**Liz Salisbury Web Developer | Designer**

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https://www.lizsalisburydesigns.com/

**Summary Statement**

* Passionate and adaptable team member with the ability to work in a fast-paced and ever-changing environment
* Love for dynamic and flowing design that integrates seamlessly with back end applications
* Natural ability to quickly take on a new skill and become a go-to expert

**Skills**

HTML5 | CSS | MERN Stack | jQuery | Java | Spring Boot | JavaScript | Bootstrap | Python | Materialize | GitHub | Firebase | mySQL

**APP & WEBSITE DEVELOPMENT**

**Curious: A Curiosity Rover Photo App**

* Created a full stack MERN application that implemented the NASA Curiosity Rover API
* This app allows you to search by Sol day and show all the photos that Curiosity took between all of his cameras on that day
* Users are able to create accounts to make comments on the photos
* Skills & Tools: MERN Stack | Bootstrap

**Travel Application**

* Created a full stack application that allows users to keep track of their upcoming travel arrangements
* The app also allows you to add search for and add companions who are traveling with you
* Users are also allowed to message each other if they are on the same trip
* Skills & Tools: React | Redux | Firebase | Materialize

**Cicerone Beer Quiz**

* Created an interactive full stack application from scratch
* This app assists with studying for the Cicerone Level 1 quizzes
* Skills & tools: HTML | CSS | Javascript | Jquery | Bootstrap | Materialize

**Education**

**General Assembly** Web Development Immersive Sept. 2018 - Dec. 2018

**Experience**

**Bar Manager |** Cambria Suites DIA | Denver, CO | December 2017 - July 2018

* Curated diverse, local and rotating beer menu to appeal to a broad range of customers
* Developed a fresh, new wine selection to address changing wine trends
* Implemented quarterly tap takeover with local breweries, introducing flights and tasters
* Ordered and inventoried beer, spirits, wine and non-alcoholic beverages on a weekly & monthly basis
* Processed cash, credit card, and room charge transactions through Aloha
* Oversaw kitchen staff, ensuring customer orders were being made in a timely manner
* Updated Aloha with new product pricing and modifications

**Bartender |** Barnett & Son | Parker, CO | May 2017 - November 2017

* Greeted customers and provided their order in a timely fashion
* Processed cash and credit card transactions through SalesVue
* Managed a tap room and outdoor patio of up to 150 customer’s needs with a friendly and upbeat attitude
* Maintained an orderly work environment behind the bar and on the floor

**Senior Loan Processor** | Citywide Home Loans | Salt Lake City, UT | May 2016 - February 2017

* Managed a rolling pipeline of approximately 20-30 purchase & refinance loans a month, totalling $8 million dollars on average
* Specialized in FHA, VA, USDA, Conventional, new construction and physician loan products
* Completed automated underwriting through DU/DO, with emphasis on DO (Freddie Mac)
* Reviewed loan documentation for accuracy and completion focusing on banking regulations and fiscal policies and procedures
* Ensured timely closings of all loans at a 90% COE success ratio or higher.
* Reviewed borrower, credit, and collateral documentation and provided conditions for loan approvals needed to comply with underwriting guidelines
* Ensured that all necessary disclosures (state, federal and company specific) were provided to client as required.

**Senior Loan Processor** | American Financing | Aurora, CO | May 2015 - May 2016

* Managed a rolling pipeline of approximately 20-40 purchase & refinance loans a month totalling $3.6-$8 million dollars
* Specialized in USDA Hawaii, FHA, VA and Conventional loan products utilizing DU/DO
* Served as the sole USDA processor for the duration of my employment
* Reviewed loan documentation for accuracy and completeness in relation to banking regulations and the bank’s policies and procedures.
* Communicated with title company, appraiser, and other vendors as required
* Ensured timely closings of all loans at a 90% COE success ratio or higher

**Loan Processor** | First Option Mortgage | Denver, CO | March 2014 - April 2015

* Managed a rolling pipeline of approximately 20-30 purchase & refinance loans a month totalling $4.6-$7 million
* Specialized in FHA, VA and conventional loans utilizing Fannie Mae and Freddie Mac
* Ordered verifications through third party websites using company credit card
* Reviewed files for completion prior to submission to underwriting
* Ensured timely closings of all loans at a 90% COE success ratio or higher.
* Reviewed documentation and provided conditions for loan approvals needed to comply with essential underwriting guidelines: borrower documentation, credit and collateral documentation.

**LO Assistant/Processor** | Affiliated Financial Group | Greenwood Village, CO | August, 2012 - January, 2014

* Assisted several loans officers and processors with a rolling pipeline of approximately 20-30 purchase & refinance loans a month
* Gathered and input pertinent customer documents & information related to each transaction in Encompass 360
* Ordered verifications through third party websites using company credit card
* Reviewed files for completeness prior to submission to Processing
* Assisted with submitting loans to DU/DO as needed
* Assisted with clearing underwriting conditions and post-closing conditions