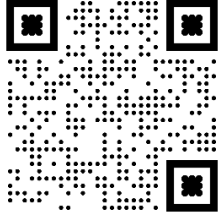


Alex Deleon

Jacksonville, FL
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Professional Summary

I'm open to learning new skills! Knowledgeable of Front/Back-of House. I am very fluent in communicating, multitasking, and time management. I am currently going to school for Network Systems Technology and looking to get my foot in the door of IT.

Authorized to work in the US for any employer

Work Experience

Assistant Manager

Hot Topic-Jacksonville, FL

November 2023 to February 2025

Nov 2023 - April 2024 - Part-time

July 2024 - Feb 2025 - PT Asst. Mgr

- Assisted in the management of daily operations, ensuring smooth and efficient workflow
- Resolved customer complaints or concerns promptly, ensuring high levels of customer service at alltimes

Team Member

Noodles & Company-Jacksonville, FL

June 2018 to December 2022

Fast-Casual Restaurant - International and American noodle

Trainer -

- Teach proper cleaning procedures
- Train BOH/FOH how to properly close
- Tell trainees what you're going to cover. Introduce your session with a brief overview of the trainingsubject's main points

Cashier -

- Handled guest complaints and concerns
- Welcomed guests
- Helped guests find what they are looking for

Line Cook -

- Prepared meals in accordance with customer dietary requests
- Responsible for cleaning kitchen
- Operated kitchen appliances, such as Sauté line

Baker

Purple Roots-Jacksonville, FL

March 2022 to June 2022

Filipino Fare + Panderia

- Oversaw cleanliness and sanitation of work area and equipment
- Helped expeditiously turnout fresh baked goods
- Ensured all food safety and company standards were met and exceeded

Dishwasher

RH-Jacksonville, FL

October 2021 to March 2022

RH Jacksonville - Rooftop Restaurant

- Participated in kitchen cleaning
- Shared the responsibility of cleaning the kitchen before the store closed
- Washing dishes, pans, pots, glasses, and other items for cooks and servers

Education

Associate in Science (AS) in Network Systems Technology

Florida State College at Jacksonville -

Jacksonville, FL August 2023 to Present

Skills

- Food service (3 years)
- Windows (2 years)
- Customer service (5 years)
- VMWare (2 years)
- Microsoft Word (2 years)

Certifications and Licenses

ServSafe Food Handler

October 2021 to October 2024

Assessments

Data entry: Attention to detail – Proficient

July 2023

Maintaining data integrity by detecting errors Full results: [Proficient](#)

Technical support: Customer situations – Proficient

July 2023

Responding to technical support situations with sensitivity
Full results: [Proficient](#)

Typing – Proficient

July 2023

Transcribing text

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.