



THE UNIVERSITY OF  
**SYDNEY**

**Private and Confidential**

**Sukanya Deb**

Senior HR Administration Officer, Human Resources

06 September 2017

Mr Llewellyn Mills  
1 / 277 Anzac Parade  
Kingsford NSW 2032

Dear Mr Mills,

**Offer of employment**

On behalf of the University of Sydney, it is with pleasure that I offer you an appointment to the position of Research Associate, Discipline of Addiction Medicine, Central Clinical School, Sydney Medical School in collaboration with The Langton Centre, Drug and Alcohol Services, South Eastern Sydney Local Health District on the terms set out in this letter and attached schedule.

To accept this offer of employment you are requested to print a copy of this letter, complete and sign the acceptance below and return it to the University by 13 September 2017.

I look forward to receiving your acceptance. In the meantime, if you have any queries about this offer of employment, please do not hesitate to contact the HR Service Centre on 1300 850 484 or by email at [hr.servicecentre@sydney.edu.au](mailto:hr.servicecentre@sydney.edu.au).

Yours sincerely,

On behalf of Professor Arthur Conigrave  
Dean, Sydney Medical School

**Acceptance**

I Llewellyn Willem Mills (full name) have read, understood and accept the offer of employment as set out in this letter and schedule.

I acknowledge that the terms set out in this letter (including the schedule) constitute the entire understanding between the University and myself in relation to the terms and conditions of my employment.

I acknowledge that I have read, understood and will comply with the University's *Code of Conduct – Staff and Affiliates* and *Research Code of Conduct 2013*, which were provided to me with this offer of employment, and other University policies and procedures which apply to my employment.

I acknowledge that I have been provided with a copy of the *Fair Work Information Statement* with this offer of employment, a copy of which can be accessed at: <http://www.fairwork.gov.au/FWISdocs/Fair-Work-Information-Statement.pdf>

All previous negotiations, representations and agreements are superseded by this letter and schedule.

  
Signature

6, 9, 17  
Date

**Please sign one copy of this letter and return it to**

Sukanya Deb

HR Service Centre

Email: [hr.servicecentre@sydney.edu.au](mailto:hr.servicecentre@sydney.edu.au)

**HR0332938**

**SR Number 1302/0617**