Lourdes M. Dorvilus

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**Summary**

Seeking a transition from a school counselor role to a position that leverages my 6-8 years of experience in diversity, equity, and inclusion (DEI) and philanthropy, with a demonstrated ability to lead, create, and implement DEI and social impact programs and initiatives. Key Skills Include:

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| * Strong understanding and keen awareness of governing best practices for non-profit NGOs and philanthropy organizations. * Demonstrated experience in building a clear vision for the future of cultural diversity, equity, inclusion, and belonging, connecting it to business strategy and inspiring action and accountability for all levels. * Proven leadership skills, collaboration, coaching, and group facilitation/presentation. | * Ability to build trusted relationships, connect, and influence areas of the business without direct reporting relationships. * Strong problem-solving, creative thinking, and solution-focused skills. * • Effective data analysis and reporting skills, expertise in identifying, collecting, and analyzing data to develop and assess progress towards achieving priorities and developing key strategies. |

**Skills**

* DEI Strategy Development
* Leadership and Collaboration
* Data Analysis and Reporting
* Relationship Building
* Project Management
* Problem Solving and Creative Thinking
* Counseling and Facilitation
* Cultural Competency
* Philanthropy and Social Impact

**Experience**

**School Counselor, Miami-Dade County Public Schools, Miami, FL 2013-Present**

* Provided counseling services to students, helping them navigate academic and personal challenges, and supporting their emotional well-being.
* Implemented and led various DEI initiatives, including workshops, trainings, and awareness campaigns, to promote inclusivity and belonging within the school community.
* Collaborated with teachers, administrators, and parents to create a culturally responsive and inclusive learning environment.
* Conducted data analysis and reporting to assess the impact of DEI initiatives and identify areas for improvement.
  + Created, led, and implemented DEI and philanthropy programs and initiatives, aligning them with the organization's mission and business strategy.
  + Built strategic partnerships with key stakeholders, including local community organizations and government agencies, to drive DEI and social impact efforts.
  + Managed logistics and operations for DEI events, programs, and initiatives, including coordinating with multiple business platforms and departments.
  + Reviewed and provided counsel on content, stories, and language for cultural accuracy and inclusion.
  + Conducted ongoing research on best practices and recommended strategies for continuous improvement of DEI and philanthropy plans.

**Education**

Master of Science in Mental Health Counseling, Nova Southeastern University, 2017

**References available upon request**.

As a DEI and philanthropy professional with a background in school counseling, I am well-equipped to transition into a role that leverages my expertise in creating, leading, and implementing DEI and social impact programs and initiatives. I am passionate about promoting inclusivity and belonging, building strategic partnerships, and driving positive change within organizations and communities. I am confident that my skills and experience make me a strong fit for the responsibilities outlined in the job post, and I look forward to contributing to the success of the team and organization. Thank you for considering my application.