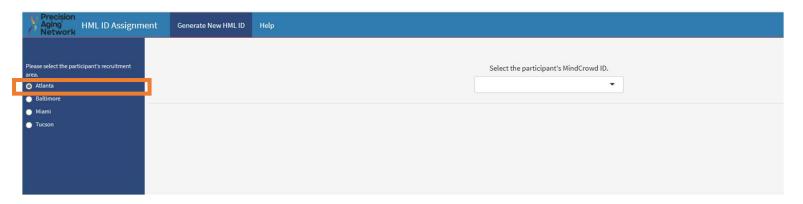
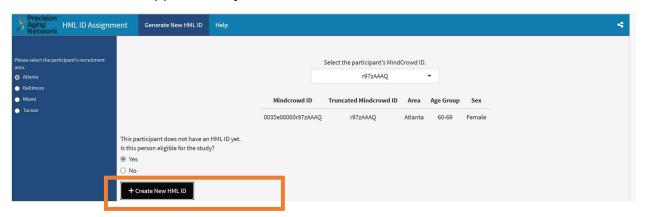
# HML ID generation application HML ID Assignment (arizona.edu)

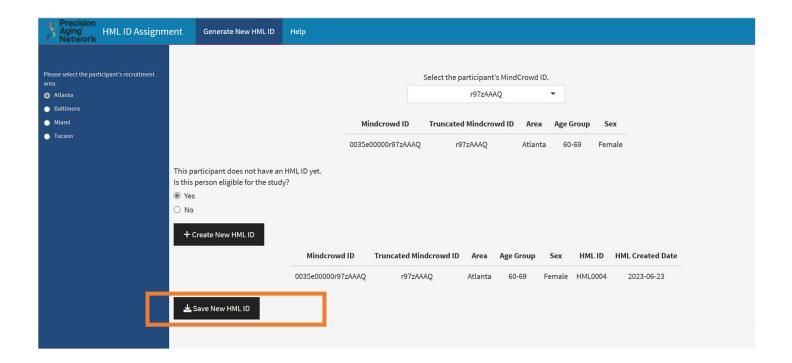
Step 1: Select your site from the buttons on the left side of the screen



Step 2: Look for the participant MindCrowd ID from the dropdown menu and make sure it is the correct age group and sex for the participant you are selecting – there is a double-check that the participant is eligible, once you select "Yes" then the Create New HML ID button will appear, use your mouse to hit this button.



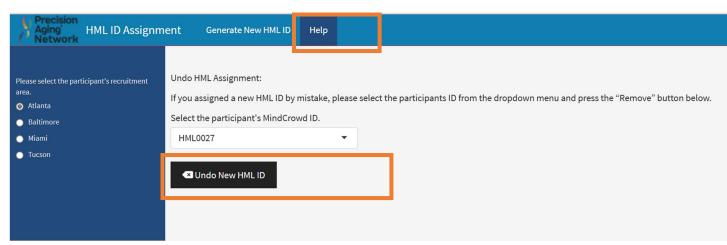
Step 4: Once you see that an HML ID was generated, hit the Save New HML ID button, this will push both the MindCrowd and HML ID values to a file on our server with the date the HML ID was generated.

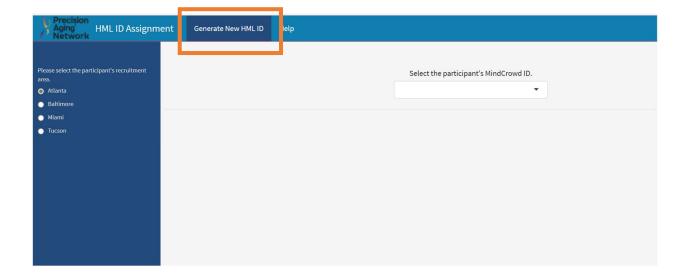


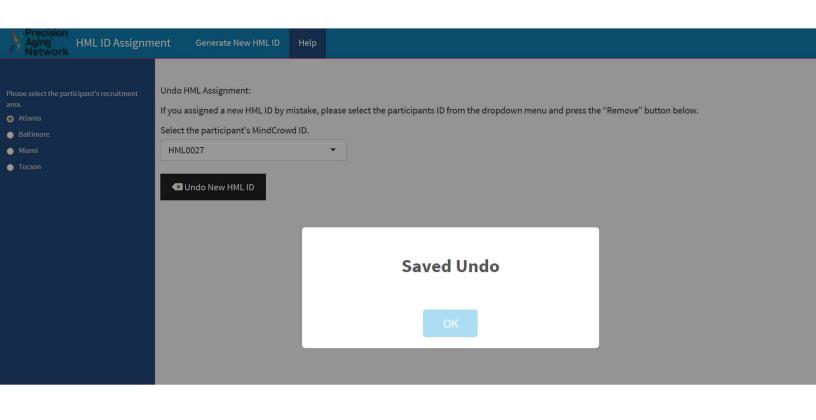
You can always use this application to check the HML ID that was assigned by selecting the MindCrowd ID -



If you assign an HML ID by mistake you can remove the HML ID that is assigned to the MindCrowd ID by hitting on the Help tab and looking for the HML ID in the dropdown button – then use your mouse to Undo the New HML ID. Note that this HML ID will not be re-used, but this change will be saved in our file that is saved on our server. You will know this has been completed when you see the "Saved Undo" pop-up. Once you use this function you will need to go back to The Generate New HML ID screen by hitting on the Generate New HML ID tab at the top of the screen. You can tell which tab you are on by the fact that the highlight color will be blue.

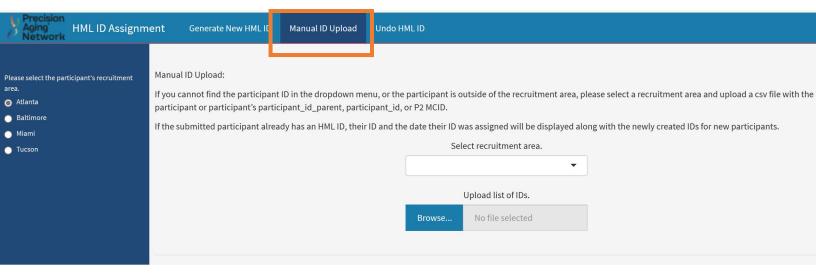




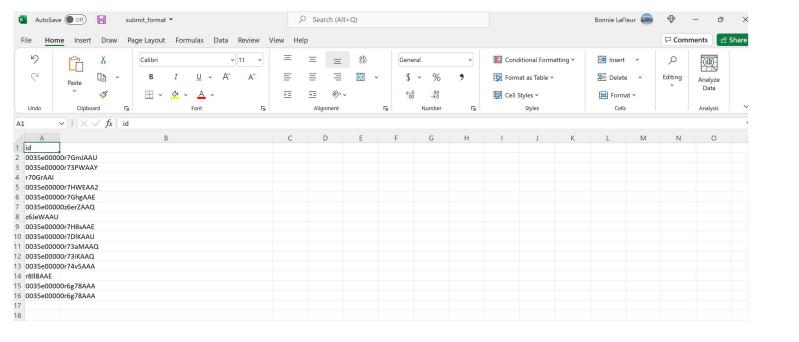


### NEW (8/23/2023)

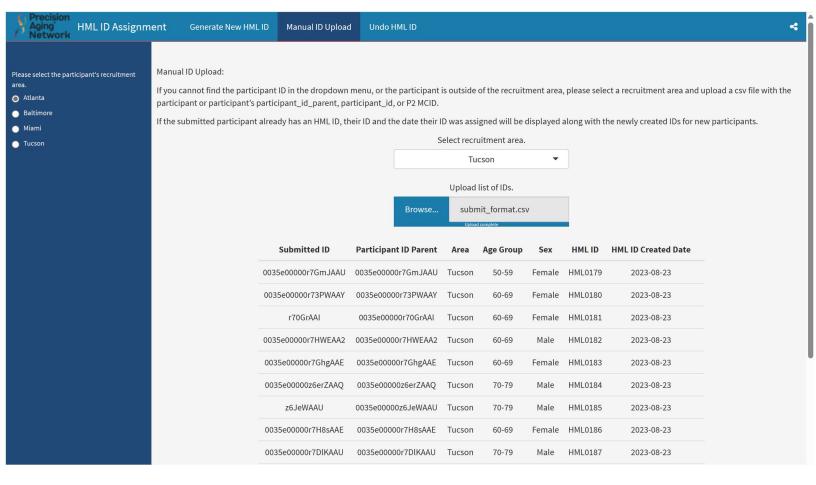
We have now incorporated a way to upload MindCrowd IDs that can't be found using the Generate HML ID tab



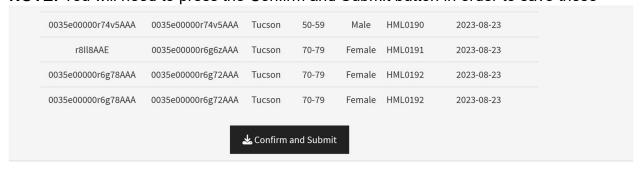
You will need to make a .csv file that has either the MC parent or sibling id or even the abbreviated 8 character string (P2 MCID) in a single column (column A). An example file can be found below:



# Then select your recruitment area and upload using the "Browse" button.



### NOTE: You will need to press the Confirm and Submit button in order to save these



### You will be able to see that it worked by receiving a "SAVED" pop-up

