You are a team lead giving feedback to your team member who is not taking initiative in their work.

Hello Peter.

Do you have 5 minutes to talk about our meeting?

I noticed that you were silent at the gathering today and yesterday. I really appreciate your effort on this project. I think you know that we have only two months to upgrade part of the application. You have a huge experience in developing and improving apps for logistics companies. How do you see our upgrade?

I have several ideas for improvement I would like to share with you, also we can discuss your ideas. What do you think about that?