

Database Tips & Tricks

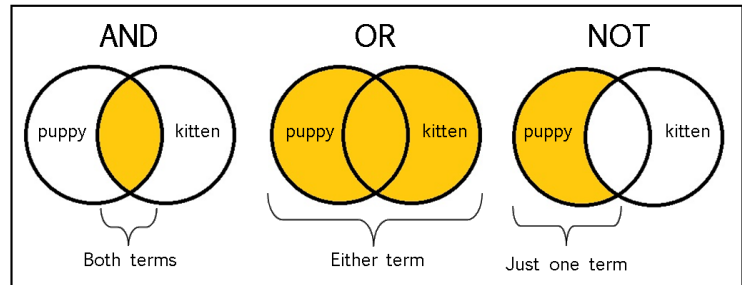
Boolean Logic helps you combine search terms. Use parentheses for complicated combinations.

Examples:

(dog OR puppy) AND (kitten OR cat)

(dog OR pet) AND (feeding OR care)

kitten NOT cat



Wildcard symbols replace a single character in a word. (? or #)

Generally represented by a question mark ? or octothorpe #

Example: **wom?n will give you results that contain woman, women, womyn**

Truncation finds all words that begin with the same characters (*)

Generally represented by an asterisk

Example: **trend* will give you results that contain trend, trends, trending**

Phrase Searching makes sure you find the exact phrase (“ ”)

Generally represented by quotation marks.

Example: **“alternate facts” will find the those words as part of a sentence**

Questions? Librarians can help you when your search isn't working.