

7.2 Guidelines for the conduct of examinations

In the week prior to commencement of the endsemester examination, quizzes and assignment should not be conducted. However, all lectures and laboratories will be conducted as per schedule. Also, laboratory end-semester examination may be conducted during this period. a. Scheduling of Examinations: Mid-semester and end-semester examinations timetable will be prepared by the Office of Academic Affairs and circulated to all faculty members and students at least 10 days prior to the start of the examination. The schedule for examination of core and premajor courses must be strictly followed. Also, all examinations (core, pre-major and professional courses) must be conducted only during the approved examination period. The scheduling of examination of courses offered through the NKN will be decided by the host Institution and the students will be informed by the Office of Academic Affairs/local instructor as soon as the information is received.