

9. The scheme will support all expenditure related to travel, registration, accommodation,

travel insurance, VISA processing[^] and food. All claims have to be supported by valid copies (^) of bills/statements, in original, failing which no reimbursement will be made. 10. For international travel only, a maximum of 80% of the estimated cost can be taken as an advance before attending the conference. No (^) advance payment will be made for travel within India. 11. All applicants have to apply online (any time throughout the year) to avail this scheme. Please download the forms and fill them completely. Save your word file as (^) "FAAC Scheme Roll (^) No" (example: (^) "FAAC Scheme_I020101"), generate (^) the PDF and email the same (^) to office_aa@iiserb.ac.in 12. Air travel, both domestic and international (^) should be made (^) only through Air India. For places where Air India does not provide service, travel may be made by other airlines also (subject[^] to prior and specific approval in this regard). This is for information (^) and necessary (^) action by all concerned. Encl: 1. Approval of Travel Support for FAAC Scheme 2. Journey Cum Travel Advance Approval 3. Travelling Allowance Bill for FAAC (^) Scheme