

7.1 Teaching

■ Medium of Instruction : Medium of instruction is English. ■ Approval of Courses : The Senate approves each course along with credits allotted for that course. Only approved courses will be offered in a given semester. ■ List of Courses : The list of courses offered by a Department is finalized before the pre-registration of each semester by the concerned Head of that Department in consultation with the DUGC. In general, during every semester, no two courses, within or across Departments with overlapping contents (>50%) will be offered. The list of courses to be offered should be submitted to the Office of Academic Affairs two weeks before preregistration. ■ Course credits: Credit of a course is decided by the Academic Load which is the amount of time student is expected to spend while learning that course. Academic Load, AL is defined as follows: ■ $AL = \text{Lecture (L)} + \text{Tutorial (T)} + \text{Self Study (SS)} + \text{Lab (Lab)} + \text{Discussion/Seminar (D)}$ ■ Self-Study (SS) includes assignments, reports/term papers. Instructors should ensure that the workload is commensurate with the SS hours allotted. - SS hours are calculated as follows: - $SS = 1.5 * L + 1/3 * \text{Lab}$ (for 1stst and 2nd year BS-MS courses) - $SS = 2.5 * L + 1/3 * \text{Lab}$ (for professional courses) ■ Credits are calculated using academic load, as follows: - Credits = Round off (AL/3) (for courses with lecture and/or lab component) - Credits = Round off (AL/2.5) (for all other courses, e.g., thesis, seminar, reading courses)