



Certified
AI Governance
Professional

AIGP

iapp

Certified AI Governance Professional

Effective February 2026

STUDY GUIDE

WELCOME

Congratulations on taking the first step toward achieving an IAPP certification. This study guide contains the basic information you need to get started, including:

- Key areas of knowledge.
- Recommended steps to help you prepare for your exam.
- An outline of the body of knowledge.
- General exam information.
- An explanation of the IAPP certification structure.

AIGP key areas of knowledge

The AIGP designation was developed to certify professionals in the field of AI governance. The AIGP credential exhibits a fundamental understanding of AI governance and comprehension of best practices for responsible management of AI systems in the U.S., EU and other jurisdictions.

Subject matter areas include:

- Foundations of AI governance — define the common principles and pillars of AI governance.
- Laws, standards and frameworks applicable to AI — learn the existing laws that apply to AI, as well as new AI specific laws, standards and frameworks.
- Governing AI development — discover the responsibilities of AI governance professionals, during the designing, building, training, testing and maintaining of AI models.
- Governing AI deployment and use — understand how to minimize risk during the model selection and deployment process, and how to conduct on-going monitoring and maintenance.

Preparation

IAPP certification is an important effort that requires advance preparation. Deciding how you will prepare for your exams is a personal choice that should include an assessment of your professional background, scope of knowledge and your preferred method of learning.

In general, the IAPP recommends you plan for a minimum of 30 hours of study time in advance of your exam date; however, you might need more or fewer hours depending on your personal choices and professional experience.

The IAPP recommends you prepare in the following manner:

1. Review the body of knowledge

The [body of knowledge](#) for the AIGP is a comprehensive outline of the subject matter areas covered by the AIGP exam. The integrated exam blueprint indicates the minimum and maximum number of items included on the AIGP exam from the major areas of the body of knowledge. Questions may be asked from any of the topics listed under each area and can be used to guide your preparation. Studying the body of knowledge can help you further target your primary study needs and determine which areas merit additional focus in your preparation.

2. Get certification training

The IAPP offers in-person, live online and self-paced online certification prep classes to help you prepare for your exams. [You can find a list of scheduled classes or purchase self-paced online training here.](#)

3. Take the AIGP practice exam

[IAPP practice exams](#) provide insight into how you might perform on your certification exam. The AIGP practice exam consists of 100 questions in the same format as the official certification exam. The questions are developed by IAPP-selected experts to match the depth and rigor of the actual exam.

4. Purchase and schedule your exam

When you are ready, [visit our online store and purchase your AIGP exam](#). You can take the exam in person at a Pearson VUE testing center, or remotely via Pearson VUE's OnVUE system.

AIGP Body of Knowledge outline

I. Understanding the foundations of AI governance

- A. Understand what AI is and why it needs governance.
- B. Establish and communicate organizational expectations for AI governance.
- C. Establish policies and procedures to apply throughout the AI life cycle.

II. Understanding how laws, standards and frameworks apply to AI

- A. Understand how existing data privacy laws apply to AI.
- B. Understand how other types of existing laws apply to AI.
- C. Understand the main elements of AI-specific laws.
- D. Understand the main industry standards and tools that apply to AI.

III. Understanding how to govern AI development

- A. Govern the designing and building of the AI system.
- B. Govern the collection and use of data in training and testing the AI model and system.
- C. Govern the release, monitoring and maintenance of the AI system.

IV. Understanding how to govern AI deployment and use

- A. Evaluate key factors and risks relevant to the decision to deploy the AI system.
- B. Perform key activities to assess the AI system.
- C. Govern the deployment and use of the AI system.

AIGP exam format

The AIGP is a three-hour exam composed of 100 items. All questions are multiple choice and include case studies that present real-world challenges for AI model development and use. There are no essay questions. Each correct answer is worth one point.

Example questions

1. An AI system is explainable when the system's input, output, and functioning are?
 - A. Understandable to human beings.
 - B. Disclosed to human beings.
 - C. Designed by human beings.
 - D. Documented by human beings.
2. The primary purpose of an AI impact assessment is to provide understanding of?
 - A. The return on investment of building and operating an AI system.
 - B. The potential benefits and harms from an AI system.
 - C. The computing power necessary to run an AI system.
 - D. The design components of an AI system.

MULTI-SELECT: Please select 3 of the 5 options below. No partial credit will be given.

3. Which of the following metrics should be tracked when monitoring the performance of a model that has been deployed into production?
 - A. Data drift.
 - B. Data quality.
 - C. Historical training data.
 - D. Internal training processes.
 - E. Latency and computational metrics.

General exam information

The IAPP offers testing via computer-based delivery at more than 6,000 testing locations worldwide, or you can take your certification exam from home with online proctoring. Remote proctoring is currently available for in-language exams but requires enough knowledge of English to communicate with exam proctors.

You can find detailed information about how to register for exams, as well as exam-day instructions, in [the IAPP Certification Information Candidate Handbook on our website](#).

Requirements for IAPP certification

1. Nonmembers of the IAPP must pay a certification maintenance fee of USD250 for two years. We recommend purchasing the certification maintenance fee at the time of your exam purchase.

OR

You can become a member of the IAPP, which includes your maintenance fee. As a member, you will gain access to numerous benefits like discounts, networking opportunities and members-only resources for just USD295 annually.

2. You must meet the annual continuing privacy education requirements of 20 credits in order to keep your certification active.

More information about IAPP membership, including levels, benefits and rates, is available at iapp.org/join.

Questions?

The IAPP understands certification is an important professional development effort requiring commitment and preparation. We thank you for choosing to pursue certification, and we welcome your questions and comments.

Please do not hesitate to contact us at certification@iapp.org.

Example questions: answers

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E. Latency and computational metrics.

The IAPP certification structure

The IAPP currently offers four certifications: the Artificial Intelligence Governance Professional, the Certified Information Privacy Professional, the Certified Information Privacy Manager and the Certified Information Privacy Technologist.

AIGP certification demonstrates comprehension of AI systems and the ability to deploy AI in a manner that abates risk and ensures safety and trust. It confirms an understanding of AI ecosystems, identification and mitigation of bias, and the capability to effectively communicate best practices for responsible AI management.

CIPP certification demonstrates a mastery of data privacy laws and regulations and how to apply them: jurisdictional laws, regulations and enforcement models, plus legal requirements for handling and transferring data. Within the CIPP, there are five concentrations:

- Asian privacy (CIPP/A).
- Chinese privacy (CIPP/CN).
- Canadian privacy (CIPP/C).
- European privacy (CIPP/E).
- U.S. private-sector privacy (CIPP/US).

CIPM certification demonstrates an understanding of implementing privacy regulatory requirements in day-to-day operations. It confirms the ability to create a company vision, structure a data protection team, develop and implement system frameworks, communicate to stakeholders, and measure performance.

CIPT certification demonstrates a deep understanding of privacy's role in technology, including building privacy-friendly products, services and systems; deploying emerging technologies while respecting consumer privacy; and establishing privacy practices for data security and control.

There are no concentrations within the AIGP, CIPM or CIPT — they cross all jurisdictions and industries.