



DRN/HR/IEF-FMT/002

DRN DEFINITE SOLUTIONS PRIVATE LIMITED

Pre Interview Form

Name:

V Sindhu kumari

DOB:

29/07/1996

dd/mm/yyyy

Address:

Little Lilies Krishna Reddy Layout
2nd Cross & 3rd Street, 6th city, Bangalore

Contact No:

9772 408 360

Email ID:

sindhu.29july@gmail.com

Total Experience:

2

Year

10

Months

Relevant Experience:

2

Year

10

Months

Previous Company 1:

Fidelity National Financial Pvt. Ltd

Previous Company 2:

Reason for leaving previous Company:

Maternity leave

Current Package:

INR

2,90,000

Expected Package:

INR

3,50,000

Typing Skills:

Speed:

30 WPM

Accuracy

75%

Refer 2 name & contact nos.- Colleagues

Referred By

Sasikala

Candidates Signature

V. Sindhu kumari

Kif Sasikala

Little Sindhu

Selected

Need slips

2.2/Net click out 7000

2.5/Net

33000
27500
10000

RESUME

SINDU KUMARI. V

Mobile: 09972408360

E-mail: sindu.29july@gmail.com

Career Objective:

Seeking a position to utilize my skills and abilities in the information technology industry that offers professional growth while being resourceful, innovative, and flexible, a person with high value, a desired to work with integrity and take up challenges. I aspire to become the asset of the organization.

Summary:

Around three years of experience as quality analyst included title processor (searcher), extensive hands on experience in handling customer/client requirements in BPO industry.

Personal experience:

- 2012 - 2015 - Maritim,
3 yrs - as Title Processor
CA, AZ - 11.
1. Fidelity National Financial BPO Services, pvt., Ltd., One of the leading UNITED STATES based Real Estate Service Company providing search reports.

As a title processor (searcher), my responsibilities including the following:

- Getting the orders and searching the documents like warranty deed, and institutional mortgage.
- Searching and verifying all those legal documents which are on current property.
- Searching and verifying those entire legal documents which are against the applicant.
- Preparing the report using Title Wave Application.
- I worked for the Florida mainly and CA, AZ, SC and TX ETC.,

As a Quality Analyst:

Reviewed 1 Title Data 7 Aug

- Maintain the Quality of the handled process as per the given parameters and Satisfy the Client with quality

Education Qualification:

- Bachelor of Computer Science, in Dravidian University, Kuppam. *2010*
- Board of Intermediate in Govt. Jr College, Ramakuppam.
- School of Secondary Education, in Z.P.H.S Highschool, Chaldiganipalli.

Technical Skills:

- ❖ LANGUAGES : C, C++, HTML
- ❖ PLATFORM : WINDOWS 98, NT, 2000, XP.
- ❖ Packages : MS-Office

Personal strengths:

- Highly self motivated
- Highly Committed & hard working
- Good Communication Skills
- Love to learn new things and Team Player
- Well organized and like to neat with all of my work.

Personal Profile:

Husband's Name : V. Sindu Kumari
Nationality : Indian
Date of Birth : July 29, 1990
Sex : Female
Marital Status : Married
Languages Known : English, Telugu, Kannada and Tamil
Hobbies : Watching TV, listening to Music, Cooking.

I here by declare that the above information given by me are true to my knowledge.

Place: Bangalore.

Date: *27/03/2017*

(V.Sindu Kumari)

V Sindu Kumari

Search Test Details	
Order Number	269489
State	AZ
County	MARICOPA
Borrower Name	James Salvatore
Property Address	19969 N Window Rock Dr. AZ. 85374
In House Search Results	3 Deeds, 2 MTCs, 1 ASg.
In House Timings	1 hour 6 minutes
In House Completed by	Krishna Kumar
Source	Online
Start Time	6:10 PM
End Time	6:45 PM
Search Results	One Assignment missed.
Feedback	

Order no - 269489
 Start time - 6:30 PM } Home
 End time - 7:00 PM }
 State - FL
 County - Pinellas
 Results - No Error

TITLE SEARCH TEST

Date: 27/03/2017

Duration: 30 Minutes

Name: V. Sindhu Kumar

1. What is Title Insurance?

Title Insurance is a Insurance owner/ lender will take for not having risk in title.

2. What is Plant Date/Effective Date?

plant date is from where search is started

effective date is till which date we have did the search

3. List down the information that should be verified from the Property Assessor to startup a Search?

→ parcel number

→ Deed Information

→ Address

→ owner Names

→ legal Description

4. What are the different criteria to do PI search in New York State?

Name Search

Subdivision Search

5. Which is the Good Point of Title to start a current owner Search:

a. Quit Claim Deed

b. Full Value Deed

c. Deed

☒ d. Warranty Deed

6. What are the information needs to be verified to determine a Deed as a Full Value Deed? (Grantor, deed with any transaction and legal description, signatures)

Deed should be warranty deed with full warranties

7. What is 24 month chain of title?

we do search 24 months back search in a given.

Start (some criteria) from the effective date)

15. What are the differences between Judicial Foreclosure and Non-Judicial Foreclosure?

In Judicial Foreclosure court will take the decisions and
In Non-judicial Foreclosure trustee will take actions

16. Judgment needs to be searched in _____ court for PA state.

17. How do you proceed with the Judgment search for the below Scenarios in 2 owner search:

a. Current Owner Deed in 2010 and Prior Owner deed in 1998
on prior owner will consider till 2010 and current owner will start from 2007

b. Current Owner deed in 2005 and Prior Owner deed in 2010

it's not possible

c. Current Owner deed in 2005 and Prior Owner deed in 2000

on prior owner no need of consider the judgments and current owner will start from 2007

18. In a Current Owner search order, if the Full Value Deed is in 2012, from which year do you consider the Judgments on the current owner?

on current owner we will consider judgments for 10 years
if FVD is in 2012 also will consider judgments from 2007

19. What is the validity for below mentioned liens?

Medical Lien	- until Release (it will differ from state to state)
Code Enforcement Lien	- until Release
HOA Lien	- 1 year
State Tax Lien	- 6 years

20. Why should we run update/date downs?

to find out the legal documents from the ~~date~~ effective date of previous search.



Payslip for the month of March 2015

Pay Slip for the Month of

Employee Name : Sindu Kumari V		DOJ : 30-Aug-2012		Paid Days : 31.00	
Employee Code : 22810		PF Number : KN/WF/45354/2964		Leave Days : 2.00	
Designation : Senior Process Analyst		ESI Number : 5037214830		LOP : 0.00	
Department : Pi East					
Pay Period	Payment mode	Bank Name		Account Number	
March 2015	Bank Transfer	ICICI Bank		36001532620	
Fixed Basic	Fixed Dearness Allowance	Fixed House Rent Allowance		Fixed Other Allowances	
8676.00	0.00	3470.00		8502.00	
Earnings		Amount In Rupees	Deductions		Amount In Rupees
BASIC		8676.00	PF		1041.00
HRA		3470.00	INCOME TAX		994.00
SPECIAL ALLOWANCE		8502.00	PROF TAX		200.00
TRANSPORT ALLOWANCE		1500.00			
OT		2239.00			
OTHERS		600.00			
WEEKEND HOLIDAY INCENTIVE		3000.00			
Total Earnings : Rs.		27987.00	Total Deductions : Rs.		2235.00
Net Payable : Rs.		25752.00			
In Words -		Rupees Twenty Five Thousand Seven Hundred And Fifty Two only			
PF Contribution Details					
Opening Balance		Current Month Contribution		Closing Balance	
Employee	Employer	Employee	Employer	Employee	Employer
25732.00	25732.00	1041.00	1041.00	26773.00	26773.00

FNF Business Process Outsourcing Services India Private Limited

Restricted & Confidential



INTERVIEW EVALUATION FORM

DRN/HR/IEF-FMT/002

Interview Evaluation Form

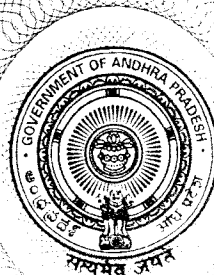
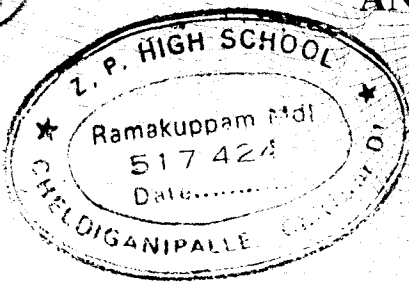
Name of Candidate: Sivdu Kumari V Designation: SV Associate
Department: Operations Position Title: Title Search
Interviewer(s): Sugandha/Murugan Date of Interview: 27/3/17 Location: Bangalore

Rating Key - NS: NOT SATISFACTORY; S: SATISFACTORY; VS: VERY SATISFACTORY; NA: NOT APPLICABLE

Criteria	Comments: (Be very specific; support your rating)	NS	S	VS	NA
Experience (as it relates to the position)					
Education/Training (relevant to position)					
Communication Skills (written and verbal)					
Interest in and knowledge of the position and NKU					
Presentation (promptness, neatness of resume/application, appearance)					
Problem Solving Skills					
Computer Skills (consistent with those required to perform the duties of the position)					
Job Stability					
Other Job Related Criteria (specify)					

BOARD OF SECONDARY EDUCATION ANDHRA PRADESH

13. PHOTOGRAPH



SECONDARY SCHOOL CERTIFICATE

DD 334976

REGULAR

PC/18/17711/234976/4

CERTIFIED THAT **SINDUKUMARI V**
D/O VENKATESU R bearing Roll No **0483937**

belongs to **Z P HIGH SCHOOL, CHELDIGANIPALLE**

has appeared and PASSED at the SSC EXAMINATION held in MARCH 2005 in **FIRST**

Division with **TELUGU** as the medium of instruction.

DATE OF BIRTH OF THE CANDIDATE	DAY	MONTH	YEAR
29/07/1990	TWO NINE	JULY	ONE NINE NINE ZERO

THE CANDIDATE SECURED THE FOLLOWING PERCENTAGE OF MARKS

SUBJECT	Marks Secured (in figures)	Marks Secured (in words)
FIRST LANGUAGE : (TELUGU)	84	EIGHT FOUR
THIRD LANGUAGE : ENGLISH	64	SIX FOUR
MATHEMATICS :	65	SIX FIVE
GENERAL SCIENCE :	67	SIX SEVEN
SOCIAL STUDIES :	77	SEVEN SEVEN
TOTAL :	357	THREE FIVE SEVEN
SECOND LANGUAGE : (HINDI)	40	FOUR ZERO
GRAND TOTAL :	397	THREE NINE SEVEN

Life Skills Education : GRADE SECURED : **A Grade**

Marks of Identification : 1. A mole on the right hand
2. A mole below the left clavicle bone

Head of Institution
with School Stamp

Date of issue : 30-04-2005

B. D. [Signature]
HEAD MASTER
Z.P. HIGH SCHOOL
CHELDIGANIPALLE-517424

[Signature]
SECRETARY
BOARD OF SECONDARY EDUCATION
A P, HYDERABAD

09/09264/G137901

Sl. No. **G137901**

Board of Intermediate Education, A. P.

Vidya Bhavan, Nampally, Hyderabad - 500 001



INTERMEDIATE PASS CERTIFICATE CUM MEMORANDUM OF MARKS

This is to certify that **SINDU KUMARI V** **daughter**
 of **VENKATESU R** bearing
 Registered No. **070961075** has appeared at the Intermediate Public
 Examination held in **MARCH-2007** and passed in **B GRADE**
 with **TELUGU** as the Medium of Instruction.

The subjects in which **she** was examined and the marks awarded are as follows :

Subject	I Year		II Year	
	Maximum Marks	Marks Secured	Maximum Marks	Marks Secured
Part - 1 : ENGLISH	100	052	100	052
Part - 2 : TELUGU	100	086	100	085
Part - 3 : Optional Subjects	MATHEMATICS - A	075	039	075
	MATHEMATICS - B	075	054	075
	PHYSICS	060	047	060
	CHEMISTRY	060	053	060
	PHYSICS PRACTICAL		030	029
	CHEMISTRY PRACTICAL		030	028
Total Marks In Figures	735 → 735			
In words	*SEVEN*THREE*FIVE*			
Date	24-04-2007			

V. V. V. 7-07
PRINCIPAL

Signature of the Principal and College Seal
GOVT JUNIOR COLLEGE
RAMAKRISHNA

Chittoor Dist.

[Signature]

Controller of Examinations

070961075



ద్రావిడ విశ్వవిద్యాలయం :: కుప్పం
DRAVIDIAN UNIVERSITY, KUPPAM

MARKS MEMORANDUM
FIRST SEMESTER 5 YEAR INTEGRATED COURSE, NOVEMBER 2007
M.Sc. - Computer Science

Name	SINDU KUMARI V D/o VENKATESU R	Reg. No. 52103210	Medium: ENGLISH					
SUBJECT DESCRIPTION			Theory Marks		Practical Marks			
			Max.	Pass	Secured	Max.	Pass	Secured
Part I	(A) ENGLISH		100	35	35			
	(B) TELUGU		100	35	63			
	(C) INDIAN HERITAGE AND CULTURE		50	18	18			
Part II	<u>COMPUTER SCIENCE</u> Fundamentals of Computers		100	35	74	50	18	47
	<u>MATHEMATICS</u> Introduction to Ordinary Differential Equations		100	35	55	50	18	50
	<u>STATISTICS</u> Basic Statistics and Probability		100	35	86	50	18	33
	Part I Total	116	Part II total		345	Total	461	Four Six One

DATE : 29-02-2008

Ramanna
CONTROLLER OF EXAMINATIONS



DRAVIDIAN UNIVERSITY

KUPPAM - 517 425 (Andhra Pradesh – India)

MARKS MEMORENDUM

SECOND SEMESTER 5 YEAR INTEGRATED COURSE, APRIL 2008

M.Sc., COMPUTER SCIENCE

Name Father Name		SINDU KUMARI V VENKATESU R	Reg. No : 52108210		Medium : ENGLISH		
Subject Description			Theory Marks		Practical Marks		
			Max.	Pass	Secured	Max.	Pass
Part I	(A) ENGLISH		50	17	28	50	18
	(B) TELUGU		100	35	60		30
	(C) SCIENCE AND CIVILIZATION		50	18	37		
PART II	COMPUTER SCIENCE		100	35	A	50	18
	Programming in C						
	MATHEMATICS		100	35	A	50	18
	Vector Calculus and Tensors						
	STATISTICS		100	35	A	50	18
	Random Variables and Distribution Theory						
Part I Total	155 P	Part II Total	134	Total	289	Two Eight Nine	

Date : 08-07-2008

Read by:

Choked by:

CONTROLLER OF EXAMINATIONS

Note: Any discrepancy in the above entries or between the results published and the marks noted above must be brought of the Registrar within two weeks



DRAVIDIAN UNIVERSITY

KUPPAM - 517 425 (Andhra Pradesh - India)

MARKS MEMORANDUM

SECOND SEMESTER 5 YEAR INTEGRATED COURSE, APRIL, 2009

M.Sc (COMPUTER SCIENCE)

REG.NO 52108210

Name V SINDU KUMARI

Medium ENGLISH

Practical Marks

Theory Marks

Max. Pass Secured

Max Pass Secured

Subject Description

Part I

Max. 90

Pass 31

Secured

Max 10

Pass Nil

Secured

PART II

COMPUTER SCIENCE

Max. 100

Pass 35

Secured 53

Max 50

Pass 18

Secured

MATHEMATICS

Max. 100

Pass 35

Secured 58

Max 50

Pass 18

Secured

STATISTICS

Max. 100

Pass 35

Secured 40

Max 50

Pass 18

Secured

Part I Total

Part II Total

151

Total

151

Pass

One

Five One

Date : 18.11.2009

Read by:

Checked by:

Note: Any discrepancy in the above entries or between the results published and the marks noted above must be brought to the notice of the Controller of Examinations within two weeks

CONTROLLER OF EXAMINATIONS
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DRAVIDIAN UNIVERSITY, KUPPAM



DRAVIDIAN UNIVERSITY

KUPPAM - 517 425 (Andhra Pradesh - India)

MARKS MEMORANDUM

THIRD SEMESTER 5 YEAR INTEGRATED COURSE, DECEMBER, 2008

M.Sc., COMPUTER SCIENCE

Name		SINDHU KUMARI	Reg. No : 52108210				Medium : ENGLISH				
			Theory Marks				Practical Marks				
			Max.	Pass	Secured	Max.	Pass	Secured	Max.	Pass	Secured
Part I	(A) ENGLISH		100	35	43						
	(B) TELUGU		100	35	80						
	(C) ENVIRONMENTAL STUDIES		50	18	25						
Part II	COMPUTER SCIENCE : Data Structures		100	35	54	50	45				
	MATHEMATICS : Solid Geometry		100	35	100	50	45				
	STATISTICS : Curve Fitting, Correlation & Regression, Theory of Estimation		100	35	80	50	43				
Part I Total	148 P	Part II Total	367 P	Total	515	Five One Five					

Date : 21-05-2009

Read by:

Checked by:

Note: Any discrepancy in the above entries or between the results published and the marks noted above must be brought of the Controller of Examinations within two weeks

CONTROLLER OF EXAMINATIONS



DRAVIDIAN UNIVERSITY

KUPPAM - 517 425 (Andhra Pradesh - India)

MARKS MEMORANDUM

FOURTH SEMESTER 5 YEAR INTEGRATED COURSE, APRIL 2009

M.Sc (COMPUTER SCIENCE)

Medium : ENGLISH

Reg. No : 52108210 ✓

Name	SINDU KUMARI V	Subject Description	Theory Marks			Practical Marks				
			Max.	Pass	Secured	Max.	Pass	Secured		
Part I	(A) ENGLISH		90	31	53	10	NIL	10		
	(B) TELUGU		100	35	77					
	(C) RURAL DEVELOPMENT		50	18	27					
Part II	COMPUTER SCIENCE		100	35	46	50	18	40		
	MATHEMATICS		100	35	50	50	18	50		
	STATISTICS		100	35	70	50	18	38		
Part I Total			167	Part II Total		294	Total	461	Pass	Four Six One

Date : 18-11-2009

Read by:

Checked by:

CONTROLLER OF EXAMINATIONS
DRAVIDIAN UNIVERSITY, KUPPAM

Note: Any discrepancy in the above entries or between the results published and the marks noted above must be brought to the Controller of Examinations within two weeks



DRAVIDIAN UNIVERSITY

KUPPAM - 517 425

MARKS MEMORANDUM

FIFTH SEMESTER 5 YEAR INTEGRATED COURSE, JANUARY-2010

M.Sc., (COMPUTER SCIENCE)

M.Sc.,(COMPUTER SCIENCE)									
Name: SINDU KUMARI V		Reg. No : 52108210			Medium : ENGLISH				
Subject Description		Theory Marks			Practical Marks				
		Max.	Pass	Secured	Max.	Pass	Secured		
<u>COMPUTER SCIENCE :</u>									
Paper III : Introduction to Visual Basics		100	35	68	50	18	48		
Paper IV : Programming in Java		100	35	54	50	18	48		
<u>MATHEMATICS:</u>									
Paper III : Modern Algebra		100	35	69	50	18	50		
Paper IV : Integral Trans Forms		100	35	59	50	18	50		
<u>STATISTICS:</u>									
Paper III : Anova & Design of Experiments		100	35	55	50	18	50		
Paper IV : Sampling and Vital Statistics		100	35	69	50	18	29		
Theory Total	374	Practical Total		275	Grand Total		Six Four Nine		

Date : 06-07-2010

Read by:

Checked by:

DR. MOHAN
CONTROLLER OF EXAMINATIONS
DRAVIDIAN UNIVERSITY

Note: Any discrepancy in the above entries or between the results published and the marks noted above must be brought of the Controller of Examinations within two weeks



DRAVIDIAN UNIVERSITY

KUPPAM - 517 425

MARKS MEMORANDUM SIXTH SEMESTER 5 YEAR INTEGRATED COURSE, MAY-2010 M.Sc., (COMPUTER SCIENCE)

M.Sc.,(COMPUTER SCIENCE)									
Name:	SINDU KUMARI V	Subject Description	Reg. No : 52108210				Medium : ENGLISH		
			Theory Marks			Practical Marks			
			Max.	Pass	Secured	Max.	Pass	Secured	
<u>COMPUTER SCIENCE</u>									
Paper III : Web Technologies			100	35	44	50	18	46	
Paper IV : Data Base Management System			100	35	55	50	18	46	
<u>MATHEMATICS</u>									
Paper III : Linear Algebra			100	35	83	50	18	50	
Paper IV : Numerical Analysis			100	35	59	50	18	50	
<u>STATISTICS</u>									
Paper III : S Q C, Time Series and Index Numbers			100	35	60	50	18	36	
Paper IV : Linear Programming Problems			100	35	78	50	18	40	
Theory Total	379	Practical Total	268		Grand Total		647		
							Six Four Seven		

Date : 27-07-2010

Read by: *TE*

Checked by: *N*

S. P. John
CONTROLLER OF EXAMINATIONS
CONTROLLER OF EXAMINATIONS

Note: Any discrepancy in the above entries or between the results published and the marks noted above must be brought of the Controller of Examinations within two weeks



DRAVIDIAN UNIVERSITY

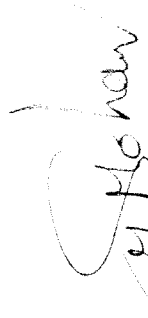
Srinivasavanam, Kuppam – 517 425

MIGRATION CERTIFICATE

Reg. No: 52108210

This is to Certify that this University has no objection to permitting Mr./Ms
SINDUKUMARI V Son/Daughter of **VENKATESU R** who Pursued
B.Sc.,(Computer Applications) 5 Year Integrated course during **2007-2010** in this
University for prosecuting her/his further studies in any other University / Institution.

Date: 14-09-2010.


CONTROLLER OF EXAMINATIONS
DRAVIDIAN UNIVERSITY, KUPPAM

Disposal No. DU/5 Year IC/ Exams,2010 ✓

Register No. 52108210 ✓

S. No.107 ✓

DRAVIDIAN UNIVERSITY

KUPPAM – 517425, CHITTOOR, DT, A.P. - INDIA



PROVISIONAL PASS CERTIFICATE

This is to certify that Mr. / Ms. SINDUKUMARI V ✓

Son/Daughter of VENKATESU R ✓

has qualified for the Degree of BACHELOR OF SCIENCE ✓

[FIVE YEAR INTEGRATED PROGRAMME after 3 Years (6 Semesters)] in this University He / She
having been declared to have passed the examination prescribed therefor for the formal
presentation of the Degree.

Medium : **ENGLISH**

The details are as follows :

Year	Subjects	Division
April, 2009	Part – I (a) English (b) Telugu (c) Indian Heritage & Culture , Science and Civilization and Environmental Studies/ Rural Development ✓	} SECOND
May, 2010	Part – II (a) Computer Science (b) Mathematics (c) Statistics	
		} DISTINCTION

Kuppam

Date : 14/09/2010

Read by: ✓

Compared by : ✓

[Signature]
CONTROLLER OF EXAMINATIONS
DRAVIDIAN UNIVERSITY, KUPPAM

www.uidai.gov.in

आयकर विभाग
INCOME TAX DEPARTMENT
V SINDU KUMARI



भारत सरकार
GOVT. OF INDIA

VENKATESH

29/07/1990

Permanent Account Number
DCBPS5321A

V. Sindu Kumari

Signature



04122010

इस कार्ड के खोने / जाने पर कृपया सूचित करें लौटाएं :
आयकर पैन सेवा इकाई, एन एस डी एल
तीसरी मंजिल, सफायर चेंबर्स,
बानेर टेलिफोन एक्स्चेंज के नजदीक,
बानेर, पुना - 411 045

If this card is lost / someone's lost card is found,
please inform / return to :
Income Tax PAN Services Unit, NSDL,
3rd Floor, Sapphire Chambers,
Near Baner Telephone Exchange,
Baner, Pune - 411 045.

Tel: 91-20-2721 8080, Fax: 91-20-2721 8081
e-mail: tininfo@nsdl.co.in

enjoyment of the premises without any interruption and disturbance by the LESSOR any person claiming under him during the period of the lease.

9. The lessee shall get the premised distempered/colour washed at the time of vacating the premises failing which the cost will be deducted out of the security deposit as per actual.
10. Electricity and water charges to be paid as per actuals by LESSEE.
11. **TERMINATION OF THE LEASE**: Either parties may terminate this lease agreement by giving One (1) month prior written notice.

SCHEDULE

First Floor (Left) 1BHK of the residential premises bearing "Little Lillies" #956/3, Krishna Reddy Layout, Konappana Agrahara, Electronic city Post, Bangalore- 560100. Consisting of One Hall, One Bedrooms, Kitchen and One Bathroom. Toilets with parking facility for Car and Two Wheeler and following fittings and fixtures.

Fittings & Fixtures:-

- | | | |
|---------------|---|-------|
| a. Tubelights | - | 2 nos |
| b. Fans | - | 2 nos |

IN WITNESS WHEREOF THE LESSOR AND THE LESSEE have set respective signatures to this rental agreement of lease on the day, month and year herein mentioned in the presence of the following witnesses.

WITNESSES: -

1. *Sunil*
Naragahalli ORR
Bangalore.

2.

Beency Kumar
OWNER: LESSOR.

Lili Hart
TENANT: LESSEE



ANUGRAHAA HOSPITAL

G.S.P. Road, Konappana Agrahara, Hosur Road, Bangalore - 560 100 Mobile : 95358 61001

REVISED FORM ACCORDING TO CORRIGENDA NO. 28, DATE 17TH SEPTEMBER 1910
TO THE KARNATAKA SERVICE REGULATIONS (ACT 32)

PHYSICAL FITNESS CERTIFICATE

I, do hereby certify that I have examined V. SINDU KUMARI
a candidate for SENIOR PROCESSING ANALYST and that I cannot discover that he / she has any
disease, constitutional affection or bodily infirmity except NIL. I do not consider this a
disqualification for employment in the Office of DRN DEFINITE SOLUTIONS.

2. I am also satisfied by personal examination / from certificates produced by that ~~he~~ [✓] she was vaccinated /
re-vaccinated within one week prior to the date of the certificate.

3. V. SINDU KUMARI s age is according to his / her own statement is
27 years and by appearance about 27 years.

4. Height 156

5. Weight 47.1 kg

6. Chest measurement on full inspiration 79

7. Acuteness of vision

a) Right Eye

6/6 (2)

b) Left Eye

6/6 (2)

8. BP - 104/78 Pulse - 107 beats/min

9. HB % 12.7 gm/dl

10. Blood sugar 'A' positive

Station Bangalore

Dated 23/4/17

Signature

Dr. S.R. MEENAKSHI
MBBS. MD.
KMC 61155

Designation



Ref: FNF/BLR/REL-SER/1296/2015
Date: 05-06-2015

Sindu Kumari V
Employee Code No - 22810

Sub: Relieving and Service Certificate

Dear Sindu Kumari V

We would like to inform you that your resignation has been accepted and you are relieved from the services of the company after close of business hours on 05-06-2015.

Your employment information as per our records is:

Current Designation: **Senior Process Analyst**

Date of joining: **30-08-2012**

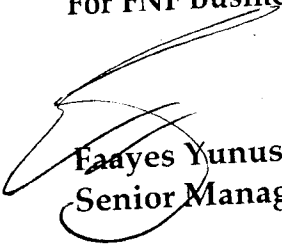
Date of Relieving: **05-06-2015**

We would like to take this opportunity to remind you of the Clause pertaining to "Confidentiality" contained in the Terms of Employment signed by you at the time of joining. This clause stipulates that you will adhere to the terms and conditions specified in the clause, even after the period of your employment with FNF, without limit of time.

We would like to wish you the very best in your future career

Yours sincerely,

For FNF Business Process Outsourcing Services India Pvt Ltd


Faayes Yunuse
Senior Manager - Human Resource

Document Ref. no.FNF_HR_Rel cum Service_001

Restricted

HRD/OFF/17 - 18

April 14, 2017

Ms. Sindu Kumari V
956, 2nd Main, 3rd Cross Road,
Krishna Redd Layout, Konappana Agrahara,
Electronic City,
Bangalore.

Subject : Appointment Letter

Dear Sindu,

We are pleased to appoint you as **Senior Associate in Grade H** with us here at DRN Definite Solutions Pvt. Ltd. where we hope you will enjoy your role and make a significant contribution to the success of the business.

Your employment will commence on **April 19, 2017**.

1. **Location:** You will be based at **Bangalore** at Koramangala Branch but may be required to work at such other locations within Bangalore or outside as reasonably determined by the needs of the business.
2. **Position :** Your job role will be **Senior Associate – Title Search** and you will be reporting to the respective Team Leader /Shift Manager.
 - i) Any change in reporting structure will be duly notified from time to time.
 - ii) The roles and responsibilities of this position will be described separately in an attached Position Description.
3. **Terms :** Probationary Period a Three **(3)** month will apply to this role. During this time you will receive advice, training and guidance to help you become familiar with, and competent in, performing the work you have been appointed to do. The appointment is subject to the satisfactory completion of the Probationary Period which itself is subject to termination during any stage, by either party, upon 15 days notice in writing, or by payment in lieu of notice.
4. **Remuneration :** Your Total Cost to Company will be: **INR. 330936/-** Per annum
The detailed breakdown of your Remuneration Package is provided separately annexed with this letter (see Annexure 1).

5. **Alteration to Terms of Employment** : Any alterations in the Regulations of Employment affecting staff individually will be notified by a letter or memorandum, but any general alteration will be communicated in a Circular to be seen by all members of staff.

6. **Payments** : Your salary will be paid monthly before the 5th of every Calendar Month directly to your Salary Account, the account details shall be notified to the Employer upon activation.

7. **Public Provident Fund (PPF)** : Voluntary PPF payments will be made on your behalf in accordance with the PPF Fund Regulations. As per company Policy, PF is mandatory and will be part of the Cost to the Company.

8. **Increments and Promotions**: Your growth and increase in salary will depend solely on your performance and contribution to the company. Salary increases are normally given on a periodic basis, based on the company's policies.

9. **Deductions :**

- Insurance, ESI, PF and Professional taxes if any will be deducted at source.
- Income tax will not be deducted as part of monthly salary. However will be annualized based on the savings proof that you provide.

10. **Leave / Holidays :**

- Annual Leave** : You are entitled to 12 days' (2 weeks') annual paid leave per year of service Leave is accrued in accordance with the employment Act and should be taken within one year of falling due, on occasions negotiated with your manager.
- Casual/Sick Leave** : You are entitled to 12 days paid personal/carer's leave in accordance with the Employment Act.
- Maternity Leave (Women Employee)** : You may be entitled to 90 days in line with the provisions of the Employment Act.
- Leave encashment** or carry forward will be notified duly by the HR department towards the end of the fiscal year.
- The Company shall notify a list of declared holidays in the beginning of each year.

11. Termination of Services : On satisfactory completion of the probationary period your appointment will be confirmed in writing. After confirmation, your services may be terminated by either party, giving notice in writing for **one (1) month**. The company reserves the right to terminate your association on grounds of misconduct or unsatisfactory job performance. When payment in lieu of notice is offered by either side, the notice pay shall mean only the basic salary and does not include cash equivalent of any allowances etc. Payment in lieu of notice shall be subject to acceptance of the same by the company considering unfinished tasks, projects on hand, work in progress, etc. You shall not be deemed to have been relieved of your services expect upon issue of a letter to that effect.

- i) In absence of formal resignation company will not provide any certification of services.
- ii) Absence for a continuous period of 5 days without prior approval of our superior would be treated as abandonment of service.

On the termination of your employment for whatever reason, you will return to the Company all property

12. Notice Period : Staffs who wish to terminate their employment with the Company are expected to give the following notice :

- Associates on Probation – 30 days
- Confirmed Associates – 2 months
- Senior/Management Staff – 2 months

a. You shall also be bound to provide the company with two (2) months notice prior to Resignation during which period you may have to actually work the said period OR Will be adjustable either against leave or forfeiture of salary, however be open to the company resolution.

b. If the exigency of work so require, the company may not relieve you earlier than the expiry of the entire period of notice. It shall, however, be open to the company to accept your resignation with effect from any date earlier than the one offered by you in your resignation letter.

13. Standard of Attire : All Employees are expected to conform to an acceptable standard of dress to ensure that the image as presented to customers, colleagues and associates is in keeping with the proper professional approach of the Company.

14. Working Hours : DRN Definite Solutions generally works round the clock, It is expected that you will work an average of **54** hours per week during general business hours.

From time to time you will be required to work reasonable additional hours or after hours when necessary to perform your duties. Overtime payments or time in lieu will be calculated in accordance with the company's agreement terms which shall be duly notified during the course of employment.

15. Verification of Particular Documents : You are required to produce the following at the time of Joining duty :

- Photo copies of all relevant certificates / Degree Mark Sheets etc.
- Proof of Birth,
- Experience / Relieving Certificate from Previous employer.
- Acceptance of Resignation – Last Organization
- Last two months pay slips of previous employer
- Voter ID / Pan / Aadhar Card Copy.
- Photocopy of Passport (if available)
- Form 16 – Previous company (if applicable)
- PF. / UAN No. – Previous company (if applicable)

16. Privacy : You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time.

Collection, storage, access to and dissemination of employee personal information will be in accordance with privacy legislation.

17. Company Policy : Is in place a number of company policies and procedures. You are required to comply with company policy. A failure to comply with these policies may result in disciplinary action being taken against you.

18. Retirement : You shall retire from the services of the company on attaining the age of 60 years on the basis of the age submitted by you, subject to your being medically and mentally fit.

19. Intellectual Property Right: If during the period of your employment with us you achieve any invention, process improvement, operational improvement, or other process/method likely to result in more efficient operation of any of the activities of the company, the company shall be entitled to use, utilize and exploit such improvement and you shall assign all rights thereof to the company for the purpose of seeking any patent rights or for any other purpose. The company shall have the sole ownership rights of all the intellectual property rights that you may create during the tenure of association with the company including but not limited to the creative concept that you may develop during your association with the company.

20. Restrain:

- a. **Access to Information:** Information is available on need to know basis for specific groups and the network file server of the company is segregated to allow individual sectors information access for projects and units. Access to this is authorized through access privileges approved by unit mentors or project mentors.
- b. **Restriction on Personal Use:** Use of company resources for personal use is strictly restricted. This includes usage of computer resources, information, internet service, and working time of the company for any personal use.

21. Confidentiality of Information :

- a. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- b. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the


- c. general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.
- d. At no time, will you remove any Confidential Information from the office without permission.
- e. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- f. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

22. Law / Jurisdiction : Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of **Bangalore**, State of Karnataka, India.

23. Welcome and Acceptance : Please confirm your acceptance of this by signing and returning the duplicate copy.

We would like to welcome you to DRN Definite Solutions Family and wish you a long and rewarding career with us.

Sincerely,
DRN Definite Solutions Pvt Ltd.,


Dinesh Kumar
CEO / President

I V. Sindu Kumar accept the terms and conditions of this contract.

Name : V. Sindu Kumar

Signature : V. Sindu Kumar

Dated: 19/04/2017

Annexure 1.1

Name	Sindu Kumari V	
Designation	Senior Associate	
Salary Head	Per Month (Rs)	Per Annum (Rs)
Basic + DA	12,410.00	148,920.00
HRA	4,964.00	59,568.00
Conveyance	1,241.00	14,892.00
Children Education Allowance	0	0
Medical Allowance	1,250.00	15,000.00
Skill Allowance	6,224.00	74,688.00
Special Allowance	0	0
Fixed Gross	26,089.00	313,068.00
Employer PF	1,489.00	17,868.00
Employer ESIC	0	0
Ex-Gratia		
L.T.A		
Bonus		
Leave Encashment		
Gratuity		
Superannuation		
Total	1,489.00	17,868.00
COST TO COMPANY (CTC)	27,578.00	330,936.00
Employee PF	1,489.00	17,868.00
Employee ESIC	0	0
Insurance	200	2,400.00
Income Tax	0	0
Professional Tax	200	2,400.00
Total Deduction	1,889.00	22,668.00
NET TAKE HOME	24,200.00	

Note : Any tax liabilities arising out of the remuneration will be deducted as per the Income Tax rules.