

# Liz Salisbury

## Web Developer | Designer

303-960-0357 | [liz.salisbury37@gmail.com](mailto:liz.salisbury37@gmail.com) | Aurora, CO 80247  
<https://www.linkedin.com/in/lizsalisbury> | <https://github.com/lmp2700>  
<https://www.lizsalisburydesigns.com/>

### Summary Statement

- Passionate and adaptable team member with the ability to work in a fast-paced and ever-changing environment
- Love for dynamic and flowing design that integrates seamlessly with back end applications
- Natural ability to quickly take on a new skill and become a go-to expert

### Skills

HTML5 | CSS | MERN Stack | jQuery | Java | Spring Boot | JavaScript | Bootstrap | Python | Materialize | GitHub | Firebase | MySQL

### APP & WEBSITE DEVELOPMENT

#### Curious: A Curiosity Rover Photo App

- Created a full stack MERN application that implemented the NASA Curiosity Rover API
- This app allows you to search by Sol day and show all the photos that Curiosity took between all of his cameras on that day
- Users are able to create accounts to make comments on the photos
- Skills & Tools: MERN Stack | Bootstrap

#### Travel Application

- Created a full stack application that allows users to keep track of their upcoming travel arrangements
- The app also allows you to add search for and add companions who are traveling with you
- Users are also allowed to message each other if they are on the same trip
- Skills & Tools: React | Redux | Firebase | Materialize

#### Cicerone Beer Quiz

- Created an interactive full stack application from scratch
- This app assists with studying for the Cicerone Level 1 quizzes
- Skills & tools: HTML | CSS | Javascript | JQuery | Bootstrap | Materialize

### Education

#### General Assembly

Web Development Immersive

Sept. 2018 - Dec. 2018

### Experience

#### Bar Manager | Cambria Suites DIA | Denver, CO | December 2017 - July 2018

- Curated diverse, local and rotating beer menu to appeal to a broad range of customers
- Developed a fresh, new wine selection to address changing wine trends
- Implemented quarterly tap takeover with local breweries, introducing flights and tasters
- Ordered and inventoried beer, spirits, wine and non-alcoholic beverages on a weekly & monthly basis
- Processed cash, credit card, and room charge transactions through Aloha
- Oversaw kitchen staff, ensuring customer orders were being made in a timely manner
- Updated Aloha with new product pricing and modifications

**Bartender | Barnett & Son | Parker, CO | May 2017 - November 2017**

- Greeted customers and provided their order in a timely fashion
- Processed cash and credit card transactions through SalesVue
- Managed a tap room and outdoor patio of up to 150 customer's needs with a friendly and upbeat attitude
- Maintained an orderly work environment behind the bar and on the floor

**Senior Loan Processor | Citywide Home Loans | Salt Lake City, UT | May 2016 - February 2017**

- Managed a rolling pipeline of approximately 20-30 purchase & refinance loans a month, totalling \$8 million dollars on average
- Specialized in FHA, VA, USDA, Conventional, new construction and physician loan products
- Completed automated underwriting through DU/DO, with emphasis on DO (Freddie Mac)
- Reviewed loan documentation for accuracy and completion focusing on banking regulations and fiscal policies and procedures
- Ensured timely closings of all loans at a 90% COE success ratio or higher.
- Reviewed borrower, credit, and collateral documentation and provided conditions for loan approvals needed to comply with underwriting guidelines
- Ensured that all necessary disclosures (state, federal and company specific) were provided to client as required.

**Senior Loan Processor | American Financing | Aurora, CO | May 2015 - May 2016**

- Managed a rolling pipeline of approximately 20-40 purchase & refinance loans a month totalling \$3.6-\$8 million dollars
- Specialized in USDA Hawaii, FHA, VA and Conventional loan products utilizing DU/DO
- Served as the sole USDA processor for the duration of my employment
- Reviewed loan documentation for accuracy and completeness in relation to banking regulations and the bank's policies and procedures.
- Communicated with title company, appraiser, and other vendors as required
- Ensured timely closings of all loans at a 90% COE success ratio or higher

**Loan Processor | First Option Mortgage | Denver, CO | March 2014 - April 2015**

- Managed a rolling pipeline of approximately 20-30 purchase & refinance loans a month totalling \$4.6-\$7 million
- Specialized in FHA, VA and conventional loans utilizing Fannie Mae and Freddie Mac
- Ordered verifications through third party websites using company credit card
- Reviewed files for completion prior to submission to underwriting
- Ensured timely closings of all loans at a 90% COE success ratio or higher.
- Reviewed documentation and provided conditions for loan approvals needed to comply with essential underwriting guidelines: borrower documentation, credit and collateral documentation.

**LO Assistant/Processor | Affiliated Financial Group | Greenwood Village, CO | August, 2012 - January, 2014**

- Assisted several loans officers and processors with a rolling pipeline of approximately 20-30 purchase & refinance loans a month
- Gathered and input pertinent customer documents & information related to each transaction in Encompass 360
- Ordered verifications through third party websites using company credit card
- Reviewed files for completeness prior to submission to Processing
- Assisted with submitting loans to DU/DO as needed
- Assisted with clearing underwriting conditions and post-closing conditions