

**CMSI 4320 – Final Project**

**Group Agreement**

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Department of Computer Science

# Forward

## Objective

To prepare you for teamwork in the real world, you will work in teams to complete the collaborative project. To accelerate your team’s development, a team contract is generated to establish procedures and roles to move the team more quickly into the performing stage. This process of generating a team contract can help jump-start a group's collaborative efforts by immediately focusing the team members on a definite task. The group members must communicate and negotiate to identify the quality of work they all wish to achieve, and the level of group participation and individual accountability they all feel comfortable with.

## Your Task Herein

As a team complete the team contract template below. You may add any extra sections to your contract if you feel the need for establishing team procedures, identifying expectations, and specifying the consequences for failing to follow these procedures and fulfill these expectations. To reduce the possibility for team conflict, make your contract as specific as possible.

1. GitHub Team Name

|  |
| --- |
| Hellpac |

1. Team Members
   1. Leo Dai
   2. CJ Phillips
   3. Conner Ryan Petersen

# Team Procedures

1. Day, time, and platform for regular team meetings:

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| Tuesdays, 3:40pm, In-keck lab  Thursdays, 3:40pm, In-keck lab (backup meeting date) |

1. There will be many points at which you will need to make decisions for how to implement your agents, and disagreements in the team might arise in preferred direction. How will these disagreements be settled? (e.g., consensus, majority vote, etc.)

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| We will run our state as a Constitutional Monarchy whereas centralized power is given to the project manager.  The senate however will convene when major disagreements arise.  All team members are allocated a seat in the senate and thus will have a vote and say on crisis/subjects of debate.  Points of conflict are settled by meetings of the senate where the majority votes win.  *However, the project manager has veto power over any decisions.* |

1. Team Roles are important for making sure that someone is in charge of all essential components to complete the project. **Although it is expected that ALL teammates will actively participate in the development of the project code,** indicate which team member will serve in each of the following roles and be responsible for the tasks set forth therein (a single team-member may be responsible for multiple roles but all team members must have at least one role):

|  |  |
| --- | --- |
| **Role** | **Team Member** |
| *Project Manager*   * Ensures that all team members are on the same page during development * Creates Issues on your GitHub repository whenever a new task or problem arises * Organizes issues and assigns to team members using the GitHub Projects page * Sets agendas for meetings * Notifies instructor if there are any team conflicts or problems with teammates | **Leo Dai** |
| *Strategist*   * Collates team’s desired strategies for the Pacman agents to succeed against the baselines and opponents in the tournament * Organizes team in designing action-features, neural network architecture, state-action space, reward functions, exploration functions, etc. for implementing these strategies * Serves as team liaison for organizing scrimmages with other teams | **The Senate**  **(Willed by a collaboration between all members of the senate. Not bound to one person. Discussions on strategy will be a part of the weekly meetings)** |
| *Documenter*   * Ensures quality documentation of any written code has been provided * Makes notes on Issues on GitHub repository whenever needed or resolved * Makes notes of what has happened and what needs to be done at each meeting | **Cj Phillips** |
| *Quality Assurance*   * Ensures that the team is in compliance with all assignment requirements * Generates tests that will validate proper functionality and makes logs of successful strategies * Validates any pull requests before accepting | **Conner Ryan Petersen** |

# Team Participation

1. Specify below how you will encourage and include ideas from all team members:

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| Our team will encourage and include ideas from all team members by Socratic and open discussion. Then afterwards when points and ideas are shared the senate will then deem which points and ideas are deemed fit and implement said changes. Any disagreements will be met with military force if necessary. |

1. Specify below how you will ensure equal distribution of tasks and work:

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| Equality will be distributed by a central state which will assign tasks and work based on availability and a person-to-person basis. If one member of the team is slacking strict punishments including hefty taxes will be imposed to ensure the team member’s work meets the quota set. |

1. Specify below what steps you will take if a team member is not fulfilling their role, missing meetings, and exhibiting other forms of nonparticipation (hint: compassion first):

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| --- |
| If one team member is completely ignoring the cause of the group we shall summon an emergency meeting discussing the crisis. The team member will be interrogated and questions onto why he is failing to meet his quota. If the senate is not satisfied with the team member’s reasoning for not fulfilling the role then a vote will be held to kick out the team member. If successful the team member will be exiled from our group and forced to live on his own. |

# Final Agreements

* All members of the team must have participated in formulating the standards, roles, and procedures stated in this contract.
* All members of the team agree to follow these policies to the best of their abilities.
* It is understood that there will be two peer assessment checkpoints for this project:
  + 1 month before the deadline, at which point, if there is discord in the team, then the team may be split up or members removed following instructor mediation.
  + At the project’s conclusion, at which point a portion of the final project grade as detailed on the spec will come from favorable peer evaluations.
* All members of the team understand that the 1-month-pre-deadline checkpoint will be the final chance to make changes to the team.
* The team members signed below agree to all of the above:

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| --- | --- |
| Team Members’ Names | Team Members’ Signatures |
| Leo Dai | Leo Dai Signature |
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