



**REQUEST FOR PROPOSAL
(RFP) FOR CLOUD & DIGITAL
TRANSFORMATION SERVICES
SUNRISE COUNTY, STATE OF
WESTRIDGE**

**RFP NO. 2025-CTD-001
RELEASED APRIL 15, 2025**

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I. INTRODUCTION

Sunrise County, located in the State of Westridge, serves a population of approximately 2 million residents. The County is seeking proposals from qualified vendors to provide **cloud and digital transformation services** to modernize IT infrastructure, improve service delivery, enhance cybersecurity, and support data-driven decision-making across departments.

II. OBJECTIVE

The objective of this project is to migrate critical County IT systems to the cloud, enhance operational efficiency, and ensure compliance with federal, state, and local regulations. The selected vendor will be responsible for the planning, implementation, and ongoing support of cloud-based solutions, enabling Sunrise County to transition from legacy systems to a scalable, secure, and cost-effective environment.

III. SCOPE OF SERVICES

The vendor shall provide comprehensive cloud and digital transformation services, which include, but are not limited to, the following:

A. Cloud Strategy & Migration

Vendors must conduct a thorough assessment of the County's existing IT infrastructure to determine its readiness for cloud adoption. This includes:

Developing a comprehensive cloud migration strategy tailored to the County's needs and providing a phased roadmap for migrating applications, databases, and workloads to cloud platforms such as **Microsoft Azure, AWS, or Google Cloud**. It also includes establishing a secure and compliant hybrid cloud environment if necessary while executing a seamless migration plan that minimizes disruptions to County operations and conducting post-migration validation testing to ensure full functionality and optimization.

B. Cybersecurity & Compliance

Cybersecurity is a top priority for Sunrise County. The selected vendor must implement a robust security framework that aligns with federal and state regulations, including:

Deploying security controls based on **NIST, CJIS, HIPAA, and FERPA** compliance requirements.

Implementing identity and access management (IAM) solutions to safeguard sensitive County data.

Utilizing advanced encryption techniques and continuous threat monitoring tools.

Establishing a formal incident response and disaster recovery strategy.

Conducting regular security audits and vulnerability assessments to ensure compliance.

C. Digital Transformation & Automation

To improve efficiency, the vendor must introduce modern digital tools and automation solutions, including:

Business process automation (BPA) to optimize workflows and eliminate manual inefficiencies.

The implementation of digital services for residents, including **online permit applications, digital tax payments, and e-government services**.

Integration of AI-driven analytics and reporting tools to enhance decision-making.

Establishing a unified data management system that enables seamless data sharing across departments.

D. Managed Services & Support

Ongoing support is crucial to the success of this transformation. The vendor must provide:

24/7 monitoring and management of cloud infrastructure to ensure high availability.

Continuous performance optimization and cost management strategies.

Scheduled security updates and compliance reviews.

Comprehensive training programs for County IT staff to support knowledge transfer.

IV. VENDOR QUALIFICATIONS

Vendors responding to this RFP must meet the following minimum qualifications:

A minimum of **five (5) years** of experience in cloud migration, cybersecurity, and digital transformation for government entities.

Possession of relevant cloud platform certifications, including **AWS Certified Solutions Architect, Microsoft Azure Solutions Expert, or Google Cloud Professional Architect**.

Demonstrated experience in **cybersecurity compliance** with regulatory frameworks such as **NIST, CJIS, HIPAA, and FERPA**.

A portfolio of successful government projects, including **case studies or references from at least three (3) similar engagements**.

V. PROPOSAL SUBMISSION REQUIREMENTS

Interested vendors must submit a detailed proposal that includes the following sections:

Company Information

Full legal name of the company, primary office address, and contact details.

Name and title of the authorized representative responsible for the proposal.

Any relevant business certifications (DBE, MBE, WBE, or state-specific certifications).

A summary of the company's history, mission, and relevant expertise.

Executive Summary

A concise summary highlighting the vendor's qualifications, key capabilities, and an overview of the proposed solution.

Explanation of how the vendor's services align with the County's objectives.

Differentiating factors that set the vendor apart from competitors.

Technical Proposal

A comprehensive description of the approach to cloud migration, cybersecurity, and digital transformation.

Detailed methodology for ensuring minimal disruption to County operations.

Proposed project milestones, deliverables, and success criteria.

Cost Proposal

A detailed breakdown of all costs, including hardware, software, licensing, labor, maintenance, and ongoing support.

Pricing model (fixed price, time & materials, or hybrid).

Any potential cost-saving measures or long-term efficiency recommendations.

References & Past Performance

At least three (3) references from government agencies or similar organizations.

Description of project scope, contract value, contact information, and outcomes.

Key Personnel

Resumes of project managers, cloud architects, cybersecurity specialists, and key staff.

Relevant experience, certifications, and qualifications of each team member.

Service Level Agreement (SLA)

Minimum service levels, uptime guarantees, response times, and escalation procedures.

Required Forms (See Appendices)

Appendix A: Non-Collusion Affidavit

Appendix B: Conflict of Interest Disclosure Form

Appendix C: Vendor Certification of Compliance

Appendix D: Insurance Requirements Certification

Appendix E: Acknowledgment of County Procurement Code

VI. EVALUATION CRITERIA

Proposals will be evaluated based on the following criteria:

Criteria	Weight
Technical Approach & Methodology	30%
Vendor Experience & Qualifications	20%
Security & Compliance Standards	15%
Project Timeline & Execution Plan	15%
Cost & Pricing Structure	10%
References & Past Performance	10%

VII. RFP TIMELINE

Activity	Date
RFP Release Date	April 15, 2025
Pre-Proposal Conference (Virtual)	April 30, 2025
Deadline for Questions	May 7, 2025
Proposal Submission Deadline	May 20, 2025
Evaluation & Shortlisting	June 5, 2025
Vendor Presentations (if required)	June 15-17, 2025
Contract Award Notification	June 30, 2025

VIII. LEGAL & PROCUREMENT REQUIREMENTS

This RFP is issued in accordance with the **Sunrise County Procurement Code**, which governs the solicitation and award of contracts. The County reserves the right to reject any and all proposals, waive irregularities, and negotiate with the most qualified vendor. Submissions are due at 4:00PM Eastern on May 20, 2025, via the County's Bonfire portal.

For inquiries, contact:

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IX. APPENDICES

The following appendices are attached and must be completed and submitted with the proposal:

Appendix A: Non-Collusion Affidavit

Appendix B: Conflict of Interest Disclosure Form

Appendix C: Vendor Certification of Compliance

Appendix D: Insurance Requirements Certification

Appendix E: Acknowledgment of County Procurement Code