



DRN/HR/IEF-FMT/002

DRN DEFINITE SOLUTIONS PRIVATE LIMITED

Pre Interview Form

Name:

M. Govindaraj

DOB:

10-5-1994

dd/mm/yyyy

Address:

3/15 Balaguri (vill), Bellarympalli (PO)
Krishnagiri (TK & DT) Tamil Nadu 635122

Contact No:

7639356563

Email ID:

govindaraj007pmc@gmail.com

Total Experience:

Year

10

Months

Relevant Experience:

Year

6

Months

Previous Company 1:

Sunites Private Limited

Previous Company 2:

Reason for leaving previous Company:

Process closed

Current Package:

INR

10500/-

Expected Package:

INR

12000

Typing Skills:

Speed:

30

Accuracy

95

Refer 2 name & contact nos.- Colleagues

Referred By

Rekha

Candidates Signature

Type by Rekha

Selected as fresher

Selected Sunites Salary

m. by.
 (D. B. A. S. P. 102)10500/-
12000/-

RESUME

M.Govindaraj

3/215, Balaguri (vil),

Bellarampalli (Po),

Krishnagiri (Dt).

Mobile: +917639356563

Email: govindaraj007pmc@gmail.com

WORK EXPERIENCE:

2017 I had worked in sunites private ltd in 10 month worked with deed & mortgage process for bommanahalli in Bangalore.

*dpin 2016 - 2017
Feb*

sunites private ltd

CAREER OBJECTIVE:

To learn and function effectively in an organization and be able to deliver to the bottom line. To constantly upgrade my knowledge and skills and make a difference in whatever I can do

ACADEMIC:

2014 B.sc degree in software Engineering from Er perumal manimekalai of Engineering, Krishnagiri. *— GS/*,
Affiliated to Anna University.

2011 XII from G.H.S.School, Alappatti, Krishnagiri (D.t). Affiliated to State Board.

2009 x form G.H. School, Bellarampalli, Krishnagiri (D.t). Affiliated to State Board

ACADEMIC PROJECTS:

B.SC PROJECT:

- The methodology of direct and indirect prevention in data mining

Description

- Essay to extract data in any data base

IT SKILLS:

- Ms office
- Computer Application

PERSONAL DETAILS:

Father s Name : C.Munirathinam
Date of Birth : 10-05-1994
Age : 22
Sex : Male
Religion : Hindu
Nationality : Indian
Languages Known : Tamil, English

SELF ACCOMPLISHMENT:

I do here by declare that above mentioned is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particular.

PLACE : *Chennai*

DATE : 28.03.2017

M. Govindaraj
(M.GOVINDARAJ)

Title Commitment Test - 2

Date : *01/11/2021*

Timings : 30 minutes

Name

Analyze the attached Copies and Answer the Following Questions

1. What is the Tax Type?	<i>new tax</i>
2. Who is the Trustee?	<i>Chancellor Bank</i>
3. What is the total tax amount paid?	<i>2.60</i>
4. What is the consideration amount, if any?	
5. What is the Expansion for A.P.N?	<i>Admission Number</i>
6. What is the County Recorder's Name?	<i>County Recorder</i>
7. What is the Exemption Type?	
8. What is the Document number in the DEED?	<i>123456789</i>
9. Who is the Borrower?	<i>ABC Bank</i>
10. Is this property located in City/ Village?	<i>Yes</i>
11. What is the Tax ID?	<i>123456789</i>
12. Who Requested the Deed Recording?	<i>ABC Bank</i>
13. What is the Recording Fees?	<i>2.60</i>
14. Who is the Mortgagee?	<i>ABC Bank</i>
15. What is the Property Address?	<i>123456789</i>



INTERVIEW EVALUATION FORM

DRN/HR/IEF-FMT/002

Interview Evaluation Form

Name of Candidate: Gowindraj M Designation: Associate
 Department: Operations Position Title: Little Commitment
 Interviewer(s): Jegadeesh / Mike Date of Interview: 30/3/17 Location: Bangalore

Rating Key - NS: NOT SATISFACTORY; S: SATISFACTORY; VS: VERY SATISFACTORY; NA: NOT APPLICABLE

Criteria	Comments: (Be very specific; support your rating)	NS	S	VS	NA
Experience (as it relates to the position)					
Education/Training (relevant to position)					
Communication Skills (written and verbal)					
Interest in and knowledge of the position and NKU					
Presentation (promptness, neatness of resume/application, appearance)					
Problem Solving Skills					
Computer Skills (consistent with those required to perform the duties of the position)					
Job Stability					
Other Job Related Criteria (specify)					

அரசுத் தேர்வுகள் துறை, சென்னை - 600 006.
DEPARTMENT OF GOVERNMENT EXAMINATIONS, CHENNAI-600 006.



இடைநிலைப் பள்ளி இறுதி வகுப்புச் சான்றிதழ்
SECONDARY SCHOOL LEAVING CERTIFICATE

பத்தாம் வகுப்பு
X STANDARD

தமிழ்நாடு அரசின் அதிகாரத்திற்கு உட்பட்டு வழங்கப்படுகிறது
ISSUED UNDER THE AUTHORITY OF THE GOVERNMENT OF TAMIL NADU

தேர்வர் GOVINDARAJ M MAR. 2009 இல்
இடைநிலைப் பள்ளி இறுதி வகுப்புப் பொதுத் தேர்வெழுதி கீழ்க்காணும் விழுக்காடு
மதிப்பெண்களைப் பெற்றுள்ளார் என்று சான்றளிக்கப்படுகிறது.
Certified that the above mentioned candidate appeared for the SSLC Public Examination and obtained
the following Percentage of marks :

பாடம் SUBJECT	பெரும் அளவு மதிப்பெண் MAX. MARKS	பெற்ற மதிப்பெண் MARKS OBTAINED
தமிழ் TAMIL	100	73 SEVEN THREE
ஆங்கிலம் ENGLISH	100	44 FOUR FOUR
கணிதம் MATHEMATICS	100	35 THREE FIVE
அறிவியல் SCIENCE	100	66 SIX SIX
சமூக அறிவியல் SOCIAL SCIENCE	100	64 SIX FOUR
மொத்தம் TOTAL	500	282 TWO EIGHT TWO

பிறந்த நாள் / DATE OF BIRTH 10. 05. 1994	பதிவெண் / REGISTER NO. 386506	ம.அ.ப. குறியீட்டெண் & நாள் / TMR CODE NO. & DATE A364975 23. 05. 2009
பள்ளியின் பெயர் / NAME OF THE SCHOOL GOVT HS BELLARAMPALLI		

இடைநிலைப் பள்ளி இறுதி வகுப்புப் பொதுத் தேர்வில் தேர்ச்சி பெற ஒவ்வொரு பாடத்திலும், 100-க்குக் குறாம
அளவு முப்பத்தைந்து மதிப்பெண்கள் பெறுதல் வேண்டும். இது பகுதி முறையில் தேர்வு எழுதித் தேர்ச்சி
பெறுவதற்கும் பொருந்தும்.

A Pass in the SSLC Examination requires a minimum of Thirty Five percent of marks in each subject. This includes passing
under the compartmental System also.

ம. கோவிந்தராஜ்

தேர்வரின் ஒப்பம்
Candidate's Signature

செயலாளர்

மாநிலப் பள்ளித் தேர்வுகள் குழுமம், தமிழ்நாடு
SECRETARY
STATE BOARD OF SCHOOL EXAMINATIONS, TAMILNADU



சான்றிதழ் வ. எண் / CERTIFICATE SL. No. HSG

5830067

அரசுத் தேர்வுகள் துறை, சென்னை - 600 006.

DEPARTMENT OF GOVERNMENT EXAMINATIONS, CHENNAI - 600 006.

மேனிலைப் பள்ளிக் கல்விச் சான்றிதழ் HIGHER SECONDARY COURSE CERTIFICATE

பொதுக்கல்வி / GENERAL EDUCATION

தமிழ்நாடு அரசின் அதிகாரத்திற்கு உட்பட்டு வழங்கப்படுகிறது
ISSUED UNDER THE AUTHORITY OF THE GOVERNMENT OF TAMIL NADU

தேர்வர் GOVINDARAJ M

MAR. 2011 இல்

மேனிலைப் பள்ளிக் கல்விப் பொதுத் தேர்வெழுதித் கீழ்க்காணும் மதிப்பெண்களைப் பெற்றுள்ளார் என்று சான்றளிக்கப்படுகிறது.

Certified that the above mentioned candidate appeared for the Higher Secondary Public Examination and obtained the following marks :

பாடம் SUBJECT	கருத்தியல் THEORY 150	செய்முறை PRAC. 50	பெற்ற மதிப்பெண்கள் 200க்கு MARKS OBTAINED FOR 200
TAMIL			104 ONE ZERO FOUR
ENGLISH			108 ONE ZERO EIGHT
PHYSICS	065	050	115 ONE ONE FIVE
CHEMISTRY	060	050	110 ONE ONE ZERO
BIOLOGY	048	050	098 ZERO NINE EIGHT
COMPUTER SCIENCE	060	050	110 ONE ONE ZERO

மொத்த மதிப்பெண்கள்

TOTAL MARKS

0645 ZERO SIX FOUR FIVE

பிறந்த நாள் / DATE OF BIRTH

10. 05. 94

பதிவெண் / REGISTER NO.

426284

ம.அ.ப.குறியீட்டெண் & நாள் / TMR CODE NO. & DATE

0383736 09. 05. 11

பயிற்று மொழி / MEDIUM OF INSTRUCTION

TAMIL

பாடத் தொகுப்பு எண் / GROUP CODE

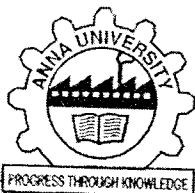
201

பள்ளியின் பெயர் / NAME OF THE SCHOOL

GOVT HSS ALAPATTI

தேர்ச்சிக்கான குறும் அளவு: ஒவ்வொரு பாடத்திலும் 200க்கு 70 மதிப்பெண்கள் பெறவேண்டும். இது பகுதி முறையில் தேர்வெழுதித் தேர்ச்சி பெறுவதற்கும் பொருந்தும். கருத்தியல் மற்றும் செய்முறைத் தேர்வுகள் கொண்ட பாடங்களில் தேர்ச்சி பெற கருத்தியல் தேர்வில் 150க்குக் குறும் அளவு 30 மதிப்பெண்களும், செய்முறைத் தேர்வில் 50க்குக் குறும் அளவு 40 மதிப்பெண்களும் பெறவேண்டும்.

MINIMUM FOR A PASS : 70 MARKS OUT OF 200 IN EACH SUBJECT THIS INCLUDES PASSING UNDER THE COMPARTMENTAL SYSTEM ALSO. FOR THE SUBJECTS CONSISTING OF THEORY AND PRACTICAL EXAMINATIONS, MINIMUM MARKS FOR A PASS IS 30 OUT OF 150 IN THEORY AND 40 OUT OF 50 IN PRACTICAL.



ANNA UNIVERSITY

B.Sc. DEGR

CONSOLIDATE

NAME OF THE CANDIDATE		GOVINDARAJ M					
COLLEGE OF STUDY		ER.PERUMAL MANIMEKALAI COLLEGE OF ENGINEERING					
PROGRAMME & BRANCH		B.Sc. Software Engineering					
SEM	COURSE CODE	COURSE TITLE	C	LG	GP	MONTH & YEAR OF PASSING	
01	YCS911	Digital Principles	3	C	7	APR 2012	
01	YCS912	Computer Concepts and Problem Solving	3	D	6	NOV 2011	
01	YCS913	Programming in C	3	E	5	APR 2012	
01	YCS915	Computer Concepts and Problem Solving Laboratory	2	B	8	NOV 2011	
01	YCS916	C Programming Laboratory	2	B	8	NOV 2011	
01	YCS917	Digital Laboratory	2	B	8	NOV 2011	
01	YEN001	Technical English - I	4	C	7	APR 2012	
01	YMA001	Applied Mathematics - I	4	E	5	NOV 2011	
02	YCS921	Object Oriented Programming	3	D	6	NOV 2012	
02	YCS923	Data Structures	3	E	5	NOV 2012	
02	YCS924	Computer Architecture	3	E	5	NOV 2012	
02	YCS926	Object Oriented Programming Laboratory	2	A	9	APR 2012	
02	YCS927	Data Structures Laboratory	2	S	10	APR 2012	
02	YCT947	Software Engineering Laboratory	2	A	9	APR 2012	
02	YEN002	Technical English - II	4	D	6	APR 2012	
02	YSE921	Introduction To Software Engineering	3	E	5	NOV 2012	
03	YCS933	Database Management Systems	3	E	5	NOV 2012	
03	YCS937	Database Management Systems Laboratory	2	A	9	NOV 2012	
03	YCS942	Operating Systems	3	E	5	NOV 2012	
03	YMA003	Mathematical Structures	4	C	7	NOV 2012	
03	YSE931	Design and Analysis of Algorithms	3	E	5	NOV 2012	
03	YSE932	Microprocessors and Interfacing	3	E	5	NOV 2012	
03	YSE934	Operating System Laboratory	2	C	7	NOV 2012	
03	YSE935	Microprocessors and Interfacing Lab	2	B	8	NOV 2012	
04	YCS951	Computer Networks	3	E	5	APR 2013	
04	YCS957	Computer Networks Laboratory	2	B	8	APR 2013	
04	YMA004	Probability and Statistics	4	E	5	NOV 2014	
04	YSE003	Personal Software Process and Team Software Process	3	D	6	APR 2013	
04	YSE941	Java Programming	3	B	8	APR 2013	
04	YSE942	Object Oriented Analysis and Design	3	E	5	APR 2013	
04	YSE944	Java Programming Laboratory	2	B	8	APR 2013	
04	YSE945	Case Tools Laboratory	2	A	9	APR 2013	
05	YCT954	Web Technology	4	C	7	NOV 2013	
05	YSE004	Software Agents	3	C	7	NOV 2013	
05	YSE005	Real Time Systems	3	C	7	NOV 2013	
05	YSE951	Software Testing	3	D	6	NOV 2013	
05	YSE952	Multimedia Systems	3	C	7	NOV 2013	
05	YSE954	Web Technology Lab	2	S	10	NOV 2013	

SEM - Semester, C - Credits, LG - Letter Grade, GP - Grade Point

Range of Marks	91 - 100	81 - 90	71 - 80	61 - 70	57 - 60	50 - 56	< 50
Letter Grade	S	A	B	C	D	E	U
Grade Point	10	9	8	7	6	5	4

TY, CHENNAI - 600 025

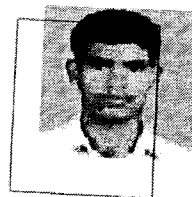
E EXAMINATIONS

STATEMENT OF GRADES

Folio No.

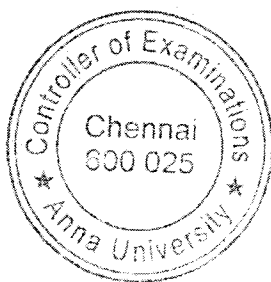
AUZ0313438

G109114726415M



REGISTER NO.	610811307016	REGULATIONS	2010
GENDER	MALE	DATE OF BIRTH	10-MAY-94
MONTH & YEAR OF LAST APPEARANCE	November 2014	MEDIUM OF INSTRUCTION	English

COURSE CODE	COURSE TITLE	C	LG	GP	MONTH & YEAR OF PASSING
YSE955	Software Testing Lab	2	A	9	NOV 2013
YSE956	Multimedia Systems Lab	2	A	9	NOV 2013
YCS014	Advanced Dbms	3	C	7	APR 2014
YSE014	Software Design	3	C	7	APR 2014
YSE015	Data Warehousing	3	E	5	APR 2014
YSE961	Software Quality Assurance	3	C	7	APR 2014
YSE962	Software Project Management	3	D	6	APR 2014
YSE965	Project Work	6	A	9	APR 2014
<p>*** End of Statement ***</p> <p>Cumulative Grade Point Average : 6.71</p> <p>Classification : FIRST CLASS</p>					



$$\frac{\sum_{i=1}^n C_i GP_i}{\sum_{i=1}^n C_i}$$
 where C_i is the credits assigned to the course
 GP_i is the point corresponding to the grade obtained for each course
 n is number of all courses successfully cleared during all the semesters



ER. PERUMAL MANIMEKALAI COLLEGE OF ENGINEERING

(Affiliated to Anna University, Chennai)

17th KM. Hosur - Krishnagiri Highways, Koneripalli, Hosur, Tamilnadu - 635 117. Ph : (04344) 257236, 257232



Certificate No.: 1054

Course Completion Certificate

Date:

21	06	2014
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This is to certify that Selvan / Selvi. Govindaraj. M

was admitted to full - time Bachelor of Science in Software Engineering Degree
during the Academic year 2011-2014. He / ~~She~~ has undergone the three years Degree
Course and Completed the prescribed course of Instruction and appeared for the Final Semester of Anna University
Examination held in June-2014.

His / Her results of University Examinations are awaited.

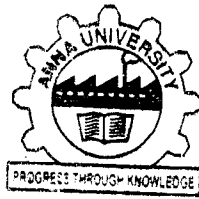
The Course Completion Certificate is issued with reference to his / her requisition letter dated 21.07.14

PRINCIPAL

**ER PERUMAL MANIMEKALAI
COLLEGE OF ENGINEERING**

HOSUR - 635 117

ANNA UNIVERSITY, CHENNAI - 600 025



PROVISIONAL CERTIFICATE

Folio No.: **AUZ0313438**

This is to certify that the following candidate has qualified for the award of Degree as detailed below:

Name : **GOVINDARAJ M**

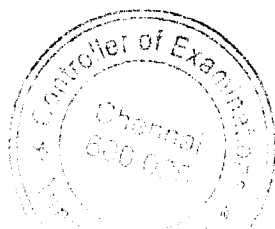
Registration Number : **610811307016**

Degree : **B.Sc**

Branch/Specialization : **Software Engineering**

Month and Year of Passing : **November 2014**

Classification : **FIRST CLASS**




Controller of Examinations



PMC TECH

Er. PERUMAL MANIMEKALAI COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to Anna University, Chennai)

(AN ISO 9001:2008 CERTIFIED INSTITUTION)

17th KM Hosur - Krishnagiri Highways, Koneripalli, HOSUR - 635 117, Krishnagiri Dist.



Sl.No. 337

Conduct Certificate

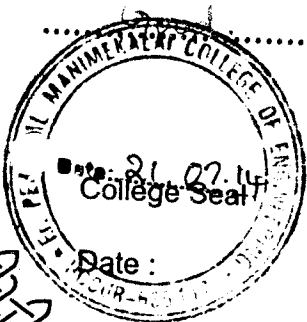
Date: 21.06.2014

This is to certify that Selvan / Selvi GOVINDARAJ. M.

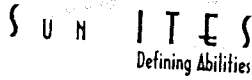
has studied Bache / Master degree in SOFTWARE ENGINEERING

.....in our College during the year 2011 to

2014 and during this period his / her Conduct was



PRINCIPAL
PRINCIPAL
Er PERUMAL MANIMEKALAI
COLLEGE OF ENGINEERING
KONERIPALLI,
HOSUR - 635 117



RELIEVING LETTER

Date: 14-03-2017

Dear **Govindaraj M**

With reference to your resignation, we hereby accept your resignation and agree to relieve you from the duties on 14/02/2017. We confirm that you have worked in our company from 18/04/2016 to 14/02/2017 as **Process Executive**.

During your employment with us we found you to be hard working diligent and honest in performing your duties. We appreciate your service and dedication to the organizations growth

We wish you all the best in your future endeavors.

For **SUN ITES CONSULTING PVT LTD**

For Sun ITES Consulting Pvt. Ltd.

Kiran B D
H R Manager

Authorized Signatory

Kiran B.D
14/3/2017

CERTIFICATE OF PHYSICAL FITNESS BY

A SINGLE MEDICAL OFFICER

THE CIVIL MEDICAL BOARD

Signature of the candidate A. N. S. S.
I/We is here certify that I/We have examined (full name) that
thiru/thirumathi/salvi M. Goundaraj SPOC - Thirumathi
for NBU Vice under the government DR N Bangalore
in the — office in the —

department and whose signature is given above and cannot discover
that he/she has any disease communicable or otherwise.
Constitutional affliction or bodily infirmity/except that
his/her weight is in excess of/below the standard prescribed or
except.

I/We do not consider this disqualification for the employment
he/she seeks.

His/Her age is according of his/her own statement
22 years and by appearance about 22
years.

I/We also certify that he/she has marks of small/vaccination 90

Chest measurement in On full inspiration Cms : 80
On full expiration Cms : 80
difference (expansion) Cms : 5

Height 170 cm

B.P. :

120/80 mm Hg

Weight in Kg. 70 kg

Pulse:

72/min

Cardio-Vascular system

S, S, normal
NV 138 heard

Respiratory system

His/Her vision is normal

6/6 (R) 6/6 (L)

Hypertropic/myopic

Astigmatic /

NIL

Here enter the degree of defect and the strength of correction
glasses

Both eyes normal

Hearing normal/defective (much or slight)

Albumin NIL

Sugar NIL

State specific gravity 1.00

Identification mark at least two for identification marks to be
mentioned

2

2

V. S. S.

1-4-12

Dr. V. UMAPATHY, M.B.B.S.,

Regd. Medical Practitioner

Local No. 63008

KRISHNAGIRI-635 001.

Date :

1-4-12

Place :

Adyar

Id. Mark

Adyar

Signature of the

Medical Officer

आयकर विभाग

INCOME TAX DEPARTMENT



भारत सरकार

GOVT. OF INDIA



स्थायी लेखा संख्या कार्ड
Permanent Account Number Card
CATPG1088F



नाम / Name
GOVINDARAJ

पिता का नाम / Father's Name
MUNIRATHINAM MUNIRATHINAM

जन्म की तारीख / Date of Birth
10/05/1994

हस्ताक्षर / Signature





भारतीय विशिष्ट पहचान प्राधिकरण
भारत सरकार
Unique Identification Authority of India
Government of India



பதிவேட்டு எண்/Enrolment No.: 2189/79242/00027

Date: 11/11/2016

Govindaraj (கோவிந்தராஜ்)

S/O: Munirathinam, d no 3/215A, BALAGURI,
BELLARAM PALLI POST, Bellarapalli, Krishnagiri,
Tamil Nadu - 635122

உங்கள் ஆதார் எண்/Your Aadhaar No.:

2006 4132 8291



எனது ஆதார், எனது அடையாளம்.



1947



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- ஆதார் நாடு முழுவதிலும் செல்லுபடியாகும்.
- ஆதார் ஆதார் பெறுவதற்கு ஒரே ஒரு முறை மட்டுமே நீங்கள் விண்ணப்பத்தை பூர்த்தி செய்து பதிவு செய்ய வேண்டிய அவசியம் ஏற்படும்.
- தயவுசெய்து உங்களின் சமீபத்தைய புதிய மொபைல் நம்பர் மற்றும் e-மெயில் முகவரியை பதிவு செய்யவும். இதனால் உங்களுக்கு பல்வேறு வசதிகளை பெற்றுக் கொள்ளும் சௌகரியம் கிடைக்கும்.

- Aadhaar is valid throughout the country.
- You need to enrol only once for Aadhaar.
- Please update your mobile number and e-mail address. This will help you to avail various services in future.

Signature Not Verified

Digitally signed by DS Unique
IDENTIFICATION AUTHORITY OF INDIA 01
Date: 2016.11.11 19:59:48 IST



भारत सरकार
GOVERNMENT OF INDIA



கோவிந்தராஜ்
Govindaraj
பிறந்த நாள்/ DOB: 10/05/1994
ஆண் / MALE



2006 4132 8291

எனது ஆதார், எனது அடையாளம்.



भारतीय विशिष्ट पहचान प्राधिकरण
UNIQUE IDENTIFICATION AUTHORITY OF INDIA

முகவரி:

S/O: முனிரத்தினம்,
கனன்3/215ஏ, பாலகுறி,
பெல்லாரம் பள்ளி அஞ்சல்,
பேளாராப்பள்ளி,
கிருஷ்ணகிரி,
தமிழ் நாடு - 635122

Address:

S/O: Munirathinam, d no 3/215A,
BALAGURI, BELLARAM PALLI
POST, Bellarapalli, Krishnagiri,
Tamil Nadu - 635122

2006 4132 8291

मेरा AADHAAR, मेरी PEHACHAN

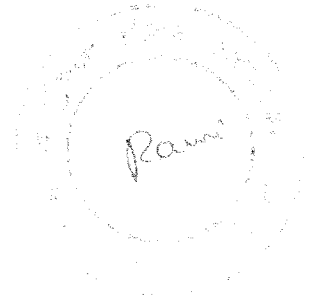
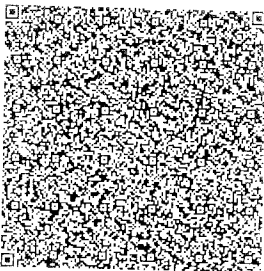


सत्यमेव जयते

INDIA NON JUDICIAL Government of Karnataka

e-Stamp

Certificate No.	: IN-KA40483830978016N
Certificate Issued Date	: 14-Oct-2015 04:01 PM
Account Reference	: NONACC (FI)/ kaksfcl08/ BOMMANAHALLI2/ KA-BN
Unique Doc. Reference	: SUBIN-KAKAKSFCL0829581928715254N
Purchased by	: SUDHAKAR P
Description of Document	: Article 30 Lease of Immovable Property
Description	: RENTAL AGREEMENT
Consideration Price (Rs.)	: 0 (Zero)
First Party	: INDUMATHI
Second Party	: SUDHAKAR P
Stamp Duty Paid By	: SUDHAKAR P
Stamp Duty Amount(Rs.)	: 50 (Fifty only)



.....Please write or type below this line.....

RENTAL AGREEMENT

This Rental Agreement is made and executed on this 14th day of October 2015,
(14-10-2015) by and between,

Mrs. INDUMATHI
Aged about 56 Years
W/o. P. Venkata Shiva Reddy
Residing at D. No. 13, 2nd Main,
4th 'A' Cross, Dollars Scheme,
BTM 1st Stage,
BENGALURU - 560 068.

8. The Lessee hereby agrees to pay Electricity & Water charges to the concerned authority without arrears during this tenancy period.
9. The Lessee shall vacate the schedule premises on a **One (1) month** notice from the Lessor. Similarly the Lessee can vacate the schedule premises after giving **one (1) month** notice to the Lessor.
10. Whereas the Lessee shall agrees to pay **Rs. 4,000/-** towards painting charges at the time of vacating the schedule premises. If he fails to do so, the mutually agreed amount can be deducted out of the security deposit.
11. The Lessor or his subordinates or agents is at full liberty to inspect the rented premises at any reasonable hours.
12. In case if the lessee vacates the premises before the expiry of 11 (Eleven) months the lessor is at full liberty to deduct one (1) month rent from the security deposit.

SCHEDULE

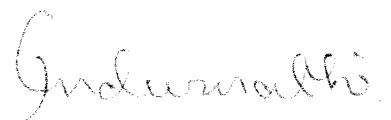
Residential premises situated at **Door No. 15/4, 6th Main, Chikkathayappa Reddy Layout, Roopena Agrahara, Bengaluru – 560 068**, Accommodation consisting of One Hall, Kitchen, Single Bed Room, Attached Bathroom and Toilet, having Electricity & Water facility, R.C.C. Roofed building **Second Floor 3rd House**.

Fittings & Fixtures : Ceiling Fans - 2Nos, Geyser – 1No,
Cast Iron Ward robe worth 11,000 – 1No
Tubelights – 2Nos, Light Bulbs – 3Nos.

IN WITNESS WHEREOF the above named parties Lessor and Lessee have affixed their signatures to this rental agreement made on the day, month and year first above written at Bengaluru.

WITNESSES :

1. 


OWNER: LESSOR

2. 


TENANT: LESSEE

HRD/OFF/17 - 18

April 1, 2017

Mr. Govindaraj M
14, K No, 5/14, Indumathi Apt.
Roopenagarahara.
Bangalore.

Subject : Appointment Letter

Dear Govindaraj,

We are pleased to appoint you as **Associate** in **Grade I** with us here at DRN Definite Solutions Pvt. Ltd. where we hope you will enjoy your role and make a significant contribution to the success of the business.

Your employment will commence on **April 3, 2017**.

1. **Location:** You will be based at **Bangalore** at Koramangala Branch but may be required to work at such other locations within Bangalore or outside as reasonably determined by the needs of the business.
2. **Position :** Your job role will be **Associate - Title Commitment Typer** and you will be reporting to the respective Team Leader /Shift Manager.
 - i) Any change in reporting structure will be duly notified from time to time.
 - ii) The roles and responsibilities of this position will be described separately in an attached Position Description.
3. **Terms :** Probationary Period a Three **(3)** month will apply to this role. During this time you will receive advice, training and guidance to help you become familiar with, and competent in, performing the work you have been appointed to do. The appointment is subject to the satisfactory completion of the Probationary Period which itself is subject to termination during any stage, by either party, upon 15 days notice in writing, or by payment in lieu of notice.
4. **Remuneration :** Your Total Cost to Company will be: **INR. 179484/-** Per annum
The detailed breakdown of your Remuneration Package is provided separately annexed with this letter (see Annexure 1).

5. **Alteration to Terms of Employment** : Any alterations in the Regulations of Employment affecting staff individually will be notified by a letter or memorandum, but any general alteration will be communicated in a Circular to be seen by all members of staff.
6. **Payments** : Your salary will be paid monthly before the 5th of every Calendar Month directly to your Salary Account, the account details shall be notified to the Employer upon activation.
7. **Public Provident Fund (PPF)** : Voluntary PPF payments will be made on your behalf in accordance with the PPF Fund Regulations. As per company Policy, PF is mandatory and will be part of the Cost to the Company.
8. **Increments and Promotions**: Your growth and increase in salary will depend solely on your performance and contribution to the company. Salary increases are normally given on a periodic basis, based on the company's policies.
9. **Deductions** :
 - Insurance, ESI, PF and Professional taxes if any will be deducted at source.
 - Income tax will not be deducted as part of monthly salary. However will be annualized based on the savings proof that you provide.
10. **Leave / Holidays** :
 - i) **Annual Leave** : You are entitled to 12 days' (2 weeks') annual paid leave per year of service Leave is accrued in accordance with the employment Act and should be taken within one year of falling due, on occasions negotiated with your manager.
 - ii) **Casual/Sick Leave** : You are entitled to 12 days paid personal/carer's leave in accordance with the Employment Act.
 - iii) **Maternity Leave (Women Employee)** : You may be entitled to 90 days in line with the provisions of the Employment Act.
 - iv) **Leave encashment** or carry forward will be notified duly by the HR department towards the end of the fiscal year.
 - v) The Company shall notify a list of declared holidays in the beginning of

11. Termination of Services : On satisfactory completion of the probationary period your appointment will be confirmed in writing. After confirmation, your services may be terminated by either party, giving notice in writing for **one (1) month**. The company reserves the right to terminate your association on grounds of misconduct or unsatisfactory job performance. When payment in lieu of notice is offered by either side, the notice pay shall mean only the basic salary and does not include cash equivalent of any allowances etc. Payment in lieu of notice shall be subject to acceptance of the same by the company considering unfinished tasks, projects on hand, work in progress, etc. You shall not be deemed to have been relieved of your services expect upon issue of a letter to that effect.

- i) In absence of formal resignation company will not provide any certification of services.
- ii) Absence for a continuous period of 5 days without prior approval of our superior would be treated as abandonment of service.

On the termination of your employment for whatever reason, you will return to the Company all property

12. Notice Period : Staffs who wish to terminate their employment with the Company are expected to give the following notice :

- Associates on Probation – 30 days
 - Confirmed Associates – 2 months
 - Senior/Management Staff – 2 months
- a. You shall also be bound to provide the company with two (2) months notice prior to Resignation during which period you may have to actually work the said period OR Will be adjustable either against leave or forfeiture of salary, however be open to the company resolution.
 - b. If the exigency of work so require, the company may not relieve you earlier than the expiry of the entire period of notice. It shall, however, be open to the company to accept your resignation with effect from any date earlier than the one offered by you in your resignation letter.

13. Standard of Attire : All Employees are expected to conform to an acceptable standard of dress to ensure that the image as presented to customers, colleagues and associates is in keeping with the proper professional approach of the Company.

14. Working Hours : DRN Definite Solutions generally works round the clock, It is expected that you will work an average of **54** hours per week during general business hours.

From time to time you will be required to work reasonable additional hours or after hours when necessary to perform your duties. Overtime payments or time in lieu will be calculated in accordance with the company's agreement terms which shall be duly notified during the course of employment.

15. Verification of Particular Documents : You are required to produce the following at the time of Joining duty :

- Photo copies of all relevant certificates / Degree Mark Sheets etc.
- Proof of Birth,
- Experience / Relieving Certificate from Previous employer.
- Acceptance of Resignation – Last Organization
- Last two months pay slips of previous employer
- Voter ID / Pan / Aadhar Card Copy.
- Photocopy of Passport (if available)
- Form 16 – Previous company (if applicable)
- PF. / UAN No. – Previous company (if applicable)

16. Privacy : You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time.

Collection, storage, access to and dissemination of employee personal information will be in accordance with privacy legislation.

17. Company Policy : Is in place a number of company policies and procedures. You are required to comply with company policy. A failure to comply with these policies may result in disciplinary action being taken against you.

18. Retirement : You shall retire from the services of the company on attaining the age of 60 years on the basis of the age submitted by you, subject to your being medically and mentally fit.

19. Intellectual Property Right: If during the period of your employment with us you achieve any invention, process improvement, operational improvement, or other process/method likely to result in more efficient operation of any of the activities of the company, the company shall be entitled to use, utilize and exploit such improvement and you shall assign all rights thereof to the company for the purpose of seeking any patent rights or for any other purpose. The company shall have the sole ownership rights of all the intellectual property rights that you may create during the tenure of association with the company including but not limited to the creative concept that you may develop during your association with the company.

20. Restrain:

- a. **Access to Information:** Information is available on need to know basis for specific groups and the network file server of the company is segregated to allow individual sectors information access for projects and units. Access to this is authorized through access privileges approved by unit mentors or project mentors.
- b. **Restriction on Personal Use:** Use of company resources for personal use is strictly restricted. This includes usage of computer resources, information, internet service, and working time of the company for any personal use.

21. Confidentiality of Information :

- a. During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- b. You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the

- c. general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.
- d. At no time, will you remove any Confidential Information from the office without permission.
- e. Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- f. Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

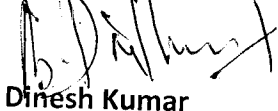
22. Law / Jurisdiction : Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of **Bangalore**, State of Karnataka, India.

23. Welcome and Acceptance : Please confirm your acceptance of this by signing and returning the duplicate copy.

We would like to welcome you to DRN Definite Solutions Family and wish you a long and rewarding career with us.

Sincerely,

DRN Definite Solutions Pvt Ltd.,



Dinesh Kumar
CEO / President

I M. Gowindaraj accept the terms and conditions of this contract.

Name : M. Gowindaraj

Signature : M. Gowindaraj

Dated: 03-04-2017

Annexure 1.1

Name	Govindaraj M	
Designation	Associate	
Salary Head	Per Month (Rs)	Per Annum (Rs)
Basic + DA	8,500.00	102,000.00
HRA	850	10,200.00
Conveyance	850	10,200.00
Children Education Allowance	0	0
Medical Allowance	0	0
Skill Allowance	3,105.00	37,260.00
Special Allowance	0	0
Fixed Gross	13,305.00	159,660.00
Employer PF	1,020.00	12,240.00
Employer ESIC	632	7,584.00
Ex-Gratia		
L.T.A		
Bonus		
Leave Encashment		
Gratuity		
Superannuation		
Total	1,652.00	19,824.00
COST TO COMPANY (CTC)	14,957.00	179,484.00
Employee PF	1,020.00	12,240.00
Employee ESIC	233	2,796.00
Insurance	0	0
Additional Insurance	0	0
Income Tax	0	0
Professional Tax	0	0
Total Deduction	1,253.00	15,036.00
NET TAKE HOME	12,052.00	

Note : Any tax liabilities arising out of the remuneration will be deducted as per the Income Tax rules.