

Roles

- A collection of specific responsibilities, duties, or positions within a process or function
- Roles can be held by an individual or team
- A single person or team can have more than one role



Four Standard Roles

- ITILv3 focuses on 4 standard roles
 - Service Owner
 - Process Owner
 - Service Manager
 - Process Manager
 - Process Practitioner



Service Owner

- Accountable for the overall design, performance, integration, improvement, and management of a single service
 - Initiation, transition, and maintaining of the service
 - Ensures service delivery is met
 - Identifies service improvements
 - Liaisons with Process Owners
 - Reporting and monitoring
 - Accountability for delivering the service



Process Owner

- Accountable for the overall design, performance, integration, improvement, and management of a single process
 - Initiation, transition, and maintaining of the process
 - Defines process strategy and policy
 - Assists in process design
 - Ensure process is documented
 - Auditing the process for efficiency
 - Communicating the process to others
 - Provision resources and training
 - Input into service improvement



Service Managers

 Accountable for the development, performance, and improvement of all services

Process Managers

 Accountable for the development, performance, and improvement of all processes



Product Manager

 Accountable for the development, performance, and improvement of a group of related services



