
BATANGAS PROVINCE

SECTOR: ECONOMIC SERVICES

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]			
Old [1]	New [2]			Rate/Annum		Rate/Annum					
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]				
	2	Project Development Officer I	Proposed			11/1	417,585				
		Project Development Officer I	Proposed			11/1	417,585				
	2	Project Evaluation Officer I	Proposed			11/1	417,585				
		Project Evaluation Officer I	Proposed			11/1	417,585				
	1	Administrative Officer II	Proposed			11/1	417,585				
	1	Assistant Statistician	Proposed			9/1	346,912				
	1	Economic Researcher	Proposed			9/1	346,912				
	4	Administrative Assistant	Proposed			7/1	313,080				
		Administrative Assistant	Proposed			7/1	313,080				
		Administrative Assistant	Proposed			7/1	313,080				
	2	Administrative Aide IV-Clerk	Proposed			4/1	272,803				
		Administrative Aide IV-Clerk	Proposed			4/1	272,803				
	1	Administrative Aide IV-Driver II	Proposed			4/1	272,803				
	1	Administrative Aide III-Driver I	Proposed			3/1	260,773				
	2	Administrative Aide III-Utility	Proposed			3/1	260,773				
		Administrative Aide III-Utility	Proposed			3/1	260,773				
Sub-Total- EIPD-PPDO							19,601,199				
SUB-TOTAL- ECONOMIC SERVICES							169,552,231				
GRAND TOTAL- ALL SECTOR (w/o District Hospitals)							229,455,111				
GRAND TOTAL- ALL SECTOR (with District Hospitals)							1,090,682,235				

ANNEX I

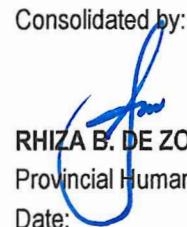
Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel
(LBP Form No. 3)

PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL*
BATANGAS PROVINCE

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease	
Old	New			Rate/Annum		Rate/Annum			
[1]	[2]			SG/Step	Amount	SG/Step	Amount		

* Prepared by concerned offices.

Consolidated by:



RHIZA B. DE ZOSA

Provincial Human Resource Management Officer
Date:

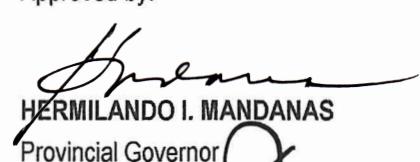
Reviewed by:



VICTORIA B. CULIAT

Provincial Budget Officer
Date:

Approved by:



HERMILANDO I. MANDANAS

Provincial Governor
Date:



SECTION 5:

Local Revenue Forecast and Resource Mobilization Strategy

SECTION 5:

Local Revenue Forecast and Resource Mobilization Strategy

The locally-sourced revenues are generally derived from Real Property Taxes, Business Tax, Regulatory Fees (Permits and Licenses), Service/User Charges (Service Income) and Income from Economic Enterprise. To be able to obtain the forecast for these revenues for the years 2022, 2023 and 2024, the revenue growth rate is established thru previous years' collection. As a result thereof, the initial annual forecasts for FY 2022, 2023 and 2024 are derived.

For the Real Property Tax, there had been recorded decrease in annual collection compared to the corresponding previous year, and it relatively affected the growth rate; thus, the obtained initial annual forecast showed decrease in the amount as compared to the baseline FY 2020 income. Since the baseline in forecasting constitutes the collection in FY 2020, the major factors that affected this field is due to pandemic and the impact of the Taal Volcano eruption.

On the other hand, there is a very promising forecast on income to be derived from Business Tax for FY 2022, 2023 and 2024. The revenue growth rate recorded a comparatively increasing trend based on historical collections; thus, the probable higher percentage of increase in income.

Conversely, the forecasts for the Regulatory Fees (Permits and Licenses), Service/User Charges (Service Income) and Income from Economic Enterprise are affected by their respective previous years' income. There had been recorded decrease in annual collection compared to corresponding previous year, and it relatively affected the growth rate; thus, the obtained initial annual forecast showed decrease in the amount as compared to the baseline FY 2020 income. With the provision of having Economic Enterprise by virtue of an Ordinance passed by the Sangguniang Panlalawigan ng Batangas, the income

derived from district hospitals already formed part of the Income from Economic Enterprise; thus, the decrease in collection in the field of Service/User Charges (Service Income) for the 3rd Quarter 2021.

In view of the foregoing, the Provincial Government of Batangas lays down its strategies to increase the collections for the years 2022, 2023 and 2024, which are as follows:

Real Property Tax Collection

The Provincial Treasurer's Office should intensify tax information drive thru social media and posting of tarpaulins in various conspicuous places in Batangas province, engage taxpayers on electronic payment system in partnership with the province's authorized depository banks, and incessantly render administrative remedies for the collection of delinquent Real Property Taxes such as issuance of Statement of Real Property Tax Liabilities, Warrant of Levy and other applicable notices. It should also conduct Public Auction of tax delinquent real properties, and the Resale of Forfeited Real Properties thru Public Auction by virtue of Provincial Tax Ordinance. It should further improve and simplify collection process, and exercise regular monitoring of remittance of the LGU-Provincial Share from the Municipal Treasurer's Office. Lastly, there is a need to recommend to the concerned authorities the updating of Local Tax Revenue Code.

Business Tax

The Provincial Treasurer's Office should always uphold strict evaluation, assessment and computation of documentary requirements leading to lawful tax imposition and collection of taxes from Franchise Tax, Transfer Tax, Amusement Tax, Tax on Printing and Publications, Annual Fixed Tax on Delivery Truck/Vans, Tax on Sand and Gravel.

**LOCAL REVENUE FORECAST AND RESOURCE MOBILIZATION STRATEGY
BATANGAS PROVINCE**

Local Sources	Income FY 2020 (Baseline)	Target Increase			Strategies to Increase Local Revenue	Timeframe	Responsible Office/Unit	Resources Required		
		FY 2022	FY 2023	FY 2024				Staffing	Capacity Building Requirements	Funding
[1]	[2]	[3]	[4]	[5]	[6]	[7]				
Taxes										
Real Property Tax	368,647,236	-16% 309,147,784	-22% 288,894,513	-27% 269,968,099	Tax information drive thru social media and posting of tarpaulins in various conspicuous places in Batangas province Engaging taxpayers on electronic payment system in partnership with the province's authorized depository banks Administration of Real Property Tax computerization Program with direct linkage with the Municipal Treasurer's Office in Batangas province Administrative remedies for the collection of delinquent Real Property Taxes such as issuance of Statement of Real Property Tax Liabilities, Warrant of Levy and other applicable notices Conduct of Public Auction of tax delinquent real properties Conduct of Resale of Forfeited Real Properties thru Public Auction by virtue of Provincial Tax Ordinance Improve and simplify collection process	All year round All year round All year round Last Wed. of November of every year per 2010 RPT Code Per provision of Provincial Tax Ordinance All year round	Provincial Treasurer's Office Provincial Treasurer's Office Provincial Treasurer's Office Provincial Treasurer's Office Provincial Treasurer's Office / Sangguniang Panlalawigan ng Batangas / Provincial Assessor's Office Provincial Treasurer's Office	Officers and staff of Revenue Operations Division Officers and staff of Revenue Operations Division and Cash Receipt Section Officers and staff of Revenue Operations Division Officers and staff of Revenue Operations Division Officers and staff of Revenue Operations Division Officers and staff of Revenue Operations Division	Internet Service/ Office Supplies Internet Service Additional positions created and filled-up Maintenance & Other Operating Expenses (Supplies, Traveling, Postage) Advertising/ Publication Advertising/ Publication	400,000 300,000 3,160,824 1,300,000 1,500,000 500,000

**LOCAL REVENUE FORECAST AND RESOURCE MOBILIZATION STRATEGY
BATANGAS PROVINCE**

Local Sources	Income FY 2020 (Baseline)	Target Increase			Strategies to Increase Local Revenue	Timeframe	Responsible Office/Unit	Resources Required		
		FY 2022	FY 2023	FY 2024				Staffing	Capacity Building Requirements	Funding
[1]	[2]	[3]			[4]	[5]	[6]	[7]		
					Regular monitoring of remittance of the LGU-Provincial Share from the Municipal Treasurer's Office	All year round	Provincial Treasurer's Office	Officers and staff of the Local Treasury Operations Division	N/A	N/A
					Recommendation for updating of Local Tax Revenue Code	FY 2023 - FY 2024	Provincial Treasurer's Office/ Provincial Assessor's Office/ Sangguniang Panlalawigan	Provincial Treasurer / Asst. Provincial Treasurer / Revenue Operations Division Officers and Staff	N/A	N/A
					General Revision; Tax Mapping Project (Talisay and Tuy)	2022-2024	Provincial and Municipal Assessor's Staff	Additional Personnel		
Business Tax	122,331,641	24%	38%	53%	Strict evaluation, assessment and computation of documentary requirements leading to lawful tax imposition and collection	All year round	Provincial Treasurer's Office	Officers and staff of Revenue Operations Division & Local Treasury Operations Division	N/A	N/A
Regulatory Fees (Permits and Licenses)	394,759	-9%	-13%	-17%	Strengthen collection of unpaid balances	2022	OPV		Conduct seminars/retooling for issuing personnel	PLGU
		358,800	342,068	326,116	Institutionalize digital form of payments	2022	OPV			PLGU
					Conduct IEC campaigns for stakeholders	2022-2024	OPV		Digital Platform for Payments; Computer; Scanner	PLGU
					Collection of AM/PM Fees	2022-2024	OPV			

**LOCAL REVENUE FORECAST AND RESOURCE MOBILIZATION STRATEGY
BATANGAS PROVINCE**

Local Sources	Income FY 2020 (Baseline)	Target Increase			Strategies to Increase Local Revenue	Timeframe	Responsible Office/Unit	Resources Required		
		FY 2022	FY 2023	FY 2024				Staffing	Capacity Building Requirements	Funding
[1]	[2]	[3]			[4]	[5]	[6]	[7]		
					Strengthen the monitoring and enforcement through establishment of Multi-partite monitoring team; mobilization of DENR-MGB deputized mining law enforcer; Implementation of the delegated functions from the DENR like issuance of CEMCRR and permit for crushing plant	2022-2024	PG-ENRO/ SSMRS	Existing 2 permanent personnel and 2 casuals; proposed creation of additional 4	Training/ activities related to the operation of both	
					Increase the rental of Provincial Auditorium due to newly built led wall	2022-2024	GSO			
Service/ User Charges (Service Income)	55,316,228	-85%	-94%	-98%	Propose revisions for the tax code to include fees for other services	2022	OPV			
		8,342,830	3,239,991	1,258,271	Improve facilities to maximize potential of the veterinary clinic and laboratory	2022-2024	OPV			
					look for partner payment centers as an option for the clientele	2022	PTO			
					* Rehabilitate AI facilities, acquire replacement and additional breeder stocks (swine-boar), and additional equipment, supplies and materials	2022 - 2024	OPVet/ Livestock Devt Div	1 bonded personnel	*Provision of bonded personnel and GF receipts (accountable form #51)	10,000

**LOCAL REVENUE FORECAST AND RESOURCE MOBILIZATION STRATEGY
BATANGAS PROVINCE**

Local Sources	Income FY 2020 (Baseline)	Target Increase			Strategies to Increase Local Revenue	Timeframe	Responsible Office/Unit	Resources Required		
		FY 2022	FY 2023	FY 2024				Staffing	Capacity Building Requirements	Funding
[1]	[2]	[3]	[4]	[5]	[6]	[7]				
					* Inform/Promote to farmers of available animal hauling truck in accessible rate through MAOs	2022 - 2024	OPVet/ Livestock Devt Div	2 personnel	* Provision of bonded personnel and GF receipts (Accountable form #51) * Coordination and possible partnerships with farmers' associations/ cooperatives * Proper budgetary allocation for maintenance and overhead expenses	120,000
					* Rehabilitate the facilities,provide necessary equipment, supplies and materials	2022 - 2024	OPVet	* 1 Bonded personnel ; *1 Record keeper (dispatching personnel) from the demo farm	* Provision of bonded personnel, record keeper(dispatching personnel) from the demo farm and GF receipts * Documentation requirements on the sale of stocks	10,000
					* Rehabilitate the facilities,provide necessary equipment, supplies and materials	2022 - 2024	OPVet	* 1 Bonded personnel ; *1 Record keeper (dispatching personnel) from the demo farm	* Provision of bonded personnel, record keeper(dispatching personnel) from the demo farm and GF receipts * Documentation requirements on the sale of stocks	10,000

**LOCAL REVENUE FORECAST AND RESOURCE MOBILIZATION STRATEGY
BATANGAS PROVINCE**

Local Sources	Income FY 2020 (Baseline)	Target Increase			Strategies to Increase Local Revenue	Timeframe	Responsible Office/Unit	Resources Required		
		FY 2022	FY 2023	FY 2024				Staffing	Capacity Building Requirements	Funding
[1]	[2]	[3]	[4]	[5]	[6]			[7]		
					* Construction and establishment of a meat processing facility for training and display area of farmers' products * Train and adopt farms'/ farmers' associations on meat processing especially organically grown food animal commodities * Partnership with adopted farmers' associations on the sale of their products	2022 - 2024	OPVet	*1 Bonded personnel; *1 store keeper/record keeper; *3 Training facilitators/ processors	* Provision of bonded personnel, storekeeper/ record keeper and facilitators/ processors * Train farmers/ associations in meat processing; * Adopt potential farmers associations in developing and processing different meat products	1,000,000
								* Assist adopted association in the marketing of their products * Process a portion of the organically produced food animals from the demo farm * Sale organically grown processed products		
					Utilization of the laboratory to monitor the environmental compliance of establishments and collecting fees from the testing services provided. Increasing the scope of testing of the laboratory to provide additional testing services.	2022-2024	PGENRO/BEL	Current : 10 Additional : 2 Chemists, 1 Lab Aide	Upgrading of equipment and facilities, training and purchase of additional glasswares	

**LOCAL REVENUE FORECAST AND RESOURCE MOBILIZATION STRATEGY
BATANGAS PROVINCE**

Local Sources	Income FY 2020 (Baseline)	Target Increase			Strategies to Increase Local Revenue	Timeframe	Responsible Office/Unit	Resources Required		
		FY 2022	FY 2023	FY 2024				Staffing	Capacity Building Requirements	Funding
[1]	[2]	[3]	[4]	[5]	[6]	[7]				
Income from Economic Enterprises (Business Income)	0	0%	0%	0%	Review/Revisit the process of economic enterprise	2022-2024	PHO/District Hospitals	all section heads of hospital	Training on economic enterprise	2,000,000.00
					Strengthen the existing mechanism that are currently being utilized	2022-2024	PHO/District Hospitals	all section heads of hospital	Training on economic enterprise	2,000,000.00
					Strong Partnership with private entities & other government stakeholders	2022-2024	PHO/District Hospitals	all section heads of hospital	Training on economic enterprise	2,000,000.00
TOTAL	546,689,864	469,299,322	460,989,847	459,051,602	-	-	-	-	-	14,310,824

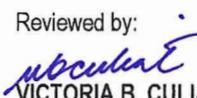
LOCAL REVENUE FORECAST AND RESOURCE MOBILIZATION STRATEGY*
BATANGAS PROVINCE

Local Sources	Income FY 2020 (Baseline)	Target Increase			Strategies to Increase Local Revenue	Timeframe	Responsible Office/Unit	Resources Required		
		FY 2022	FY 2023	FY 2024				Staffing	Capacity Building Requirements	Funding
[1]	[2]	[3]			[4]	[5]	[6]			[7]

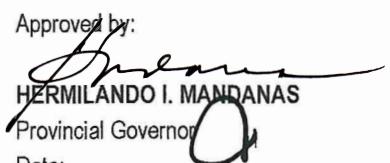
*Prepared by concerned offices.

Consolidated by:


FORTUNATA G. LAT
 Provincial Treasurer
 Date:

Reviewed by:

Victoria B. CULIAT

Provincial Budget Officer/ Chair, Local Finance Committee
 Date:

Approved by:

HERMILANDO I. MANDANAS
 Provincial Governor
 Date:



SECTION 6:

Performance Targets for Devolved Functions and Services

SECTION 6:

Performance Targets for Devolved Functions and Services

This section defines the performance targets of the provincial government for devolved responsibilities starting in FY 2022 onwards. It also includes the strategy to achieve these targets, and describes how the province will utilize these targets to steer its operations, improve bureaucratic performance, and demonstrate measurable results. It also describes the baseline information about the indicator before the implementation of the full devolution for the Province to objectively assess the progress of full devolution.

Social Services

Health Services (PHO), Social Welfare Services (PSWDO), Youth Development Services (PACD), Employment Facilitation Service (PACD), Rehabilitation or Treatment of Drug Dependent Services (PACD), Disaster Risk Reduction Management Function (PDRRMO), and the like, are among the devolved responsibilities of the Provincial Government under social sector. The performance of the province in the delivery of these devolved functions and services will be assessed and monitored through the target set to measure the progress of the delivery of the devolved functions and services. The following performance indicators and targets for the delivery of social services, specifically services pertaining to Comprehensive Program for Street Children, in FY 2022 to 2024, are to be monitored such as: number of participants who attended the orientation by the 3rd quarter of 2022; number of participants who attended the consultation meeting and write shop for policy development by 1st quarter of 2023; number of policies/ordinances/issuances passed by 2024; and number of meetings conducted for monitoring and evaluation purposes by end of 2023.

In terms of assistance to persons with disability, the progress of the performance for this services will be measured through the following indicator: number of plantilla positions created by end of 2022 and 2023; number of PWDs provided assistive devices by end of 2022 to 2023; number of capacity development activities conducted for Focal

Persons by end of 2024; and number of PWDs provided assistance.

The performance for the provision of assistance to individuals in crisis situation will be assessed through the number of individuals provided with financial assistance; number of plantilla positions for Social Workers created by end of 2022; and presence and management of Crisis Intervention Monitoring System (GRIMS) by 2022.

Presence of Wash Facilities in the Pagsasarili Child Development Center and Child Minding Center and number of parents effectiveness services conducted are the measure of success for the delivery of Supplementary Feeding Program.

The performance indicators set for the Recovery and Integration for Trafficked Persons includes the construction of Batangas Reception Building and Action Center; number of plantilla positions created, number of trainings conducted for LSWDO, number of IEC materials printed and distributed, number of referral pathways printed and distributed.

The success of delivery of social services for older persons can be measured through number of Senior Citizens below 100 years old provided with social pension; number of Senior Citizen participants in the Elderly Week; number of centenarians provided with financial assistance; presence of updated data base; and number of plantilla positions created.

In addition, in terms of the provision of assistance to former rebels (E-CLIP), the performance target set by the province is number of plantilla positions created who will perform the functions and services for the halfway house.

Further, the Mandanas ruling will provide the Province more opportunities to improve the services and conduct more training for the SK officials and youth provincewide.

According to the Sangguniang Kabataan Reform Act of 2015, RA 10742 Section 26 D, Local Youth Development Office shall

have the following functions such as: register and verify youth and youth serving organizations; provide Technical assistance to the LYDC in the formulation of LYDP; facilitate the election of the LYDC representatives; serve as secretariat to the LYDC; conduct mandatory and continuing training of programs of SK officials and LYDC member; provide technical, logistical and other support in the conduct of the mandatory and continuing training programs; coordinate with the commission with regard to the youth programs within their jurisdiction

The province targeted the continuous facilitation of recruitment activities which aims to strengthen and expand the existing employment facilitation service machinery of the government particularly at the local levels for the full promotion and implementation of PESO Projects and Services.

The decrease in the number of job seekers determines the effectiveness of the employment facilitation services and activities conducted as it also decreases the number of unemployment rate. It will be achieved through the continuous solicitation of job vacancies to partner companies and intensification of promotion of job vacancies.

Another performance target of the province is the increase of employment rate. The recruitment activities conducted is also factor in the effectiveness of the employment facilitation services.

To measure the success of the implementation of the employment facilitation services, the Province will monitor the following performance indicators such as: increase in number of SPES beneficiaries, mostly underprivileged students and OSYs, for pursuing and continuing their education; and decrease in the number of TUPAD beneficiaries is also directly relative to the decrease of unemployment and underemployment rate

The performance of the devolved functions relative to anti-drug abuse, can be assessed through the continuous conduct of PADAC-TWG quarterly meeting, ensure the functionality of Local ADACs, and maintenance of database on PADAC focal persons, lists of PWUDs, lists of Drug Cleared Barangays etc.

For Disaster Risk Reduction and Management functions, the performance for this devolved services can be measured through the delivery of various activities,

programs and projects relative to disaster preparedness and response.

Economic Services

The success in the delivery of devolved services and functions under economic sector are also needed to be measured. It includes services relative to agriculture (OPA), veterinary (ProVet), environment and natural resources (PGENRO), infrastructure (PEO), tourism, culture and arts (PTCAO), and investment promotions (LEIPO).

The indicators of the success of the performance under agriculture are percentage of farmers seeking assistance for agribusiness and marketing, percentage of adaptability trials conducted, percentage of onsite technology demonstrations conducted, and percentage of projects for agricultural and bio systems engineering services implemented.

For veterinary related activities, the performance is being measured through the number of personnel trained, number of trainings facilitated, number of animal and supplies distributed for livelihood projects, number of techno demo farm managed, number of agricultural learning site identified, number of IEC materials distributed, number of extension cum research projects implemented, and the like.

The success of phasing of full assumption of devolved responsibilities in terms of local infrastructure services are measured through the targets such as number of projects implemented and monitored and length of provincial roads and bridges maintained.

The Provincial Tourism and Cultural Affairs Office sets performance target for the implementation of devolved functions and services. It includes the target for the number of tourist arrivals; number of cultural heritage and tourism establishments/services registered; number of cultural properties recorded; number of Tourism Assistance and Information Center (TAIC) constructed and number of tourism and culture councils, organizations and association organized.

The performance for the delivery of economic investment promotion services will also be monitored and assessed through the set indicators such as percentage of

efficiency in the preparation and updating of Basic Economic Data for Doing Business in Batangas, Investment Promotion Materials / collaterals / Investment related project concepts and flyers, Inventory Compilation of Potential Investment Sites and Resources; Percentage of efficiency in the provision of support to the Batangas Provincial Economic Board (BPPEB) and economic enterprise implementing offices; and percentage of efficiency in the preparation of project concepts, concept notes, pre-feasibility studies and project background reports.

The province set a mechanism in monitoring and assessing the performance of the devolved functions and services. The province specified the frequency of monitoring and the methodology to be used to assess progress and effectiveness of the delivery of the devolved responsibilities. Various performance monitoring tools are to be used to collect information. Also, the province identified the capacity development needed to strengthen its performance monitoring capability.

General Public Services

The provincial government offices that has not yet fully assume the devolved function and services under the general public sector includes the Provincial Assessors Office and Provincial Treasurer's Office. These offices are responsible for revenue mobilization services, in compliance with Section 17 of the Local Government Code of 1991, which is the upgrading and modernization of tax information and collection services using computer hardware and software and other means.

Currently, the province has identified 700,000 real property units and zero barangay tax mapped in the Municipality of Tuy. As a measure of success in the performance of the devolved FSF in terms of revenue mobilization, the Provincial Assessor's Office targeted to identify

750,000 to 850,000 real property units starting FY 2022 up to FY 2024. The office also aims to accomplish the tax mapping project of 22 barangays in Municipality of Tuy in FY 2024. Provincial Assessor's Office needs capacity development for the preparation of accomplishment reports, conduct of field works, preparation of monitoring report, data processing and analysis in order to perform the monitoring and evaluation of the performance of the devolved FSFs.

As the collecting arm of the Provincial Government of Batangas specifically for the generation of Real Property Taxes, the Provincial Treasurer's Office (PTO) aims to thoroughly fulfill its devolved function for revenue mobilization service through the implementation of modernized Real Property Tax (RPT) computerization program. This programs aims to link the Provincial Treasurer's Office and the Municipal Treasurer's Office in Batangas, especially those that have no existing RPT system in the local government unit.

As of CY 2020, there are nine (9) Municipal Treasurer's Office that have their own respective RPT system. However, only two (2) MTOs have fully operational RPT computerization program, while the rest of the MTOs still yet to have a fully established program which links with the PTO for easy access to information on RPT. Therefore, nineteen (19) MTOs still need to have the RPT computerization program.

In order to achieve the desired target, there should be sufficient personnel in the Provincial Treasurer's Office as there is a great need to assign some of them in various MTOs to monitor and update the progress of the program. These personnel should be knowledgeable in resource mobilization and skilled in technology. Quarterly monitoring shall also be undertaken with through validation of the accurate data from valid sources.

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: GENERAL PUBLIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
PROVINCIAL ASSESSOR'S OFFICE											
Revenue Mobilization Services	Administrative Services and Records Management Services: General Revision Project Computerization Project	Number of real property units identified	700,000 real property units identified	750,000 real property units identified	800,000 real property units identified	850,000 real property units identified	Monthly	Accomplishment Report	30 Municipalities National Govt.	Provincial and Municipal Assessors Office	Preparation of Accomplishment Reports; Conduct of field works
	Tax Mapping Services: Tax Mapping Project	Number of barangays tax mapped in Municipality of Tuy	0 Barangay tax mapped in Municipality of Tuy	2 barangays tax mapped in Municipality of Tuy	10 barangays tax mapped in Municipality of Tuy	10 barangays tax mapped in Municipality of Tuy	Twice a week	Accomplishment Report	Municipality of Tuy	Provincial Assessors Staff Municipality of Tuy	Preparation of Monitoring Report and Data processing and Analysis
PROVINCIAL TREASURER'S OFFICE											
Revenue Mobilization Services	Upgrading and modernization of tax information and collection services using computer hardware and software and other means	Number of Mun. Treasurer's Office (MTO) with fully linked Real Property Tax Computerization Program with the Provincial Treasurer's Office	2 MTO with full link Real Property Tax Computerization Program	19 MTO with fully linked RPT Compteterization Program	19 MTO with fully linked RPT Compteterization Program	19 MTO with fully linked RPT Compteterization Program	Quarterly	Real Property Tax Ledger	Official Receipts for Real Property Tax / Abstract of Collection	Provincial Treasurer's Office	Sufficient personnel in the Provincial Treasurer's Office knowledgeable in resource mobilization and skilled in technology

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
PROVINCIAL ASSISTANCE FOR COMMUNITY DEVELOPMENT OFFICE											
Employment Facilitation Services	Job Fairs	No. of Recruitment Activities Facilitated	No. of Job Seekers who applied	Continuous facilitation of Recruitment Activities	Continuous facilitation of Recruitment Activities	Continuous facilitation of Recruitment Activities	A month after every recruitment activity	Terminal Report of Hired Applicants and Employment Tracking/Monitoring via SMS, Emails and Social Media Registration forms	Program recipients / Beneficiaries and Partner Companies	PACD - PESO	Automated SMS program and improvement of database
		Percentage of Job Seekers hired	No. of Company representatives who participated	Percentage decrease in the number of Job Seekers	Decrease in the number of Job Seekers	Decrease in the number of Job Seekers					
		No. of Applicants Hired	Increase in Employment Rate	Increase in Employment Rate	Increase in Employment Rate	Increase in Employment Rate					
	Special Program for Employment of Students (SPES)	No. of Beneficiaries with continuing education	No. of SPES beneficiaries who benifited from the program	Increase in the number of SPES Beneficiaries	Increase in the number of SPES Beneficiaries	Increase in the number of SPES Beneficiaries	Before the release of 40% DOLE Counterpart	Proof of enrollment for their continuing education	Program recipients / Beneficiaries	PACD - PESO	
	Tulong Pangkabuhayan para sa Ating Disadvantaged Workers (TUPAD) - Facilitation only	No. of TUPAD beneficiaries provided with temporary employment and income augmentation	No. of TUPAD beneficiaries assisted	Decrease in the number of TUPAD Beneficiaries	Decrease in the number of TUPAD Beneficiaries	Decrease in the number of TUPAD Beneficiaries	Before the release of TUPAD grant	Accomplishment Reports and DTR	Program recipients / Beneficiaries	PACD - PESO and LGU PESO Counterparts	
	PESO Employment Information System	No. of Jobseekers encoded	No. of Jobseekers referred	Decrease in the number of Unemployed and Underemployed	Decrease in the number of Unemployed and Underemployed	Decrease in the number of Unemployed and Underemployed	A month after the referral	Employment Tracking/Monitoring via SMS, Emails and Social Media	Program recipients / Beneficiaries	PACD - PESO	Improvement of database

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Local Youth Development Services	Register and verify youth and youth serving organizations	Registration of Youth Organization Members to YORP	No. of Youth Organization Registered	Continous registration of youth organization	Continous registration of youth organization	Continous registration of youth organization	Monthly			PACD - Local Youth Development Division	Verify required documents for registration
	Facilitate the election of the LYDC in the province	Election of representatives for each advocacies/participation center	No. of election conducted	1 election conducted			Annually				
	Serve as secretariat to the LYDC in the province and as such, shall provide the necessary administrative, operational, staff and technical support	Facilitate the Oath taking of the LYDC members	No. of Oath taking Facilitated	1 Oath Taking Conducted			Annually				
	Conduct the mandatory and continuing training of LYDC members in the Province, in accordance with the programs jointly designed and implemented by the commission and the DILG	Facilitate the Mandatory Training of LYDC Members	No. of Mandatory Training conducted	1 mandatory Training conducted			Annually				
	Assist the M/CYDO in the training of the SK officers	Facilitate the Trainings/Webinars for the SK Officials provincewide	No. of trainings/webinar conducted	Facilitate 4 Training/ webinar	Facilitate 4 Training/ webinar	Facilitate 4 Training/ webinar	Quarterly				
PESSD-Special Project (PADAC)	Conduct of Quarterly meeting of PADAC and its TWG	Satisfactory ratings of Quarterly meetings facilitated	No. of meetings conducted	Quarterly conduct of Council and TWG meeting	Quarterly conduct of Council and TWG meeting	Quarterly conduct of Council and TWG meeting	Quarterly	Minutes of meeting		PACD - PESSD (PADAC)	
	Coordination and communication to council members	Efficiency of coordination to council members	No. of coordinations conducted	Increase in the number of PADAC meeting attendees	Increase in the number of PADAC meeting attendees	Increase in the number of PADAC meeting attendees	Quarterly	Provisional Agenda			Reports submitted

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Provision of financial, equipment, and materials assistance to City/Municipal ADACs for the capability building and enhancement activities	Increase in the productivity and performance of council members	No. of assistance provided	Increase the level of productivity and performance of council members	Increase the level of productivity and performance of council members	Increase the level of productivity and performance of council members					Continous provision of financial, equipment and materials assistance
	Provision of assistance in the conduct of ADAC Functionality Audit	Consolidation of complete pertinent documents	Initial evaluation of functionality points based on documents submitted	Increase in functionality points	Increase in functionality points	Increase in functionality points	Annually	DILG Performance Indicators	DILG		Improvement of database
	Conduct of different activities in the observance of the Week-Long Anti-Drug Abuse Campaign Awareness	Satisfactory ratings of Anti-Drug Abuse Campaign Awareness Activities facilitated	No. of Activities conducted	Increase awareness to target beneficiaries	Increase awareness to target beneficiaries	Increase awareness to target beneficiaries	Annually		DILG		Strengthen awareness of the activities conducted
PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE											
Setting the direction, development, implementation and coordination of disaster risk management programs	Design, program, and coordinate disaster risk reduction and management activities consistent with the National Council's standards and guidelines;	90-99% LDRRMF utilization and allocation / increase in budget allocation for social, economic, environment risk reduction and management programs	Montly, Quarterly and Annual utilization of LDRRMF report are monitored and duly submitted to the Office of Civil Defense and Department of Interior and Local Government copy furnishing Commision on Audit and Department of Budget and Management	90% PAPs funded and implemented by LDRRMF 2022	90% PAPs funded and implemented by LDRRMF 2023	90% PAPs funded and implemented by LDRRMF 2024	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRMO	M&E mechanism framework in DRM
	Organize and conduct training, orientation, and knowledge management activities on disaster risk reduction and management at the local level;	90-99% implemented programmed capacity development programs with Training Design, Skills Inventory and Training Needs Analysis, Training evaluation and reporting	55% of targeted trainings were implemented	90% targeted trainings implemented	90% targeted trainings implemented	90% targeted trainings implemented	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRMO	M&E mechanism framework in DRM

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Disseminate information and raise public awareness about those hazards, vulnerabilities and risks, their nature, effects, early warning signs and counter-measures;	70-80% of the communities are mobilized and participated in community preparedness and training.	50% of community participation were observed	70% community participation	70% community participation	70% community participation	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM
	Take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and disaster risk reduction and management in its area;	Organized pool of trainer-facilitator with continuous skills inventory and capacity building trainings for PDRRM C members and component LGUs	0% organized	Provincial Pool of trainer-facilitator organized; inventory of skills updated	Provincial Pool of trainer-facilitator organized; inventory of skills updated	Provincial Pool of trainer-facilitator organized; inventory of skills updated	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM
	Organize, train, equip and supervise the local emergency response teams and the ACDVs, ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;	Establishment of Emergency Response Teams (ERTs) and Rapid Emergency Telecommunications Team (RETTs) with adequate response equipment	0% organized	Functioning ERT and RETT organized and ready for deployment	Functioning ERT and RETT organized and ready for deployment	Functioning ERT and RETT organized and ready for deployment	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM
	Coordinate other disaster risk reduction and management activities;	Consultation, workshop, and meetings with national, regional and local agencies including private sector	250% consultation, workshop and meetings with private companies and government agencies and institutions on risk assessment and disaster risk reduction planning, implementation and monitoring.	100% Consultation, workshop, and meetings organized and facilitated	100% Consultation, workshop, and meetings organized and facilitated	100% Consultation, workshop, and meetings organized and facilitated	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM
	Implement policies, approved plans and programs of the LDRRM C consistent with the policies and guidelines laid down in RA 10121;	90-99% implementation of policies, plans, and programs	73% on average were implemented based on target per annum	60% compliance monitored	70% compliance monitored	80% compliance monitored	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Facilitate and support risk assessments and contingency planning activities at the local level;	All hazard Contingency Planning (Cluster Approach) formulated with thorough risk assessments	3 Contingency plans formulated and approved; 100% targets implemented	30% LGUs assisted and 100% contingency plan formulated are supported with risk assessments	40% LGUs assisted and 100% contingency plan formulated are supported with risk assessments	50% LGUs assisted and 100% contingency plan formulated are supported with risk assessments	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM
	Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;	Comprehensive Disaster Risk Assessment and Mapping	-Hazard and Vulnerability Map for Taal Volcano -Susceptibility Map for Taal Volcano -Evacuation Centers Map -Industry and Key Support Map -Port Facilities Map -Major Health Facilities Map -Higher Educational Facilities Map -Power Supply Map -Water Supply Map -Landslide and Flood Susceptibility Map with	Updated CDRA and mapping	Updated CDRA and mapping	Updated CDRA and mapping	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM
	Prepare and submit to the local sanggunian through the LDRRM C and the LDC the annual LDRRM O Plan and budget, the proposed programming of the LDRRM F, other dedicated disaster risk reduction and management resources, and other regular funding source/s and budgetary support of the LDRRM O/BPDRRM C;	90-99% LDRRM F utilization and allocation / increase in budget allocation for social, economic, environment risk reduction and management programs	100% LDRRM F programmed after approval of the PDRRM C, PDC and SP (7 PDRRM C and SP resolutions allowing its utilization)	90% LDRRM F and other sources programmed and utilized	90% LDRRM F and other sources programmed and utilized	90% LDRRM F and other sources programmed and utilized	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Formulate and implement a comprehensive and – integrated LDRRMP in accordance with the national, regional and provincial framework, and policies on disaster risk reduction in close coordination with the local development councils (LDCs);	Periodic monitoring activities, monitoring report of implementation and impact evaluation and annual updating of the LDRRMP; 31 (2018) and 19 (2019) LDRRMP reviewed,	80% of activities were monitored	90% PPAs in the LDRRMP and periodically monitored and evaluated	90% PPAs in the LDRRMP and periodically monitored and evaluated	90% PPAs in the LDRRMP and periodically monitored and evaluated	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM
	Identify, assess and manage the hazards vulnerabilities and risks that may occur in their locality;	Hazard, vulnerability and capacity assessment and Mapping (including critical facilities and infrastructures) report	HVCAM conducted from 2016 to 2020 (17 local mapping training organized)	HVCAM updated	HVCAM updated	HVCAM updated	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM
	Identify and implement cost-effective risk reduction measures/strategies;	Simulation, updating and testing of inter-institutional response capability.	18 earthquake drills conducted, 14 tsunami, Taal volcano eruption and Covid-29 simulation exercises facilitated; Assisted in the formulation of the RRP (Earthquake swarm, Taal Volcano and Typhoones)	90% RRP formulated and implemented, quarterly drills and table-top exercise facilitated	90% RRP formulated and implemented, quarterly drills and table-top exercise facilitated	90% RRP formulated and implemented, quarterly drills and table-top exercise facilitated	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM
	Maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;	Systematic inventory of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;	2021 updated inventory	Inventory updated annually	Inventory updated annually	Inventory updated annually	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRMO	M&E mechanism framework in DRM

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Serve as the secretariat and executive arm of the LDRRMC;	Established PDRRMO with sufficient number of staff to support Administration and Training, Research and Planning and Operations and Warning Division to act as secretariat of the PDRRMC	48 PDRRMC Resolutions, 20 General assembly meetings and 77 emergency meetings facilitated	100% secretariat services performed	100% secretariat services performed	100% secretariat services performed	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM Member agencies	BPDRRM	M&E mechanism framework in DRM
	Recommend through the LDRRMC the enactment of local ordinances consistent with the requirements of this Act	Development of local policies, laws and ordinances consistent with RA 10121	67% of targets accomplished	70% targets accomplished	80% targets accomplished	90% targets accomplished	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM Member agencies	BPDRRM	M&E mechanism framework in DRM
	Operate a multi-hazard early warning system, linked to disaster risk reduction to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;	Enhanced coordination and resources provided and well managed early warning and communication through development and institutionalization of EWS and information sharing among LGUs/communities	4 sirens and 68 signage were installed, 17 EWS units installed in collaboration with BSU	50% target EWS established and maintained	60% target EWS established and maintained	70% target EWS established and maintained	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM Member agencies	BPDRRM	M&E mechanism framework in DRM
	Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGUs, CSOs, private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;	Effective and efficient Command and Control	43 red alert status of PEOC to monitor and mobilize	100% effective and efficient PEOC is activated	100% effective and efficient PEOC is activated	100% effective and efficient PEOC is activated	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM Member agencies	BPDRRM	M&E mechanism framework in DRM

**PERFORMANCE MONITORING FRAMEWORK
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SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Develop, strengthen and operationalize mechanisms for partnership or networking with the private sector, CSOs, and volunteer groups;	Accreditation and formulation and implementation of SOP for deployment of Rapid Assessment teams and responders for tactical operations	1 accredited CSO, SOPs for responders are included in Contingency Plans. No formulated rules of engagement for responders	1 CSO accredited and SOP approved	2 CSO accredited and SOP updated	3 CSO accredited and SOP updated	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRM O	M&E mechanism framework in DRM
	Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers can find help with breastfeeding, feed and care for their babies and give support to each other;	Organization of Response Clusters for provision of assets and resources (food, evacuation centers health, SRR, logistics) during emergency response operation	43 activation of the PEOC to assist the coordination among response clusters	70% of response clusters are organized assisted by the PEOC	80% of response clusters are organized assisted by the PEOC	90% of response clusters are organized assisted by the PEOC	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRM O	M&E mechanism framework in DRM
	Establish linkage/network with other LGUs for disaster risk reduction and emergency response purposes;	Association of DRRMO organized and implementation of Incident Command System and Establishment /Organization of Incident Management Teams in the province and LGUs	BALDRRM O organized; 2 IMT activation to assist LGUs during the Taal Volcano activity in 2020 and 2021	Quarterly meeting of the BALDRRM O; 90% assistance in LGUs	Quarterly meeting of the BALDRRM O; 90% assistance in LGUs	Quarterly meeting of the BALDRRM O; 90% assistance in LGUs	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRM O	M&E mechanism framework in DRM
	Establish and operationalize a 24/7 Provincial Disaster Risk Reduction and Management Operations Center	90-99% activation during incidents and 24/7 operationalization of the Batangas PEOC	100% activation of PEOC with situational reports submitted	100% activation of PEOC with situational reports submitted	100% activation of PEOC with situational reports submitted	100% activation of PEOC with situational reports submitted	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM C Member agencies	BPDRRM O	M&E mechanism framework in DRM

**PERFORMANCE MONITORING FRAMEWORK
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SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Promote and raise public awareness of and compliance with RA 10121	90-99% conduct of forums, information drives, and assemblies	0% implemented	50% target forums, information drives, and assemblies conducted	60% target forums, information drives, and assemblies conducted	70% target forums, information drives, and assemblies conducted	Quarterly meeting of the Committee and General assembly	Progress monitoring report (Monitoring and Evaluation Form)	BPDRRM Member agencies	BPDRRMO	M&E mechanism framework in DRM
PROVINCIAL HEALTH OFFICE											
Health Services	Monitoring & Evaluation of the overall management of the local health system of both public health and hospital to include the implementation of HFEP	Percentage of quality in the overall management of the local health system of both public health and hospital	No. of client satisfactory survey conducted for the delivery of quality health services				semi-annual	LHS-ML	FHSIS / LGU SC / HFEP Monitoring Tool / LIPH Calculator / Hosp. Stat Report	PHO	
	Supply Chain Management for the Procurement, storage, distribution and monitoring of Public Health commodities for population-based services	Percentage of procurement, storage, distribution and monitoring of public health commodities	Number of public health commodities procured, distributed and monitored				semi-annual	LHS-ML	SMRS	PHO	
	Information and communication technology development, management and interoperability of information systems	Percentage of evidence-based report in all levels of health reporting units	Number of reports prepared, validated and finalized				Quarterly	LHS-ML	FHSIS / DCF	PHO	
	Establishment of One Hospital Command Center	Percentage of calls received and attended	Number of calls received and attended				Monthly	Masterlist of incoming calls	DCF		

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	institutionalization of Disaster Risk Reduction Management Unit and Development of DRRM-H Plan	Percentage of DRRM-H Plan developed	Number of plans related to Disaster Risk Reduction Management developed				semi-annual	LHS-ML			
	Establishment of Health Promotion Committee (HPC) and Health Promotion Unit (HPU) for the implementation of health promotion-related programs, projects and activities	Percentage of functionality of HPO at all level of care	No. of HPO to conduct health education programs, projects and activities				semi-annual	LHS-ML			
	Establishment of Epidemiology and Surveillance Unit	Percentage of Epidemiological Services provided	Number of Epidemiological Services provided				Quarterly	LHS-ML	Epidemiology Report / FHSIS / LGU SC		
	Monitoring and Evaluation of RPRH Demand Generation activity	Percentage of M & E Report prepared	Number of M & E Report prepared				quarterly / annually	LHS-ML	KRA tool / FHSIS / LGUSC		
	assist in the implementation of oral health programs	Percentage of quality assisting the implementation of oral health programs	No. of dental services provided				monthly	Logbook / Patient's record	Logbook / Patient's record		
	assist in various public health programs	Percentage of health programs assisted	number of lab programs, projects and activities conducted				semi-annual	FHSIS / LGUSC			

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: SOCIAL SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Clinical Services for Inpatients/Ancillary Services <i>-First contact care can manage most common conditions of majority of patients</i> <i>-Widespread, easily-accessible distribution of facilities to address most common and basic conditions, also for screening and prevention of cases</i>	Percentage of quality health services delivered to clients / patients	100% quality health services delivered to clients / patients				semi-annual	Hosp. Stat Report, Client satisfactory Survey	iHOMIS		

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
OFFICE OF THE PROVINCIAL AGRICULTURIST											
Market Development Services	Agibusiness and marketing assistance	No. of rice, corn and vegetable farmers in the province	5000 rice, corn and vegetable farmers in the province	500	500	500	semi-annual	Office PAAR		Office of the Provincial Agriculturist	
On-site research services	Conduct of Adaptability Trials	No. of adaptability trials conducted	3 adaptability trials conducted	3	3	3	semi-annual	Office PAAR		Office of the Provincial Agriculturist	
	On-Site Technology Demonstrations	No. of on-site technology demonstrations/ studies conducted	3 on-site technology demonstrations/ studies conducted	3	3	3	semi-annual	Office PAAR		Office of the Provincial Agriculturist	
Agricultural and Biosystems Engineering Services	Implement projects for Agricultural and Biosystems Engineering Services	No. of projects for Agricultural and Biosystems Engineering Services implemented	1 Agricultural and Biosystems Engineering Services implemented	1	1	1	semi-annual	Office PAAR		Office of the Provincial Agriculturist	
General Management and Administrative Services	General Management of Personnel	No. of deliverables achieved by the personnel	2 deliverables achieved by the personnel	2	2	2	semi-annual	AOPCR		Office of the Provincial Agriculturist	
OFFICE OF THE PROVINCIAL VETERINARIAN											
LIVESTOCK DEVELOPMENT DIVISION											
* Promotion of Genetic Improvement for ruminants and swine	Issuance of ordinance and enforcement of standards in accordance with DA standards	Ordinance enacted					Annually			OPVet	* Establish linkages with other partner agencies
* Promotion of Access to Livelihood * Improved Milk Production	Facilitate trainings and Seminars	- Number of trainings and Seminars facilitated - Number participants/ farmers served	- 6 trainings/ Seminars - 67 pax/ farmers/ AEWs	- 10 trainings/ Seminars - 150 pax completers	-15 trainings/ Seminars - 225 pax completers	- 20 trainings/ Seminars - 300 pax completers	Monthly	- Monthly Accomplishment Report - Documents and Records - Interview/ Monthly meeting/ FGD	- Training Facilitators - MAO - Farmers/ Association - Post training Reports	OPVet	* Monthly conduct of monitoring activities - Creation of a technical monitoring/ evaluation team

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Conduct Artificial InSemination (AI) services in swine and ruminants	- Number of heads inSeminated - Number of farmers served	Swine :8 Cattle : 1,631 Carabao : 943 Farmers : 2,574	Swine: 20 Cattle :2,000 Carabao:1,000 Farmers:3,000	Swine: 40 Cattle: 3,000 Carabao:1,100 Farmers:4,120	Swine: 80 Cattle: 4,000 Carabao:1,100 Farmers:5,140	Monthly	- Monthly Accomplishment Report - Documents and Records	- Office Records of Accomplishment Reports	OPVet	* Monitoring and evaluation of accomplishments and actual conduct of AI of trained technicians *Pregnancy Diagnosis (at 3 mons after AI) and Calf drop monitoring
	Allocation of area and construction of AI centers/Semen processing centers for ruminants and swine	- Established/ Constructed AI center with semen processing laboratory for swine, boar housing and semen collection area - Rababilitated/ constructed adjacent to swine laboratory storage room of ruminant semen	- Demolished delapidated swine AI laboratory and a make-shift boar semen housing and collection area - Small Office/room designated as storage for ruminant semen	- 1 Fully operational swine AI center with the boar facilities, replacement breeders stocks, available AI equipment, supplies and materials - Proper Storage room for ruminant semen utilized	- 1 Fully operational swine AI center with the boar facilities, replacement breeders stocks, available AI equipment, supplies and materials - Proper Storage room for ruminant semen utilized	Monthly	- Documents and Records -Interview/ Observation	- Procurement and administrative services allotment and disbursement records	OPVet	* Records management system (software for encoding, recording, updating & import/ extract of data from a system)	
	- Identified and assisted municipalities as satellite source of boar semen (respective support equipment for semen maintenance)	- No existing partnership yet	- 2 municipalities assisted	- 2 municipalities assisted	Monthly	- Documents and Records -Interview/ Observation - Follow-up of requests and partnerships	- MAO - AI technician -Technical field personnel	OPVet	* Project monitoring and evaluation training and, data management & analysis)		

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Swine semen for AI processed and stored at centers	Number of bottles of extended swine semen produced	Swine semen not yet extended	- Swine: 120	- Swine: 150	- Swine: 200	Monthly	- Monthly Accomplishment Report - Documentation and Recordings	- Office Records of Accomplishment Reports - AI Technician	OPVet	* Re-training of personnel on swine semen processing, evaluation and storage
	Ruminants (cattle, carabao, goat) semen stored and maintained	Number of straws of frozen ruminant semen stored and maintained	- Cattle :2,000 - Carabao: 2000	- Cattle :2,500 - Carabao: 2000	- Cattle : 3,500 - Carabao:2,200	- Cattle: 4,500 - Carabao:2,200	Monthly	- Monthly Accomplishment Report - Documents and Records	- Office Records of Accomplishment Reports - AI Technician	OPVet	* Re-training of personnel on ruminant semen evaluation and storage
	Hire/train additional AI technician	Number of personnel/ Village-based technicians trained	5 Technician/ VBAIT	4 Technician/ VBAIT	4 Technician/ VBAIT	4 Technician/ VBAIT	Semi-Annually	- Monthly Accomplishment Report - Documentation and Recordings	- Office Records of Accomplishment Reports - AI Technician	OPVet	* Monitoring and evaluation of accomplishments and actual conduct of AI of newly trained technician
	Establishment of feedlots/pasture land/forage areas and feed storage (production centers) - Development of natural/organic feedmill	- Number of feedlots/ pasture land/ forage areas and feed storage -Number of feedstorage constructed/ established	-1 area maintained - none developed as new area -No proper feedstorage for the preparation and storage of natural/organic feeds mix	1 pasture area/feedlot/ forage area developed	1 pasture area/feedlot/ forage area developed	1 pasture area/feedlot/ forage area developed	Monthly	- Monthly Accomplishment Report - Documentation and Recordings	- Office Records of Accomplishment Reports - Demo farm personnel	OPVet	*Orientation and re-orientation on the preparation of natural/ organic feeds mix and operation of equipment for the operation of feedmill, proper storage and utilization of natural feeds mix
	Data gathering and encoding	Number of personnel assigned in data gathering, encoding and management	none	2 personnel	2 personnel	2 personnel	Weekly Monthly and Annually	- Monthly Accomplishment Report - Documentation and Recordings	- Office Records of Accomplishment Reports - Assigned personnel in data gathering and encoding - AEWs	OPVet	*Training of personnel on proper data gathering,encoding and management -*Development of a project monitoring system

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Conduct of data analysis and crafting of breeding plan	Number of personnel trained on data analysis and formulation/ crafting of animal breeding plan	none	5 personnel	5 personnel	-	Semi-Annually Annually	- Monthly Accomplishment Report - Documentation and Recordings	- Office Records of Accomplishment Reports - Assigned personnel in data analysis and crafting of breeding plan	OPVet	* Orientation and re-orientation on the crafting of animal breeding (genetic improvement) plan and training on data analysis and management
	Animal distribution to constituents	Number of animals distributed for livelihood project - Number of Farmers Association/ MLGUs Served - Number of farmer-beneficiaries served	Broiler Production 15,000 hds distributed -29 MLGUs Served -300 farmer-beneficiaries served Free-range Chicken Production -300 hds distributed -1 Association/ MLGU served - 6 Farmers served Swine Fattening Project - 16 hds distributed - 1 Association/ MLGU served -8 Farmers served	Native Pig Project - 60 hds of animals distributed - 5 FAs/ MLGUs - 20 Farmers	Native Pig Project - 120 hds of animals distributed -10 FAs/ MLGUs - 40 Farmers	Native Pig Project - 120 hds of animals distributed -10 FAs/ MLGUs - 40 Farmers	Month and Annually	- Monthly Accomplishment Report - Documentation and Recordings	- Office Records of Accomplishment Reports - Assigned personnel in the distribution of animals -demo farm personnel -AEWs	OPVet	* Orientation and re-orientation on the MLGUs, farmers' association and individual farmers partners on respective responsibilities (ex. monitoring, repayment/ re-distribution) and necessary commitment for the animal distribution Projects
* Agricultural Extension (Demo Farms and Transfer of Technology)	Enforcement of standards in accordance with DA standards	Agricultural standards enforced	Livestock and Poultry Development Ordinance	Livestock and Poultry Development Ordinance amended and enacted	Livestock and Poultry Development Ordinance amended and enacted	Livestock and Poultry Development Ordinance amended and enacted	Annually	- Monthly Accomplishment Report - Documentation and Recordings	- Office Records of Accomplishment Reports - Assigned personnel in documentation of requirement for the amendment of ordinance -AEWs	OPVet	* Establish linkages with other partner agencies

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Assist in the conduct of training needs assessments and analyses, selection and invitation of farmer leaders and RBO managers, the monitoring and evaluation extension-related activities	- Number of training needs assessment and analyses conducted / facilitated - Number of farmer leaders / RBO managers selected and invited for FGD activities - Frequency of monitoring and evaluation of extension related activities	- Training needs assessment not yet conducted - 5 farmer leaders - Twice a week monitoring and evaluation	- 2 training needs assessment conducted - 10 farmer leaders invited - twice a week monitoring and evaluation	- 2 training needs assessment conducted - 10 farmer leaders invited - twice a week monitoring and evaluation	- 2 training needs assessment conducted - 10 farmer leaders invited - twice a week monitoring and evaluation	Semi-Annually	- Documentations and recordings - Assessment reports - Monitoring and evaluation reports	- Facilitators - Farmers - AEWs	OPVet	* Coordinate with Municipal Agriculture Office regarding the list of farmers engaged in livestock and poultry production with promising development on specific food animal production commodity - Identify potential farmer technicians
	Set the strategic extension directions, agenda, and plans of the Province consistent with national and regional plans and roadmaps	-Prepared Provincial Extension cum Research Development Plan	none available	-Provincial Extension cum Research Development Plan used	-Provincial Extension cum Research Development Plan used	-Provincial Extension cum Research Development Plan used	Annually	- Documentation and recordings - Monitoring reports and evaluation	- Assigned personnel in the demo farm - AEWs	OPVet	* Consultation/FGD in crafting and monitoring of Provincial Extension cum Research Development Plan
	Establish and maintain LGU-owned technology demonstration sites and model farms in suitable areas in the locality wherein these areas can be used to observe technologies being taught and conduct hands-on exercises to further facilitate learning	- Number of LGU-owned techno demo farm sites and model farms	- 1 techno demo farm for livestock & poultry managed by the Province - 10 LGUs with techno demo farm	- 1 techno demo farm for livestock & poultry improved and maintained by the Province - 5 LGUs assisted on establishing a techno demo farm	- 1 techno demo farm for livestock & poultry improved and maintained by the Province - 5 LGUs assisted on establishing a techno demo farm	- 1 techno demo farm for livestock & poultry improved and maintained by the Province - 5 LGUs assisted on establishing a techno demo farm	Annually	- Documentation and recordings - Monitoring reports and evaluation	- Assigned personnel in the demo farm - AEWs	OPVet MLGUs	* Conduct advanced trainings / training-of-trainers to potential farmers * Conduct of Trainings for Climate Smart Livestock Production System, Modernized Food Production & Post-production Technologies and GAD sensitive projects/activities

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Promotion of Learning Site for Agriculture	- Number of Agricultural Learning Site (focused on organic livestock and integrated farming) identified and assisted	no partnership yet	4 Agricultural Learning Site identified and assisted	4 Agricultural Learning Site identified and assisted	4 Agricultural Learning Site identified and assisted	Semi-Annually	- Documentation and recordings - Monitoring reports and evaluation	- Assigned personnel in the training facilitation and project linkages - AEWs	OPVet MLGUs	
	Conduct farmer-level trainings, advisory services, and other capacity-building activities aligned with the PCIP and the VCA of the priority commodities	- Number of trainings and Seminars facilitated - Number participants/farmers served	- 3 trainings/ Seminars - 60 pax/ farmers/ AEWs	- 10 trainings/ Seminars - 150 pax completers	-15 trainings/ Seminars - 225 pax completers	- 20 trainings/ Seminars - 300 pax completers	Monthly	- Monthly Accomplishment Report - Documents and Records - Interview/ Monthly meeting/ FGD	- Training Facilitators - MAO - Farmers/ Association - Post training Reports	OPVet	* Training of technical personnel on the necessary details for project implementation preliminaries, data gathering and analysis before, during and after the project implementation * Conduct advanced trainings / training-of-trainors to potential
	Provide relevant assistance and support such as starter kits, livelihood assistance and after-training support to ensure the proper implementation of capacity building activities in their jurisdiction	- Number of starter kits, livelihood assistance and after-training support provided	- Starter kits, livelihood assistance and after-training support provided by ATI	- 150 training completers received starter kits / livelihood assistance / after-training support	- 225 training completers received starter kits / livelihood assistance / after-training support	- 300 training completers received starter kits / livelihood assistance / after-training support	Monthly	- Monthly Accomplishment Report - Documents and Records - Interview/ Monthly meeting/ FGD	- Training Facilitators - MAO - Farmers/ Association - Post training Reports	OPVet	* Provision of budgetary allocation for the starter kits, livelihood assistance, after training support for every extension activity/ project * Partnership with other extension providers

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Conduct School-on-the-Air Programs in collaboration with the DA	- Number of School-on-the-Air Program conducted / facilitated - Number of completers	none	1 SOA - 100 pax completers	1 SOA - 100 pax completers	1 SOA - 100 pax completers	Semi-Annually	-Accomplishment Report - Documents and Records -Documents and records	- Training Facilitators - MAO - Farmers/ Association - Post training Reports	OPVet	* Strengthen through different platforms and extension modalities the information dissemination activities/ projects on the improvement of farmers' skills and latest innovations on livestock and poultry particularly in remote areas - Provide farmers with the cost benefits of continuous training with the potential income in production and marketing activities
	Information campaign	- Number of Information materials produced/developed - Number info materials distributed -Number of promotional materials used/posted -Number of public awareness campaign conducted		- 3 types (flyer, pamphlet, poster/ tarpaulin) - 5000 pc distributed - 4 promotional designs/ infographics - 4 public campaigns/	- 3 types (flyer, pamphlet, poster/ tarpaulin) - 5000 pc distributed - 4 promotional designs/ infographics - 4 public campaigns/	- 3 types (flyer, pamphlet, poster/ tarpaulin) - 5000 pc distributed - 4 promotional designs/ infographics - 4 public campaigns/	Monthly	-Accomplishment Report - Documents and Records -Documents and records	- Training Facilitators - MAO - Farmers/ Association - Post training Reports	OPVet	

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Data gathering and encoding	Number of personnel assigned in data gathering, encoding and management	none	2 personnel	2 personnel	2 personnel	Weekly Monthly and Annually	- Monthly Accomplishment Report - Documentation and Recordings	- Office Records of Accomplishment Reports - Assigned personnel in data gathering and encoding - AEWs	OPVet	* Develop/ generate a project monitoring and evaluation system * Assign specific responsible skilled personnel for each project stage * Training of personnel on proper data gathering,encoding and management
On-site Research and Facilities	Crafting Provincial RDE agenda, consistent with the National and Regional Agenda	- Provincial RDE Agenda/Plan (3yrs,5yrs) consistent with the National Agenda	none available	- Provincial RDE Agenda/Plan strategically and jointly implemented	- Provincial RDE Agenda/Plan strategically and jointly implemented	- Provincial RDE Agenda/Plan strategically and jointly implemented	Quarterly and Yearly	- Monthly Accomplishment Report - Consultation meetings/ monitoring & evaluation activities	- Office Records of Accomplishment Reports - AEWs - ATI-Region IVA - SUCs - Private Extension Providers - Other RDE agencies	- OPVet -OPPDC -OPA	* Partnership with ATI, SUCs and research agencies in crafting and review of Provincial RDE Agenda/Plan
	Capability building of LGU personnel for the implementation and monitoring of onsite research activities	-Number of personnel sent to training related to implementation and monitoring of onsite research activities	none available	10 pax	10 pax	10 pax	Monthly and Quarterly	- Monthly Accomplishment Report - Documentation and Recordings	- Office Accomplishment Report - Office Documents and Records of trainings attended by personnel	- OPVet MAO	* Partnership with ATI, SUCs and research agencies in the identification and training of personnel related to the implementation and monitoring/evaluation of onsite research activities

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Implementation and monitoring of downstream research cum extension programs such as scaling of technologies. This includes activities such as pre-implementation works and data gathering/analysis	- Number of extension cum research projects/activities implemented	none available	1 project/activity implemented per year	1 project/activity implemented per year	1 project/activity implemented per year	Monthly and Quarterly	- Monthly Accomplishment Report - Documentation and Recordings - Monitoring and evaluation activities - Consultation meetings/ interview	- Office Accomplishment Report - Office Documents and Records of extension activities/projects conducted - AEWs - Other R&D agencies concerned	- OPVet MAO	- * Partnership with SUCs and research agencies on monitoring and evaluation of projects - Conduct of research on monitoring and evaluation of livelihood projects

ANIMAL HEALTH MANAGEMENT DIVISION

Training of personnel and farmers	Barangay Volunteers and Biosecurity Officers' training on disease prevention and monitoring at the farmer level	Number of trainings and Seminars facilitated with Number participants/ farmers served	4 trainings / Seminars with total of 80 participants	10 trainings / Seminars with total of 200 participants	15 trainings / Seminars with total of 300 participants	20 trainings / Seminars with total of 400 participants	Monthly	Review of Weekly monitoring reports per barangay and Weekly summary reports of city/municipality	Weekly Monitoring Reports of CVO/MAO and Barangay Volunteers and Biosecurity Officers	OPV	Reporting system; internet connection; computer and data management systems
Conduct of Trainings	Capability Development of Livestock Extension Workers for the Response to Zoonotic and Priority Diseases	Number of trainings and Seminars facilitated with Number participants/ farmers served	2 trainings / Seminars with total of 68 participants	4 trainings / Seminars with total of 136 participants	4 trainings / Seminars with total of 136 participants	4 trainings / Seminars with total of 136 participants	Monthly	Review of Monthly accomplishment reports	Monthly Accomplishment Reports submitted by LGUs	OPV	Personnel for livestock extension work; Reporting system; internet connection; computer and data management systems
Procurement of animal biologics, supplies and equipment (endemic diseases)	Allocations for animal biologics, supplies and equipment for all LGU counterpart	Number animal biologics, supplies and equipment provided; Number of LGUs assisted	Distributed animal biologics , supplies and equipment to 34 cities and municipalities	Distributed animal biologics , supplies and equipment to 34 cities and	Distributed animal biologics , supplies and equipment to 34 cities and	Distributed animal biologics , supplies and equipment to 34 cities and	Monthly	review of requests and releasing of animal biologics, supplies and equipment	Liquidation Reports; Summary of Provided animal biologics, supplies and equipment	OPV	Personnel for livestock extension work; Reporting system; internet connection; computer and data management systems

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Allocations for Rabies Vaccines for all LGU counterpart	Number of Rabies Vaccines provided; Number of LGUs assisted	2200 vials of Rabies vaccines distributed to 34 cities and municipalities	6000 vials of Rabies vaccines distributed to 34 cities and municipalities	12000 vials of Rabies vaccines distributed to 34 cities and municipalities	12000 vials of Rabies vaccines distributed to 34 cities and municipalities	Monthly	review of requests and releasing of animal biologics, supplies and equipment	Vaccination and Liquidation Reports; Summary of Provided animal biologics, supplies and equipment	OPV	Personnel for livestock extension work; Reporting system; internet connection; computer and data management systems
Localized outbreak management	Allocation of supplies and animals needed for recovery	Number of supplies and animals provided; Number of LGUs assisted	As needed; assisted 34 cities and municipalities	As needed; assisted 34 cities and municipalities	As needed; assisted 34 cities and municipalities	As needed; assisted 34 cities and municipalities	as needed; depends on the occurrence of outbreaks	review of requests and releasing of supplies and animals	Liquidation Reports; Summary of Provided animal biologics, supplies and equipment	OPV	Personnel for outbreak management; internet connection; computer and data management systems
Information Campaign	Information Education Campaign for Priority and Emerging Zoonotic Diseases	Number of IECs conducted with Number participants/ farmers served	2 IECs with total of 50 participants	12 IECs with total of 240 participants	18 IECs with total of 360 participants	24 IECs with total of 480 participants	Monthly	Review of animal disease occurrences; monitoring reports	Monitoring reports of LGUs, Attendance sheet and Feedback forms	OPV	Reporting system; internet connection; computer and data management systems
Continuous surveillance and incidence reporting of suspected animal pests and diseases	Design surveillance plan for emerging, zoonotic and economically important animal diseases	Number of Surveillance plan for each emerging, zoonotic and economically important animal diseases	N/A	Surveillance plans for 5 emerging, zoonotic and economically important animal diseases	Surveillance plans for 8 emerging, zoonotic and economically important animal diseases	Surveillance plans for 10 emerging, zoonotic and economically important animal diseases	Monthly	Review of Laboratory results; Epidemiological Analysis	Laboratory Results, Animal disease map using QGIS	OPV	Personnel for livestock extension work; Reporting system; internet connection; computer and data management systems

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Research	Conduct of research in relation to animal diseases	Number of research conducted in connection to prevention, control and eradication of animal diseases	N/A	1 research conducted in connection to prevention, control and eradication of animal diseases	2 researches conducted in connection to prevention, control and eradication of animal diseases	2 researches conducted in connection to prevention, control and eradication of animal diseases	as needed; depends on the timeline of the research	Review of the research protocol, results and conclusion	Laboratory Results, Animal disease map using QGIS; accomplishment reports; research paper	OPV	Personnel for livestock extension work; Reporting system; internet connection; computer and data management systems
Data Gathering and Encoding	Encode data (soft copy, online or through Philippine Animal Health Information System)	Number of LGUs using the system or submitting reports online	34 LGUs	34 LGUs	34 LGUs	34 LGUs	Monthly	Review of Monthly accomplishment reports	Monthly Accomplishment Reports submitted by LGUs	OPV	Personnel for encoding; Reporting system; internet connection; computer and data management systems
Data Analysis	Conduct of epidemiological study	Number of epidemiological study for each emerging, zoonotic and economically important animal diseases	N/A	2 epidemiological study	4 epidemiological study	4 epidemiological study	Quarterly	Review of Laboratory results and Monthly monitoring reports of LGUs; Epidemiological Analysis	Laboratory Results, Monitoring reports of LGUs, Animal disease map using QGIS	OPV	Personnel for livestock extension work; Reporting system; internet connection; computer and data management systems
Provincial Laboratory (Facility)	Conduct of animal disease diagnostic laboratory testing	Number of Laboratory Tests done; Number of LGUs assisted	1500 tests for 24 LGUs	2,000 tests for 30 LGUs	2,500 tests for 34 LGUs	2,500 tests for 34 LGUs	Weekly	Review of Laboratory results; Epidemiological Analysis	Laboratory Results, Monitoring reports of LGUs, Animal disease map using QGIS	OPV	Personnel for livestock extension work; Reporting system; internet connection; computer and data management systems

**PERFORMANCE MONITORING FRAMEWORK
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SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Conduct of laboratory testing in relation to food safety (meat lab)	Number of Laboratory Tests done; Number of LGUs assisted	N/A		40 tests for 20 LGUs	68 tests for 34 LGUs	Weekly	Review of Laboratory results; Epidemiological Analysis	Laboratory Results, Monitoring reports of LGUs	OPV	Personnel for livestock extension work; Reporting system; internet connection; computer and data management systems
	Conduct of laboratory testing for animal feeds	Number of Laboratory Tests done; Number of LGUs assisted	N/A			40 tests for 20 LGUs	Weekly	Review of Laboratory results; Epidemiological Analysis	Laboratory Results, Monitoring reports of LGUs	OPV	Personnel for livestock extension work; Reporting system; internet connection; computer and data management systems
VETERINARY REGULATORY DIVISION (Animal Movement Management)											
Establishment of Provincial Animal Quarantine Checkpoints	Inspection of livestock and poultry for monitoring of communicable animal diseases	100% inspection of outgoing and incoming animals in the province of Batangas	# Animals Inspected 2020				Monthly	on site monitoring; review of reports	Animal Inspection Reports	OPV/VRD/AMM	Vehicle;
	Uniform Reporting System for Animal Movement	Animal Movement Database System Created	1 Software for animal Movement Reporting System Created	1	N/A	N/A	Annually	Existence of database System	Transfer of Database System	OPV/VRD/AMM	MOA with BSU; Database System
		# of component LGUs compliant to the Animal Movement Database System	30 cities and 4 municipalities compliant to the Animal Movement Reporting System	30 cities and 4 municipalities	30 cities and 4 municipalities	30 cities and 4 municipalities	Semi-Annually	On-line Monitoring	LGU Monthly Reports	OPV/VRD/AMM	
	Registration of Handlers and Transport Carriers conducting Business in the Province	100% of Conducting Business in the Province Registered	# of TP Registered				Monthly	Review of encoded documents	List of Registered Haulers	OPV/VRD/AMM	
	Creation of the Provincial Animal Movement Ordinance	Ordinance for the Provincial Animal Movement Passed by the SP	N/A				Annually		SP Resolution	OPV/VRD/AMM	

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Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Establishment of additional Provincial animal checkpoint in territorial boundaries of the Province	2 additional Provincial Animal Checkpoints established	18 Provincial Animal Checkpoints Operational				Annually	on-site monitoring	Report on Establishment of Checkpoint	OPV/VRD/AMM	
Procurement of animal biologics, supplies and equipment	Provision of disinfection equipment, supplies and PPE to City/Municipal Animal Quarantine Checkpoints	Allocations for disinfection equipment and supplies for all LGU Local Checkpoints provided	Number power sprayers provided; # of disinfectants provided; # supplies provided; # of component LGUs assisted				Monthly	review of requests and realising of equipments and supplies	RIS; Summary of Provided Equipment and Supplies	OPV/VRD/AMM	
VETERINARY REGULATORY DIVISION (Animal Welfare)											
Issuance of ordinance and enforcement of biosecurity protocols on animal husbandry and welfare within their jurisdictions in accordance with DA standards	Assessment and recommendation for approval of farms applying for Animal Welfare Accreditation	100% assistance to Farms applying for Animal Welfare Accreditation provided;	Number Farms who applied for AWA registration/ requested for assistance	Gathering of Baseline Data on the actual number of existing farms	100%	100%	Annually	review of reports	Animal Welfare Accreditation Application Reports	OPV	Computer set with printer; External Hard Drive
		Percentage increase in number of registered Farms for Animal Welfare Accreditation	BAI Registered Farms: 10 Swine Farms, 97 Poultry Farms	5%	15%	25%	Annually	review of reports			
	Observance of Animal Welfare Week	100% Activities for Animal Welfare Week Celebration conducted every October	Animal Welfare Week Celebration-related activities conducted every October	100%	100%	100%	Annually	review of reports	Consolidated reports	OPV	
	Identification of Animal Welfare Focal Persons per city/municipality	100% of LGUs with Identified Animal Welfare Focal Person	34 LGUs (cities/municipalities)	34	34	34	Annually	review of reports		OPV	

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Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Assistance in the registration and Monitoring of Clinics and Hospitals RE: Animal welfare in the health care of animals	100% assistance to Clinics and Hospitals applying in the registration for facilities	Number Clinics and Hospitals who applied for registration/ requested for assistance; BAI Registered Clinics & Hospitals = 5	Orientations on Registration of Facilities	5	10	Annually	on site monitoring; review of reports	List of Clinics and Hospitals	OPV	Computer set with printer; External Hard Drive
		100% monitoring of Clinics and Hospitals conducted Quarterly	Number of existing/ operational Clinics and Hospitals	Gathering of Baseline Data on the actual number of existing establishment	100%	100%	Quarterly	on site monitoring; review of reports	Clinics and Hospitals Monitoring Report	OPV	Vehicle
	Assistance in the registration and Monitoring of Auction Markets, Hog Weighing Scales, etc. RE: Animal welfare in the marketing of animals	100% assistance to Auction Markets and Hog Weighing Scales applying in the registration for facilities	Number Auction Markets and Hog Weighing Scales who applied for registration/ requested for assistance	Orientations on Registration of Facilities	1 LAM; 2 HWS	1 LAM; 2 HWS	Annually	on site monitoring; review of reports	List of Auction Markets and Hog Weighing Scales	OPV	Computer set with printer; External Hard Drive
		100% monitoring of Auction Markets and Hog Weighing Scales conducted Monthly	Number of existing/ operational Auction Markets and Hog Weighing Scales	2 LAM; 16 HWS	2 LAM; 16 HWS	2 LAM; 16 HWS	Monthly	on site monitoring; review of reports	Auction Markets and Hog Weighing Scales Monitoring Report	OPV	Vehicle
	Assistance in the registration and Monitoring of Pet shops, Kennels, Animal Shelters and Pounds RE: Animal welfare in the care of animals in pet shops, kennels, shelters and population control in pounds	100% assistance to Pet shops, Kennels, Animal Shelters and Pounds applying in the registration for facilities	Number Pet shops, Kennels, Animal Shelters and Pounds who applied for registration/ requested for assistance; BAI Registered Grooming Facility = 4	Orientations on Registration of Facilities	5	10	Annually	on site monitoring; review of reports	List of Pet shops, Kennels, Animal Shelters and Pounds	OPV	Computer set with printer; External Hard Drive

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SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
		100% monitoring of Pet shops, Kennels, Animal Shelters and Pounds conducted biAnnuallyy	Number of existing/ operational Pet shops, Kennels, Animal Shelters and Pounds	Gathering of Baseline Data on the actual number of existing establishment	100%	100%	Semi-Annually	on site monitoring; review of reports	Pet shops, Kennels, Animal Shelters and Pounds Monitoring Report	OPV	Vehicle
	Monitoring and Assistance of Colleges & Universities RE: Animal welfare in the use of animals in studies and researches (ACUP)	100% assistance to Colleges & Universities in improving their programs and applying for ACUP	Number of Colleges & universities offering courses that uses animals in classes	Orientations on Registration of Facilities	100%	100%	Annually	on-site monitoring	Colleges & Universities ACUP Reports	OPV	Computer set with printer; External Hard Drive
	Assessment and recommendation of farms applying for Good Animal Husbandry Practices Accreditation	100% assistance provided to Farms applying for GAHP Certification; Increase in applications and successful registrations of Farms applying for GAHP Certification	Number Farms who applied for GAHP registration/ requested for assistance	Orientations on GAHP; Gathering of Baseline Data on the actual number of existing farms	1	2	Annually	review of requests and realising of equipments and supplies	RIS; Summary of Provided Equipment and Supplies	OPV	Computer set with printer; External Hard Drive
	Regulation of Livestock and Poultry-related Establishments: Monitoring and Calibration of Livestock and Poultry-related establishments (Livestock Auction Market and Hog Weighing Scale, etc.)	100% monitoring and calibration of Auction Markets and Hog Weighing Scales conducted Monthly	Number of existing/ operational Auction Markets and Hog Weighing Scales	2 LAM; 16 HWS	2 LAM; 16 HWS	2 LAM; 16 HWS	Monthly	on site monitoring; review of reports	Auction Markets and Hog Weighing Scales Monitoring and Calibration Report	OPV	Vehicle
	Regulation of Feeds, Drugs and Biologics: Monitoring of Livestock-related establishments (Feed mills and Agri-vet supplies)	100% monitoring of Feed mills and Agri-vet supplies conducted biAnnallyy	Number of existing/ operational Feed mills and Agri-vet supplies; BAI listed Commercial Mixed Feed Manufacturer = 100	Gathering of Baseline Data on the actual number of existing establishment	100%	100%	Semi-Annually	on site monitoring; review of reports	Feed mills and Agri-vet supplies Monitoring Report	OPV	Vehicle

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Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Disaster Preparedness and Response for Animals	Updated Provincial Preparedness and Contingency Plan Prepared	100% of 14 identified LGUs with Working Preparedness and Contingency Plans	Consolidation of C/M Contingency Plans into a Provincial Contingency Plan for the Welfare of Animals	Updated Provincial Contingency Plan for the Welfare of Animals	Updated Provincial Contingency Plan for the Welfare of Animals	Annually	review of CP	P/C/M Contingency Plan	OPV	Computer set with printer
Conduct of Trainings	Conduct of Animal Welfare Awareness - Trainings (Trainings, Orientations, Workshops, Seminars)	Animal Welfare Awareness - Trainings (Trainings, Orientations, Workshops, Seminars) conducted/ facilitated with satisfactory feedback from participants	Number of Animal Welfare Awareness - Trainings (Trainings, Orientations, Workshops, Seminars) conducted/ facilitated and participants	2	2	2	Semi-Annually	review of reports	TOWS report	OPV	
	Conduct of Training for Animal Welfare Enforcement Officers (AWEO)	Training for Animal Welfare Enforcement Officers (AWEO) conducted/ facilitated with satisfactory feedback from participants	Number of Training for Animal Welfare Enforcement Officers (AWEO) conducted/ facilitated and participants	(1) AWEO Orientation	(1) AWEO Training	(1) AWEO retooling and Updating	Annually	review of reports	TOWS report	OPV	
	Conduct of GAHP Awareness Activities (Orientations, Workshops, Seminars)	GAHP Awareness Activities (Orientations, Workshops, Seminars) conducted/ facilitated with satisfactory feedback from participants	Number of GAHP Awareness Activities (Orientations, Workshops, Seminars) conducted/ facilitated and participants	2	2	2	Semi-Annually	review of reports	TOWS report	OPV	

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Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Information Campaign	Conduct of Animal Welfare Awareness - Campaigns (Information Education Campaigns)	Animal Welfare Awareness - Campaigns (Information Education Campaigns) conducted/ facilitated with satisfactory feedback from participants	Number of Animal Welfare Awareness - Campaigns (Information Education Campaigns) conducted/ facilitated and participants	12	12	12	Monthly	review of reports	IEC report	OPV	Computer set with printer; External Hard Drive
	Conduct of GAHP Awareness - Campaigns (Information Education Campaigns)	GAHP Awareness - Campaigns (Information Education Campaigns) conducted/ facilitated with satisfactory feedback	Number of GAHP Awareness - Campaigns (Information Education Campaigns) conducted/ facilitated and participants	12	12	12	Monthly	review of reports	IEC report	OPV	
Procurement of animal biologics, supplies and equipment	Provision of basic disinfection equipment, supplies, etc. as support to LGUs re: Veterinary-related establishments and facilities	Basic disinfection equipment, supplies, etc. as support to LGUs re: Veterinary-related establishments and facilities provided	list and number of equipment and supplies provided	consolidated report of list and quantity of equipment and supplies provided	consolidated report of list and quantity of equipment and supplies provided	consolidated report of list and quantity of equipment and supplies provided	Annually	review of reports	RIS; Inventory and Summary of Provided Equipment and Supplies	OPV	
	Budgeting and procurement of disaster preparedness and response supplies	Disaster preparedness and response supplies proposals and procurement conducted	# of proposals and procurements conducted	100% of proposals approved and procured	100% of proposals approved and procured	100% of proposals approved and procured	Annually	inventory reports	Inventory of Equipment and Supplies	OPV	
MEAT INSPECTION SERVICES											
LGUs to issue ordinance and enforce standards for slaughterhouses in accordance with DA standards	Creation of the Provincial Meat Inspection Service Ordinance	Provincial Meat Inspection Services Ordinance Passed by the SP	No Ordinance on PMIS				Annually	PMIS Ordinance Drafted and Passed as an Ordinance	PMIS Ordinance	OPV; Legal Office; SP	

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SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Training of personnel and farmer cooperatives	Conduct of Food Safety Orientation	100% . of Food Safety Orientation Conducted and Evaluated	2019 to 2021 Food Safety Orientation				Monthly	Registry and evaluation to Food Safety Orientntation and Re-tooling of meat inspectors and farmer cooperatives	Registration and evaluation forms	OPV	Data Gathering
	Re-tooling of Meat Inspectors	100 % . of Deputized Meat Inspectors and farmers cooperative	N/A				Annually			National Government	National Government
Operation of Task Force Bantay Karne	Operations of Task Force Bantay-Karne and Hotline Number Activation	100% of Operations Conducted based on the forwarded	N/A				Semi-Annually	List of conducted operations and hotline number reports	Semi-Annually reports	OPV	Data Gathering
Acquisition of area for facility/ establishment of slaughterhouses following national roadmaps and standards	Provision of Technical Assistance on the acquisition of facility/SLH	100 % of acquired facility/slaughterhouse followed national roadmaps and standards ipon review of OPV	Proposals from LGU	100% of proposals reviewed and provided recommendations	100% of proposals reviewed and provided recommendations	100% of proposals reviewed and provided recommendations	Annually	Annually report on provided assistance on facility/ establishment of slaughterhouses	Annually report	OPV	
Support to Deputized Meat Inspector	Provision of Incentive Program for LRMEs, A, and AA-NMIS Accredited Deputized Meat Inspector										
Procurement of equipment / Sanitation Verification System	Purchase of Accupoint ATP Surface Reader as Sanitation Estalishment evaluated	100% of Registered Meat Establishment evaluated	N/A				Annually	Annually report on sanitation, zorro incidence and proper hanling of meat	Annually report	OPV	Data Gathering

**PERFORMANCE MONITORING FRAMEWORK
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Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Conduct of Training and Seminar	Training/Seminar on BMIC, SSOP, GHSP, Butchery/Meat Cutting, AMR and Halal, Risk Analysis and Management and Sample Collection on Disease Surveillance	100% Training participated by cities and municipalities technical personnel	N/A				Annually	List of Training conducted with participants from all of the cities and municipalities	Annually report	OPV	Data Gathering
Meat Establishment Assistance and Development	Distribution of Slaughterhouse Supplies	80% of Registered Meat Establishments received assistance and submitted reports	2019 to 2021 Registered Meat Establishments				Semi-Annually	Submission checklist of Weekly and Monthly report	Semi-Annually reports	OPV	Data Gathering
	Weekly and Monthly Slaughter Report Submission of Registered Slaughterhouses		2020 Weekly and Monthly Slaughter Report								
Data analysis	Monitoring of A, AA-Accredited Slaughterhouses, Poultry Dressing Plants and Cold Storage Warehouse	100 % of meat establishments are monitored; MTVs are registered; 100% Weekly Posted Report of Meat Market Price; 100% Weekly and Slaughter Report are collected	2021 Consolidated Data				Monthly	Record of Monitored Meat Establisihments and Registry of Meat Transport Vehicle; Submission of reports thru online	Monthly report	OPV	Data Gathering
	Registry/Accreditation of Meat Transport Vehicles (intraprovince shipment)		N/A								
	Improvement of Data Collection thru Digitalization of Weekly and Monthly Report Submission		12 NMIS Accredited Slaughterhouse/PDP 18 Locally registered Slaughterhouse/PDP	100% of slaughterhouse submitting reports	100% of slaughterhouse submitting reports	100% of slaughterhouse submitting reports	Monthly				
Establishment of Local Meat Inspection Service	Provide Technical Assistance in the Creation of Local Meat Inspection Services for Component LGUs	100% Served/Assisted/Certified Meat Inspectors / Meat Handlers and Farmer Cooperatives	assistance provided to LGUs, as per request	100% assistance provided to requesting LGUs	100% assistance provided to requesting LGUs	100% assistance provided to requesting LGUs	Monthly	Monthly report on IEC and update on LMIS	Monthly report	OPV	Data Gathering

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Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	IEC Campaign in Component Cities and Municipalities		IEC campaigns on Food Safety etc. conducted	Food Safety IEC Campaign conducted in 12 city/ municipality	Food Safety IEC Campaign conducted in 12 city/ municipality	Food Safety IEC Campaign conducted in 12 city/ municipality					
Site Identification	Review of proposed sites for AA slaughterhouses by cities and municipalities	100 % proposed sites for A, AA slaughterhouses by cities and municipalities are reviewed by OPV	Proposals from LGU				Annually	List of sites approved for construction of slaughterhouse	Annually report	OPV	Data Gathering
PROVINCIAL ENGINEER'S OFFICE											
Local Infrastructure Services	a. Concreting / Rehabilitation / Improvement of Provincial Roads	length of projects implemented and monitored	7.32 kms implemented and monitored	5	6	7	2 times a week	Survey Inspection Observation	DILG, LGU, National Government	PEO	Data Analysis /interpretation Planning and
	b. Construction / Rehabilitation / Improvement of Provincial Bridges	no. of projects implemented and monitored	2 projects implemented and monitored	2	2	2	2 times a week				
	c. Construction / Improvement / Rehabilitation of Waterworks System	no. of projects implemented and monitored	1 project implemented and monitored	4	3	3	3 times a week				
	d. Construction / Improvement and Rehab. Of Drainage System / Covered Canals	no. of projects implemented and monitored	4 projects implemented and monitored	3	3	3	2 times a week				
	e. Construction / Improvement and Rehabilitation of Seawalls / Breakwater	no. of projects implemented and monitored	-	1	1	1	2 times a week				
	f. Const. / Repair / Improvement / Rehab. Of Parks, Plaza, Playground and Monuments at various barangays	no. of projects implemented and monitored	-	1	1	1	2 times a week				

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				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	g. Maintenance of Provincial Roads	length of provincial roads maintained	190 kms. Provincial roads maintained	130	150	180	Daily	Records/ Data's RBIS Inventory	DILG, LGU	PEO	Data Analysis/ interpretation
	h. Maintenance of Provincial Bridges	no. of provincial bridges maintained	24 bridges maintained	15	19	23	Daily				
PROVINCIAL TOURISM AND CULTURAL AFFAIRS OFFICE											
Data banking	collection of tourist arrivals	No. of tourist arrivals collected	647,838 as of Sept. 2021	5% increase	15% increase	20% increase	Quarterly		Tourism establishments registered/I GUUs	PTCAO	Training to stakeholders, Mun. Tourism group
	Registration of tourism establishments/services	No. of tourism establishments/services registered	377 as of October, 2021	10% increase	20% increase	50% increase	Quarterly		Tourism establishments	PTCAO	Registration campaign
	Batangas cultural properties recorded	No. of Batangas Cultural properties recorded	zero data	15% recorded	25% recorded	100% recorded	Annually	Cultural Mapping Tool	LGUs	PTCAO	Training how to collect and use the forms provided
Infrastructure development	Construction of Tourism Information and Assistance Center	No. of Tourism Assistance and Information Center (TAIC) constructed	zero data		1 TAIC	2 TAIC	Annually		PTCAO/PEO	PEO	
	Construction of Convention/visitors centers	100 % Convention/visitors Center constructed and operational	zero data		1	1	Annually		PTCAO/PEO	PEO	
	Construction of Ampitheater	100 % Ampitheater constructed and operational	zero data		1		Annually		PTCAO/PEO	PEO	
Organization and creation of local groups, council and associations related to tourism, history, culture and arts (e.g. Lupon ng mga Manunulat, Grupo Sining Batangueno, etc.)	Organization of partners for tourism and culture and arts	No. of groups organized	1 art organization organized, 2 councils 2 associations	2	2	2	Semi Annually	Ordinance creating the Batangas Culture and Arts Council, ra 9593	PTCAO/BCAC	PTCAO/BCAC	Download to municipal level

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				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Institutionalization of Batangas Cultural heritage and cultural summits	Cultural Heritage registered and acknowledge as National Cultural heritage of NCCA/NHCP and other concerned agencies	No. of cultural heritage registered and acknowledge NCCA/NHCP and other national concern agencies	zero data	1	1	1	Annually	SP Resolution/Ordinance, PRE-CUP,	PTCAO/Academe/LGU	PTCAO/DepEd	Training how to collect and use the forms provided
Partneship with academic institution and other cultural organization to enhance cultural program of Batangas	Empower partners to enhance tourism and cultural programs of Batangas	Tourism, culture and arts partners empowered to enhance programs of Batangas	4 academes 2 organizations as partners	2	2	2	Annually	MOA	PTCAO	PTCAO	
Document traditional and contemporary arts and crafts including processes and makers and sustain source of the raw materials	Programs, projects and activities related to traditional and contemporary arts documented	No. of traditional and contemporary arts documented	3 traditional and temporary arts documented as of September, 2021	3	3	3	Annually	AIP, BTDP,PPMP	PTCAO	PTCAO	
Submit Annually documentation to form part in the Philippine Registry of Cultural Property	Annually documentation submitted to NCCA to form part in the Philippine Registry of cultural property	No. of PPAs implemented	9 Project/activities implemented as of Septemer, 2021	5	5	5	Annually	AIP, BTDP,PPMP	PTCAO	PTCAO	
PROVINCIAL PLANNING AND DEVELOPMENT OFFICE- ECONOMIC INVESTMENT PROMOTION DIVISION											
Investment Support Services including Access to Credit Financing	Preparation and updating of Basic Economic Data for Doing Business in Batangas	Percentage of efficiency in the preparation and updating of Basic Economic Data for Doing Business in Batangas	100% efficiency in the preparation and updating of Basic Economic Data for Doing Business in Batangas	100%	100%	100%	Annually	Existence of an Updated Basic Economic Data for Doing Business in Batangas	LEDIPO / LEDIP Division Implementation Plan and LEDIPO / LEDIP Division Accomplishment Report	PPDO	Management of Database

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Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Preparation and updating of Investment Promotion Materials / collaterals / Investment related project concepts and flyers	Percentage of efficiency in the preparation and updating of Investment Promotion Materials / collaterals / Investment related project concepts and flyers	100% efficiency in the preparation and updating of Investment Promotion Materials / collaterals / Investment related project concepts and flyers	100%	100%	100%	Annually	Existence of an Updated Investment Promotion Materials / collaterals / Investment related project concepts and flyers	LEDIPO / LEDIP Division Implementation Plan and LEDIPO / LEDIP Division Accomplishment Report	PPDO	Records Maintenance & Archiving / Archives Records Management
	Preparation and updating of Inventory Compilation of Potential Investment Sites and Resources in the Province	Percentage of efficiency in the preparation and updating of Inventory Compilation of Potential Investment Sites and Resources in the Province	100% efficiency in the preparation and updating of Inventory Compilation of Potential Investment Sites and Resources in the Province	100%	100%	100%	Annually	Existence of an Updated Inventory Compilation of Potential Investment Sites and Resources in the Province	LEDIPO / LEDIP Division Implementation Plan and LEDIPO / LEDIP Division Accomplishment Report	PPDO	Spot Mapping / Locational Mapping / Geographic Information System
	Provision of support to the Batangas Provincial Economic Board (BPEEB) and economic enterprise implementing offices	Percentage of efficiency in the provision of support to the Batangas Provincial Economic Board (BPEEB) and economic enterprise implementing offices	100% efficiency in the provision of support to the Batangas Provincial Economic Board (BPEEB) and economic enterprise implementing offices	100%	100%	100%	Annually	Assistance and participation to BPEEB and Economic Enterprise Projects and Activities performed	LEDIPO / LEDIP Division Implementation Plan and LEDIPO / LEDIP Division Accomplishment Report	PPDO	Familiarity / technical know-how on the mechanics / set-up / management of economic enterprise
	Preparation of project concepts, concept notes, pre-feasibility studies and project background reports	Percentage of efficiency in the preparation of project concepts, concept notes, pre-feasibility studies and project background reports	100% efficiency in the preparation of project concepts, concept notes, pre-feasibility studies and project background reports	100%	100%	100%	Annually	Project concepts, concept notes, pre-feasibility studies and project background reports prepared	LEDIPO / LEDIP Division Implementation Plan and LEDIPO / LEDIP Division Accomplishment Report	PPDO	Technical capability in the formulation and preparation of reports / project documents

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Preparation of evaluation reports and preliminary review of project PPP and other project proposals and subsequent endorsement to concerned departments / agencies Provincial Selection Committee	Percentage of efficiency in the preparation of valuation reports and preliminary review of project PPP and other project proposals and subsequent endorsement to concerned departments / agencies Provincial Selection Committee	100% efficiency in the preparation of valuation reports and preliminary review of project PPP and other project proposals and subsequent endorsement to concerned departments / agencies Provincial Selection Committee	100%	100%	100%	Annually	Evaluation reports and preliminary review of project PPP and other project proposals prepared and subsequent endorsement to concerned departments / agencies Provincial Selection Committee	LEDIPO / LEDIP Division Implementation Plan and LEDIPO / LEDIP Division Accomplishment Report	PPDO	Familiarity / technical know-how of concepts, procedural knowledge and review parameters
	Provision of information / data / assistance to potential investors and stakeholders	Percentage of efficiency in the provision of data / assistance to potential investors	100% efficiency in the provision of data / assistance to potential investors	100%	100%	100%	Annually	Information / data / assistance to potential investors and stakeholders provided	LEDIPO / LEDIP Division Implementation Plan and LEDIPO / LEDIP Division Accomplishment Report	PPDO	Management of Database
	Facilitation / assistance in the processing of Capacity Development Project financing thru Term Loan	Percentage of efficiency in the provision of assistance in the processing of Capacity Development Project financing thru Term Loan	100% efficiency in the assistance in the processing of Capacity Development Project financing thru Term Loan	100%	100%	100%	Annually	Assistance in the processing of Capacity Development Project financing thru Term Loan provided	LEDIPO / LEDIP Division Implementation Plan and LEDIPO / LEDIP Division Accomplishment Report	PPDO	Competency / understanding of processes of banking /financing institutions / finance offices

**PERFORMANCE MONITORING FRAMEWORK
BATANGAS PROVINCE**

SECTOR: ECONOMIC SERVICES

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
	Coordination and assistance to cities' / Municipal LEDIPOs	Percentage of efficiency in coordinating and provision of assistance to city / Municipal LEDIPOs	100% efficiency in coordinating and provision of assistance to city / Municipal LEDIPOs	100%	100%	100%	Annually	Coordinating and assistance to city / Municipal LEDIPOs provided	LEDIPO / LEDIP Division Implementation Plan and LEDIPO / LEDIP Division Accomplishment Report	PPDO	Competency /capability for coordination and extend assistance to cities' and municipal LEDIPOs

PERFORMANCE MONITORING FRAMEWORK*
BATANGAS PROVINCE

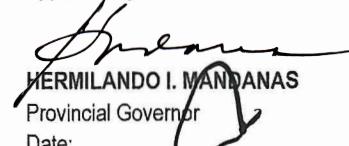
Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]		[5]		[6]	[7]	[8]	[9]	[10]

*Prepared by concerned offices.

Consolidated and Reviewed by:


Engr. EVELYN L. ESTIGOY, EnP.
 Provincial Planning and Development Coordinator and
 Chair, Project Monitoring Committee
 Date:

Approved by:


HERMILANDO I. MANDANAS
 Provincial Governor
 Date: 

OTHER ATTACHMENTS

ANNEX 1
Matrix of Devolved Basic Services and Facilities Based on the
Local Government Code of 1991

MATRIX OF DEVOLVED BASIC SERVICES AND FACILITIES BASED ON THE LOCAL GOVERNMENT CODE OF 1991

Department/ Agency/ GOCC	Functions/ Services	Provinces
Department of Agriculture	Agriculture Services	Agricultural extension and on-site research services and facilities which include the prevention and control of plant and animal pests and diseases; dairy farms, livestock markets, animal breeding stations, and artificial insemination centers; and assistance in the organization of farmers' and fishermen's cooperatives and other collective organizations, as well as the transfer of appropriate technology.
Department of Education	Local Infrastructure Services	
Department of Environment and Natural Resources	Natural Resources Management Services	Enforcement of forestry laws limited to community-based forestry projects pollution control law, small scale mining, and other laws on environment protection.

Department/ Agency/ GOCC	Functions/ Services	Provinces
	Environmental Services	Enforcement of pollution control law
Department of Energy	Energy-related Services	Mini-hydroelectric projects for local purposes
Department of Finance	Other Services: Revenue Mobilization Services	Upgrading and modernization of tax information and collection services using computer hardware and software and other means.
Department of Health Department of Science and Technology- Food and Nutrition Research Institute National Economic and Development Authority- Commission on Population and Development	Health services	Health services which include hospitals and other tertiary health services .

Department/ Agency/ GOCC	Functions/ Services	Provinces
Department of Information and Communication Technology- National Telecommunica tions Commission		Inter-municipal telecommunications services.
Department of Interior and Local Government	Other Services: Local Infrastructure Services Local Government Development and Supervision Maintenance of Peace and Order	Provincial buildings, freedom parks and other public assembly areas and similar facilities Provincial jails

Department/ Agency/ GOCC	Functions/ Services	Provinces
Department of Justice		
Department of Labor and Employment	Other Services: Employment Facilitation	
Department of Public Works and Highways	Local Infrastructure Services	Provincial roads and bridges, inter- municipal waterworks, drainage and sewerage, flood control, reclamation projects
Department of Social Welfare and Development Office of the Presidential Adviser on the Peace Process National Youth Commission	Social Welfare Services	Social Welfare Services including programs for rebel returnees, relief operations and population development services
Department of Trade and Industry		Investment support services including access to credit financing
Department of Trade and Industry Department of Science and Technology	Other Services	Industrial research and development as well as the transfer of appropriate technology

Department/ Agency/ GOCC	Functions/ Services	Provinces
Department of Science and Technology		transfer of appropriate technology
Department of Transportation	Transportation Services	
Department of Tourism	Tourism Services	Tourism development and promotions programs
National Housing Authority Social Housing Finance Corporation	Housing Services	Programs and projects for low- cost housing and other mass dwelling
National Irrigation Administration	Local Infrastructure Services	Irrigation systems

ANNEX 2
Matrix of Other Laws Assigning Additional Functions to LGUs

MATRIX OF OTHER LAWS ASSIGNING ADDITIONAL FUNCTIONS TO LGUS²

Reference Number	Title	Date Enacted	Salient Features	Requirements for the LGUs
RA No. 11535	An Act Making the Position of a Cooperatives Development Officer Mandatory in Municipal, City and Provincial Levels	27 July 2020	Amended Section 443, Book III , Title Two, Chapter 2; Section 454 Book III , Title Three, Chapter 2; Section 463, Book III Title Four, Chapter 2; Section 487, Book III , Title Five, Article 17.	The creation Local Cooperatives Officer in municipal, city, and provincial governments.
RA No. 11315	Community-Based Monitoring System Act	17 April 2019	Establishment and institutionalization of CBMS in every city and municipality as an economic social tool towards the formulation and implementation of specific, targeted, and response poverty alleviation and development programs.	The creation of City/Municipal Statistician.
RA No. 11032	Ease of Doing Business and Efficient Government Service Delivery Act of 2018	28 May 2018	Streamlined procedures for the issuance of local business licenses, clearances, permits, certifications, or authorization	The establishment of the Business Permit and Licensing Office.

² This compilation may not be comprehensive.

Reference Number	Title	Date Enacted	Salient Features	Requirements for the LGUs
RA No. 10931	Universal Access to Quality Tertiary Education Act	3 August 2017	Provided universal access to tertiary education through free tuition and other school fees in sues, other state-run colleges and technical vocational institutions , and providing subsidy and student loan program.	Provisions of the law applies to LGU-run technical vocational institutions.
RA No. 10742	Sangguniang Kabataan Reform Act of 2015	15 January 2016	Repealed various provisions of the LGC to ensure more meaningful participation of the youth in local governance and nation-building .	The establishment of the Youth Development Office in every province, city, and municipality, headed by a Youth Development Officer.
RA No. 10601	Agricultural and Fisheries Mechanization (AFMech) Law	05 June 2013	Formulation of a National Agri-fishery Mechanization Program .	LGUs shall undertake applied research, extension , dispersal, management and regulation of agricultural and fisheries machinery and equipment, including the collection of fees.
RA No. 10121	Philippine Disaster Risk Reduction and Management Act of 2010	27 May 2010	Emphasized the need for risk reduction and preparedness and measures.	The establishment of Local DRRM Offices (LDRRMOs) based on NDRRMC-DILG-DBM-CSC JMC No. 2014-1, dated 04 April 2014.
RA No. 9729	Climate Change Act of 2009	23 October 2009	Mainstreaming of climate change into government policy formulations and establishment of the framework strategy and program on climate change.	Planning, financing, and implementation of climate action/measures and formulation of Local Climate Change Action Plans (LCCAPs).

Reference Number	Title	Date Enacted	Salient Features	Requirements for the LGUs
				<p>Municipal and city governments shall consider climate change adaptation , as one of their regular functions. Provincial governments shall provide technical assistance , enforcement and information management in support of municipal and city climate change action plans.</p> <p>LGUs shall mobilize and allocate necessary personnel, resources, and logistics to effectively implement their respective action plans.</p> <p>The LGU is expressly authorized to appropriate and use the amount from its Internal Revenue Allotment necessary to implement said local plan effectively.</p>

RA No. 9593	The Tourism Act of 2009	12 May 2009	Preparation, implementation , and monitoring of the local tourism development plans that integrate zoning, land use, infrastructure development, the national system of standards for tourism enterprises, heritage and environmental protection	The creation of a permanent position for tourism officer for provinces, cities or municipalities in which tourism is a significant industry, who shall be responsible for preparing, implementing, and updating local tourism development plans, and enforcing
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Reference Number	Title	Date Enacted	Salient Features	Requirements for the LGUs
			imperatives in a manner that encourages sustainable tourism development. LGUs are also tasked to gather statistical data, enforce tourism laws and regulations.	tourism laws, rules, and regulations.
RA No. 9344	Juvenile Justice and Welfare Act of 2006	28 April 2006	Comprehensive juvenile justice and welfare system that covers the different stages involving children at risk and children in conflict with the law from prevention to rehabilitation and reintegration.	The establishment and strengthening of Local Councils for the Protection of Children (LCPC) ; allocation of one percent (1%) of the internal revenue allotment of barangays, municipalities, and cities for the programs of the LCPC. The appointment of Local Social Welfare and Development Officer tasked to assist children in conflict with the law.

RA No. 9275	Philippine Clean Water Act of 2004	22 March 2004	Formulation of a holistic national program on water quality management with the following key features: cooperation and self-regulations among industries using incentives and market-based instruments, public participation in water quality management and monitoring, system of	To share the responsibility of managing and improving of water quality within their territorial jurisdictions, prepare water quality management area action plan and compliance scheme, comply with the framework of the Water Quality Management Action Plan, take active participation in all efforts concerning water quality
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Reference Number	Title	Date Enacted	Salient Features	Requirements for the LGUs
			accountability for adverse environmental impact of programs, projects on the water quality .	protection and rehabilitation, and in the absence of an ENRO, the LCE may designate any official/chief of office to perform the functions provided by law for LGUs.
RA No. 9184	Government Procurement Reform Act	10 January 2003	Enhanced the transparency, competitiveness, system of accountability and public monitoring in the procurement process.	The organization of the Bids and Awards Committee and appointment of at least two (2) observers from non-government/private sector.
RA No. 9165	Comprehensive Dangerous Drugs Act of 2002	07 June 2002	Implementation of an intensive and unrelenting campaign against the trafficking and use of dangerous drugs and other similar substances through an integrated system of planning, implementation and enforcement of anti-drug abuse policies, programs, and projects.	Appropriation of a substantial portion of the LGU annual budgets to assist in or enhance the enforcement of the Act giving priority to preventive or educational programs and the rehabilitation or treatment of drug dependents.
RA No. 9003	Ecological Solid Waste Management Act of 2001	26 January 2001	Adopted a systematic, comprehensive, and ecological solid waste management (SWM) program promoting appropriate methods and technology and greater public participation.	The LGUs as primary responsible for the implementation and enforcement of solid waste management in their locality; the creation of SWM Boards at the provincial/city and municipal LGUs; and the preparation of LGU SWM plans.

Reference Number	Title	Date Enacted	Salient Features	Requirements for the LGUs
RA No. 9009	An Act Amending Section 450 of R.A. 7160 Otherwise Known as the Local Government Code of 1991	24 January 2001	Amended the requirements for the creation of component city.	Increased the average annual income requirements for a municipality or cluster of barangays to be converted into component city from Php 20 M to Php 100 M.
RA No. 8749	Philippine Clean Air Act of 1999	23 June 1999	Promote a holistic national program of air pollution management with the following features: cooperation and self-regulation among citizens and industries, focus primarily on pollution prevention rather than on control, public participation in air quality planning and monitoring, system of accountability for short and long-term adverse environmental impact of a project, program or activity, with guarantee mechanisms for clean-up and environmental rehabilitation and compensation for personal damages.	The LGUs to Share the responsibility in the management and maintenance of air quality within their territorial jurisdiction and implement the air quality standards set by the Board in areas within their jurisdiction.
RA No. 8185	An Act Amending Section 324 (d) of R.A.7160 Otherwise Known as the	11 June 1996	Clarified and expanded the explanation on the use of calamity fund and provided the	Designating the Local Development Council to monitor

Reference Number	Title	Date Enacted	Salient Features	Requirements for the LGUs
	Local Government Code of 1991		definition for what constitute a calamity.	the disbursement of the calamity fund.
RA No. 7743	Act Providing for the Establishment of Congressional, City and Municipal Libraries and Barangay Reading Centers Throughout the Philippines, Appropriating the Necessary Funds Therefore and For Other Purposes	17 June 1994	The establishment of the public libraries and reading centers shall be an integral part of the development plan of each local government unit: provided, that barangays shall provide the site for barangay reading center.	The LGUs shall undertake the maintenance of public libraries and reading centers.
RA No. 7279	Urban Development and Housing Act of 1992	24 March 1992	Implementation of comprehensive and continuing urban development and housing program for the under privilege and homeless citizens in urban areas and in resettlement areas such as decent and affordable housing, provision of basic services and employment opportunities.	The LGUs shall conduct land inventory, identify lands for socialized housing and resettlement areas for the immediate and future needs of the underprivileged and homeless in the urban areas; facilitate the registration of socialized housing beneficiaries.
EO No. 56, S. 2018	Institutionalizing the Emergency 911 Hotline as the Nationwide Emergency Answering Point, Replacing Patrol 117, and for Other Purposes	25 May 2018	Institutionalized the use of 911 as the national emergency number and Emergency 911 National Program: set up the national call center, organize the primary service responders	The LGUs shall provide the necessary assistance in the implementation of the EO.

Reference Number	Title	Date Enacted	Salient Features	Requirements for the LGUs
			and major support service responders	
	Attaining and Sustaining "Zero Unmet Need for Modern Family Planning" through the Strict Implementation of the Responsible Parenthood and Reproductive Health Act, Providing Funds Therefor, and for Other Purposes		Accelerating the implementation of critical actions necessary to attain and sustain zero unmet need for modern family planning" for all poor households by 2018 and all Filipinos thereafter.	Integrate strategies in the LGU local development plans and investment programs to support universal access to RH services and mobilizing volunteers , e.g., ' BHWS, BPVS , and BNS in geographically isolated and disadvantaged areas.



Republic of the Philippines
Province of Batangas
OFFICE OF THE GOVERNOR
Capitol Building, Batangas City, 4200

EXECUTIVE ORDER NO. 2HIM2-09
YEAR 2021

**CREATION OF THE PROVINCIAL DEVOLUTION COMMITTEE FOR THE
IMPLEMENTATION OF EXECUTIVE ORDER NO. 138 DATED JUNE 1, 2021 ISSUED
BY PRESIDENT RODRIGO R. DUTERTE**

WHEREAS, Section 6, Article X of the 1987 Constitution provides that local government units (LGUs) shall have a just share, as determined by law, in the national taxes which shall be automatically release to them;

WHEREAS, in Mandanas et. al. v. Executive Secretary, et. al. (G. R. Nos. 199802 and 208488) ("Mandanas"), the Supreme Court held that all collections of national taxes, except those accruing to special purpose funds and special allotments for the utilization and development of the national wealth, should be included in the computation of the base share of the just share of the LGUs;

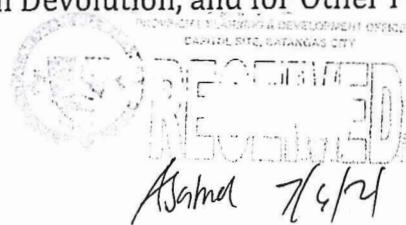
WHEREAS, the substantial increase in the shares of the LGUs from the national taxes will empower the LGUs in providing basic services and facilities to their constituents, and aid them in the effective discharge of other duties and functions devolved to them under Section 17 of Republic Act. No. 7160 or the "Local Government Code of 1991";

WHEREAS, Section 3 of R.A. No. 7160 provides for the operative principles of decentralization that shall guide the formulation of policies and measures on local autonomy;

WHEREAS, under Section 24(a), Rule V of the Implementing Rules and Regulations of RA No. 7160, the provision for the delivery of basic services and facilities shall be devolved from the National Government to provinces, cities, municipalities and barangays so that each LGU shall be responsible for a minimum set of services and facilities in accordance with established national policies, guidelines and standards;

WHEREAS, Section 17 of R.A. No. 7160 provides that LGUs shall endeavor to be self-reliant and shall continue exercising the powers and discharging the duties and functions currently vested upon them. They shall also discharge the functions and responsibilities of national agencies and offices devolved to them pursuant to the Local Government Code (LGC). LGUs shall likewise exercise such other powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provisions of the basic services and facilities;

WHEREAS, President Rodrigo R. Duterte issued Executive Order (EO) No. 138 on June 1, 2021 on the "Full Devolution of Certain Functions of the Executive Branch to Local Governments, Creation of a Committee on Devolution, and for Other Purposes";



WHEREAS, E.O. No. 138 was issued to provide guidelines for the full devolution of the provision of basic services and facilities from the National Government (NG) to the LGUs;

WHEREAS, under E.O. 138, it is the guiding principle of the NG, in close collaboration with the LGUs, to formulate and pursue an institutional development program to support the LGUs in order to strengthen their capacities and capabilities to fully assume the devolved functions based on RA No. 7160 and other relevant laws;

WHEREAS, a devolution committee for the Provincial Government of Batangas is necessary in order to effectively prepare for the implementation of full devolution under the *Mandanas Ruling* and E.O. No. 138;

NOW THEREFORE, in view of the foregoing, **I, HERMILANDO I. MANDANAS**, Governor of the Province of Batangas, by virtue of the powers vested in me by existing laws, do hereby order, that:

SECTION 1. Creation of the **PROVINCIAL DEVOLUTION COMMITTEE** to be composed of the following members:

Chairman:

Mr. Librado G. Dimaunahan

- Provincial Administor

Members :

Mrs. Maria Isabel B. Bejasa

- Chief of Staff

Atty. Cesar L. Castor

- Provincial Legal Officer

Mr. Joselito M. Castro

- Provincial Disaster Risk Reduction and Management Officer

Dr. Rodrigo M. Bautista, Jr.

- Provincial Agriculturist

Mr. Benjamin I. Bausas

- Provincial Planning & Development Coordinator ✓

Engr. Gilbert Gatdula

- Provincial Engineer

Mrs. Victoria Culiat

- Provincial Budget Officer

Mrs. Celia L. Atienza

- Provincial Cooperative and Livelihood Entrepreneurial Development Officer

Dra. Rosvilinda M. Ozaeta

- Provincial Health Officer

Dr. Romelito R. Marasigan

- Provincial Veterinarian

Ms. Katrin A. Buted

- Provincial Information Office Assistant Department Head

Mrs. Jocelyn R. Montalbo

- Provincial Social Welfare and Development Officer

Mrs. Fredesvinda R. Mendoza

- Provincial Assistance for Community Development Department Head

Atty. Sylvia M. Marasigan

- Provincial Tourism and Cultural Affairs Officer

Mrs. Rhiza B. De Zosa

- Provincial Human Resource Management Officer

Mrs. Marites S. Castillo

- Provincial Accountant

Mrs. Fortunata G. Lat

- Provincial Treasurer

Mrs. Paulita M. Mañeja

- General Services Officer

Mr. Luis A. Awitan

- Provincial Environment and Natural Resources Officer

Atty. Genaro S. Cabral

- Provincial Public Order and Safety Services Department Head

Wilfredo D. Racelis

- Senior Executive Assistant

Phillip Baroja

- Executive Assistant

SECTION 2. The functions of the Committee shall be as follows:

1. ✓ Take charge in the preparation of the Devolution Transition Plan (DTP) for the Province of Batangas, in close coordination with the National Government Agencies (NGAs) concerned.
2. Formulate the Capacity Development Agenda based on the assessment framework and guidelines to be issued by the Department of Interior and Local Government – Local Government Academy (DILG-LGA).
3. Identify devolved programs, activities, and projects of the Province to which best to assume the responsibility; and the phasing of devolution to the component LGUs to consider their capacity and the impact of devolution on their programs and growth.
4. Define the standards for delivering devolved services, including the minimum cost, scope of services, quality of the services to be delivered, and the critical human resource complement
5. Establish the framework for monitoring and assess the performance of component LGUs, including the imposition of sanctions provided by pertinent laws.
6. Formulate the organizational structure, staffing complement, and resource allocation in a department or agency to strengthen its steering functions due to the devolution effort.

SECTION 3. To furnish the Office of the President, Malacañan Palace, Manila, a copy of this Order.

SECTION 4. All Laws, Orders, Issuances, Rules and Regulations, or any part thereof, subsequently enacted by the National Government, which are inconsistent with any of the provisions of this Executive Order are hereby adopted and shall supplement, modify or repeal the latter.

SECTION 5. This Executive Order shall take effect upon signing of this Order.

DONE in the CITY OF BATANGAS, this 3RD day of JULY, in the year of our Lord, Two Thousand and Twenty-One.


HERMILANDO I. MANDANAS

Governor





Republic of the Philippines
PROVINCE OF BATANGAS
OFFICE OF THE PROVINCIAL GOVERNOR

**EXECUTIVE ORDER NO. 2HIM² - 10
SERIES OF 2021**

AN ORDER CREATING THE BATANGAS PROVINCIAL DEVOLUTION TRANSITION COMMITTEE (PDTA) AND DESIGNATING MEMBERS, ESTABLISHING ITS FUNCTIONS, ROLES AND RESPONSIBILITIES

WHEREAS, Section 6, Article X of the Constitution provides that local government units (LGUs) shall have a just share, as determined by law, in the national taxes which shall be automatically released to them

WHEREAS, in Mandanas, et al. V. Executive Secretary, et al. (G.R. Nos. 199802 and 208488), the Supreme Court held that all collections of national taxes, except those accruing to special purpose funds and special allotments for the utilization and development of the national wealth, should be included in the computation of the base of the just share of LGUs;

WHEREAS, given the revenue collections of the National Government in FY 2019, the total shares of the LGUs from the National Taxes is expected to significantly increase starting FY 2022 in line with the implementation of the Mandanas Ruling;

WHEREAS, the substantial increase in the shares of the LGUs from the National taxes will empower the LGUs in providing basic services and facilities to their constituents, and aid them in the effective discharge of other duties and functions devolved to them under Section 17 of RA No. 7160;

WHEREAS, Section 3 of RA no. 7160 provides the operative principles of decentralization that shall guide the formulation of policies and measures on local autonomy;

WHEREAS, Section 17(f) of RA 7160 provides that the National Government or the next higher level of LGU may provide or augment the basic services and facilities assigned to a lower level of LGU when such services or facilities are not made available or, if made available are inadequate to meet the requirements of its inhabitants;

WHEREAS, under section 24(a), Rule V of the Implementing Rules and Regulations of RA no. 7160, the provisions for the delivery of basic services and facilities shall be devolved from the National Government to provinces, cities, municipalities and barangays so that each LGU shall be responsible for a minimum set of services and facilities in accordance with established national policies, guidelines and standards;

WHEREAS, President Rodrigo R. Duterte issued Executive Order (EO) No. 138 on June 1, 2021 on the “Full Devolution of Certain Functions of the Executive Branch to Local Governments, Creation of a Committee on Devolution, and for Other Purposes”;

WHEREAS, E.O. No. 138 was issued to provide guidelines for the full devolution of the provision of basic services and facilities from the National Government (NG) to the LGUs;

WHEREAS, under E.O. 138, it is the guiding principle of the NG, in close collaboration with the LGUs, to formulate and pursue an institutional development program to support

the LGUs in order to strengthen their capacities and capabilities to fully assume the devolved functions based on RA No. 7160 and other relevant laws;

WHEREAS, a devolution committee for the Provincial Government of Batangas is necessary in order to effectively prepare for the implementation of full devolution under the *Mandanas Ruling* and E.O. No. 138;

WHEREAS, The Provincial Government of Batangas immediately complied with the mandate of E.O. No. 138 wherein Executive Order No. 2HIM2-09 Year 2021 was issued on 03 July 2021 for the Creation of the Provincial Devolution Committee of Batangas Province;

WHEREAS, Joint Memorandum Circular (JMC) No. 2021- 1 dated 11 August 2021 of the Department of Budget and Management (DBM) and Department of the Interior and Local Government (DILG) was issued to provide the LGUs the Guidelines on the Preparation of Devolution Transition Plans of Local Government Units in Support of Full Devolution Under Executive Order No. 138, dated June 1, 2021.

NOW THEREFORE, in view of the foregoing, **I, HERMILANDO I. MANADANAS**, Governor of the Province of Batangas, by virtue of the powers vested in me by law, do hereby create and establish the PROVINCIAL DEVOLUTION TRANSITION COMMITTEE of the Provincial Government of Batangas in compliance with the mandate of JMC no. 2021 – 1 of the DBM and DILG.

SECTION 1. Provincial Devolution Transition Committee Composition - The Provincial Devolution Transition Committee shall be composed of the following:

Governor	-	Chairperson
Sangguniang Panlalawigan Representative	-	Member
Provincial Planning and Development Officer	-	Member
Provincial Treasurer	-	Member
Provincial Budget Officer	-	Member
Provincial Administrator	-	Member
President of the League of Municipalities	-	Member
Human Resource and Management Officer	-	Member
Civil Society Organization Representative	-	Member
Civil Society Organization Representative	-	Member
Administrative Staff	-	Secretariat
Administrative Staff	-	Secretariat

SECTION 2. Duties and Responsibilities - The PDTC shall have the following duties and responsibilities:

1. The PDTC shall cause the preparation of the LGU Devolution Transition Plan by identifying the functions, services, and facilities to be fully assumed and/or needs scaling-up; and adopt a phased approach in implementing the devolved responsibilities starting FY 2022.
2. The PDTC shall also cause for the review and approval of the Sangguniang Bayan.
3. The PDTC shall ensure to integrate the assumed responsibilities to the LGUS Development Plans, investment Programs and Local Budget.

4. The PDT shall submit to the appropriate CSC Field Office the approved plantilla of positions within thirty (30) calendar days from the date of approval of adjusted OSSP for information and guidance in processing of appointments and other personnel actions.
5. The PDT shall also serve as the communications team and formulate communications plans and strategies to effectively inform the public as well as other stakeholders on the delineation of the functions between the NGAs and the LGU and its respective accountabilities, pursuant to Sections 7(f) and 10 of EO no. 138.

SECTION 3. Municipal Devolution Transition Plan - The LGU Devolution Transition Plan shall be the roadmap to ensure a strategic perspective, systematic and coherent actions towards their full assumption of devolved functions and services starting in FY. 2022. It shall serve as a handy reference in carrying out organizational strengthening efforts and upgrading their institutional capacity in the next three (3) years, i.e., from FY 2022-2024, and monitoring the progress of full assumption of devolved responsibilities. The DTP shall be the primary consideration in the formulation of the successor local development plans and investment programs, particularly in identifying and implementing priority programs and activities relative to the devolved functions and services.

The Provincial Devolution Transition Plan shall comprise of a narrative report which shall contain the following components:

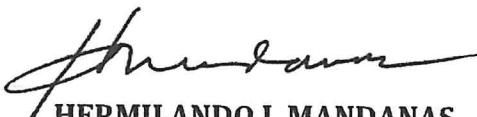
- 1) State of Devolved Functions, Services and Facilities;
- 2) Phasing of Full assumption of devolved functions, services and facilities;
- 3) Capacity Development Agenda;
- 4) Organizational Structure and Staffing Pattern (OSSP);
- 5) Local Revenue Forecast and Resource Mobilization Strategy; and
- 6) Performance Targets for Devolved Functions and Services

SECTION 4. To furnish the Office of the President, Malacañan Palace, Manila, a copy of this Order.

SECTION 5. All Laws, Orders, Issuances, Rules and Regulations, or any part thereof, subsequently enacted by the National Government, which are inconsistent with any of the provisions of this Executive Order are hereby adopted and shall supplement, modify or repeal the latter.

SECTION 6. This Executive Order shall take effect upon signing of this Order.

DONE in the CITY OF BATANGAS, this 20th day of August, in the year of our Lord, Two Thousand and Twenty-One.



HERMILANDO I. MANDANAS
Governor



Republic of the Philippines
PROVINCE OF BATANGAS
OFFICE OF THE PROVINCIAL GOVERNOR

**EXECUTIVE ORDER NO. 2HIM² - 13
SERIES OF 2021**

AMENDING SECTION 1 OF EXECUTIVE ORDER NO. 2HIM² - 10 SERIES OF 2021 TO EXPAND THE MEMBERSHIP OF THE BATANGAS PROVINCIAL DEVOLUTION TRANSITION COMMITTEE TO INCLUDE OTHER PUBLIC OFFICIALS AND EXPERTS IN DIFFERENT FIELDS

WHEREAS, Section 6, Article X of the Constitution provides that Local Government Units (LGUs) shall have a just share, as determined by law, in the national taxes which shall be automatically released to them;

WHEREAS, in Mandanas, et al. V. Executive Secretary, et al. (G.R. Nos. 199802 and 208488), the Supreme Court held that all collections of national taxes, except those accruing to special purpose funds and special allotments for the utilization and development of the national wealth, should be included in the computation of the base of the just share of LGUs;

WHEREAS, President Rodrigo R. Duterte issued Executive Order (EO) No. 138 on June 1, 2021 on the “Full Devolution of Certain Functions of the Executive Branch to Local Governments, Creation of a Committee on Devolution, and for Other Purposes;”

WHEREAS, The Provincial Government of Batangas immediately complied with the mandate of E.O. No. 138 wherein Executive Order No. 2HIM2-09 Year 2021 was issued on 03 July 2021 for the Creation of the Provincial Devolution Committee of Batangas Province;

WHEREAS, Joint Memorandum Circular (JMC) No. 2021- 1 dated 11 August 2021 of the Department of Budget and Management (DBM) and Department of the Interior and Local Government (DILG) was issued to provide the LGUs the Guidelines on the Preparation of Devolution Transition Plans of Local Government Units in Support of Full Devolution Under Executive Order No. 138, dated June 1, 2021;

WHEREAS, Governor Mandanas executed Executive Order No. 2HIM² – 10 on 20 August 2021 to comply with the mandate of JMC No. 2021-1 which provided for the creation of the Batangas Provincial Devolution Transition Committee;

WHEREAS, a devolution committee with expanded membership is necessary in order for the Batangas Province to effectively prepare for the implementation of full devolution under the *Mandanas Ruling* and E.O. No. 138;

NOW THEREFORE, in view of the foregoing, **I, HERMILANDO I. MANADANAS**, Governor of the Province of Batangas, by virtue of the powers vested in me by law, amends Section 1 of Executive Order No. 2HIM² – 10 Series of 2021 to expand the Membership of the Batangas Provincial Devolution Transition Committee to include other public officials and experts in different fields, thus:

SECTION 1. Section 1 of Executive Order No. 2HIM² – 10 Series of 2021 is hereby amended to read as follows:

Governor	-	Chairperson
Vice Governor	-	Vice Chairperson
Sangguniang Panlalawigan Representative	-	Member
Provincial Planning and Development Officer	-	Member and Head of the Secretariat
Provincial Treasurer	-	Member
Provincial Budget Officer	-	Member
Provincial Administrator	-	Member
President of the League of Municipalities	-	Member
Human Resource and Management Officer	-	Member
Provincial Accountant	-	Member
Provincial Legal Officer	-	Member
Provincial Agriculturist	-	Member
Provincial Social Welfare and Development Officer	-	Member
Provincial Cooperative, Livelihood and Enterprise Development Officer	-	Member
Civil Society Organization Representatives: • Philippine Chamber of Commerce and Industry – Batangas Chapter • Punta Fuego Village Foundation, Inc. • Provincial Investment Council – Batangas • Batangas Coastal Resource Management Foundation, Inc.	-	Members
At least (2) Administrative Staff	-	Secretariat Members

SECTION 2. To furnish the Office of the President, Malacañan Palace, Manila, a copy of this Order.

SECTION 3. All orders, or parts thereof, which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly and all Laws, Orders, Issuances, Rules and Regulations, or any part thereof, subsequently enacted by the National Government, which are inconsistent with any of the provisions of this Executive Order are hereby adopted and shall supplement, modify, or repeal the latter.

SECTION 4. This Executive Order shall take effect upon signing of this Order.

DONE in the CITY OF BATANGAS, this 18th day of October, in the year of our Lord, Two Thousand and Twenty-One.



HERMILANDO I. MANDANAS
Governor

EXECUTIVE HEADS



Hon. HERMILANDO I. MANDANAS
Provincial Governor

PROVINCIAL GOVERNMENT DEPARTMENT HEADS



LIBRADO G. DIMAUNAHAN
Provincial Administrator



MA. ISABEL B. BEJASA
Chief of Staff



Fiscal CESAR L. CASTOR, SR.
Provincial Legal Officer



ROSVILINDA M. OZAETA, MD
Provincial Health Officer



JOCELYN R. MONTALBO, RSW
Provincial Social Welfare and Dev't Officer



FORTUNATA G. LAT
Provincial Treasurer



CELIA L. ATIENZA
*Provincial Cooperative, Livelihood and
Enterprise Development Officer*



MARITES S. CASTILLO
Provincial Accountant



VICTORIA B. CULIAT
Provincial Budget Officer



PAULITA M. MANEJA
Provincial General Services Officer



JAIDA M. LUISTRO
*Provincial Tourism and Cultural
Affairs Officer (OIC)*



RHIZA B. DE ZOSA
*Provincial Human Resource
Management Officer*



FREDEVINDA R. MENDOZA **MA. ISABEL B. BEJASA**
Provincial Assistance for Community Development Officer *Provincial Information Officer*



ENGR. EVELYN L. ESTIGOY, Enp.
*Provincial Planning and
Development Coordinator*



Dr. RODRIGO M. BAUTISTA
Provincial Agriculturist



Engr. EDUARDO B. CEDO, Jr. **Engr. GILBERT P. GATDULA**
Provincial Assessor *Provincial Engineer*



ROMMEL MARASIGAN, DVM
Provincial Veterinarian



ATTY GENARO S. CABRAL
*Provincial Public Order and Safety Officer/
Provincial Warden*



LUIS A. AWITAN
*Environment and Natural
Resources Officer*



JOSELITO M. CASTRO
*Provincial Disaster Risk Reduction
and Management Officer*

LEGISLATIVE HEADS



Hon. JOSE ANTONIO S. LEVISTE II
Vice Governor

SANGGUNIANG PANLALAWIGAN



Hon. MARIA CLAUDETTE U. AMBIDA
Senior Board Member - 5th District



Hon. GLENDA P. BAUSAS
Board Member - 1st District



Hon. CARLO ROMAN G. ROSALES
Board Member - 1st District



Hon. ARLINA B. MAGBOO
Board Member - 2nd District



Hon. WILSON LEANDRO T. RIVERA
Board Member - 2nd District



Hon. RODOLFO M BALBA
Board Member - 3rd District



Hon. JHOANNA C. CORONA-VILLAMOR
Board Member - 3rd District



Hon. JONAS PATRICK M. GOZOS
Board Member - 4th District



Hon. JESUS H. DE VEYRA
Board Member - 4th District



Hon. ARTHUR G. BLANCO
Board Member - 5th District



Hon. LYDIO A. LOPEZ, JR.
Board Member - 6th District



Hon. ARIES EMMANUEL D. MENDOZA
Senior Board Member - 6th District



Hon. RONALD E. CRUZAT
*President
Philippine Councilor's League
Batangas Chapter*



Hon. MARIA LOUISE G. VALE
*President
Sanggunian Kabataan Federation*



Hon. WILFREDO M. MALIKSI
*President
Association of Barangay Captains
Batangas Chapter*



Engr. EVELYN L. ESTIGOY, EnP
*Provincial Government Department Head- PPDO
PDTA Secretary*



MARISA M. MENDOZA
Provincial Government Assistant Department Head / Head of the PDTA Secretariat



MARYANN M. MALDONADO
Project Development Officer IV



**MARCELINA CENISA M.
AGUDA**
Project Development Officer III



**JUDE MICHAEL ANGELO R.
VALENZUELA**
Project Development Officer III



SHEILA KRISTINE M. CAY
Project Development Officer II



JOHNALESS D. MARASIGAN
Project Development Officer II



LEA S. MEA
Project Development Officer II



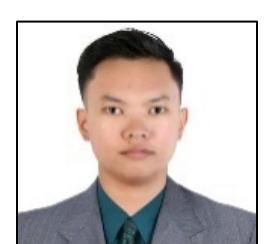
JOSE R. ALILIO JR.
Project Development Officer I



PRIMO D. TOLENTINO
Project Development Officer I



MODESTO R. LASIG JR.
Project Development Assistant



JOHN JOSEPH P. CASTILLO
Administrative Aide IV



Republic of the Philippines

Province of Batangas

PROVINCIAL DEVOLUTION TRANSITION COMMITTEE

Telefax No.:(043) 722-2359 / 786-0568

Email Address: planning_batangas@yahoo.com

MINUTES OF PROVINCIAL DEVOLUTION TRANSITION COMMITTEE (PDTC) AND ORIENTATION-WORKSHOP ON DEVOLUTION TRANSITION PLANNING HELD THRU VIDEO CONFERENCING LAST SEPTEMBER 28, 2021

PRESENT:

Hon. Hermilando I. Mandanas	Provincial Governor and Chairperson, Provincial Devolution Transition Plan Committee
Engr. Evelyn L. Estigoy, EnP	Officer-In-Charge, Provincial Planning and Development Office
Ms. Fortunata G. Lat	Provincial Treasurer
Ms. Victoria B. Culiat, CPA	Provincial Budget Officer
Ms. Rhiza B. De Zosa	Provincial Human Resource Management Officer
Mr. Colin B. Garcia	Representative of Mr. Librado G. Dimaunahan, Provincial Administrator
Arch. Edson Robles, EnP	Rep. of Hon. Valentino R. Patron, Mayor of Municipality of San Jose and President, League of Municipalities of the Philippines (LMP) – Batangas Chapter
Ms. Marilou Dinoy	President, Punta Fuego Village Foundation, Inc., CSO Representative
Engr. Raul Mercado	President, Philippine Chamber of Commerce and Industry (PCCI) – Batangas Chapter, CSO Representative
Atty. Sarah Lou E. Sulit	Attorney IV, Provincial Legal Office
Mr. Felipe Baroja	Executive Assistant, Office of the Governor

NOT PRESENT:

Hon. Atty. Jhoanna C. Villamor	Chairperson, SP Committee on Appropriation and Sangguniang Panlalawigan Representative
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OTHERS PRESENT:

Dr. Romelito R. Marasigan	Provincial Veterinarian
Dr. Rodrigo M. Bautista Jr.,	Provincial Agriculturist
Engr. Gilbert P. Gatdula	Provincial Engineer
Ms. Celia L. Atienza	Provincial Cooperative, Livelihood, and Enterprise Development Officer (PCLEDO)
Ms. Jaida M. Castillo	Officer-In-Charge, Provincial Tourism and Cultural Affairs Office (PTCAO)
Dr. Rosvilinda M. Ozaeta	Provincial Health Officer
Ms. Jocelyn R. Montalbo, RSW	Provincial Social Welfare and Development Officer

1	Ms. Fredesvinda R. Mendoza, RSW	PGDH-Provincial Assistance for Community Development
2	Mr. Joselito M. Castro	Provincial Disaster Risk Reduction and Management Officer
3	Atty. Cesar L. Castor, Sr.	Provincial Legal Officer
4	Engr. Eduardo B. Cedo, Jr.	Provincial Assessor
5	Ms. Paulita M. Mañeja	Provincial General Services Officer
6	Ms. Maria Isabel B. Bejasa	Provincial Information Officer / Chief of Staff
7	Atty. Genaro S. Cabral	Provincial Jail Warden/Public Order and Safety Services Officer
8	Ms. Marites S. Castillo	Provincial Accountant
9	Atty. Virgilio Macasaet, Jr.	Provincial Internal Audit Service Office
10	Mr. Nelson Bayani	Secretary, Sangguniang Panlalawigan
11	Ms. Merlita Pasatiempo	Executive Assistant, OPG
12	Ms. Marivic Esmas	PGADH - PG-ENRO
13	Ms. Lorena Candava	PG-ENRO
14	Mr. Edwin Untalan	Provincial Budget Office
15	Ms. Aimeren Kristel Malabanan Saludo	Provincial Budget Office
16	Mr. Willie Racelis	Office of the Governor
17	Atty. Mariane B. Tingchuy	Office of the Governor
18	Atty. Mary Remie Jane T. Marasigan	Office of the Governor
19	Ms. Maria Lita Balitaan	PGADH - General Services Office
20	Ms. Madonna B. Bicol	PGADH - Provincial Human Resource and Management Office
21	Engr. Evangeline Balason	Provincial Engineer's Office
22	Ms. Katrin Erika Buted	Provincial Tourism and Cultural Affairs Office
23	Ms. Jenny Aguilera	Provincial Information Office
24	Mr. Ariel O. Iglesia, CESO IV	Regional Director, DILG-CALABARZON
25	Ms. Abigail Andres	Provincial Director, DILG-Batangas
26	Mr. Jay-Ar T. Beltran	LGOO VI, LGCDD Chief, DILG-CALABARZON
27	Ms. Juel Fatima Dijan-Trinidad	LGOO VII, Cluster Head, DILG Batangas
28	Ms. Rizallie Joy S. Ebreo	LGOO II, OIC-LGCDs Chief, DILG Batangas
29	Mr. Franz Allen C. Adel	LGOO VI, Program Manager, DILG Batangas
30	EnP. Jarold Fermanez	DILG Lucena
31	EnP. Marisa M. Mendoza	PGADH-PPDO
32	EnP. Jude Michael Angelo Valenzuela	PPDO
33	EnP. Johnatess D. Marasigan	PPDO
34	Ms. Shiela Kristine Cay	PPDO
35	Mr. Jose Alilio, Jr.	PPDO
36	Mr. Modesto R. Lasig, Jr.	PPDO
37	Mr. John Joseph Castillo	PPDO
38	EnP. GC Laurence Hernandez	PPDO

I. Call To Order

The Provincial Devolution Transition Committee (PDTC) Initial Meeting and the Orientation-Workshop on Devolution Transition Planning was called to order at 2:43 pm by Hon. Hermilando I. Mandanas, PDTC Chairperson.

1 **II. Determination of Quorum**

2 Governor Mandanas requested for the roll call of the members to determine if there is a
3 quorum. Engr. Evelyn L. Estigoy, EnP, OIC-PPDO, recognized and acknowledged the
4 PDTC Members and guests present. Governor Mandanas mentioned that all the
5 members of the finance committee must be recognized as members of the PDTC, in
6 accordance with the Local Government Code (LGC) of 1991. Engr. Estigoy determined
7 that out of 12 members, 11 were present; thus, a quorum was established.

8
9 Mr. Ariel O. Iglesia, Regional Director of DILG Region IV-A, then delivered his
10 message. He said that the meeting was conducted as part of the implementation of
11 Executive Order (EO) No. 138, series 2021: Full Devolution of Certain Functions of the
12 Executive Branch to Local Governments, Creation of a Committee on Devolution, and
13 for Other Purposes.

14
15 He said that the devolution has started since the approval of the LGC of 1991.
16 According to him, during that time, the *full* devolution did not materialize. With the
17 signing of the EO 138, full devolution of functions to the province, cities, municipalities,
18 and barangays will be implemented. Starting year of 2022, LGUs will have more fiscal
19 resources to provide better services to the constituents. He said that the public is
20 looking forward for better services from the LGUs, which is responsive to their needs.
21 The national government can assume more steering function and focus on strategic
22 priorities to address the country's persisting development issues. He mentioned that
23 with the Supreme Court Ruling, full devolution will require the updating the LGUs'
24 organizational capacity and human resource competencies to be able to effectively
25 carry out the duties and responsibilities and even the additional fiscal capacity. The
26 Ruling also necessitates to strengthen the coordination between NGAs and LGUs to
27 ensure systematic alignment and harmonization of the national and local priorities. He
28 added that there are partners for the implementation of EO 138 to prepare the LGUs
29 for their expanded role in year 2022.

30
31 He said that EO implementation will start with the preparation of the Devolution
32 Transition Plan (DTP) of the LGUs. This will serve as LGUs' roadmap for the
33 systematic, strategic, and coherent actions towards the full assumption of devolved
34 functions and services starting year 2022 up to 2024. He said that there are many
35 challenges, not only with the bigger financial capacity and policy efficiency, but also
36 accountability of LGUs. He said that through full devolution, the public service will be
37 served directly, centred, concentrated, and will be aligned with the needs of the
38 community. He said that it is anchored with the principle of Sustainable Development
39 Goals (SDGs) – that no one will be left behind. He extended his appreciation to the
40 province for inviting them and being partner in the implementation of full devolution. He
41 said that the conduct of activity for the implementation of full devolution is a proof of
42 utmost commitment in the delivery of quality service for the Filipino people.

43
44 Ms. Abigail N. Andres, CESE, Provincial Director of DILG Batangas, also provided her
45 message. She mentioned that Regional Director Iglesia already cited the vital
46 information and insights regarding the devolution. She said that prior to the PDTC
47 Meeting, preliminary consultations and meetings were already conducted. She said

1 that as part of the activity, they will present the workshop templates and explain on how
2 to accomplish the Annexes required for the DTP. She is hopeful that the members will
3 have the agreement in accomplishing the workshop templates to submit the plan on
4 time, through the guidance of the PDTC Chairperson.

5

6 III. Business for the Day/Orientation Proper

7 *Overview of JMC No. 2021-1, “Guidelines on the Preparation of Devolution
8 Transition Plans of Local Government Units in Support of Full Devolution under
9 EO No.138 dated June 1, 2021”*

10 Mr. Jay-Ar T. Beltran, Local Government Operations Officer (LGOO) VI, Local
11 Government Capability Development Division (LGCDD) Chief, DILG-CALABARZON,
12 shared the Implementation of the Supreme Court Decision on the Mandanas-Garcia
13 Case and the salient features of EO No. 138. He started his presentation with the
14 background or the legal basis regarding the National Tax Allotment (NTA), formerly
15 called as Internal Revenue Allotment (IRA). Based on Article X Section 6 of the 1987
16 Philippine Constitution, he said that the LGUs shall have a just share, as determined by
17 law, in the national taxes which shall be automatically released to them. He added that
18 forty percent (40%) of the share in the national internal revenue taxes (NIRT), based
19 on the collection of the third fiscal year preceding the current fiscal year, will be given
20 to LGUs.

21 He said that the Supreme Court expressed its decision in 2018 for the petition of
22 Mandanas-Garcia case which is final and executory in year 2019. He shared that the
23 Supreme Court ruled that the just share of LGUs from the national taxes is not limited
24 to “national internal revenue taxes” collected by the Bureau of Internal Revenue but
25 includes collections (customs duties) by the Bureau of Customs and other collecting
26 agencies. He explained that the fiscal impact of the Mandanas-Garcia Ruling is the
27 increase of the LGUs’ fund which comes from the revised computation of NTA;
28 however, it will limit the fiscal resources of the national government (NG). He explained
29 the implementation of full devolution of functions and services to LGUs, through phase
30 basis, is a measure to mitigate the fiscal impact of the Mandanas-Garcia Ruling. The
31 said implementation will demonstrate the fiscal autonomy of the LGUs; which is
32 expected to address the issue of duplication of the projects targeted by both the
33 national and local government.

34 For the proper implementation of full devolution measure, the technical working group
35 such as Department of Budget and Management (DBM), Department of the Interior
36 and Local Government (DILG), Department of Finance (DOF), National Economic and
37 Development Authority (NEDA), and through consultation with Civil Service
38 Commission (CSC), Development Academy of the Philippines (DAP), Office of the
39 President, and Leagues of Local Government Units, the EO No. 138 was submitted to
40 the President and signed on June 1, 2021. According to him, the salient features of EO
41 No. 138 are the following: 1) Delineation of NG and LGU Roles; 2) Preparation of
42 Devolution Transition Plan; 3) Creation of Committee on Devolution; 4) Establishment
43 of Growth Equity Fund (GEF); 5) Capacity Building for LGUs; 6) Roles of LGUs; 7)
44 Strengthening of Planning, Investment, Programming, and Budgeting Linkage and

1 Monitoring and Evaluation System; 8) Options for Affected national government agency
2 (NGA) Personnel.

3 Mr. Beltran then enumerated the Functions, Services, and Facilities (FSFs) for Full
4 Devolution:

- 5 • Functions, basic services and facilities which have already been devolved based
6 on Section 17 of the Local Government Code and other pertinent laws;
- 7 • Local governments shall be primarily and ultimately responsible and
8 accountable for the provision of all basic services and facilities fully devolved to
9 them; and
- 10 • Covers all LGUs and all departments, agencies, and instrumentalities of the
11 Executive Branch with devolved functions to LGUs.

12 He also discussed the following contents of the DTP of the NGAs:

- 13 • Identification of devolved functions and services and phasing of or strategy for
14 devolution;
- 15 • Definition of service delivery standards;
- 16 • Capacity development strategy for LGUs and NGAs;
- 17 • Framework for monitoring and performance assessments of LGUs; and
- 18 • Organizational effectiveness proposal

19 He proceeded in the presentation of the guidelines on the preparation of LGU
20 Devolution Transition Plan, states that:

- 21 • LGUs to prepare their DTPs in close coordination with pertinent NGAs; and
- 22 • LGU DTPs to serve as guide on the monitoring and performance assessment of
23 the LGUs by the NGAs concerned, DBM and DILG.

24 He then cited the Creation of Committee on Devolution (ComDev) which is composed
25 of the following members: a) Secretary of Budget and Management, as Chairperson; b)
26 Secretary of Interior and Local Government, as Co-Chairperson; C) Executive
27 Secretary, Secretaries of Socio-Economic Planning, Finance; and d) Presidents of the
28 Leagues of Provinces/Cities/Municipalities of the Philippines, Liga ng mga Barangay sa
29 Pilipinas, and Union of Local Authorities of the Philippines (ULAP), as members. The
30 major function of ComDev is to resolve issues and concerns that may arise in the
31 implementation of the EO and its IRR.

32 He said that one of the important parts of the EO is the Establishment of Growth Equity
33 Fund (GEF). A GEF shall be established starting FY 2022 to address problem of
34 marginalization, unequal development, and high poverty incidence across different
35 LGUs. According to him, the Capacity Development Agenda for LGs to be formulated
36 based on the DILG- Local Academy Academy (LGA) Assessment Framework and
37 guided by the strategies identified by the NGAs, local development thrusts, and

1 performance goals and objectives. The following agencies were tasked to formulate the
2 CapDev Framework for LGUs:

- 3 • DILG-LGA which will harmonize and oversee the needed capacity development
4 interventions;
- 5 • Development Academy of the Philippines which will strengthen capabilities of
6 local chief executives; and
- 7 • DOF-Bureau of Local Government Finance (BLGF) who will conduct programs
8 regarding revenue generation and fiscal management.

9 He also discussed the roles and responsibilities of LGUs:

- 10 • Formulation and Preparation of Devolution Transition Plan;
- 11 • Formulation and Preparation of Capacity Development Agenda; and
- 12 • Development of Communication Plan and Strategy.

13 He cited that vertical and horizontal linkages across different level of government in
14 development planning, investment programming and budgeting must be strengthened.
15 The results-based monitoring and evaluation systems (RBMES) shall be in place and
16 be strengthened to ensure purposive conduct of evaluations in the performance and
17 deliver of devolved functions and services.

18 According to him, based on the Civil Service Laws, personnel hired on a permanent
19 basis and with appointments attested by the CSC, who may be affected by the full
20 devolution of the functions and services to the LGUs, shall have the option to:

- 21 a) Transfer to other units within the agency, departments and Government Owned
22 and Control Corporations (GOCCs);
- 23 b) Transfer to other agencies within the Executive Branch; and
- 24 c) Retire or separate from the service, and may be given preference to vacant
25 positions in LGUs, provided that their re-employment shall be considered as
26 new entry to the civil service.

27 He clarified that there shall be no involuntary separation, termination, or lay-off of
28 permanent personnel of NGAs affected by the full devolution effort. Affected personnel
29 who were hired on a casual or contractual basis for the implementation of the
30 devolved functions in the NGAs concerned, may also apply to vacant positions in the
31 LGUs concerned. The DILG shall set up a mechanism to identify those who are willing
32 to be absorbed by the LGUs and shall provide the LGUs with said list upon request of
33 the latter, so that the LGUs can profit from the experience and technical expertise of
34 these personnel. Subject to the discretion of the LGU, they may be given preference,
35 after those with permanent appointment, in the application process. He cited that the
36 DBM and DILG, in coordination with the CSC and with prior consultation with the
37 LGUs through their respective Leagues, shall develop and jointly issue the guidelines,
38 within thirty (30) days from the effectivity of this IRR, to ensure the fair, orderly, and
39 transparent implementation of the personnel options and policies indicated herein,

1 including the timetable for the implementation and the phasing of activities and
2 availment of the separation incentive package as indicated under Section 13 of EO
3 No. 138.

4 The following are the next steps for the implementation of EO 138, as presented by
5 Mr. Beltran:

- 6 1. Issuance of the Implementing Rules and Regulation of the EO;
- 7 2. Conduct of Inception Workshop with LGUs;
- 8 3. Preparation and submission of transition plan of NGAs and LGUs;
- 9 4. Implementation of communications plan and strategy;
- 10 5. Development of framework for performance assessment of devolved functions;
- 11 6. Strengthening capacities of NGAs on monitoring and coaching functions; and
- 12 7. Capacity building activities for LGUs through GA, DAP, BLGF, and NGAs
13 concerned.

14 Lastly, he said that the intention of the LGC of 1991 is to strengthen the capacity of
15 LGUs in the delivery of efficient public service to its constituents.

16
17 ***Executive Order 2HIM²-10 series of 2021, “An Order Creating the Batangas
18 Provincial Devolution Transition Committee (PDTA) and Designating Members,
19 Establishing Its Functions, Roles and Responsibilities” dated August 20, 2021***

22 Engr. Evelyn L. Estigoy EnP., OIC-PPDO, presented the EO No. 2HIM²-10 series of
23 2021, which was issued by Governor Mandanas. She said that the EO is premised on
24 the following legal issuances:

- 25 • Section 6, Article 9 of the Constitution;
- 26 • Mandanas, et al. V. Executive Secretary, et al.: Government Resolutions
27 Nos. 199802 and 208488 of the Supreme Court;
- 28 • Section 17 of RA 7160;
- 29 • Section 3 of RA 7160;
- 30 • Section 24(a), Rule V of the IRR of RA 7160;
- 31 • EO No. 138 of President Rodrigo R. Duterte; and
- 32 • JMC No. 2021-1 of the DBM and DILG

34 The following is the composition of the Provincial Devolution Committee:

- 35 • Chairperson: Governor
- 36 • Members:
 - 37 ○ Sangguniang Panlalawigan Representative
 - 38 ○ Provincial Planning and Development Officer
 - 39 ○ Provincial Treasurer
 - 40 ○ Provincial Budget Officer
 - 41 ○ Provincial Administrator
 - 42 ○ President of the League of Municipalities
 - 43 ○ Human Resource Management Officer
 - 44 ○ Two (2) Civil Society Organization Representative
 - 45 ○ Two (2) Administrative Staff, as Secretariat

1
2 She also discussed the responsibilities of the PDTC such as the following:

- 3 • Preparation of the LGU Devolution Transition Plan by identifying the functions,
4 services and facilities (FSFs) to be fully assumed and/or needs scaling-up; and
5 adopt a phased approach in implementing the devolved responsibilities starting
6 FY 2022;
7 • Review and approval of the Sanggunian concerned;
8 • Ensure to integrate the assumed responsibilities to the LGUs Development
9 Plans, Investment Programs and Local Budget;
10 • Submit to the appropriate CSC Field Office the approved plantilla of positions
11 within thirty (30) calendar days from the date of approval of adjusted
12 Organizational Structure and Staffing Pattern for information and guidance in
13 processing of appointment and other personnel actions;
14 • Serve as the communications team and formulate communications plans and
15 strategies to effectively inform the public as well as other stakeholders on the
16 delineation of the functions between the NGAs and the LGU and its respective
17 accountabilities, pursuant to Sections 17(f) and 10 of EO No. 138.

18
19 She reiterated that the DTP is the roadmap to ensure a strategic perspective,
20 systematic, and coherent actions towards full assumption of devolved functions and
21 services starting FY 2022. It shall serve as a handy reference in carrying out
22 organizational strengthening efforts and upgrading the institutional capacity in the next
23 three (3) years, i.e., from FY 2022-2024, and monitoring the progress of full
24 assumption of devolved responsibilities.

25
26 She added that the DTP shall be the primary consideration in the formulation of the
27 succeeding local development plans and investment programs, particularly in
28 identifying and implementing priority programs and activities relative to the devolved
29 functions and services.

30
31 She explained that the DTP shall comprise of a narrative report which shall contain the
32 following components:

- 33 1. State of Devolved Functions, Services and Facilities (FSFs);
34 2. Phasing of Full assumption of devolved functions, services and facilities;
35 3. Capacity Development Agenda;
36 4. Organizational Structure and Staffing Pattern (OSSP);
37 5. Local Revenue Forecast and Resource Mobilization Strategy; and
38 6. Performance Targets for Devolved Functions and Services

39
40 Lastly, she said that the EO was signed and took effect on August 20, 2021.

41
42 Governor Mandanas mentioned that the activity was the first meeting of the committee
43 and he is open for the suggestions depending on what will transpire. He observed that
44 the EO presented needs some amendments because according to him, it was a mirror
45 copy of the memorandum circular and other sources issued by the national
46 government.

47
48 He then appointed Engr. Estigoy as head of the PDTC Secretariat, who will be
49 responsible in consolidating the DTP. He reiterated that the composition of EO 2HIM²-
50 10 was based from the Memorandum Circular; and it was stated that the members of
51 Finance Committee are included. He then suggested that the Provincial Accountant be
52 included as member of the committee; thus the EO will be amended. He said that the
53 PGDH-PHRMO is also an important member. He also specified that the Sanggunian
54 Panlalawigan Representative to be included is the Vice Governor. He reiterated that
55 PPDC is not only as member of the committee but also as head of the secretariat. The

1 head of secretariat will coordinate with concerned offices and collate and consolidate
2 the plan. The projection of the revenue will be assigned to the appropriate member of
3 the organization so that the province will be able to comply with deadline and provision
4 of the Memorandum Circular.

5 Governor Mandanas again said that he is open for any other suggestions with regard
6 to the presented EO. Hearing none, the Chairperson proceeded to the comments on
7 Civil Society Organization (CSO) Representatives.
8

9 He assigned the President of Batangas Provincial Investment Council (BPIC) to be part
10 of the Committee unless there is an objection. He said that currently, the Council is
11 headed by Mr. Joey Leviste.
12

13 He then asked the members for suggestions of other CSO Representatives. Engr.
14 Estigoy explained that the CSO Representative must also be the member of the
15 Provincial Development Council (PDC), based on the JMC 2021-1. She said that the
16 Philippine Chamber of Commerce and Industry (PCCI)-Batangas Chapter, headed by
17 Engr. Raul Mercado and Punta Fuego Village Foundation was recommended by the
18 PDTC Secretary as CSO Representatives of the PDTC.
19

20 Governor Mandanas added that he wants to nominate an organization related to
21 environmental management; since there is already member in the point of view of
22 economic development. He also asked if there is a limitation in the membership; and if
23 none, he said that the Provincial Departments/Offices with devolved services must also
24 be involved as members.
25

26 Atty. Sarah Lou E. Sulit, Attorney IV, Office of the Governor, answered that based on
27 memorandum issued by the DILG, the province may expand its membership
28 depending on what is needed by the PDTC. Governor Mandanas said that the very
29 important devolved services must be included such as social welfare services and
30 agricultural services. Engr. Estigoy cited the Section 4.2 of the circular which states
31 that members could be the relevant public officials or experts, which are deemed
32 necessary for the committee. Governor Mandanas reiterated that the members to be
33 added are the Department Head of PSWDO, Ms. Jocelyn R. Montalbo; and Provincial
34 Agriculturist, Dr. Rodrigo Bautista.
35

36 Engr. Estigoy suggested to include the PCLEDO as member. Governor Mandanas
37 answered that for the meantime, the additional members will be Provincial Accountant,
38 Provincial Social Welfare and Development Officer, and Provincial Agriculturist.
39

40 Engr. Estigoy then suggested the Batangas Coastal Resources Management
41 Foundation (BCRMF) as another CSO representative. Governor Mandanas conforms
42 with Engr. Estigoy's suggestion.
43

44 Governor Mandanas also expressed his reaction on the previous presentation of Mr.
45 Beltran. He emphasized that full devolution did not start only recently. He reiterated
46 that it started way back in 1992; and the transition has been going on since then. He
47 clarified that the the transition to full devolution started with the implementation of RA
48 7160 or LGC of 1991.
49

50 He then explained that what the Supreme Court did was just to correct the current
51 setup. He clarified that the Supreme Court decision did not order the full
52 implementation; however, it was ordered by RA 7160. He said that there was a
53 transition committee created by law upon the implementation of RA 7160. He added
54 that what the PDTC should be doing was already included in RA 7160.
55

1
2 According to him, the Supreme Court Decision and the implementation of EO 138 is
3 just a remedial measure, from the legal point of view. He mentioned that the best
4 features of EO 138 is empowering the Committee on Devolution to resolve the issues
5 in the implementation of Supreme Court Ruling. He said that it presumes and accepts
6 already that there are really issues that should be resolved in the implementation. He
7 mentioned that on behalf of the Province of Batangas, the PDTC will discuss during the
8 agreement portion of the meeting, about the amounts mentioned by DBM, which is
9 what will be paid as just share of the LGUs, including Batangas Province.
10

11 According to him, the mentioned amount is grossly understated. He added that EO 138
12 is well-crafted EO that should be complied with. He again said that the best feature of
13 the EO is the creation of PDTC that will resolve issues that will arise in the
14 implementation of the SC Decision.
15
16

17 ***Devolution Transition Planning: Discussion and Preparation of Narrative Report
18 and Annexes***
19

20 Ms. Juel Fatima Dijan-Trinidad, LGOO VII, Cluster Head, DILG Batangas Cluster III,
21 provided a more in-depth discussion on the process of Devolution Transition Planning.
22

23 She proceeded to the presentation of the six (6) components of LGU DTP such as the
24 following:
25

- 26 1. State of Devolved Functions, Services, and Facilities (FSFs);
27 2. Phasing of Assumption of Functions, Services, and Facilities;
28 3. Capacity Development Agenda and Requirements;
29 4. Organizational Structure and Staffing Pattern (OSSP);
30 5. Local Revenue Forecast and Resource Mobilization Strategy; and
31 6. Performance Targets for Devolved Functions and Services.
32

33 She then presented the outline of the contents of the DTP which is based on the DBM-
34 DILG JMC 2021-1, as follows:
35

- 36 1. Message from the Local Chief Executive
- 37 2. Table of Contents
- 38 3. Sanggunian Resolution Approving the DTP
- 39 4. Quick Facts About the LGU (maximum one page)
- 40 5. Section 1: State of Devolved Functions, Services, and Facilities
 - 41 a. Narrative
 - 42 b. Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for
43 P/C/M (Annex E-1)
- 44 6. Section 2: Phasing of Full Assumption of Devolved Functions, Services, and
45 Facilities
 - 46 a. Narrative
 - 47 b. Attachment 2-A: Phasing of Full Assumption of Devolved Functions,
48 Services, and Facilities for P/C/M (Annex F-1)
- 49 7. Section 3: Capacity Development Agenda
 - 50 a. Narrative
 - 51 b. Attachment 3-A: Capacity Development Agenda for
52 Provinces/Cities/Municipalities (Annex G-1)
- 53 8. Section 4: Proposed Changes to Organizational Structure and Staffing Pattern
54 (OSSP)
 - 55 a. Narrative/Explanation

- 1 b. Attachment 4: Proposed Modification to the LGU Organizational Structure
2 (Annex H)
3 c. Attachment 5: Proposed Additional Positions to the Plantilla of LGU
4 Personnel (Annex I)
- 5
- 6 9. Section 5: Local Revenue Forecast and Resource Mobilization Strategy
7 a. Narrative
8 b. Attachment 6: Local Revenue Forecast and Resource Mobilization Strategy
9 (Annex J)
- 10 10. Section 6: Performance Targets for Devolved Functions and Services
11 a. Narrative
12 b. Attachment 7: Performance Monitoring Framework (Annex K)
- 13 • Other Attachments- it includes relevant documents and references to be
14 included in the plan.

16 She discussed the first two sections of the plan which are Section 1: State of
17 Devolved Functions, Services, and Facilities (FSFs); and Section 2: Phasing of Full
18 Assumption of Devolved Functions, Services, and Facilities.

20 **Section 1: State of Devolved Functions, Services, and Facilities**

22 Ms. Trinidad said that Section 1 provides the baseline information on the devolved
23 functions, services, and facilities (FSFs) already being carried out by the LGU and
24 those functions and services that LGUs have yet to fully assume vis-à-vis Section
25 17 of RA 7160 and other existing laws.

27 This describes the state of devolved responsibilities in the LGU and how the
28 increase in the just share of LGUs and the full devolution of FSFs, by the NGAs
29 concerned, will affect the operations and service modalities of the LGUs.

31 The following are the guide questions to help the LGU describe this section.

- 33 • What devolved FSFs are already implemented or performed by the LGU?
34 • Which of these devolved responsibilities are the priority/ies of the LGU, and
35 why?
36 • Which of the programs/projects/activities along devolved responsibilities
37 implemented by the LGU are already making headways in terms of
38 delivering results?
39 • Are there devolved responsibilities that have yet to be fully assumed by the
40 LGU? If there are, what are these responsibilities?
41 • What are some of the reasons why the LGU were not able to assume these
42 responsibilities or implement the programs, projects, and activities along
43 these devolved responsibilities?
44 • Are there emerging good/unique practices that the LGU is happy to include
45 in their DTP?

47 She provided the references on how to accomplish Annex E-1 of the DTP such as
48 follows:

- 49 • Annex C: Matrix of Devolved Basic Services and Facilities Based on the
50 Local Government Code of 1991, of the DILG and DBM JMC Guidelines on
51 the Preparation of LGU-DTP.
52 • Annex D: Matrix of Other Laws Assigning Additional Functions to LGUs, of
53 the DILG and DBM JMC Guidelines on the Preparation of LGU-DTP.
54 • Provincial Development and Physical Framework Plan (PDPFP)

- Local Development Investment Program (LDIP)
- Annual Investment Program (AIP)
- Executive and Legislative Agenda (ELA)
- Provincial Existing Organizational Structure and Staffing Pattern (OSSP)
- DTP of NGAs

She presented the Annex E-1, which is the Inventory of LGU FSFs for Province/Cities/Municipalities. According to her, all offices with devolved functions will prepare the Annex E-1, with the assistance of technical working group. She explained that there are six (6) columns which will be the guide in accomplishing the template such as:

- Legal Basis-** Section 17 of the LGC and other pertinent laws devolving responsibilities to LGUs.;
- Functions/Services/Facilities-** Functions, services, and facilities devolved to LGUs based on Section 17 of the LGC and other pertinent laws on devolution;
- Existing? (Y/N)-** Is the LGU already performing the devolved responsibilities or not? The answer is “yes” if the LGUs fully performed the devolved responsibilities. If partially performed or not fully devolved, the answer will be “N”;
- Programs/Projects/Activities-** The specific programs, projects, or activities being implemented by the LGU along the devolved responsibilities, if the LGU is already performing the devolved responsibilities. She said that the AIP and PDPFP could be the reference for this column;
- Implementing Office/Unit-** The office or unit responsible for the delivery of the devolved responsibilities, if the LGU is already performing the devolved responsibilities;
- Staff Complement/No. of Positions-** The number of staff responsible for the delivery of devolved responsibility, if the LGU already performing the devolved responsibilities.

ANNEX E-1 Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities					
INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES					
(LGU)					
Legal Basis [1]	Functions/ Services/Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/ Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
Section 17 of the LGC and other pertinent laws devolving responsibilities to LGUs. References: Annex C Annex D	Functions, services, and facilities devolved to LGUs based on Section 17 of the LGC and other pertinent laws on devolution. References: Annex C Annex D	Is the LGU already performing the devolved responsibilities or not? References: CDP, LDIP, AIP	The specific programs, projects, or activities being implemented by the LGU along the devolved responsibilities, if the LGU is already performing the devolved responsibilities. References: CDP, LDIP, AIP	The office or unit responsible for the delivery of the devolved responsibilities, if the LGU is already performing the devolved responsibilities. References: LGU Organizational Structure LGU HRMO	The number of staff responsible for the delivery of devolved responsibility, if the LGU already performing the devolved responsibilities. References: LGU Staffing Pattern LGU HRMO
e.g., RA No. 7160	e.g., Social Welfare Services	e.g., Y	e.g., Life Skills Training for children in conflict with the law	e.g., Municipal Social Welfare Office	e.g., 2

Prepared by: _____ Reviewed by: _____ Approved by: _____

Local Planning and Development Coordinator	Local Administrator Date	Local Chief Executive Date
--	--------------------------	----------------------------

Legend:

[1]	LGUs legal basis for the devolved responsibilities.
[2]	Enumeration of devolved functions and services according to Section 17 of the LGC and other pertinent laws on devolution, and/or functions and services that LGUs will fully assume with reference to LGU consultations with NGAs concerned and NGA DTPs, if available.
[3]	Indicate if the LGU is already performing the devolved responsibilities or not.
[4]	The specific program, project, or activity being implemented by the LGU under the devolved functions and services.
[5]	If LGU is already performing the devolved responsibilities, indicate the LGU office or unit responsible for the delivery of devolved responsibilities.
[6]	If LGU is already performing the devolved responsibilities, indicate the staff complement and number of positions.

1
2 She also presented another example of accomplished Annex E-1 for the level of
3 Cities and Municipalities.

4 She reminded that the DTP Coordinator and PPDC are responsible for the
5 consolidation of the Annex E-1. It should be reviewed by the Provincial
6 Administrator and approved by the Provincial Governor.
7

8 Governor Mandanas observed that based on the presentation, the inclusion of the
9 Provincial Legal Officer, Atty. Cesar Castor, to PDTC should be noted. He also
10 mentioned that the devolved functions were already performed by concerned
11 offices. He explained that what the PPDO will do is to collate and present the FSFs;
12 in accordance with the requirements of the JMC 2021-1.
13

14 The Governor also observed that the DTP is another requirement to present the
15 same thing into another form. He cited that the first speaker mentioned the FSFs
16 could be lifted from the resolutions, minutes and output of the Provincial
17 Development Council. He again mentioned that the transition to full devolution was
18 implemented way back in 1992.
19

20 ***Section 2: Phasing of Full Assumption of Devolved Functions, Services, and***
21 ***Facilities***

22 Ms. Trinidad continued by presenting the Annex F-1 which reflects the **Phasing of**
23 **Full Assumption of Devolved Functions, Services, and Facilities.** According to
24 her, this section presents the: FSFs to be fully devolved by NGAs concerned to the
25 LGUs; the phasing and full assumptions by the LGU of the devolved
26 responsibilities; the implications of these fully assumed responsibilities to the LGU
27 organizational structure and staffing pattern; and capacity development
28 requirements.
29

30 She discussed the factors to consider in LGU decision-making to accomplish the
31 Annex F-1 and in the preparation of narrative such as the following:
32

- 33
- 34 • Development issues arising in the locality / priority needs of LGU constituents;
 - 35 • Human resource capacity of the LGU to implement the responsibilities to be fully
36 devolved;
 - 37 • LGU fiscal resources to fund the responsibilities to be fully devolved;
 - 38 • Availability of external technical support (e.g., NGAs, NGOs, academe).

39 She reminded that due to pandemic, and as mentioned by DBM to various roll-out,
40 there is the possibility that the LGUs may receive low national tax allotment for the
41 year 2023-2024, but higher in year 2022. Thus, it must be considered in the
42 prioritization of projects and phasing of full assumptions of devolved functions,
43 services and facilities.
44

45 According to her, the following tests may help assess the practicality and viability of
46 the LGU decision and provide the foundation for the narrative under Section 2.
47
48

Strategic Focus	Questions	Possible Sources of Information
Public Interest Test	Is there confirmed need for the service or facility in the locality?	PDPFP Sectoral analysis and plans
Service Availability	Are there other similar services or facilities in the locality that are accessible to the	Analysis of performance of existing service or facility

Strategic Focus	Questions	Possible Sources of Information
and Sufficiency Test	constituents? Can they meet the required standards of the service or facility?	against constituent demands.
External Partnership Test	Could, or should, this service or facility be provided in whole or in part by the private, voluntary, or civil society sector? Could the efficiency and effectiveness of the service or facility be ensured?	Listing of CSOs from the Local Development Council Discussions with the local chamber of commerce and industry, etc.
Affordability Test	Is the service or facility affordable within the existing and foreseeable fiscal realities of the LGU?	Standards and other guidance from NGAs Feasibility Studies Financial forecast from the Local Finance Committee

She emphasized that in year 2022, the LGU will receive higher NTA, but it may decrease in years 2023-2024. Thus, the planning for the phasing of full assumptions of devolved FSFs must be reliable and achievable. She said that the Finance Committee has a big part in the formulation of the DTP.

Governor Mandanas expressed that he do not believe about the decrease of the NTA as mentioned by the presenter. Ms. Trinidad answered that the Province may use the Local Revenue Forecast as reference, which is also part of DTP. She also mentioned that the Department of Finance-Bureau of Local Government Finance (BLGF) has the system for forecasting of revenue. According to her, it was also said by the DBM that the collection may possibly decrease, due to pandemic, which may affect the NTA on year 2023-2024. She also cited that the DOF has provided the system to the Provincial Treasurer regarding the forecasting of revenue.

Governor Mandanas then clarified that the DTP prepared by the Province is not subject for approval of DILG, but for their information only. Ms. Trinidad answered in affirmative. Governor Mandanas said that the Province is responsible for whatever inputs to the plan. He also mentioned that he do not believe the premises of the National Government, because according to him, the province is under local autonomy. He then said that the province will prepare the plan in accordance with law and own judgment.

Ms. Trinidad answered that the annexes for DTP is for approval of the Provincial Governor. She then proceeded to the presentation of the references in preparing the template for Annex F-1 Phasing of Full Assumption of Devolved FSFs such as the following:

- Annex C: Matrix of Devolved Basic Services and Facilities Based on the Local Government Code of 1991, of the DILG and DBM JMC Guidelines on the Preparation of LGU-DTP;
- Annex D: Matrix of Other Laws Assigning Additional Functions to LGUs, of the DILG and DBM JMC Guidelines on the Preparation of LGU-DTP;
- Provincial Development and Physical Framework Plan (PDPFP);
- Provincial Local Development Investment Program (LDIP);
- Provincial Annual Investment Program (AIP);
- Provincial Executive and Legislative Agenda (ELA);
- Provincial Existing Organizational Structure and Staffing Pattern (OSSP);

- Provincial Human Resource Management and Development Plan (HRMDP);
- Provincial Existing Capacity Development Agenda;
- Provincial Annual Budget;
- DTP of NGAs;
- Directives from oversight and line agencies; and
- Attachment 1-A: Inventory of LGU FSFs for P/C/M or Annex E1

She explained the template for Annex F-1 which has five (5) main columns such as the following:

1. Functions/Services/Facilities to be Assumed – These are devolved functions and services to be fully assumed by the LGU based on Section 17 of the LGC and other pertinent laws on devolution. She explained that all functions with the “N” answer in Annex E-1 will be indicated in Column 1 of Annex F1;
2. Program/Projects/Activities for Implementation – These are the programs, projects, or activities to be implemented by the LGU along the fully devolved functions and services;
3. Timeline for Full Assumption – The target year the LGU plans to fully assume the devolved functions, services, and facilities, given its capacities and resources;
4. Implementing Office/Unit - The LGU office/unit responsible for the delivery of assumed functions, services, and facilities. If the implementing office/unit is proposed for creation, please indicate “new” inside the bracket following the name of the proposed office/unit; and
5. Resource Requirements:
 - a. Personnel/Staffing - The number of staff/personnel needed to deliver the devolved responsibilities.
 - b. Capacity Development - The competencies and skills needed by the LGU personnel to fully assume, absorb, and manage the devolved responsibilities.
 - c. Funding - The funding requirement to fully assume and implement programs, projects, and activities along the devolved responsibilities.

She then showed an illustration on how the Annex F-1 is connected to Annex E-1. She reminded that the FSF identified in Annex E-1 with the answer of “N” only in the Column 3, will be reflected in Annex F-1.

She also provided the sample of accomplished Annex F-1, for reference. She reiterated that the template must be prepared by the PPDC, reviewed by Provincial Administrator and approved by the Local Chief Executive.

Section 3: Capacity Development Agenda

Mr. Franz Allen C. Adel, LGOO VI, Program Manager, DILG Batangas, discussed the **Overview on Preparation of Capacity Development Agenda** for Provinces, Cities and Municipalities.

Based on his presentation the following are the questions to be considered for the Context Analysis such as: a) What factors in the internal and external environment

1 facilitate or hinder the achievement of performance goals? and b) Who are our
2 stakeholders?

3 In terms of Capacity Assessment, the guide questions to be considered are as
4 follows: a) What are the performance issues that need to be addressed? and b)
5 What capacities do we need to improve to address the performance issues?

6 He also discussed the guide questions for the Capacity Development Planning such
7 as the following: a) What solutions will improve capacity? b) How do we prioritize?
8 and c) How do we scope and sequence interventions?

9 According to him, Capacity Development Agenda describes the capacity
10 development requirements of LGUs to be able to absorb, manage, and sustain the
11 responsibilities under a fully devolved set-up.

12
13 He described the template to be used is the Attachment 3-A: Capacity Development
14 Agenda for Provinces/Cities/Municipalities (Annex G-1); as well as each column, as
15 follows:

Column Headers	Description
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning; and (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of Capacity Development	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
8. Funding Requirements for Year 2	Refers to the estimated cost/budget required for capacity development interventions covered in Year 2.
9. Funding Requirements for Year 3	Refers to the estimated cost/budget required for capacity development interventions covered in Year 3.
10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/ Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

43
44 Mr. Adel also shared examples on how to fill out the form, as he ended his
45 presentation.
46

1 **Section 4: Organizational Structure and Staffing Pattern (OSSP)**

2

3 Ms. Rizzalie Joy S. Ebreo, LGOO II, OIC-Local Government Capacity Development
4 Section (LGCDS) Chief, DILG Batangas, discussed the Organizational Structure
5 and Staffing Pattern (OSSP). She said that this section describes the proposed
6 changes, if any, in the OSSP of the provinces, cities, and municipalities; to increase
7 their organizational efficiency to fully assume the devolved functions and PPAs to
8 be devolved by the NGAs concerned.

9 According to her, in this section, additional plantilla positions may be included
10 relative to the previous annexes. Section 4 consists of Annex H: Proposed
11 Modification to the LGU Organizational Structure; and Annex I: Proposed Additional
12 Positions to the Plantilla of LGU Personnel (LBP Form No. 3).

13 She explained that the LGUs shall review and propose modifications in their OSSP
14 in reference to their phased assumption of the functions, services, and facilities to
15 be fully devolved. She said that, for good measure, the review and analysis of the
16 OSSP shall be done in conjunction with the capacity assessment for the CapDev
17 Agenda. She cited that annexes are connected to each other.

18 She then presented the OSSP policy references such as the following:

- 19 1. Section 325 (a) to (g) of RA No. 7160 providing limitations on the use of LGUs
20 funds;
- 21 2. DBM
 - 22 a. Local Budget Circular (LBC) No. 61, dated 18 March 1996 as amended
23 by DBM LBC No. 137, dated 13 June 2021 (Index of Occupational
24 Services, Position Titles, and Salary Grades in the Local Government
25 [IOS-LGU], CY 2021 Edition) that provide position titles and
26 corresponding salary grade assignments in the LGUs
 - 27 b. Circular Letter No. 2007-6, dated 19 February 2007 (Manual on Position
28 Classification and Compensation)
 - 29 c. Local Budget Memorandum (LBM) No. 82, dated 14 June 2021
30 (Indicative FY 2022 National Tax Allotment [NTA] Shares of Local
31 Government Units [LGUs] and Guidelines on the Preparation of the FY
32 2022 Annual Budgets of LGUs)
- 33 3. CSC rules and regulations and related reference materials; and
- 34 4. Such additional issuances that the DILG, DBM, or CSC may thereafter issue.

36 She presented the template for Annex H which states the Proposed Modification to the
37 LGU Organizational Structure, and the example of accomplished form. She explained
38 that the existing organization structure may be modified for the proposed and
39 Mandanas Ruling plantilla positions. She added that the color coding may be adopted
40 in the formulation of modification of organizational structure; and that the narrative
41 should contain the explanation on how the offices come up with the proposed
42 structure.

44 Ms. Ebreo also discussed the Annex I, which is the detailed information for Annex H.
45 She said that Annex I consists of the Proposed Additional Positions to the Plantilla of

1 LGU Personnel. She explained that Annex I requires the Item Number for old and
2 new. In her example, there are 26 old item number; therefore, the position title and the
3 name of 26 personnel must have enumerated under the column "Position Title" and
4 "Name of Incumbent", respectively. The "Current Year Authorized" column includes
5 the Salary Grade/Step and the Amount, same with the "Budget Year Proposed"
6 column. Column for "Increase/Decrease" must indicate the difference between the old
7 and the new rates of compensation per annum for the budget year.
8

9 She further explained that if the there is an entry under "New" of the column "Item
10 Number", there should be no entry for the "Name of Incumbent' and Current Year
11 Authorized" column.

12 ***Section 5: Local Revenue Forecast and Resource Mobilization***

13 Ms. Ebreo proceeded to the presentation of Annex J, which is the Local Revenue
14 Forecast and Resource Mobilization Strategy. This annex states the sources of funds
15 and the target increase of income.

16 First column of the Annex J is the Local Sources such as Taxes, Business Tax,
17 Regulatory Fees, Service/User Charges and Business Income. She said that the
18 Provincial Treasurer and the Chairperson of Finance Committee have data for local
19 sources.

20 Second Column indicates the LGU annual income per local sources. Column 3
21 indicates the target increase in percentage for FY 2022 to 2024. She explained that
22 BLGF used forecasting tool which was provided to the local level as basis in targeting
23 the increase of revenue sources. She added that the historical trend can also be the
24 basis in forecasting the target growth rate. Further, the Column for Strategies to
25 Increase Local Revenue column describes the approaches that the LGU will
26 implement to achieve the targets. Timeframe column indicates the duration or period
27 that the LGU will implement the strategy. The column for Responsible Office/Unit
28 indicates the LGU office responsible to implement the strategies to meet the targets.
29 The Resource Required columns includes the following:

- 30 • Staffing- The number of staff/personnel needed implement the strategy/ies to
31 meet the targets;
- 32 • Capacity Building Requirements- The competencies and skills needed by the
33 LGU personnel to implement the strategy/ies to meet the targets; and
- 34 • Funding- The funding required by the LGU to implement the strategy and meet
35 the targets.

37 She mentioned that the annexes can be changed along the formulation process. She
38 ended her presentation by also sharing example for Annex J.

40 Governor Mandanas observed that there are various forms, details, and narratives
41 required. He then asked Provincial Director Andres, where to submit the required
42 documents after the consolidation of the PPDO. On behalf of Ms. Andres, Mr. Adel
43 answered that the templates and narratives are needed to formulate a plan. He added
44 that the plan needs a legislative measure which is the SP Resolution, for adoption.
45 Governor Mandanas clarified his question, which is, where to submit the plan.

1 Engr. Estigoy answered that she has read from the JMC about the legitimization
2 process. She said that the DPT will be submitted to DILG after the adoption of
3 Sangguniang Panlalawigan.

4 Ms. Victoria B. Culiat, Provincial Budget Officer, also answered that the DTP will also
5 be submitted to DBM. Governor Mandanas then asked what will be the DBM action
6 regarding the plan. Ms. Culiat explained that the said document is a requirement for
7 the preparation of budget.

8 Governor Mandanas clarified if the DTP is needed for the approval of the budget of the
9 Province. Ms. Culiat mentioned that the DBM has the specific listings of devolved
10 functions to be provided to the LGUs. Governor Mandanas stated in the contrary.
11 According to him, the National Government will not provide projects and works that the
12 LGUs need to perform and implement. The province will be the one who will
13 determine. He said that it is part of the local autonomy.

14 Based on his example, the implementation of 4Ps Program cannot be assigned by the
15 National Government to the Provincial Government because there is a law. He added
16 that, according to Mr. Wendel Avisado, former Secretary of DBM, there are no
17 functions and services to be provided by the National Government that the LGUs
18 should perform. Because, according to him, it is against the local autonomy. He also
19 explained that the functions to be devolved by the NGAs are already devolved by the
20 law.

21 Governor Mandanas again asked where to submit all the paper works and what is the
22 purpose of the agency for requiring the submission of the plan. Mr. Adel answered that
23 the DTP should be treated like other plan such as LDRRM Plan, which is
24 supplemental for Annual Budget. The portion of the increase of IRA to NTA is the
25 DTP. However, the DBM device a system where to upload the completed DTP. He
26 clarified that the DTP need not to be approved prior the approval of the budget of the
27 Province. Governor Mandanas asked if the plan is for information only of the National
28 Government. He added that the present administration should not hold their plans for
29 the next year by the NGA.

30 Governor Mandanas asked if the plan will be monitored and what will happen after the
31 DILG and DBM get the results of the monitoring. Mr. Adel explained that part of the
32 DTP is to have the delineation of roles of the national and local. The NGAs may
33 provide intervention to the LGUs in the implementation of the DTP from 2022-2024 to
34 adjust in the implementation of devolved responsibilities. He concluded the purpose of
35 the DTP is just for information of National.

36 Governor Mandanas then asked what will happen if there is an LGU which have not
37 submitted the DTP. Mr. Adel answered that they will check the sources, but there is no
38 provision in EO 138 and JMC 2021-1 regarding the non-compliance for the submission
39 of the DTP. He said that the provision may exist after the reminders for the deadline of
40 the submission of the DTP.

41 Governor Mandanas also asked about the consequences if the LGU did not comply
42 with the format, or if there is lacking in the annexes that were submitted. Mr. Adel
43 explained that annexes presented in the workshop are tool and guide to formulate the

1 plan. According to him, the templates are line-up to guide the LGUs in the delivery of
2 devolved functions and services.

3 Governor Mandanas responded that the valid reason is that the formulation of DTP is
4 part of the capability building of the local government. He added that it was imposed
5 by the National Government to capacitate the LGUs in planning.

6 Engr. Estigoy added that based on EO 138, DTP is for reference of the National and
7 Regional Development Council (RDC). There is also provision to strengthen the
8 planning, investment programming, budgeting linkage and monitoring and evaluation
9 system.

10 Governor Mandanas said that there is no incentive or punishment if the LGUs will
11 comply or not with the submission of the DTP.

12 Ms. Andres mentioned that the annexes will serve as guide and as tool in planning to
13 capacitate the LGUs. It is also the basis of the DILG and DBM in monitoring the
14 devolved functions of the LGUs.

15 Governor Mandanas also clarified why there is a need for the approval of the
16 Sangguniang Panlalawigan and the Governor. In that case, it does not become the
17 plan for just information and monitoring; instead, it becomes a plan that must be
18 implemented. Ms. Andres answered that it was just like other plans such as Executive
19 and Legislative Agenda (ELA), which requires additional funding because of the
20 Ruling.

21 Atty. Cesar Castor, Provincial Legal Officer, said that the DTP will be the reference of
22 the functions, services and facilities (FSFs) that are not yet fully performed as provided
23 by the National Government. He added that it will call the attention of the NGAs to fully
24 devolve the services and facilities to the LGUs.

25 ***Section 6: Performance Targets for Devolved Functions and Services***

26 Mr. Adel proceeded to the presentation for Performance Targets for Devolved
27 Functions and Services. He said that as NGAs scale down implementation of PPAs on
28 the devolved functions and services, the LGUs shall prepare to scale up and be able
29 to demonstrate measurable results in the delivery of the devolved responsibilities.
30

31 This section of the DTP defines the performance targets of the LGU for all devolved
32 responsibilities starting in FY 2022 onwards. It also outlines the LGU strategy to
33 achieve these targets. He added that it describes how the LGU intends to utilize these
34 targets to steer LGU operations, improve bureaucratic performance, and demonstrate
35 measurable results.
36

37 He then presented the pre-accomplished sample of Annex K. Column 1 is the
38 Functions/Services/Facilities which indicates the functions, services and facilities
39 devolved to LGUs based on Section 17 of the LGC and other pertinent laws on
40 devolution, which the LGUs are already implementing and those that are yet to be fully
41 assumed. Column 2 is the Programs, Projects and Activities (PPAs) which indicates
42 the corresponding PPAs the LGU are already Implementing and will implement as a
43 result of its full assumption of responsibilities devolved by NGAs concerned. The

1 Performance Indicators column indicates the quantity or quality parameters or
2 measures to be used to assess the presence, extent, and quality of devolved functions
3 and services implemented and for implementation of the LGU. He explained that the
4 performance indicator is generic in measures because the specific target measures
5 will reflect in the performance targets. The Baseline column must indicate the
6 information about the indicator before the implementation of the full devolution for the
7 LGU to objectively assess the progress of full devolution. The performance Targets is
8 the desired change or level of performance the LGU aims to achieve as a measure of
9 success. The Frequency of Monitoring is the frequency of monitoring and the
10 methodology to be used to assess progress and effectiveness. It could be annually,
11 semi-annually or quarterly. Performance Monitoring Tool Used and Data Collection
12 Method column must indicate the monitoring tools to use to collect information.
13 Column 8 is the Data Sources which indicates the Sources of primary and secondary
14 information. Column 9 indicates the Responsible Office in the LGU. Column 10
15 indicates the LGU Monitoring and Evaluation Capacity Development Needs. It must be
16 the capacity development needs of the LGU to strengthen its performance monitoring
17 capability. This will serve as input to LGU Capacity Development Agenda

18
19 He also cited the documents or sources in establishing baseline information such as
20 the Sectoral plans of the Regional and Local Development Plans; Sectoral profiles
21 prepared by NGAs concerned; and guidance from the sectoral committees of the RDC
22 to ensure alignment with NG priorities and performance indicators.

23
24 He then presented the references the LGUs may use such as the following:

- 25 • DILG-NEDA-DBM-DOF JMC No. 1, dated 18 November 2016: Updated
26 Guidelines on the Harmonization of Local Planning, Investment Programming,
27 Resource Mobilization, Budgeting, Expenditure Management, and Performance
28 Monitoring and Coordination in Fiscal Oversight;
- 29 • DILG MC No. 2019-189, dated 14 November 2019: Guidance on the
30 Preparation and/or Updating of Land Use and Development Plans and
31 Investment Programs;
- 32 • DILG-NEDA JMC No. 1, dated 26 November 2018: Guidelines on the
33 Localization of the Philippine Development;
- 34 • Plan (PDP) 2017-2022 Results Matrices and the Sustainable Development
35 Goals (SDGs);
- 36 • Regional Development Plan;
- 37 • Provincial Development and Physical Framework Plan (PDPFP);
- 38 • Comprehensive Land Use Plan (CLUP);
- 39 • Comprehensive Development Plan (CDP);
- 40 • Sectoral Profiles and Analysis of NGAs concerned;
- 41 • DTPs of NGAs concerned, if available;
- 42 • Annex C: Matrix of Devolved Basic Services and Facilities Based on the Local
43 Government Code of 1991; and
- 44 • Annex D: Matrix of Other Laws Assigning Additional Functions to LGUs.

45
46 After all the presentations, Engr. Estigoy proceeded to the awarding of certificates to
47 speakers and guests.

1 Governor Mandanas asked for the next agenda. Engr. Estigoy cited that there will be
2 an open forum. Governor Mandanas then instructed the secretariat to provide the
3 members with the presentation materials and their questions should be in writing.

4 Engr. Estigoy proceeded with the presentation of the target schedules in
5 accomplishing the DTP. She mentioned that the DTP will serve as an input in the
6 Disaster Risk Reduction-Climate Change Adaptation (DRR/CCA) Enhanced PDPFP.

Tentative Date	Activity
September 28 – October 1, 2021	Preparation of Inventory and Full Assumption of Developed Functions, Services & Facilities, and Capacity Development Agenda / Accomplishing Annexes E-1, F-1 and G-1
October 4, 2021 Monday	Submission/Uploading of Forms to DTP Secretariat
October 6, 2021 Wednesday	Presentation of Inventory and Full Assumption of Devolved Functions, Services & Facilities, and Capacity Development Agenda / Presentation of accomplished Annexes E-1, F-1 and G-1
October 7– 8, 2021	Preparation of Organizational Structure and Staffing Pattern & Preparation of Local Revenue Forecast and Resource Mobilization Strategy / Accomplishing Annexes H, I and J
October 11, 2021 Monday	Submission/Uploading of Forms to DTP Secretariat
October 13, 2021 Wednesday	Presentation of Organizational Structure and Staffing Pattern and Local Revenue Forecast and Resource Mobilization Strategy /Presentation of accomplished Annexes H, I and J
October 14 to 19, 2021	Preparation / Formulation of Performance Monitoring Framework
October 20, 2021 Tuesday	Submission/Uploading of Forms to DTP Secretariat
October 22, 2021 Friday	Formulation of Performance Monitoring Framework
October 25-29, 2021	Drafting of Narrative Report
November 2, 2021 Tuesday	Submission/Uploading of Narrative Report to DTP Secretariat (Office Work)
November 05, 2021 Friday	Vertical Alignment Activities (Virtual Meeting)
November 10-24, 2021	Finalization of DTP (Approved by PDC and Sangguniang Panlalawigan through Resolutions)
November 26, 2021	Submission of DTP to DILG Batangas

7
8 PDTC Chairperson asked when is the deadline of the submission of the Plan to the DILG.
9 Engr Estigoy answered that it will be submitted on the first week of the December.

10
11 Governor Mandanas said that the PDTC Secretariat should consider the situation of
12 working under the regime of pandemic and there is also the deadline for the regular work.
13 He informed the participants that the submission of Supplemental Budget No. 2 on
14 October 1, 2021 to the Sanggunian Panlalawigan. After a week, 2022 Budget will also be
15 submitted. He said that after submission, there will be Committee Hearings of the different
16 committees to be conducted. He again said that those activities should be considered as

1 mandated deadlines by the LGC. He reminded about the consequences of failing in
2 delivering services under the emergency and under the law.
3

4

5 **V. Adjournment:**

6 Considering that there are no other matters to be discussed, Mr. Colin Garcia,
7 representative of Mr. Librado G. Dimaunahan, Provincial Administrator, moved for the
8 adjournment of the meeting, which was duly seconded the body. The chairperson
9 adjourned the meeting exactly 5:40 pm.

10
11 Prepared by:
12
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17


Engr. EVELYN L. ESTIGOY, EnP. ✓
~~Attn:~~ OTC-PPDO and PDTC Secretary

18

19

20

21 Attested:

22 
23
24 HERMILANDO I. MANDANAS
25 Provincial Governor and PDTC Chairperson




Republic of the Philippines

PROVINCIAL GOVERNMENT OF BATANGAS

Provincial Devolution Transition Committee

Capitol Site, Batangas City

**HIGHLIGHTS OF THE WORKSHOP FOR THE PREPARATION OF TEMPLATES/ANNEXES
OF DEVOLUTION TRANSITION PLAN (DTP) HELD LAST OCTOBER 7, 2021
AT CONFERENCE ROOM, PROVINCIAL PLANNING AND DEVELOPMENT OFFICE,
CAPITOL SITE, BATANGAS CITY**

PRESENT:

Ms. Rizzalie Joy S. Ebreo	LGOO II- DILG Batangas
Engr. Evelyn L. Estigoy, EnP	PGDH-PPDO and PDTC Secretary
Ms. Celia L. Atienza	PGDH- Provincial Cooperative, Livelihood and Enterprise Development Office
Dr. Romelito R. Marasigan	PGDH- Office of the Provincial Veterinarian
Mr. Luis A. Awitan	PGDH- PG-Environment and Natural Resources Office
Dr. Gerald G. Alday	PHO I- Provincial Health Office
Atty. Sarah Lou E. Sulit	Attorney IV- Office of the Provincial Governor
Mr. Diosdado C. Macalintal	PGADH- Provincial Assistance for Community Development
Ms. Florita Lachica	PGADH- Provincial Social Welfare and Development Office
Mr. Angelo Jolly A. Perico	AA IV- Provincial Health Office
Mr. Joselito M. Eguia	PG II- Provincial Jail
Ms. Chona A. Andal	AO IV- Provincial Tourism and Cultural Affairs Office
Ms. Estrellita C. Burog	AO IV- Provincial Treasurer's Office
Ms. Mary Ann G. Talain	SAO- Office of the Provincial Agriculturist
Ms. Piedad M. Quizon	SA- Office of the Provincial Agriculturist
Ms. Myleen H. Nayle	PO II- Office of the Provincial Agriculturist
Ms. Hannah A. Valdellon	AA IV- Office of the Provincial Governor
Ms. Romina A. Ariola	SAO- Provincial Cooperative, Livelihood and Enterprise Development Office
Ms. Marian Gel Pesigan	CDO II- Provincial Cooperative, Livelihood and Enterprise Development Office
Mr. Vincent I. Altar	SAO- Provincial Information Office
Ms. April Serrano	LDRRMO I- Provincial Disaster Risk Reduction and Management Office
Mr. Krisel Ann M. Reyes	Veterinarian IV- Office of the Provincial Veterinarian
Ms. Hazel M. Ingco	SAO- Provincial Assistance for Community Development
Ms. Gemma Curtan	PSO I- Provincial Social Welfare and Development Office
Mr. Edwin A. Untalan	SAO- Provincial Budget Office
Ms. Mary Charlene C. Pulido	AMO II- Provincial Health Office

Secretariat:

EnP. Marisa M. Mendoza	PGADH-PPDO
EnP. Maryann M. Maldonado	PPDO
EnP. Jude Michael Angelo R. Valenzuela	PPDO
EnP. Marcelina Cenisa M. Aguda	PPDO
EnP. Johnatess R. Marasigan	PPDO
Ms. Sheila Kristine M. Cay	PPDO
Ms. Lea S. Mea	PPDO
Mr. Jose R. Alilio Jr.	PPDO
Mr. John Joseph Castillo	PPDO
Mr. Modesto R. Lasig	PPDO

I. Call To Order

- The Workshop started with an Opening Prayer led by the Secretariat. Engr. Evelyn L. Estigoy, PGDH-PPDO and Provincial Devolution Transition Committee (PDTC) Secretary, acknowledged the guests and participants. She then presented the milestones for the formulation of the Provincial Devolution Transition Plan (DTP).

II. Business for the Day

- Ms. Celia Atienza, PGDH-Provincial Cooperative, Livelihood, and Enterprise Development Office (PCLEDO) gave insights on the DTP formulation – its purpose and basis. She suggested that it is necessary to adapt a setting where the department-based setup, in formulating the plan, should be eliminated. One example is the role of the Office of the Provincial Agriculturist, particularly on the organization of farmers, as a new setup with respect to the devolution. She shared that, say, the farmers would like to establish a cooperative, then the oversight and guidance should be sought from the PCLEDO; being the lead in implementing services related to cooperatives and enterprises.
- She also added that there are devolved functions that are not solely from the Local Government Code. There are existing laws that assign functions to LGUs. For example, Provincial Assistance for Community Development Office (PACDO) may not be considered office with devolved functions, when the basis is if they have counterpart National Agency. But, they should participate in the preparation of this plan since they have basic functions and services to deliver that are similar to that of the Provincial Social Welfare and Development Office (PSWDO), particularly youth development.
- Ms. Rizzalie Joy Ebreo, LGOO II, DILG Batangas, agreed with the insights of Ms. Atienza. She added that every national government agency has its own DTP. She then proceeded in discussing the contents of Annex E1, which contains the inventory of devolved functions, services, and facilities (FSFs).
- Dr. Gerald Alday from Provincial Health Office (PHO) asked regarding the Annex E-1. He inquired if there is existing checklist for the devolved functions so that they can easily check/tick the Yes or No column of the said Annex. He shared that they have numerous programs; and it will be helpful for them if there is a list, and they can easily identify which among those FSFs are being performed or not. He asked Ms. Ebreo if the fully devolved ones are those that are only answerable by Yes.

- Ms. Ebreo said that PHO can base their FSFs from the DTP of Department of Health (DOH). She then affirmed about answering “Yes”, only to FSFs that are *fully performed* by the agency.
- Engr. Estigoy advised that there are provided details from the Annexes C and D of the Guidelines of the DTP Preparation. She said that Annex C has the matrix of devolved basic services and facilities based on the Local Government Code of 1991. These can be used as reference and there are already samples. She said that it is further indicated in the Executive Order 138 that there are ensuing laws for devolution and it can be verified from the Annex D. She added that Annex D can equally be used as reference.
- Mr. Angelo Jolly Perico of PHO said that they are planning to put the same functions as reflected in DTP of DOH, in their Annex E-1.
- Engr. Estigoy confirmed that the DTP of counterpart agencies can be used as reference. She added that all other programs which are not yet being done can also be added with the indication of target year. For example, if the year is 2022 or 2023 and there is lack of manpower, the office can indicate for additional manpower in line with the activities that are being devolved.
- Mr. Perico raised his concern about Column 6 (Staff Complement/ No. of Positions), in Annex E1. He verified if it pertains to additional requirements and not the total staffs needed. Ms. Ebreo said that it is the actual number of staff performing the function.
- Engr. Estigoy then shared that the reason why the Provincial Human Resource Management Office (PHRMO) and the Local Finance Committee are included in the planning process is because there is a need to assess the sufficiency of the budget. The analysis is necessary to be holistic.
- Mr. Perico asked if the indication of the budget can only be estimated allocation; and let the Budget Office decide and/or change some details with it. He inquired if this can be changed along the way.
- Ms. Ebreo advised that it cannot be answered, as of the moment, as it is not certain if the supplemental for DTP is allowed. She highly suggested to have the firm allocation per plantilla position; and the future stages will be supported by the plan to have a discussion with the PHRMO, Budget Office, and/or the Treasurer’s Office.
- Mr. Luis Awitan, PGDH-PG-ENRO, raised a concern regarding the Philippine Clean Air Act of 1999 and Clean Water Act, where the levels of devolved functions are not clearly identified. There are things that could not be performed by the municipal level like the establishment of laboratories. It is indeed difficult even for the Provincial Level. He added that as per the Republic Act 7160, the DENR shall devolve the enforcement of environmental laws. One example is the enforcement of forestry laws limited to community-based forestry projects, pollution control law, small scale mining, and other laws on environment protection. But in the Republic Acts 9275 and 8749, it was not specified as to what is for the provincial level. Considering that the matter is about the enforcement, he advised that they may just indicate their present undertakings and what more the office can still do within its capacity.
- Ms. Ebreo responded that the letter they received from the PG-ENRO was already endorsed to DENR. She added that NGAs have just recently submitted, last September 30, their respective final DTPs. She confirmed that there is influx of concerns and queries for DENR in this regard. The PG-ENRO’s concern will be addressed by the appropriate body. She advised that for the accomplishment of the

PG-ENRO of their Annexes, they may indicate the present implementation, for the meantime.

- Engr. Estigoy further added that the Province of Batangas is way advanced compared to other provinces in terms of institutional aspects and facilities. As this is tackling matters on sharing the responsibility of managing and improving water quality, Water Quality Management Action Plan should also be indicated. The PG-ENRO has a good position due to the presence of environmental laboratory and already has the Sangguniang Panlalawigan authorization to charge fees.
- Ms. Ebreo continued her discussion on the contents of Annex E1. She said that the legal basis of the devolved responsibilities should be included in the first column. Secondly, the functions/ services and facilities are reflected on Column 2. In Column 3, indicate the remarks if these are existent in the province or not (Y/N). In Column 4, these are the PPAs that are already implemented under the devolved FSFs. In Column 5, this is the implementing office or unit. Lastly, for the Column 6, the number of complementing staff and positions that are needed.
- Mr. Perico from PHO inquired about the indication of persons for the specific programs that are being handled. He reiterated that due to small number of employees in PHO, some nurses handle multiple projects all at the same time.
- Ms. Lorna Silva, DTP coach from DILG Batangas, answered the query by advising that it is possible to indicate multiple tasks for a certain person, identifying the other tasks as additional function. She also advised that it is also possible to indicate the specific names of the persons in-charge.
- Ms. Chona Andal from the PTCAO inquired about the Culture and Arts where the person assigned uses a position for Tourism; and not specifically Culture and Arts. She asked if the position can be changed in line with the memorandum allowing to create certain positions. It was confirmed by Ms. Ebreo that it is allowed. She added that the Annex I can be utilized in order to highlight the positions that need to be modified. For the specifics of the functions or the proposed modification to the LGU Organizational Structure, the Annex H can be utilized. In this Annex, indicators can be put in order to identify exactly as to where the persons would be assigned.
- Ms. Andal further inquired about the devolution of Culture and Arts to Tourism especially the PPAs. As for the activities in the Tourism that are planned to be devolved, they are already doing it. She asked if there is a need for separate indication under these two. Ms. Ebreo confirmed that it can be separately indicated using the Annex E-1. She further advised that as the DILG still do not have a copy of the DTP of the Department of Tourism (DOT), it can be checked if there are more devolved functions to the provincial level. Ms. Andal said that they will check with the regional office if there are.
- Ms. Ebreo added that in the formulation of the DTP and filling up of the Annexes, there should be corresponding narratives.
- She further added that it is better to identify, in this early stage, the functions that are deemed not applicable to aid in the tracking of the provincial priorities. She also reminded that the cities and municipalities are requesting for the menu of services which provides that list of PPAs that can help the LGUs, perform the devolved FSFs; and for the alignment.
- Engr. Estigoy mentioned that the municipalities/cities' deadline is approaching in November. A dialogue with the MPDCs can be feasible to serve the purpose of the previously mentioned alignment. She said that by the time the drafts on the

provincial level are completed, a session of validation with the CPDCs/MPDCs can be made.

- Dr. Romelito Marasigan, PGDH-Provincial Veterinary Office, reiterated the possibility of dialogue with the Municipality/City level especially for livestock aspect, in order to parallel things. He also requested to hold an in-depth discussion and provide sample on Capacity Development (CapDev) Agenda. Ms. Ebreo affirmed.
- Ms. Ebreo started to discuss about the CapDev Agenda. For the first column, it has the current state of the capacity pillars. According to her, there are six (6) pillars for the CapDev: 1) Structure; 2) Competencies; 3) Management Systems; 4) Enabling Policies; 5) Knowledge and Learning; and 6) Leadership. For the second column, the desired state of capacity can be indicated. In Column 3, it requires the CapDev Intervention that is necessary in order to achieve the desired state of capacity. In Column 4, the Expected Output needs to be indicated e.g establishment of IT Office and appointment of IT personnel. These will also be reflected in the Annexes I and J. The Column 5, Target of Capacity Development, shall be for the department in need of the desired state of capacity. She added that the timeframe for the DTP is 2022-2024. The definite time within the timeframe should be indicated in Column 6. The funding requirements shall depend on the budget allocated for e.g Year 1, Year 2, Year 3, in columns 7, 8 and 9, respectively. The Column 10 shall contain the Process Owner or Office Responsible. In Column 11, it shall indicate the source of support or technical assistance in order to achieve the desired state.
- Mr. Perico inquired regarding the current and desired state of capacity if it is per office, or as a whole. Ms. Ebreo confirmed that it can be per office.
- Ms. Silva shared a sample of the Annex G-1 in Housing. It is better to make Annex G-1 divided by sector. She emphasized that CapDev agenda requires context analysis. It requires full awareness of the current state of a certain service in order to identify the desired capacity. It entails that the data for basis of these are up-to-date. Current state information can be available data based on the situation. For the Structure Pillar, it has the councils/persons/committees who need to act, while the Competency needs to show the capability of those responsible defining the need for extensive trainings. In the Management System, it has the reporting system and availability of flowcharts for reference in, say, availment of services. All in all, the CapDev Agenda is necessary to be fully detailed.
- She advised that formulation of desired state and performance area, could be according to Division of an Office/Agency. It is possible to produce more than one CapDev Agenda depending on the offices' nature of services.
- Ms. Ebreo then discussed about the Annex H (Proposed Modification to the LGU Organizational Structure). It is advisable to highlight the functions of positions if these are new or retained plantilla positions. She mentioned that the Annex I is the detailed version of the Annex H where the Item numbers should be expressed. For example, if there is existing four (4) Social Welfare Officer, it will be put in the sub-column OLD then position title (SWO I). Since they are considered incumbent, the names of these four needs to be indicated in Column 4. Column 5 shall contain the SG/Step and Column 6 the amount of their salary which will be followed by Budget Year Proposed for Column 7 SG/Step and Column 8 for the Amount. The Column 9 will be on how much is the increase/decrease in the amount of salary of the personnel. While for the NEW, the number of additional positions will be added therein. For example, three (3) new positions for Social Welfare can be indicated in the position title rather leaving the Name of Incumbent and Current Year Authorized columns blank. The next supply of information can be under the Budget Year Proposed considering the new position.

- Ms. Ebreo advised that a Technical Working Group could be formed, in support to Devolution Transition Committee. It is better to have the participation of all members for a much easier execution of the formulation of the DTP.
- Next, she cited that the Annex J (Local Revenue Forecast and Resource Mobilization Strategy) is assigned to the Budget and Treasury which have the data for the requirements of this part on Local Sources, Income FY 2020 baseline, Target Increase FY 2022,2023, 2024, Strategies to Increase Local Revenue, Timeframe, Responsible Office/Unit, and Resources Required for Staffing, Capacity Building Requirements and Funding.
- Ms. Estigoy added that in Annex J, Service/User Charges (Service Income) and Income from Economic Enterprises could be included. These are in collaboration with the different provincial offices. Ms. Ebreo added that the Treasury has the forecast to supply information for these Columns 3 and 4 which can help the different offices.
- The last Annex K (Performance Monitoring Framework) was discussed by Ms. Ebreo to be an information about the performance targets of devolved responsibilities starting FY 2022 onwards and the strategies in achieving these targets. Additionally, the information on the utilization of these targets on the LGU operations, improvement of bureaucratic performance, and measurable results shall as well be indicated. This can aid for a smooth transition for the full devolution. This Annex and E-1 is somewhat alike but it has the performance indicators to identify effectiveness.
- In conclusion of the meeting/workshop, Engr. Estigoy reminded about the deadline of submission of all accomplished forms/templates and narratives.

III. Other Matters:

There were no other matters raised for discussion.

IV. Adjournment:

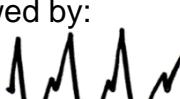
There being no other matters to be discussed, the meeting was adjourned at 3:32 PM.

Prepared by:



JOSE R. ALILIO, JR.
Project Development Officer I

Reviewed by:



MARYANN M. MALDONADO
Project Development Officer IV

Attested:



Engr. EVELYN L. ESTIGOY, EnP
PGDH-PPDO and PDTC Secretary



Republic of the Philippines

PROVINCIAL GOVERNMENT OF BATANGAS

Provincial Devolution Transition Committee

Capitol Site, Batangas City

HIGHLIGHTS OF THE DEVOLUTION TRANSITION PLANNING (DTP) CORE TEAM MEETING

PPDO Conference Room, Capitol Site, Batangas City | October 18, 2021

I. PRELIMINARIES

- The consultation-meeting was attended by the following:

Mr. Franz Allen C. Adel	- LGOO VI/ Program Manager, DILG Batangas
Ms. Rizzalie Joy S. Ebreo	- LGOO II/OIC-LGCDS Chief, DILG Batangas
Engr. Evelyn L. Estigoy, EnP.	- Provincial Planning and Development Coordinator
Ms. Fortunata G. Lat	- PGDH- Provincial Treasurer's Office
Mr. Felipe M. Baroja	- Executive Assistant III, Office of the Provincial Governor
Ms. Gloria B. Rabano	- PGADH- Provincial Accounting Office
Ms. Madonna B. Bicol	- PGADH- Provincial Human Resource and Management Office
Mr. Edwin A. Untalan	- Supervising Administrative Officer, Provincial Budget Office

Secretariat:

EnP. Marisa M. Mendoza	- PPDO
EnP. Maryann M. Maldonado	- PPDO
EnP. Marcelina Cenisa M. Aguda	- PPDO
EnP. Jude Michael Angelo R. Valenzuela	- PPDO
EnP. Johnatess D. Marasigan	- PPDO
Ms. Sheila Kristine M. Cay	- PPDO
Ms. Lea S. Mea	- PPDO
Ms. Jose R. Alilio, Jr.	- PPDO
Mr. Modesto R. Lasig, Jr.	- PPDO
Mr. John Joseph P. Castillo	- PPDO

- The Devolution Transition Planning (DTP) Core Team Meeting started at 1:30p.m., with an opening prayer led by the secretariat.
- Engr. Evelyn L. Estigoy, PGDH – PPDO welcomed all the guests and participants of the meeting.

II. MEETING PROPER

Status of submission of Forms and Narratives by Offices for DTP Formulation

- Ms. Maryann M. Maldonado, Project Development Officer IV, PPDO, presented the status of submission of forms and narratives by Offices for DTP Formulation.

Social Sector

1. Provincial Health Office (PHO)
 - Submitted initial forms last October 6, 2021, but for revision. Requested for extension; will submit initial accomplished forms by October 18, 2021.
2. Provincial Social Welfare and Development Office (PSWDO)
 - Submitted Annexes E,F,G,H and I but no narratives
3. Provincial Disaster Risk Reduction and Management Office (PDRRMO)
 - Submitted Annexes E,F,G,H, I and K but no narratives
4. Provincial Assistance for Community Development (PACD)
 - Submitted Annexes E (Form with Narrative); G (Narrative); H, I and K both Form and Narrative; For revision of Form E
5. Provincial School Board (PSB)
 - Submitted Annexes E and F

Economic Sector

1. Office of the Provincial Agriculturist (OPA)
 - Submitted all Annexes except Annex J (No narrative) and Annex I (with Narrative)
2. Provincial Veterinarian's Office (PVO)
 - Submitted all Annexes except Annex H which is Proposed Organizational Chart but no narrative
3. Provincial Government-Environment and Natural Resources Office (PG-ENRO)
 - Submitted Annexes E, F,G, H and I; already submitted Annex E narrative
4. Provincial Engineer's Office (PEO)
 - On-going preparation, consulted last October 13, will submit initial forms
5. Provincial Cooperative and Livelihood Enterprises Development Office (PCLEDO)
 - Already coordinated, no documents submitted

General Public Sector

1. Provincial Administrator's Office-Housing and Homesite Affairs Division
 - Submitted Annexes E, F, G and I
 2. Provincial Treasurer's Office
 - Submitted Annexes E and J
 3. Provincial Assessor's Office
 - Submitted Annexes F, H, I and K
 4. Provincial Information Office
 - There is a proposed ICT Department from OPG
 5. Provincial Jail
 - Devolved function already performed
 6. Bids and Awards Committee
 - Devolved function already performed
-
- Ms. Maldonado clarified on the process of filling out Annex E, which contains the inventory of Devolved Functions, Services and Facilities (FSFs). She reiterated that during the initial meeting, it was mentioned that all functions that are not yet performed, as well as those that are partially performed, the offices can indicate "N", or No. She shared the insights of some offices which are not comfortable in indicating "N" for partially performed functions, given that they are really performing; only that they have limited personnel to fulfill the tasks.
 - Ms. Rizzalie Joy S. Ebreo, LGOO II/OIC-LGCDS Chief, DILG Batangas, agreed with the statement, and explained that if they put "Y", it means that the devolved functions are existing and fully functional and no need to do other annexes.
 - Mr. Franz Allen C. Adel, LGOO VI/ Program Manager, DILG Batangas, said that if can be observed in Annex E1 that the legal basis and functions are reflected as well as who is performing. With regard to Offices' concern, he explained that Offices can indicate "Y", for

functions that are being partially performed and with limited personnel, but in the last Column, they can indicate Remarks, reflecting that it was performed but limited manpower.

- Ms. Fortunata G. Lat, Provincial Treasurer, then shared that they have submitted the forecasting and revenue generation. She said that based on the Revenue Forecast, the Province will have smaller amount of income in the future, and it is even reflected as negative. She shared that this may not be able to fund the positions for creation.
- She said that their forecast was based on the guidelines from Department of Finance (DOF). She explained that if the Province will just base their income on local taxes such as Real Property Tax (RPT) and Business Taxes, the Province could not accommodate the proposed creation.
- Ms. Maldonado said that secretariat will coordinate and ask for the listing of those offices generated income for the province.
- Ms. Lat said that they have the list of offices such as Provincial Engineer's Office, General Services Office, Office of the Provincial Veterinarian, Office of the Provincial Agriculturist, District Hospitals, and Provincial Assessor's Office. She cited that there is also income from hospitals as economic enterprise.
- Engr. Estigoy suggested to have brainstorming and the training needs for Economic Enterprises.
- Mr. Edwin A. Untalan, Supervising Administrative Officer, Provincial Budget Office, agreed that there is income from Local Economic Enterprises. He added that hospitals could upgrade their hospital services, alongside its financial performance.
- Mr. Felipe M. Baroja, Executive Assistant III, Office of the Provincial Governor, suggested to have separate meeting for Economic Enterprises.
- Ms. Maldonado then reported that the Provincial Information Office (PIO) could also prepare their DTP; but upon coordination with the Office of the Provincial Governor, there is a proposed creation of Information, Communications and Technology (ICT) Department; thus, it is not yet clear who shall prepare the DTP for the functions devolved by the Department of Information and Communications Technology (DICT).
- She then proceeded in presenting the prepared Annexes of Provincial Disaster Risk Reduction and Management Office (PDRRMO), as it is one of the offices who has completed the forms. She clarified to DILG representative about filling out Annex E1, specifically in indicating the positions performing the FSFs.
- Ms. Ebreo discussed that the Office must reflect the number of personnel performing the FSFs, their position titles, and remarks, if there is multi-tasking.
- Engr. Estigoy suggested that PHRMO must take note of the proposed positions and the necessary courses of action.
- Ms. Madonna B. Bicol , PGADH- Provincial Human Resource and Management Office, shared that they will also focus on transfer of personnel, from National Agency to local level.
- Engr. Estigoy said that they need to be furnished with a copy of DTPs, prepared by the National Government Agencies. With this, she requested the DILG, if they have. She also reminded the team to have a certain analysis on revenue forecast when it comes to additional of plantilla positions before the documents will be finalized.
- Ms. Ebreo agreed that it will need to undergo the process to analyze and identify the priorities as there is also Personal Service (PS) Limitation.

- Mr. Untalan shared that they need to study not only the personnel requirements but the budgetary requirements also for the implementation of the actual Programs. Projects and Activities (PPAs). He explained that it is also expected that there will be increase in number of PPAs to be implemented. He further added that the creation of positions might also affect the benefits that can be provided to the employees, in the future. He suggested to prioritize only the needed positions in DTP.
- For the next steps, the secretariat will:
 1. Consolidate all the submitted forms; and
 2. Organize coordination meeting with National Government Agencies (NGAs), scheduled on October 22, 2021.

III. CLOSING ACTIVITY

- At exactly 3:30 p.m. the meeting proper ended.

Prepared by:


LEA S. MEA
Project Development Officer II

Reviewed by:


MARYANN M. MALDONADO
Project Development Officer IV

Attested:


Engr. EVELYN L. ESTIGOY, EnP
PGDH-PPDO and PDTC Secretary



Republic of the Philippines
PROVINCE OF BATANGAS

PROVINCIAL DEVOLUTION TRANSITION COMMITTEE

Capitol Compound, Batangas City
Telefax No. 722-2359 / 786-0568

**Coordination Meeting with National Government Agencies (NGAs) for
Enhancement/Refinement of Provincial Devolution Transition Plan (DTP)**
Zoom Video Conference | October 22, 2021

I. PRELIMINARIES

- The Coordination Meeting was attended by the following:
 - Provincial Devolution Transition Committee (PDTC) Core Planning Team
 - Engr. Evelyn L. Estigoy, EnP. Provincial Planning and Development Coordinator/ PDTC Secretary
 - Atty. Sarah Lou E. Sulit Attorney IV, Office of the Governor
 - Ms. Maria Agnes Aguilar Representative of Ms. Victoria B. Culiat, CPA, Provincial Budget Officer
 - Ms. Gloria B. Rabano Representative of Ms. Marites S. Castillo, Provincial Accountant
 - Ms. Estrellita C. Burog Representative of Ms. Fortunata G. Lat, Provincial Treasurer
 - Ms. Marilou G. Dinoy Punta Fuego Village Foundation, Inc., Civil Society Organization Representative
 - Provincial Government Departments/Offices
 - Mr. Colin B. Garcia Representative of Mr. Librado G. Dimaunahan, Provincial Administrator
 - Dr. Romelito R. Marasigan Provincial Veterinarian
 - Mr. Luis A. Awitan Provincial Environment and Natural Resources Officer
 - Dr. Rodrigo M. Bautista Jr. Provincial Agriculturist
 - Mr. Joselito M. Castro Provincial Disaster Risk Reduction and Management Officer
 - Ms. Celia L. Atienza Provincial Cooperative, Livelihood and Enterprise Development Officer
 - Engr. Eduardo B. Cedo, Jr. Provincial Assessor
 - Ms. Florita C. Lachica, RSW Representative of Ms. Jocelyn R. Montalbo, RSW, Provincial Social Welfare and Development Officer

Engr. Victorina M. Capuloy	Representative of Engr. Gilbert P. Gatdula, Provincial Engineer
Ms. Chona A. Andal	Representative of Ms. Jaida M. Castillo, Officer-In-Charge (OIC), Provincial Tourism and Cultural Affairs Office
Dr. Razel Ingco	Representative of Ms. Fredesvinda R. Mendoza, RSW, Provincial Assistance for Community Development Officer
Ms. Charlene Pulido	Representative of Dr. Rosvilinda M. Ozaeta, Provincial Health Officer
Ms. Hannah Valdellon	Representative of Ms. Gina Ferriols, Head, PSB Secretariat

- National Government Agencies (NGAs)

Ms. Michelle G. Olimba	Department of Health (DOH)- Calabarzon
Ms. Gieleen Mae S. Perez	Department of Health (DOH)- Calabarzon
Ms. Eloisa L. Rogado	Department of Social Welfare and Development (DSWD)- Region IV-A
Mr. Alan Tipan	Department of Education (DepEd), Region IV-A
Mr. Kelvin John Reyes	Office of Civil Defense (OCD)- Region IV-A
Ms. Rewill Jane Rivero	Department of Labor and Employment (DOLE)- Region IV-A
Ms. Edna De Jesus	Department of Agriculture (DA)- Region IV-A
Dir. Leila Cabreros	Department Trade and Industry (DTI)- Batangas
Ms. Marissa Argente	Department Trade and Industry (DTI)- Region IV-A
Ms. Mailene M. Gecolea-Laviña	Department of Environment and Natural Resources (DENR)- Region IV-A
Dir. Marites Castro	Department of Tourism (DOT)- Region IV-A
Ms. Sofia Carmelita G. Resurreccion	National Irrigation Administration (NIA)- Region IV-A
Ms. Precious Palacol	National Irrigation Administration (NIA)-Region IV-A
Ms. Ma. Jan Krissa De Lumban	National Irrigation Administration (NIA)-Region IV-A
Mr. Jerico P. De Jesus	National Irrigation Administration (NIA)-Region IV-A
Dir. Geriebeth G. Dela Torre	Department of Finance (DOF)- Bureau of Local Government Finance (BLGF)- Region IV-A
Mr. Romeo A. Mediavillo, Jr.	National Housing Authority (NHA)- Batangas/Quezon District

Mr. Ian Christopher Uy National Housing Authority (NHA)
Batangas/Quezon District

Mr. Christian Ericson Gozo National Housing Authority (NHA)-
Batangas/Quezon District

○ Department of the Interior and Local Government (DILG)- Batangas

Dir. Abigail Andres
Provincial Director, DILG-Batangas

Ms. Rizallie Joy S. Ebreo
LGOO II, OIC-LGCDS Chief, DILG Batangas

○ Other Participants

Mr. Ronnel A. Del Rio - Housing and Homesite Affairs Division, Provincial Administrator's Office

Ms. Carmita Jozcel P. Macaraig -Housing and Homesite Affairs Division, Provincial Administrator's Office

Dr. Krisel Ann M. Ragas - Office of the Provincial Veterinarian

Ms. Helen P. Lara - Office of the Provincial Agriculturist

Ms. Daribeth M. Espina - Provincial Engineer's Office

Engr. Gloria Lopez - Provincial Engineer's Office

Ms. Mary Ann Talain - Provincial Assessor's Office

Ms. Marivic Esmas - Provincial Government- Environment and Natural Resources Office

Mr. Angelo Jolly Perico - Provincial Health Office

Atty. Kimberly Dyane Garcia-Abaya - Provincial Disaster Risk Reduction and Management Office

Ms. April Serrano - Provincial Disaster Risk Reduction and Management Office

○ Secretariat

Ms. Marisa M. Mendoza PGADH-PPDO

Ms. Maryann M. Maldonado PPDO

Ms. Marcelina Cenisa M. Aguda PPDO

Mr. Jude Michael Angelo Valenzuela PPDO

Ms. Johnatess D. Marasigan PPDO

Ms. Shiela Kristine Cay PPDO

Ms. Lea S. Mea PPDO

Mr. Joe Alilio, Jr. PPDO

Mr. Primo Tolentino PPDO

Mr. Modesto R. Lasig, Jr. PPDO

Mr. John Joseph Castillo PPDO

- The Coordination Meeting with the National Government Agencies (NGAs) for the Enhancement/Refinement of Devolution Transition Plan

(DTP) started at 8:30 a.m. with an opening prayer. It was followed by the singing of the National Anthem.

- Engr. Evelyn L. Estigoy, EnP. PGDH – PPDO, welcomed all the guests and participants of the coordination-meeting.
- Dir. Abigail N. Andres, Provincial Director, DILG Batangas, then proceeded to her inspirational message and program overview.

II.COORDINATION MEETING PROPER

Presentation of Salient Features of Devolution Transition Plan (DTP) of National Government Agencies (NGAs)

- The coordination meeting with NGAs for the enhancement/refinement of Provincial DTP was conducted through the breakout sessions of the participants via zoom breakout rooms. The participants were divided into three rooms which will be comprised of the provincial government offices/departments and national government agencies per sector: social sector, economic sector, and general public/institutional sector. The counterpart agencies were assigned based on the offices/departments performing devolved function, services and facilities to the Local Government Units (LGUs).
- Social Sector is composed of the following provincial government offices and its counterpart NGAs:

Provincial Government Offices	National Government Agencies
Provincial Health Office (PHO)	Department of Health (DOH)
Provincial Social Welfare and Development Office (PSWDO)	Department of Social Welfare and Development (DSWD)
Provincial Assistance for Community Development Office (PACD)	Department of Labor and Employment (DOLE)
Provincial Disaster Risk Reduction and Management Office (PDRRMO)	Office of the Civil Defense (OCD)
Provincial School Board (PSB)	Department of Education (DepEd)

- The following were the participants of the Breakout Rooms for Economic Sector:

Provincial Government Offices	National Government Agencies
Office of the Provincial Agriculturist (OPA)	Department of Agriculture (DA)/ National Irrigation Administration
Office of the Provincial Veterinarian (OPV)	Department of Agriculture (DA)
Provincial Cooperative, Livelihood and Enterprise Development Office (PCLEDO)	Department of Trade and Industry (DTI)
Provincial Engineer's Office (PEO)	Department of Public Works and Highway (DPWH)

Provincial Government Offices	National Government Agencies
Provincial Environment and Natural Resources Office (PG-ENRO),	Department of Environment and Natural Resources (DENR)
Provincial Tourism and Cultural Affairs Office (PTCAO)	Department of Tourism (DOT)

- Breakout Room for General Public /Institutional Sector was composed of the Provincial Government Offices and NGAs listed below.

Provincial Government Offices	National Government Agencies
Provincial Administrator's Office	National Housing Authority (NHA)
	Social Housing Finance Corporation (SHFC)
Office of the Provincial Governor	Department of Information and Communication Technology (DICT)
Provincial Assessor's Office	Department of Finance
Provincial Treasurer's Office	Department of Finance

SOCIAL SECTOR

- Ms. Eloisa L. Rogado from Department of Social Welfare and Development (DSWD), Region IV-A presented the Updates on the DSWD Transition Plan; Functions, Roles and Responsibilities of Each Level of Government; Capacity Development Framework for LGUs; LSWDO Mapping Results; Devolution Roadmap. The agency also discussed the status of some social welfare services by 2022:

Status of Some Social Welfare Services by 2022		
PROGRAM	National Government	Local Government
Comprehensive Project for Street Children	Set national policy and service delivery standards, and assist, oversee and monitor LGUs	Implement or continue to implement social welfare services as enshrined in Section 17 of the Local Government Code, and align with the set policy and service delivery standards provided by the DSWD, through the transition plan.
Assistance to Persons with Disabilities (PWD)		
Recovery and Reintegration Program for Trafficked Persons (RRPTP)		
Sustainable Livelihood Program (SLP)		
Assistance to Individuals in Crisis Situation (AICS)	Maintain crisis intervention only for vulnerable and distressed inter/regional clients, and management of financial assistance provision in established Malasakit Centers per RA NO. 11453	
Supplementary Feeding Program (SFP)	Transitory for Zero Hunger commitments - 5th-8th Class Municipalities	
Programs for Older Persons	Transition to National Commission of Senior Citizens	
KALAHII-CIDSS	Transition period is 2021-2023	

- Ms. Michelle G. Olimba, representative from Department of Health (DOH)- Calabarzon also presented their Initial DTP 2022-2024.

Summary of DOH P/A/Ps for Re-Devolution CY 2022-2024		
DOH Budget Line Items (P/A/Ps)	DOH Recommendation	LGU Role
1. Health Facilities Enhancement Program (HFEP)	Gradually and Partially Devolved	Procurement of Capital Outlay
2. Epidemiology and Surveillance - Disease Surveillance Officers (DSOs)*	Partially Devolved by CY 2023	Hiring of DSOs
3. Human Resources for Health (HRH) Deployment	Gradually and Partially Devolved	Hiring of nurses and midwives
4. Public Health Commodities:		
<input type="checkbox"/> Family Health, Immunization, Nutrition and Responsible Parenting	Gradually and Partially Devolved	Procurement, warehousing, storage, and distribution of Commodities to target recipients
<input type="checkbox"/> Prevention & Control of Communicable Diseases	Partially Devolved	
<input type="checkbox"/> Prevention & Control of Non-Communicable Diseases	Gradually and Partially Devolved	

Note: DSOs are fully devolved to LGUs by CY 2023 but DSOs in DOH are retained.

Republic of the Philippines
DEPARTMENT OF HEALTH

Summary of Retained & Re-devolved Functions		
RETAINED	PARTIALLY DEVOLVED	FULLY DEVOLVED
<ul style="list-style-type: none"> ■ Environmental & Occupational Health ■ National Immunization ■ Rabies Control ■ Tuberculosis Control ■ Soil-Transmitted Helminthiasis ■ Mental Health ■ Cancer ■ Oral Health ■ HIV ■ Vector Control (Malaria, Dengue) ■ Mass Drug Administration ■ Medical Assistance for Indigent Patients 	<ul style="list-style-type: none"> ■ HRH Deployment ■ Health Facilities Enhancement Program ■ Disease Surveillance Officers ■ Family Health, Nutrition & Responsible Parenting ■ Sexually Transmitted Diseases ■ Food & Water-Borne Diseases ■ Filariasis ■ Dengue Rapid Test 	<ul style="list-style-type: none"> ■ Hypertension ■ Hypercholesterolemia ■ Leprosy ■ Integrated Management of Childhood Illness (IMCI) ■ Diabetes (beginning CY 2023)
<small><i>Note: These are some examples of key programs and not an exhaustive list. Subject for further discussion and may be subject to changes.</i></small>		

Republic of the Philippines
DEPARTMENT OF HEALTH

- Representatives from Department of Education (DepEd)- Region IV-A and Department of Labor and Employment (DOLE)- Region IV-A said that they are still finalizing their DTP and a copy will be forwarded to concerned provincial government offices, once finalized.
- Office of the Civil Defense (OCD) Region IV-A representative said that they have no function to devolve, but emphasized the salient functions of Republic Act No. 10121, entitled "Philippine Disaster Risk Reduction and Management Act of 2010", which assigns vital responsibilities to LGUs.

ECONOMIC SECTOR

- The following are some of the salient features of DTP which was presented by Ms. Edna De Jesus, representative from Department of Agriculture (DA), Region IV-A:

AGRI-FISHERY FUNCTIONS UNDER SECTION 17 OF RA 7160					
CROPS	LIVESTOCK	FISHERIES	CREDIT & MARKETING	RESEARCH & EXTENSION	INFRASTRUCTURE & IRRIGATION
<ul style="list-style-type: none"> Prevention and control of plant diseases Seed Farms Seedling Nurseries Quality control of copra Planting material distribution system Soil conservation projects Soil resource utilization Water resource utilization 	<ul style="list-style-type: none"> Animal Breeding Stations Artificial Insemination Centers Dairy Farms Prevention and control of animal diseases Slaughterhouses 	<ul style="list-style-type: none"> Fingerling Dispersal Other seeding materials for aquaculture Fish ports Enforcement of fishery laws Conservation of mangroves 	<ul style="list-style-type: none"> Credit financing Development/ Improvement of local distribution channels Information services- market info system Operation of farm produce collection and buying stations Livestock Markets 	<ul style="list-style-type: none"> Agricultural Extension Transfer of Technologies On-site research service and facilities Demonstration Farms 	<ul style="list-style-type: none"> Irrigation Systems Municipal Roads and Bridges Communal Irrigation Spring development Rainwater collectors Small water impounding projects

A food-secure Philippines
with prosperous farmers and fisherfolk

SUMMARY OF STATUS OF AGRI-FISHERY FUNCTIONS		
Agri-Fishery Functions under Section 17 of RA 7160	No.	Remarks
Not Devolved	3	<ul style="list-style-type: none"> Water Resource Utilization Credit Financing Quality Control of Copra
Partially Devolved	17	<ul style="list-style-type: none"> Seed Farms and Seedling Nurseries- Prevention and Control of Plant Diseases- Soil Conservation Projects and Utilization Municipal Roads and Bridges Animal Breeding Station and Dairy Farms Artificial Insemination Prevention and control of animal diseases Slaughterhouses Fingerling Dispersal and Other Seeding Materials (Seaweed Propagules) Fishport/ Community Fish Landing Centers Distribution and Local Distribution Channel and Operation of Local and Buying Stations Conservation of Mangroves- Enforcement of Fishery Laws Establishment and improvement of local distribution channels, Operation of farm produce collection and buying stations, Livestock Market Market Information Service Agricultural Extension (Demo Farm and Transfer of Technologies) On-site research service and facility

- Ms. Mailene M. Gecolea-Laviña from Department of Environment and Natural Resources (DENR), Region IV-A, shared their presentation with the following outline:
 - Legal Basis;
 - DENR Devolution Transition Framework;
 - Proposed Programs, Projects, Activities for Full Devolution to LGUs;
 - Implementation Strategy and Phasing of DTP

- Below are some of the proposed function of the Department which are for devolution to LGUs.

PROPOSED FUNCTIONS FOR DEVOLUTION TO LGUS				
FUNCTION / P/P/A	P	C	M	B
I. COMMUNITY-BASED FORESTRY PROJECTS				
Management of Communal Forest			✓	
Management of Integrated Social Forestry (ISF) programs			✓	✓
Establishment of Tree Parks and Greenbelts	✓	✓	✓	✓
Management of Identified Community Watershed within LGU	✓	✓	✓	✓

P – Provincial
C - City
M - Municipality
B - Barangay

PROPOSED ACTIVITIES AND UNIT COST: R.A 8749 – PHILIPPINE CLEAN AIR ACT						
ACTIVITIES	PHYSICAL TARGET	UNIT COST	P	C/M	B	
Functions devolved such as inspection through survey and monitoring on the following Air Pollution sources:				✓		
a. Air pollution source or Project Types	TBD	Php 2,000.00/ Firm		✓		
a.1 Dust emission/pollution due to Rice Mill and Saw Mill operations	TBD			✓		
a.2 Odor/nuisance pollution source due to Piggery and poultry operations with less than or equal to 100 heads and 10,000, respectively	TBD			✓		
a.3 Establishments with generator sets less than 300kW; such as but not limited to commercial buildings - schools, universities, banks, motels, malls, resorts, convenient stores, gasoline stations	TBD			✓		
a.4 Particulates and Gaseous Emission from crematories	TBD			✓		

PROPOSED ACTIVITIES AND UNIT COST: R.A 9275 – PHILLIPINE CLEAN WATER ACT						
ACTIVITIES	PHYSICAL TARGET	UNIT COST	P	C/M	B	
I. Devolve the following aspects of water quality management and regulation but not limited to monitoring w/in their jurisdiction				✓	✓	
a. Conduct water quality monitoring of all waterbodies (rivers, lakes, coastal) w/in their jurisdiction	TBD	300K/waterbody		✓	✓	
a.1 Inventory of all water bodies w/in their jurisdiction				✓	✓	
a.2 Water quality sampling - physico-chemical parameters				✓	✓	
a.3 Establishment of own laboratory for the physico-chemical parameters analysis		20M Php 2,000.00 per firm		✓	✓	
II. Functions devolved such as inspection through survey and monitoring on the following Water Pollution sources:	TBD			✓	✓	
a. Water pollution source or Project Types				✓	✓	
a.1 Non-hazardous MSMEs with less than 30 cubic meter based on watermeter (carwash, parlor, etc.)				✓		

PROPOSED ACTIVITIES AND UNIT COST: R.A 9003 – ECOLOGICAL SOLID WASTE MANAGEMENT ACT						
ACTIVITIES	PHYSICAL TARGET	UNIT COST	P	C/M	B	
I. Establishment and Effective Operationalization of MRF by providing necessary logistical and operational support in line with the Policy guideline of the National Government						
a. MRF per barangay such as composter & shredders for all biodegradable wastes to be converted to 100% fertilizer and/or soil conditioner to be used by farmers within their jurisdiction with proper IEC	TBD	Php 1 Million		✓	✓	
b.1. MRF per barangay such as plastic shredders and washeries, wastewater treatment facilities and cyclone dryer and to convert 100% alternative fuel as Refused Derived Fuel (RDFs) in cement plants		Php 3 Million		✓	✓	
b.2. MRF per barangay such as plastic shredders, washeries, wastewater treatment facilities, extruders and plastic molders to convert into 100% plastic chairs, tables and/or bricks/pavers		Php 6 Million		✓	✓	
c. All MRFs established should have CCTV linked to the EMB Central Office						
II. Establishment and Effective Operationalization and Monitoring of Sanitary Landfill by providing:	TBD					
a. CCTV linked to the EMB Central Office				✓	✓	
b. Weigh Bridge linked to the EMB Central Office				✓	✓	
c. Self-monitoring of SLF operations per day such as but not limited to volume of garbage accepted in tons, leachate effluent for physico-chemical analysis and methane gas emission to be submitted to EMB Central Office for evaluation				✓	✓	

- Department of Public Works and Highway (DPWH) also presented the components of the agency's DTP:
 - a. Identification of functions and services devolved to the LGUs, by level of LGUs and phasing of or strategy for devolution;
 - b. Definition of standards for the delivery of devolved services;
 - c. Strategy for and phasing of capacity development of NGAs and LGUs;
 - d. Framework for monitoring and performance assessment of LGUs; and
 - e. Organizational effectiveness proposal.
- Representatives from the Regional Office of Department of Trade and Industry (DTI), Department of Tourism (DOT), and National Irrigation Authority (NIA) also reported some of the functions to be devolved to LGUs.

GENERAL PUBLIC/INSTITUTIONAL SECTOR

- Mr. Romeo A. Mediavillo Jr., Officer-In-Charge, National Housing Authority (NHA), Batangas/Quezon District discussed the NHA Position Paper, approved by the Board, on the further devolution of housing functions to LGUs.
- Ms. Geriebeth Dela Torre, Regional Director, Bureau of Local Government Finance (BLGF) Region IV-A- Department of Finance (DOF), shared inputs relative to Local Revenue Forecast and Resource Mobilization Strategy (Annex J).
- Queries of the provincial government offices with devolved functions were also raised during the breakout session. Other participants directly coordinated with their counterpart NGAs relative to the assumption of Functions, Services and Facilities (FSFs).
- It was concurred that the secretariat will consolidate the presentation materials of the NGAs then will be disseminated to the concerned provincial government offices/department, for their reference; for enhancement of DTP annexes and narratives.

Next Steps/Action for the Submission of DTP Annexes and Narratives.

- Lastly, Ms. Maryann M. Maldonado, Project Development Officer IV, PPDO, announced that Sectoral Workshop for the Review/Enhancement of Provincial Devolution Transition Plan (DTP) scheduled on October 27, 2021 (Wednesday), 8:30 in the morning at the PPDO Conference Room. She said that the activity aims to review, analyze, enhance the submitted Annexes and Narratives of the respective departments/offices/units.

III. CLOSING REMARKS

- At exactly 12:00 noon the coordination meeting ended with the closing message of Engr. Estigoy.

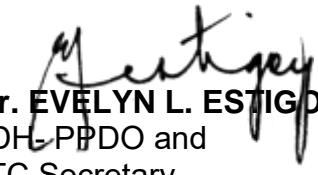
Prepared by:


JOHNATESS D. MARASIGAN
Project Development Officer II

Reviewed by:


MARYANN M. MALDONADO
Project Development Officer IV

Attested:


Engr. EVELYN L. ESTIGOY, EnP.
PGDH-PPDO and
PDTC Secretary



Republic of the Philippines
PROVINCE OF BATANGAS

PROVINCIAL DEVOLUTION TRANSITION COMMITTEE

Capitol Compound, Batangas City
Telefax No. 722-2359 / 786-0568

**Sectoral Workshop for the Enhancement/Refinement of
Provincial Devolution Transition Plan (DTP)**
PPDO Conference Room I October 27, 2021

I. PRELIMINARIES

- The Sectoral Workshop was attended by the following:
 - Provincial Devolution Transition Committee (PDTC) Core Planning Team
 - Engr. Evelyn L. Estigoy, EnP. Provincial Planning and Development Coordinator/ PDTC Secretary
 - Mr. Edwin A. Untalan Representative of Ms. Victoria B. Culiat, CPA, Provincial Budget Officer
 - Ms. Gloria B. Rabano Representative of Ms. Marites S. Castillo, Provincial Accountant
 - Ms. Estrellita C. Burog Representative of Ms. Fortunata G. Lat, Provincial Treasurer
 - Provincial Government Departments/Offices
 - Mr. Colin B. Garcia Representative of Mr. Librado G. Dimaunahan, Provincial Administrator
 - Dr. Romelito R. Marasigan Provincial Veterinarian
 - Mr. Luis A. Awitan Provincial Environment and Natural Resources Officer
 - Ms. Florita C. Lachica, RSW Representative of Ms. Jocelyn R. Montalbo, RSW, Provincial Social Welfare and Development Officer
 - Ms. Wilma C. Balantac Representative of Dr. Rodrigo M. Bautista Jr., Provincial Agriculturist
 - Mr. Joselito S. Javier Representative of Engr. Eduardo B. Cedo, Jr., Provincial Assessor
 - Engr. Victorina M. Capuloy Representative of Engr. Gilbert P. Gatdula, Provincial Engineer
 - Ms. Hannah Valdellon Representative of Ms. Gina Ferriols, Head, PSB Secretariat
 - Ms. Chona A. Andal Representative of Ms. Jaida M. Castillo, Officer-In-Charge (OIC), Provincial Tourism and Cultural Affairs Office

Ms. Romina A. Ariola	Representative of Ms. Celia L. Atienza Provincial Cooperative, Livelihood and Enterprise Development Officer
Mr. Diosdado Macalintal	Representative of Ms. Fredesvinda R. Mendoza, RSW, Provincial Assistance for Community Development Officer

- Department of the Interior and Local Government (DILG)

 - Provincial Office

Ms. Abigail Andres
Provincial Director, DILG-Batangas

Ms. Juel Fatima Dijan-Trinidad
LGOO VII, Cluster Head, DILG Batangas

Mr. Franz Allen C. Adel
LGOO VI, Program Manager, DILG Batangas

Ms. April Bañez
LGOO VI, DILG Batangas

Ms. Rizallie Joy S. Ebreo
LGOO II, OIC-LGCDS Chief, DILG Batangas

Ms. April Joy Marquez
LGOO II, DILG Batangas

 - Regional Office

Mr. Jay-Ar T. Beltran
Chief, LGCDD, DILG Calabarzon

Ms. Monette Landicho
DILG Calabarzon

Mr. John Joseph Vasquez
DILG Calabarzon

- Other Participants

Mr. Ronnel A. Del Rio	-	Housing and Homesite Affairs Division, Provincial Administrator's Office
Ms. Carmita Jozcel P. Macaraig	-	Housing and Homesite Affairs Division, Provincial Administrator's Office
Dr. Krisel Ann M. Ragas	-	Office of the Provincial Veterinarian
Ms. Helen P. Lara	-	Office of the Provincial Agriculturist

Ms. Daribeth M. Espina	-	Provincial Engineer's Office
Ms. Veronica R. Sulit	-	Provincial Budget Office
Ms. Shaira H. Gonzales	-	Provincial Budget Office
Ms. Razel M. Ingco	-	Provincial Assistance for Community Development Office
Ms. Katrin Buted	-	Provincial Tourism and Cultural Affairs Office

○ Secretariat

Ms. Marisa M. Mendoza	PGADH-PPDO
Ms. Maryann M. Maldonado	PPDO
Ms. Marcelina Cenisa M. Aguda	PPDO
Mr. Jude Michael Angelo Valenzuela	PPDO
Ms. Johnatess D. Marasigan	PPDO
Ms. Shiela Kristine Cay	PPDO
Ms. Lea S. Mea	PPDO
Mr. Joe Alilio, Jr.	PPDO
Mr. Primo Tolentino	PPDO
Mr. Modesto R. Lasig, Jr.	PPDO
Mr. John Joseph Castillo	PPDO

- The Sectoral Workshop for the Enhancement/Refinement of DTP started at 8:30 a.m. with an opening prayer.
- Engr. Evelyn L. Estigoy, EnP. PGDH – PPDO, welcomed all the guests and participants of the sectoral workshop.

II. MEETING PROPER

Review/Refinement/Enhancement of Submitted Annexes for Devolution Transition Plan (DTP)

- The review/refinement/enhancement of submitted annexes for DTP was conducted through the breakout sessions of the participants by sector such as: social sector, economic sector, and general public sector/institutional sector.
- Social Sector is composed of the following offices: Provincial Health Office (PHO), Provincial Social Welfare and Development Office (PSWDO), Provincial Assistance for Community Development Office (PACD), Provincial Disaster Risk Reduction and Management Office (PDRRMO), and Provincial School Board (PSB).
- Economic Sector is participated by the Office of the Provincial Agriculturist (OPA), Office of the Provincial Veterinarian (OPV), Provincial Cooperative, Livelihood and Enterprise Development Office (PCLEDO), Provincial Engineer's Office (PEO), Provincial Government-Environment and Natural Resources Office (PG-ENRO), Provincial Tourism and Cultural Affairs Office (PTCAO)
- General Public Sector/Institutional Sector is comprised of the Provincial Administrator's Office, Office of the Provincial Governor, Provincial Assessor's Office and Provincial Treasurer's Office

- Each office per sector presented their DTP Annexes: Annex E-1: Inventory of LGU Functions, Services and Facilities for Provinces/ Cities/ Municipalities; Annex F-1: Phasing of Full Assumption of Devolved Functions, Services and Facilities; Annex G-1: Overview on the preparation of Capacity Development Agenda for Provinces/ Cities/ Municipalities; Annex H: Proposed Modification to the LGU Organizational Structure and Staffing Pattern (OSSP); Annex I: Proposed Additional Positions to the Plantilla of LGU Personnel; and Annex J: Local Revenue Forecast and Resource Mobilization Strategy.
- After each presentation, representatives from DILG per sector, provided their observations and suggestions for the enhancement of the submitted annexes.
- The following were the assigned coaches/facilitators for each sector:
 - Social Sector: Mr. John Joseph Vasquez,
DILG Calabarzon
Ms. April Joy Marquez, DILG Calabarzon
Mr. Jude Michael Angelo R. Valenzuela,
PPDO
Ms. Lea S. Mea, PPDO
Mr. John Joseph Castillo, PPDO
 - Economic Sector: Mr. Franz Allen Adel, DILG Batangas
Ms. April Bañez, DILG Batangas
Ms. Shiela Shiela Kristine Cay, PPDO
Mr. Joe Alilio, Jr., PPDO
Mr. Modesto R. Lasig, Jr., PPDO
 - General Public/
Institutional Sector: Ms. Juel Fatima Dijan-Trinidad,
DILG Batangas
Ms. Rizallie Joy S. Ebreo, DILG Batangas
Ms. Marcelina Cenisa M. Aguda, PPDO
Ms. Johnatess D. Marasigan, PPDO
Mr. Primo Tolentino, PPDO
- Subsequently, the summary of observations and evaluations per sector were discussed at the plenary session.

Next Steps/Action for the Submission of DTP Annexes.

- Next steps/actions were shared by Ms. Maryann M. Maldonado, Project Development Officer IV, PPDO. She said that the Vertical Alignment Activity, like the Provincial- City/Municipal DTP Interface, will be conducted on November 4, 2021, to facilitate complementation and ensure vertical alignment of the Province's DTP with its component cities and municipalities. Thus, the revised annexes, specially Annex E-1 must be submitted on November 3, 2021. Coordination with various offices will also be conducted prior to the scheduled vertical alignment activity, to validate the Menu of Support Services to be provided for the cities and municipalities.

III. CLOSING REMARKS

- At exactly 12:00 noon the workshop ended with the closing remarks delivered by Engr. Estigoy.

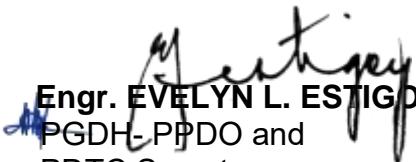
Prepared by:


JOHNATESS D. MARASIGAN
Project Development Officer II

Reviewed by:


MARYANN M. MALDONADO
Project Development Officer IV

Attested:


Engr. EVELYN L. ESTIGOY, EnP.
PGDH-PPDO and
PDTC Secretary



Republic of the Philippines

Provincial Government of Batangas
PROVINCIAL PLANNING AND DEVELOPMENT OFFICE

Capitol Site, Batangas City
Tel. Nos.: (043) 722-2359 / 786-0568
Email: planning_batangas@yahoo.com

MILESTONES FOR THE PREPARATION OF DEVOLUTION TRANSITION PLAN (DTP) FOR BATANGAS PROVINCE

DATE	OUTPUT / ACTIVITY	OFFICE PRIMARY RESPONSIBLE
October 7, 2021 Thursday PM	Workshop for the Preparation of Templates/Annexes of Devolution Transition Plan (DTP)	All Concerned Offices / DTP Focal Persons / Core Planning Team
October 8-14, 2021	Preparation/Accomplishment of ALL Templates/Annexes/Narratives of DTP <ul style="list-style-type: none">• Annex E-1: Inventory of LGU Functions, Services and Facilities for Provinces/ Cities/ Municipalities• Annex F-1: Phasing of Full Assumption of Devolved Functions, Services and Facilities• Annex G-1: Overview on the preparation of Capacity Development Agenda for Provinces/ Cities/ Municipalities• Annex H: Proposed Modification to the LGU Organizational Structure• Annex I: Proposed Additional Positions to the Plantilla of LGU Personnel• Annex J: Local Revenue Forecast and Resource Mobilization Strategy• Annex K: Performance Monitoring Framework	All Concerned Offices
October 15, 2021	Deadline of Submission of ALL accomplished Forms/Templates (Narratives)	All Concerned Offices
October 18, 2021 (Monday, PM)	Meeting, review, analysis, and writeshop/consolidation of duly accomplished forms	Core Planning Team / DILG-Batangas
October 22, 2021 (Friday, PM)	Coordination meeting with the National Government Agencies (NGAs) for the Enhancement / Refinement of Provincial DTP	All concerned Offices / Provincial Devolution Transition Committee (PDTC) / DILG
October 27, 2021 (Wednesday, AM)	Sectoral Workshop for the Enhancement / Refinement of Provincial DTP	PPDO / Secretariat / PDTC
November 4, 2021 (Thursday, AM)	Vertical Alignment Meeting (Provincial – City/Municipal Interface)	Core Planning Team / PDTC / Secretariat / DILG / Local Planning and Development Coordinators

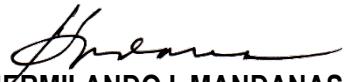
DATE	OUTPUT / ACTIVITY	OFFICE PRIMARY RESPONSIBLE
		(LPDCs) / Local Government Operations Officer (LGOO)
November 9, 2021 (Tuesday)	Submission of final drafts of Annexes and Narratives of concerned departments and offices	All Concerned Offices
November 10-15, 2021	<ul style="list-style-type: none"> • Request for Messages (with photo and signature) of the Governor, Vice Governor, DILG Provincial Director, etc. (Preparation of letter of request) • Lay out/Formatting of Forms / Narratives / Final consolidation of the plan • Reproduction of copies of DTP for distribution to Departments/Offices • Preparation of audio-visual presentation (AVP) for presentation to PDTC 	Core Planning Team / PDTC / Secretariat / DILG
November 23, 2021 (Tuesday, PM)	Submission/Final Approval of the DTP by the PDTC (simultaneous with the Executive Committee Meeting) (Via Zoom)	PDTC / All Concerned Offices
November 23-24, 2021	Gathering / Compilation of Messages of the Governor, Vice Governor, DILG	PDTC Secretariat
November 24-26, 2021	Refinement/Revision of DTP, per comments/review of Department Heads and Executive Committee Members	
December 3, 2021 (Friday, PM)	Submission/Approval of the DTP by the Provincial Development Council (PDC) (Via Zoom)	
December 10, 2021	Submission of PDC Resolution and PDC-Approved DTP to the Provincial Administrator, for indorsement to the Sangguniang Panlalawigan (SP)	PDC Secretariat
December 10, 2021	Submission of PDC-approved hard copy of DTP to DILG-Batangas	PDTC Secretariat
December 13, 2021 (Monday)	Approval of the DTP by the SP	SP
December 13, 2021	Uploading of the LGU's DTP in the DTP Repository System thru the DILG Intranet	PDTC Secretariat

Prepared by:



Engr. EVELYN L. ESTIGOY, EnP
PGDH-PPDO and PDTC Secretary

Approved by:



HERMILANDO I. MANDANAS
Provincial Governor and PDTC Chairperson

The screenshot shows a video conference interface. At the top, there is a decorative header with red, blue, and yellow geometric shapes. Below it, the title "DEVOLUTION TRANSITION PLAN (DTP)" is displayed in large, bold, dark blue letters. To the left, there is a logo for "Angat Lakas Lokal" with the tagline "Dagdag pondo, Angat serbisyo, Kesoano ALL #KesomaALL". In the center, the name "JUEL FATIMA M. DIJAN-TRINIDAD" is shown as the Cluster Head, DILG Batangas Cluster 3, with the DILG Cluster 3 logo. On the right, there is a grid of participant thumbnails. The main video frame shows a man with glasses speaking. The background of the video frame features logos for DILG, CALABARZON, and LGRC.

Participants:

- OPAg - Dr. Rod Bautista, Jr.
- Philip Baroja
- Assl. Provincial Administr...
- Hermilando "Dodo" Man...
- PGENRO_Marivic P. Esma...
- PCLEDO_Celie Atenza
- PHRMO_Batangas Rhiza ...
- PPDO-BATANGAS gda...
- PGENRO-BATANGAS L...
- PC_1110-Celie Atenza
- ProvEt_Krisel Ann Rag...
- PBO_Batangas E...
- PBO_Batangas_Edwin...

Video Frame Content:

Department of the Interior and Local Government Region IV-A (CALABARZON)

Participants Grid:

OPAg - Dr. Rod Bautista, Jr.	Philip Baroja	BATANGAS MAGTINT	Cesar Castor	Jr malcasat	Jane Marasigan	PPDO Batangas...
Willie Racelis	Merlita Salagub...	Mariane Tingchuy				PPDO Batangas...
Dilg Batangas PD Abigail...	PDC_PSR Batangas REP...	DILG IV-A RD Ariel Iglesia	Merlita Salagubang Pasati...	DILG RIA Batangas C3 Ju...	DILG Batangas_Rizalle Jo...	Gilbert Gaudula
Dr. Rose Ozeta	PPDO-BATANGAS gda...	PGENRO-BATANGAS Lor...	ProVet_Krisel Ann Ragas	PBO Batangas_Almeren S...	PBO Batangas_Edwin A. U...	Rahil Sult
Marites S. Castillo	L	PIO_Jenny Aguilara	DILG Batangas FM Franz ...	Jocelyn R. Montalbo, RSW	PCCI Bigz Raul Mercado	Provincial budget Office ...
Katrin Buted	LGU San Jose, B...	IDRMYO_LITO C...	Romelito R. Mar...	(SP)Nelson Bayani	(SP)Nelson Bayani	Atty. Genaro S...
Tita Abel Bejasa	Fredesinda Mendoza	Paulette Maneja - GSO	Evangeline Bala...	Engr. Eduardo C...	Engr. Eduardo Cedo, Jr.	Atty. Genaro S. Cabral

September 28, 2021

**Initial Meeting and Orientation of the
Provincial Devolution Transition Committee (PDTC)**



October 7, 2021
Workshop for the Preparation of Devolution Transition Plan (DTP) Annexes



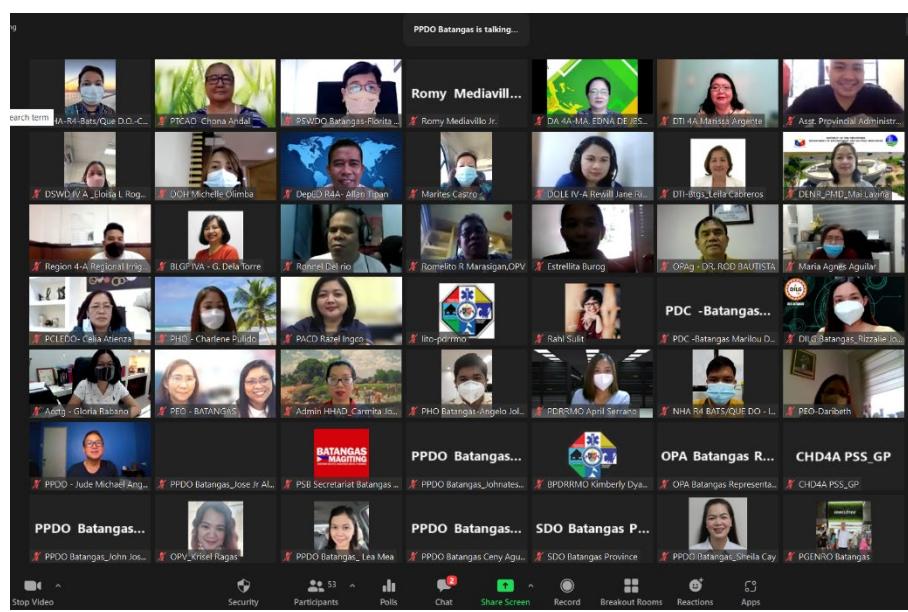
October 7, 2021

**Workshop for the Preparation of
Devolution Transition Plan (DTP) Annexes**

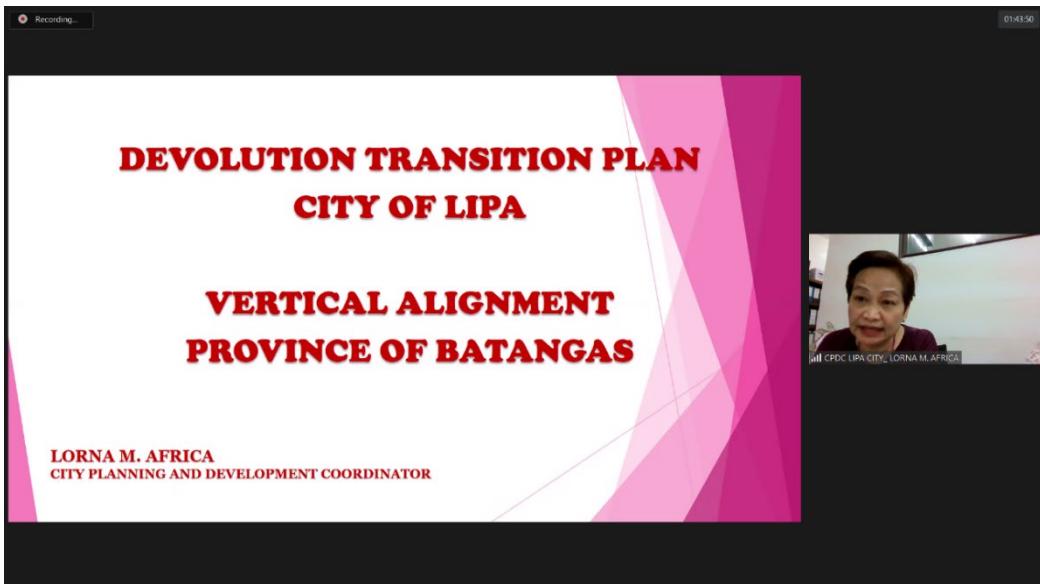




October 18, 2021
PDTC Core Planning Team Meeting
and Initial Writeshop



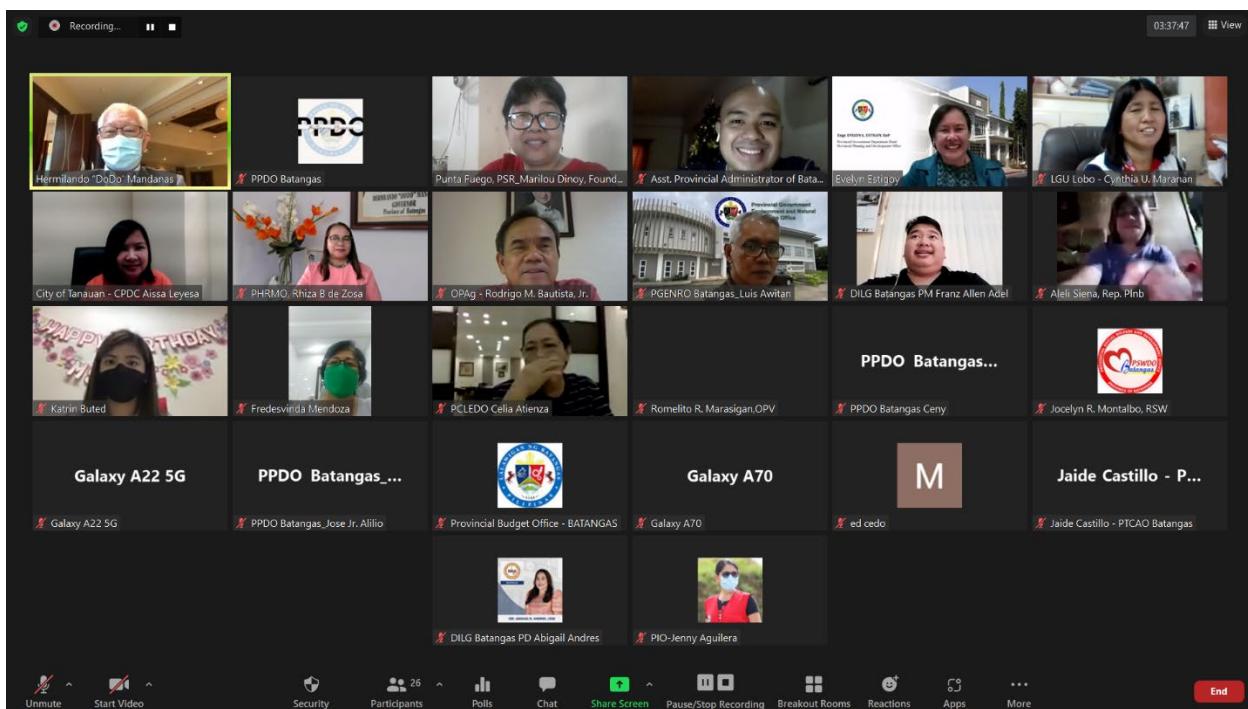
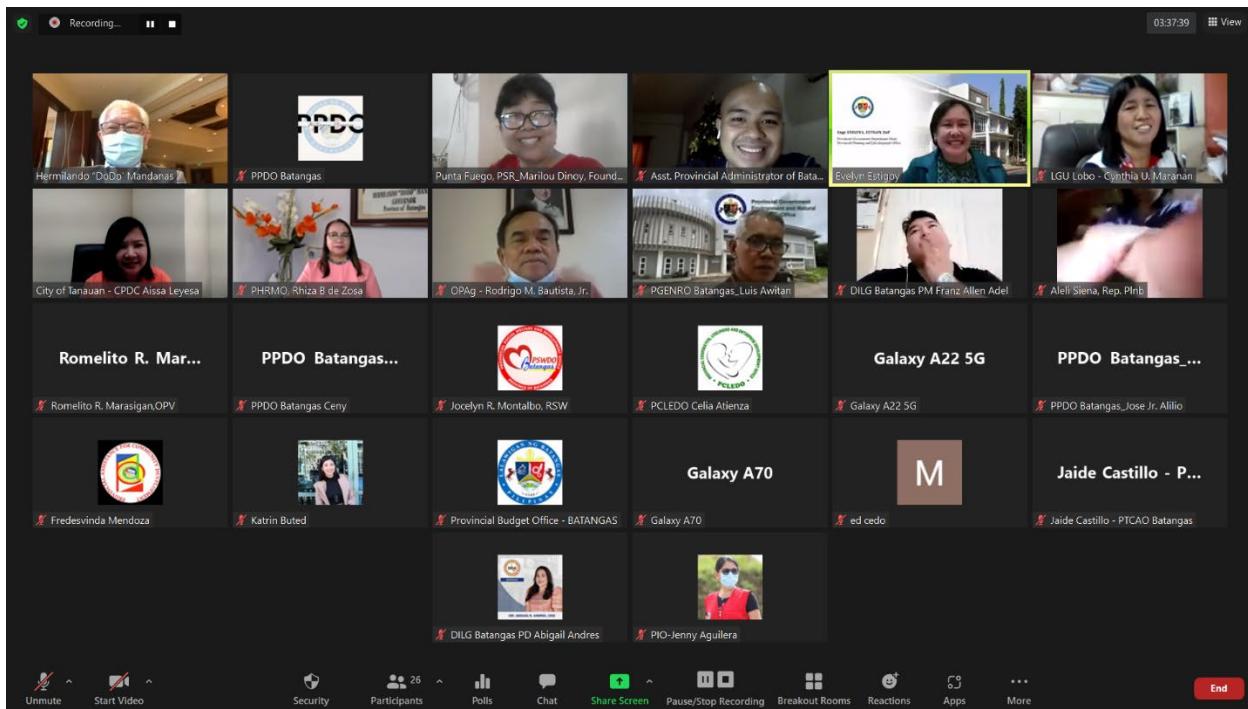
October 22, 2021
Coordination Meeting with the National Government Agencies (NGAs)



A screenshot of a video conference interface with a grid of 25 participants. The participants are from various local government units (LGUs) and provincial departments (PPDO). The names of the participants are listed below their respective video feeds. The interface includes standard video conference controls like Mute, Stop Video, Security, Participants, Chat, Share Screen, Pause/Stop Recording, Breakout Rooms, Reactions, Apps, and More.



November 4, 2021
Vertical-Alignment Activity
(Provincial-City/Municipal
Interface)



December 3, 2021
**Joint Meeting of the Provincial Devolution Transition Committee (PDTC) and
Provincial Development Council – Executive Committee**



Republic of the Philippines

Provincial Government of Batangas

Capitol Site, Batangas City
Tel. Nos.: (043) 722-2359 / 786-0568
Email: planning_batangas@yahoo.com

SUMMARY LIST OF PROPOSED POSITIONS FOR CREATION, CY 2022-2024

(as submitted by Provincial Departments and Offices)

Position Title	Year Proposed			SG	Amount		
	2022	2023	2024				
SECTOR: GENERAL PUBLIC SERVICES							
Provincial Administrator's Office							
Supervising Administrative Officer (Administrative Officer IV)	1			22/1	839,556		
Administrative Assistant I (Bookbinder III)	1			7/1	214,788		
Administrative Aide IV (Clerk II)	1			4/1	179,916		
Administrative Aide IV (Bookbinder II)	1			4/1	179,916		
Senior Administrative Assistant II (Computer Operator IV)	1			14/1	387,852		
Administrative Aide III (Utility Worker II)	1			3/1	169,500		
Administrative Officer I (Supply Officer I)	1			10/1	266,280		
Housing and Homesite Regulation Officer VI	1			24/1	1,060,920		
Housing and Homesite Regulation Officer V	1			22/1	839,556		
Sub-Total	9				4,138,284		
Provincial Assessor's Office							
Administrative Officer III (Records Officer II)	1			15/1	402,900		
Administrative Officer II (Administrative Officer I)	1			11/1	286,524		
Administrative Aide II (Bookbinder II)	1			2/1	153,480		
Administrative Aide II (Bookbinder II)	1			2/1	153,480		
Administrative Aide II (Bookbinder II)	1			2/1	153,480		
Administrative Aide II (Bookbinder II)	1			2/1	153,480		
Administrative Aide II (Bookbinder II)	1			2/1	153,480		
Computer Operator IV	1			14/1	369,588		
Local Assessment Operation Officer III	1			18/1	524,172		
Local Assessment Operation Officer II	1			15/1	402,900		
Local Assessment Operation Officer I	1			11/1	286,524		
Draftsman	1			6/1	202,524		
Draftsman	1			6/1	202,524		
Draftsman	1			6/1	202,524		
Tax Mapping Aide	1			4/1	179,916		
Sub-Total	15				3,827,496		
Provincial Treasurer's Office							
RECORDS SECTION							
Administrative Officer III (Cashier III)	1			18/1	542,436		
Administrative Officer I (Records Officer I)	1			10/1	266,280		
DISBURSEMENT SECTION							
Cashier III	1			18/1	542,436		
Cashier I	1			10/1	266,280		
REAL PROPERTY TAX COLLECTION SECTION							
Senior Administrative Assistant II (Computer Operator IV)	1			14/1	387,852		
Local Revenue Collection Officer II	1			15/1	425,700		
Local Revenue Collection Officer I	1			11/2	308,676		
TREASURY EXAMINATION AND REVIEW SECTION							
Local Treasury Operations Officer II	1			15/1	421,164		
Sub-Total	8				3,160,824		
TOTAL- GENERAL PUBLIC SERVICES	32				11,126,604		

Position Title	Year Proposed			SG	Amount
	2022	2023	2024		
SECTOR: SOCIAL SERVICES					
Provincial Assistance for Community Development Office					
Supervising Labor and Employment Officer	1			22/1	911,374
Labor Employment Officer II	1			12/1	429,394
Labor and Employment Officer I		1		11/1	377,086
Labor and Employment Assistant		1		8/1	299,794
Administrative Assistant VI	1			12/1	426,512
Youth Development Assistant I	1			5/1	262,726
Community Developmet Officer III	1			18/1	542,436
Community Developmet Officer II	1			15/1	421,164
Community Developmet Officer I	1			11/1	305,268
Community Developmet Assistant II		1		9/1	244,080
Community Developmet Assistant I		1		7/1	214,788
Sub-Total	7	4			4,434,622
Provincial Disaster Risk Reduction and Management Office					
Provincial Government Assistant Department Head		1		24/1	1,811,956
Local Disaster Risk Reduction and Management Officer III		1		18/1	955,804
Local Disaster Risk Reduction and Management Officer III		1		18/1	955,804
Local Disaster Risk Reduction and Management Officer III		1		18/1	955,804
Local Disaster Risk Reduction and Management Officer III		1		18/1	955,804
Administrative Officer V (Records Officer III)		1		18/1	955,804
Local Disaster Risk Reduction and Management Officer II		1		15/1	741,355
Local Disaster Risk Reduction and Management Officer II		1		15/1	741,355
Nurse I (Emergency Medical Technician)		1		15/1	741,355
Nurse I (Emergency Medical Technician)		1		15/1	741,355
Administrative Officer III (Records Officer II)		1		14/1	683,466
Information Analyst I		1		12 1	584,475
Computer Programmer II		1		11 1	741,355
Computer Programmer I		1		11 1	539,118
Local Disaster Risk Reduction and Management Officer I		1		11 1	539,118
Local Disaster Risk Reduction and Management Officer I		1		11 1	539,118
Local Disaster Risk Reduction and Management Assistant		1		8 1	421,797
Administrative Aide IV (Clerk II)		1		4 1	341,490
Administrative Aide IV (Clerk II)		1		4 1	341,490
Administrative Aide IV (Clerk II)		1		4 1	341,490
Administrative Aide IV (Clerk II)		1		4 1	341,490
Administrative Aide IV (Clerk II)		1		4 1	341,490
Administrative Aide IV (Clerk II)		1		4 1	341,490
Administrative Aide IV (Bookbinder II)		1		4 1	341,490
Administrative Aide IV (Bookbinder II)		1		4 1	341,490
Administrative Aide IV (Communications Equipment Operator)		1		4 1	341,490
Administrative Aide IV (Communications Equipment Operator)		1		4 1	341,490
Administrative Aide IV (Communications Equipment Operator)		1		4 1	341,490
Administrative Aide IV (Communications Equipment Operator)		1		4 1	341,490
Administrative Aide III(Driver I)		1		3 1	324,223
Administrative Aide III(Driver I)		1		3 1	324,223
Administrative Aide III(Driver I)		1		3 1	324,223
Sub-Total	32				18,675,392
Provincial Health Office					
Dev't Management Officer (DMO) V	1			24/1	1,060,920
Dev't Management Officer (DMO) IV	1			22/1	839,556
Information Technology Officer (ITO) II	1			22/1	839,556
Medical Officer (MO) III			1	21/1	767,964
Medical Officer (MO) III			1	21/1	767,964
Information System Analyst (ISA) III		1		19/1	598,020
Health Education Promotion Officer (HEPO) III	1			18/1	542,436
Medical Technologist III		1		18/1	542,436
Dev't Management Officer (DMO) III		1		18/1	542,436
Dev't Management Officer (DMO) III	1			18/1	542,436

Position Title	Year Proposed			SG	Amount
	2022	2023	2024		
Dev't Management Officer (DMO) III	1			18/1	542,436
Information System Analyst (ISA) II			1	16/1	457,800
Dev't Management Officer (DMO) II		1		15/1	421,164
Dev't Management Officer (DMO) II	1			15/1	421,164
Dev't Management Officer (DMO) II		1		15/1	421,164
Dev't Management Officer (DMO) I		1		11/1	305,268
Dev't Management Officer (DMO) I		1		11/1	305,268
Administrative Assistant (ADAS) III (Communication Equipment Operator III)	1			9/1	244,080
Administrative Assistant (ADAS) III (Communication Equipment Operator III)	1			9/1	244,080
Administrative Assistant (ADAS) III (Communication Equipment Operator III)		1		9/1	244,080
Administrative Assistant (ADAS) III (Communication Equipment Operator III)			1	9/1	244,080
Administrative Assistant (ADAS) II (Audio Visual Aids Tech II)	1			8/1	227,976
Administrative Assistant (ADAS) II (Audio Visual Aids Tech II)	1			8/1	227,976
Administrative Aide (AA) VI (Communication Equipment Operator II)		1		6/1	202,524
Administrative Aide (AA) VI (Communication Equipment Operator II)		1		6/1	202,524
Administrative Aide (AA) VI (Communication Equipment Operator II)		1		6/1	202,524
Administrative Aide (AA) VI (Communication Equipment Operator II)		1		6/1	202,524
Administrative Aide (AA) VI (Communication Equipment Operator II)		1		6/1	202,524
Administrative Aide (AA) VI (Communication Equipment Operator II)		1		6/1	202,524
Administrative Aide (AA) VI (Communication Equipment Operator II)		1		6/1	202,524
Administrative Aide (AA) VI (Communication Equipment Operator II)		1		6/1	202,524
Administrative Aide (AA) VI (Communication Equipment Operator II)		1		6/1	202,524
Administrative Aide (AA) VI (Artist Illustrator I)		1		6/1	202,524
Administrative Aide (AA) V (Photographer I)		1		5/1	190,908
Administrative Aide (AA) IV (Bookbinder II)		1		4/1	179,916
Dental Aide		1		4/1	179,916
Administrative Aide (AA) III (Utility Worker II)		1		3/1	169,500
Administrative Aide (AA) III (Utility Worker II)		1		3/1	169,500
Sub-Total	11	19	9		14,467,764
For 12 Dist Hospitals, Bauan Health Facility & Bats Provl Medical Center in Tuy					
Medical and Allied Medical Positions					
Medical Center Chief I		1	1	26	2,784,960
Chief Medical Professional Staff I		1	1	25	2,464,560
Chief of Hospital II		6	6	25	14,787,360
Medical Specialist III		11	11	24	23,780,592
Medical Specialist II		68	67	23	129,604,860
Medical Officer IV		30	30	23	57,602,160
Dentist IV		1	1	23	1,920,072
Nurse VI		1	1	22	1,716,264
Medical Officer III		26	26	21	39,934,128
Nurse V		6	7	20	8,946,132
Dentist III		1		20	688,164
Social Welfare Officer III		1	1	18	1,121,400
Pharmacist III		1	1	18	1,121,400
Nutritionist- Dietitian III		1	1	18	1,121,400
Medical Technologist III		2	2	18	2,242,800
Nurse III		14	14	17	14,458,080
Dentist II		3	3	17	3,098,160
Nurse II		189	190	16	175,880,256
Nurse I		116	116	15	101,947,296
Social Welfare Officer II		6	6	15	5,273,136
Pharmacist II		1	1	15	878,856

Position Title	Year Proposed			SG	Amount
	2022	2023	2024		
Nutritionist- Dietitian II		1		15	439,428
Medical Technologist II		3	3	15	2,636,568
Radiologic Technologist III		1	1	15	878,856
Psychologist II		1	1	15	878,856
Health Education and Promotion Officer II		7	7	14	5,685,624
Respiratory Therapist II		1	1	14	812,232
Radiologic Technologist II		4	5	13	3,382,560
Social Welfare Officer I		3	3	11	1,944,000
Pharmacist I		16	16	11	10,368,000
Nutritionist- Dietitian I		1	1	11	648,000
Medical Technologist I		22	22	11	14,256,000
Radiologic Technologist I		6	6	11	3,888,000
Psychologist I		6	6	11	3,888,000
Medical Equipment Technician III		9	9	11	5,832,000
Respiratory Therapist I		4	3	10	1,946,784
Midwife I		21	21	9	10,649,016
Social Welfare Assistant		7	7	8	3,316,992
Medical Equipment Technician II		1	1	8	473,856
Medical Laboratory Technician II		4	4	8	1,895,424
Nursing Attendant II		54	55	6	22,959,324
Medical Equipment Technician I		2	2	6	842,544
Laboratory Technician I		12	11	6	4,844,628
Nursing Attendant I		63	62	4	23,379,000
Dental Aide		5	5	4	1,870,320
Laboratory Aide II		5	5	4	1,870,320
General Administrative Services Positions					
Supervising Admin Officer		1	1	22	1,716,264
Accountant III		1	1	19	1,232,568
Engineer II		1	1	19	1,232,568
Administrative Officer V		11	11	18	12,335,400
Engineer II		7	7	16	6,496,896
Accountant II		7	7	16	6,496,896
Administrative Officer IV		2	2	15	1,757,712
Statistician II		1	1	15	878,856
Computer Maintenance Technologist II		1	1	15	878,856
Chemist II		1	1	15	878,856
Administrative Officer III		19	19	14	15,432,408
Administrative Officer II		9	9	11	5,832,000
Computer Maintenance Technologist I		7	8	11	4,860,000
Medical Technologist I		4	4	11	2,592,000
Administrative Officer I		2	1	10	834,336
Administrative Assistant III		1	1	9	507,096
Engineering Assistant		1	2	8	710,784
Administrative Assistant II		69	69	8	32,696,064
Warehouseman II		1	1	8	473,856
Hospital Housekeeper		2	2	8	947,712
Data Controller II		3	2	8	1,184,640
Administrative Assistant I		15	15	7	6,703,200
Data Controller I		8	9	6	3,580,812
Administrative Aide VI		14	13	6	5,687,172
Cook II		16	17	5	6,551,028
Administrative Aide IV		30	30	4	11,221,920
Laundry Worker II		12	12	3	4,227,264
Seamstress		7	7	2	2,321,592
Sub-Total	998	997			861,227,124
Provincial Social Welfare and Development Office					
HALFWAY HOUSE (CY 2023)					
Social Welfare Officer III		1		18/1	560,700
Admin Aide IV		1		4/1	187,032
Social Welfare Aide (HP)		1		4/1	187,032

Position Title	Year Proposed			SG	Amount
	2022	2023	2024		
Social Welfare Aide (HP)		1		4/1	187,032
HALFWAY HOUSE (CY 2024)					
Administrative Aide III (Driver)			1	3/1	176,136
PDAO (CY 2022)					
Disability Affairs Officer IV	1			22/1	839,556
Disability Affairs Officer III	1			18/1	542,436
Disability Affairs Assistant	1			8/1	227,976
Administrative Aide (Driver)	1			3/1	169,500
PDAO (CY 2023)					
Disability Affairs Officer III		1		18/1	560,700
Disability Affairs Officer II		1		15/1	439,428
Disability Affairs Officer I		1		11/1	324,000
Administrative Aide (Clerk)		1		3/1	176,136
RECOVERY AND INTEGRATION OF VICTIMS OF TRAFFICKING (CY 2023)					
Social Welfare Officer III		1		18/1	560,700
Social Welfare Officer II		1		15/1	439,428
Nurse I		1		11/1	324,000
Social Welfare Assistant		1		8/1	236,928
Social Welfare Aide (House Parent)		1		4/1	187,032
Social Welfare Aide (House Parent)		1		4/1	187,032
Social Welfare Aide (House Parent)		1		4/1	187,032
Administrative Officer II		1		11/1	324,000
RECOVERY AND INTEGRATION OF VICTIMS OF TRAFFICKING (CY 2024)					
Social Welfare Officer I			1	11/1	324,000
Psychologist I			1	11/1	324,000
Nutritionist			1	11/1	324,000
Social Welfare Assistant			1	8/1	236,928
Social Welfare Aide (HP)			1	4/1	187,032
Social Welfare Aide (HP)			1	4/1	187,032
Social Welfare Aide (HP)			1	4/1	187,032
Admin Aide III			1	3/1	14,678
SECTORAL AND FAMILY SERVICES DIVISION (CY 2023)					
Social Welfare Officer IV		1		22/1	858,132
POSCA (CY 2022)					
Administrative Assistant I	1			7/1	214,788
POSCA (CY 2023)					
Social Welfare Aide		1		4/1	187,032
Social Welfare Aide		1		4/1	187,032
Social Welfare Aide		1		4/1	187,032
POSCA (CY 2024)					
Social Welfare Aide			1	4/1	187,032
Social Welfare Aide			1	4/1	187,032
Social Welfare Aide			1	4/1	187,032
Administrative Aide III (Driver)			1	3/1	176,136
AICS (CY 2023)					
Social Welfare Officer I (SWO I)		1		11/1	324,000
Sub-Total	5	21	13		11,503,766
TOTAL- SOCIAL SERVICES	23	1,074	1019		910,308,668
SECTOR: ECONOMIC SERVICES					
Provincial Agriculturist's Office					
Administrative Assistant 1	1			7/1	226,762
Administrative Assistant 1	1			7/1	226,762
Agricultural Technologist	1			10/1	279,906
Agricultural Technologist	1			10/1	279,906
Agriculturist 1	1			11/1	315,176
Agriculturist 1	1			11/1	315,176
Agriculturist 2	1			15/1	443,190
Agriculturist 2	1			15/1	443,190

Position Title	Year Proposed			SG	Amount
	2022	2023	2024		
Engineer I	1			12/1	421,512
Engineer I	1			12/1	421,512
Engineer II	1			16/1	569,100
Engineer IV	1			22/1	1,014,482
PGADH	1			24/1	1,144,994
Senior Agriculturist	1			18/1	583,625
Senior Agriculturist	1			18/1	583,625
Senior Agriculturist	1			18/1	583,625
Supervising Agriculturist	1			22/1	903,078
Sub-Total	17				8,755,622
Office of the Provincial Veterinarian					
GENERAL PERSONNEL AND RECORDS MANAGEMENT SECTION (formerly General Personnel and Finance Section)					
Administrative Assistant VI (Computer Operator III)		1		12/1	507,867
FINANCIAL AND LOGISTIC MANAGEMENT SECTION (formerly PROPERTY AND SUPPLY /UTILITY SECTION and PLANNING, INFORMATION MANAGEMENT, MONITORING AND EVALUATION SECTION)					
FINANCE UNIT					
Administrative Officer IV (Administrative Officer II)		1		15/1	630,387
LOGISTIC AND UTILITY UNIT					
Administrative Officer III (Supply Officer II)	1			14/1	584,972
Administrative Aide VI (Labor Foreman)		1		6/1	367,007
ANIMAL PRODUCTION AND GENETICS IMPROVEMENT SECTION					
Statistician I	1			11/1	472,382
Administrative Assistant IV (Audio Visual Aids Technician III)	1			10/1	419,228
PROJECT DEVELOPMENT, RESEARCH, AND EXTENSION SECTION (Formerly Livestock Extension and Marketing Services Section and Research and Development Section)					
Supervising Agriculturist	1			22/1	1,194,804
Agriculturist II		1		15/1	630,387
Agriculturist I	1			11/1	472,382
Agriculturist I		1		11/1	472,382
Agricultural Technologist			1	10/1	419,228
ANIMAL HEALTH SERVICES SECTION					
Animal Keeper III	1			9/1	389,977
VETERINARY PUBLIC HEALTH AND EPIDEMIOLOGY SECTION					
Admin Assistant II (Data Controller II)		1		8/1	367,007
Animal Keeper II		1		6/1	332,308
Science Aide	1			4/1	301,485
Administrative Aide III (Utility Worker II)		1		3/1	287,285
VETERINARY LABORATORY SERVICES SECTION (Proposed Section)					
Veterinarian III	1			19/1	870,340
Laboratory Technician III	1			10/1	419,228
Laboratory Technician II		1		8/1	367,007
Laboratory Aide II	1			4/1	301,485
Laboratory Aide II		1		4/1	301,485
Administrative Aide III (Utility Worker II)		1		3/1	287,285
VETERINARY QUARANTINE AND LIVESTOCK INSPECTION SECTION					
Veterinarian II	1			16/1	680,334
Livestock Inspector II	1			8/1	367,007
Livestock Inspector II		1		8/1	367,007
Livestock Inspector II			1	8/1	367,007
ANIMAL WELFARE SERVICES SECTION (Formerly Food, Drugs and Biologics Regulation Section)					
Veterinarian III	1			19/1	870,340

Position Title	Year Proposed			SG	Amount
	2022	2023	2024		
Market Specialist I		1		11/1	472,382
Biological & Feed Products Inspector			1	8/1	367,007
MEAT INSPECTION SERVICES DIVISION (Proposed Division: Formerly Meat Inspection Services Section)					
Veterinarian IV			1	22/1	1,169,850
Veterinarian III		1		19/1	870,340
Meat Control Officer II	1			16/1	680,334
Meat Inspector III			1	11/1	472,382
Meat Inspector II		1		8/1	367,007
Meat Inspector I		1		6/1	332,308
Sub-Total	15	10	10		17,779,226
Provincial Engineer's Office					
ARCHITECTURAL AND DESIGN SECTION					
Draftsman III	1			11/1	305,268
SURVEYING, INVESTIGATION AND SANITARY SECTION					
Survey Aide			1	4/1	179,916
Survey Aide			1	4/1	179,916
FIRST DISTRICT DIVISION					
PLANNING AND PROGRAMMING, CONSTRUCTION SECTION					
Engineer I	1			12/1	331,296
Engineer I	1			12/1	331,296
Engineer I	1			12/1	331,296
Engineer I		1		12/1	331,296
Engineer I		1		12/1	331,296
Engineer I			1	12/1	331,296
Engineer I			1	12/1	331,296
MAINTENANCE SECTION					
Const. & Maintenance Man			1	2/1	159,660
Const. & Maintenance Man			1	2/1	159,660
SECOND DISTRICT DIVISION					
PLANNING AND PROGRAMMING, CONSTRUCTION SECTION					
Engineer I	1			12/1	331,296
Engineer I	1			12/1	331,296
Engineer I		1		12/1	331,296
Engineer I		1		12/1	331,296
Engineer I			1	12/1	331,296
MAINTENANCE					
Const. & Maintenance Man			1	2/1	159,660
Const. & Maintenance Man			1	2/1	159,660
THIRD DISTRICT					
PLANNING AND PROGRAMMING CONSTRUCTION SECTION					
Engineer I			1	12/1	331,296
Engineer I	1			12/1	331,296
Engineer I		1		12/1	331,296
Engineer I		1		12/1	331,296
Engineer I			1	12/1	331,296
Engineer I			1	12/1	331,296
MAINTENANCE SECTION					
Const. & Maintenance Man			1	2/1	159,660
Const. & Maintenance Man			1	2/1	159,660
FOURTH DISTRICT DIVISION					
PLANNING AND PROGRAMMING CONSTRUCTION SECTION					
Engineer I	1			12/1	331,296
Engineer I		1		12/1	331,296
Engineer I		1		12/1	331,296
Engineer I			1	12/1	331,296
Engineer I			1	12/1	331,296
Engineer I			1	12/1	331,296
MAINTENANCE SECTION					
Const. & Maintenance Man			1	2/1	159,660

Position Title	Year Proposed			SG	Amount
	2022	2023	2024		
Const. & Maintenance Man		1		2/1	159,660
FIFTH & SIXTH DISTRICT DIVISION					
PLANNING & PROGRAMMING CONSTRUCTION SECTION					
Engineer III		1		19/1	598,020
Engineer I		1		12/1	331,296
Engineer I		1		12/1	331,296
Engineer I			1	12/1	331,296
Engineer I		1		12/1	331,296
Engineer I			1	12/1	331,296
Engineer I		1		12/1	331,296
MAINTENANCE SECTION					
Const. & Maintenance Man	1			2/1	159,660
Const. & Maintenance Man	1			2/1	159,660
LIGHTS AND HEAVY EQUIPMENT OPERATIONS SECTION					
Heavy Equipment Operator II	1			6/1	202,524
Heavy Equipment Operator II		1		6/1	202,524
Heavy Equipment Operator II			1	6/1	202,524
Heavy Equipment Operator I		1		4/1	179,916
Heavy Equipment Operator I			1	4/1	179,916
Heavy Equipment Operator I			1	4/1	179,916
Sub-Total	15	18	17		13,945,920
Provincial Government- Environment and Natural Resources					
PGENRO BATANGAS ENVIRONMENT LABORATORY					
Chemist II		1		15/1	421,164
Chemist I			1	11/1	305,268
ENVIRONMENTAL QUALITY MANAGEMENT SECTION					
Environmental Management Specialist II		1		15/1	421,164
Environmental Management Specialist I			1	11/1	305,628
SMALL SCALE MINING REGULATION SECTION					
Geologist II			1	15/1	421,164
Geologist I			1	11/1	305,268
TERRESTRIAL BIODIVERSITY MANAGEMENT SECTION					
Ecosystem Management Specialist I	1			11/1	305,268
Forester I		1		11/1	305,268
Administrative Assistant II (Clerk IV)		1		8/1	227,976
SPECIAL CONCERN SECTION					
Administrative Assistant I (Bookbinder III)	1			7/1	214,788
ADMINISTRATIVE SECTION					
Administrative Aide IV (Bookbinder II)	1			4/1	179,916
Administrative Aide III (Utility Worker II)		1		3/1	169,500
Sub-Total	3	6	3		3,582,372
Provicial Tourism and Cultural Affairs Office					
Supervising Administrative Officer (Administrative Officer IV)	1			22/1	839,556
Administrative Officer IV (Adminstrative Officer II)	1			15/1	421,164
Administrative Asst. I (Bookbinder III)	1			7/1	214,788
Administrative Aide IV (Bookbinder II)	1			4/1	179,916
Administrative Aide III (Utility Worker II)	1			3/1	169,500
Administrative Aide II (Messenger)	1			2/1	159,660
Administrative Asst. III (Computer Operator II)	1			9/1	244,080
Administrative Aide III (Audio Visual Equipment Operator)	1			3/1	169,500
Tourist Receptionist II	1			10/1	266,280
Sub-Total	9				2,664,444
Economic Investment Promotion Division- Provincial Planning and Development Office					
(Proposed:Local Economic Development and Investment Promotion Office)					
PGADH-Deputy Local Economic Development and Investment Promotion Office (LEDIPO)	1			24/1	1,290,363
Project Development Officer IV	1			22/1	1,034,687

Position Title	Year Proposed			SG	Amount
	2022	2023	2024		
Project Development Officer IV	1			22/1	1,034,687
Project Evaluation Officer IV	1			22/1	1,034,687
Project Development Officer III	1			18/1	691,514
Project Development Officer III	1			18/1	691,514
Project Development Officer III	1			18/1	691,514
Project Development Officer III	1			18/1	691,514
Project Evaluation Officer III	1			18/1	691,514
Project Evaluation Officer III	1			18/1	691,514
Engineer II	1			16/1	593,759
Accountant II	1			15/1	551,444
Statistician II	1			15/1	551,444
Project Development Officer II	1			15/1	551,444
Project Development Officer II	1			15/1	551,444
Project Development Officer II	1			15/1	551,444
Project Evaluation Officer II	1			15/1	551,444
Project Evaluation Officer II	1			15/1	551,444
Administrative Officer IV (Administrative Officer II)	1			15/1	551,444
Economist I	1			11/1	417,585
Project Development Officer I	1			11/1	417,585
Project Development Officer I	1			11/1	417,585
Project Evaluation Officer I	1			11/1	417,585
Project Evaluation Officer I	1			11/1	417,585
Administrative Officer II (Administrative Officer I)	1			11/1	417,585
Assistant Statistician	1			9/1	346,912
Economic Researcher	1			9/1	346,912
Administrative Assistant (Computer Operator I)	1			7/1	313,080
Administrative Assistant (Computer Operator I)	1			7/1	313,080
Administrative Assistant (Computer Operator I)	1			7/1	313,080
Administrative Assistant (Computer Operator I)	1			7/1	313,080
Administrative Aide IV (Clerk II)	1			4/1	272,803
Administrative Aide IV (Clerk II)	1			4/1	272,803
Administrative Aide IV (Driver II)	1			4/1	272,803
Administrative Aide III (Driver I)	1			3/1	260,773
Administrative Aide III (Utility Worker II)	1			3/1	260,773
Administrative Aide III (Utility Worker II)	1			3/1	260,773
Sub-Total	37				19,601,199
TOTAL- ECONOMIC SERVICES	96	34	30		66,328,783
GRAND TOTAL	151	1,108	1,049		984,181,683



PROVINCIAL DEVOLUTION TRANSITION PLAN

2022 - 2024

BATANGAS
 **MAGITING**

SAMBAYANANG MAA-DIYOS, MAA-KARLIKASAN, MAA-KATID, AT MAA-KABANSA