

CSC106

Group Norms and Team Contract

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The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

If we cannot come to an agreement, we may choose one of several methods to settle it.

First option is a compromise, if it can be done. Second option is to make extremely basic versions of our ideas and pick which one seems better. Third option is to play three rounds of rock paper scissors, whoever gets two wins first gets their idea picked.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

We talk occasionally about the assignment and possible additions to it, either in person or on a call. Valid reasons for absence include being sick, conflict in previously made plans, very unfortunate unforeseen circumstances, and loss of internet connection.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Assignments will be discussed between group members during brainstorming. If an assignment isn't finished or done poorly, then either it can be fixed after the deadline or reworked entirely depending on how unfinished the assignment is.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

Group members will communicate using any method they are comfortable with, whether it be Discord, in person, or texts

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Group members should clear up time in their schedule so they can meet, or at least talk.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Promptness (What do you expect and how will you handle lateness?)

If it's only a little late, it'll be overlooked as long as it is finished.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Nothing too vulgar, such as racism

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We'll get there when we get there.

You may add additional norms here.